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## **AGENDA**

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### **BOROUGH OF WASHINGTON, WARREN COUNTY, NJ**

**May 2, 2023  
7:00 PM**

#### **STATEMENT OF ADEQUATE NOTICE**

The requirements of the Open Public Meetings Law, P.L. 1975, Chapter 231 have been satisfied in that adequate notice of this meeting has been published in the Express-Times and Star Ledger and posted on the Boroughs website stating the time, place and purpose of the meeting as required by law.

#### **FLAG SALUTE**

**ROLL CALL** Brown, Cox, France, Gorshkov, Infinito, Musick and Conry.

#### **AUDIENCE/COUNCIL APPEARANCE**

Remarks, petitions, statements and testimony from guests

#### **MINUTES**

Approval of Minutes:

February 21, 2023

March 6, 2023

March 7, 2023

March 8, 2023

March 21, 2023

March 27, 2023

#### **REPORTS**

Committee Reports

#### **VOUCHERS-Approval of Claims**

#### **OLD BUSINESS**

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**Agenda-Continued**

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**NEW BUSINESS**

**ORDINANCE 2<sup>nd</sup> Reading**

**ORDINANCE 2023-09**

AN ORDINANCE AUTHORIZING AS A GENERAL IMPROVEMENT THE PURCHASE AND ACQUISITION OF VARIOUS EQUIPMENT FOR THE BOROUGH OF WASHINGTON AND APPROPRIATING \$25,000.00 THEREFORE FROM THE "CAPITAL FUND BALANCE" OF SAID BOROUGH

**RESOLUTIONS**

**RESOLUTION 2023-62 PUBLIC HEARING**

2023 BUDGET

(Close public hearing)

**RESOLUTION 2023-72**

2023 BUDGET AMENDMENT-DISCUSSION

(Introduce with public hearing on May 16<sup>th</sup>)

**RESOLUTION 2023-73**

AWARD OF CONTRACT IN THE SUM OF TOTAL OF \$38,057.16 ANNUAL PROPRIETARY MAINTENANCE FOR INFORMATION TECHNOLOGY SERVICES AND VOIP (PHONE) SERVICE FOR 2023 FOR THE BOROUGH OF WASHINGTON

**RESOLUTION 2023-74**

RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

**RECAP**

**COUNCIL REMARKS**

Remarks, Reports, Discussions

**EXECUTIVE SESSION-if needed**

**ADJOURNMENT** \_\_\_\_\_ P.M.

**RESOLUTION 2023-62**

**WARREN for the fiscal year 2023.**

**2023 BUDGET Revenue and Appropriations Summaries**

Summary of Revenues	Anticipated		
	2023		2022
1. Surplus	620,000.00		600,000.00
2. Total Miscellaneous Revenues	2,651,332.80		2,412,912.88
3. Receipts from Delinquent Taxes	300,000.00		400,000.00
4. a) Local Tax for Municipal Purposes	5,165,224.40		5,104,839.84
b) Addition to Local School District Tax			
c) Minimum Library Tax	185,065.09		167,903.34
Tot Amt to be Rsd by Taxes for Sup of Muni Bnd	5,350,289.49		5,272,743.18
Total General Revenues	8,921,622.29		8,685,656.06

Summary of Appropriations	2023 Budget	Final 2022 Budget
1. Operating Expenses: Salaries & Wages	1,316,400.00	1,235,766.68
Other Expenses	5,244,939.28	5,020,573.38
2. Deferred Charges & Other Appropriations	980,731.00	334,074.00
3. Capital Improvements	115,000.00	180,000.00
4. Debt Service (Include for School Purposes)	452,000.00	1,115,242.00
5. Reserve for Uncollected Taxes	811,933.01	800,000.00
Total General Appropriations	8,921,003.29	8,685,656.06
Total Number of Employees	20 FT 15 PT	20 FT 15 PT

2023 Dedicated	Sewer	Utility Budget
<b>Summary of Revenues</b>		
<b>Anticipated</b>		
	<b>2023</b>	<b>2022</b>
1. Surplus	702,500.00	553,488.00
2. Miscellaneous Revenues	2,100,000.00	2,190,712.00
3. Deficit (General Budget)		
Total Revenues	2,802,500.00	2,744,200.00
<b>Summary of Appropriations</b>		
	<b>2023 Budget</b>	<b>Final 2022 Budget</b>
1. Operating Expenses: Salaries & Wages	200,000.00	185,000.00
Other Expenses	1,682,500.00	1,584,200.00
2. Capital Improvements	100,000.00	100,000.00
3. Debt Service		60,000.00
4. Deferred Charges & Other Appropriations	20,000.00	15,000.00
5. Surplus (General Budget)	800,000.00	800,000.00
Total Appropriations	2,802,500.00	2,744,200.00
Total Number of Employees		

