

Borough of Washington, Warren County, New Jersey
Recreation Commission
Minutes
October 3, 2007

Call to Order

The regularly scheduled meeting of the Washington Borough Recreation Commission was called to order on Wednesday, October 3rd, by Dawn Higgins, Chairperson, at 7:35 p.m. Also in attendance were Commissioners Rick Feldman, Kittie Pain, Angela Wallace, and Adam Zimmer. Angela Frye arrived at 7:39, and Park Director Adam Payne arrived at 7:41. Candy DeFillippis, Rose Morrow and Kathy Seguire were absent.

Open Public Session

A motion was made at 7:36 by Rick Feldman, seconded by Angela Wallace, to open the public session of the meeting. Motion carried.

Bill Smith was in attendance to discuss the Youth Basketball program. Bill is replacing Pete Jacobson and will be coordinating this program in conjunction with Commissioner Kittie Pain. Bill stated he has all of Pete's files and attended a Director's meeting with Pete. Sign-ups for Youth Basketball will be held on October 12th, 13th and 20th. Dawn suggested Bill contact the previous coaches to see if they are willing to coach again this season. Kittie should be made aware if there are any problems or if any equipment is needed. Bill stated practices will start on November 19th and the season will begin on January 2nd.

Bill reported the Youth Basketball League is looking to become a non-profit organization and tax exempt. They want to create a governing body and create a uniform code of conduct. Filing fees, approximately \$50.00 to \$100.00, could be passed on to the local towns. Bill will provide the Commission with more information when he receives it. This is being done because of some incidents which took place last year.

Coach's certification was discussed and Bill will work with Ann Kilduff as to which coaches, if any, need to be fingerprinted. Dawn thanked Bill for his time and information.

A motion was made at 7:54 by Angela Wallace, seconded by Adam Zimmer, to close the public session of the meeting. Motion carried.

Review of Past Minutes

A motion was made by Rick Feldman, seconded by Angela Frye, to approve the minutes from the September 19, 2007 meeting. Motion carried.

Communications

Dawn received information regarding a mandatory grant writing seminar to be given by the Cultural and Heritage Commission at Shippen Manor. After a brief discussion, Dawn felt this will not be beneficial to the Commission at this time.

Park Director's Report

Adam reported that large amounts of household garbage was placed in the park dumpster to the point where it is overflowing. The lawn tractor is currently at the shop because the two front tires were leaking after running over broken glass on the field. The leaves in the park need to be collected. Rick suggested putting them on the railroad embankment. Adam recommended purchasing stationary benches in the future as they are low maintenance. Timecards for park employees need to be more accurate. The employee's supervisor should sign off on any handwritten entries on their timecards.

Dawn stated she was told by Bob Miller that the trees in the park that were cut down will be replaced by trees not wanted on Sunrise Terrace. Dawn discussed an issue of mowing the lawn during soccer practice with Adam. Adam stated the coaches had told him he could mow during the practice; however, calls were received from parents concerning this. Dawn instructed Adam to wait until children are no longer on the field before mowing in the future.

Executive Session

A motion to enter Executive Session at 8:36 p.m. for the purpose of discussing personnel, real estate, and/or legal matters was made by Angela Wallace, seconded by Adam Zimmer. Motion carried.

A motion was made to close the Executive Session at 9:09 p.m. by Angela Wallace, seconded by Adam Zimmer. Motion carried.

Treasurer's Report

The summary report was distributed. The Commission has spent \$191,000 to date and revenue has been \$175,300 to date. Rick reminded everyone there are to be no purchases without his prior approval.

The 2008 budget is due to the Boro Manager by November 1st. Rick asked the commissioners to decide what is needed for their sport or activity next year and to prepare a narrative of why what is requested is needed by the next meeting. Rick encouraged the commissioners to come to the budget meeting.

Commissioner Reports

Baseball

Adam Zimmer stated he wants to start a Men's Baseball program as there are no teams in the area. Sponsorship would be needed from local businesses. The players would be responsible for paying for their own uniforms. There is no charge to watch the games. Adam stated 50-75 people come to the games and 100 – 150 people come to the All-Star game. Dawn stated people would like to see men's softball available in the area again.

New Business

There was no new business at this meeting.

Unfinished Business

Park Bricks

Dawn stated the DPW will not be able to do any projects with the bricks due to their work schedule. The Boro Manager is currently looking into having the bricks removed from the park.

Pool Renovation Project Status Update

Dawn stated the measurements of the pool were done today and construction will be starting next week. She does not have a schedule as of yet. Rick asked what is being done in regards to the new water line. Dawn responded the Boro Manager has e-mailed Frank Hadley of the water company twice and is waiting on his response. Dawn stated the water company will be moving the water meter.

Pavilion Status Update

There is nothing new to report.

Washington Meadows Soccer Field Status Update

Dawn stated the Boro Manager contacted Bob Miller to get the sod delivered in mid-October. He is currently waiting for Bob's response. The Commission is waiting for a delivery date of the water reel.

Commission Remarks

The meeting recap was discussed and revised.

Dawn reported park employees cannot spray the weeds at the park because they are not certified to do so.

Dawn asked Adam to provide her with the book of disciplinary action this season. Adam stated he is looking for the book for Dawn.

Dawn stated the last movie from Movies in the Park was stolen from the Conference Room at Boro Hall. The company is not charging the Commission for this movie.

Adam Payne left the meeting at this point.

Executive Session

A motion to enter Executive Session at 10:29 p.m. for the purpose of discussing personnel, real estate, and/or legal matters was made by Adam Zimmer, seconded by Kittie Pain. Motion carried.

A motion was made to close the Executive Session at 11:02 p.m. by Rick Feldman, seconded by Kittie Pain. Motion carried.

Adjournment

A motion to adjourn was made at 11:04 p.m. by Adam Zimmer, seconded by Rick Feldman.

Respectfully submitted by Ann Kilduff