

Minutes of the Regular Monthly
Library Board of Trustees
June 25, 2012

Agenda: Reading of the Open Public Meeting Act

Roll Call: Gail Scovell, Lorraine McGovern, Scott McDonald, Lance Rozsa, Josephine Noone,
Charlene Jones

Absent: Ron Duryea

A quorum was present.

The regular monthly meeting of the Washington Public Library, Board of Trustees, was called to order by President Josephine Noone, at 7:00 p.m.

A motion was made by L. McGovern and seconded by L. Rozsa to approve the minutes from the May 21, 2012 meeting. Making 4 Ayes and 1 Abstain Motion carried.

COMMUNICATIONS: A thank you note from Nancy Fallen for her gift of a paperweight of the library.

AUDIENCE: None.

TREASURER'S REPORT: A motion was made by L. Rozsa and seconded by S. McDonald to accept the treasurer's report for the month ending May 2012.

Roll Call – Ayes: L. Rozsa, L. McGovern, S. McDonald, J. Noone, C. Jones

Nays: None Motion carried. The treasurer's report will be filed for audit.

DIRECTOR'S REPORT: A motion was made by L. Rozsa and seconded by L. McGovern to accept the May 2012 Director's Reports. The motion was carried unanimously.

COMMITTEE REPORTS: A motion was made by L. Rozsa and seconded by S. McDonald to amend the policy under income tax forms letter c to read as of follows:

New Jersey tax forms were formerly sent to libraries that would accept them. This Library always supported the distribution of tax forms. However, as of income tax year 2010, the state will not send any forms to libraries. They are available online.

UNFINISHED BUSINESS:

a) Gail received a quote from Jeremy Cantilina on the purchase of new computers. Gail will get another quote or two.

b) The money that was left over from 2011 will be used on payroll for Patrick Foley and possibly for Carma Stump.

c) We still need an auditor Gale will look into William Colantano from Washington.

d) A replacement for N. Fallen is still needed; we could use 2 more board members. A few people were mention Jim Miller, Katy Finnegan, Ann Kaspereen, Cindy Fritz.

NEW BUSINESS: J. Noone attended the New Jersey State Library Board of Trustee Institute meeting which was held on June 2nd, 2012, discussed was that libraries should have a strategic plan (what the plan is and what is wanted for the library) consultants are available. Nutley Public Library has a good plan and will be looked into. J. Noone won Trustee Academy Courses.

A motion was made by L. McGovern and seconded by S. McDonald to go into executive session at 7:45pm personnel issues were discussed and ended at 7:50pm

There being no further business, a motion was made by S. McDonald and seconded by L. McGovern to adjourn the meeting at 7:55 p.m. Motion carried.

The next regular monthly meeting of the Washington Public Library, Board of Trustees will be held on Monday, July 23, 2012 at 7:00 pm.

Respectfully submitted,

Charlene Jones, Secretary