

Webinar ID:
834 7103 9153

Participant ID:
259605

AGENDA

BOROUGH OF WASHINGTON, WARREN COUNTY, NJ

**April 20, 2021
7:00 PM**

STATEMENT OF ADEQUATE NOTICE

The requirements of the Open Public Meetings Law, P.L. 1975, Chapter 231 have been satisfied in that adequate notice of this meeting has been published in the Express-Times (Warren County Edition) and posted on the Boroughs website stating the time, place and purpose of the meeting as required by law.

ROLL CALL Conry, Cox, Duchemin, Heinrich, Noone, Norris, Higgins.

AUDIENCE/COUNCIL APPEARANCE

Remarks, petitions, statements and testimony from guests

MINUTES

April 6, 2021 (Regular) & April 6, 2021 (Executive)

NEW BUSINESS

- Discussions with Washington Celebrates America regarding parade and fireworks

Agenda-Continued

OLD BUSINESS

- Set date for community meeting on marijuana legislation

ORDINANCES

RESOLUTIONS

- **RESOLUTION 2021-64**-RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE
- **RESOLUTION 2021-65**-ESTABLISHING CHANGE FUND FOR THE SOLID WASTE UTILITY IN THE BOROUGH OF WASHINGTON, WARREN COUNTY IN THE AMOUNT OF SEVENTY-FIVE DOLLARS.
- **RESOLUTION 2021-66**-BOROUGH OF WASHINGTON FUND BALANCE POLICY
- **RESOLUTION 2021-67**-RESOLUTION AUTHORIZING PURCHASE OF TWENTY-TWO (22) SCOTT #X8814025005304 X3PRO SCBA_s PURSUANT TO STATE CONTRACT

VOUCHERS

REPORTS

- Police Monthly Recap

RECAP

COUNCIL REMARKS

Remarks, Reports, Discussions

EXECUTIVE SESSION-Personnel/Contractual

ADJOURNMENT _____ P.M.

RESOLUTION 2021-64

A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on December 6, 2019 to Bala Partners LLC, PO Box 303, Pottersville, NJ 07979, in the amount of \$3,587.67 for taxes or other municipal liens assessed for the year 2018 in the name of Lagarenne, Thomas W & Regina A as supposed owners, and in said assessment and sale were described as 74 Youmans Ave., Block 82 Lot 5, which sale was evidenced by certificate #19-00029 and

WHEREAS, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 4-7-21 and before the right to redeem was cut off, as provided by law, Thomas & Regina Lagarenne claiming to have an interest in said lands, did redeem said lands claimed by Bala Partners LLC by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$32,704.61 which is the amount necessary to redeem Tax Sale Certificate #19-00029.

NOW THEREFORE BE IT RESOLVED, on this 20th day of April, 2021 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to Bala Partners, LLC, PO Box 303, Pottersville, NJ 07979 in the amount of **\$64,704.61** (This consists of \$32,704.61 Certificate Amount redeemed + \$32,000.00 Premium).

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 82 Lot 5 from the tax office records.

RESOLUTION 2021-65

**ESTABLISHING CHANGE FUND FOR THE SOLID WASTE UTILITY IN THE
BOROUGH OF WASHINGTON, WARREN COUNTY IN THE AMOUNT OF
SEVENTY-FIVE DOLLARS.**

WHEREAS, Borough of Washington formally established Solid Waste Utility on January 1, 2021, and;

WHEREAS, in order to collect Solid Waste fees a need for the change fund exist, and;

WHEREAS, CFO and Tax Collector recommend establishing a change fund.

NOW THEREFORE, Governing Body of the Borough of Washington, County of Warren, authorizes establishment of the change fund in the amount of \$75.00 (seventy-five) dollars for the Solid Waste Utility.

**RESOLUTION 2021-66
BOROUGH OF WASHINGTON
FUND BALANCE POLICY**

WHEREAS, the Borough Council (the “Governing Body”) of the Borough of Washington acknowledges the maintenance of fiscal stability is important to the prudent operation of government and in determining its creditworthiness; and

WHEREAS, the ability to adjust local government revenues during the budget year and from year to year may be limited to meet unanticipated expenditures resulting from, inter alia, natural disasters, unforeseen increases in operating costs, unexpected capital expenditures; and

WHEREAS, changes in federal and state government spending policies can also impact local government revenues, particularly if reductions in such spending force local governments to increase their own spending to make up for the loss in federal and state government revenue; and

WHEREAS, fund balance, represents an available resource that can be used to meet working capital requirements, emergency expenditures and afford transition due to systemic changes in revenues and expenditures; and

WHEREAS, sufficient levels of unreserved fund balance can assure the continued orderly operation of government and the provision of services to taxpayers and the stability of the tax structure; and

WHEREAS, local governments frequently utilize a percentage of the municipality's annual operating expenditures as the means of determining the appropriate level of an unreserved fund balance; and

WHEREAS, maintaining the stability of sufficient levels of unreserved fund balance will be equally important for the Borough of Washington, so that the fund balance policy will be meaningful and effective; and

NOW THEREFORE, a fund balance target should be established and the following shall be used as guidelines.

