

Borough of Washington, Warren County, New Jersey
Recreation Committee Meeting Minutes
21 December 2010
7:30 p.m.

Roll Call

- Present: Beth Uporsky, Adam Zimmer
- Absent: Candy DeFillipis, Rick Feldman, Beth Uporsky, Penny Schaul, Erica Kilkenny
- **Future Meeting Schedule – (All of the following are at 7:30, except as noted.)**
- Wednesday, January 5
- Tuesday, January 11 (6:30 PM with Borough Manager)
- Wednesday, January 19
- Canceled: 12/22
- **ADVISORY:** Rec Secretary to communicate this schedule on the home page of the Recreation Website and where appropriate in the Borough Meetings section of the website.

Minutes of prior meeting

- 12/7 minutes approved, and will be sent with next agenda to the Recreation Director and Council Liaison.

Communications

- Audience Participation - none

- Recreation Department and Council Reports – No reports submitted. From Recreation or Council.

- Secretary Report – No report submitted.

- Council Report –No report submitted. Council to provide a “communications” of requests, advice, responses to promote better communications between the Council and Committee

- **ACTION:** Request report from Recreation Department Director, Secretary and Council, or message “Nothing to report.” Request following content:
 - Recreation Director’s Report: to include
 - General comments
 - State of the grounds
 - Summary of any communications to the department from the public or program participants
 - Financial report – year-to-date summary expenses and revenues as well as detailed line items during the period since last report
 - Secretary’s report to include individual program participation, revenues and expenses

New Business

- **Discussion of 2011 proposed fees –defer to later meeting ?? should we advise the Rec Director to submit with no response from Committee?**
- Signups: Softball signups: \$50 signup, \$100 family cap. Propose if signup takes place between 1/1 and 1/7, fee reduced to \$45 and \$90/family. After 2/12, \$30 late fee, with \$160 family cap.
- **ACTION: Rec Dept to modify the signup form, add the code of conduct as part of the downloadable form (also distributed at time of sign up) and post it to the website by January 1. Communicate to Boro, Middle school and regional private elementary schools.**
- Timing, late fee exemption rules – discussion deferred
- Equipment: Inventory, storage, purchase, distribution and collection – discussion deferred
- Youth Associations – Role and responsibility within the Borough Recreation programs – discussion deferred
- **Unfinished Business – 2011 Planning**
 - **Capital Improvement Plan** – Committee will provide a draft CIP by December 21st. Rick will draft and review with committee.
 - **ACTION:** Adam to provide details and estimate for improving the field, and putting up outfield nets (include a plan to seasonally remove the nets).
 - **Maintenance Improvement Plan** – Draft plan submitted with these minutes. Committee to review and edit.
 - **2011 Recreation Fees:** Tabled til next meeting while more information obtained by Committee.

- Fees were suggested by Manager. Committee will discuss.
- **Swim team memberships:**
- **ACTION:** Need to call area pools to find swim team structure is for 2011
 - Lopatcong, Belvidere, HCYA, Palmer, Hackettstown, Wilson (Rick will find out)
- **ACTION:** PENNY WILL call to find out what surrounding towns fee structure is for 2011 – Oxford, Mansfield, WTYA, Hackettstown, Independence, Franklin
- **ACTION: SWIM TEAMS:** Lopatcong, Belvidere, HCYA, Palmer, Hackettstown, Wilson (Rick will find out)
- **Men's Basketball:** Sponsor fee should go to \$400, Resident \$50, Non Res \$60, Student \$25
- **Draft Ordinance: Not yet submitted by Borough Manager. ACTION:** Manager will send a draft ordinance to revert to Commission for Committee's review and consideration.
- **Background Check Ordinance** – tabled until 2011
- **5K Run** – Defer to 2011 planning when full financial details are received from the Borough
- **Boys & Girls Bowling** - Defer to 2011 planning when full financial details are received from the Borough

SPORTS PROGRAMS

- **General Comments:**
- **Adult Basketball**
- **Adult Baseball**
- **Youth Soccer**
 - Certificates of appreciation sent to coaches, Terry Finnegan and Brian Hammond
- **Field Hockey**
 - Certificates of appreciation sent to coaches.
- **Youth Street Hockey**
 - Schedule for both schools is set.
 - Skills assessment completed, coaches are selected.
- **Youth Basketball**
 - Schedule for both schools is set.
 - Skills assessment completed, coaches are selected.

OTHER PROGRAMS AND ISSUES

- **Game Day:** requests for future game days have been directed to Penny
- **Christmas Decorating Contest**
 - Contest geographies determined:
 - Beth, NE Quadrant : SE Quadrant, Rick : NW Quadrant, Adam : Central section, Erica : SW Quadrant (condos, apartments)
 - ACTION : Need list of names from every committee person
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- **New Program Proposals**
 - None discussed
- **Website**
 - Beth will be creating website changes and will review with Committee.
- **Committee Comments**
 - From prior meeting for discussion in January:
 - Maria Martinez' name is up for a position on the Rec Committee
 - Beth would like to discuss the role of youth associations in Wash Boro Recreation. Adam suggested adding to agenda for January meeting. Specifically, Soccer Youth Association, Swim Team Parents, Little League
- **Recreation Vice Chairman Comments**
 - None
- **Adjourn - 8:29**