
BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY

WASHINGTON BOROUGH COUNCIL MINUTES

DATE: January 6, 2026

The Re-Organization meeting of the Borough Council of Washington, Warren County, New Jersey was held in councils chambers at 6:00 P.M.

Roll Call: Brown, Gorshkov, Infinito, Matteo, Musick and Cox..

Also Present: Erik Peterson Attorney
Borough Manager, Brian Bond
Laurie A. Courter, Borough Clerk

Absent: France

Mayor Cox led everyone in the flag salute and a moment of silence.

Mayor Cox read the following statement into record:

STATEMENT OF ADEQUATE NOTICE

The requirements of the Open Public Meetings Law, P.L. 1975, Chapter 231 have been satisfied in that adequate notice of this meeting has been published in the Express-Times and Star Ledger and posted on the Boroughs website stating the time, place and purpose of the meeting as required by law. Gorshkov questioned the meeting not being posted to the website or on the calendar. Manager Bond responded that it was advertised properly according to public law and also was posted on the website.

AUDIENCE/COUNCIL APPEARANCE/PUBLIC COMMENT

Motion made by Musick and seconded by Infinito to open public comment, all were in favor.

Oath of Office:

Fire Department Line Officers oaths were administered by Mayor Cox:

- Chuck McDade, Chief
- Josh Devoe, Assistant Chief
- Dan Drennon, Captain

Hearing no public comment, motion made by Musick and seconded by Infinito to close the public comment, all were in favor.

NOMINATION OF DEPUTY MAYOR:

Infinito made a nomination which was seconded by Brown to nominate Musick for Deputy Mayor. No other nominations were made. Motion to close the nominations made by Infinito and brown, all were in favor.

Motion made by Infinito and seconded by Brown to appoint Sherry Musick as Deputy Mayor.

Roll call: Brown, Gorshkov, Infinito, Matteo, Musick and Cox.

Ayes: 5 Nays: 1 (Gorshkov)

Nomination passes.

MAYOR COMMITTEE LIAISONS AND APPOINTMENTS

Mayor Cox announced the following appointments:

Ordinance Committee:
Infinito, Brown and Cox

Sewer:
Infinito

Recreation:
Infinito, France, Musick

BID-Council Liaison:
Brown
Land Use Board-Council Liaison

Musick made a motion to appoint Matteo for a one-year term as the council liaison to the Land Use Board, Infinito seconded motion, all were in favor.

Green Team-Council Liaison:

Motion made by Infinito to appoint Matteo to the Green Team for one-year term as council liaison motion seconded by Gorshkov, all were in favor.

Land Use Board Appointments:

Mayor Cox appointed Mellisa Hofmann with the term of 1/1/2026 expires:12/31/2029 Class IV and Keith Norris as Alternate with the term of 1/1/2026 expires:12/31/2029.

Gorshkov inquired about why she wasn't appointed to any committee.

RESOLUTIONS

Motion made by Musick and seconded by Infinito to approve resolution 2026-01

Roll call: Brown, Gorshkov, Infinito, Matteo, Musick and Cox.

Ayes: 6 Nays: 0

Motion passes.

**RESOLUTION 2026-01
2026 MEETING DATES
OFFICIAL NEWSPAPERS**

OPEN PUBLIC MEETINGS ACT

WHEREAS, pursuant to the Open Public Meetings Act, P.L. 1975, C.231, the Borough of Washington is required to file and post certain notices of public meetings of the Common Council of the Borough of Washington; and

WHEREAS, among the obligations imposed upon the Borough of Washington is the obligation to file the said notices with the newspaper of general circulation circulating in the Borough of Washington; and

WHEREAS, a schedule of regular meetings must be prepared, posted and filed within (7) seven days of the date of the annual reorganization meeting of the Common Council.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, County of Warren, State of New Jersey, that The Daily Record, circulated within Warren County, and the **Star Ledger** to which all notices of regular and special meetings of the Common Council shall be transmitted and be designated as the official newspapers of the Common Council, pursuant to the provisions of the Open Public Meetings Act, P.L. 1975 C. 231.

BE I FURTHER RESOLVED, TAKE NOTICE that pursuant to P.L. 2025, c. 72, the complete text of each legal notice of the Borough of Washington, Warren County, including the Boards, Commissions and the like may be obtained or viewed by the public on our official Internet Website: <https://www.washingtonboro-nj.gov/299/PUBLIC-NOTICES-LEGAL-NOTICES>

BE IT FURTHER RESOLVED, the Governing Body authorizes the Chief Financial Officer to issue payments between the meeting dates and provide the report on the checks issued at the next regularly scheduled meeting.

BE IT FURTHER RESOLVED, by the Authority aforesaid that a copy of the attached **Schedule of 2026 Regular Meetings** be furnished to any member of the public requesting same, as required by the Open Public Meeting Act.

SCHEDULE OF 2026 REGULAR MEETINGS

BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY

Pursuant to N.J.A.C. 5:39-1.5(e), the Council is required to amend its annual meeting notice. Council is having in-person council meetings for these meetings as well as an option when necessary for virtual meetings via Zoom. Regular meetings will start at 6:00 PM.

Members of the public will be able to give public comments during relevant portions of the meetings.

