

Borough of Washington, Warren County, New Jersey
Recreation Committee Meeting Minutes
27 October 2010
7:30 p.m.

Roll Call

- Present: Rick Feldman, Candy DeFillipis, Adam Zimmer, Beth Uporsky
- Absent: Erica Kilkenny, Penny Schaul, Scott McDonald

Future Meeting Schedule – (All of the following are at 7:30, except as noted.)

- November 10th
- November 15th (6:20PM with Acting Rec Director. Schedule will not change if a Rec Director is hired)
- December 7th (6:20 with Acting Rec Director. Schedule will not change if a Rec Director is hired))
- December 21st
- Cancel 11/24, 12/8, 12/22
- **ADVISORY:** Rec Secretary to communicate this schedule on the home page of the Recreation Website and where appropriate in the Borough Meetings section of the website.

Minutes of prior meeting

- Approved, and will be sent with next agenda to the Recreation Director and Council Liaison.

Communications

- Various queries to Beth Uporsky regarding basketball signups – all were answered

- Audience Participation - none

- Recreation Department and Council Reports
 - **ADVISORY:** To promote more efficient communications and Committee meeting effectiveness, the Committee is advising the Recreation Director to produce a detailed report for each meeting.
 - The Council Liaison should also prepare a report of Council activities or requests, as relates to the Committee, Recreational programs, real estate and management.

New Business

- **ADVISORY** All the money has been turned in for the Swim-a-Thon. Recreation Committee will ask the Rec Director to write a letter of thanks to Jamie Rice and James Duffey for their participation and pledges collected. The letter should be signed by the Recreation Director AND the Chair of the Recreation Committee. The total amount raised was \$308. Planning for Swim-a-Thon will begin earlier in the 2011 season.

- **ADVISORY** Coaches and sponsors in youth sports will now receive letters of thanks from the Recreation Department and Committee. The Committee is advising the Recreation Director to produce letters of thanks to every coach and every sponsor of Recreation sports. The letters are to be signed by the Recreation Director, the Mayor and the Recreation Committee Chair. The Recreation Committee Liaison will provide a list of recipients for each sport.

- **Equipment Return:** Soccer and Field Hockey equipment will be received into the Municipal Hall. Beth has emailed the Recreation Director and he (Rich) has an estimate of how much space will be needed to accommodate Soccer and Field Hockey equipment. The date is to be determined at the next meeting.

Unfinished Business – 2011 Planning

- **2011 Recreation Fees:** Rec Committee has asked the Borough manager for a more detailed Recreation Department revenue and expense reports for every Recreation program, including the 2009 and 2010 Pool details, so that the Committee can effectively begin planning for 2011 programs. Details should include daily gate and concession, participation in all programs, and for the pool program should include swim lesson, swim team and pool patronage (seasonal and daily).
- **ADVISORY:** The detailed report must be produced prior to the November 10th Recreation Committee meeting. Although the summary report was presented to Council, the Council did not request a more

detailed report be submitted to the Committee. Scott McDonald had this action from the Oct.13th meeting.

- **Capital Improvement Plan - Defer** to 2011 planning when full financial details are received from the Borough
- **Maintenance Improvement Plan** – A Committee “Walk around the Park” idea sharing session took place at 10AM on 10/23. A list of maintenance items, prioritized, will be included in the 2011 planning when full financial details are received from the Borough
- **Recreation Commission – Defer** to 2011 planning when full financial details are received from the Borough
- **Background Check Ordinance** – Expense involved. **Defer** to 2011 planning when full financial details are received from the Borough
- **2011 Fee Schedule** - **Defer** to 2011 planning when full financial details are received from the Borough
- **5K Run** – **Defer** to 2011 planning when full financial details are received from the Borough
- **Boys & Girls Bowling** - **Defer** to 2011 planning when full financial details are received from the Borough

SPORTS PROGRAMS

- **Adult Basketball**
 - Committee requires more detailed financial information before producing a plan for 2011 Adult Basketball
- **Adult Baseball**
 - Field preparation necessary before 2011 season. 2011 Plan will include advisory that field prep begin early March.
 - Team is finishing up the season and going to the division playoffs, headed for league championship in Piscataway
- **Youth Soccer**
 - Season underway
 - Whistle level: Brian Hammond changed the format of whistle level games. Beth had a conversation with Brian about the change. The objective of the change is to increase the skills of the players and increase the number of times teams play each other. They have removed the keeper position at whistle to increase the foot skills of all players. Children who want to learn the keeper position are provided separate training, and at the older level of play some games will include a keeper, if both teams agree. Grade levels are kept together to keep players together through their first two or three seasons together. Objective is to promote team play. Multiple teams at the same grade level will be divided equally by skill, strength.
- **Field Hockey**
 - Season completed with a winning record. Letters of thanks will be sent to coaches Jessica Griffin and Christina Rodriguez, and sponsor George Polachak, DDS. The team created a plaque for George to thank him for his sponsorship. George’s donation purchased new uniform shirts for the team. His check was made directly to the vendor.
- **Youth Street Hockey**
 - Adam has had no response from Jim Chrisafouris about the program. Committee will ask Ann for more contact details, if available.
 - ACTION – Ask Rec Director for revenue details
- **Youth Basketball**
 - Referee fees were increased by the League. We need to know how much revenue the program has collected so far to plan the season.
 - ACTION – Ask Rec Director for revenue details

OTHER PROGRAMS AND ISSUES

- **Game Day:**
 - Approved by School Superintendant and Acting Rec Director. Communications are complete.
 - VOLUNTEERS NEEDED for Nov 13th 10 AM – 10PM.
- **Christmas Decorating Contest**
 - Gift baskets will be supplied by Adam Zimmer. This program will take place in 2010.
- **New Program Proposals**

- None discussed
- **Website**
 - Deferred discussion to next meeting Nov 10
- **Committee Comments**
 - Discussion: Private youth organizations are contributing to recreation programs and improving or maintaining recreational areas without a record of the activity. This should be more formalized to promote cooperation and to provide transparency. Committee will discuss further to advise the Rec Director on this matter.
 - Concessions operated on recreational property by other organizations: Should a percent of the revenue belong to the Rec Department?
 - **ADVISORY:** Rec Director should send a courtesy note to the Boy Scouts, the lighting company and the BID that the Borough Hall tree will not be lit this year unless a sponsor is found. Since the annual evening festivities are anchored by the “lighting of the tree” these organizations may want to change the day’s agenda.
- **Recreation Chairman Comments**
 - None specifically at this point in the meeting.
- **Adjourn - 9:30PM**