

Borough of Washington, Warren County, New Jersey
Recreation Commission
Minutes
December 19, 2007

Call to Order

The regularly scheduled meeting of the Washington Borough Recreation Commission was called to order on Wednesday, December 19th, by Angela Wallace, Vice-Chairperson, at 7:38 p.m. Also in attendance were Commissioners Candy DeFillippis, Rick Feldman, Angela Frye and Park Director Adam Payne. Dawn Higgins arrived at 8:02 p.m. Kittie Pain and Adam Zimmer were absent.

Review of Past Minutes

A motion was made by Angela Wallace, seconded by Angela Frye, to approve the minutes from the December 5, 2007 meeting. Motion carried.

Open Public Session

A motion was made by Candy DeFillippis, seconded by Angela Frye, to open the public session of the meeting at 7:39 p.m. Motion carried.

Bill Smith was in attendance to discuss Youth Basketball and Little League. Bill stated there are enough basketball shirts to start, but more are needed as one team was told to keep the shirts last season. An invoice for league fees in the amount of \$135.00 will be sent to the Commission shortly. Little League sign-ups will be held in January. Rick asked what the League needs from the Commission. Bill replied that dirt and a roller are needed as well as replacing the pegs and missing foam insert for the bases. Bill will be meeting with the Little League Board soon.

John of US Sports Institute was in attendance to discuss a multi-sport program. The company, a sister company to United Soccer Academy, has been in business for six years and runs camps for children ages five to fourteen. These camps are grouped age-appropriately and cover fifteen different sports including lacrosse, rugby, volleyball and baseball to name a few. All that is required is use of the field and a minimum of twenty children. US Sports Institute can donate \$10.00 to the Commission for every child who participates. The cost of the program is approximately \$180.00 for a week-long camp that runs from 9:00 a.m. until 3:00 p.m. There is already one in place at the county college. John stated that in the case of inclement weather, the camp can be cancelled but will extend the remaining days or provide a voucher for another program. Dawn asked John to provide the Commission with the towns that participate in the county college program. She would also like the company to do a demonstration to entice people to participate. Dawn stated the Commission will discuss the program and thanked John for his time and information.

A motion was made by Angela Frye, seconded by Angela Wallace, to close the public session of the meeting at 8:39 p.m. Motion carried.

Communications

Dawn received a fax from CFM stating the necessary permits have been issued and work is being done. Rick asked why the permits were held up. Dawn replied the wire mesh for the grounding and bonding was in question. There was a design flaw and CFM won't be charging the Commission for this. Dawn stated she will be calling Jeff Bottger to discuss her displeasure with receiving little or no information from Dave Faccas on the project. Councilman Higgins suggested having Dave Faccas at the next

meeting and preparing a report for Council. Candy suggested having some Council members present when Dave Faccas attends the meeting.

Dawn received a copy of a bill list showing the maintenance done to the park truck.

Dawn received a letter from Bob Miller to Mr. Cushing regarding placement of the sod at Vara Field being postponed until the Spring. Dawn asked Ann Kilduff to make a copy for all Council members.

Rick received information regarding the NJRPA's annual conference. Ann Kilduff will make copies of the information for all commissioners and place it on the agenda for the second meeting in January.

Park Director's Report

Adam reported that he will be moving the picnic tables this weekend.

Link & Sons winterized the park yesterday and discovered cracks and leaks in some of the pipes inside the walls. There is also a problem with the shower faucets and the outside bathroom faucets. Rick asked when the Commission found out about the leaks at the park. Dawn stated yesterday when she was also made aware of a high water bill which the Commission then discussed. Rick would like to know why the Commission is not made aware of this. Councilman Higgins will ask that the Commission is copied on all their utility bills. Rick would like the engineer to look into the water problem and stated the Commission is still waiting on quotes for a new water line. The pool decking cannot be poured until the leak is found. Rick recommends doing everything possible to find the leak now. The winterization that was completed yesterday may need to be undone.

Treasurer's Report

Rick reported the Commission currently has approximately \$15,000 remaining in the account. He recommends buying the needed basketball shirts as well as shorts with the money in the account and also encumber money for a trailer. The commissioners agreed.

Commissioner Reports

Grand Illumination

Dawn reported the Grand Illumination Ceremony went well and there was a sizeable group of people present.

Karate

Angela Wallace stated there are currently five participants signed up for karate classes which will begin on January 4th.

Street Hockey

Angela Frye reported she is working on getting referees for the games. Mr. White will let the teams use Memorial School's goals.

Candy suggested having a flyer or brochure with all sports and events offered by the Commission.

New Business

The Multi-Sport Program was discussed during the open public session.

Unfinished Business

Ski Shawnee Trip

Dawn stated the intent of a one-day trip to Shawnee Mountain is to try and generate interest in a Ski Club for next year. After a brief discussion, the date of the trip was set for February 13, 2008 from 4:00 until 10:00 p.m. Ann Kilduff will advertise three prices which will be non-refundable with no exceptions. Participants will meet at Shawnee Mountain.

2008 Sign-Up and Fee Schedule

The commissioners discussed sign-up dates for 2008 and which commissioners will be responsible for the sports and events next year.

Pool Renovation Project Status Update

The commissioner's pool slide choices were discussed. Dawn suggested a sub-committee be formed to make the final decision. Angela Wallace, Rick and Angela Frye will be this sub-committee and report to the Commission at the next meeting.

Rick questioned the bi-weekly meeting which was to be held at the pool last week. Dawn reported that the meeting never took place.

Pavilion Status Update / Park Bricks

There is nothing new to report.

Washington Meadows Soccer Field Status Update

There is nothing new to report.

Executive Session

A motion to enter Executive Session at 11:18 p.m. for the purpose of discussing personnel, real estate, and/or legal matters was made by Angela Frye, seconded by Angela Wallace. Motion carried.

A motion was made to close the Executive Session at 11:30 p.m. by Angela Wallace, seconded by Candy DeFillippis. Motion carried.

Commission Remarks

Dawn wished everyone a Merry Christmas.

A motion was made by Rick Feldman, seconded by Angela Frye, to schedule only one meeting in December. This meeting will be scheduled for December 10, 2008. Motion carried.

Adjournment

A motion to adjourn was made at 11:35 p.m. by Angela Wallace, seconded by Candy DeFillippis.

Respectfully submitted by Ann Kilduff