

**Borough of Washington, Warren County, New Jersey**  
**Recreation Commission Meeting Minutes**  
**August 10, 2016 - 7:00 PM**

The Meeting of the Recreation Commission of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:00 p.m.

**Opening 7:06 p.m.**

**Flag Salute**

**Statement of Adequate Notice**

- Terry Thomas read the following Statement into the Record: “The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

**Roll Call**

- Present: Sean Farrington, Tom Iadevaia, Joe Pinto, John Ruela, and Terry Thomas. Also present: Corey Kozimor, Recreation Director, Ethel Conry, Council Liaison and Susan Turner, Recreation Secretary.

**Swearing In**

- Terry Thomas swore in James Sawyer as an Alternate Commissioner.

**Audience Participation**

- Terry Thomas moved to open the audience participation portion of the meeting. Seconded by Joe Pinto. Ayes: 5 Nays: 0. Motion passed. Audience participation portion opened.
- No Audience present. Terry moved to close the audience participation portion. Seconded by Joe. Ayes: 5 Nays: 0. Motion passed. Audience participation closed.

**Minutes of Prior Meetings**

- Terry moved to approve the minutes from the 7/13/16 meeting. Seconded by Sean Farrington. Ayes: 4 Nays: 0 Abstain: 1 Absent: 3. Motion passed. Minutes approved.

**New Business:**

- Budget Review- Monthly Revenue reports from 2015 and 2016, Preliminary YTD program expenses and the 2015 Year End Council presentation (Financial sections only) were distributed to commissioners. They will review the information on their own and present questions at the next meeting. Ethel reminded everyone that group discussions of this information via email are not permitted. Terry moved to hold a special meeting on August 31, 2016 to review budget information. Seconded by Joe Pinto. Ayes: 6 Nays: 0 Absent: 3 Motion passed.

**Old Business:**

- Online Store – Terry will do a push this month.
- Pavilion repairs – Corey said the carpentry is done. The shingles and paint are almost finished. Waiting for the electrician. Corey has posted progress and photos on Facebook. It was asked if new garbage cans and benches are covered by insurance. Susan will email the manager for an insurance statement of coverage. Corey will get an estimated finish date from the contractor.
- Fee schedule – No discussion as the commissioner looking into information was not present.
- Umbrellas/Chairs – Susan distributed information from the original supplier and one other showing costs and some comparable options. A discussion among commissioners covered getting sponsors,

offering chairs for rent, the manpower and paperwork required for renting equipment and requesting the funds on the Recreation budget request for council.

### **Recreation Director's Report**

- The chlorine feeder has been repaired twice in July. It was recommended the current 4 line unit be replaced with 2 separate 2 line units so if one breaks the 2<sup>nd</sup> will serve as backup.
- Pool Pump- One valve was shut slightly to reduce the flow. John said the pump is the correct size but the VFD was not installed. There is no flow meter or pressure reading unit. Ethel will speak with the temporary manager. Corey has contacted Suburban Consulting about a sensor on the Splash Pad that is not functioning properly. Terry asked if the Pool Liaison is helping with those. Corey said no.
- Storm Damage- Corey contacted 4 fence companies to get estimates. He has received one for \$1300.00 The Shade Tree Commission will take down the damaged tree if it is a danger. Corey will get a letter from the Tree Service company stating so.
- Carly Sopko, the Aqua Zumba instructor, has asked to extend her classes one more day to August 29<sup>th</sup>. Terry Thomas moved to allow the extension from August 24, 2016 to August 29, 2016. Seconded by Sean Farrington. Ayes: 6 Nays: 0 Absent: 3. Motion passed. Corey will advise Carly.
- Several other small items were raised which are listed in the Rec Director Report.
- Joe Pinto said on July 23<sup>rd</sup> the 3<sup>rd</sup> lifeguard was not on duty and he wanted to know why since the commission voted to have 3 guards on for safety purposes. Corey has used the manager as the third guard at times. Corey will talk with the manager to determine why the 3<sup>rd</sup> guard was not on duty.

### **Council Liaison's Report**

- Everything Ethel wanted to discuss has been brought up already. She stressed the need to cut spending.

### **Recreation Secretary's Report**

- Washington Township PTA Tricky Tray Donation request – Since the commission will be discussing budget items at the end of the month Terry Thomas moved that the Tricky Tray donation request be tabled until after then. Seconded by James Sawyer. Ayes: 6 Nays: 0 Absent: 3 Motion passed.
- Washington Borough PTO field request – The parent/teacher game didn't take place in May and they would like to hold it on Friday, September 16 with a raindate of September 23. The soccer liaison will need to check with Warren United and make sure no Rec games are scheduled that day. Susan will check with Jessica Lyons re: lining the field and lights. Terry moved to approve the game and waive the field usage fee. Seconded by Sean. Ayes: 6 Nays: 0 Absent: 3. Motion passed. Susan will notify Jessica Lyons.

### **Sports Programs**

- Easter Egg Hunt — No report.
- 5k – (commission) – Sean will take over administration of the boro5K.com website. A discussion re: donating half or part of the proceeds occurred. No donations had been made in the past and there are many worthy programs/funds. No final decision was reached. It was decided that commissioners should email all others to let them know with what local business they had discussed sponsorship. Sponsor names and artwork are needed to go on the shirt. The website and letter to residents re: the route need to be updated. The letter needs to be delivered 1 to 2 weeks prior to the race. Susan will look into special gold medals for the fastest male and female runners. The previous years' 5K shirts can be worn by volunteers on race day. Corey will contact the High School to see if any groups require community service hours and if their members want to volunteer.
- Youth Soccer – (Tom Iadevaia) – Practice started this week. All boys' teams are closed. Some girls' teams still have room. James will check and send out info. Need more children for K-2 clinic and whistle teams.
- Street Hockey – (Chris Zimmerman) – No report. (Absent)
- Youth Basketball – (Sean Farrington) – James Sawyer said the 1<sup>st</sup> meeting will be in the beginning of September and will cover scheduling, the website and meeting other town directors. He will send out an email with pertinent information

- Lil' Hoopsters – (Terry Thomas) –No report.
- Youth Baseball – (Tom Iadevaia) – No report.
- Girls Softball – (Tom Iadevaia) – Susan will send Tom a list of whose uniform has been returned.
- Adult Softball – (Adam Zimmer) – No report. (absent)
- Karate – (John Ruela) - No report.
- Swim Team – (Joe Pinto) –15 kids went to camp. The 3<sup>rd</sup> annual vendor fair will be held in October. Joe asked about the Belvidere pool reimbursement check. It will be mailed next week.
- Pool – (Rick Feldman) – No report. (absent)
- Tennis Clinic – (Joe Pinto) –Joe has received some great pictures from parents and would like to post them on Facebook. Since the paper registration form does not contain a photo consent he will email the parents. Corey will pick up the racquets.
- Zumba – No report.

### **Commissioner Comments**

- Sean Farrington–None.
- Rick Feldman –Absent.
- Tom Iadevaia – None
- Joe Pinto – None.
- John Ruela – None.
- Terry Thomas – None.
- James Sawyer – None.
- Adam Zimmer – Absent.
- Chris Zimmerman – Absent.

### **Website**

- We have 905 Facebook friends.

### **Adjournment**

- Terry moved to adjourn the meeting at 9:27 pm. Seconded by John. Ayes: 6 Nays: 0. Motion passed.  
Adjourn **9:27 PM**