

SHADE TREE REGULAR MEETING MINUTES
January 11, 2012

Meeting Called to Order: 7:00 p.m.

Members in Attendance: L. Starita, K. Halpin, L. Ferguson

Absent:

MINUTES:

Regular Meeting

The Washington Borough Shade Tree Commission Meeting was called to order and the "Open Public Meetings Act" read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday, January 11, 2012. A Motion was made by L. Starita and seconded by L. Ferguson that the minutes be approved for the meeting of November 14, 2011.

Ayes: 3, Nays: 0

COMMUNICATIONS:

OLD BUSINESS:

1. Replacement of (2) Golden Rain Trees-The quotes have been received for the purchase and replacement of (2) street trees in the downtown business area. The Plant Farm in Washington provided the most reasonable price for the Golden Rain Trees. K. Halpin commented that this would be the appropriate vendor providing that the trees are ordered and not taken from the stock that is at the site.
2. Update on the 2011 Maintenance List- The Shade Tree Commission was able to contract all the existing locations on the 2011 Maintenance List. The CFO transferred additional funds to the Shade Tree, which allowed the Commission to accomplish this goal. Since the cost of the storm damage had spent a significant amount of the Shade Tree's annual budget, the supplemented funds were needed.
3. Borough Council Meeting- The Shade Tree Commission's conference at the February 7th Borough Council meeting was rescheduled for the March 6th Council Meeting. L. Starita will formally announce that he will be leaving his position as the Shade Tree Chairman due to his recent change of address.

NEW BUSINESS:

1. Election and Reappointments of the Shade Tree Commission members- Since the reduction of two Commissioners in 2012, the election and reappointments will be

postponed to the February meeting. The Commission needs a minimum of three members to vote on any Motion.

2. The 2012 Shade Tree Commission meeting schedule was reviewed. The meetings will be planned for the 2nd Monday of January, February, March, April, May, June, September, October and November at 7:00pm. These dates will not be advertised until additional members are appointed in order to vote on this matter.
3. Temporary Budget for 2012- Resolution #1-2012 provided temporary current fund appropriations. The Shade Tree Commission was allotted \$4,371.25 for expenditures needed until the full 2012 Budget is approved.
4. 2011 Annual Accomplishment Report- K. Halpin will complete this annual report. The deadline is February 15, 2012.
5. Tree City Recertification- K. Halpin will complete this application and submit it to State Forester, Todd Wyckoff. The deadline is January 31, 2012. This membership offers various grants to secure safety and aesthetics in our community.

ADJOURNMENT:

Hearing no further business before the Commission, it was moved by L. Starita and seconded by L. Ferguson that the meeting be adjourned at 8:00 p.m.

Ayes: 3, Nays: 0
Motion Carried

Respectfully submitted,

Susan Fleming