

BOROUGH OF WASHINGTON, WARREN COUNTY, NJ
COUNCIL AGENDA
February 16, 2016
7:00 PM

STATEMENT OF ADEQUATE NOTICE:

ROLL CALL: Clerk will call the Roll

MINUTES:

- Reorganization Meeting Minutes January 5, 2016

CORRESPONDENCE:

- Warren County Department of Land Preservation – Warren County Municipal and Charitable Conservancy Trust Fund Committee (Representative needed)
- Warren County Department of Land Preservation – Warren County Preservation Day at Ramsaysburg Homestead – May 21

COUNCIL APPEARANCE:

Value Lighting Energy Solutions – Jim Smith

AUDIENCE:

Remarks, petitions, statements and testimony from guests

REPORTS

Municipal Court Report – January 2016

COMMITTEE REPORTS:

OLD BUSINESS:

ORDINANCES:

Ordinance 1-2016 An Ordinance of the Borough of Washington Creating a Chapter, Article, and Section, of the Code of the Borough of Washington Authorizing and Regulating the Use of Fire Pits and Chimineas & Liquefied Petroleum Gas-Fire Cooking Services (Public Hearing/Adoption)

NEW BUSINESS:

1. Resolution 39-2016 Redemption of Tax Certificate
2. Resolution 40-2016 Redemption of Tax Certificate
3. Resolution 41-2016 Redemption of Tax Certificate
4. Resolution 42-2016 Authorizing the Mayor and Clerk to Execute a Contract with Utility Service Partners dba Service Line Warranties of America (for consideration)

VOUCHERS

RECAP

COUNCIL REMARKS:

Remarks, Reports, Discussions

EXECUTIVE SESSION:

Executive Session Authorization

ADJOURNMENT: _____ P.M.

**BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY
MINUTES OF THE RE-ORGANIZATIONAL MEETING – January 05, 2016**

The Re-organizational Meeting of the Borough Council of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:00 P.M.

STATEMENT OF ADEQUATE NOTICE:

Mayor McDonald read the following statement into the record:

“The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

FLAG SALUTE:

Mayor McDonald led everyone in the flag salute.

Roll Call: Klimko, Noone, Heinrich, Thompson, Conry, McDonald,
Higgins

Also Present: Ann Kilduff, Acting Borough Clerk, Leslie Parikh,
Municipal Attorney

PROCLAMATIONS:

Washington Township Police Department

**A PROCLAMATION
OF THE BOROUGH OF WASHINGTON**

WHEREAS, the citizens and the Governing Body of the Borough of Washington would like to recognize Lieutenant James R. Teter, Corporal Kevin Racek, Patrolman James Vernon, and Patrolman Kyle Hayes; and

WHEREAS, these officers honorably served the citizens of the Borough of Washington, and the Township of Washington by coming together and helping a mother in need of car repairs for the safety of her family; and

WHEREAS, the officers, instead of writing tickets for an unsafe vehicle, surprised the family by soliciting donations and repaired the vehicle for her all in the spirit of helping a family during the holiday season; and

WHEREAS, the officers are commended for their commitment to community, their service, and by lending a helping hand when and where they can; and

WHEREAS, as the elected representatives of the Borough of Washington, the Mayor and Council, desire to formally express the heartfelt appreciation of the entire community to Lieutenant James Teter, Corporal Kevin Racek, Patrolman Kyle Hayes, and Patrolman James Vernon for their humanitarianism during the holiday season.

NOW, BE IT RESOLVED that the Borough Clerk be directed to have a certified copy of this proclamation recorded in the permanent minutes of the Borough of Washington in perpetuity.

Washington Township Police Department

A PROCLAMATION OF THE BOROUGH OF WASHINGTON

WHEREAS, the citizens and the Governing Body of the Borough of Washington would like to recognize Police Chief McDonald for his contributions to the Borough of Washington and the Township of Washington; and

WHEREAS, Chief McDonald has honorably served the citizens of the Borough of Washington, and the Township of Washington in the capacity as a dedicated member and leader of the Washington Township Police Department; and

WHEREAS, Chief McDonald began his career in the Borough of Washington in 1985 as a full time provisional Police Office; and

WHEREAS, Chief McDonald was hired full time in the Township of Washington in 1986; and

WHEREAS, Chief McDonald was promoted to Police Chief in November of 1996; and

WHEREAS, Chief McDonald was instrumental and proactive in establishing the Active Shooter Training following the tragedy at Columbine for his officers in August of 2001 and he immediately made it available to other agencies in the County; and

WHEREAS, Chief McDonald also took the initiative and Washington Township Police Department became the first Police Department in Warren County to standardize lock-down and shelter in place and now have full time Police Officers in our schools.

WHEREAS, as the elected representatives of the Borough of Washington, the Mayor and Council, desire to formally express the heartfelt appreciation of the entire community to Chief McDonald for his years of outstanding and dedicated service.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council, of the Borough of Washington, in the County of Warren, State of New Jersey, that the appreciation of the community is hereby expressed to Chief McDonald, for his thirty years of honorable service to the citizens of the Borough of Washington and Washington Township and our sincerest best wishes are expressed to him now and in the future.

BE IT FURTHER RESOLVED that the Borough Clerk be directed to have a certified copy of this proclamation recorded in the permanent minutes of the Borough of Washington in perpetuity.

MAYOR'S YEAR END MESSAGE:

Mayor McDonald read the following into the record.

Mayors 2015 End of Year Message

Overall, 2015 was a good year for Washington Borough. 2015 was not without its controversies or things that didn't go planned, but we worked through them all. There will always be new challenges to be faced and we will face them head on.

Since the State of New Jersey has not been able to reach any kind of solution on affordable housing, the courts are now attempting to find the solutions. This is going to cost every municipality in New Jersey a significant amount of money. In an effort to preserve our rights, we have filed a declaratory judgment with the appropriate court. At the moment, nobody knows how this will play out and it may be many years before it gets resolved. Please be assured that Washington Borough has done and will continue to do everything necessary to meet or exceed our COAH requirements.

The sewer issues on South Prospect Street have not been resolved as of yet. There is a contract for the work that we expect to be signed by all parties in the next few weeks. Once that contract is signed, work will begin and should be completed in a few weeks, weather permitting. It will be very satisfying to finally put this issue to rest!

The paving project on North Lincoln Avenue did not go as planned. We had to meet some new Americans with Disabilities Act requirements and the first contractor hired did not do the job properly. This delayed the project as we had to hire another contractor to fix what the first contractor fouled up. In the end, it was fixed and the road was paved.

North Lincoln Avenue was not the only the only road paved. We also paved all or parts of, Presidential Drive, West Warren Street, East Warren Street, Stewart Street and Park Avenue. Part of Park Avenue was paved for us by the Unites States Environmental Protection Agency after they finished their testing and we paved the rest.

Our finances are in great shape! We didn't need a tax increase for 2015 and we were able to lower our sewer fees. Our audit for the year 2014 showed no recommendations or issues that needed to be corrected. This is the first time we have ever seen an audit report like this!

Our farmers market was returned this year as a Farmers Festival. This would not have happened without the efforts of Councilperson Josephine Noone, our Green Team and The Washington Borough Business Improvement District. We look forward to future Farmers Festivals as they grow and improve.

We welcomed a new Library Director this year, Usha Thampi-Lukose. In hiring Ms. Thampi-Lukose, we ended a shared service agreement with The Washington Borough Board of Education and Gail Scovell. This shared service agreement helped us through a very difficult financial crises, I want to thank our Board of Education and Ms. Scovell for their efforts and for being such great team players! I have every confidence that Ms. Thampi-Lukose and staff will provide excellent library services for our community.

Like many communities, we have a significant amount of properties in foreclosure. This puts a tremendous strain on our resources as we ultimately end up as the property caretakers. We can and do put liens on these properties, but if the owners can't be found, we can't collect anything. To combat this, we have begun foreclosure proceedings on some of these properties. To date, we have foreclosed on 6 non-performing properties. As we take possession of these properties, we will put them up for sale periodically. Once sold, they will be paying taxes again and ease the burden on those of us who do pay our taxes.

Going Forward

Our Fire Department informed us that they anticipate replacement of one of their fire trucks in 3-5 years, at a cost of approximately \$350,000 to \$450,000. We need to start planning for this now. The more we can put away for this truck now, the less money we have to raise or borrow later.

One of our larger employers, BASF has informed us that they will be ceasing operations in Washington Borough this year. BASF has been an outstanding friend and partner to our community and will be missed. We wish them good luck for the future and we would be happy to welcome them back should they desire to come back.

We are beginning to improve out technological infrastructure this year. We will be replacing an antiquated computer server with a state of the art device this month. We

will be looking at a software package that will allow us to better communicate the citizens and track information on properties more efficiently.

In conjunction with our schools, we are expecting to have solar panels installed on most of our buildings. This will be done through a bidding process where companies will bid to own and install the solar panels on our roofs and sell us the power they generate at a cost below what our current electric provider charges. This should reduce our utility costs significantly.

Deputy Mayor Heinrich and I have been investigating the latest in lighting technology also. Our goal is to see if we can improve the lighting while lowering our utility costs even further. There are a number of options for this and cost estimates will be looked at soon.

In Conclusion

I would like to take this opportunity to say thank you to my fellow elected officials, all of our staff, our contracted professionals, and our volunteers for their efforts to make our town the wonderful community that it is. With all of your continued support and efforts, we will progress to making Washington Borough the showcase of Warren County.

AUDIENCE:

Mayor McDonald opened up the audience portion for remarks, petitions, statements, and testimony from guests.

John Montaverde – Washington Borough BID, Director

Mr. Montaverde presented Council with handouts from the last BID Meeting and discussed the concept of the Geotourism MapGuide Website. The scenic, Wild Delaware River Geotourism Program will create a National Geographic Society interactive website of the upper and middle Delaware River region that identifies natural, cultural, and historic attractions that make the area unique. Mr. Montaverde added that residents, visitors, organizations, stakeholders and local businesses are asked to nominate sites for potential inclusion in the website

Deborah Franklin – 145 North Lincoln Avenue

Mrs. Franklin stated that she has safety concerns regarding the gate that may be placed on the JCP&L property at the end of North Lincoln Avenue. Mayor McDonald replied that JCP&L has no plans to move forward with the gate at this time.

Shirley Coleman – 166 North Lincoln Avenue

Ms. Coleman stated that she has concerns with the safety of the children in regards to

cars speeding on North Lincoln Avenue. Ms. Coleman also stated that she is in favor of JCP&L installing a gate on their property located at the end of North Lincoln Avenue.

