

**MINUTES OF THE REORGANIZATIONAL MEETING HELD
JANUARY 6, 2015**

The Re-organizational Meeting of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:00 P.M.

STATEMENT OF ADEQUATE NOTICE:

Mayor McDonald read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law’ P.L. 1975, Chapter 231 have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board stating the time, place and purpose of the meeting as required by law.

FLAG SALUTE:

Flag Salute was led by Mayor McDonald.

ROLL CALL:

Roll Call: Higgins, Klimko, Conry, Noone, Heinrich, McDonald, Thompson

Also Present: Kristine Blanchard, RMC Borough Manager/Clerk

Mayor McDonald noted that all new Council Members were sworn in this past Sunday.

MAYOR’S YEAR END MESSAGE:

Mayor McDonald read the following into the record.

Mayors Year End Message 2014

2014 was a very frustrating year for Washington Borough. Many great plans did not come to fruition for various reasons. We need to do better this year!

Leaving our council in 2014 were Deputy Mayor Jeanine Gleba, Councilmen Paul Jones and Robert Torres. I’m sure we all appreciate their efforts on behalf of the community. They leave some big shoes to fill.

We welcome three new members to the governing body and one returning member, David Higgins. Our new members are Robin Klimko, Michael Heinrich and Josephine Noone. I expect our new members to bring unique experience and new energy to this group.

One of our failures this year was not getting the sewer problems repaired in the area of South Prospect Street. We truly believed this would be the year we solved this ongoing issue. We were wrong.

Another failure was the inability to get North Lincoln Avenue paved. We were approved for a grant from NJDOT to pave this road. It didn't get done.

The reasons these projects didn't get done are immaterial. We must do better! I have met with our manager and discussed some possible solutions to make us more successful. We will meet again soon and continue to find ways to improve.

There are positive things that have happened. Our Business Improvement District completed a wonderful pocket park downtown. The dedicated efforts of our Recreation Commission have, among other things, produced a pool that made a nice profit. The EPA has also begun a clean up of a superfund site on Park Ave. These are all things that add to the value of our community.

This should be the last year of austerity budgeting. Our debt at the end of 2014 is less than \$3.1 million dollars. The sewer debt is at \$8 million dollars. At the end of 2015, our projected debt will be less than \$2.5 million dollars, and sewer debt will be about \$7.2 million dollars.

This year, we must turn last year's failures into successes. I will be more proactive in ensuring that North Lincoln Avenue gets finished, and that the South Prospect Street sewer project gets completed this year.

This year we will push harder to get the buildings in our downtown fixed up. We will use our new ordinances to ensure abandoned properties don't fall into a state of disrepair. We will look towards technology to lower our costs and discover new efficiencies.

This year will be a great year!

MANAGERIAL APPOINTMENTS:

Municipal Treasurer – CFO Natasha Turchan

Manager Blanchard appointed Natasha Turchan as Municipal Treasurer.

Ayes: 7, Nays: 0
Motion Carried

AUDIENCE:

Mayor McDonald opened up the audience portion for remarks, petitions, statements, and testimony from guests.

Ms. Shirley Coleman – North Lincoln Avenue

Ms. Coleman stated that North Lincoln Avenue is a disaster with pothole after pothole. Ms. Coleman is afraid someone is going to fall and hurt themselves and she would appreciate if repairs could be made while they wait for the road to be paved. Ms Coleman added that her neighbor parks a large truck on the road which shouldn't be there. Manager Blanchard replied that she actually spoke to the neighbor today and came up with a possible solution.

Hearing no further comments from the audience a motion was made by Higgins, seconded by Conry to close the audience portion of the meeting.

Ayes: 7, Nays: 0
Motion Carried

RESOLUTIONS:

Resolution #1-2015 – Temporary Budget

Resolution #1-2015 was moved on a motion made by Higgins, seconded by Conry and adopted.