*Indicates one meeting

REGULAR MEETINGS-2026:

January 6, (Reorganization Meeting) & 20th

February 3rd , & 17th

March 3rd & 17th

April 7th & 21st
May 5th & 19th
*June 16th
*July 21st
*August 18th
September 1st & 15th
October 6th & 20th
November 10th (2nd Tuesday)
December 1st & 15th
January 5, 2027 (Re-Organization)

Motion made by Musick and seconded by Infinito to approve resolution 2026-02. Gorshkov inquired about if this position has a stipend and asked why the borough doesn't consider having a DPW employee appointed to this position.

Roll call: Brown, Gorshkov, Infinito, Matteo, Musick and Cox.

Ayes: 5 Nays: 0 Abstain: 1 (Gorshkov)

Motion passes.

RESOLUTION 2026-02

RESOLUTION APPOINTING BRIAN S. BOND AS MUNICIPAL RECYCLING COORDINATOR

WHEREAS, pursuant to **N.J.S.A. 13:1E** et. seq, all municipalities must designate a Municipal Recycling Coordinator as well as a Clean Communities Coordinator; and

WHEREAS, the foregoing appointments shall be for one (1) calendar year, expiring on December 31 of each year; and

WHEREAS, the administration of these programs beautify the Borough, educate the public about proper recycling and solid waste disposal practices, and provide much needed revenue to the Borough via Clean Communities and Recycling Tonnage Grants; and

WHEREAS, Brian S. Bond serves as the appointed Borough of Washington representative to the Warren County Solid Waste Advisory Council; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey that Brian S. Bond be appointed Clean Communities Coordinator and Municipal Recycling Coordinator through December 31, 2026.

Motion made by Musick and seconded by Infinito to approve resolution 2026-03

Roll call: Brown, Gorshkov, Infinito, Matteo, Musick and Cox.

Ayes: 6 Nays: 0 Abstain: 1 (Gorshkov)

Motion passes.

RESOLUTION 2026-03
RESOLUTION APPOINTING CONNIE DEAN AS DEPUTY MUNICIPAL
RECYCLING COORDINATOR/DEPUTY CLEAN COMMUNITIES' COORDINATOR,
RESPECTIVELY

WHEREAS, pursuant to N.J.S.A. 13:1E et. seq, all municipalities must designate a Municipal Recycling Coordinator as well as a Clean Communities Coordinator; and

WHEREAS, N.J.S.A. 13:1E also provides for a Deputy Municipal Recycling Coordinator, and Deputy Clean Communities Coordinator to be appointed; and

WHEREAS, the foregoing appointments shall be for one (1) calendar year, expiring on December 31st of each year; and

WHEREAS, the administration of these programs beautifies the Borough, educate the public about proper recycling and solid waste disposal practices, and provide much needed revenue to the Borough via Clean Communities and Recycling Tonnage Grants; and

NOW THEREFOR BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey that Connie Dean be appointed Deputy Clean Communities Coordinator and Deputy Municipal Recycling Coordinator through December 31, 2026.

Motion made by Musick and seconded by Infinito to approve resolution 2026-04

Roll call: Brown, Gorshkov, Infinito, Matteo, Musick and Cox.

Ayes: 6 Nays: 0

Motion passes.

RESOLUTION 2026-04
GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION
“Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964”

FORM OF RESOLUTION

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices

as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the *Borough Council* of the *Borough of Washington*, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Motion made by Musick and seconded by Infinito to approve resolution 2026-05

Roll call: Brown, Gorshkov, Infinito, Matteo, Musick and Cox.

Ayes: 6 Nays: 0

Motion passes.

RESOLUTION 2026-05

RESOLUTION AUTHORIZING THE BOROUGH OF WASHINGTON TAX COLLECTOR TO FIX A PANALTY ON DELINQUENT TAXES AND ALLOWING FOR A 10 DAY GRACE PERIOD FOR EACH QUARTERLY DUE DATE OF TAX PAYMENT

WHEREAS, N.J.S.A 54:4-67 has been amended to define a tax delinquency as the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to allow the Governing Body to fix a penalty not to exceed 6% to be charged to a taxpayer with a delinquency in excess of \$10,000 on December 31, 2026.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Washington, County of Warren, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge eight (8%) percent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00 upon all delinquent installments.
2. A penalty of six (6) percent of the amount of the delinquency is to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year.
3. A ten-day grace period is provided for each quarterly due date, namely February, May, August, and November. Any taxes remaining unpaid after the 10th day will be subject to interest starting with the first day of the quarter.

BE IT FURTHER RESOLVED, that this authorization will remain effective until rescinded by State law or Borough Resolution.

Motion made by Musick and seconded by Infinito to approve resolution 2026-06

Roll call: Brown, Gorshkov, Infinito, Matteo, Musick and Cox.

Ayes: 5 Nays: 1 (Gorshkov)

Motion passes.

RESOLUTION 2026-06

RESOLUTION AUTHORIZING THE BOROUGH OF WASHINGTON TO PROCESS THE CANCELLATION OF ANY PROPERTY TAX REFUND, SEWER REFUND, GARBAGE REFUND OR DELINQUENCY IN THE AMOUNT OF LESS THAN \$10.00

WHEREAS, pursuant to P.L. 1987, Chapter 82 the Municipality may adopt a resolution authorizing a Municipal Employee to process, without further action on the part of the Governing Body, the cancellation of any property tax refund, sewer refund, garbage refund or delinquency of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Washington, County of Warren does hereby authorize the Tax Collector, to process the cancellation of any property tax refund, sewer refund, garbage refund or delinquency of less than \$10.00, with good reason, without further action on the part of the governing body.