1. The Borough of Washington shall establish or maintain a target fund balance of 4% to 10% of the previous year's operating expenditures (the “Target”).
2. Amounts appropriated in the ensuing budget which reduce the fund balance below the target balance for the purpose of reducing the ensuing year's property tax levy, may be made only upon a specific vote of the Governing Body.
3. Drawdown of the fund balance, without the reasonable expectation of regenerating such amounts drawn down during the budget year, is evidence of a structural imbalance of the Borough of Washington budget. A plan shall be developed to restore fund balance to the

DRAFT SUBJECT TO CHANGE

Target balance within a three-year period.

4. As part of the annual budget process, amounts in excess of the Target that are used in the budget are considered “non-recurring” revenues and should be allocated/budgeted to, among other things, purchase capital assets with a useful life of 5 years or more, fund other reserves, or provide “one-time” direct tax relief and not to support increased operating expenses.
5. If the year-end available fund balance, based upon unaudited figures, is for any reason below the Target, then, to rebuild the fund balance toward the Target, no more than 40 % of the surplus generated in the prior fiscal year shall be appropriated as a revenue in the succeeding year’s budget.
6. The Governing Body, by vote, can declare a fiscal emergency and withdraw any amount of General Fund balance for purposes of addressing the fiscal emergency. Any such action must also provide a plan to restore fund balance to the Target within a five-year period.
7. This policy will be reviewed by the Governing Body every three years following adoption or sooner at the direction of the Governing Body.

RESOLUTION 2021-67

**RESOLUTION AUTHORIZING PURCHASE OF TWENTY-TWO (22) SCOTT
#X8814025005304 X3PRO SCBA_s PURSUANT TO STATE CONTRACT**

WHEREAS, the Washington Fire Department applied for and was awarded a 2020 Assistance to Fire Fighters Grant from the Federal Emergency Management Agency (FEMA) for the purposes of purchasing needed self-contained breather apparatus (SCBA) in the amount of \$173,333.33; and

WHEREAS, **N.J.S.A 40A: 11-4** requires that every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body; and

WHEREAS, the State of New Jersey (State) has awarded contracts to various vendors as successful bidders for State; and

WHEREAS, the Borough of Washington on behalf of the Washington Fire Department has accepted the aforementioned grant and wishes to purchase twenty-two (22) SCBAs from New Jersey Fire Equipment Company having a Vendor I.D. of 00000570 and pursuant to New Jersey State Contract number: **T0790;17-FLEET-00819**; and

WHEREAS, the Borough of Washington shall provide matching funds in the amount of \$9,634.47 in order to augment the grant of \$173,333.33 for a total of \$182,967.80; and

DRAFT SUBJECT TO CHANGE

WHEREAS, funds are available in account # **02-2021-41-255-2-0** in the amount of \$173,333.33 and account # **01-2020-20-100-2-99** in the amount of \$9,634.47 for the purchase of the aforesaid items through funds appropriated as attached on certification of availability of funds by the Chief Financial Officer; and

WHEREAS, the Mayor and Council of the Borough of Washington wishes to express its gratitude to the Washington Fire Department and to FEMA for their work to defray the cost of this much needed equipment;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Washington, County of Warren, State of New Jersey, that the purchase of twenty-two (22) SCOTT #X8814025005304 X3PRO SCBA and associated equipment from New Jersey Fire Equipment Company with offices located in Green Brook, NJ 08812 under New Jersey State Contract number: **T0790;17-FLEET-00819**; at a total of \$182,967.80 is hereby approved and authorized.

WASHINGTON TOWNSHIP POLICE DEPARTMENT

MONTHLY REPORT



ACTIVITY	MARCH
POLICE DISPATCHED INCIDENTS	1,416
TOTAL CRIMINAL INVESTIGATIONS	TOWNSHIP = 39
	BOROUGH = 32
	OXFORD = 11
TOTAL CRIMINAL ARRESTS	TOWNSHIP = 8
	BOROUGH = 3
	OXFORD = 0
TOTAL MOTOR VEHICLE CRASHES	TOWNSHIP = 22
	BOROUGH = 8
	OXFORD = 0
MOTOR VEHICLE STOPS/COMPLAINTS	388
MOTOR VEHICLE SUMMONS	TOWNSHIP = 40
	BOROUGH = 17
	OXFORD = 1
CRIMES TO ANOTHER'S PROPERTY	59
CDS /ALCOHOL INCIDENTS	71
DOMESTIC/FAMILY ISSUES	78
ALARMS	69
EMS/FIRE CALL	147
OTHER TYPES	574

2021