

Borough of Washington, Warren County, New Jersey
Recreation Commission Meeting Minutes
August 8th - 7:00 PM

The Meeting of the Recreation Commission of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:00p.m.

Opening 7:01 p.m.

Flag Salute

Statement of Adequate Notice

- Victor Cioni read the following Statement into the Record: “The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

Roll Call

- Present: Jeff Haines, Adam Zimmer, Victor Cioni, Melissa Hommes
- Absent: Michael Nachbaur, Tim Shanahan
- Also Present: Christina Howley

Minutes of Prior Meetings

- Jeff Haines motioned to approve the minutes from the 7/11/12 & 7/30/12 meeting with no changes. Seconded by Melissa Hommes. Ayes: 4 Nays:0 Minutes approved, motion carried.

Audience Participation

- Adam Zimmer motioned to open the audience participation portion of the meeting. Seconded by Jeff Haines. Motion carried.
- Councilwoman Jeanine Gleba was here to discuss the background check ordinances. She has been working on the background ordinance for over a year now. She stated that she has spent countless hours to get the best background ordinance possible. A letter was sent to all mayors in 2009 that all municipalities need to follow the background check procedures. Ordinance 7-2012 states that all prospective Borough employees, 18 years of age or older, shall arrange for a criminal history record background check. Ordinance 8-2012 states WHEREAS, the Borough would like all youth programs using Borough facilities, and all programs that are funded or supported by the Borough, in whole or in part (including but not limited to baseball, softball, soccer karate, basketball, etc) be required to perform criminal background checks as a condition of using Borough facilities. Councilwoman Gleba needs an estimated number of possible volunteers from the recreation commission. She needs to get the ball rolling if we want to take advantage of the Megan Kanka funds. The Megan Nicole Kanka Foundation helps non-profit sports organizations in New Jersey pay for state and federal fingerprint checks on their coaches. The public hearing on the ordinance will be Tuesday, September 4th.
- Adam Zimmer motioned to close the audience participation portion of the meeting. Seconded by Jeff Haines. Motion carried.

Communications

- Resignation letter from Jesica Olmos. Victor stated he is sad to see her go. She was one of the most hardworking commissioners. The commission needs to find an adequate replacement.

Recreation Director's Report

- None.

Report from Council Liaison

- None.

Old Business

- None.

New Business

- Recreation Director search – Victor asked the commission if they would want to pay to search for a new recreation director?
Adam Zimmer motioned we hold off on paying for advertising until we see how many applicants we get. Seconded by Jeff Haines. Motion carried.
The process begins with the Boro Manager interviewing the candidates. The Boro Manager will then present the top candidates to the Recreation Commission. Each commissioner can ask the candidates between one and three questions. Each commissioner should consistently ask the same questions to all candidates.

Sports Programs

- Swim Team – the championship meet was a huge success. The swim team parent's association and the recreation department has received many compliments on how the event was run. A special thanks to everyone involved.
- 5k – Still looking for donors for the 5k race.
- Youth Soccer – Parents will be contacted by their coaches to let them know when practice begins. The waste cans were distributed to Vara Field in anticipation of the soccer season beginning. Victor stated that communication needs to be better between WBYSA and the commission.
- Field Hockey – the 2012 season has been cancelled due to lack of participation. Melissa Hommes mentioned that another opportunity may be to offer a girls lacrosse clinic
- Girls Softball – Jeff will send a season recap report.
- Adult Baseball – Regarding the portable pitcher's mound, Adam is still waiting for a quote on the astro turf.
- Pool – Victor sent a questionnaire to the three pool managers on what worked and what didn't during the 2012 season. Victor also met with an Aqua Certified Zumba instructor. It is a huge program that is very popular. She said we can have multiple sessions and we would probably only have to provide 1 pool manager and 1 lifeguard during the sessions.
- Tennis Clinic – The clinic was a huge success with 24 kids registered. Victor received all positive feedback from the parents. Possibly we can expand to 40 kids for next year with a possible age group of 8-13 years old.
Adam Zimmer motioned to make a \$100 donation to the Warren Hills Tennis Clinic. Seconded by Jeff Haines. Motion carried.

- Adult Softball – Adam sent a message to Darren Wyckoff regarding their season at Boro Park. Victor said it's too late for this year because we haven't heard from him on the schedule.

Website – Changes Needed

- Need to list Kristine Blanchard as the interim Recreation Director.
- Need to add that the 2012 Girls Field Hockey season has been cancelled.
- We now have 216 friends on Facebook.

Commission Comments

- The 2013 fee schedule should be done to present to council in the September/October timeframe. Victor would like to add something to the fee schedule regarding special fees for daycare/camps. Possible chaperones free up to a certain number.
- The Commission received a risk assessment review from Wayne Dietz on July 20th. The items on the list need to be corrected within 60 days. Items included are: posts need to be removed from the backside near the pump house, decals need to be displayed on playground equipment, railroad ties provided at the swingset area are a trip hazard, concrete footings need to be covered, and the front apron by the equipment garage needs to be replaced.

Recap

- All commissioners – read the background check ordinances and put together your questions and concerns and come to the September 4th council meeting.
- Christina will send Victor the final version of the 2012 fee schedule.
- Melissa – will look into possibly holding a lacrosse clinic.
- Christina – will send donation to the Warren Hills Tennis Clinic.

Adjournment

Adam Zimmer motioned to adjourn the meeting at 8:28pm, seconded by Melissa Hommes.
Ayes: 4 Nays:0 Motion Carried

Adjourn **8:28PM**