

Borough of Washington, Warren County, New Jersey
Recreation Commission Meeting Minutes
March 9, 2016 - 7:00 PM

The Meeting of the Recreation Commission of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:02 p.m.

Opening 7:00 p.m.

Flag Salute

Statement of Adequate Notice

- Adam Zimmer read the following Statement into the Record: “The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

Roll Call

- Present: Sean Farrington, Tom Iadevaia, Joe Pinto, John Ruela (7:08)), Terry Thomas, Adam Zimmer and Chris Zimmerman (7:42). Also present: Ethel Conry, Council Liaison and Susan Turner, Recreation Secretary.

Audience Participation

- Adam Zimmer moved to open the audience participation portion of the meeting. Seconded by Tom Iadevaia. Ayes: 6 Nays: 0. Motion carried. Audience participation portion opened.
- Brandy Civick from Washington KidCare spoke to the Commission. Every summer they bring a group of 20-25 children to the pool 2 days a week. Many of the children in their summer program are paid for through Norwescap. These families cannot easily afford the \$8 per week to pay for the pool admission. If the family does not pay the child stays on the playground while the others are in the pool. Last year they paid about \$1100. Washington KidCare is requesting a reduced rate of \$2 per child or a set donation from KidCare to cover all the children for the summer. Adam thanked Brandy for the information and told her the commission would be in touch after it had discussed her proposal.
- Adam moved to close the audience participation portion. Seconded by Tom. Ayes: 6 Nays: 0. Motion carried. Audience participation closed.

Minutes of Prior Meetings

- Terry moved to approve the minutes from the 2/10/16 meeting. Seconded by. Ayes:6 Nays: 0 Abstain: 0 Absent:1 . Motion carried. Minutes approved.

New Business:

- Swear in New commissioner – Adam swore in Rick Feldman
- Discussion/Questions re: Commission Ordinance – Neither Joe nor John had questions. Terry wants to make sure Corey understands his duties. Rick questioned whether monthly reports are sent to council. Ethel said regular reports are received. Tom asked why the ordinance has been brought before them several times recently. Ethel explained that the Borough Manager wants the new Director and the new Chairperson and all the commissioners to be fully informed of their responsibilities.
- Comcast commercial or other advertising – The Comcast commercial costs \$600+ for two months of air time on a variety of channels at good times of day/night. The Messenger costs \$316 per month for a full page ad. We have run the ad in May and June. Several items regarding the commercial were discussed including how much of an impact it may or may not have had on increased memberships or daily visits.

We did not have a concrete system in place for measuring how many patrons came because of the commercial. Several commissioners would like to see the listing of the channels used and the times. The commercial is property of the Recreation Department and is currently available on the Facebook page. It was recommended that it be moved to the top of the page with a countdown to when the pool opens. The commissioners agreed that more feedback and information was needed before they would approve airing the commercial this year. Further discussion will be held at next month's meeting.

Tom moved to proceed with the Messenger full page ad for 2 months, May and June. Seconded by John Ruela. Ayes: 8, Nays: 0, Abstain: 0 Absent: 0. Motion passed.

- Adam asked the commissioners how they felt about assigning a Treasurer to get a breakdown of line items. There may be restrictions on a volunteer accessing the Borough Finance System. Ethel said all the officers have already been voted in at the Re-organization meeting in January. That is the only time officers can be elected. Adam asked Susan to contact the Borough Manager about adding a Treasurer.

Old Business:

- Online store– Magnet purchase – Terry brought in sample items. He created a flyer for the Bears Spirit Page to be sent to the schools. Abilities will store the water bottles and magnets. Orders can be picked up at the store. Chris pointed out they are only open 8-4. Terry said we can look at additional items for each particular sport/program. He would like to see every commissioner involved. Adam would like to get a shirt for each commissioner to wear at major public events. Terry moved to get \$620 paid to Abilities to order the Boro Bears Magnets and water bottles. Seconded by Chris Zimmerman. Ayes: 8 Nays: 0 Abstain: 0 Absent: 0. Motion passed. Adam Zimmer moved to approve the purchase of a Boro Bears/Recreation Dept Polo Shirt from Abilities for each commissioner to be worn at public events. Seconded by Chris. Ayes: 8 Nays: 0 Abstain: 0 Absent: 0 Motion passed. Chris asked Terry if Abilities could provide Hockey jackets with the NJ Devils emblem embroidered. Terry will speak with them. He asked Chris if there could be copyright infringement issues. Would we need special permission?