RESOLUTION #1-2015

A RESOLUTION PROVIDING FOR TEMPORARY CURRENT FUND APPROPRIATIONS

WHEREAS, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2014 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2014; and

WHEREAS, the total temporary appropriations in the 2014 budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$1,346,761.82; and

WHEREAS, 26.25% of the total appropriations in the 2013 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2013 Budget is the sum of \$1,659,032.81

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

TOTAL APPROPRIATIONS WITHIN 26.25% LIMITATION	\$1,346,761.82
TOTAL CAPITAL AND DEBT SERVICE	\$876,858.50
TOTAL ALL TEMPORARY APPROPRIATIONS:	\$2,223,620.32

Roll Call: Klimko, Thompson, Noone, Heinrich, Higgins, Conry,
McDonald
Ayes: 7, Nays: 0
Motion Carried

Resolution #2-2015 – Temporary Budget for Municipal Sewer Utility

RESOLUTION #2-2015

**A RESOLUTION PROVIDING FOR TEMPORARY SEWER
UTILITY APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2014 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2015; and

WHEREAS, the total temporary appropriations in the 2015 sewer utility budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$317,000.00; and

WHEREAS, 26.25% of the total appropriations in the 2014 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2014 Budget is the sum of \$332,794.41

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

TOTAL APPROPRIATIONS WITHIN 26.25% LIMITATION	\$317,000.00
TOTAL CAPITAL AND DEBT SERVICE	\$957,510.00
TOTAL ALL TEMPORARY APPROPRIATIONS:	\$1,274,510.00

Resolution #2-2015 was moved on a motion made by Conry, seconded by Higgins and adopted.

Roll Call: Klimko, Noone, Heinrich, Higgins, Conry, Thompson,
McDonald
Ayes: 7, Nays: 0
Motion Carried

Resolution #3-2015 - Establishing a Cash Management Plan and Naming Official Depositories

RESOLUTION #3-2015

**RESOLUTION ESTABLISHING A CASH
MANAGEMENT PLAN AND NAMING OFFICIAL
CASH DEPOSITORIES**

WHEREAS, NJSA 40A: 5-14 mandates that a Governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state; and

WHEREAS, NJSA 40A: 5-15.1 amended by Chapter 148, P.L. 1997 established new requirements for the investment of public funds and adoption of a cash management plan for counties, municipalities and authorities; and

WHEREAS, the Borough Council of the Borough of Washington, County of Warren wish to comply with the above statutes;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Washington, County of Warren adopts the following cash management plan, including the official depositories for the Borough of Washington, County of Warren for the period January 1, 2015 through December 31, 2015.

**CASH MANAGEMENT PLAN OF THE
BOROUGH OF WASHINGTON,**

COUNTY OF WARREN

I. STATEMENT OF PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A: 5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Borough of Washington, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

- A. The plan is intended to cover all deposits and/or all investments of the funds of the Borough of Washington including but not limited to:

- Current Fund
- Payroll Trust Fund
- Agency Account
- Sewer Utility Revenue Account
- Developers’ Escrow Trust Funds
- Open Space Accounts
- General Capital Account
- Sewer Capital Account
- Regular Trust Accounts

III. DESIGNATION OF OFFICIALS AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer (the “Designated Official”) is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough of Washington are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged

in writing by such parties and a copy of such acknowledgement kept on file with such officials.

The Chief Financial Officer is further authorized to make interfund transfers between the Borough Funds as may be necessary from time to time. The Chief Financial Officer is authorized to make such transfers and/or any and all payments by wire transfer as necessary.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

TD Bank
Sovereign Bank
Bank of America
PNC Bank
Wells Fargo
Investors Savings
The Depository Trust Company
Provident
Peapack Gladstone Bank
Money Market Investment Accounts and/or Certificates of Deposit
Unity Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Borough of Washington referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official (s) referred to in Section III above.

