

Minutes of the Regular Monthly
Library Board of Trustees
October 27, 2014

Agenda: Reading of the Open Public Meeting Act

Roll Call: Gail Scovell, Kathy Finnegan, Scott McDonald, Lorraine McGovern, Ron Duryea
Charlene Jones, Josephine Noone Absent: Lance Rozsa, John Valentine

A quorum was present.

The regular monthly meeting of the Washington Public Library, Board of Trustees, was called to order by President Josephine Noone, at 7:00 p.m.

A motion was made by S. McDonald and seconded by L. McGovern to approve the minutes from the September 22, 2014 regular monthly meeting. Making 6 Ayes. Motion carried.

COMMUNICATIONS: None.

AUDIENCE: None.

TREASURER'S REPORT: A motion was made by R. Duryea and seconded by K. Finnegan to accept the treasurer's report for the month ending September 2014.

Roll Call – Ayes: K. Finnegan, S. McDonald, J. Noone, L. McGovern, R. Duryea, C. Jones
Nays: None. Motion carried. The treasurer's report will be filed for audit.

DIRECTOR'S REPORT: A motion was made by S. McDonald and seconded by L. McGovern to accept the September 2014 Director's Report. The motion was carried unanimously.

COMMITTEE REPORTS:

a) House:

A motion was made by S. McDonald and seconded by C. Jones to have Fisher Electric replace the emergency lighting system and not to exceed the cost of \$3,000.00.

Roll Call – Ayes: L. McGovern, S. McDonald, R. Duryea, K. Finnegan, J. Noone, C. Jones
Nays: None.

R. Duryea is also going to see about taking out the battery pack (back up system) from the furnace room and placing it in another area.

A motion was made by L. McGovern and seconded by K. Finnegan to replace the halogen bulbs to LED bulbs in the meeting room and not to exceed the cost of \$400.00.

Roll Call – Ayes: L. McGovern, S. McDonald, R. Duryea, K. Finnegan, J. Noone, C. Jones
Nays: None.

b) Policy: None.

UNFINISHED BUSINESS: A motion was made by R. Duryea and seconded by S. McDonald to accept the auditors report.

PNC CD's is to encumbered capital and maintenance projects and expenses.

A motion was made by L. McGovern and seconded by K. Finnegan that the Emma Campbell Groves CD is to purchase books about black culture.

A motion was made by S. McDonald and seconded by L, McGovern that computer software can be purchased and not to exceed the cost of \$600.00.

Roll Call – Ayes: L. McGovern, S. McDonald, R. Duryea, K. Finnegan, J. Noone, C. Jones
Nays: None.

Director G. Scovell will create an action plan for the auditor's recommendations.

NEW BUSINESS: None.

A motion was made by L. McGovern and seconded by R. Duryea to go into executive session at 8:25, all trustees received a propose copy of share services agreement and will be discussed at the next meeting.

A motion was made by S. McDonald and seconded by R. Duryea to end the executive session at 8:40.

There being no further business, a motion was made by R. Duryea and seconded by S. McDonald to adjourn the meeting at 8:40 p.m. Motion carried.

The next regular monthly meeting of the Washington Public Library, Board of Trustees will be held on Monday, November 24, 2014 at 7:00 pm.

Respectfully submitted,

Charlene Jones, Secretary

