

WASHINGTON PUBLIC LIBRARY
Minutes of the Regular Monthly Meeting
Library Board of Trustees
September 24, 2018

AGENDA: Reading of the Open Public Meeting Act

ROLL CALL: John Valentine, Scott McDonald, Terrilisa Bauknight, Jeanine Gleba, Ron Duryea, Rosemarie Rosati, Jacqueline Nassry, and Mayor David Higgins - A quorum was present

Also in attendance: Usha Thampi-Lukose; Library Director
Tracy Quamme – Library Accounts Clerk

The regular monthly meeting of the Washington Public Library, Board of Trustees was called to order by President Terrilisa Bauknight at 7:00PM.

PUBLIC HEARING: A motion was made by Jeanine Gleba and seconded by Scott McDonald to approve the minutes from the July 23, 2018 and Executive Session Minutes of the Washington Public Library Board of Trustees, held June 18, 2018.

All in favor 5 ayes

Abstain – Jacqueline Nassry, Terrilisa Bauknight and Mayor David Higgins from the regular meeting minutes of July 23, 2018.

Abstain: Jacqueline Nassry, and Mayor David Higgins from the Executive session minutes of June 18, 2018.

President Terrilisa Bauknight moved off the agenda to invite Beth Uporsky in to meet the Board of Trustees and discuss her qualifications as a potential mediator. (resume missing) Beth explained that she is a former AT&T employee where she was a change leader basically she pulled people together to be effective as a team and ensure new leaders fit in. She now works as a consultant and at the County College as a support role. She is willing to help us with some personnel issues and be hired as a consultant. A normal rate for mediation work is \$60-70 hourly rate; however, as a resident with a vested interest in the town she would charge \$30.

At this time Mayor David Higgins made a motion to go into Executive Session to discuss matters of personnel. Scott McDonald made the second. All in favor (8 ayes).

(During Executive Session, Scott thanked Beth for her time and told her we would get back to her.)

Return from Executive Session and back in Public Session.

Ron Duryea made a motion to turn over the personnel matters to the Boro attorney to review and advise; Scott McDonald made the second. All in favor (8 ayes). Motion carried.

COMMUNICATIONS: none

AUDIENCE:

Terrilisa opened up audience portion. Seeing none closed audience portion. Mayor Higgins made motion to close the audience portion; Scott McDonald made the second. All in favor (8 ayes).

REPORTS:

1. Treasurer's Report

Jeanine Gleba made motion to approve the July and August financial reports and accept the Treasurer's report; Scott McDonald made second.

Discussion – Question from Rosemarie: explain the two largest expenditures:

06/19/2018 Demco, Inc. \$894.82 (Putting DVDs into lock cases; cost of the special cases)

06/25/2018 The Tab Group \$1,653.82 (Converting Star Gazette to microfilm; we get reimburses ½ from Warren County Library)

Roll Call: John Valentine, Scott McDonald, Terrilisa Bauknight, Jeanine Gleba, Ron Duryea, Rosemarie Rosati, Jacqueline Nassry, and Mayor David Higgins –

All in favor 8 ayes; 0 nays; 0 abstains

2. Director's Report

A motion was made by Jeanine Gleba to accept the September Director's report. John Valentine made the seconded. No further discussion. The motion was carried unanimously all in favor.

3. Committee Reports

a. House Committee – Per Ron

Circulator in boiler room by office needs a new spline; the company doesn't want to service up here anymore; need to speak with Manager to see who services Boro equipment and who can get this done; need authorized Lennox dealer

Outside of building needs to be pressure washed; really filthy; nothing done in the past; does DPW have pressure washer; will check with Matt to see if they can do it

Terrilisa discussed the cat problem tearing up library property; Scott has a heart trap; if that doesn't work will call animal control

b. Policy Committee - will table Internet policy until next meeting; policy committee will review attorney suggestions

Scott McDonald made the motion to approve the new Service Animal Policy with attorney corrections; Rosemarie Rosati made the second.

Roll Call: John Valentine, Scott McDonald, Terrilisa Bauknight, Jeanine Gleba, Ron Duryea, Rosemarie Rosati, Jacqueline Nassry, and Mayor David Higgins –

All in favor 7 ayes; 1 nay (Higgins); 0 abstains

OLD BUSINESS:

1. CoLibiri Cover Machine – tabled till next meeting
2. Charter Request update – Scott will submit an online a formal OPRA request on Tuesday 9/25/18 (Terrilisa said state could not do anything either) (John talked to county and said Alpha had the same problem and common place for things to get lost when many decades old)

NEW BUSINESS:

1. Personnel matters – Executive Session
2. Board goals and vision – tabled till next meeting
3. Friends of the Library Update – meeting on 10/1 at 7:00PM; will have a table at library to recruit on an as needed basis; Usha will make sign to put on the table; staff should not deny anyone who wants to file an application to volunteer for the library;
4. Use of a mediator – met potential mediator at beginning of meeting

EXECUTIVE SESSION (as needed): See earlier in the meeting

ADJOURNMENT: There being no further business, a motion was made by Scott McDonald seconded by Mayor David Higgins to adjourn. The motion was carried. Meeting was adjourned at 9:14 PM.

The next regular monthly meeting of the Washington Public Library, Board of Trustees, will be held on Monday, October 22, 2018 at 7:00PM.

Respectfully submitted,
Jeanine Gleba
Secretary