Bank of America
TD Bank
MBIA-Class Management Unit Trust

NJ ARM Program
NJ Cash Management Fund
PNC Bank
Valley National Bank
Millington Savings Bank
Provident
The Depository Trust Company
Investors Savings
Wells Fargo
Peapack Gladstone Bank
Unity Bank

VI. AUTHORIZED INVESTMENTS

Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of the school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L.1977, ch. 281 (C.52: 18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) The custody of collateral is transferred to a third party;
 - (c) The maturity of the agreement is not more than 30 days;

- (d) The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17: 19-41); and
- (e) A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “governmental money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund

An investment company or investment trust:

- (a) Which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 USC sec. 80a-1 et seq., and operated in accordance with 17 CFR sec. 270.2a-7.
- (b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) Which has:
 - (1) Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (2) Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool

An investment pool:

- (a) Which is managed in accordance with 17 C.F.R. sec 270.2a-7;
- (b) Which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) Which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;

- (d) Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52: 14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investment;
- (e) Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected at the time of interest rate adjustment, to have a market value that approximates their par value, or net asset value; and
- (f) Which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management fund, or through the use of a National or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C49: 3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in the U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Washington, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Washington to assure that there is no unauthorized use of the funds or the Permitted Investments that involve Securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Borough of Washington or by a third party custodian prior to or upon the release of the Borough of Washington’s funds.

To assure that all parties with whom the Borough of Washington deals either by way of Deposits or Permitted Investments are aware of the authority and the limits sets forth in the Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s)

REPORTING REQUIREMENTS

At the public meeting of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough of Washington a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Washington as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Washington.

VIII. TERM OF THE PLAN

This plan shall be effective January 1, 2015 through December 31, 2015. The Plan may be amended from time to time as necessary.

To the extent that any amendment is adopted by the Borough Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

RESOLUTION #4-2015

INTEREST RATES- TAXES

N.J.S.A. 54:4-67:39

WHEREAS, municipal charges; namely taxes are payable in quarterly installments on **February 1st, May 1st, August 1st and November 1st** in each year, and installments become delinquent if not paid on or before those dates.

BE IT THEREFORE RESOLVED, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00 upon all delinquent installments; and

BE IT ALSO RESOLVED, that Council does hereby authorize a penalty to be charged to a taxpayer with a delinquency in excess of \$ 10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6) percent of the amount of the delinquency.

BE IT FURTHER RESOLVED, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and ending on the ten (10th) day of the month in which taxes are due, shall bear interest at the applicable interest rate from the original due date.

BE IT FURTHER RESOLVED, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent municipal charges; namely taxes for the Calendar Year of 2014.

Resolution #5-2015 – Sewer Interest Rates

RESOLUTION #5-2015

SEWER INTEREST RATES

WHEREAS, municipal charges, namely sewer are payable in quarterly installments due on the 10th of the following month after billing, and the monthly installments becoming delinquent if not paid on or before those dates.

BE IT THEREFORE RESOLVED, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) per annum on any amount in excess of \$1,500.00 upon all delinquent installments; and

BE IT ALSO RESOLVED, that Council does hereby authorize a penalty to be charged to a

taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6%) percent of the amount of the delinquency.

BE IT FURTHER RESOLVED, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and ending on the forty-fifth (45th) day after billing, shall bear interest at the applicable interest rate from the original due date.

BE IT FURTHER RESOLVED, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent municipal charges, namely sewer for the Calendar Year of 2014.

Resolutions #3-2015, #4-2015 and #5-2015 were moved on a motion made by Higgins, seconded by Conry and adopted.

Roll Call: Klimko, Noone, Heinrich, McDonald, Higgins, Conry,
Thompson
Ayes: 7, Nays: 0
Motion Carried

Resolution #6-2015 – Deputy Borough Clerk – Ann Kilduff (as needed)

RESOLUTION #6-2015

DEPUTY BOROUGH CLERK

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Council of the Borough is directed and authorized to appoint the **Deputy Borough Clerk** for the Borough of Washington, New Jersey.

BE IT RESOLVED, that Ann Kilduff is hereby appointed on an as needed basis for 2015.

Resolution # 6-2015 was moved on a motion made by Conry, seconded by Thompson and adopted.

Ayes: 7 Nays: 0
Motion Carried.

