

Borough of Washington, Warren County, New Jersey
Recreation Commission
Minutes
December 6, 2006

Call to Order

The regularly scheduled meeting of the Washington Borough Recreation Commission was called to order on Wednesday, December 6th, by Dawn Higgins, Chairperson, at 7:50 p.m. Also in attendance were Commissioners Candy DeFillippis, Rick Feldman and Joe Kresser. Commissioners Terry Finnegan, Angela Frye, Angela Wallace and Park Director Adam Payne were absent.

Review of Past Minutes

A motion was made by Joe Kresser, seconded by Rick Feldman, to approve the minutes from the November 1st meeting. Motion passed.

A motion was made by Rick Feldman, seconded by Joe Kresser, to approve the minutes from the November 29th meeting. Motion passed.

Correspondence

A letter was received from the Fire Department thanking the Commission for use of the stage and PA System for their Comedy Night. A letter was also sent to Dawn Higgins thanking her for her help.

The Commission was copied on a memo from the Borough Manager to John Burd requesting the Road Department backfill the pavilion driveway and to also remove the vegetation from the park. These tasks have not been completed as of this date.

The Commission was copied on a letter from Mr. Cushing to Wayne Wade terminating his services.

A flyer was received from the Sussex Skyhawks regarding a group day camp in July 2007. Ann Kilduff will keep on file and forward a copy to Little League.

Information regarding a fundraising opportunity was received. Ann Kilduff will forward to the Swim Team.

A flyer was received from Community Grants and Planning regarding recreational grant writing.

A pamphlet was received from Rutgers regarding courses they have available in 1st Quarter 2007 on park maintenance, playground safety and other topics of interest to the Park Director.

Open Public Session

There were no members of the public at this meeting.

Park Director's Report

Although Adam Payne was absent from the meeting, he provided a report for the Commissioners. He reported that the fertilization of all the fields has been completed. The soccer goals have been taken down and stored in the grandstand.

Water is leaking from the grandstand into the office. Vandals have ripped some of the seats from the grandstand. Candy DeFillippis noticed there is still graffiti on the park bench.

Treasurer's Report

The 2007 budget was discussed. Rick Feldman distributed and discussed the Commission's Revenue Report, Salary Wage Detail Report and Other Expense Detail Report.

Commissioner Reports

There were no reports at this meeting.

New Business

2007 Meeting Schedule

A copy of the 2007 Meeting Schedule was reviewed and approved.

2007 Sign-Up and Fee Schedule

This has been tabled until the first meeting in February.

Potential New Sport

Rick Feldman suggested adding volleyball as one of the sports offered by the Recreation Commission. A coach would need to be hired and games would be held indoors. A motion was made by Candy DeFillippis, seconded by Joe Kresser, to have Rick research the specifics of a volleyball program. Motion passed.

House Decorating Contest

The Holiday House Decorating Contest will run from December 3rd thru 18th. Angela Wallace, Angela Frye, Rick Feldman, Candy DeFillippis and Dawn Higgins will judge the houses.

Trophy Policy

Dawn Higgins proposed for all future events and sports, the Commission provide each participant with a certificate and medal. A motion was made by Rick Feldman, seconded by Candy DeFillippis, to give medals and certificates to all athletes who participate in sports, as well as giving the coaches a certificate of thanks.

Hiring New Consultant

Dawn spoke to Mr. Cushing and was told the Commission doesn't need to do an RFP in order to hire a new consultant for the pool project because it is a professional project. A proposal is needed from Jeff Bottger and all paperwork will be in order for Council's December 19th meeting. Mr. Bottger is willing to either come to a meeting or speak to Dawn, Rick, and Mr. Sheola. The Commission agreed Mr. Bottger could speak with Dawn, Rick and Mr. Sheola.

Drainage Project

A copy of the specs for the drainage project were reviewed and discussed. Dawn would have liked the Borough Engineer at the meeting to be sure the Commission understands the specs correctly. Dawn said Council needs an answer by their next meeting as to whether the Commission wants to go ahead with the project or not. Rick Feldman stated that based on his understanding of the specs, he's concerned the pool deck will be damaged by the equipment. Dawn will call Mayor VanDeursen and tell her the Commission

has questions and cannot make an informed decision because no one was at the meeting to explain the project.

Unfinished Business

Washington Meadows Soccer Field Status Update

Dawn reported that Centex wants to put the sod down in March. The Commission would like to see a copy of the agreement to put sod down on the field. They would also like the Borough Engineer to come to a meeting. Rick Feldman stated the Commission is upset because with all the Commission is doing right now, they feel the Borough's engineering professionals don't pay attention to the needs of the Recreation Commission. The Commissioners would like Dawn to discuss the sod concerns with the Borough Manager. They would like to have an approximate date of when the field will be playable in writing. Joe Kresser stated that while the field is torn up, perhaps a pipe could be run to the other side of the field to help with watering both Vara and Steinhardt Fields.

All other unfinished business was tabled until the December 20th meeting.

Executive Session

A motion to enter Executive Session at 10:08 p.m. for the purpose of discussing personnel, real estate, and/or legal matters was made by Joe Kresser, seconded by Candy DeFillippis. Motion passed.

A motion was made to close the Executive Session at 10:20 p.m. by Joe Kresser, seconded by Rick Feldman. Motion passed.

Remarks

Dawn Higgins commented that the Commission is in need of more members. There will be three vacancies in January. Joe Kresser has decided not to continue on the Commission for another term. Dawn thanked Joe for his years of service on the Commission.

Dawn told the Commissioners she prepared a work order for the DPW to remove the old playground equipment at the park.

Dawn has been in contact with Warren Hospital and they will be donating supplies for first aid kits.

Adjournment

A motion to adjourn was made at 10:27 p.m. by Rick Feldman, seconded by Joe Kresser.

Respectfully submitted by Ann Kilduff