

**Borough of Washington, Warren County, New Jersey**  
**Recreation Commission Meeting Minutes**  
**June 13, 2019 - 7:00 PM**

The Meeting of the Recreation Commission of the Borough of Washington, Warren County, New Jersey was held in the Conference Room of Borough Hall at 7:00 p.m.

**Opening 7:00 p.m.**

**Statement of Adequate Notice**

- Dan Almind read the following Statement into the Record: “The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

**Flag Salute**

**Roll Call**

- Present: Dan Almind, Craig Coughlan, Sean Farrington, Mark Garrison, Spencer Nicholson, and James Sawyer.  
Also present: Susan Turner, Recreation Secretary.

**New Business:**

- Dan Almind and Susan Turner reviewed Gary Masenior’s medical emergency with the commissioners. A meeting was held yesterday with the Borough Manager, Dan, Craig Geller, Susan, the Pool supervisor, two pool managers, two head lifeguards and one park maintenance worker to coordinate all of the work to be completed to open the pool. See additional information in Old Business.

**Old Business:**

- Railroad Avenue Property – Residents reported use of a chain saw at 6:30 am Sunday. James Sawyer began working at the property after 9:00 am. He said there was someone else, possibly the solar company, working at their site early in the morning. Additional work on the property will be put on hold for now. James would like to continue working there on his own. He has access to clean DEP fill.  
Dan Almind attended the Shade Tree Commission meeting. After the walking path is done the Shade Tree Commission will plant trees to replace mature ones that were removed. They will maintain the trees in the future. Susan Turner reminded the commission that the area of milkweed is to be undisturbed. It was recommended we ask Bill Lyons, a past commissioner and landscape designer, for input on the path and possible field.
- GreenFest – Scheduling for manning the tent at the event was finalized. Fliers for sports programs and pool day passes will be handed out.
- 5K/ Project Graduation – Dan said the June Project Graduation meeting was cancelled. Mike Jones will attend a Rec Commission meeting to discuss the event, attracting volunteers and working on team applications.
- Pool –One of the stand up freezers in the concession stand is not working. A new chest freezer was purchased by Mark Garrison at Home Depot. The Blue Bunny/Dingman’s freezer is not working properly. Susan will contact Dingman’s to service it. Dan, Craig and Mark set up the pool vacuum. Matt Hall had DPW clean and paint the kiddie pool with anti-skid paint. Matt suggested a sign be posted that the floor is rough and children should walk to prevent abrasions. Brooks will manage the pool. He will collect water samples tomorrow and bring them for testing. An electrician will be looking at electrical issues tomorrow. Jean Paul Reese, IT specialist, will help set up the computer system at the pool tomorrow. The toilets in the grandstand and pool house were clogged. Kevin Shoudt with Veolia is working on them. The chlorine computer for the splash pad and kiddie pool is not working. Matt and Brooks will be working on it tomorrow. We have 6 certified guards. Susan will contact StarGuard to set up the training class. They need two weeks’ notice. If we do not have enough guards to cover the whole pool at one time the swimming lanes can be “cut off”. The licenses have been received, the bonding inspection is being done tomorrow, the fire inspection was done.
- Susan said there are applicants who have not been interviewed yet. She will talk with Matt and Brooks about who will handle them.
- The DPW would like a storage wheel for the pool cover. Dan spoke with Matt Hall who will look into it.
- It was recommended Christine Rodriguez contact the Express Times to send a reporter for the opening weekend and contact Inside Warren County website.

### **Secretary's/ Director's Report**

- Gary gave Susan information he wanted included in his Director's Report – He is waiting for 2 camera quotes. His hours for May 9 to May 22 (14 days) were about 168 hours and for May 23 – Jun 11 (20 days) were about 240 hours. He is looking forward to coming back to work.

### **Executive Session (If Necessary)**

- No Executive Session.

### **Recap**

- No Recap requested.

### **Commissioner and Director Comments**

### **Adjournment**

- Spencer Nicholson moved to adjourn the meeting at 8:00 pm. Seconded by Craig Coughlan. Ayes: 6 Nays: 0 Absent: 2, Abstain: 0. Motion passed. Adjourn **8:00 PM**