Jay Arrington – Poetry in Motion

Mr. Arrington updated Council on the progress of the Washington Theatre. Mr. Arrington also presented to Council his concept to honor Black History in conjunction with Centenary College of NJ as a fundraiser to assist with the renovation and restoration of the Washington Theatre. Poetry in Motion is seeking local sponsors for the event who will receive recognition on all marketing materials. The event is titled “Art: Building Bridges” and will be held on February 19th from 6:00pm to 10:00pm at the Centenary College Library in Hackettstown, NJ

Kathy Bryant – Mt. Pisgah AME Church, trustee

Ms. Bryant asked about the condemned status of 149 North Lincoln Avenue and stated that she has been waiting over eight months for an answer. Mayor McDonald replied that the house is in the foreclosure process and the Borough has to follow the legal process.

Charles Boddy – Mt. Pisgah AME Church, member

Mr. Boddy asked what is a reasonable amount of time for the foreclosure and condemnation process. Attorney Parikh replied that she will get an estimate and report back to Manager Blanchard. Councilman Higgins replied that there are two processes; first two foreclose and condemn and second to tear down.

Kristine Nesbit – 75 East Church Street

Ms. Nesbit stated that she is concerned with rats continuing to be an issue in vacant homes during the foreclosure process. Code Enforcement Officer Bescherer explained that is a concern for the Warren County Board of Health and explained their processes.

Lenore Beasley – North Lincoln Avenue

Ms. Beasley stated that she lives next door to the vacant home at 149 North Lincoln Avenue and added that there are problems with groundhogs but no rats.

Hearing no further comments from the audience a motion was made by Higgins, seconded by Thompson to close the audience portion of the meeting.

Ayes: 7, Nays: 0
Motion Carried

MANAGERIAL APPOINTMENTS:

Municipal Treasurer – CFO Natasha Turchan

Council appointed Natasha Turchan as Municipal Treasurer.

Ayes: 7, Nays: 0
Motion Carried

RESOLUTIONS:

Resolution #1-2016 Temporary Budget

RESOLUTION #1-2016

**A RESOLUTION PROVIDING FOR TEMPORARY
CURRENT FUND APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2016 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2016; and

WHEREAS, the total temporary appropriations in the 2016 budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$1,435,915.62; and

WHEREAS, 26.25% of the total appropriations in the 2015 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2015 Budget is the sum of \$1,777,892.20

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

| | |
|--|-----------------------|
| TOTAL APPROPRIATIONS WITHIN 26.25% LIMITATION | \$1,435,915.62 |
| TOTAL CAPITAL AND DEBT SERVICE | \$889,964.00 |
| TOTAL ALL TEMPORARY APPROPRIATIONS: | \$2,325,879.62 |

Resolution #1-2016 was moved on a motion made by Higgins, seconded by Conry and approved.

Roll Call: Klimko, Conry, Noone, Heinrich, Thompson, Higgins,
McDonald

Ayes: 7, Nays: 0

Motion Carried

Resolution #2-2016 Temporary Budget for Municipal Sewer Utility

RESOLUTION #2-2016

**A RESOLUTION PROVIDING FOR TEMPORARY SEWER
UTILITY APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2016 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2016; and

WHEREAS, the total temporary appropriations in the 2016 sewer utility budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$230,250.00; and

WHEREAS, 26.25% of the total appropriations in the 2015 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2015 Budget is the sum of \$386,586.38

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

| | |
|--|-----------------------|
| TOTAL APPROPRIATIONS WITHIN 26.25% LIMITATION | \$230,250.00 |
| TOTAL CAPITAL AND DEBT SERVICE | \$937,413.00 |
| TOTAL ALL TEMPORARY APPROPRIATIONS: | \$1,167,663.00 |

Resolution #2-2016 was moved on a motion made by Heinrich, seconded by Noone and approved.

Roll Call: Klimko, Conry, Noone, Heinrich, Thompson, Higgins,
McDonald

Ayes: 7, Nays: 0

Motion Carried

Resolution #3-2016 Establishing a Cash Management Plan and Naming Official

RESOLUTION #3-2016

**ESTABLISHING A CASH MANAGEMENT PLAN
AND NAMING OFFICIAL CASH DEPOSITORIES**

WHEREAS, NJSA 40A: 5-14 mandates that a Governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state; and

WHEREAS, NJSA 40A: 5-15.1 amended by Chapter 148, P.L. 1997 established new requirements for the investment of public funds and adoption of a cash management plan for counties, municipalities and authorities; and

WHEREAS, the Borough Council of the Borough of Washington, County of Warren wish to comply with the above statutes;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Washington, County of Warren adopts the following cash management plan, including the official depositories for the Borough of Washington, County of Warren for the period January 1, 2016 through December 31, 2016.

Resolution #4-2016 Tax Interest Rates

RESOLUTION #4-2016

INTEREST RATES- TAXES
N.J.S.A. 54:4-67:39

WHEREAS, municipal charges; namely taxes are payable in quarterly installments on **February 1st, May 1st, August 1st and November 1st** in each year, and installments become delinquent if not paid on or before those dates.

BE IT THEREFORE RESOLVED, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00 upon all delinquent installments; and

BE IT ALSO RESOLVED, that Council does hereby authorize a penalty to be charged to a taxpayer with a delinquency in excess of \$ 10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6) percent of the amount of the delinquency.

BE IT FURTHER RESOLVED, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and ending on the ten (10th) day of the month in which taxes are due, shall bear interest at the applicable interest rate from the original due date.

BE IT FURTHER RESOLVED, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent municipal charges; namely taxes for the Calendar Year of 2015.

Resolution #5-2016 Sewer Interest Rates

RESOLUTION #5-2016

SEWER INTEREST RATES

WHEREAS, municipal charges, namely sewer are payable in monthly installments due on the 10th of the following month after billing, and the monthly installments becoming delinquent if not paid on or before those dates.

BE IT THEREFORE RESOLVED, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) per annum on any amount in excess of \$1,500.00 upon all delinquent installments; and

BE IT ALSO RESOLVED, that Council does hereby authorize a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6%) percent of the amount of the delinquency.

BE IT FURTHER RESOLVED, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and

ending on the forty-fifth (45th) day after billing, shall bear interest at the applicable interest rate from the original due date.

BE IT FURTHER RESOLVED, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent municipal charges, namely sewer for the Calendar Year of 2015.

Resolutions #3-2016, #4-2016 and #5-2016 were moved on a motion made by Conry, seconded by Noone and approved.

Roll Call: Klimko, Conry, Noone, Heinrich, Thompson, Higgins,
McDonald
Ayes: 7, Nays: 0
Motion Carried

Resolution #6-2016 Deputy Borough Clerk – Ann Kilduff (as needed)

RESOLUTION #6-2016

DEPUTY BOROUGH CLERK

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Council of the Borough is directed and authorized to appoint the **Deputy Borough Clerk** for the Borough of Washington, New Jersey.

BE IT RESOLVED, that Ann Kilduff is hereby appointed on an as needed basis for 2016.

Resolution #6-2016 was moved on a motion made by Conry, seconded by Thompson and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #7-2016 Municipal Attorney

RESOLUTION #7-2016

**AUTHORIZING 2016 PROFESSIONAL SERVICES CONTRACT WITH
GEBHARDT & KIEFER FOR MUNICIPAL ATTORNEY SERVICES**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of \$42,000, excluding escrow-related services; and

WHEREAS, any additional work above and beyond the base for Municipal Attorney shall be charged in accordance with the hourly fee of \$155.00 only if authorized by the Borough Council of the Borough of Washington; and

WHEREAS, specifically regarding litigation, the hourly litigation fee will be \$155.00 per hour, not to exceed the 2015 budgeted amount unless authorized by the Borough Council of the Borough of Washington; and

WHEREAS, Gebhardt & Kiefer has completed and submitted a Business Entity Disclosure Certification which certifies that Gebhardt & Kiefer has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Gebhardt & Kiefer from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

5-01-20-155-000-027

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Gebhardt & Kiefer as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution.

Resolution #7-2016 was moved on a motion made by Noone, seconded by Klimko and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #8-2016 Municipal Public Defender

RESOLUTION #8-2016

AUTHORIZING 2016 PROFESSIONAL SERVICES CONTRACT WITH WINEGAR, WILHELM, GLYNN & ROEMERSMA FOR MUNICIPAL PUBLIC DEFENDER SERVICES

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Public Defender as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, for budgetary purposes, the Borough of Washington would like to have this contract reflect a not to exceed amount of \$200 per case.

WHEREAS, Winegar, Wilhelm, Glynn & Roemersma has completed and submitted a Business Entity Disclosure Certification which certifies that Winegar, Wilhelm, Glynn & Roemersma has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Winegar, Wilhelm, Glynn & Roemersma from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

5-01-43-495-000-027

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Winegar, Wilhelm, Glynn & Roemersma as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Winegar, Wilhelm, Glynn & Roemersma.

Resolution #8-2016 was moved on a motion made by Conry, seconded by Heinrich and approved.

Ayes: 6, Nays: 0
Abstain: (1) Higgins
Motion Carried

Resolution #9-2016 Municipal Auditor

Resolution #9-2016

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT
WITH FERRAILOLO, WIELKOTZ, CERULLO & CUVA
FOR MUNICIPAL AUDITING SERVICES**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Certified Municipal Auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Ferraiolo, Wielkotz, Cerullo & Cuva has submitted a proposal dated November 3, 2015 indicating they will provide the above-referenced services for a cost of \$27,550.00; and

WHEREAS, any additional work above and beyond the base services will be charged in accordance with the hourly fee schedule provided in the above-referenced proposal only if authorized by the Borough Council of the Borough of Washington; and

WHEREAS, Ferraiolo, Wielkotz, Cerullo & Cuva has completed and submitted a Business Entity Disclosure Certification which certifies that Ferraiolo, Wielkotz, Cerullo & Cuva has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Ferraiolo, Wielkotz, Cerullo & Cuva from making any reportable contributions through the term of the contract, and

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Ferraiolo, Wielkotz, Cerullo & Cuva as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Ferraiolo, Wielkotz, Cerullo & Cuva.

