

# WASHINGTON BOROUGH RECREATION COMMISSION

## Minutes July 6, 2005

### Call to Order

The regularly scheduled meeting of the Board of Commissioners of the Washington Borough Recreation Commission was called to order on Wednesday, July 6th by Terry Finnegan, Chairman, at 7:35 PM. This meeting was held at the Washington Boro Park and Pool.

### Roll Call

In attendance were Candy DeFillippis, Rick Feldman, Terry Finnegan, Jamie Prendergast, Angela Wallace, and Dawn Higgins. Late arrivals were Joe Kresser at 7:40 PM and Erin Czarnecki at 7:45 PM. Absent was Pete Jacobson.

### Review of Past Minutes

A motion to accept the corrected minutes from the June 15th meeting was made by Jamie Prendergast, seconded by Terry Finnegan. Motion approved.

### Audience Participation

A motion was made to open the meeting to the public by Dawn Higgins, seconded by Jamie Prendergast.

Joanne and Michael Cuff of 5 Glen Eagles Road, Washington, parents of Swim Team member Holly Cuff. They have been involved with the swim program for 10 years. Mr. and Mrs. Cuff expressed strong disappointment with the Swim Team Coach, felt his attitude was arrogant and disrespectful, both to themselves and to their daughter Holly. This has occurred before and again on this very day. Mr. Cuff does not recommend hiring the present Swim Team Coach again.

Jen Stoskus, a co-ordinator of the Swim Lesson program, stated that the Swim Team practices overlap with the Swim Lessons, and items in the pool needed by the Swim Team are not removed after their practices.

Terry Finnegan responded to both statements with the view that most parents of Swim Team members last year were well pleased with the Swim Team Coach.

Julia Quelly, of 4 Cleveland Street, Washington, recently tried to use Guest Passes at the pool but was refused. There was no expiration date on the passes, and no one at the pool could tell her why they could not be used. Mrs. Quelly would like a \$20 refund on her current \$115.00 Pool Membership fee.

Terry Finnegan responded that there were financial reasons why Guest Passes were no longer being issued. The pool needs to make money to offset operating costs. The passes Mrs. Quelly was trying to use were from 2003 and 2004.

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A motion was made to re-imburse Julia Quelly the amount of \$20 for unused Pool Passes for the years 2003 and 2004 by Candy DeFillippis, seconded by Rick Feldman. All approved, motion passed.

A motion was made to close the meeting to the public by Rick Feldman, seconded by Dawn Higgins.

### Correspondence/Communication

1. A letter was received from the Washington Borough Police Department concerning the "National Night Out Against Crime" to be held on Tuesday, August 2<sup>nd</sup> near Boro Hall, and asking if the Recreation Commission would participate. Commissioner Dawn Higgins volunteered to man a table during the event with information on the Recreation Commission's activities, as well as a display of plans for the proposed Railroad Avenue Park.
2. A letter from Jeffrey Raefski of 12 Hoffman Road, High Bridge was read. Mr. Raefski was very pleased with the Swim Lesson program, and found the personnel courteous and personal. However, he stated that since there were no lessons on July 4<sup>th</sup>, giving only 9 days of lessons in Session 1, whereas Sessions 2 and 3 have 10 days of lessons, refunds for the missing day or a make up lesson should be given.  
Mr. Raefski also suggested that registration for Swim Lessons should be done when the Swim Lesson personnel were available for evaluations.  
The Commissioners agreed that **next** year, **2006**, Session 1 Swim Lessons will have 10 lessons. A motion was made to have a make up Swim Lesson for Session 1 this year (2005) on Saturday, July 9<sup>th</sup> by Dawn Higgins, seconded by Angela Wallace. All approved.  
Terry Finnegan stated that the process of registration for Swim Lessons will be reviewed at the end of the year.
3. A letter was read from Pete Jacobson announcing his resignation from the Recreation Commission due to time commitments.

