

SHADE TREE REGULAR MEETING MINUTES
February 14, 2012

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, L. Ferguson

Absent:

MINUTES:

Regular Meeting

The Washington Borough Shade Tree Commission Meeting was called to order and the "Open Public Meetings Act" read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday, February 14, 2012. A Motion was made by K. Halpin and seconded by L. Ferguson that the minutes be approved for the meeting of January 11, 2012.

Ayes: 0, Nays: 0

Motion Pending on additional members

COMMUNICATIONS:

OLD BUSINESS:

1. Downtown Borough Trees- The quotes have been received for the purchase and replacement of (2) Golden Rain trees in the downtown business area. The Plant Farm in Washington submitted the most cost efficient quote for this job. K. Halpin commented that this vendor would be the best choice providing that the Golden Rain Trees are ordered rather than use the ones that are currently stocked at the nursery.
2. Borough Council Meeting- Shade Tree Chairman, L. Starita was scheduled to attend the February 7th Borough Council meeting at the request of Councilwoman, Jeanine Gleba. However, the Shade Tree's time slot was rescheduled for the March 6th Council Meeting. The council members required some clarification on the revisions made to the Shade Tree Ordinances. At this time, L. Starita will formally announce that he will be leaving his position as the Shade Tree Chairman due to his recent change of address.
3. Tree City Recertification- K. Halpin completed the application for the Tree City Recertification requirement. The completed form was emailed to the State Forester, Todd Wyckoff within the January 31, 2011 deadline.
4. 2011 Accomplishment Report- K. Halpin prepared the annual report and submitted it to the State Forester by the February 15, 2012 deadline.

5. Election and Reappointments of the Shade Tree Commission members- Due to the small number of Commissioners, a Motion cannot be accomplished in order to set appointments or approve Minutes from past meetings dates. The Commission needs a minimum of three members to vote on any Motion.

NEW BUSINESS:

1. New Jersey Shade Tree Federation Membership Dues- The \$95.00 annual dues was paid to the New Jersey Shade Tree Federation on Purchase Order 12-00139. The cost will cover new members that may join the Commission in 2012.
2. 240 West Warren Street- Homeowner (Gail Bakker) requested mulch be removed from a r.o.w. Maple that was taken down in November. The DPW was instrumental in taking the extra mulch away from the homeowner's property.
3. 23 Sunrise Terrace-Homeowner (Edatha Callahan) reported a tree in her front property that needed maintenance. As a new homeowner, she wanted to confirm if the tree belonged to the town. K. Halpin visited the location and confirmed that the tree was not in the r.o.w. area. The homeowner was notified that she is responsible for maintaining the tree on her property.

ADJOURNMENT:

Hearing no further business before the Commission, it was moved by K. Halpin and seconded by L. Ferguson that the meeting be adjourned at 8:00 p.m.

Ayes: 0, Nays: 0

Motion Pending on additional members

Respectfully submitted,

Susan Fleming