Resolution #9-2016 was moved on a motion made by Conry, seconded by Thompson and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #10-2016 Waste Water Engineer

RESOLUTION #10-2016

AUTHORIZING 2016 PROFESSIONAL SERVICES CONTRACT WITH FINELLI CONSULTING ENGINEERS FOR MUNICIPAL WASTE WATER ENGINEERING SERVICES

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Waste Water Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2016 adopted budget, excluding escrow related services; and

WHEREAS, any additional work above and beyond the base of Wastewater Engineering Services will be charged in accordance with the hourly fee of \$120.00 only if authorized by the Borough Council of the Borough of Washington; and

WHEREAS, Finelli Consulting Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that Finelli Consulting Engineers has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Finelli Consulting Engineers from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

5-05-55-502-000-028

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Finelli Consulting Engineers as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Finelli Consulting Engineers.

Resolution #10-2016 was moved on a motion made by Higgins, seconded by Conry and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #11-2016 Municipal Engineer

RESOLUTION #11-2016

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT
WITH FINELLI ENGINEERS
FOR GENERAL MUNICIPAL ENGINEERING SERVICES

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Finelli Consulting Engineers has submitted a proposal dated indicating they will provide the above-referenced services at the rates listed in their fee schedule for General Municipal Engineering Services; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of \$, excluding escrow-related services; and

WHEREAS; any additional work above and beyond the base General Engineering Services charged in accordance with the hourly fee schedule stated above only if authorized by the Borough Council of the Borough of Washington; and

WHEREAS, Finelli Consulting Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that Finelli Consulting Engineers has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Finelli Consulting Engineers from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

0-01-20-165-000-028

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Finelli Consulting Engineers as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Finelli Consulting Engineers.

Resolution #11-2016 was moved on a motion made by Noone, seconded by Conry and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #12-2016 Establishing Meetings for the Year of 2016

RESOLUTION #12-2016

OPEN PUBLIC MEETINGS ACT

WHEREAS, pursuant to the Open Public Meetings Act, P.L. 1975, C.231, the Borough of Washington is required to file and post certain notices of public meetings of the Common Council of the Borough of Washington; and

WHEREAS, among the obligations imposed upon the Borough of Washington is the obligation to file the said notices with the newspaper of general circulation circulating in the Borough of Washington; and

WHEREAS, a schedule of regular meetings must be prepared, posted and filed within (7) seven days of the date of the annual reorganization meeting of the Common Council.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, County of Warren, State of New Jersey, that the **Star Gazette**, a newspaper published in Warren County, and circulating in the Borough of Washington and the **Express Times**, a newspaper published in the Town of Easton, be designated as the newspapers to which all notices of regular and special meetings of the Common Council shall be transmitted, pursuant to the provisions of the Open Public Meetings Act, P.L. 1975 C. 231.

BE IT FURTHER RESOLVED, by the Authority aforesaid that a copy of the attached **Schedule of Regular Meetings** be furnished to any member of the public requesting same, upon the payment by such person of the sum of \$1.00 to the Borough of

Washington, said charge to cover the cost of duplicating the same and the administrative expense of compliance with the request, all as required by the Open Public Meeting Act.

Resolution #12-2016 was moved on a motion made by Conry, seconded by Thompson and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #13-2016 Planning Board – Class III Member (Council Member)

RESOLUTION #13-2016

PLANNING BOARD – Council Member
CLASS III MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor is directed and authorized to appoint certain members of the Planning Board.

BE IT RESOLVED, that a Council Representative, **Class III Member** hereby is appointed to serve.

Ethel Conry

Term to expire on **January 1, 2017.**

Resolution #13-2016 was moved on a motion made by Noone, seconded by Higgins and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #14-2016 Business Improvement District – Board Member

RESOLUTION #14-2016

BUSINESS IMPROVEMENT DISTRICT
BOARD MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan "E" of Municipal Charter Law; and

WHEREAS, under this plan the Mayor of the Borough is to appoint a Council member to the Business Improvement District Board with the consent of the Borough Council; and

WHEREAS, the Mayor has designated the following person his appointee;

WHEREAS, The Council does approve of this appointment.

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed to the BID BOARD for a term ending 1/01/2017

Josephine Noone

Resolution #14-2016 was moved on a motion made by Conry, seconded by Thompson and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #15-2016 Designating the Borough Manager as the Statewide Insurance Fund Commissioner for the Year 2016 and the CFO as Alternate Insurance Fund Commissioner

RESOLUTION #15-2016

A RESOLUTION DESIGNATING BOROUGH MANAGER AS THE STATEWIDE INSURANCE FUND COMMISSIONER AND CFO AS ALTERNATE COMMISSIONER FOR THE YEAR 2016

WHEREAS, pursuant to the Bylaws of the Statewide Insurance Fund, each local unit member is required to appoint a Commissioner to represent them in the Fund; and

WHEREAS, the Fund Administrator is required annually to submit the full name and title of each appointed Fund Commissioner to the State of New Jersey, Department of Insurance; and

WHEREAS, the Borough Manager is the Chief Executive Officer of the Borough of Washington and authorized to represent the Borough's interest in matters of intergovernmental affairs and to negotiate contracts on behalf of the municipality.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the Borough Manager is hereby appointed to represent the Borough as the Fund Commissioner to the Statewide Insurance Fund for the year 2016.

BE IT FURTHER RESOLVED, in the event of the Borough Manager's absence, the CFO is hereby appointed Alternate Commissioner to the Statewide Insurance Fund for the year 2016 and that notice of these appointments be forwarded to the Fund Administrator of the Statewide Insurance Fund.

Resolution #15-2016 was moved on a motion made by Conry, seconded by Thompson and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #16-2016 Authorizing the Tax Assessor & Legal Counsel to prosecute tax appeals before the Warren County Board of Taxation

RESOLUTION #16-2016

RESOLUTION AUTHORIZING THE TAX ASSESSOR AND LEGAL COUNSEL OF THE BOROUGH OF WASHINGTON TO FILE AND PROSECUTE ANY AND ALL TAX APPEALS BEFORE THE WARREN COUNTY BOARD OF TAXATION AND THE TAX COURT OF NEW JERSEY.

WHEREAS, the County Tax Board has issued a ruling requiring a Resolution by the Mayor and Council of each and every municipality in Warren County through their Administrator, Melissa Pritchett, CTA; and

WHEREAS, said Administrator requires that the Mayor and Council of each municipality in the County of Warren adopt a Resolution to authorize the Assessor of the municipal and their legal counsel to file and prosecute any and all tax appeals before the Warren County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED, that Ryan Riccio, CTA, Assessor of the Borough of Washington, County of Warren and State of New Jersey, and Richard M. Conley, Esq., special counsel for the Borough of Washington, County of Warren and State of New Jersey are hereby authorized to file, prosecute, stipulate, modify, agree upon and otherwise perform the duties which are required of said Assessor and Attorney, in the process of prosecution and/or filing of said Tax Appeals, within the jurisdiction of the Warren County Board of Taxation of the Tax Court of New Jersey.

Resolution #16-2016 was moved on a motion made by Conry, seconded by Klimko and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #17-2016 Appointing Risk Management Consultant for the Year 2016

RESOLUTION #17-2016

APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, the Borough of Washington (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of “Local Unit”, in the County of Warren and State of New Jersey, as follows:

1. The Borough of Washington hereby appoints Skylands Risk Management, Inc. its local Risk Management Consultant.

2. The Mayor and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2016 in the form attached hereto.

Resolution #17-2016 was moved on a motion made by Conry, seconded by Heinrich and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #18-2016 Appointment of Municipal Bond Attorney

RESOLUTION #18-2016

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH HAWKINS, DELAFIELD & WOOD FOR BOND ATTORNEY SERVICES

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Bond Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Hawkins, Delafield & Wood has submitted a proposal dated indicating they will provide the above-referenced services at the rates listed in their fee schedule for Bond Attorney Services; and

WHEREAS, Hawkins, Delafield & Wood has completed and submitted a Business Entity Disclosure Certification which certifies that Hawkins, Delafield & Wood has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Hawkins, Delafield & Wood from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Hawkins, Delafield & Wood.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Hawkins, Delafield & Wood as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Hawkins, Delafield & Wood.

Resolution #18-2016 was moved on a motion made by Conry, seconded by Heinrich and approved.

Ayes: 7, Nays: 0
Motion Carried

**Resolution #19-2016 Appointment to the Planning Board – Employee Member
David Allin Fire Official**

RESOLUTION 19-2016

PLANNING BOARD – COUNCIL MEMBER
CLASS II MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor is directed and authorized to appoint certain members of the Planning Board.

BE IT RESOLVED, that a Borough Official, **Class II Member** hereby is appointed to serve.

David Allin

Term to expire on **January 1, 2017.**

The above Declaration was an appointment made by the Mayor with Council consent.

Resolution #19-2016 was moved on a motion made by Conry, seconded by Noone and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #20-2016 Appointment of Tax Appeal Attorney

RESOLUTION #20-2016

**RESOLUTION AUTHORIZING 2016 PROFESSIONAL SERVICES CONTRACT
WITH RICHARD CONLEY FOR TAX APPEAL ATTORNEY SERVICES**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Tax Appeal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2016 adopted budget amount, excluding any escrow related services and;

WHEREAS, Richard M. Conley, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Richard M. Conley, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit Richard M. Conley, LLC from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Richard M. Conley, LLC.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Richard M. Conley, LLC as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Richard M. Conley, LLC.

Resolution #20-2016 was moved on a motion made by Higgins, seconded by Klimko and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #21-2016 Establishing a Petty Cash Fund

RESOLUTION #21-2016

**RESOLUTION AUTHORIZING THE BOROUGH OF WASHINGTON
TO MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$ 300.00.**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Borough of Washington; and

WHEREAS, it is the desire of the Mayor and Council that said fund be continued under the direction of the Municipal Clerk;

NOW, THEREFORE, BE IT RESOLVED, on this 5th day of January, 2016, by the Mayor and Council of the Borough of Washington, Warren County, New Jersey, that the following Petty Cash Fund be established:

Municipal Clerk, Kristine Blanchard \$300.00

The Municipal Clerk, having custody of the Fund, must maintain said Fund in accordance with the laws and regulations governing its operation.

Resolution #21-2016 was moved on a motion made by Noone, seconded by Conry and approved.