Resolution #7-2015 Municipal Attorney

RESOLUTION #7-2015

**AUTHORIZING 2015 PROFESSIONAL SERVICES CONTRACT WITH
GEBHARDT & KIEFER FOR MUNICIPAL ATTORNEY SERVICES**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of \$42,000, excluding escrow-related services; and

WHEREAS, any additional work above and beyond the base for Municipal Attorney shall be charged in accordance with the hourly fee of \$155.00 only if authorized by the Borough Council of the Borough of Washington; and

WHEREAS, specifically regarding litigation, the hourly litigation fee will be \$155.00 per hour, not to exceed the 2015 budgeted amount unless authorized by the Borough Council of the Borough of Washington; and

WHEREAS, [Gebhardt & Kiefer](#) has completed and submitted a Business Entity Disclosure Certification which certifies that [Gebhardt & Kiefer](#) has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the [Gebhardt & Kiefer](#) from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

5-01-20-155-000-027

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with [Gebhardt & Kiefer](#) as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution.

Resolution #7-2015 was moved on a motion made by Higgins, seconded by Conry and adopted.

Roll Call: Klimko, Noone, Heinrich, McDonald, Higgins, Conry,
Thompson
Ayes: 7, Nays: 0
Motion Carried

Resolution #8-2015 – Municipal Public Defender

RESOLUTION #8-2015

**AUTHORIZING 2015 PROFESSIONAL SERVICES CONTRACT WITH
WINEGAR, WILHELM, GLYNN & ROEMERSMA FOR MUNICIPAL PUBLIC
DEFENDER SERVICES**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Public Defender as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, for budgetary purposes, the Borough of Washington would like to have this contract reflect a not to exceed amount of \$200 per case.

WHEREAS, Winegar, Wilhelm, Glynn & Roemersma has completed and submitted a Business Entity Disclosure Certification which certifies that Winegar, Wilhelm, Glynn & Roemersma has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Winegar, Wilhelm, Glynn & Roemersma from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

4-01-43-495-000-027

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Winegar, Wilhelm, Glynn & Roemersma as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Winegar, Wilhelm, Glynn & Roemersma.

Resolution #8-2015 was moved on a motion made by Noone, seconded by Conry and adopted.

Roll Call: Klimko, Noone, Heinrich, McDonald, Conry, Thompson
Ayes: 6, Nays: 0
Abstain: (1) Higgins
Motion Carried

Resolution #9-2015 – Municipal Auditor

RESOLUTION #9-2015

**RESOLUTION AUTHORIZING 2015 PROFESSIONAL SERVICES CONTRACT
WITH FERRAIOLI, WIELKOTZ, CERULLO & CUVA FOR MUNICIPAL
AUDITING SERVICES**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of \$26,500; and

WHEREAS, Ferraioli, Wielkotz, Cerullo & Cuva has completed and submitted a Business Entity Disclosure Certification which certifies that Ferraioli, Wielkotz, Cerullo & Cuva has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Ferraioli, Wielkotz, Cerullo & Cuva from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

5-01-20-135-000-028

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Ferraioli, Wielkotz, Cerullo & Cuva as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Ferraioli, Wielkotz, Cerullo & Cuva.

Resolution #9-2015 was moved on a motion made by Conry, seconded by Thompson and adopted.

Roll Call: Klimko, Noone, Heinrich, McDonald, Higgins, Conry,
Thompson
Ayes: 7, Nays: 0
Motion Carried

Resolution #10-2015 – Waste Water Engineer

RESOLUTION #10-2015

**AUTHORIZING 2015 PROFESSIONAL SERVICES CONTRACT WITH
FINELLI CONSULTING ENGINEERS FOR MUNICIPAL WASTE WATER
ENGINEERING SERVICES**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Waste Water Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2015 adopted budget, excluding escrow related services; and

WHEREAS, any additional work above and beyond the base of Wastewater Engineering Services will be charged in accordance with the hourly fee of \$120.00 only if authorized by the Borough Council of the Borough of Washington; and

WHEREAS, Finelli Consulting Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that Finelli Consulting Engineers has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Finelli Consulting Engineers from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

5-05-55-502-000-028

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Finelli Consulting Engineers as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Finelli Consulting Engineers.

Resolution #10-2015 was moved on a motion made by Conry, seconded by Higgins and adopted.