### Unfinished Business

#### The Pavilion

The Boro Manager reported to Terry Finnegan that a carpenter had reviewed the plans, and an electrician has applied for an insurance certificate.

#### Entrance/Exit to Boro Park

Rich Sheola, Boro Manager, reported that changing the entrance to the Park at Broad Street might not be a good idea. There might not be enough width on the drive for two way traffic. The question of safety will be directed to Bob Miller, Boro Engineer.  
A motion was made by Dawn Higgins requesting that a two way entrance and exit to Broad Street from Boro Park be made from the current exit only road. Erin Czarnecki seconded the motion. In favor were Angela Wallace, Dawn Higgins, Jamie Prendergast,

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Erin Czarnecki and Terry Finnegan. Opposed were Candy DeFillippis and Rick Feldman. Motion passed.

### **Pool Renovations**

The pool renovation project needs to be discussed one more time. An analysis of community support may have to be done. The filtration renovation should be gone ahead with.

### **Park Director's Report**

As the Park Director was not in attendance, the written report was handed out. The Recreation Commissioners proceeded to do a walk through of parts of the Boro Park and Pool area to furnish a check list to aid the Park Director.

### **Checklist for Park Director Adam Payne**

- Brush cleared around fence by the refreshment stand – possible Eagle Scout project
- Bags of mulch should be put down in front of refreshment stand
- Women's bathroom: toilet paper holders must be repaired or replaced; shower curtain and pole needed
- Men's bathroom: new toilet paper dispensers needed; garbage can needed
- Entry sign to pool: names of Park Director Adam Payne and Pool Supervisor Graham Petto to be added
- Storage closet needs to be cleaned up
- First Aid room to be cleaned up and cot repaired or replaced
- Office under grandstand needs to be cleaned, a list of excess material made, and the list given to the Boro Manager before material is removed
- New mulch put down on the playground
- New swings put up on the swing set
- Flowers need to be mulched and weeded
- Clippings from bushes need to be cleaned up
- Railroad embankment needs to be weeded
- Embankment mowing: contact Washington Township about use of equipment with arm
- Flagpole needs to be refurbished and the flag flown
- Large bush near the flagpole needs to be cut down
- Ballfield clay needs to be put down
- Right hand side of the driveway out to Broad Street needs to be weeded and mowed
- Boy Scout information kiosk needs to be repaired and glass replaced
- Mulch should be placed around the trees lining the parking lot
- A 'Warning' sign for hazardous chemicals placed by the pump house
- Shepherd hooks should be clear of all signs
- Garbage cans should be chained and available in the parking lot
- Mechanical time clock should be fixed
- Soffits on the bathhouse to be repaired
- Drain pipe along bathhouse sidewalk to be repaired

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- Soccer Field mowing must be done around the stakes
- Check baseball field for cutting
- Check Washington Meadows field for cutting – what is the regular schedule for mowing?

NOTE: NO PATRONS IN THE POOL WHEN POOL IS BEING CLEANED

### **Treasurer's Report**

Treasurer Rick Feldman has created a simple spreadsheet for the pool employees to keep better track of their working hours, revenues from the daily gate, and attendance numbers at the pool itself.

### **Executive Session**

A motion was made to go into Executive Session by Rick Feldman, seconded by Erin Czarnecki. A personnel matter was discussed.

### **Advertising**

The billboard on Route 31 South was thought not to be the best location for advertising the Boro Pool.

A motion was made to approve the purchase of flowers for the funeral of Dustin Merunka, former member of the Washington Sharks Swim Team. The motion was made by Rick Feldman and seconded by Dawn Higgins. All approved.

### **Adjournment**

A motion to adjourn was made at 10:37 PM by Dawn Higgins, seconded by Rick Feldman. Meeting adjourned.

Next meeting will be Wednesday, July 20<sup>th</sup> at 7:30 PM at Boro Hall.