Roll Call: Klimko, Conry, Noone, Heinrich, Thompson, Higgins,
McDonald
Ayes: 7, Nays: 0
Motion Carried

Resolution #22-2016 Appointment of Municipal Engineer for Washington Square/Ryan Homes/Jade Acquisition

RESOLUTION #22-2016

AUTHORIZING 2016 PROFESSIONAL SERVICES CONTRACT WITH SUBURBAN CONSULTING ENGINEERS FOR MUNICIPAL ENGINEERING SERVICES FOR THE WASHINGTON SQUARE DEVELOPMENT

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Engineer specifically for the Washington Square Development as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the term of this contract is 1 year; and

WHEREAS, Suburban Consulting Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that Suburban Consulting Engineers has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Suburban Consulting Engineers from making any reportable contributions through the term of the contract, and

WHEREAS, the services for Municipal Engineering for the Washington Square Development are strictly paid for out of escrow funds deposited by Ryan Homes and Jade Acquisition, LLC; and

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington enter into a contract with Suburban Consulting Engineers as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Suburban Consulting Engineers.

Resolution #22-2016 was moved on a motion made by Higgins, seconded by Conry and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #23-2016 Recreation Commission Appointment – Chris Zimmerman

RESOLUTION #23-2016

RECREATION COMMISSION APPOINTMENT

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor of the Borough is to appoint the members of the Recreation Commission with the consent of the Borough Council; and

WHEREAS, The Council does approve of this transfer.

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed as Recreation Commissioner.

| <u>Commissioner</u> | <u>Term Ending</u> |
|---------------------|--------------------|
| Chris Zimmerman | 12/31/2020 |

Resolution #23-2016 was moved on a motion made by Conry, seconded by Klimko and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #24-2016 Planning Board Appointment – Marianne Van Deursen

RESOLUTION #24-2016

PLANNING BOARD – CITIZEN MEMBER
CLASS IV MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor is directed and authorized to appoint certain members of the **Planning Board**.

I do hereby appoint the following named person as a **Class IV Member** to the **Planning Board**, term to expire December 31, 2019.

Marianne Van Deursen

Resolution #24-2016 was moved on a motion made by Noone, seconded by Conry and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #25-2016 Planning Board Appointment – Andrew Turner

RESOLUTION #25-2016

PLANNING BOARD – CITIZEN MEMBER
CLASS IV MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor is directed and authorized to appoint certain members of the **Planning Board**.

I do hereby appoint the following named person as a **Class IV Member** to the **Planning Board**, term to expire December 31, 2019.

Andrew Turner

Resolution #25-2016 was moved on a motion made by Higgins, seconded by Conry and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #26-2016 Planning Board Appointment – Dan Frascella

RESOLUTION #26-2016

PLANNING BOARD – CITIZEN MEMBER
CLASS IV MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor is directed and authorized to appoint certain members of the **Planning Board**.

I do hereby appoint the following named person as a **Class IV Member** to the **Planning Board**, term to expire December 31, 2019.

Dan Frascella

Resolution #26-2016 was moved on a motion made by Conry, seconded by Klimko and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #27-2016 Planning Board Appointment – Dan Aron

RESOLUTION #27-2016

PLANNING BOARD – CITIZEN MEMBER
CLASS IV MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor is directed and authorized to appoint certain members of the **Planning Board**.

I do hereby appoint the following named person as a **Class IV Member** to the **Planning Board**, term to expire December 31, 2019.

Dan Aron

Resolution #27-2016 was moved on a motion made by Conry, seconded by Heinrich and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #28-2016 Board of Adjustment Appointment – Lawrence Durfee

RESOLUTION #28-2016

BOARD OF ADJUSTMENT

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Borough Council is directed and authorized to appoint members of the Board of Adjustment.

WHEREAS, the Borough Council has designated the following person his appointee;

WHEREAS, The Council does approve of this appointment.

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed to the Board of Adjustment member for a term ending **12/31/2019**.

Lawrence Durfee

Resolution #28-2016 was moved on a motion made by Higgins, seconded by Conry and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #29-2016 Board of Adjustment Appointment – Don Eller

RESOLUTION #29-2016

BOARD OF ADJUSTMENT

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Borough Council is directed and authorized to appoint members of the Board of Adjustment.

WHEREAS, the Borough Council has designated the following person his appointee;

WHEREAS, The Council does approve of this appointment.

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed to the Board of Adjustment member for a term ending **12/31/2019**.

Don Eller

Resolution #29-2016 was moved on a motion made by Noone, seconded by Klimko and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #30-2016 Library Board Appointment – Lorraine McGovern

RESOLUTION # 30-2016

**RESOLUTION APPOINTING A MEMBER TO THE
LIBRARY BOARD OF TRUSTEES**

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor of the Borough is to appoint the members of the Library Board of Trustees for Washington with the consent of the Borough Council; and

WHEREAS, the Mayor has designated the following person as his appointee; and

WHEREAS, the Council does approve of this appointment.

BE IT THEREFORE RESOLVED, that the following named person is appointed to the Library Board of Trustees, for a term ending December 31, 2019.

Lorraine McGovern

Resolution #30-2016 was moved on a motion made by Noone, seconded by Thompson and approved.

Ayes: 7, Nays: 0
Motion Carried

Resolution #31-2016 Library Board Appointment – Kathy Finnegan

RESOLUTION # 31-2016

**RESOLUTION APPOINTING A MEMBER TO THE
LIBRARY BOARD OF TRUSTEES**

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor of the Borough is to appoint the members of the Library Board of Trustees for Washington with the consent of the Borough Council; and

WHEREAS, the Mayor has designated the following person as his appointee; and

WHEREAS, the Council does approve of this appointment.

BE IT THEREFORE RESOLVED, that the following named person is appointed to the Library Board of Trustees, for a term ending December 31, 2019.

Kathy Finnegan

Resolution #31-2016 was moved on a motion made by Heinrich, seconded by Noone and approved.

Ayes: 7, Nays: 0
Motion Carried

REAPPOINTMENTS FOR COUNCIL SUBCOMMITTEES:

Mayor McDonald noted that all of the subcommittee appointments will remain the same, which are as following:

1. Appointment of Recreation Commission Liaison – Councilwoman Conry
2. Senior Services Committee – Councilman Heinrich, Councilwoman Klimko, and Councilwoman Conry
3. Streets Committee – Councilman Higgins, Councilman Thompson, and Councilwoman Klimko
4. Shared Services Committee – Councilman Higgins, Councilwoman Klimko, and Mayor McDonald
5. Sewer Committee – Councilman Higgins, Councilman Heinrich, and Councilman Thompson

At this time, Council decided to table the dates for potential budget meetings until Manager Blanchard is present.

COUNCIL REMARKS:

Councilwoman Noone stated that she would like to see more follow up on the abandoned properties in Washington Borough.

Councilwoman Conry stated that Council has been addressing abandoned properties for four years and the issue should be resolved. Councilwoman Conry added that she is looking forward to working with everyone in 2016.

Councilwoman Klimko wished everyone a Happy New Year and added that she is looking forward to accomplishing more in 2016.

Councilman Higgins noted that there are many impediments to government. Councilman Higgins wished everyone a happy and safe New Year and spoke in regards to a few of the codebook changes.

Mayor McDonald wished everyone a happy, safe and prosperous New Year. Mayor McDonald also thanked Councilwoman Klimko for help with the Christ Family.

RECAP:

Attorney Parikh will find out the foreclosure status of 149 North Lincoln Avenue and if the Warren County Health Department is supposed to notify the Borough when condemning a house. Acting Clerk Kilduff will have Manager Blanchard make the necessary corrections to the third paragraph of Resolution #16-2016.

ADJOURNMENT:

Hearing no further business, a motion was made by Noone, seconded by Thompson to adjourn the meeting at 8:07 p.m.

Ayes: 7, Nays: 0
Motion Carried

Mayor Scott McDonald

Kristine Blanchard, RMC Borough Clerk

WARREN COUNTY
DEPARTMENT OF LAND PRESERVATION
500 MT. PISGAH AVE.
P.O. Box 179
OXFORD, NEW JERSEY 07863

COREY J. TIERNEY
DIRECTOR



Telephone: (908) 453-3252
Fax: (908) 453-3150
ctierney@co.warren.nj.us

January 6, 2016

Kristine Blanchard, Borough Manager/Clerk
Borough of Washington
100 Belvidere Ave.
Washington, NJ 07882

Dear Ms. Blanchard:

The Warren County Municipal and Charitable Conservancy Trust Fund Committee is requesting that a representative from **Region 4** (Oxford, **Washington Borough**, Franklin, Washington Township) be appointed to serve on the Committee. This two-year term is rotated among the aforementioned municipalities.

The Committee meets on the first Monday of each month from June through November at 7:30 p.m., at the Department of Land Preservation office in Oxford (2016 meeting dates attached). The two-year term runs from March 26, 2016, to March 25, 2018. The member's major responsibility is to review applications and make recommendations for finding of grants for Farmland Preservation, Passive and Active Recreation Land, Open Space Preservation, and Historic Sites to the Board of Chosen Freeholders of Warren County.

Please contact me as soon as possible with the name, address, and telephone number of the person from **Washington Borough** who will be representing **Region 4**. Please have your appointee complete the enclosed Application for Membership and return it to our office at your earliest convenience. Your prompt attention to this matter is appreciated.

Very Truly,

A handwritten signature in black ink, appearing to be "CT", is written over the typed name "Corey Tierney".

Corey Tierney

CT:clr
Encl

WARREN COUNTY, NEW JERSEY
Application for Membership on Boards/Commissions

_____ Board/Commission _____ Date

NAME _____

ADDRESS _____

TELEPHONE (daytime) _____ (evening) _____
(Email address) _____

OCCUPATION _____

1. Briefly, explain your interest in serving on the committee?

2. Are you available to become an active Board/Commission member?
YES _____ NO _____

3. Are you willing to serve on a committee or work on a specific project through the coming year?
YES _____ NO _____

4. Are you a member of any board of directors or governing body of any organization?
YES _____ NO _____

5. Would your service on this Board/Commission present a conflict of interest with any other organizations with which you are involved.
YES _____ NO _____

6. List service clubs or volunteer organizations you are involved in and any positions you have held.

WARREN COUNTY, NEW JERSEY
Application for Membership on Boards/Commissions

7. List any ideas or suggestions you have for issues to be addressed by the Board/Commission or programs or projects you feel would be beneficial.

8. When would you be available for a personal interview, if necessary?

9. When would you be available to join if appointed?

The Board/Commission seeks members, with diverse backgrounds and experiences in order to identify, examine, recommend and promote specific programs and services. Members should be willing to participate actively, not only at monthly meetings, but also by serving responsibly on the committee to implement Board/Commission goals. Please answer the above questions as thoroughly as possible. Use the back of this application if necessary.

Please return this application to:

Department of Land Preservation
PO Box 179
500 Mt. Pisgah Avenue
Oxford, NJ 07863
908-453-2650
908-453-3150 (fax)

Thank you for your interest.

