

Borough of Washington, Warren County, New Jersey
Recreation Commission
Minutes
April 5, 2006

Call to Order

The regularly scheduled meeting of the Washington Borough Recreation Commission was called to order on Wednesday, April 5th, by Terry Finnegan, Chairperson, at 7:35 p.m. Also in attendance were Commissioners Candy DeFillippis, Rick Feldman, Joe Kresser, and Park Director Adam Payne. Angela Wallace arrived at 7:37 and Dawn Higgins arrived at 7:45. Absent was Erin Czarnecki.

Review of Past Minutes

A motion was made by Joe Kresser to approve the minutes from the March 15th meeting, seconded by Candy DeFillippis. Motion passed.

Correspondence

Terry Finnegan received a call from the Prosecutor's Office regarding recent damage done to the park. Damages were in the amount of \$1,600.00. We will send them this information tonight so they may resolve the issue tomorrow.

Open Public Session

A motion was made to open the Public Session of the meeting by Rick Feldman, seconded by Angela Wallace. Motion passed.

Cindy Hubbard of Kid Care was unable to attend. Ann Kilduff will invite her to our next meeting.

Cathy Miller was in attendance representing the Battle of the Bands. Her committee is interested in holding this event at Boro Park on July 4th due to the construction at the Middle School. Ten bands will each play 20 minute sets. The field seems to be the best place to set up as the pavilion doesn't have enough room and it would most likely bother the neighbors.

The Recreation Commission will supply garbage bags for the event. Risers and bathrooms will be available although use of the concession stand and pool need to be discussed further.

Cathy said Kathy Halpin is checking with the Police Chief regarding security. The Commission's concern is to be sure there is enough security, either more police presence or parents with brightly colored shirts walking around. The Commission would like to see at least two police officers. They would also like to have someone at the end of the parking lot to ensure people don't leave during the parade.

Adam Payne will supply Cathy Miller with detailed directions for bands coming to the park as well as parking directions. Adam will also stay in contact with the Police as the area the bands will be using is also used to land emergency vehicles if needed. Because of this, Cathy Miller was asked by the Recreation Commission to notify the Fire Department that they will be using the field.

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A motion to close the Public Session was made by Dawn Higgins, seconded by Angela Wallace. Motion passed.

Treasurer's Report

Rick Feldman discussed the budget worksheet. Capital improvements were denied, however, we have money left over from last year. We lost \$10,000 from the original agreement because the full-time Park Director position wasn't approved.

Park Director's Report

Adam has hired two people so far and has been receiving applications from the high school and colleges. Grass seed has been ordered. The park has been cleaned up for the upcoming Easter Egg Hunt. The pool will be drained and painted at the end of April. Once the weather is warmer, Adam will begin painting picnic tables, basketball backboards, etc. Adam met with Tom Brennan to discuss picnic tables for the pavilion. Link will come by to unwinterize everything and give an estimate of replacing the multi-port valve in the pump house for the baby pool. Adam will aerate the field and look into a few different kinds of mulch for the playground. Another option would be foam playground tiles.

Some things the Commissioners noticed are that all the bushes near the two utility poles on Broad Street need to be removed and the bush by the stairs on Route 31 needs to be cut down. The flagpole needs to be painted so we can raise a flag. The Boy Scout kiosk needs new plexiglass, corkboard and locks. Also, the swings can currently be removed from the S-hooks, so Adam will clamp them down. The dumpster area needs to be cleaned up as well.

Adam prepared a Man Power Study to determine how many people and hours are needed during the summer. It was decided that there needs to be two lifeguards on the main pool at all times and that costs need to be cut down considerably from this preliminary report.

Commissioner Reports

Easter Egg Hunt

Candy DeFillippis is all set for the Egg Hunt. Commissioners were asked to come and help her set up an hour earlier if anyone is available. There will be four different areas for age appropriate groups. There won't be a bunny this year.

Swim Team

Rick Feldman will contact Caren Hric and ask her to come to a meeting to discuss this year's Swim Team.

Karate

Everything is going well. There are four children signed up for this session.

Girls Softball

Angela Wallace will let Beth Uporsky know that she can look for umpires at the high school. The wrong face guards are on the helmets and can't be used. We are in the process of ordering all the equipment needed for Softball this year.

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New Business

February/March Recreation Commission Report

Terry Finnegan will add the following topics to his report to council: Soccer Field, Pavilion Status, Pool Project Status, and Light Status.

Unfinished Business

Little League

Rick Feldman prepared a proposal to define the responsibilities of both the Recreation Commission and the Little League Association. All Commissioners agreed with the proposal.

Entrance to the Park

A motion was made by Dawn Higgins, seconded by Joe Kresser to make the current park exit a two-way entrance/exit. Commissioners were in favor with the exception of Rick Feldman and Candy DeFillippis. Motion passed. Adam was asked to take down the Do Not Enter signs and see what needs to be done to make it suitable.

By-Law Amendment

A motion was made to adopt Article 2, Section 5, Amendment 5B regarding the Director of Recreation by Joe Kresser, seconded by Angela Wallace. All Commissioners were in agreement except Rick Feldman. Motion passed. Ann will update the by-laws and provide all Commissioners with a copy for review at the next meeting.

Pool Project

Terry Finnegan recommended setting up two sub-committees to oversee the pool. One committee would cover the pool and grounds and discuss how to better run things. The second sub-committee would cover programs and activities. Both sub-committees would then report back to the Commission. Commissioners were concerned this would create more meetings for them.

Railroad Avenue

The application should be completed by April 15th. It would help if the Recreation Commission received letters from those who support the development of the park.

Pavilion Dedication

In order for the pavilion to be ready for a proper dedication, the area needs to be graded so we can plant grass and flowers and the pavilion needs to be sealed. We will be ordering tables shortly. The paving won't be completed until Youmans Avenue is paved. Kiwanis isn't requesting anything special and they don't want a plaque. They would just like to be there for the dedication.

Advertising

The Commission discussed advertising the pool and summer positions via radio advertisements, billboard and Money Mailer. They decided not to advertise via radio or billboard, but to place an ad in the next Money Mailer.

Executive Session

A motion to enter Executive Session for the purpose of discussing personnel, real estate, and/or legal matters was made by Rick Feldman, seconded by Dawn Higgins. Motion passed.

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A motion was made to close the Executive Session by Rick Feldman, seconded by Dawn Higgins. Motion passed.

Adjournment

A motion to adjourn was made at 10:05 p.m. by Angela Wallace, seconded by Candy DeFillippis. Motion passed.

Respectfully submitted by Ann Kilduff