

**SHADE TREE REGULAR MEETING MINUTES**  
**January 5, 2015**

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, G. Pohorely, S. Marr  
Absent:

**MINUTES:**

**Regular Meeting**

The Washington Borough Shade Tree Commission Meeting was called to order and the "Open Public Meetings Act" read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday, January 5, 2015. A Motion was made by G. Pohorely and seconded by S. Marr that the minutes be approved for the meeting of November 10, 2014.

Ayes: 3, Nays: 0  
Motion Carried

**NOMINATIONS AND ELECTIONS:**

The following appointments were made for the year 2015:

A Motion was made by Commissioner G. Pohorely, and seconded by Commissioner S. Marr that Kathy Halpin be named Chairman.

Ayes: 3, Nays: 0  
Motion Carried

A Motion was made by Commissioner K. Halpin, and seconded by Commissioner S. Marr that Gary Pohorely be named Secretary.

Ayes: 3, Nays: 0  
Motion Carried

**THE SLATE OF OFFICERS FOR 2015:**

Kathy Halpin, Chairman  
Gary Pohorely, Secretary

## **2015 SHADE TREE MEETING SCHEDULE:**

January 5, 2015  
February 11, 2015  
March 9, 2015  
April 13, 2015  
May 11, 2015  
June 8, 2015  
September 16, 2015  
October 12, 2015  
November 9, 2015

## **COMMUNICATIONS:**

### **OLD BUSINESS:**

1. Tree City Recertification Application – S. Marr completed the annual application by the December 31, 2014 deadline. The New Jersey State Forester, Alec McCartney will be contacted before the February meeting to confirm the outcome of the Shade Tree Commission’s recertification for 2015.
2. Community Forestry Management Plan – The Shade Tree Commission received written notification from the New Jersey Forestry Services that the third 5 year CFMP meets the standards set by the State and New Jersey Community Forestry Council. It was approved for 2014 through the 2018 calendar year. The major goal of the Community Forestry Program is to educate all municipalities about the benefits of developing their own Community Forestry Management Plan. The 2013 Green Communities Grant enabled the Shade Tree Commission to hire a consultant to revise the former 5 year Plan. The last step of the Grant is to submit the invoices from the consultant, Paul Cowie and the In-Kind hours that match the amount of the Grant monies (\$3,000.00). Consequently, the State will reimburse the Borough for the Grant monies that were awarded to Washington Borough’s Shade Tree Commission.
3. Seedlings for Arbor Day - The Commission selected Eastern Redbud seedlings for the kindergarten classes this year. The order will be placed with the NJ State Forest Nursery. A Motion was made by S. Marr and seconded by G. Pohorely to purchase them at a minimal cost of \$40.00 for (1) tray of 100 tube seedlings.

Ayes: 3, Nays: 0  
Motion Carried

4. 2014 Annual Accomplishment Report- The annual report will be prepared by K. Halpin. There has not been any correspondence from the New Jersey Shade Tree Federation at this time. According to the State Forester, the report is recommended to be submitted online.

5. 261 West Warren Street – Property owner (Nelson Carhart) hired a professional tree service to remove a r.o.w. tree that was declining. Mr. Carhart was not aware that it was a town tree and that he violated the Borough’s Ordinance #76-7. The property owner received a written notification about the consequences for removing a town tree without the Shade Tree’s consent. Mr. Carhart was given the option of paying the \$500.00 fine or planting a replacement tree that was comparable to the one that was removed. As a result, the property owner sent a check for \$500.00 to the Borough. This amount was posted to Miscellaneous Revenue into the Borough’s Current Account.

**NEW BUSINESS:**

1. 99 Youmans Avenue - Property Owner (Agnieszka Marszalek) requested that a tree in the r.o.w. be trimmed. The owner is concerned about the branches hanging over the house. G. Pohorely will evaluate the situation and report back at the February meeting.
2. 111 West Warren Street – Property Owner (Susanne Kenney) requested that a tree in the r.o.w. area be trimmed. K. Halpin will visit the location and report back at the February meeting.

**ADJOURNMENT:**

Hearing no further business before the Commission, it was moved by G. Pohorely and seconded by S. Marr that the meeting be adjourned at 7:40 p.m.

Ayes: 3, Nays: 0  
Motion Carried

Respectfully submitted,

Susan Fleming