

**Borough of Washington, Warren County, New Jersey
Recreation Commission Meeting Minutes
September 14, 2016 - 7:00 PM**

The Meeting of the Recreation Commission of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:02 p.m.

Opening 7:00 p.m.

Flag Salute

Statement of Adequate Notice

- Adam Zimmer read the following Statement into the Record: “The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

Roll Call

- Present: Rick Feldman, Joe Pinto, James Sawyer, Terry Thomas, Adam Zimmer. Also present: Corey Kozimor, Recreation Director, and Susan Turner, Recreation Secretary.

Audience Participation

- Adam Zimmer moved to open the audience participation portion of the meeting. Seconded by Rick Feldman. Ayes: 5 Nays: 0. Motion passed. Audience participation portion opened.
- No Audience present. Adam Zimmer moved to close the audience participation portion. Seconded by Rick. Ayes: 5 Nays: 0. Motion passed. Audience participation closed.

Minutes of Prior Meetings

- Adam moved to approve the minutes from the 8/10/16 meeting. Seconded by Terry Thomas. Ayes: 5 Nays: 0 Abstain: 1 Absent: 3. Motion passed. Minutes approved.

New Business:

- 5K checklist & sponsors – Terry showed the new tshirt design. Abilities will deduct \$1 per shirt from their costs for a total of \$100. Adam said he’d like for commissioners to get a shirt but it was said they should wear their commission polo shirts. Volunteers will be given a shirt from last year. Adam said Centenary College professor Dave Perricone will send up to 12 volunteers. Corey said some lifeguards in National Honor Society mentioned community service hours. He will reach out to them. Terry said KidCare will look for volunteers. They will be doing face painting. The sponsor contacts were reviewed. Commissioners will continue to solicit local businesses. All artwork for the tshirt must be received by Sept 28. Sharks Swim Team will donate 2 cases of water. Adam has 2 veteran Army Rangers who will start the race. Terry said we should have someone sing or play the National Anthem. We will use Bib #'s from last year starting with #101. The Timer has been contacted. The commissioners agreed on special medal for the 2 overall race winners. A total of 25 medals will be available for the Fun Run. Adam will contact the Fire Department to get a truck parked at the Belvidere Avenue Church Street intersection. Sean has a friend who is a newspaper photographer who may be available race day.

Old Business:

- Budget review – Adam received an email from Natasha with several budget reports attached. He asked for a 5 – 10 minute break so Susan could print two of them for the commissioners to review. Rick moved to allow the break. Seconded by Joe Pinto. Ayes: 5 Nays: 0. Motion approved.

After printing, given the volume of information, Rick moved to table the budget discussion until the next meeting. This will allow the commissioners time to review all of the reports Natasha had created, which Adam will forward. Seconded by Joe. Ayes: 5 Nays: 0. Motion approved.

- Online Store – The store will close this Friday. James said Terry Finnegan has not sent anything out and asked if the store can remain open until Monday or possibly next Friday. Adam suggested we offer a slightly lower price on items at the start of a program. A group email can be sent to all participants.
- Pavilion repairs.

Recreation Director's Report

- Pavilion Repair- See Report – Electric has not been finished. Corey has left messages for the electrician which have not been returned.
- Pool – Corey spoke with Ray Palmer & Assoc. about the Variable Frequency Drive (VFD) for the pump. As per Ray Palmer the VFD was not available when the pump was installed and would not be until late in the season. It would be better to wait and install it next spring. Pool Cover – Corey wants to monitor the water level so he will wait a few weeks to install it. Rick wants to look into professional companies who will know the proper caulk to use. We used Trapani Pools two years ago to repair larger cracks and tile.
- Quick Check Softball game – Dave from ACF Landscaping requested the softball field Sunday Oct 9. Adam Zimmer moved to waive the field maintenance fee with proof of insurance. Seconded by James Sawyer. Ayes: 5 nays: 0 Motion approved. The lighting fee, if required, will not be waived.

Council Liaison's Report

- No report.

Recreation Secretary's Report

- Washington Township PTA Tricky Tray Donation request – Since the commission has tabled budget review until the October meeting they will decide on this at the same time.
- Soccer refund – Before the season started a participant decided to play for a travel team and has requested a refund of the registration fee. Rick moved to allow the refund. Seconded by Adam. Ayes: 5 nays: 0 Motion approved.

Sports Programs

- Easter Egg Hunt — No report.
- 5k – (commission) – No additional information.
- Youth Soccer – (James Sawyer) – We are short 11 jerseys. We should get 20 in sizes Adult Medium and Adult Large. Susan will contact Abilities. Adam moved to approve the purchase of 20 additional soccer jerseys. Seconded by Rick. Ayes: 5 Nays: 0 Motion approved.
Adam asked if we can implement a \$50 security fee as other towns do. Corey will check with the Manager. James said last year 3 coaches bought medal with their own money. What would the cost be for all Soccer participants? If we bought them for soccer we'd have to buy them for all programs. Medals average \$4 each. We will not buy medals this year. It will be discussed again at the December meeting.
- Street Hockey – (Chris Zimmerman) – No report. (Absent)
- Youth Basketball – (Sean Farrington) – No report.
- Lil' Hoopsters – (Terry Thomas) – Terry will send out an email about the upcoming season.
- Youth Baseball – () – No report.
- Girls Softball – () – No report.
- Adult Softball – (Adam Zimmer) – Adam will re-evaluate the program for next summer.
- Karate – (John Ruela) – Fliers were sent to schools. (Absent)
- Swim Team – (Joe Pinto) – The vendor Fair will be Saturday, Dec 3rd from 10 – 4. Joe will send Susan a flier when it is created.
- Pool – (Rick Feldman) – No report.
- Tennis Clinic – (Joe Pinto) – No report.

- Zumba – No report.

Commissioner Comments

- Sean Farrington– Absent.
- Rick Feldman – None.
- Joe Pinto – None.
- John Ruela –Absent.
- Terry Thomas – Terry would like to hold another meeting a few days before the 5K to review and finalize plans for race day. Adam moved to hold a meeting Thursday, October 6, 2016 at 7:00 pm at Borough Hall. Ayes: 5 Nays: 0 Motion approved. Adam will notify all absent commissioners of meeting date and time.
- James Sawyer – None.
- Adam Zimmer – Adam reminded commissioners that any email conversation covering a Rec Program must be sent to all commissioners.
- Chris Zimmerman – Absent.

Website

- We have 913 Facebook friends. There has been lots of activity on the page.

Adjournment

- Adam moved to adjourn the meeting at 9:16 pm. Seconded by Rick. Ayes: 5 Nays: 0. Motion passed.
Adjourn **9:16 PM**