

**Borough of Washington, Warren County, New Jersey**  
**Recreation Commission Meeting Minutes**  
**April 13, 2016 - 7:00 PM**

The Meeting of the Recreation Commission of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:05 p.m.

**Opening 7:00 p.m.**

**Flag Salute**

**Statement of Adequate Notice**

- Adam Zimmer read the following Statement into the Record: “The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

**Roll Call**

- Present: Sean Farrington (8:11), Rick Feldman, Tom Iadevaia (8:08), Joe Pinto (7:40), Terry Thomas, Adam Zimmer and Chris Zimmerman. Also present: Ethel Conry, Council Liaison and Susan Turner, Recreation Secretary.

**Audience Participation**

- Adam Zimmer moved to open the audience participation portion of the meeting. Seconded by Chris Zimmerman. Ayes: 4 Nays: 0. Motion carried. Audience participation portion opened.
- Council members Robin Klimko and Michael Heinrich, who run the Senior Advisory committee, discussed the pavilion repairs to be completed before the senior picnic planned for May 14. Robin spoke with Kristine Blanchard, Borough Manager, who said all repairs will be done. Robin and Mike also discussed plans to resurface and repaint the shuffleboard courts at the Borough Park and to install a bench and small storage shed for the shuffleboard equipment. The shed would have an electronic keypad and the combination would be shared with interested Seniors. Adam stated the Recreation Department would not be responsible for any vandalism done to the shed. Robin had also discussed installing horseshoe pits with Kristine who confirmed the necessary insurance/risk requirements with her (a secured, removable cover over the poles/spikes). The Senior Advisory Committee would also like to install a Bocci Ball court in the area between the pavilion and Route 31. Commissioners would like to see plans for the sizes and locations of the above.
- Adam moved to close the audience participation portion. Seconded by Chris. Ayes: 4 Nays: 0. Motion carried. Audience participation closed.
- Commissioners continued their discussion of the requests by the Senior Advisory Committee. Concerns raised were vandalism to the shed and where it would be located, both of which will be clarified in design plans and a “contract” Adam said would be drafted to ensure Recreation is not responsible for any of the above equipment or courts. It was noted that more seniors in the park regularly could deter vandalism.
- Adam Zimmer moved to waive the Pavilion rental fee for the Senior Advisory committee for the Senior Picnic, May 14, 2016. Seconded by Rick Feldman. Ayes: 4 Nays: 0 Absent: 4. Motion passed.

**Minutes of Prior Meetings**

- Adam moved to approve the minutes from the 3/9/16 meeting. Seconded by Chris. Ayes:4 Nays: 0 Abstain: 0 Absent:4 . Motion carried. Minutes approved.

### **New Business:**

- Determine Alternate commissioner – Rick Feldman moved to table this until Tom Iadevaia is present. Seconded by Adam. Ayes: 4, Nays: 0 Motion passed.
- Appoint Liaisons to Pool and Soccer – Rick Feldman will be the Pool Liaison. The assignment of a soccer liaison was tabled until the next meeting.
- Early Bird Reduced Membership Fee – Sean Farrington saw this offered at other pools. A change of our fee structure would require council approval. There would not be enough time to get council approval and set up the program before the pool opens this season. Adam Zimmer moved to table the discussion until the Fall. Seconded by . Ayes: Nays: Motion passed.
- Field Usage Fee – port-a-john for WHYBA – Tom was asked by WHYBA to ask the Rec Commission if they should provide a port-a-john at Steinhardt field. Other municipalities have bathrooms or port-a-johns available. In the past the commission and WHYBA have split the cost. There is nothing in the field usage agreement about them. 2 are already at the field, supplied by WHYBA.
- Advertising Men's Softball – Adam would like to advertise Men's Softball and get one more team. Newspaper ads are expensive. Facebook, Hackettstownlife.com, Craigslist and The Treasure Hunt were recommended.

### **Old Business:**

- Online store– Magnets are done. Water bottles will be done next week. Orders will be ready Friday. Abilities will work with us on new designs/programs. Adam will send out an email re: Commission Polo shirt sizes. Terry will let Susan know the cost so a Purchase Order can be entered.
- Advertising – Washington BID sent new Comcast contract which was reviewed by the Commission. Last month's decision not to air commercial will stand.
- Washington KidCare – Tabled until the next meeting.
- Pavilion repairs – discussed during the Audience portion. The repairs are scheduled to begin next week. Corey is to meet with Kristine Blanchard tomorrow to discuss.
- All Star Game – Susan checked last year's minutes. There was no mention of a reduced or waived fee. Adam moved to waive the field usage fee for the Warren County Girls Softball AllStar Game. Seconded by Terry Thomas. Ayes: 5, Nays: 0 Motion passed.
- Vending Machines – Last year the Rec Director set up a contract with Coca Cola for 2 vending machines. Because their salesperson gave him incorrect information the Rec Department did not get any revenue from them. At the end of 2015 Victor Cioni received information from The Vending Group, a copy of which was given to the Commissioners to review. Rick is against any machines at the park. They caused problems years ago and they take money from the concession stand during pool hours. Adam likes to have them, especially at the Grandstand for ball games and practices. Terry said there is a vending machine inside the concession area at the pool house. Corey will look at it. Rick moved to table the discussion until the next meeting. Seconded by Adam. Ayes: 7 Nays: 0 Motion passed.
- Adam raised the topic of an independent Lacrosse Club that wants to use Vara field and asked about its availability. Most nights it is being used for practice and Tball. Susan will email Adam a Field Reservation Form which he will send to the lacrosse coach. Adam will find out how much of the field they need to use. They may be able to share it.

