

Borough of Washington, Warren County, New Jersey
Recreation Commission Meeting Minutes
August 14, 2019 - 7:00 PM

The Meeting of the Recreation Commission of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:00 p.m.

Opening 7:03 p.m.

Statement of Adequate Notice

- Dan Almind read the following Statement into the Record: “The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

Flag Salute

Roll Call

- Present: Dan Almind, Craig Coughlan, Spencer Nicholson, Christine Rodriguez and James Sawyer. Also present: Susan Turner, Recreation Secretary

Audience Participation:

- Craig Coughlan moved to open audience participation. Seconded by Spencer Nicholson. Ayes: 5, Nays: 0, Abstain: 0, Absent: 3. Motion passed.
- R.J. Sherman, President of the Warren Hills Youth Baseball Association addressed the commission. He asked Susan Turner to send him a copy of last year’s invoice for the ballfield clay. He will send out a check. WHYBA is starting fall sign ups. Dan asked RJ to send a copy of their flier and we will post it on our Facebook page.
- James Sawyer moved to close audience participation. Seconded by Craig Coughlan. Ayes: 5, Nays: 0, Abstain: 0, Absent: 3. Motion passed.

Minutes of Prior meeting:

- Spencer Nicholson moved to approve minutes from the June 13, June 25 and July 10, 2019 meetings. Seconded by James Sawyer. Ayes: 5, Nays: 0, Abstain: 0, Absent: 3.

New Business:

- No New Business.

Old Business:

- Budget Discussion – Susan distributed information on 2018/2019 Pool Front Desk Daily revenue, 2019 Swim Lesson revenue and history of Swim Lesson registration fees, Pool salaries paid in 2019 through August 15, and a cost analysis of 2019 concession stand supplies. She reminded the commission that NJ minimum wage will increase to \$11 per hour next year which will increase salaries a lot. Dan asked for an accounting of the pool expenses. Because payments for supplies will continue through the second Council meeting of September Susan said she can have the preliminary numbers at the second Rec Commission meeting in September. Dan also asked for the 2018 Swim Lesson numbers for comparison.
Susan distributed information from the NJ Recreational Bathing Code citing lifeguard requirements. Both the Pool Supervisor and the Borough Manager reviewed the codes and determined that a third lifeguard was not required to solely guard the slide. James Sawyer stated that on high volume days a third lifeguard should be on duty. Craig Coughlan moved to allow 2 lifeguards on duty on regular volume days. Seconded by James Sawyer. Ayes: 5, Nays: 0, Abstain: 0, Absent: 3. Motion passed.
NJ Recreational Bathing Codes regarding posting a supervising individual at a wading pool/spray park was distributed. The abbreviated changes sent out by the State of NJ and the Bathing Code wording differ and seem to contradict each other. The abbreviated changes state a supervising individual must be posted at the wading pool. The NJ Bathing Code states the same but the next entry states if the individual is not on duty a sign must be posted indicated who should be contacted for assistance and where that person is located. The commission agreed with the Borough Manager’s opinion that a supervising individual should be on duty in the wading pool/splash pad area.
- BrewFest – No discussion since Craig Geller is absent.
- Community Day – The event is planned for Sunday, September 1. Free pool admission will be offered that day. A kickball game will be held in the afternoon and other activities. Susan will inventory the concession stand a few

days before and advise Dan what is available. Brooks will find out what staff are available. James will work on a flier for the event.

- Cameras – James is trying to get the cable modem fixed. The router has power but no signal. He will call Comcast for servicing. James will ask Apex if they know other companies who can provide quotes.

Reports:

- Recreation Secretary – Quotes are needed for the tile repair work on the pool. Susan will contact Tripani Pools, who worked on it several years ago, and at least 2 other companies.

Sports Programs

- Easter Egg Hunt — (all commissioners) – No report
- 5k – (commission) – The commission will discuss setting up Group rates. Susan had copies of last year's flier/registration distributed. At the last meeting Dan wanted to review it. He will bring it up for review at the next meeting.
- Youth Soccer – (James Sawyer) – Orange field paint is needed to paint the smaller field inside the regular field at Boro Park. We may be able to return some of the white and replace it with the orange. All practices will be at Boro Park. James mistakenly thought the cost of the goals was for two when it was only for one. Two goals and shipping is \$1,965.17. At the last meeting \$1500.00 was approved. James is asking for approval of the higher amount. They have a 20 year life and are easy to take apart and assemble. By cutting out the field and custodian fees at the Middle School the extra cost is covered in the budget. Spencer Nicholson moved to allow the purchase of the soccer goals at the higher cost. Seconded by Craig Coughlan. Ayes: 5, Nays: 0, Abstain: 0, Absent: 3. Motion passed. James will load the shared calendar with the soccer practices so the lights can be scheduled. The gates will need to be unlocked or a key for the lock kept in the coaches' closet. James will do an inventory but he thinks we may only need some game balls. Warren County Dental, Warren United Soccer and one other group will sponsor the clinic and whistle teams. Susan will need to know the colors.
- Street Hockey – (Spencer Nicholson) – Spencer picked up most of the hockey equipment from Memorial School but he cannot fit the goals in his car. Can DPW pick them up and bring them to the coaches' closet? Gary told him he thought they'd already been picked up by DPW in the spring. One of the goals appears broken. Susan said there are new goals purchased several years ago in the jail cell.
- Youth Basketball – (James Sawyer) – James' last day on the Rec Commission will be September 11, 2019. He talked with Sean about taking over as liaison. Bill Lyons would continue to run most of the program. Dan will handle basketball if Sean does not want to.
- Lil' Hoopsters – (Craig Geller) – absent - No report.
- Girls Softball – (Mark Garrison) – absent – No report.
- Karate – (Sean Farrington) – Susan discussed a demonstration with Paul Kilduff. He is interested. Susan will see if he's available for Community Day.
- Swim Lessons (Dan Almind) – No report.
- Pool – (Craig Coughlan) – Susan said staffing at the pool on August 28, 29 and 30 will be difficult. The high school students have half days but most of them also have after school activities. The Pool Supervisor suggested opening the pool later. The commission agreed and recommended 3 or 4 o'clock. Notices will be posted once the time is finalized.
- Tennis Clinic – (James Sawyer) – No report.
- Zumba – No report.

Communications:

- No Communications.

Social Media

- No report. Susan asked Christine to contact the NJ Tourism magazine and find out how we get the pool and other activities listed.

Commission Calendar

- No report

Executive Session (If Necessary)

- No Executive Session.

Recap

- No Recap requested.

Commissioner and Director Comments

- No comments

Adjournment

- Spencer Nicholson moved to adjourn the meeting at 8:12 pm. Seconded by Craig Coughlan. Ayes: 6 Nays: 0, Abstain: 0 Absent: 2. Motion passed. Adjourn **8:12 PM**