BE IT FURTHER RESOLVED that this authorization will remain effective until rescinded by State law or Borough resolution. This resolution shall take effect immediately

Motion made by Musick and seconded by Infinito to approve resolution 2026-07. Gorshkov inquired about the policy that was not attached to the resolution. Manager Bond stated that the policy will be added to the minutes.

Roll call: Brown, Gorshkov, Infinito, Matteo, Musick and Cox.

Ayes: 6 Nays: 0

Motion passes.

**BOROUGH OF WASHINGTON
WARREN COUNTY, NEW JERSEY**

RESOLUTION 2026-07

RESOLUTION ADOPTING A DOMESTIC VIOLENCE POLICY

WHEREAS, on or about October 15, 2019, the New Jersey Civil Service Commission issued a Statewide Domestic Violence Policy (DVP) for Public Employers, which is attached hereto; and

WHEREAS, pursuant to N.J.S.A. 11A:2-6a(b)(1), “The [Civil Service Commission] shall develop a uniform domestic violence policy, which all public employers shall adopt and distribute to their employees, regardless of whether a public employer is subject to the provisions of Title 11A, Civil Service, of the New Jersey Statutes;” and

WHEREAS, the Borough of Washington seeks to update its Personnel Policies and Procedures Manual to comply with N.J.S.A. 11A:2-6a(b)(1).

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Washington, in the County of Warren, that the Borough of Washington Policies and Procedures Manual is updated as follows:

1. The Statewide DVP (which is attached hereto) shall be referenced and adopted in the Borough of Washington Personnel Policies and Procedures Manual.
2. The Borough of Washington Personnel Policies and Procedures Manual shall designate Catherine McCarthy, as Human Resources Officer (HRO) for purposes of the DVP.
3. Laurie Courter shall be designated as Secondary Human Resources Officer (SHRO)
4. The Table of Contents shall be updated to reflect the inclusion Borough's adoption of the Statewide DVP

BE IT FURTHER RESOLVED that a copy of the updated Borough of Washington Personnel Policies and Procedures Manual is on file with the Clerk's office; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the Borough Clerk for distribution to all Borough employees.

EMPLOYEE DOMESTIC VIOLENCE POLICY

TABLE OF CONTENTS

<u>PURPOSE</u>	10
<u>DEFINITIONS</u>	10
<u>PERSONS COVERED BY THIS POLICY</u>	11
<u>RESPONSIBILITY OF EMPLOYERS TO DESIGNATE A HUMAN RESOURCES OFFICER</u>	11
<u>DOMESTIC VIOLENCE REPORTING PROCEDURES</u>	12
<u>CONFIDENTIALITY POLICY</u>	13
<u>CONFIDENTIALITY OF EMPLOYEE RECORDS</u>	14
<u>THE NEW JERSEY SECURITY AND FINANCIAL EMPOWERMENT ACT</u>	14
<u>PUBLIC EMPLOYER DOMESTIC VIOLENCE ACTION PLAN</u>	14
<u>RESOURCES</u>	16
<u>DISTRIBUTION OF POLICY</u>	16
<u>POLICY MODIFICATION AND REVIEW</u>	16
<u>POLICY ENFORCEABILITY</u>	16
<u>POLICY INQUIRIES & EFFECTIVE DATE</u>	17

PURPOSE

The purpose of the State of New Jersey Domestic Violence Policy for Public Employers (herein "policy") is to set forth a uniform domestic violence policy for all public employers to adopt in accordance with N.J.S.A. 11A:2-6a. The purpose of this policy is also to encourage employees who are victims of domestic violence, and those impacted by domestic violence, to seek assistance from their human resources officers and provide a standard for human resources officers to follow when responding to employees.

DEFINITIONS

The following terms are defined solely for the purpose of this policy:

Domestic Violence - Acts or threatened acts, that are used by a perpetrator to gain power and control over a current or former spouse, family member, household member, intimate partner, someone the perpetrator dated, or person with whom the perpetrator shares a child in common or anticipates having a child in common if one of the parties is pregnant. Domestic violence includes, but is not limited to the following: physical violence; injury; intimidation; sexual violence or abuse; emotional and/or psychological intimidation; verbal abuse; threats; harassment; cyber harassment; stalking; economic abuse or control; damaging property to intimidate or attempt to control the behavior of a person in a relationship with the perpetrator; strangulation; or abuse of animals or pets.

Abuser/Perpetrator - An individual who commits or threatens to commit an act of domestic violence, including unwarranted violence against individuals and animals. Other abusive behaviors and forms of violence can include the following: bullying, humiliating, isolating, intimidating, harassing, stalking, or threatening the victim, disturbing someone's peace, or destroying someone's property.

Human Resources Officer (HRO) –An employee of a public employer with a human resources job title, or its equivalent, who is responsible for orienting, training, counseling, and appraising staff. Persons designated by the employer as the primary or secondary contact to assist employees in reporting domestic violence incidents.

