

Borough of Washington, Warren County, New Jersey
Recreation Commission
Minutes
February 1, 2006

Call to Order

The regularly scheduled meeting of the Washington Borough Recreation Commission was called to order on Wednesday, February 1st, by Terry Finnegan, Chairman, at 7:32 p.m. In attendance were Commissioners Candy DeFillippis, Rick Feldman, Terry Finnegan, Dawn Higgins, Jamie Prendergast, Joe Kresser and Park Director Adam Payne. Absent were Erin Czarnecki and Angela Wallace.

Review of Past Minutes

After a change, a motion was made by Joe Kresser to approve the minutes from the January 18th meeting, seconded by Dawn Higgins. Motion passed.

Correspondence

There was no correspondence at this meeting.

Open Public Session

A motion was made by Joe Kresser to open the Public Session, seconded by Dawn Higgins.

Art Berodyn of KidSafe Record Checks presented the company's fingerprinting program. KidSafe manages and coordinates the fingerprinting procedure with the police. They review the prints for accuracy, create a roster and invoice. Prints are forwarded to the State Police once the invoice is paid. All results go to KidSafe and they let us know who has passed. They issue photo ID cards to the coaches as well as keep all information in their database. If a person is unclassifiable or if something on their record prevents them from coaching, they contact the coach and tell them what they need to do next.

Bridgewater, Somerset and Middlesex are currently using this procedure.

There is no charge for the fingerprinting session, only for KidSafe's travel time. They charge \$30 an hour (they are 1½ hours away from us). There's another charge if they fingerprint less than two coaches an hour. St. Joseph's Church currently uses KidSafe's services. If we coordinate our fingerprinting with St. Joseph's, we are not charged for any travel time.

Each set of fingerprints will cost us \$48.00. Rechecks can be done for \$25.00. There is an eight week turn around time once the State Police receive the fingerprints. KidSafe charges \$1.00 per person to enter information we've already collected and add it to their database.

If coaches cannot make the scheduled fingerprint session, Kidsafe will give a packet to that person and have fingerprints sent to the police and then forwarded to KidSafe. In such cases, pictures can be taken by us and forwarded to KidSafe or ID cards can be given to that coach without a picture.

Minutes February 1, 2006

The advantage of using KidSafe rather than our current procedure is that KidSafe takes care of all the record keeping. Also, they give out cards to each coach which is a sense of security for the parents.

No decision was made whether to adopt this procedure or not at this meeting.

A motion was made by Jamie Prendergast to close the Public Session, seconded by Joe Kresser.

Treasurer's Report

No report was available at this meeting.

Park Director's Report

Everything that was stolen at the recent pool break-in has been returned. Adam will get bids for constructing a cinderblock wall rather than a wooden fence around the dumpster at the park. Adam will also get in touch with the Road Department as to what work they can do for us at the pavilion and when they will be able to do it. The pavilion needs to be finished before the Dedication Ceremony in early April. We also need to get some tables before then. Adam would like to add hamburgers to the concession stand menu. We will look into this to see if it is feasible.

Commissioner Reports

Girls Softball

We currently have 20 girls signed up to play. We don't have many of the older girls registered. We need to contact the 5th and 6th graders to see if they have any friends who would like to play. We will also do extra advertising to try and get more of the older girls to sign up.

New Business

Recreation Commission Report

Terry Finnegan presented January's Recreation Commission Report to the Commissioners and it was approved. A copy will be given to Linda Hendershot for Council's next meeting.

Karate Facility

We can no longer use the Emergency Squad Building to hold Karate classes when Boro Hall is not available. Instead, we will use Golden Rule Karate in Oxford for the few times each session Boro Hall is unavailable.

Unfinished Business

Sign-Up and Fee Schedule

In 2005, 60% of all pool memberships were adults from the Boro, while 58% were Boro children. There were 181 total memberships with a total of 782 people. This number is down from memberships in previous years. We will keep the Pool Membership fees the same as last year.

It was suggested to have a Dollar Night at the pool once a week, possibly to coincide with Movie Night. It was also suggested to have a Coach Appreciation Day where coaches and their families can swim for free.

Minutes February 1, 2006

Swim Team and Swim Lesson fees will also stay the same as last year.

The Easter Egg Hunt is scheduled for April 8th at 2:00 p.m.

Swim Team Sign-Ups

Terry Finnegan, Joe Kresser and Jamie Prendergast are tentatively scheduled to cover Swim Team Sign-Ups on February 24th. Jamie Prendergast is tentatively scheduled for February 25th. Rick Feldman and Ann Kilduff are tentatively scheduled to cover Sign-Ups on March 4th.

Green Acres Loan Application

The application was presented to the Commissioners. We need organizations to write a letter in support of the development of a multi-purpose field on Railroad Avenue. The Boro can add more money than the \$500,000 we are asking the State for.

Full-Time Park Director

Nothing was decided on in regards to the ordinance for a Full Time Park Director at Council's last meeting.

Parent's Code of Ethics

Terry will put together a Code of Conduct and distribute it to the Commissioners for their input before distributing it to the coaches.

Little League

A motion was made by Rick Feldman, seconded by Dawn Higgins to have someone from the Little League Organization come to a Recreation Commission meeting and speak with the Commissioners before they are able to use any of our fields. Motion passed. We also need to have a copy of their new insurance policy before they are able to use our field. We need to check the field conditions prior to the season.

Advertising

Different forms of advertising our events were researched. Included were Money Mailer, Washington Messenger, ValPak, American Media Billboards, Viacom Billboards, and Clipper Magazine. It seems like the most economic are the Washington Messenger and Money Mailer as well as the Treasure Hunt, in which we are currently advertising our events.

We also need to begin advertising for the seasonal positions. Adam Payne will put an ad together to be approved at the next meeting.

Executive Session

An Executive Session was not necessary at this meeting.

Adjournment

A motion to adjourn was made at 10:37 p.m. by Candy DeFillippis, seconded by Jamie Prendergast.

Respectfully submitted by Ann Kilduff