

# WASHINGTON BOROUGH RECREATION COMMISSION

Minutes June 1, 2005

## Call to Order

The regular meeting of the Washington Board of Commissioners of the Washington Borough Recreation Commission was called to order on Wednesday, June 1<sup>st</sup> by Terry Finnegan, Chairman, at 7:32 PM.

## Roll Call

In attendance were Erin Czarnecki, Rick Feldman, Terry Finnegan, Candy DeFillippis, Jamie Prendergast and Adam Payne, Park Director. Late arrivals were Joe Kresser at 7:50 and Dawn Higgins at 8:20 PM. Absent were Pete Jacobson and Angela Wallace.

## Review of Past Minutes

A motion to approve the minutes from the April 20<sup>th</sup> meeting was made by Candy DeFillippis, seconded by Jamie Prendergast. All approved.

## Correspondence/Communication

There was no correspondence to report on at this time.

## Audience Participation

There were no members of the public in attendance.

## Park Director's Report

Adam Payne gave a rundown on what was happening at the Boro Park and Pool: The pool opened on schedule on Saturday, May 28<sup>th</sup>. The daily gate for the weekend was approximately \$300 for the Memorial Weekend. The pool filters seem to be working and the chlorine system and chemical balance is all right. There was a leak in the pit that needed servicing by Link and Sons. Newly seeded grass on the swale is growing. One problem that has not yet been addressed is that a reducer for the irrigation system has not yet been found – using a garden hose down the walkway is hazardous and should not continue.

There have been a multitude of issues that arose before the pool opening: An electrical problem in the bathhouse meant reworking the electrical box temporarily, but a permanent replacement is needed, which might run approximately \$1,500. Last year a new breaker was put in, but the main problem wasn't solved. A new chlorine pump had to be purchased. The pool water was tested Saturday by Garden State and an approved rating was given. Joe Kresser painted the life guard and Pool Director's rooms. All bathrooms in the poolhouse and grandstand have been cleaned.

### **Park Director's Report, cont.**

The Great Dane mower is leaking hydraulic fluid. The problem is that it can't be brought in for servicing because the grass needs to be cut every 2 or 3 days.

There's a Fast Pitch Men's Softball tournament this weekend at the ball park.

A two way entrance and exit to Boro Park is needed. Broad Street would be the better alternative.

Terry will remind the Boro Manager about a 4' x 8' two way sign that would be placed 20 feet from the roadway. The question is, where to put it? Rick Feldman made a motion to put the sign on the Route 31 entrance to Boro Park and Pool. The motion was seconded by Joe Kresser. All agreed.

### **Meadows Soccer Field**

Realistic work will be done on the new soccer field: an aerator needs to be rented, and seed and fertilizer must be applied to prepare for the fall soccer season.

### **Fingerprinting**

Adam will make sure all summer employees at Park and Pool over the age of 18 will be fingerprinted.

### **Advertising the Pool**

- a) Terry suggested advertising the Pool and summer Movies in the Park on the Viacom sign for approximately \$550 for one month.

Other advertising possibilities:

- b) Ads in the Warren Reporter and the Hunterdon newspaper
- c) Valpak

### **Guest Passes**

A motion was made to eliminate guest passes this year by Rick Feldman, seconded by Dawn Higgins. Motion passed. There will be no guest passes for the summer of 2005.

### **Treasurer's Report**

The budget has been finely tuned, and so far we are not too far off.

There is a new policy for Requisitions and Purchasing instituted by the Boro Manager. Reimbursements are out; all purchasing is to be done through the office using requisition forms.

### **Commissioners Reports**

#### **Men's Summer League Basketball**

Joe Kresser reported that there are 14 teams on the roster. The season starts Monday, June 6<sup>th</sup>. Every team has been given a Code of Conduct.

If referees have problems, the Boro Police are to be called immediately.

## **New Business**

### **Grant Writing**

The question was brought up about the Recreation Commission hiring a grant writer on a part time basis. The BID has a part time grant writer who has been very effective. Would it be possible for us to hire the same writer part time? Terry will call the BID and inquire who their writer is and if they could give the Recreation Commission a presentation on how they work.

The Borough Manager and Mayor have asked for a presentation on June 21<sup>st</sup> on the major projects the Recreation Commission is working on, namely the development of Railroad Avenue Park and the renovations to the Pool. The consultant for the Railroad Avenue Park is willing to come to the June 21<sup>st</sup> meeting.

Wayne Wade will be asked for a meeting with the Recreation Commission on June 15<sup>th</sup>. At that meeting Terry will also try to have the Bid grant writer give a presentation.

## **Unfinished Business**

### **Pavilion Project**

The pavilion remains unfinished after three years. The Recreation Commission needs to take control of the project. A motion was made by Rick Feldman, seconded by Dawn Higgins, that the Recreation Commission request that the Boro Manager Rich Sheola instruct Kiwanis that no further work on the pavilion project be done until conferring with the Recreation Commission. All approved. Motion passed.

A motion was made by Jamie Prendergast, seconded by Dawn Higgins, to request that Boro Manager Rich Sheola get bids on having the pavilion torn down because it presents a safety hazard. In favor were, Rick Feldman, Dawn Higgins and Jamie Prendergast. Erin Czarnecki abstained. Opposed were Candy DeFillippis, and Terry Finnegan. Motion passed.

## **Executive Session**

A motion was made to go into Executive Session by Rick Feldman, seconded by Dawn Higgins. A personnel matter was discussed.

## **Adjournment**

A motion to adjourn was made at 10:39 PM by Rick Feldman, seconded by Jamie Prendergast.

Next meeting Wednesday, June 15<sup>th</sup> at 7:30 PM.