Intimate Partner - Partners of any sexual orientation or preference who have been legally married or formerly married to one another, have a child or children in common, or anticipate having a child in common if one party is pregnant. Intimate partner also includes those who live together or have lived together, as well as persons who are dating or have dated in the past.

Temporary Restraining Order (TRO) -A civil court order issued by a judge to protect

the life, health or well-being of a victim. TROs can prohibit domestic violence offenders from having contact with victims, either in person or through any means of communication, including third parties. TROs also can prohibit offenders from a victim's home and workplace. A violation of a TRO may be a criminal offense. A TRO will last approximately 10 business days, or until a court holds a hearing to determine if a Final Restraining Order (FRO) is needed. In New Jersey, there is no expiration of a FRO.

Victim - A person who is 18 years of age or older or who is an emancipated minor and who has been subjected to domestic violence by a spouse, former spouse, or any other person who is a present household member or was at any time a household member. A victim of domestic violence is also any person, regardless of age, who has been subjected to domestic violence by one of the following actors: a person with whom the victim has a child in common; a person with whom the victim anticipates having a child in common, if one of the parties is pregnant; and a person with whom the victim has had a dating relationship.

Workplace-Related Incidents- Incidents of domestic violence, sexual violence, dating violence, and stalking, including acts, attempted acts, or threatened acts by or against employees, the families of employees, and/or their property, that imperil the safety, well-being, or productivity of any person associated with a public employee in the State of New Jersey, regardless of whether the act occurred in or outside the organization's physical workplace. An employee is considered to be in the workplace while in or using the resources of the employer. This includes, but is not limited to, facilities, work sites, equipment, vehicles, or while on work-related travel.

PERSONS COVERED BY THIS POLICY

All employees of the Borough of Washington are covered under this policy, including full and part time employees, casual/seasonal employees, interns, volunteers and temporary employees at any workplace location.

RESPONSIBILITY OF EMPLOYERS TO DESIGNATE A HUMAN RESOURCES OFFICER

The following employees as the Primary HRO and Secondary HRO, to assist employees who are victims of domestic violence.

Primary HRO: Catherine McCarthy , Confidential Assistant

Secondary HRO: Laurie A. Courter, Borough Clerk

The designated Primary and Secondary HRO have received training on responding to and assisting employees who are domestic violence victims in accordance with this policy.

Managers and supervisors are often aware of circumstances involving an employee who is experiencing domestic violence. Managers and supervisors are required to refer any employee who is experiencing domestic violence or who report witnessing domestic violence to the designated HRO. Managers and supervisors must maintain confidentiality, to the extent possible, and be sensitive, compassionate, and respectful to the needs of persons who are victims of domestic violence.

The name and contact information of the designated HRO will be provided to all employees through service of a copy of the resolution and via this Policy.

This policy does not supersede applicable laws, guidelines, standard operating procedures, internal affairs policies, or New Jersey Attorney General Directives and guidelines that impose a duty to report. For example, if there is any indication a child may also be a victim, reporting is mandatory to the Department of Children and Families, Child Protection and Permanency, under N.J.S.A. 9:6-8.13.

DOMESTIC VIOLENCE REPORTING PROCEDURES

Employees who are victims of domestic violence are encouraged to seek immediate assistance from their HRO. Employees who have information about or witness an act of domestic violence against an employee, are encouraged to report that information to the designated HRO, unless the employee is required to report the domestic violence pursuant to applicable laws, guidelines, standard operating procedures, internal affairs policies, or New Jersey Attorney General directives and guidelines that impose a duty to report, in which case the employee must so report to the appropriate authority in addition to reporting to the designated HRO. Nothing in this policy shall preclude an employee from contacting 911 in emergency situations. Indeed, HROs shall remind employees to contact 911 if they feel they are in immediate danger.

Each designated HRO shall:

- A. Immediately respond to an employee upon request and provide a safe and confidential location to allow the employee to discuss the circumstances surrounding the domestic violence incident and the request for assistance.
- B. Determine whether there is an imminent and emergent need to contact 911 and/or local law enforcement.
- C. Provide the employee with resource information and a confidential telephone line to make necessary calls for services for emergent intervention and supportive services, when appropriate. The HRO or the employee can contact the appropriate Employee Assistance Program to assist with securing resources and confidential services.
- D. Refer the employee to the provisions and protections of The New Jersey Security and Financial Empowerment Act, N.J.S.A. 34:11C-1 et seq. (NJ SAFE Act), referenced under Section VIII of this policy.

- E. In cases where domestic violence involved a sexual touching or sexual assault between employees, the HRO is also required to report the incident to the agency's EEO Officer.
- F. If there is a report of sexual assault or abuse, the victim should be offered the services of the County Sexual Assault Response Team.
- G. Maintain the confidentiality of the employee and all parties involved, to the extent practical and appropriate under the circumstances, pursuant to this policy. (See Section VI).
- H. Upon the employee's consent, the employee may provide the HRO with copies of any TROs, FROs, and/or civil restraint agreements that pertain to restraints in the work place and ensure that security personnel are aware of the names of individuals who are prohibited from appearing at the work location while the employee who sought the restraining order is present. All copies of TROs and FROs shall be maintained in a separate confidential personnel file.

