

Minutes of the Regular Monthly Meeting
Washington Borough Public Library Board of Trustees
August 19, 2013

Agenda: Reading of the Open Public Meeting Act

Roll Call: Gail Scovell, Charlene Jones, Ron Duryea, Josephine Noone, Scott McDonald,
Lorraine McGovern, John Valentine arrived at 7:30
Absent: Lance Rozsa, Kathy Finnegan

A quorum was present.

The regular monthly meeting of the Washington Public Library, Board of Trustees, was called to order by President Josephine Noone, at 7:00 p.m.

A motion was made by R. Duryea and seconded by S. McDonald to approve the minutes from the regular monthly meeting for July 22, 2013.

Making 3 Ayes 2 Abstains Nays: None Motion carried.

COMMUNICATIONS: None.

AUDIENCE: None.

TREASURER'S REPORT: A motion was made by S. McDonald and seconded by C. Jones to accept the treasurer's report for the month's ending June and July 2013.

Roll Call – Ayes: R. Duryea, J. Noone, S. McDonald, L. McGovern, C. Jones
Nays: None Motion carried. The treasurer's report will be filed for audit.

DIRECTOR'S REPORT: A motion was made by S. McDonald and seconded by L. McGovern to accept the July 2013 Director's Reports. The motion was carried unanimously.

a) A motion was made by S. McDonald and seconded by J. Valentine for replacement of broken camera, an additional new camera and box power supply plus associated labor to be installed by Apex.

Roll Call - Ayes: R. Duryea, J. Noone, S. McDonald, L. McGovern, J. Valentine, C. Jones
Nays: None Motion carried.

b) A motion was made by L. McGovern and seconded by C. Jones to use Survey Monkey as a simple yet effective Strategic Plan at the cost of no more than \$150.00.

Roll Call – Ayes: R. Duryea, J. Noone, S. McDonald, L. McGovern, J. Valentine, C. Jones
Nays: None Motion carried.

c) A motion was made by S. McDonald and seconded by R. Duryea to replace the image unit for the printer and fax machine at the cost of \$225.00.

Roll Call – Ayes: R. Duryea, J. Noone, S. McDonald, L. McGovern, J. Valentine, C. Jones
Nays: None Motion carried.

COMMITTEE REPORTS: House: A motion was made by J. Valentine and seconded by L. McGovern to have Fisher Electric install LED style fixtures in the parking lot which are on existing poles, also to install new timers outside of mechanical room not to exceed the cost of \$4,000.00. Roll Call – Ayes: R. Duryea, J. Noone, S. McDonald, L. McGovern, J. Valentine, C. Jones
Nays: None Motion carried.

UNFINISHED BUSINESS: Jennifer Schwind was hired to replace Kathryn Errickson starting on September 3rd it is a 12 hour position.

NEW BUSINESS: None.

There being no further business, a motion was made by S. McDonald and seconded by R. Duryea to adjourn the meeting at 8:05 p.m. Motion carried.

The next regular monthly meeting of the Washington Public Library, Board of Trustees will be held on Monday, September 23, 2013 at 7:00 pm.

Respectfully submitted,

Charlene Jones, Secretary