

**Borough of Washington, Warren County, New Jersey**  
**Recreation Commission**  
**Minutes**  
**November 28, 2007**

**Call to Order**

The regularly scheduled meeting of the Washington Borough Recreation Commission was called to order on Wednesday, November 28<sup>th</sup>, by Dawn Higgins, Chairperson, at 7:40 p.m. Also in attendance were Commissioners Rick Feldman, Kittie Pain, Angela Wallace, Adam Zimmer, and Park Director Adam Payne. Candy DeFillippis and Angela Frye were absent.

The meeting was held in the conference room and a flag was not available. Therefore, a motion was made by Adam Zimmer, seconded by Angela Wallace, to suspend the flag salute. Motion carried.

**Open Public Session**

A motion was made at 7:43 by Angela Wallace, seconded by Kittie Pain, to open the public session of the meeting. Motion carried.

Dawn introduced Jennifer Yawger who will be observing this meeting. Jennifer is contemplating volunteering as a commissioner.

A motion was made at 7:44 by Adam Zimmer, seconded by Angela Wallace, to close the public session of the meeting. Motion carried.

**Review of Past Minutes**

A motion was made by Rick Feldman, seconded by Kittie Pain, to approve the minutes from the November 7, 2007 meeting. Motion carried.

**Communications**

There were no communications at this meeting.

**Park Director's Report**

Adam reported the park truck is not working. Dawn asked if a report on the truck was given to the Boro Manager. Adam stated he has a report and will forward it to John Corica, asking for his direction. Angela Wallace asked how many miles are on the truck. Adam replied approximately 72,000.

Adam reported the weed whackers are broken and are currently at Mayberry's for an estimate. He should be hearing something by the end of the week. Adam has an estimate from Link & Sons in the amount of \$1,700 to winterize the pool. Adam stated all of the water has been drained from the water reel. Adam asked what he is to do with the picnic tables to prevent further vandalism of the tables. The commissioners discussed placement of the tables for the winter months and decided to move the tables inside the gate and cover them. Adam will call John Burd regarding this.

Adam reported the leaves have been mulched or moved onto the railroad embankment. The bath house mats have been stored and covered. All but one of the bath house freezers are out of the snack bar and in the lifeguard room. The bath house has been cleaned.

## **Treasurer's Report**

Rick asked the commissioners to continue to watch spending.

## **Commissioner Reports**

### **Girl's Softball**

Angela Wallace asked about ordering dirt earlier this season. Dawn will speak to the Boro Manager about ordering dirt before the budget is passed.

### **Men's Baseball**

Adam Zimmer will be getting the necessary paperwork together next week. He needs the square footage for nets. Any games in 2008 will be away games.

### **Youth Basketball**

Kittie Pain informed the Commission she will be moving shortly. Angela Wallace will be the new liaison. Kittie will follow-up on equipment that is needed for the season.

## **New Business**

There was no new business at this meeting.

## **Unfinished Business**

### **Park Bricks**

The bricks have been moved to the new DPW garage site.

### **Pool Renovation Project Status Update**

Dawn stated the lifeguard stands will be ordered. She and Rick spoke to Jeff Bottger regarding the OSHA safety guidelines. The stands will be in the same location as the previous stands. They decided on wider starting blocks. The starting blocks cannot be on the shallow end of the pool due to State regulations. The decking will be extended to the fence. The slide will be discussed at the December 5<sup>th</sup> meeting. Dawn stated Jeff Bottger will be following up with CFM on quotes requested by the Commission for new pipes, fencing, and extra concrete. There are currently two piles of dirt to be removed. If it is clean, it will go on the embankment. If not, CFM will take care of its removal. Dawn stated Council is pleased with the reports they are receiving from T&M Associates and with how the project is progressing.

### **Pavilion Status Update**

There is nothing new to report. Quotes will be needed for the French drain. This will be discussed when doing the 2008 budget.

### **Washington Meadows Soccer Field Status Update**

Dawn provided the commissioners with an article regarding sod. The sod was not received in mid-October as originally anticipated and now there are nutrient and dry-out problems that can possibly kill the sod. Dawn told the Mayor and Boro Manager she doesn't want the sod placed because of issues, but final decision is between Council, Boro Manager and Centex.

A motion was made by Kittie Pain, seconded by Adam Zimmer, to not accept the sod until Spring and ask the Chairperson to send a letter to Council expressing the Commission's concerns.

Ayes: 5 - Feldman, Pain, Wallace, Zimmer, Higgins

Nays: 0

Abstained: 0

Dawn stated the Boro Engineer will ensure Centex takes care of the broken sidewalk at Vara Field. An entrance curb cut needs to be placed there.

A motion was made to take a short break at 9:01 p.m. by Rick Feldman, seconded by Adam Zimmer. Motion carried. Adam Payne left the meeting at this point.

### **Executive Session**

A motion to enter Executive Session at 9:11 p.m. for the purpose of discussing personnel, real estate, and/or legal matters was made by Adam Zimmer, seconded by Angela Wallace. Motion carried.

A motion was made to close the Executive Session at 10:25 p.m. by Kittie Pain, seconded by Adam Zimmer. Motion carried.

### **Commission Remarks**

Kittie stated she will be leaving the Commission at the beginning of the year because she is moving.

Rick would like to discuss Phase 2 of the pool project. Dawn will ask Jeff Bottger to be prepared to discuss this at the December 5th meeting.

### **Adjournment**

A motion to adjourn was made at 10:27 p.m. by Rick Feldman, seconded by Angela Wallace.

Respectfully submitted by Ann Kilduff