CONFIDENTIALITY POLICY

In responding to reports of domestic violence, the HRO shall seek to maintain confidentiality to protect an employee making a report of, witnessing, or experiencing domestic violence, to the extent practical and appropriate under the circumstances and allowed by law. Thus, this policy does not supersede applicable laws, guidelines, standard operating procedures, internal affairs policies, or New Jersey Attorney General Directives and guidelines that impose a duty to report.

This confidentiality policy shall not prevent disclosure where to do so would result in physical harm to any person or jeopardize safety within the workplace. When information must be disclosed to protect the safety of individuals in the workplace, the HRO shall limit the breadth and content of such disclosure to information reasonably necessary to protect the safety of the disclosing employee and others and comply with the law. The HRO shall provide advance notice to the employee who disclosed information, to the extent possible, if the disclosure must be shared with other parties in order to maintain safety in the workplace or elsewhere. The HRO shall also provide the employee with the name and title of the person to whom they intend to provide the employee's statement and shall explain the necessity and purpose regarding the disclosure. For example, if the substance of the disclosure presents a threat to employees, then law enforcement will be alerted immediately.

This policy does not supersede applicable laws, guidelines, standard operating procedures, internal affairs policies, or New Jersey Attorney General Directives and guidelines where mandatory reporting is required by the appointing authority or a specific class of employees.

CONFIDENTIALITY OF EMPLOYEE RECORDS

To ensure confidentiality and accuracy of information, this policy requires the HRO to keep all documents and reports of domestic violence in confidential personnel file separate from the employee's other personnel records. These records shall be considered personnel records and shall not be government records available for public access under the Open Public Records Act. See N.J.S.A. 47:1A-10.

THE NEW JERSEY SECURITY AND FINANCIAL EMPOWERMENT ACT (NJ SAFE)

The New Jersey Security and Financial Empowerment Act, N.J.S.A. 34:11C-1, et seq. (NJ SAFE Act), is a law that provides employment protection for victims of domestic or sexual violence.

The NJ SAFE Act allows a maximum of 20 days of unpaid leave in one 12-month period, to be used within 12 months following any act of domestic or sexual violence. To be eligible, the employee must have worked at least 1,000 hours during the 12-month period immediately before the act of domestic or sexual violence. Further, the employee must have worked for an employer in the State that employs 25 or more employees for each working day during 20 or more calendar weeks in the current or immediately preceding calendar year. This leave can be taken intermittently in days, but not hours.

Leave under the NJ SAFE Act may be taken by an employee who is a victim of domestic violence, as that term is defined in N.J.S.A. 2C:25-19 and N.J.S.A. 30:4-27.6, respectively. Leave may also be taken by an employee whose child, parent, spouse, domestic partner, civil union partner, or other relationships as defined in applicable statutes is a victim of domestic or sexual violence.

Leave under the NJ SAFE Act may be taken for the purpose of engaging in any of the following activities, for themselves, or a child, parent, spouse, domestic partner, or civil union partner, as they relate to an incident of domestic or sexual violence:

- 1) Seeking medical attention;
- 2) Obtaining services from a victim services organization;
- 3) Obtaining psychological or other counseling;
- 4) Participating in safety planning, temporarily or permanently relocating, or taking other actions to increase safety;
- 5) Seeking legal assistance or remedies to ensure health and safety of the victim;
or
- 6) Attending, participating in, or preparing for a criminal or civil court proceeding relating to an incident of domestic or sexual violence.

The full text of the New Jersey SAFE Act is provided in the Appendix to this policy.

PUBLIC EMPLOYER DOMESTIC VIOLENCE ACTION PLAN

We have developed the following action plan to identify, respond to, and correct employee performance issues that are caused by domestic violence, pursuant to N.J.S.A. 11A:2-6a and in accordance with the following guidelines:

- A. Designated HROs with responsibilities pursuant to Sections IV and V of this policy.
- B. We Recognize that an employee may need an accommodation as the employee may experience temporary difficulty fulfilling job responsibilities.
- C. We will provide reasonable accommodations to ensure the employee's safety. Reasonable accommodations may include, but are not limited to, the following: implementation of safety measures; transfer or reassignment; modified work schedule; change in work telephone number or work-station location; assistance in documenting the violence occurring in the workplace; an implemented safety procedure, or other accommodation approved by the employer.
- D. We are committed to advising employees of information concerning the NJ SAFE Act; Family and Medical Leave Act (FMLA); or Family Leave Act (FLA); Temporary Disability Insurance (TOI); or Americans with Disabilities Act (ADA); or other reasonable flexible leave options when an employee, or his or her child, parent, spouse, domestic partner, civil union partner, or other relationships as defined in applicable statutes is a victim of domestic violence.
- E. We are committed to adherence to the provisions of the NJ SAFE Act, including that the employer will not retaliate against, terminate, or discipline any employee for reporting information about incidents of domestic violence, as defined in this policy, if the victim provides notice to their Human Resources Office of the status or if the Human Resources Office has reason to believe an employee is a victim of domestic violence.
- F. The HRO will advise any employee, who believes he or she has been subjected to adverse action as a result of making a report pursuant to this policy, of the civil right of action under the NJ SAFE ACT. And advise any employee to contact their designated Labor Relations Officer, Conscientious Employees Protection Act (CEPA) Officer and/or Equal Employment Opportunity Officer in the event they believe the adverse action is a violation of their collective bargaining agreement, the Conscientious Employees Protection Act or the New Jersey Law Against Discrimination and corresponding policies.
- G. Employers, their designated HRO, and employees should familiarize themselves with this policy. This policy shall be provided to all employees upon execution and to all new employees upon hiring. Information and resources about domestic violence are encouraged to be placed in visible areas, such as restrooms, cafeterias, breakrooms, and where other resource information is located.

