

**Borough of Washington, Warren County, New Jersey**  
**Recreation Commission Meeting Minutes**  
**February 21, 2017 - 7:00 PM**

The Meeting of the Recreation Commission of the Borough of Washington, Warren County, New Jersey was held in the Conference Room of Borough Hall at 7:02 p.m.

**Opening 7:00 p.m.**

**Flag Salute**

**Statement of Adequate Notice**

- Terry Thomas read the following Statement into the Record: “The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

**Roll Call**

- Present: Rick Feldman, Joe Pinto, John Ruela, James Sawyer, Terry Thomas. Also present: Corey Kozimor, Recreation Director and Susan Turner, Recreation Secretary.

**Audience Participation**

- Rick Feldman moved to open the audience participation portion of the meeting. Seconded by John Ruela. Ayes: 4 Nays: 0, Absent 2, Abstain: 1. Motion passed. Audience participation portion opened.
- Rick moved to close the audience participation portion. Seconded by John. Ayes: 4 Nays: 0 Absent: 2. Abstain: 1. Motion passed. Audience participation closed.

**New Business:**

- Review/Change Fee Schedule for recommendation to Borough Council, Mayor and Manager - Pool membership – Corey & Susan compiled basic summer employee work hours from 2016. Based on these numbers the increase in the minimum wage and base pay will increase 2017 payroll about \$360.00. Commissioners then reviewed large pool expenses, some of which were submitted to Borough Council to be included in the budget. All necessary items total about \$30,000.00. Membership costs of public pools in North/Central New Jersey were reviewed. Corey confirmed that regulations regarding the Green Acres Act allow us to charge more for non-resident memberships and daily rates. Daily rates and twilight rates will remain the same. Individual Boro Resident will remain \$110.00, Individual Non-Resident increase to \$125.00, Family Boro Resident increase to \$200.00, Family Non-Resident increase to \$250.00. All Seniors will remain Free.

An Early Bird 10% Membership Discount for applications received prior to May 31 of each year was discussed and agreed to. It will be available to residents and non-residents.

A 10% Military Discount was discussed and agreed to. The Military discount can be combined with the Early Bird Discount and will be available to residents and non-residents. The Military Discount request must include a copy of the service person’s Military ID, DD214 Discharge papers or a VA Card.

Couples, Babysitter or Nanny, and Grandparent memberships were discussed and declined. Wording in the fee schedule Pool Fees program/event section were discussed with the addition of the word “Seasonal” next to Membership and the changing of “All Twilight” to “Adult and child 4 to 17 years old admissions” agreed to.

Rick moved to accept all the new pool membership fees and discounts and wording changes. Seconded by John. Ayes: 4, Nays: 0, Absent: 2, Abstain: 1. Motion approved.

Basketball – James reviewed the expected gym, site manager, and clock operator costs to be imposed this year and next year. Next season’s worst case scenario will result in an extra \$2400 outlay which

equates to \$23 per player. James expects 2017 total costs around \$6,000 and 2018 total costs around \$7700. Commissioners recognized that sponsorship and registration money from Lil Hoopsters can be used to offset some of these additional costs. James said Washington Township, which also uses the District gyms, charges \$80 with a late fee raising it to \$95. Oxford, which charges \$50, and Mansfield, which charges \$60, use their own gyms. James recommends raising the registration fee to \$70. After discussion Rick moved to increase the registration fee for Youth Basketball to \$65 and for Lil Hoopsters to \$35. Seconded by John. Ayes: 4, Nays: 0, Absent: 2, Abstain: 1. Motion passed.

Girls Softball – League fees have increased at each level and we should buy pants and belts for all players above Pony level. The cost for each pair of pants and a belt is around \$30 which would be about \$840 for all players. We do not anticipate any other uniform costs. We can get sponsors for the Pony team shirts which could help offset the cost. There will not be an increase in the registration fee. Rick moved to allow the purchase of pants and belts for all Girls Softball players above the Pony level. Seconded by John. Ayes: 4, Nays: 0 Absent: 2, Abstain: 1. Motion passed.

Soccer – The School District will now charge a field rental fee which, worst case scenario, will cost \$275 per season. In addition, most of the soccer balls from last year had to be discarded because the seams tore open. James recommended buying better quality, more expensive balls which cost \$12 each, and games balls cost \$30 each. In past years Terry Finnegan wanted one practice ball for each participant. The previous Commission Chairperson recommended he (the soccer league) purchase the extra balls. We also need to purchase more soccer shorts (about 24 pair) to go with the shirts that were purchased the last two years. Rick moved to raise the soccer registration \$5 for all age groups. Seconded by James Sawyer. Ayes: 4, Nays: 0, Absent: 2, Abstain: 1. Motion passed. Rick moved to buy soccer shorts to complete the uniforms. Seconded by James. Ayes: 4, Nays: 0, Absent: 2, Abstain: 1. Motion passed. Rick moved to approve the purchase of soccer balls to allow one practice ball per player on the league teams. Seconded by James. Ayes: 4, Nays: 0, Absent: 2, Abstain: 1. Motion passed.

Other Programs – Hockey – no increase in registration fee. Karate – we share the \$50 fee with Golden Rule Karate. He gets a \$20 per participant student fee and a \$10 t-shirt fee (though some students re-use their shirt from Session to Session). We process the forms and fees, send out fliers and schedule space at the school. No increase in registration fee. Aqua Zumba – We split the member and non-member fee (\$8, \$10 respectively) evenly with the instructor. She gets all of the Senior fee (\$4). There was discussion about raising the fee for members and nonmembers but keeping the instructor's payment the same. Terry wants to discuss any possible fee changes with the instructor first. Swim Team – No increase in registration fee. Swim Lessons – No increase in registration fee. Men's Softball – No increase in registration fee. Field Usage & Maintenance- no increase in fee but add wording "3<sup>rd</sup> Party" in the second column . Lighting – Increase fee to \$20.00 per hour and add wording "3<sup>rd</sup> Party" in the second column. Tennis Clinic is not listed because it falls under the Sports Clinic Programs heading. If we ask for it to be added as a separate program we will have to have a new fee ordinance issued which takes much longer. Pavilion/Tent Rental – no increase in fee but add wording "up to 4 hours" in the second column. Rick moved to increase the lighting fee to \$20.00 per hour and accept all wording changes and additions to the fee schedule. Seconded by James. Ayes: 4, Nays: 0, Absent: 2, Abstain: 1.

## **Recap**

- The approved changes will be typed up in letter form and submitted to the Borough Manager and Mayor prior to March 1, 2017 to be submitted to Borough Council for vote.

## **Adjournment**

- Rick moved to adjourn the meeting at 9:10 pm. Seconded by James. Ayes: 4 Nays: 0, Absent: 2, Abstain: 1. Motion passed.

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**Adjourn 9:10 PM**