2023 Dedicated		Solid Waste	Utility Budget	
Summary of Revenues		Anticipated		
		2023		2022
1. Surplus		62,726.16		
2. Miscellaneous Revenues		840,235.50		765,000.00
3. Deficit (General Budget)				
Total Revenues		902,961.66		765,000.00
Summary of Appropriations		2023 Budget		Final 2022 Budget
1. Operating Expenses:	Salaries & Wages	170,000.00		220,000.00
	Other Expenses	383,500.00		313,794.56
2. Capital Improvements				
3. Debt Service		328,600.00		144,197.00
4. Deferred Charges & Other Appropriations		20,861.66		87,008.44
5. Surplus (General Budget)				
Total Appropriations		902,961.66		765,000.00
Total Number of Employees		4 FT		4 FT

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Balance of Outstanding Debt				
	General	Sewer	Solid Waste	
Interest	72,390.78			
Principal	1,269,684.78			
Outstanding Balance	1,342,075.56			

**RESOLUTION 2023-73**

**AWARD OF CONTRACT IN THE SUM OF TOTAL OF \$38,057.16 ANNUAL PROPRIETARY MAINTENANCE FOR INFORMATION TECHNOLOGY SERVICES AND VOIP (PHONE) SERVICE FOR 2023 FOR THE BOROUGH OF WASHINGTON**

**WHEREAS**, the maintenance of the telecommunications and computer support is specialized and proprietary and solely available from ARAE: and

**WHEREAS**, this software maintenance may be awarded under N.J.A.C. 5:34-9.1 and N.J.S.A. 40A: 11-13 (d) as an exemption to public bidding, and

**WHEREAS**, the cost of the Telephone VOIP Service at \$8,929.96 and Computer IT support Antivirus, Cloud backup, Security backup, Security updates and support at \$ 29, 127.20 and,

**WHEREAS**, the it is recommend that the contract be awarded to ARAE LLC of Hillsborough New Jersey in the amount of \$ 38,057.16 and

**WHEREAS**, the Chief Finance Officer has certified the availability of funds for this purchase,

(C) Capital Improvements - Excluded From "CAPS"

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of the Washington that ARAE , 574 Auten Rd., 5H Hillsborough New Jersey be awarded the contract for the aforementioned purchase, in the sum of \$38,057.16 and

**FURTHER RESOLVED**, that the Qualified Purchasing Agent issue the appropriate purchase order to the vendor.

**RESOLUTION 2023-74**  
**A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE**  
**As per N.J.S.A.54:5**

**KNOW ALL PERSONS BY THESE PRESENTS THAT, WHEREAS,** lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on October 7, 2021 to BALA PARTNERS LLC, P.O. Box 303, Pottersville, NJ 07979, in the amount of \$276.56 for taxes or other municipal liens assessed for the year 2020 in the name of COELLO, JUAN as supposed owners, and in said assessment and sale were described as 66 LENAPE TRAIL, Block 101 Lot 15.11, which sale was evidenced by Certificate #21-00047 and

**WHEREAS,** the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 3/30/2023 and before the right to redeem was cut off, as provided by law, CORELOGIC claiming to have an interest in said lands, did redeem said lands claimed by BALA PARTNERS LLC by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$1,925.96 which is the amount necessary to redeem Tax Sale Certificate #21-00047.

**NOW THEREFORE BE IT RESOLVED,** on this 2<sup>nd</sup> day of May, 2023 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to BALA PARTNERS LLC, P.O. Box 303, Pottersville, NJ 07979 in the amount of **\$3,125.96** (This consists of \$1,925.96 Certificate Amount redeemed + \$1,200.00 Premium).

**BE IT FURTHER RESOLVED,** that the Tax Collector is authorized to cancel this lien on Block 101 Lot 15.11 from the tax office records.

May 2, 2023

**ORDINANCE 2023-09**  
AN ORDINANCE AUTHORIZING AS A GENERAL  
IMPROVEMENT THE PURCHASE AND ACQUISITION OF VARIOUS EQUIPMENT FOR  
THE BOROUGH OF WASHINGTON AND APPROPRIATING \$25,000.00 THEREFORE  
FROM THE "CAPITAL FUND BALANCE" OF SAID BOROUGH

BE IT ORDAINED by the Borough Council of the Borough of Washington in Warren County,

New Jersey as follows:

Section 1. The Borough of Washington in Warren County (hereinafter referred to as "Municipality") is hereby authorized the following Capital Improvements for the Borough of Washington:

1. Improvements to the municipal building including but not limited to the improvements to the fire bay door.

Section 2. The work and acquisitions, authorized by Section 1 of this Ordinance shall be undertaken as

a general improvement, the entire cost of which shall be contributed and borne by the municipality as a general

expense, and no part of said cost shall be specially assessed against any property. The estimated cost noted

of such project shall not exceed \$25,000.00 unless this Ordinance is amended.

Section 3. It is hereby determined and stated that the undertaking of the aforesaid projects (hereinafter

referred to as "purpose") is not a current expense of the municipality; and that the total estimated cost of said

purpose is \$25,000.00, the estimated cost for the projects having been noted in Section 1 above.

Section 4. The sum of \$25,000.00 is hereby appropriated for said purpose from the "Capital Fund Balance" of the municipality for said purpose as required by law and now available therefore under a

budget or budgets of the municipality previously adopted.

Section 5. The Capital budget of the municipality is hereby amended to conform with the provisions of

this Ordinance to the extent of any inconsistency herewith.

Section 6. This Ordinance shall take effect upon its passage and publication as provided by law

May 2, 2023