RESOURCES

This policy provides an Appendix listing resources and program information readily available to assist victims of domestic violence. These resources should be provided by the designated HRO to any victim of domestic violence at the time of reporting.

DISTRIBUTION OF POLICY

The Primary HRO of the Borough of Washington will be responsible for distributing this policy to employees, volunteers, and other employees identified above.

The Primary HRO of the Borough of Washington will be responsible for updating this policy at least annually to reflect circumstances changes in the organization.

The Primary HRO of the Borough of Washington with the assistance of legal counsel will be responsible for monitoring The Civil Service Commission and the Division of Local Government Services in the Department of Community Affairs for modifications thereto, to public employers.

OTHER APPLICABLE REQUIREMENTS

In addition to this policy, the HRO and the public employer's appointing authority must follow all applicable laws, guidelines, standard operating procedures, internal affairs policies, and New Jersey Attorney General Directives and guidelines that impose a duty to report. Additionally, to the extent that the procedures set forth in this policy conflict with collective negotiated agreements or with the Family Educational Rights and Privacy Act (FERPA), the provisions of the negotiated agreements and the provisions of FERPA control.

POLICY MODIFICATION AND REVIEW

A public employer may seek to modify this policy, to create additional protocols to protect victims of domestic violence but may not modify in a way that reduces or compromises the safeguards and processes set out in this policy.

The Civil Service Commission will review and modify this policy periodically and as needed.

POLICY ENFORCEABILITY

The provisions of this policy are intended to be implemented by the Civil Service Commission. These provisions do not create any promises or rights that may be enforced by any persons or entities.

POLICY INQUIRIES & EFFECTIVE DATE

Any questions concerning the interpretation or implementation of this policy shall be addressed to the Chair/Chief Executive Officer of the Civil Service Commission, or their designee. This policy shall be enforceable upon the HRO's completion of training on this policy.

Motion made by Musick and seconded by Infinito to approve resolution 2026-08

Roll call: Brown, Gorshkov, Infinito, Matteo, Musick and Cox.

Ayes: 6 Nays: 0

Motion passes.

RESOLUTION 2026-08 APPOINTMENT OF QUALIFIED PURCHASING AGENT ROSE WITT AS PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, N.J.A.C. 17:27-1.1 provides that no public works contracts can be awarded nor any monies paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

WHEREAS, N.J.A.C 17:27-3.5 provides that each public agency shall designate an officer or employee to serve as its public agency compliance officer.

WHEREAS, The Borough of Washington has appointed a Qualified Purchasing Agent and hereby appoints the Public Agency Compliance Officers to be Rose Witt.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Washington, County of Warren State of New Jersey that the Qualified Purchasing Agent Rose Witt be appointed as the Public Agency Compliance Officer.

Motion made by Musick and seconded by Infinito to approve resolution 2026-09

Roll call: Brown, Gorshkov, Infinito, Matteo, Musick and Cox.

Ayes: 6 Nays: 0

Motion passes.

RESOLUTION 2026-09 RESOLUTION OF THE BOROUGH OF WASHINGTON APPOINTING MEMBERS TO THE LOCAL EMERGENCY PLANNING COUNCIL (LEPC)

WHEREAS, pursuant to **N.J.S.A. App. A:9-33 et seq.** (Chapter 251 P.L. 1942, as amended by Chapter 438, P.L. 1953) each municipality shall appoint a Local Emergency Planning Council (LEPC); and

WHEREAS, the local Office of Emergency Management Coordinator shall serve as Chairman of the aforesaid Council; and

BE IT RESOLVED by the Borough Council of the Borough of Washington that the following individuals are hereby appointed to the Local Emergency Planning Council for the year 2026:

- Steve Alpaugh., Borough of Washington Deputy OEM Coordinator (Chair)
- Chris Jones, Washington Township Chief of Police
- Jonathan James, Borough of Washington Department of Public Works Supervisor
- Matt Koehler Borough of Washington Wastewater Treatment Plant Project Manager
- Ron Hartrum, Borough of Washington OEM Coordinator
- Chuck McDade Borough of Washington Fire Chief
- Matthew Lopez, Borough of Washington Fire Official

Motion made by Musick and seconded by Infinito to approve resolution 2026-10

Roll call: Brown, Gorshkov, Infinito, Matteo, Musick and Cox.

Ayes: 6 Nays: 0

Motion passes.

RESOLUTION 2026-10

RESOLUTION OF THE BOROUGH OF WASHINGTON , COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING CERTAIN STATUTORY PAYMENTS OF CLAIMS AND OTHER CLAIMS REGULAR IN NATURE

WHEREAS, all claims of payment by the Borough of Washington , County of Warren, State of New Jersey, are required to be first submitted to the Borough of Washington Council for consideration before payment, and

WHEREAS, due to the nature of certain claims and timing of the particular meeting involved, certain claims should be paid when presented which are statutory and regular in nature, rather than held for the next council meeting of the Borough of Washington due to the nature of said claims.