Recreation Director's Report

- Corey reviewed his report which he will email to all commissioners. Ethel said the pavilion repairs and replacement of the tables are being done by the Borough through the insurance company. Regarding the Basketball courts -Corey will get estimates for resurfacing, either concrete or a crack filler product. When the new pump is installed John will walk Corey through the operations.

Council Liaison's Report

- Pavilion repair and replacement of tables are being done through the insurance company. Repairs should be done in the beginning of April.

Recreation Secretary's Report

- Girls Softball Refund – Adam Zimmer moved to refund the Pony team registration fee. Seconded by Terry. Ayes: 8 Nays: 0 Motion passed.
- Pavilion rental fee waiver – Requested via phone by Councilwoman Robin Klimko for the Senior Advisory Committee which is planning a Senior picnic at the park in May. This request was tabled until next month's meeting when progress on the pavilion repairs can be better ascertained.

Sports Programs

- Easter Egg Hunt —Commissioners will meet at Tom's house Friday night, March 18 to fill the eggs. Adam, John and tom said they will donate candy. Susan will print the "age" signs and set up a Purchase Order through ShopRite for any additional candy or supplies. Corey will need to line the boxes on the field for each age group. Tom will show him where they should go.
- 5k – (commission) – No report. Adam wants to begin setting up at next month's meeting.
- Youth Soccer – (TBD) – No report.
- Street Hockey – (Chris Zimmerman) – Due to a lot of illnesses the attendance by older kids was noticeably less than last year. They are finishing the season with a game in which all participants, Taylor and Memorial, will play.

- Youth Basketball – (Sean Farrington) – The Certificates were given to the coaches. The coaches are collecting the uniforms. It was a great program this year.
- Lil’ Hoopsters – (Terry Thomas) – No report.
- Youth Baseball – (Tom Iadevaia) – Tom requested a Field Usage Request form. Susan will send it to him. Discussion and vote on waiving or reducing Field Usage fees for the Warren County Baseball AllStar Game will be tabled until the next meeting. Susan will check the minutes from last year’s meetings to see what was offered then.
- Girls Softball – (Tom Iadevaia) – Tom will email Susan a breakdown of the teams and the league fees so a PO can be set up. Tom told Corey the batting cage belongs to Washington Borough Youth Baseball and will be set up by Adam Robinson. Tom and Corey will go over equipment to be ordered. Tom will email Susan or Corey the sizes needed for Coaches shirts. He needs 2 (two) 4XL which we do not have. Adam moved to allow the purchase of 2 additional coaches’ shirts from Abilities. Seconded by Terry. Ayes: 8, Nays: 0. Motion passed.
- Adult Softball – (Adam Zimmer) – Adam will have numbers next month.
- Karate – (John Ruela)- John saw Paul’s email about contacting The Express Times but did not follow up as Paul can do this himself.
- Swim Team – (Joe Pinto) –Registration is open March 15 to May 15. The pool should be open by June 1 for practices. Joe will contact Kristine Blanchard about reserving a room for their parent meeting. Susan will email last year’s flyer to Joe so he can make any necessary changes.
- Pool – (commission) –No report.
- Tennis Clinic – (Joe Pinto) –Joe will contact the coach.
- Zumba – Carly’s report was reviewed.
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Commissioner Comments

- Sean Farrington–No comments.
- Rick Feldman – No comments
- Tom Iadevaia –How often will Corey submit updates? Corey will begin submitting them bi weekly. Tom said he may be moving out of state.
- Joe Pinto – No comments
- John Ruela – No comments.
- Terry Thomas – No comments
- Adam Zimmer – Adam welcomed Corey to the Rec Department.
- Chris Zimmerman –No comments.

Website

- We have 825 Facebook friends. There has been a lot of activity. Adam will send Terry info about Men’s softball.

Recap

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Adjournment

- Adam moved to adjourn the meeting at 9:03 pm. Seconded by Chris. Ayes: 6 Nays: 0. Motion passed.

Adjourn **9:03 PM**