Applicant Signature

WARREN COUNTY
DEPARTMENT OF LAND PRESERVATION
500 MT. PISGAH AVE.
P.O. BOX 179
OXFORD, NEW JERSEY 07863

COREY J. TIERNEY
DIRECTOR



Telephone: (908) 453-3252
Fax: (908) 453-3150
ctierney@co.warren.nj.us

**Warren County Municipal & Charitable
Conservancy Trust Fund Committee**

2016 Meeting Schedule

June 6, 2016

July 11, 2016
(Offices closed July 4th)

August 1, 2016

September 12, 2016
(Offices closed September 5th)

October 3, 2016

November 7, 2016

Meetings are held at 7:30 p.m. on the first Monday
of each of the above-listed months, unless otherwise noted.

LOCATION:

Department of Land Preservation
500 Mount Pisgah Ave.
Oxford, NJ 07863

WARREN COUNTY
DEPARTMENT OF LAND PRESERVATION
500 MT. PISGAH AVE.
P.O. Box 179
OXFORD, NEW JERSEY 07863

COREY J. TIERNEY
DIRECTOR



Telephone: (908) 453-3252
Fax: (908) 453-3150
ctierney@co.warren.nj.us

February 2, 2016

Kristine Blanchard, Manager/Clerk
Borough of Washington
100 Belvidere Ave.
Washington, NJ 07882-1426

Re: Warren County Preservation Day at Ramsaysburg Homestead

Dear Ms. Blanchard:

On behalf of the Warren County Department of Land Preservation and Ramsaysburg Homestead, I would like to invite the Borough of Washington to participate in the **4th Annual Warren County Preservation Day Event at Ramsaysburg Homestead in Knowlton, NJ on Saturday, May 21, 2016 from 10:00 am to 4:00 pm** (see attached press release).

Warren Preservation Day aims to promote all of the important preservation efforts throughout Warren County. By inviting numerous groups who have been working to protect open space, farmland and historic sites across the county, we hope to build greater awareness and support of all organizations engaged in local preservation efforts. Not only is this a great opportunity for the public to learn more about specific groups and projects in our community, but we can collectively promote all the various sites of interest that Warren County has to offer.

As such, we invite your open space/recreation, farmland, and historic preservation groups (boards, commissions, committees, and societies) to reserve a display table to showcase their achievements and the projects they are working on. In addition, we are looking for creative ideas they might have about interactive activities we can offer to groups of all ages. Lastly, we kindly invite the Borough of Washington's elected representatives to join us and enjoy hiking, kayaking, and other activities at Ramsaysburg Homestead.

Whether you would like to reserve a display table to promote your organization, lead an activity, or simply volunteer your time to help out where needed, we invite you to join us.

If you are interested in participating, please contact our office at (908) 453-3252 or email Christina Roberts at clroberts@co.warren.nj.us as soon as possible.

Very Truly,

A handwritten signature in black ink, appearing to read 'C. Tierney', with a long horizontal flourish extending to the right.

Corey J. Tierney

CT:clr
Attach

NEWS RELEASE

County of Warren, New Jersey
February 2, 2016

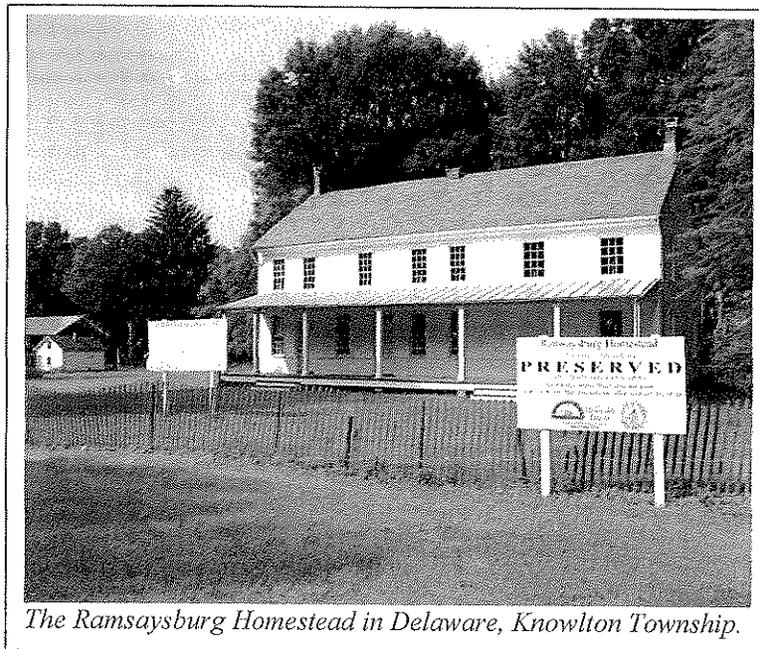


The Ramsaysburg Homestead to Host Warren Preservation Day This Year!

The historic Ramsaysburg Homestead in Knowlton Township is planning to host Warren Preservation Day on Saturday, May 21, 2016 from 10 a.m. to 4 p.m. Organizers of this annual spring event recently met on site to begin coordinating various activities, including tours of the late 18th Century Georgian style house, nature walks, wildlife presentations, food trucks, local music, and much more.

“The Ramsaysburg volunteers, the Township of Knowlton, and its Historic Commission have graciously agreed to host our event this year and we’re really excited to showcase this wonderful site along the Delaware River,” said Corey Tierney, Director of Preservation for Warren County. “Not only are the historic buildings and grounds beautiful, but they’re rich in history and this site has really grown into a vibrant community center.”

The structures being preserved there today are the remains of a fifty-acre tract settled in 1795 by Irish immigrants, James and Adam Ramsay, in what was then New Jersey’s north-western frontier. Catering to river traffic and commerce along the Delaware, it was a prime location along a main road that eventually grew into a productive hamlet, complete with a tavern, store, post office, sawmill, lumberyard, blacksmith, and church.



The Ramsaysburg Homestead in Delaware, Knowlton Township.

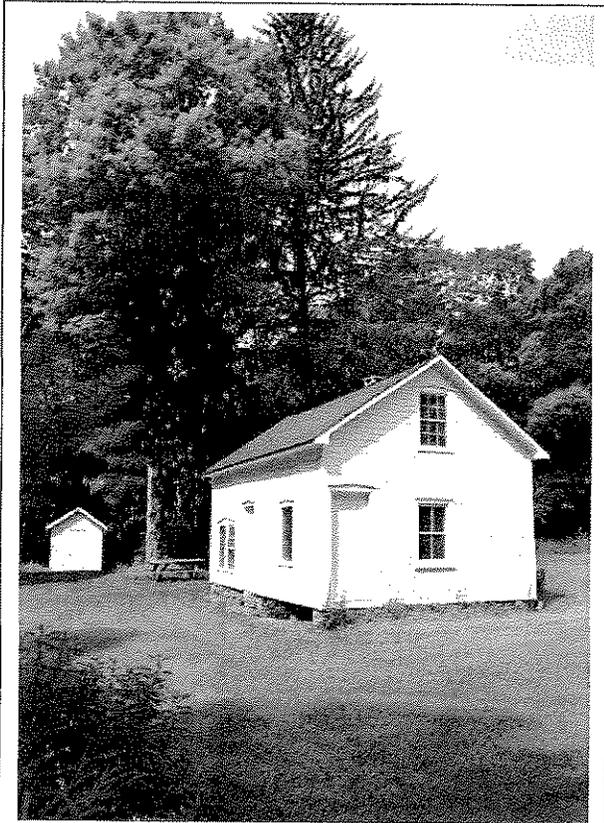
The buildings which can be visited today include a dwelling, barn, cottage, smokehouse, and shed which were built from c. 1796 to 1870 during the homestead’s heyday.

“This site had long been neglected, vandalized, and forgotten. But some 15 years ago, members of the Knowlton Township Historic Commissions had the foresight to save this place. It hasn’t been easy over the years, but they’re doing a terrific job,” Tierney remarked.

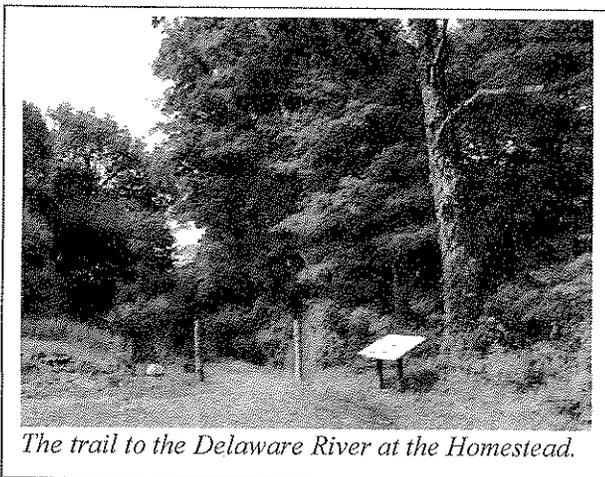
Today, Ramsaysburg holds several popular events throughout the year, including numerous concerts, a Memorial Day Picnic, Riverside Fall Festival, and Christmas in the Country. It also continues to enjoy support from the community with a growing number of volunteers and has received competitive grants from the State of New Jersey and County of Warren.

“We are very grateful for the community’s support in helping us restore this important historical site,” said Hal Bromm, Chairman of the Knowlton Township Historic Commission. “We hope this event will highlight the importance of preservation projects like ours and invite people to come visit the beautiful countryside.”

“Ramsaysburg is one of Warren County’s hidden treasures,” Tierney agreed. “Preservation Day is not only about recognizing the hard work of our neighbors and community leaders in preserving these sites, but it’s also about sharing and promoting all these exceptional places. We’ve been working with National Geographic lately to showcase all of the natural, cultural, and historic resources along the Delaware River. Remarkably, just as it had been two hundred years ago, today Ramsaysburg continues to be the perfect gateway into this beautiful region.”



The cottage at the Ramsaysburg Homestead in Delaware, Knowlton Township.



The trail to the Delaware River at the Homestead.

The event is sponsored by the County of Warren, the Township of Knowlton, the New Jersey State Division of Fish and Wildlife, the New Jersey Youth Corps, and many more. Those who are interested in attending are invited to save the date: Saturday, May 21, 2016. General admission to the event is free and open to the public, but donations are welcomed in order to help maintain the homestead. If you are interested in volunteering,

participating in the event, or would simply like more information, please contact the County of Warren, Department of Land Preservation at (908) 453-2650.

