

**SHADE TREE REGULAR MEETING MINUTES**  
**February 11, 2013**

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, G. Pohorely, L. Ferguson, S. Marr  
Absent:

**MINUTES:**

**Regular Meeting**

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday, February 11, 2013. A Motion was made by G. Pohorely and seconded by L. Ferguson that the minutes be approved for the meetings of January 14, 2013.

Ayes: 4, Nays: 0  
Motion Carried

**COMMUNICATIONS:**

**OLD BUSINESS:**

1. Tree City Recertification- K. Halpin prepared the Tree City application and submitted it to the State Forester by the January 31, 2013 deadline.
2. 2012 Annual Accomplishment Report – The annual report was prepared by K. Halpin and submitted to the State by the February 15<sup>th</sup> deadline.
3. Email Request for the Shade Tree Commissions’ Inventory – L. Ferguson responded to Fred Cowett’s request to have a copy of the Shade Tree Commission’s inventory list. Mr. Cowett is researching New Jersey street trees for his postdoctoral work at Cornell University. His research is based on inventory data from participating municipalities. The Commission unanimously agreed to send Mr. Cowett a copy of Washington’s street tree inventory with the condition that he provide us with recommendations to maintain and improve our town trees.
4. Tree Maintenance for 2013 – An updated list has been generated from the Commissioners’ recent evaluations in assigned areas throughout the Borough. Each Commissioner noted locations where street trees needed maintenance. The Shade Tree Maintenance List also includes locations that need replacement trees.
5. Green Communities Grant – The New Jersey State Forestry Services has awarded the Shade Tree Commission \$3,000.00. This grant money will provide funding to hire a qualified expert to update the Commission’s Community Forestry Management Plan. The Plan is updated every five years.

**NEW BUSINESS:**

1. New Jersey Shade Tree Federation Membership Dues- The annual dues was submitted to Trenton for the four Commissioners, totaling \$95.00.
2. 36 Grand Avenue-Homeowner (Daniel Aron) reported a declining Maple tree on the side of his corner property. K. Halpin visited the area and determined that the tree is not a public hazard. It will be placed on the 2013 Maintenance List. No further action will be taken at this time.
3. Arbor Day Seedlings- A purchase order totaling \$20.00 will be sent to the NJ Forest Service for 98 seedlings. These will be distributed at the Arbor Day celebration held at Taylor Street School in April.

**ADJOURNMENT:**

Hearing no further business before the Commission, it was moved by G. Pohorely and seconded by L. Ferguson that the meeting be adjourned at 8:30 p.m.

Ayes: 4, Nays: 0  
Motion Carried

Respectfully submitted,

Susan Fleming