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Washington , as follows:

- 1) The Borough of Washington does hereby approve the payment between meetings of the following encumbered claims for payment, when the same are presented to the Borough of Washington Council and Chief Financial Officer of the Borough of Washington .
 - a) Payroll obligations

- b) Required payments to the Board of Education
- c) Required County tax payments to the County Treasurer
- d) Banks for investment purposes, internal transfers, and debt service obligations
- e) State of New Jersey – Application Fees
- f) Permit Fees
- g) DEP Fees
- h) License Fees
- i) State Surcharges
- j) Marriage License Fees
- k) Rabies Control Fees
- l) Miscellaneous disbursements approved by specific resolutions
- m) Reissue of lost or mutilated checks after stop payment has been enforced
- n) Ten percent (10%) Bid Bond Returns (Clerk’s office)
- o) Certain emergencies at the discretion of the Borough of Washington CFO
or Administrator
- p) Payments necessary to all vendors that require compliance with the 2006 Prompt
Payment Law, Chapter 96, whereby the Borough of Washington shall pay the bill not
more than 30 calendar days after the billing date to avoid billable late charges.
- q) Postage and “Express Mail” Services
- r) Debt Payments
- s) Utilities
- t) Health, dental and other insurance premiums

Motion made by Musick and seconded by Infinito to approve resolution 2026-11

Roll call: Brown, Gorshkov, Infinito, Matteo, Musick and Cox.

Ayes: 6 Nays: 0

Motion passes.

RESOLUTION 2026-11

**A RESOLUTION PROVIDING FOR TEMPORARY CURRENT
FUND APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2026 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2026; and

WHEREAS, the total temporary appropriations in the 2026 budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$2,115,457.50 and

WHEREAS, 26.25% of the total appropriations in the 2025 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2025 Budget is the sum of \$2,114,893.30

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

TOTAL APPROPRIATIONS WITHIN 26.25% LIMITATION	\$2,114,893.30
TOTAL CAPITAL AND DEBT SERVICE	\$ 293,671.67
TOTAL ALL TEMPORARY APPROPRIATIONS:	\$2,408,567.97

Motion made by Musick and seconded by Infinito to approve resolution 2026-12

Roll call: Brown, Gorshkov, Infinito, Matteo, Musick and Cox.

Ayes: 6 Nays: 0

Motion passes.

RESOLUTION 2026-12

**A RESOLUTION PROVIDING FOR TEMPORARY SOLID
WASTE FUND APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2026 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2026; and

WHEREAS, the total temporary appropriations in the 2026 budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum

of \$149,000.00; and

WHEREAS, 26.25% of the total appropriations in the 2025 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2025 Budget is the sum of \$149,362.50;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

TOTAL APPROPRIATIONS WITHIN 26.25% LIMITATION	\$149,000.00
TOTAL CAPITAL AND DEBT SERVICE	\$0.00
TOTAL ALL TEMPORARY APPROPRIATIONS:	\$149,000.00

Motion made by Musick and seconded by Infinito to approve resolution 2026-13

Roll call: Brown, Gorshkov, Infinito, Matteo, Musick and Cox.

Ayes: 6 Nays: 0

Motion passes.

RESOLUTION 2026-13

A RESOLUTION PROVIDING FOR TEMPORARY SEWER UTILITY APPROPRIATIONS

WHEREAS, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2026 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2026; and

WHEREAS, the total temporary appropriations in the 2026 sewer utility budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$517,950.00; and

WHEREAS, 26.25% of the total appropriations in the 2025 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2025 Budget is the sum of \$571,331.25

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

TOTAL APPROPRIATIONS WITHIN 26.25% LIMITATION	\$517,950.00
DEBT SERVICE	\$ 0

TOTAL ALL TEMPORARY APPROPRIATIONS:

\$517,950.00

Motion made by Musick and seconded by Infinito to approve resolution 2026-14

Roll call: Brown, Gorshkov, Infinito, Matteo, Musick and Cox.

Ayes: 6 Nays: 0

Motion passes.

RESOLUTION

2026-14

**ESTABLISHING A CASH MANAGEMENT PLAN
AND NAMING OFFICIAL CASH DEPOSITORIES**

WHEREAS, NJSA 40A: 5-14 mandates that a Governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state; and

WHEREAS, NJSA 40A: 5-15.1 amended by Chapter 148, P.L. 1997 established new requirements for the investment of public funds and adoption of a cash management plan for counties, municipalities and authorities; and

WHEREAS, the Borough Council of the Borough of Washington, County of Warren wish to comply with the above statutes;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Washington, County of Warren adopts the following cash management plan, includes the official depositories for the Borough of Washington, County of Warren for the period January 1, 2026 through December 31, 2026.