###

D. RESERVED CASES

| 1- RESERVED DECISION | 0 | 0 | 0 | 0 | 0 |
|----------------------|---|---|---|---|---|
| 2- RESERVED MOTION | 0 | 0 | 0 | 0 | 0 |

E. FINANCIAL

| 1- TIME PAYMENTS (ADJUDICATED CASES) | 189 | 139,509 | 31,634 | 374 |
|--|-----|---------|--------|--------|
| 2- AMOUNT OUTSTANDING | \$ | \$ | \$ | \$ |
| 3- COLLECTIONS DURING MONTH | 517 | 10,197 | 1,232 | 11,946 |
| 4- BALI FEES/FEES | 0 | 666 | 333 | 999 |
| 5- BALI ACCOUNT BALANCES | \$ | \$ | \$ | \$ |
| 6- EXPENSE FUND BALANCE | 0 | 1,100 | 0 | 1,100 |
| 7- CASES ON OVER-PAYMENT STATUS | 0 | 0 | 0 | 1 |
| 8- VALUE OF TOTAL NON-REFUNDED OVER-PAYMENTS | \$ | \$ | \$ | \$ |

| 1- WORK MANAGEMENT (DAILY WORK HOLDING) | 34 |
|---|----|
| 2- ISSUED MONTHLY, BUT NOT ASSIGNED: | 0 |

F. TICKET ASSIGNMENT

| 1- ASSIGNED BUT NOT ISSUED: | 82 |
|-----------------------------|-----|
| 0-50 DAYS | 156 |
| 50-121 DAYS | 67 |
| 121-180 DAYS | 32 |
| 181+ DAYS | 377 |
| TOTAL | 654 |

G. CASE PROCESSING: FOLLOW-UP INCOMPLETE

| 1- TICKETS > 2 YRS BUT < 2 1/2 YRS. | 0 |
|-------------------------------------|---|
| 2- TICKETS > 2 1/2 YRS BUT < 3 YRS. | 0 |
| 3- TICKETS OVER 3 YRS OLD. | 0 |

*DISMISSAL IS REQUIRED FOR PARKING.

REPORT ID: EC01628
RUN DATE: 02/06/2016
RUN TIME: 16:11

NJ AUTOMATED COMPLAINT SYSTEM
MONTHLY MANAGEMENT REPORT
WASHINGTON BORO COURT

PAGE: 1
RUN: MONTHLY

RS 02 : 02/01/2016

A. COMPLAINT INVENTORY

| ADDED DURING MONTH | INDICTABLE | DIS PRES | OTHER | NON TRAF | TOTAL | CASES |
|--------------------|------------|----------|-------|----------|-------|-------|
| 1. 1 - 30 DAYS | 10 | 7 | 10 | 27 | 28 | 44 |
| 2. 31 - 60 DAYS | 10 | 24 | 31 | 65 | 106 | 2 |
| 3. 61 - 90 DAYS | | | | | 39 | |
| 4. 91 - 120 DAYS | | | | | 22 | |
| 5. 121 + DAYS | | | | | 107 | |
| TOTAL | | | | | 302 | 13 |

B. COMPLAINTS PENDING - BY AGE

| OFFENSE ERROR STATUS | 13 |
|---|-----|
| 1. LOCAL COMPLAINTS ENTERED > 4 DAYS FROM ISSUED DATE | 4 |
| 2. STATE COMPLAINTS ENTERED > 7 DAYS FROM ISSUED DATE | |
| TOTAL | 302 |

C. ERROR REPORT (INDISPOSED COMPLAINTS)

| FINES | 2506.00 |
|-------------|---------|
| COSTS | 283.50 |
| MISC (VCCB) | 3652.00 |
| TOTAL | 5851.50 |

D. FINANCIAL SUMMARY - MONTHLY COLLECTIONS

| FINES | 2506.00 |
|-------------|---------|
| COSTS | 283.50 |
| MISC (VCCB) | 3652.00 |
| TOTAL | 5851.50 |

E. TIME PAYMENTS ACCOUNTS - SUMMARY

| | # OF ACCOUNTS | # OF COMPLAINTS | \$ VALUE |
|----------------------|---------------|-----------------|-----------|
| 1. OPEN AND EQUAL | 54 | 87 | 32873.82 |
| 2. DELINQUENT | 18 | 57 | 18271.30 |
| 3. BAD CHECK | 3 | 7 | 2338.00 |
| 4. ELIGIBLE DSUS | 203 | 360 | 102853.58 |
| 5. DSUS STATUS | 125 | 190 | 70900.14 |
| 6. TOTAL OUTSTANDING | 403 | 701 | 237236.84 |

F. NON-DISPOSED CASE STATUS

- ISSUED AND PENDING TRIAL
- ELIGIBLE FOR PTA - < 14 DAYS
- ELIGIBLE FOR PTA - > 14 DAYS
- CASE STATUS - PTA
- CASE STATUS - BAD CHECK, UNDER
- ELIGIBLE FOR WARRANT
- ANY CASES NOT IN DSUS
- ELIGIBLE FOR DSUS
- CASE STATUS - WARRANT
- CASE STATUS - PTA
- CASE STATUS - WARRANT
- WARRANT OUTSTANDING - NOT ELIGIBLE FOR DSUS
- OTHER CASE STATUSES A) 1 - 60 DAYS
- OTHER CASE STATUSES B) 61 - 120 DAYS
- OTHER CASE STATUSES C) 121 - 180 DAYS
- OTHER CASE STATUSES D) 181 + DAYS

*THIS NUMBER IS NOT INCLUDED IN TOTAL
 **THIS NUMBER CAN BE INCLUDED IN ELIGIBLE FOR WARRANT TOTALS

REPORT ID : TR06937
 RUN DATE : 02/03/2016
 RUN TIME : 20:45

NO AUTOMATIC MUNICIPAL SYSTEM
 MONTHLY CASHBOOK REPORT
 WASHINGTON BORO COURT
 FOR THE MONTH OF JANUARY 2016

PART 4 - DISBURSEMENT CHECKS

| NAME CHECK PAYABLE TO: | CHECK AMOUNT | ADDRESS | CHECK NUMBER | CROSS-CHEK N/PAYING |
|--|--------------|---|--|------------------------|
| 10 - TREASURER, STATE OF NEW JERSEY RE: STATE NEIGHBORHOOD FUND (SN) - 2121 | \$476.00 | DIVISION OF CRIMINAL JUSTICE SAFE AND SECURE ACCOUNTING P.O. BOX 385 TRENTON, NJ 08625 | DO NOT SEND CHECK - SENT VIA ACH | |
| 11 - TREASURER, STATE OF NEW JERSEY RE: WASH & HOUR REGULATIONS | 5.00 | OFFICE OF WASH & HOUR P.O. BOX 335 225 E. STATE ST. TRENTON, NJ 08625-0389 | DO NOT SEND CHECK - SENT VIA ACH | |
| 12 - TREASURER, STATE OF NEW JERSEY RE: WASH & HOUR REGULATIONS | 5121.00 | NOV NTS SURCHARGE SECTION P.O. BOX 980 TRENTON, NJ 08625 | DO NOT SEND CHECK - SENT VIA ACH | |
| 13 - TREASURER, STATE OF NEW JERSEY RE: PEDSTRIAN SAFETY FUND (PS) | 5.00 | NO NYS REVENUE ADMIN SECTION MAGISTRATE FUNDS 3RD FL., POB 149 160 S. BROAD ST., TRENTON NJ 08646 | DO NOT SEND CHECK - SENT VIA ACH | |
| 14 - ALL OTHER CHECKS: | | | | |
| (A) FILING FEES | 1.00 | N/A | | |
| (B) CONDITIONAL DISCHARGE | \$248.00 | NO NYS REVENUE ADMIN SECTION MAGISTRATE FUNDS 3RD FL., POB 149 160 S. BROAD ST., TRENTON NJ 08646 | DO NOT SEND CHECK - SENT VIA ACH | |
| (C) FINE AND GAYS | 5.00 | N/A | | |
| (D) LOCAL PARK COMMISSION | 5.00 | N/A | | |
| (E) TRANSCRIPT FEE | 5.00 | N/A | | |
| (F) BRIDGE COMMISSION | 5.00 | N/A | | |
| (G) WEIGHTS AND MEASURES | 5.00 | N/A | | |
| (H) RESTRICTION | \$12.00 | N/A | | |
| (I) FOREST AND PARKS | 5.00 | N/A | | |
| (J) UNEMPLOYMENT | 5.00 | N/A | | |

1047

REPORT ID : 003333
RUN DATE : 02/16/2015
RUN TIME : 23:45

NC AUTOMATED MUNICIPAL SYSTEM
MONTHLY CASHBOOK REPORT
WASHINGTON BORO CORP
FOR THE MONTH OF JANUARY 2015

PAGE: 12

PAGE 4 - DISBURSEMENT CHECKS

| NAME CHECK PAYABLE TO: | CHECK NUMBER | CHECK AMOUNT | ADDRESS | CROSS-REF |
|------------------------------|--------------|--------------|---|-----------|
| (K) INTEREST | (11) | 5.00 | N/A | |
| (L) TRAVEL | (17) | 5.00 | N/A | |
| (M) CIGARETTE | (02) | 4.00 | N/A | |
| (N) GPCA | (52) | 5.00 | N/A | |
| (O) COMPUTER PERMITS | (22) | 5.00 | N/A | |
| (P) ENVIRONMENTAL PROTECTION | (32) | 5.00 | N/A | |
| (Q) HOUSING | (8) | 5.00 | N/A | |
| (R) SOLID WASTE CONTROL | (52) | 5.00 | N/A | |
| (S) LAW ENF TRAINING FUND | (12) | 5.00 | N/A | |
| (T) BE-PASS ADMIN. FEE | (22) | 5.00 | N/A | |
| (U) BE-PASS FUEL | (12) | 5.00 | N/A | |
| (V) NO TRAVEL | (22) | 5.00 | N/A | |
| (W) COLLECTIONS | (00) | 5.00 | N/A | |
| (X) CONDITIONAL DISMISSAL | (00) | 500.00 | REGULION SERVICES ADULT SUPERVISION 171 JERSEY STREET BUILDING 6 - 2ND FLOOR P.O. BOX 287 PENTON, NJ 08611 | |
| (Y) ALL OTHER MISC FEES | | 5.00 | N/A | |

TOTAL OF ALL CHECKS DISBURSED: \$11,229.35
 TOTAL OF ALL ACH DISBURSED: \$5,129.14
 TOTAL OF ALL MONIES DISBURSED DURING THE MONTH: \$17,358.50

DO NOT SEND
CHECKS SENT
VIA ACH

ORDINANCE # 1-2016

AN ORDINANCE OF THE BOROUGH OF WASHINGTON CREATING CHAPTER ____, ARTICLE _____, SECTION _____, OF THE CODE OF THE BOROUGH OF WASHINGTON AUTHORIZING AND REGULATING THE USE OF FIRE PITS AND CHIMINEAS & LIQUEFIED PETROLEUM-GAS-FIRE COOKING DEVICES.