Roll Call: Klimko, Noone, Heinrich, McDonald, Higgins, Conry,
Thompson
Ayes: 7, Nays: 0
Motion Carried

Resolution #11-2015 – Municipal Engineer

RESOLUTION #11-2015

**AUTHORIZING 2015 PROFESSIONAL SERVICES CONTRACT WITH
FINELLI CONSULTING ENGINEERS FOR MUNICIPAL ENGINEERING
SERVICES**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, for budgetary purposes , the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2015 adopted budget, excluding escrow related services; and

WHEREAS, any additional work above and beyond the base of the Municipal Engineering Services will be charged in accordance with the hourly fee of \$110.00 only if authorized by the Borough Council of the Borough of Washington; and

WHEREAS, Finelli Consulting Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that Finelli Consulting Engineers has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Finelli Consulting Engineers from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

5-01-20-165-000-028

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Finelli Consulting Engineers as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Finelli Consulting Engineers.

Resolution #11-2015 was moved on a motion made by Conry, seconded by Thompson and adopted.

Roll Call: Klimko, Noone, Heinrich, McDonald, Higgins, Conry,
Thompson
Ayes: 7, Nays: 0
Motion Carried

Resolution #12-2015 – Establishing Meetings for the Year of 2015

RESOLUTION #12-2015

OPEN PUBLIC MEETINGS ACT

WHEREAS, pursuant to the Open Public Meetings Act, P.L. 1975, C.231, the Borough of Washington is required to file and post certain notices of public meetings of the Common Council of the Borough of Washington; and

WHEREAS, among the obligations imposed upon the Borough of Washington is the obligation to file the said notices with the newspaper of general circulation circulating in the Borough of Washington; and

WHEREAS, a schedule of regular meetings must be prepared, posted and filed within (7) seven days of the date of the annual reorganization meeting of the Common Council.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, County of Warren, State of New Jersey, that the **Star Gazette**, a newspaper published in Warren County, and circulating in the Borough of Washington and the **Express Times**, a newspaper published in the Town of Easton, be designated as the newspapers to which all notices of regular and special meetings of the Common

Council shall be transmitted, pursuant to the provisions of the Open Public Meetings Act, P.L. 1975 C. 231.

BE IT FURTHER RESOLVED, by the Authority aforesaid that a copy of the attached **Schedule of Regular Meetings** be furnished to any member of the public requesting same, upon the payment by such person of the sum of \$1.00 to the Borough of Washington, said charge to cover the cost of duplicating the same and the administrative expense of compliance with the request, all as required by the Open Public Meeting Act.

SCHEDULE OF 2015 REGULAR MEETINGS

BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY

REGULAR MEETING:

January 6, 2015	July 7, 2015
January 20, 2015	July 21, 2015
February 3, 2015	August 4, 2015
February 17, 2015	August 18, 2015
March 3, 2015	September 1, 2015
March 17, 2015	September 15, 2015
April 7, 2015	October 6, 2015
April 21, 2015	October 20, 2015
May 5, 2015	November 4, 2015 **
May 19, 2015	November 16, 2015*
June 3, 2015 **	December 1, 2015
June 16, 2015	December 15, 2015

Official Action May be Taken

** Wednesday Meeting

* Monday Meeting

ORGANIZATIONAL MEETING: January 5, 2016

Any business that requires Council consideration and action at a particular meeting must be in the Borough Manager's or Borough Clerk's office no later than the close of business on Thursday preceding the meeting date.

Resolution #12-2015 was moved on a motion made by Conry, seconded by Noone and adopted.

Ayes: 7, Nays: 0
Motion Carried

Resolution #13-2015– Planning Board – Class III Member (Council Member)

RESOLUTION #13-2015

PLANNING BOARD – Council Member

CLASS III MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor is directed and authorized to appoint certain members of the Planning Board.

BE IT RESOLVED, that a Council Representative, **Class III Member** hereby is appointed to serve.

Ethel Conry

Term to expire on **January 1, 2016.**

Resolution #13-2015 was moved on a motion made by Higgins, seconded by Noone and adopted.

Ayes: 6, Nays: 0
Abstain: (1) Conry
Motion Carried

Resolution #14-2015 –Business Improvement District –Council Board Member

RESOLUTION #14-2015

BUSINESS IMPROVEMENT DISTRICT
BOARD MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor of the Borough is to appoint a Council member to the Business Improvement District Board with the consent of the Borough Council; and

WHEREAS, the Mayor has designated the following person his appointee;

WHEREAS, The Council does approve of this appointment.

