

Minutes of the Regular Monthly
Library Board of Trustees
October 24, 2016

Agenda: Reading of the Open Public Meeting Act

Roll Call: Usha Thampi-Lukose, Tracy Quamme, Scott McDonald, Charlene Jones, Lance Rozsa, Ron Duryea, Terrilisa Bauknight
Absent: John Valentine.

A quorum was present.

The regular monthly meeting of the Washington Public Library, Board of Trustees, was called to order by President R. Duryea at 7:00 p.m.

A motion was made by S. McDonald and seconded by L. Rozsa to approve the minutes from the September 26, 2016 regular monthly meeting. Making 3 Ayes, 2 Abstain Motion carried.

COMMUNICATIONS: None.

AUDIENCE: None.

TREASURER'S REPORT: A motion was made by S. McDonald and seconded by L. Rozsa to accept the treasurer's report and the financial report for the month ending September 2016 as presented.

Roll Call – Ayes: S. McDonald, L. Rozsa, R. Duryea, T. Bauknight, C. Jones

Nays: None Motion carried. The treasurer's report will be filed for audit.

DIRECTOR'S REPORT: A motion was made by L. Rozsa and seconded by T. Bauknight to accept the September 2016 Director's Report. The motion was carried unanimously.

Tracy Quamme filled in for Usha Thampi-Lukose the director had to leave the meeting as she was not feeling well.

- a) S. McDonald said that he has a few names to get different quotes for replacing or having work done on the server.
- b) S. McDonald suggested to look into what Boro Hall does for their Purchasing Policy.
- c) A motion was made by R. Duryea and seconded by L. Rozsa to have the books from the Emma Campbell Groves adult collection to be taken out of circulation and to take steps to secure them in a locked bookcase until the problem can be resolved, the lock on the case needs to be replaced as it is broken.

COMMITTEE REPORTS:

House: Adirondack Chimney cleaned and did all the repairs to the chimney that was needed and is ready to go for the winter season.

The cleaning of the baseboard heating in the alcove reading area was done.

Policy: None.

UNFINISHED BUSINESS: T. Bauknight will write a letter to the family of the Emma Campbell Groves collection about withdrawing the money from the CD to be able to purchase books for the collection, at the present time nothing can be done with the money.

S. McDonald was in touch with John Dorsch who has a bucket truck he can help with the flag pole, he can put new rope for the flag also S. McDonald will see if he can do trimming of some of the bushes not to exceed \$150.00.

Roll Call: S. McDonald, L. Rozsa, R. Duryea, T. Bauknight, C. Jones

There being no further business, a motion was made by S. McDonald and seconded by R. Duryea to adjourn the meeting at 8:00 p.m. Motion carried.

The next regular monthly meeting of the Washington Public Library, Board of Trustees will be held on Monday, November 28, 2016 at 7:00 pm.

Respectfully submitted,

Charlene Jones, Secretary