WHEREAS, the Borough Council of the Borough of Washington (“Borough”) determines that outdoor fire can pose a significant hazard to the public health, safety, general welfare, and the quality of life of the residents of the Borough; and

WHEREAS, many residents seek to use and enjoy fire pits, chimineas, and like devices; and

WHEREAS, the Borough Council, pursuant to its regulatory authority, seeks to regulate outdoor fires to protect the safety, well-being and quality of life of all person within the Borough; and

WHEREAS, this Ordinance will permit the Borough Council to authorize and regulate the use of fire pits, outdoor fireplaces, and chimineas.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Common Council of the Borough of Washington, County of Warren, State of New Jersey, as follows:

Section One: Fire Pits and Chimineas, A new Article _____, of the Borough Code, entitled “Fire Pits and Chimineas”, is hereby created so the same shall read as follows:

Section _____: Fire Pits and Chimineas.

Fire pits, chimineas, outdoor fireplaces, and other similar devices are authorized within the Borough boundaries subject to the restrictions set forth in this Chapter.

Section _____. Restrictions.

- (a) Only firewood, wood pellets or coal may be burned in a fire pit, chiminea, outdoor fireplace, or other similar device within the Borough. No trash or other waste such as garbage, leaves, yard waste, brush, vines, evergreen needles, construction debris, rubbish, plastic materials, leather, furniture, engineered and architectural wood or petroleum based materials may be used to fuel any fire in any such device.
- (b) Kindling may be used to start a fire.
- (c) No outdoor fire, whether in a fire pit, chiminea, or the like, may be left unattended.

Section _____. Enforcement.

- (a) This Ordinance shall be administered by the Washington Borough Department of Fire Prevention, Washington Fire Department on Duty Officer or Senior Firefighters, Washington Township Police Department.
- (b) Anyone authorized to enforce this ordinance shall have the authority to immediately cause any person using a fire pit, chiminea, outdoor fireplace or like device within the Borough boundaries to extinguish the same if the enforcement official believes that the use of the fire pit, outdoor fireplace, chiminea, or like device is in violation of this ordinance.

Section _____, Penalties.

Any individual, person, firm, or corporation, violating any of the provisions of this ordinance shall be liable to a fine no less than \$50.00 and no more than \$500.00.

Section Two: Prohibited open burning.

Open burning that is offensive or objectionable because of smoke emissions or when atmospheric conditions or local circumstances make such fires hazardous shall be prohibited.

Section Three: Recreational Fires.

Recreational fires shall not be conducted within 25 feet (7620 mm) of a structure or combustible material. Conditions which could cause a fire to spread within 25 feet (7620 mm) of a structure shall be eliminated prior to ignition.

Section Four: Protection.

A minimum of one portable fire extinguisher with a minimum 4-A rating or other approved on-site fire-extinguisher equipment, such as dirt, sand, water barrel, garden hose or water truck, shall be available for immediate utilization.

Section Five: Open-flame cooking devices and outdoor fire-places.

Charcoal burners, other open-flame cooking devices and outdoor fireplaces shall not be operated or stored on combustible balconies or decks or within 5 feet (1524 mm) of combustible construction.

Section Six: Liquefied-petroleum-gas-fueled cooking.

Portable LP-gas cooking equipment such as barbecue grills and outdoor fireplaces shall not be stored or used:

1. On any porch, balcony or any other portion of a building;
2. Within any room or space of a building
3. Within 5 feet (1524 mm) of any combustible exterior wall;
4. Within 5 feet (1524 mm), vertically or horizontally, of an opening in any wall;
or
5. Under any building overhang.

Section Seven: If any section, subdivision, paragraph, clause, or provision of this ordinance shall be adjusted invalid, such adjudication shall apply only to such section, subdivision, paragraph, clause, or provision and the remainder of this ordinance shall be deemed valid and effective. All ordinances or parts of ordinance inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

Section Eight: This ordinance shall become effective upon final passage and publication according to law.

NOTICE

Notice is hereby given that the aforesaid ordinance was introduced at a regular meeting of the Common Council of the Borough of Washington, New Jersey, Held on _____, and that at a regular meeting of the same to be held on _____, at the Municipal Building, 100 Belvidere Ave, Washington, New Jersey, at the hour of 7 p.m., the said Common Council will conduct a public hearing and will consider the final passage of said ordinance.

Kristine Blanchard
Borough Clerk

ORDINANCE _____ 2015

AN ORDINANCE OF THE BOROUGH OF WASHINGTON CREATING CHAPTER _____, ARTICLE _____ OF THE CODE OF THE BOROUGH OF WASHINGTON AUTHORIZING AND REGULATING THE USE OF FIRE PITS AND CHIMINEA was subject of a public hearing and was duly considered at a meeting of the Common Council of the Borough of Washington held on _____ at the Municipal Building, 100 Belvidere Ave, Washington, New Jersey, on said Ordinance was thereupon adopted upon final passage.

Kristine Blanchard
Borough Clerk

The above Ordinance is approved this

_____.

Scott McDonald, Mayor

RESOLUTION #39-2016

A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on October 16, 2015 to US Bank Cust Pro Capital 6, 50 S 16th Street, Suite 2050, Philadelphia, PA 19102, in the amount of \$351.96 for taxes or other municipal liens assessed for the year 2014 in the name of Butterfield, Warren as supposed owner, and in said assessment and sale were described as 21 Fisher Avenue, Block 84 Lot 34, which sale was evidenced by Certificate #15-00040; and

WHEREAS, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 2-08-16 and before the right to redeem was cut off, as provided by law, Warren Butterfield claiming to have an interest in said lands, did redeem said lands claimed by US Bank Cust Pro Capital 6 by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$411.00 which is the amount necessary to redeem Tax Sale Certificate #15-00040.

NOW THEREFORE BE IT RESOLVED, on this 16 day of February 2016 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to US Bank Cust Pro Capital 6, 50 S 16th Street, Suite 2050, Philadelphia, PA 19102 in the amount of **\$1,611.00** (This amount consists of \$411.00 Certificate Amount redeemed + \$1,200.00 Premium).

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 84 Lot 34 from the tax office records.

The above Resolution was moved by _____, seconded by

_____, voted and carried this 16th day of February, 2016.

Roll Call: Ayes:

Nays:

Abstentions:

Kristine Blanchard, RMC
Borough Clerk

cc: Tax Collector
Paula Drake, Accounts Payable Clerk
Block & Lot File

RESOLUTION # 40-2016

A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on October 16, 2015 to JU Solo 401k Trust, 42 Huntington Rd, Basking Ridge, NJ 07920, in the amount of \$181.81 for taxes or other municipal liens assessed for the year 2014 in the name of Borough of Washington, Foreclosure as supposed owner, and in said assessment and sale were described as 44 Taylor Street, Block 31 Lot 6, which sale was evidenced by Certificate #15-00016; and

WHEREAS, I, Natasha Turchan, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that Certificate #15-00016 was sold in error at the October 16, 2015 Tax Sale. The Borough of Washington claiming to have an interest in said lands, will redeem said lands claimed by JU Solo Trust, by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$233.81, which is the amount necessary to redeem Tax Sale Certificate #15-00016.

NOW THEREFORE BE IT RESOLVED, on this 16th day of February, 2016 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to Washington Borough in the amount of **\$233.81**.

The above Resolution was moved by _____, seconded by

_____, voted and carried this 16th day of February, 2016.

Roll Call: Ayes:

Nays:

Abstentions:

Kristine Blanchard, RMC
Borough Clerk

cc: Paula Drake, Accounts Payable Clerk
Block & Lot File

RESOLUTION #41-2016

A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on October 16, 2015 to JU Solo 401K Trust, 42 Huntington Rd, Basking Ridge, NJ 07920, in the amount of \$181.81 for taxes or other municipal liens assessed for the year 2014 in the name of Borough of Washington Foreclosure as supposed owner, and in said assessment and sale were described as 44 Taylor Street, Block 31 Lot 6, which sale was evidenced by Certificate #15-00016; and

WHEREAS, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 2-16-16 and before the right to redeem was cut off, as provided by law, Borough of Washington, claiming to have an interest in said lands, did redeem said lands claimed by JU Solo 401K Trust by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$233.81 which is the amount necessary to redeem Tax Sale Certificate #15-00016.

NOW THEREFORE BE IT RESOLVED, on this 16th day of February, 2016 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to JU Solo 401K Trust, 42 Huntington Rd, Basking Ridge, NJ 07920 in the **amount of \$333.81** (This amount consists of \$233.81 Certificate Amount redeemed + \$100.00 Premium).

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 31 Lot 6 from the tax office records.

The above Resolution was moved by _____, seconded by

_____, voted and carried this 16th day of February, 2016.

Roll Call: Ayes:

Nays:

Abstentions:

Kristine Blanchard, RMC
Borough Clerk

cc: Tax Collector
Paula Drake, Accounts Payable Clerk

RESOLUTION 42-2016

AUTHORIZING THE MAYOR AND THE BOROUGH CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, THAT CERTAIN MARKETING SERVICES AGREEMENT WITH UTILITY SERVICE PARTNERS PRIVATE LABEL, INC. ("USP") D/B/A SERVICE LINE WARRANTIES OF AMERICA ("SLWA") TO LICENSE THE USE OF BOROUGH OF WASHINGTON TRADEMARK IN CONJUNCTION WITH ADVERTISEMENT TO THE BOROUGH'S RESIDENTS OF WARRANTY PLANS FOR REPAIR OF WATER, SEWER, AND IN-HOME PLUMBING LINES ON RESIDENTIAL PROPERTY; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, residents of the Borough are responsible for the maintenance and repair of water, sewer and in-home plumbing service lines that are on their properties and not within the Borough's right-of-way, and;

WHEREAS, water, sewer and in-home plumbing lines, on private property, can vary widely in age and condition, resulting in substantial cost to residents when there is a malfunction on residential property, and;

WHEREAS, the National league of Cities has introduced USP, d/b/a SLWA, as a resource for warranties of residential property owners whose water and sewer lines require repair, and;

WHEREAS, the Governing Body of the Borough of Washington wishes to enter into an agreement with the National League of Cities Service Line Warranty Program, which offers homeowners the opportunity for repairing broken or leaking water, sewer, or in-home plumbing lines for a low monthly fee, for a period of three (3) years, renewing on an annual basis thereafter,

NOW, THEREFORE, BE IT RESOLVED BY BOROUGH OF WASHINGTON AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The forgoing *Whereas* paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORITY: The Mayor and Borough Clerk are hereby authorized and directed to execute and attest, respectively, that certain Marketing Services Agreement with Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America to license the use of the Borough of Washington's trademark in conjunction with advertisement to the Borough's residents of warranty plans for repair of water, sewer, and in-home plumbing lines on residential property.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

ADOPTED BY THE BOROUGH OF WASHINGTON AT ITS REGULAR MEETING HELD ON THIS 16TH DAY OF FEBRUARY, 2016.

