

Borough of Washington, Warren County, New Jersey
Recreation Commission
Minutes
October 17, 2007

Call to Order

The regularly scheduled meeting of the Washington Borough Recreation Commission was called to order on Wednesday, October 17th, by Dawn Higgins, Chairperson, at 7:36 p.m. Also in attendance were Commissioners Candy DeFillippis, Rick Feldman, and Adam Zimmer. Kittie Pain arrived at 7:39 and Angela Wallace arrived at 7:50. Angela Frye, Rose Morrow, Kathy Seguine and Park Director Adam Payne were absent.

Open Public Session

A motion was made at 7:41 by Adam Zimmer, seconded by Kittie Pain, to open the public session of the meeting. Motion carried.

Jeff Bottger of T&M Associates was in attendance to provide a status report on the pool project. Jeff reported the project started on October 5th and has a completion date of April 26, 2008. Jeff stated CFM is making steady progress and the job is on schedule. CFM has provided a construction schedule and 22 shop drawings to date. Jeff will follow up with CFM regarding improvements to the bath house. Jeff stated he holds bi-weekly meetings with the contractor and invited all Commissioners to attend. Jeff feels the bath house and pump house could be discussed at the next meeting and work can be done in the Spring.

Jeff provided the Commissioners with drawings capturing the differences between Wayne Wade's plans vs. T&M's plans. Dawn asked if a change order could be done for the painting and resurfacing of the pool. Jeff replied that it can be done. Jeff explained resurfacing would involve replastering and smoothing of the pool so there are no holes or divots. He sees the pool as being structurally sound. Per Rick's request, Jeff will look into resurfacing the entire pool. Rick would like to get the information soon so an informed decision can be made in the Spring.

Dawn stated the lifeguard stands and starting blocks were overlooked. These need to be addressed now because the new decking will be going in. Jeff stated he will research the lifeguard stands and asked the Commissioners to do the same. If not done now, the Commissioners are concerned with another mixture of concrete being a slightly different color than what was originally used. This decision will be made at the bi-weekly meeting next week. Jeff noted the portable slide has been ordered. Rick asked Jeff to contact CFM and get the exact details of the slide. Rick asked what CFM put in the bid for the slide. Jeff replied they listed \$10,900 which will include everything.

Dawn stated the Water Company will be relocating the water meter and shut-off valves beginning next week at no cost to the Commission. Rick asked if new water lines should be installed. Jeff suggested discussing this at the bi-weekly meeting. Jeff stated he still needs to provide the Commission with a completed feasibility study. He is pleased with CFM's progress and feels the project is off to a good start. Jeff will be providing the Commission with monthly status reports. Dawn thanked Jeff for coming and for his thorough report.

A motion was made at 8:41 by Candy DeFillippis, seconded by Adam Zimmer, to close the public session of the meeting. Motion carried.

Review of Past Minutes

A motion was made by Adam Zimmer, seconded by Angela Wallace, to approve the minutes from the October 3, 2007 meeting. Candy DeFillippis abstained. Motion carried.

Communications

There were no communications at this meeting.

Park Director's Report

Adam provided the Commission with a report in his absence. Adam reported there has been some discussion about the dumpster being removed for the winter months. The Commissioners decided they would rather purchase a lock for the dumpster than have it removed. Adam reported he has begun winterizing the equipment.

Treasurer's Report

Rick provided the Commissioners with a summary report. Rick reminded the Commissioners to continue to watch spending. A discussion of 2008 budget needs took place.

Commissioner Reports

Men's Baseball

Adam Zimmer will provide Rick with quotes of equipment needs for planning the 2008 budget. It needs to be determined if the field at Boro Park is playable. It also needs to be decided where Girl's Softball will play. Dawn asked if the league has a Board of Directors. Adam replied they have a League Committee.

New Business

2008 Budget

This was discussed during the Treasurer and Commissioner Reports

Unfinished Business

Park Bricks

Dawn reported the bricks will be moved over to the sewer department.

Pool Renovation Project Status Update

Dawn reported approval was received to move the water line and change the meter. This is being done at no cost to the Commission. Rick would like to run new pipes as part of the pool renovation process and would like to know how much this will cost. Dawn stated this was overlooked when going out to bid. Dawn stated separate cut-offs could not be done because it is not known where the current connections are without excavating. A cut-off will be done for the pump house and another for the grandstand and bath house together.

Candy agrees with Rick that the pipes should be replaced. She is concerned with the pressure of the new system going thru the old pipes. Dawn feels this was taken into consideration by T&M when the project first began. A discussion of the pipes took place.

Pavilion Status Update

There is nothing new to report.

Washington Meadows Soccer Field Status Update

Dawn stated the Boro Manager will follow up on the sod delivery.

Executive Session

A motion to enter Executive Session at 10:11 p.m. for the purpose of discussing personnel, real estate, and/or legal matters was made by Kittie Pain, seconded by Adam Zimmer. Motion carried.

A motion was made to close the Executive Session at 10:23 p.m. Angela Wallace, seconded by Adam Zimmer. Motion carried.

Commissioner Remarks

There were no Commissioner remarks at this meeting.

Adjournment

A motion to adjourn was made at 10:24 p.m. by Adam Zimmer, seconded by Angela Wallace.

Respectfully submitted by Ann Kilduff