

Borough of Washington, Warren County, New Jersey
Recreation Commission
Minutes
November 7, 2007

Call to Order

The regularly scheduled meeting of the Washington Borough Recreation Commission was called to order on Wednesday, November 7th, by Rick Feldman, Treasurer, at 7:36 p.m. Also in attendance were Commissioners Candy DeFillippis, Angela Frye, Kittie Pain, Kathy Seguine and Park Director Adam Payne. Angela Wallace arrived at 7:40 and Dawn Higgins arrived at 7:45. Adam Zimmer was absent.

Open Public Session

A motion was made at 7:37 by Kittie Pain, seconded by Angela Frye, to open the public session of the meeting. Motion carried.

Jeff Bottger of T&M Associates was in attendance to discuss the lifeguard stands and starting blocks. Jeff stated the commissioners need to decide if they want the lifeguard stands to be permanently mounted or portable and provided handouts of each type. Jeff suggested contacting someone at the Hackettstown Pool to see what products they use. Jeff provided information for both permanent and portable slides. The commissioners stated they would prefer a permanent slide. Dawn asked Jeff to contact CFM and alert them the Commission will have a decision on the slide in two weeks.

Jeff provided the commissioners with the second status report. The demolition is complete. The water company has been working at the park. The Commission needs to decide what they would like to do about the water line. Rick would like to find out the cost of replacing the water pipes so Jeff will ask CFM to provide a quote for replacing everything and another to replace everything by the pool. Jeff is pleased with CFM's progress which continues to remain on schedule. Jeff informed the Commissioners it is time to schedule another bi-weekly meeting with CFM to discuss the placement of the picnic tables. Rick would also like to discuss the fence placement at this meeting. The plans do not show the correct placement.

Rick stated there is nothing in the plans to change any of the electrical equipment in the filtration room and feels some of it can be removed. Jeff will follow up on this. Jeff suggested giving CFM a schedule of bi-weekly meeting for December and also stated he will contact Dawn when CMF will be back on sight.

Dawn thanked Jeff for his time and information. She stated she would also like Project Manager Dave Faccas to attend the meetings to answer any questions Jeff cannot.

A motion was made at 8:30 by Kittie Pain, seconded by Rick Feldman, to close the public session of the meeting. Motion carried.

Review of Past Minutes

A motion was made by Kittie Pain, seconded by Angela Wallace, to approve the minutes from the October 17, 2007 meeting. Motion carried.

Communications

There were no communications at this meeting.

Park Director's Report

Adam stated he noticed the water at the park was turned off last week. Dawn will follow up with the water company. The bath house mats have been removed and stored. The water reel was delivered earlier today. Adam reported two new trees have been planted in the park to replace those cut down.

Adam stated people have been bringing their pets to sporting events at the park. He has asked people not to bring their pets, but it continues to be a problem. Dawn feels the sports liaison needs to speak with the league association and referees to enforce the no pet law. Candy suggested getting portable signs to be placed at the field entrances.

Treasurer's Report

Rick reported the revenue to date is approximately \$175,000. Reports regarding what was spent to date are conflicting. Rick has provided the Boro Manager with a dollar amount the Commission would like Council to provide in the budget. Rick will continue to work on the 2008 budget.

Commissioner Reports

Tree Lighting Ceremony

Dawn reported the Tree Lighting Ceremony has been changed to December 8th to coincide with the BID's festivities. The BID will provide Santa and the music for the event.

Youth Basketball

There is a need for a coach for the 3rd/4th grade girl's team. A discussion took place regarding potential coaches and where advertisements for a coach should be placed.

Street Hockey

Angela Frye reported she will be working on the schedule and contacting the coaches. She will coordinate with Youth Basketball regarding any scheduling conflicts.

Field Hockey

Candy DeFillippis reported the season has ended. The goals used at Memorial School have been vandalized and need to be replaced. A new coach will be needed for next year.

Men's Baseball

Dawn reported the Commissioner of the League had given Adam Zimmer permission to start a team. The League will visit Boro Park to see what needs to be done to make the field playable. A team will not be in place for the 2008 season, but preparations will be made for the 2009 season.

Little League

Dawn stated Adam Zimmer will be the liaison between the Commission and Little League in 2008.

Ski Club

Rick reported that only one parent attend the informational meeting. Fifteen people are needed to begin a program. Angela Wallace suggested a one day trip rather than a club. The commissioners discussed their options.

New Business

Park Rules

Dawn stated the updated park rules need to be reintroduced into the Bi-Laws. A motion to accept the updated park rules was made by Angela Wallace, seconded by Angela Frye. Motion carried.

Unfinished Business

Park Bricks

The bricks have not been removed to date. Dawn will speak to the Boro Manager regarding their removal.

Pool Renovation Project Status Update

This was discussed during the public session portion of the meeting.

Pavilion Status Update

There is nothing new to report.

Washington Meadows Soccer Field Status Update

Dawn stated the field is being graded and the sod will be delivered shortly. Adam Payne requested a copy of the watering schedule for the sod. Dawn will ask Jeff Bottger for his recommendation. Adam stated the water reel was delivered earlier today. He met with the company representative and John Burd to learn how to operate the water reel. The representative will return when Adam does the first watering to offer assistance. Dawn reported the Boro Engineer will tell Centex the entrance needs to be repaired. The Boro Manager will be following up with the Boro Engineer on this subject.

Recap

The recap was discussed.

Executive Session

A motion to enter Executive Session at 11:11 p.m. for the purpose of discussing personnel, real estate, and/or legal matters was made by Kittie Pain, seconded by Angela Wallace. Motion carried.

A motion was made to close the Executive Session at 11:29 p.m. by Kittie Pain, seconded by Candy DeFillippis. Motion carried.

Commission Remarks

The commissioners discussed the placement of the picnic tables in the park and the selection of the starting blocks and lifeguard stands. It was decided Rick and Dawn will investigate the stands and blocks and make a decision on behalf of the Commission.

Adjournment

A motion to adjourn was made at 11:39 p.m. by Candy DeFillippis, seconded by Angela Frye.

Respectfully submitted by Ann Kilduff