Mayor, _____

ATTEST:

Borough Clerk, _____

**MARKETING LICENSE AGREEMENT BETWEEN THE BOROUGH OF
WASHINGTON, NEW JERSEY, AND UTILITY SERVICE PARTNERS PRIVATE
LABEL, INC. D/B/A SERVICE LINE WARRANTIES OF AMERICA**

This MARKETING LICENSE AGREEMENT ("Agreement") entered into as of [_____, 20__] ("Effective Date"), by and between the Borough of Washington, New Jersey ("City"), and Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America ("SLWA"), herein collectively referred to singularly as "Party" and collectively as the "Parties".

RECITALS:

WHEREAS, sewer and water line laterals between the mainlines and the connection on residential private property are owned by individual residential property owners ("Residential Property Owner"); and

WHEREAS, City desires to offer Residential Property Owners the opportunity, but not the obligation, to purchase a service line warranty and other similar products ("Warranty"); and

WHEREAS, SLWA is the administrator of the National League of Cities Service Line Warranty Program and has agreed to provide the Warranty to Residential Property Owners subject to the terms and conditions contained herein; and

NOW, THEREFORE, in consideration of the foregoing recitals, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and with the intent to be legally bound hereby, the Parties agree as follows:

AGREEMENT

1. **Purpose.** City hereby grants to SLWA the right to offer the Warranty to Residential Property Owners subject to the terms and conditions herein.
2. **Grant of License.** City hereby grants to SLWA a non-exclusive license ("License") to use City's name and logo on letterhead, bills and marketing materials to be sent to Residential Property Owners from time to time, and to be used in advertising, all at SLWA's sole cost and expense and subject to City's prior review and approval, which will not be unreasonably conditioned, delayed, or withheld. City agrees that it will not extend a similar license to any competitor of SLWA during the term of this Agreement.
3. **Term.** The term of this Agreement ("Term") shall be for three (3) years from the Effective Date. The Agreement will automatically renew for additional one (1) year terms ("Renewal Term") unless one of the Parties gives the other written notice at least ninety (90) days prior to end of the Term or of a Renewal Term that the Party does not intend to renew this Agreement. In the event that SLWA is in material breach of this Agreement, the City may terminate this Agreement thirty (30) days after giving written notice to SLWA of such breach, if

said breach is not cured during said thirty (30) day period. SLWA will be permitted to complete any marketing initiative initiated or planned prior to termination of this Agreement after which time, neither Party will have any further obligations to the other and this Agreement will terminate. During the Term, SLWA shall conduct seasonal campaigns each year in accordance with the schedules set forth in Exhibit A. The pricing for each such campaign shall be in accordance with Exhibit A attached hereto.

4. **Consideration.** As consideration for such license, SLWA will pay to City a License Fee of Fifty-Cents (\$.50) for each month a Warranty shall be in force (and for which payment is received by SLWA) for a Residential Property Owner ("License Fee") during the term of this Agreement. The first payment shall be due by January 30th of the year following the conclusion of first year of the Term. Succeeding License Fee payments shall be made on an annual basis throughout the Term and any Renewal Term, due and payable on January 30th of the succeeding year. Each License Fee payment herein shall be paid within thirty (30) days after it becomes due. SLWA shall include with each License Fee payment to City a statement signed by an SLWA corporate officer certifying the calculation of the License Fee. City will have the right, at its sole expense, to conduct an audit, upon reasonable notice and during normal business hours, of SLWA's books and records pertaining to any fees due under this Agreement while this Agreement is in effect and for one (1) year after any termination of this Agreement.

5. **Indemnification.** SLWA hereby agrees to protect, indemnify, and hold the City, its elected officials, officers, employees and agents (collectively or individually, "Indemnatee") harmless from and against any and all claims, damages, losses, expenses, suits, actions, decrees, judgments, awards, attorneys' fees and court costs (individually or collectively, "Claim"), which an Indemnatee may suffer or which may be sought against or are recovered or obtainable from an Indemnatee, as a result of, or by reason of, or arising out of or in consequence of any act or omission, negligent or otherwise, of the SLWA or its officers, employees, contractors, subcontractors, agents or anyone who is directly or indirectly employed by, or is acting in concert with, the SLWA or its officers, its employees, contractors, subcontractors, or agents in the performance of this Agreement; provided that the applicable Indemnatee notifies SLWA of any such Claim within a time that does not prejudice the ability of SLWA to defend against such Claim. Any Indemnatee hereunder may participate in its, his, or her own defense, but will be responsible for all costs incurred, including reasonable attorneys' fees, in connection with such participation in such defense.

6. **Notice.** Any notice required to be given hereunder shall be deemed to have been given when notice is (i) received by the Party to whom it is directed by personal service, (ii) telephonically faxed to the telephone number below provided confirmation of transmission is received thereof, or (iii) deposited as registered or certified mail, return receipt requested, with the United States Postal Service, addressed as follows:

To: City:
ATTN: Mayor Scott McDonald
Borough of Washington

100 Belvidere Ave
Washington, NJ 07882-1426
Phone: (908) 689-3600

To: SLWA:
ATTN: Vice President, Business Development
Utility Service Partners Private Label, Inc.
11 Grandview Circle, Suite 100
Canonsburg, PA 15317
Phone: (724) 749-1003

7. **Modifications or Amendments/Entire Agreement.** Any and all of the representations and obligations of the Parties are contained herein, and no modification, waiver or amendment of this Agreement or of any of its conditions or provisions shall be binding upon a party unless in writing signed by that Party.

8. **Assignment.** This Agreement and the License granted herein may not be assigned by SLWA without the prior written consent of the City, such consent not to be unreasonably withheld.

9. **Counterparts/Electronic Delivery.** This Agreement may be executed in counterparts, all such counterparts will constitute the same contract and the signature of any Party to any counterpart will be deemed a signature to, and may be appended to, any other counterpart. Executed copies hereof may be delivered by facsimile or e-mail and upon receipt will be deemed originals and binding upon the Parties hereto, regardless of whether originals are delivered thereafter.

10. **Choice of Law/Attorney Fees.** The governing law shall be the laws of the State of New Jersey. In the event that at any time during the Term or any Renewal Term either Party institutes any action or proceeding against the other relating to the provisions of this Agreement or any default hereunder, then the unsuccessful Party shall be responsible for the reasonable expenses of such action including reasonable attorney's fees, incurred therein by the successful Party.

11. **Incorporation of Recitals and Exhibits.** The above Recitals and Exhibit A attached hereto are incorporated by this reference and expressly made part of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the day and year first written above.

**MARKETING LICENSE AGREEMENT BETWEEN THE BOROUGH
OF WASHINGTON AND UTILITY SERVICE PARTNERS PRIVATE LABEL, INC.
D/B/A SERVICE LINE WARRANTIES OF AMERICA**

BOROUGH OF WASHINGTON

By: _____

UTILITY SERVICE PARTNERS PRIVATE LABEL, INC.

By: _____

Brad H. Carmichael, Vice President

By: _____

Exhibit A
NLC Service Line Warranty Program
Borough of Washington, NJ
Term Sheet
February 3, 2016
(Term Sheet valid for 90 days)

- I. Term of agreement
 - a. Initial term
 - i. Three years guaranteed (total of 9 campaigns)
- II. Annual royalty – \$0.50 per month per paid warranty contract
 - a. City logo on letterhead, advertising, billing, and marketing materials
 - b. Signature by City official
- III. Products offered
 - a. External sewer line warranty
 - b. External water line warranty
 - c. In-home plumbing warranty
- IV. Scope of Coverage
 - a. External sewer line warranty
 - i. Scope is from the city main tap until line daylights inside home...of which includes the service line under the concrete floor. [Note: **If homeowner responsibility is different than this language, please advise.**]
 - b. External water line warranty
 - i. Scope is from the meter and/or curb box until it daylights inside home...of which includes the service line under the concrete floor. [Note: **If homeowner responsibility is different than this language, please advise.**]
 - ii. Extended coverage: Scope includes thawing of frozen external water line.
 - c. In-home plumbing warranty
 - i. Scope covers residential in-home water supply lines and in-home sewer lines and all drain lines connected to the main sewer stack that are broken or leaking inside the home after the point of entry. Coverage includes broken or leaking water, sewer, or drain lines that may be embedded under the slab or basement floor. Coverage also includes repair of clogged toilets.
- V. Marketing Campaigns – three seasonal campaigns per year (Spring, Fall and Winter)
 - a. 2016 Spring - Sewer
 - b. 2016 Fall - Water
 - c. 2016 Winter - In-home plumbing
 - d. 2017 Spring - Sewer
 - e. 2017 Fall - Water
 - f. 2017 Winter - In-home plumbing
 - g. 2018 Spring - Sewer
 - h. 2018 Fall - Water
 - i. 2018 Winter - In-home plumbing

VI. Campaign Pricing

a. Sewer

- i. Year 1 - \$7.75 per month; \$88.00 annually
- ii. Year 2 - \$7.75 per month; \$88.00 annually (subject to annual review)
- iii. Year 3 - \$7.75 per month; \$88.00 annually (subject to annual review)

b. Water

- i. Year 1 - \$5.75 per month; \$64.00 annually
- ii. Year 2 - \$5.75 per month; \$64.00 annually (subject to annual review)
- iii. Year 3 - \$5.75 per month; \$64.00 annually (subject to annual review)

c. In-home plumbing

- i. Year 1 - \$6.99 per month; \$78.99 annually
- ii. Year 2 - \$6.99 per month; \$78.99 annually (subject to annual review)
- iii. Year 3 - \$6.99 per month; \$78.99 annually (subject to annual review)