

Minutes of the Regular Monthly
Library Board of Trustees
June 26, 2017

Agenda: Reading of the Open Public Meeting Act

Roll Call: Usha Thampi-Lukose, Lance Roza, Scott McDonald, Jeanine Gleba (arrived at 7:10 pm) ,
Charlene Jones, Ron Duryea, Terrilisa Bauknight Absent: John Valentine, Dave Higgins

A quorum was present.

The regular monthly meeting of the Washington Public Library, Board of Trustees, was called to order
by President T. Bauknight at 7:00 p.m.

A motion was made by S. McDonald and seconded by L. Roza to approve the minutes from the May
22, 2017 regular monthly meeting. Making 5 Ayes, Abstain: C. Jones Motion carried.

COMMUNICATIONS: U. Thampi-Lukose received a letter from Kerri Meichsner he is upset because
the library is selling books (that is being done to make room for new books).

AUDIENCE: None.

TREASURER'S REPORT: A motion was made by S. McDonald and seconded by L. Roza to accept
the treasurer's and financial reports for the month ending May 2017 as presented.

Roll Call – Ayes: S. McDonald, R. Duryea, T. Bauknight, C. Jones, L. Roza, J. Gleba
Nays: None Motion carried. The treasurer's report will be filed for audit.

DIRECTOR'S REPORT: A motion was made by S. McDonald and seconded by L. Roza to accept
the May 2017 Director's Report. The motion was carried unanimous

- 1) A motion was made by J. Gleba and seconded by S. McDonald for the library to purchase
A to Z World Database using the State Aid funding. The annual license fee is \$400.00 and
covers 175 countries and the database is updated every month.
Roll Call – Ayes: T. Bauknight, S. McDonald, L. Roza, R. Duryea, J. Gleba, C. Jones
Nays: None Motion carried.
- 2) U. Thampi-Lukose has contacted three IT companies to give us quotes on redoing and
maintaining the Library website whereas the New Jersey State Library will host our website for
free. U. Thampi-Lukose has received one quote from CMG Company and they showed a
preview of what they did with the existing website waiting for 2 more quotes and then a
meeting will be set up with the board members.
- 3) The Fax/Copy Machine payment of \$119.00 will be automatically withdrawn from the Library
checking account.
Roll Call – Ayes: T. Bauknight, S. McDonald, L. Roza, R. Duryea, J. Gleba, C. Jones
Nays: None Motion carried.

COMMITTEE REPORTS:

House: It was mention in the director's report.

Policy: None.

UNFINISHED BUSINESS: No by-laws for Friends of the Library need to be worked on.

NEW BUSINESS: The library wants to have different projects and they are: volunteers are needed, to join Friends of the Library, a writer's workshop, and a penny collection (change donation). Looking into sending out this news in the Washington Messenger and putting it in the Washington Borough website.

There being no further business, a motion was made by S. McDonald and seconded by R. Duryea to adjourn the meeting at 8:05 p.m. Motion carried.

The next regular monthly meeting of the Washington Public Library, Board of Trustees will be held on Monday, July 24, 2017 starting at 7:00 pm.

Respectfully submitted,

Charlene Jones, Secretary