**CASH MANAGEMENT PLAN OF THE
BOROUGH OF WASHINGTON,
COUNTY OF WARREN**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A: 5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Borough of Washington, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time

period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED

BY THE PLAN

- A. The plan is intended to cover all deposits and/or all investments of the funds of the Borough of Washington including but not limited to:

Current Fund
Grant Fund
Payroll Trust Fund
Animal Trust
Recreation Trust
Agency Account
Sewer Utility Revenue Account
Developers' Escrow Trust Funds
Open Space Accounts
General Capital Account
Sewer Capital Account
Solid Waste Operating Account
Solid Waste Capital Account
Regular Trust Accounts
COAH

III. DESIGNATION OF OFFICIALS AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough of Washington are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

The Chief Financial Officer is further authorized to make interfund transfers between the Borough Funds as may be necessary from time to time. The Chief Financial Officer is authorized to make such transfers and/or any and all payments by wire transfer as necessary.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

TD Bank
PNC Bank
Wells Fargo
Investors Savings
The Depository Trust Company
Provident
Peapack Gladstone Bank
Money Market Investment Accounts and/or Certificates of Deposit
Unity Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Borough of Washington referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official (s) referred to in Section III above.

TD Bank
MBIA-Class Management Unit Trust
NJ ARM Program
NJ Cash Management Fund
PNC Bank
Valley National Bank
Millington Savings Bank
Provident
The Depository Trust Company
Investors Savings
Wells Fargo
Peapack Gladstone Bank
Unity Bank

VI. AUTHORIZED INVESTMENTS

Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of the school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L.1977, ch. 281 (C.52: 18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) The custody of collateral is transferred to a third party;
 - (c) The maturity of the agreement is not more than 30 days;
 - (d) The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17: 19-41); and
 - (e) A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “governmental money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund

An investment company or investment trust:

- (a) Which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 USC sec. 80a-1 et seq., and operated in accordance with 17 CFR sec. 270.2a-7.
- (b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) Which has:
 - (1) Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (2) Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool

An investment pool:

- (a) Which is managed in accordance with 17 C.F.R. sec 270.2a-7;
- (b) Which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) Which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52: 14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investment;
- (e) Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected at the

time of interest rate adjustment, to have a market value that approximates their par value, or net asset value; and

- (f) Which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management fund, or through the use of a National or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C49: 3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in the U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Washington, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Washington to assure that there is no unauthorized use of the funds or the Permitted Investments that involve Securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Borough of Washington or by a third party custodian prior to or upon the release of the Borough of Washington’s funds.

To assure that all parties with whom the Borough of Washington deals either by way of Deposits or Permitted Investments are aware of the authority and the limits sets forth in the Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s)

REPORTING REQUIREMENTS

At the public meeting of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough of Washington a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Washington as a Deposit or a Permitted Investment.

- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Washington.

TERM OF THE PLAN

This plan shall be effective January 1, 2026 through December 31, 2026. The Plan may be amended from time to time as necessary.

To the extent that any amendment is adopted by the Borough Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

Motion made by Musick and seconded by Infinito to approve resolution 2026-15

Roll call: Brown, Gorshkov, Infinito, Matteo, Musick and Cox.

Ayes: 6 Nays: 0

Motion passes.

RESOLUTION 2026-15

RESOLUTION AUTHORIZING THE APPOINTMENT OF PUBLIC DEFENDER

WHEREAS, the position of Municipal Public Defender is filled by a person providing a service; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Washington, Warren County, New Jersey as follows:

Donald Farino, 103 Pleasant View Road, Hackettstown, NJ 07840 is hereby appointed as Borough Public Defender within the Municipal Court of the Borough of Washington for 2025.

Motion made by Musick and seconded by Infinito to approve resolution 2026-16

Roll call: Brown, Gorshkov, Infinito, Matteo, Musick and Cox.

Ayes: 6 Nays: 0

Motion passes.

RESOLUTION 2026-16

**RESOLUTION TO APPOINT
NORMAN ALBERT AS MUNICIPAL PROSECUTOR FOR THE BOROUGH OF
WASHINGTON**

WHEREAS, the position of Municipal Prosecutor is filled by a person providing a service; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Washington, Warren County, New Jersey as follows:

That Norman Albert, Esq. ,23 North Avenue East Cranford, NJ 07016 be appointed as Municipal Prosecutor beginning January 1, 2025 through December 31, 2026.

COUNCIL REMARKS

Councilwoman Gorshkov gave the following remarks:

- Thanked all who came and those who listened and stated her apologies for those that didn't see on the schedule we had a meeting.
- Thanked officer for keeping safe.

Councilman Matteo gave the following remarks:

- Wish everyone a happy new year and added hopefully this year will be better than last.

Councilman Brown gave the following remarks:

- Thanked everyone for coming out and appreciates the gravity of tonight's meeting, and he is confident in making positive changes.

Councilman Infinito gave the following remarks:

- Infinito thanked everyone and congratulated the firefighters on the new officers.
- Congratulated those appointed to the committees.
- Stated that he is excited for a successful 2026.

Deputy Mayor Musick gave the following remarks:

- Stated that she seconds the statements made by Infinito.

Mayor Cox gave the following remarks:

- Thanked everyone for coming out and stated that it is always nice to see firefighters taking the lead.
- Announced the appointments of Mike Franks, Josephine Noone and Gary Potherly to the Green Team.
- Stated that she hopes to have a good year this year and continue in getting things done.
- Stated that everyone who sits in the audience are more than welcome to be here and she welcomes comments and concerns and which they take under advisement.
- Thanked appointees.

Next Meeting: January 20, 2026

ADJOURNMENT 6:30 PM

Hearing no further business to come before Council, motion made by Musick and seconded by Infinito to adjourn the meeting at 6:30 PM, all were in favor.

Laurie A. Courter, RMC
Borough Clerk