### **New Business:**

- Alternate Commissioner – Tom Iadevaia arrived at 8:08 pm. The discussion was re-opened. As per Ethel Conry, when Rick was appointed he was taking Adam's position as an Alternate, so he should have been appointed as Alternate Commissioner. He was named as a regular commissioner because Adam told Kristine Blanchard incorrectly he would be a regular commissioner and that is how she wrote the resolution. Adam did not recall that: 1 – His alternate position was being filled and should remain as an alternate and 2 – the commission already had 7 regular commissioners, therefore any additional

commissioner would automatically be assigned as an alternate. Tom volunteered to step down as a commissioner and be re-appointed as an alternate. Ethel disputed his reasoning for stepping down. It can be done because of moving, time constraints, etc. but not just to allow someone else to become a regular commissioner. Since Tom is waiting to hear about a new job that would require he move, Rick moved to table the discussion until the next meeting. Seconded by Adam. Ayes: 7, Nays: 0 Motion passed.

### **Recreation Director's Report**

- Corey wants Injury reports and Blood Born Pathogen paperwork in each First Aid Kit. The risk assessment inspector recommended more mulch on the playground. He also recommended, but did not require, a fire extinguisher inside the pump house. Corey will check if it should be a wet or dry extinguisher.
- Adam Zimmer had to leave the meeting at 8:31. Vice Chairperson Terry Thomas took over the meeting at this time.
- Corey and Kevin Shoudt from Veolia Water have been working on the pool plumbing. Two sink faucet valves will need to be replaced. The valve by itself costs around \$180, the entire faucet only costs \$140. Rick suggested Corey contact Lin Plumbing Supply to confirm the amounts. Corey would like to arrange a volunteer cleanup day at the park. Susan will contact Mr. Rosza about the Garden Club or families volunteering. Corey asked if he should hire a swim lesson coordinator, perhaps a Pool Manager applicant.
- Tom raised the issue of a fence at Steinhardt at the retaining wall. Corey will discuss this with Kristine and request the Borough cover the cost since it is a safety issue and potential Borough liability. Temporary fencing had been used previously.

### **Council Liaison's Report**

- Ethel's report was about the Pavilion repairs which were discussed in the Audience section.

### **Recreation Secretary's Report**

- Girls Softball Refund – Tom said the child whose family is requesting the refund has not been to any practices. Rick moved to refund the Pony team registration fee. Seconded by Tom. Ayes: 6 Nays: 0 Motion passed.

### **Sports Programs**

- Easter Egg Hunt — No report.
- 5k – (commission) – No report.
- Youth Soccer – (TBD) – No report.
- Street Hockey – (Chris Zimmerman) – We will need to order new equipment this summer.
- Youth Basketball – (Sean Farrington) – No report.
- Lil' Hoopsters – (Terry Thomas) – No report.
- Youth Baseball – (Tom Iadevaia) – WHYBA paid for the two portajohns at Steinhardt field. The gates for the fence are in the shed at the field and need to be installed. Tom said Corey should talk with Adam Robinson before the first game on Saturday. Tom asked if we will waive fees for the All Star County Baseball Games May 27<sup>th</sup>. This is the game the previous Director had said he waived some or all of the 2015 fees but there were no records in any of the meeting minutes. Due to bad weather the 2015 game was never held. The commissioners agreed regular field usage and maintenance fees would be charged. The field will need to be re-lined in between games.
- Girls Softball – (Tom Iadevaia) – The season starts on the 23<sup>rd</sup>. Home plate needs to be straightened. Joe said he found 3 pitchers mounds.
- Adult Softball – (Adam Zimmer) – Advertising was already discussed.
- Karate – (John Ruela) - No report.
- Swim Team – (Joe Pinto) – A few people have signed up. Joe will email the parents meeting date to Susan.
- Pool – (Rick Feldman) –No report.

- Tennis Clinic – (Joe Pinto) – No report.
- Zumba – Carly’s report distributed. Adult Zumba will begin May 4<sup>th</sup> Wed nights at Taylor Street Gym. Aqua Zumba will be on Mondays and Wednesdays beginning July 6.

### **Commissioner Comments**

- Sean Farrington–No comments.
- Rick Feldman – No comments
- Tom Iadevaia – No comments.
- Joe Pinto – No comments
- John Ruela –
- Terry Thomas – No comments
- Adam Zimmer –
- Chris Zimmerman –

### **Website**

- We have 845 Facebook friends.

### **Recap**

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### **Adjournment**

- Rick moved to adjourn the meeting at 9:28 pm. Seconded by Tom. Ayes: 6 Nays: 0. Motion passed.

Adjourn **9:28 PM**