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed to the BID BOARD for a term ending **1/01/2016**

Josephine Noone

Resolution #14-2015 was moved on a motion made by Conry, seconded by Thompson and adopted.

Ayes: 6, Nays: 0
Abstain: (1) Noone
Motion Carried

Resolution #15-2015 -Designating the Borough Manager as the Statewide Insurance Fund Commissioner for the Year 2014 and the CFO as Alternate Insurance Fund Commissioner

RESOLUTION #15-2015

A RESOLUTION DESIGNATING BOROUGH MANAGER AS THE
STATEWIDE INSURANCE FUND COMMISSIONER AND CFO AS
ALTERNATE COMMISSIONER FOR THE YEAR 2015

WHEREAS, pursuant to the Bylaws of the Statewide Insurance Fund, each local unit member is required to appoint a Commissioner to represent them in the Fund; and

WHEREAS, the Fund Administrator is required annually to submit the full name and title of each appointed Fund Commissioner to the State of New Jersey, Department of Insurance; and

WHEREAS, the Borough Manager is the Chief Executive Officer of the Borough of Washington and authorized to represent the Borough's interest in matters of intergovernmental affairs and to negotiate contracts on behalf of the municipality.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the Borough Manager is hereby appointed to represent the Borough as the Fund Commissioner to the Statewide Insurance Fund for the year 2015.

BE IT FURTHER RESOLVED, in the event of the Borough Manager's absence, the CFO is hereby appointed Alternate Commissioner to the Statewide Insurance Fund for the year 2015 and that notice of these appointments be forwarded to the Fund Administrator of the Statewide Insurance Fund.

Resolution #15-2015 was moved on a motion made by Higgins, seconded by Conry and adopted.

Ayes: 7, Nays: 0
Motion Carried.

Resolution #16-2015--Appointment of Tax Appeal Attorney

RESOLUTION #16-2015

**RESOLUTION AUTHORIZING 2015 PROFESSIONAL SERVICES CONTRACT
WITH RICHARD CONLEY FOR TAX APPEAL ATTORNEY SERVICES**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Tax Appeal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2015 adopted budget amount, excluding any escrow related services and;

WHEREAS, Richard M. Conley, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Richard M. Conley, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit Richard M. Conley, LLC from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Richard M. Conley, LLC.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Richard M. Conley, LLC as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Richard M. Conley, LLC.

Resolution #16-2015 was moved on a motion made by Noone, seconded by Conry and adopted.

Ayes: 7, Nays: 0
Motion Carried

Resolution #17-2015--Appointing Risk Manager Consultant for the Year 2015

RESOLUTION #17-2015

**RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT FOR THE
BOROUGH OF WASHINGTON COUNTY OF WARREN STATE OF NEW
JERSEY FOR THE YEAR 2015**

WHEREAS, the Borough of Washington (hereafter "LOCAL UNIT") has joined the Statewide Insurance Fund (hereinafter "FUND"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the FUND; and

WHEREAS, the FUND has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Washington in the County of Warren and State of New Jersey, as follows:

1. The Borough of Washington hereby appoints Wayne F. Dietz of D&H Alternative Risk Solutions as its local Risk Management Consultant for the year 2015.

Resolution #17-2015 was moved on a motion made by Conry, seconded by Heinrich and adopted.

Ayes: 7, Nays: 0
Motion Carried

Resolution #18-2015 – Appointment of Municipal Bond Attorney

RESOLUTION #18-2015

AUTHORIZING 2015 PROFESSIONAL SERVICES CONTRACT WITH GIBBONS, P.C. FOR MUNICIPAL BOND ATTORNEY SERVICES

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Bond Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, for the preparation of or review of Bond Ordinances the Borough has obtained a rate of \$275 for each single purpose ordinance and \$350 for each multi - purpose ordinance; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract not exceed the 2015 adopted budget amount; and

WHEREAS, Gibbons, P.C. has completed and submitted a Business Entity Disclosure Certification which certifies that Gibbons, P.C. has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Gibbons, P.C. from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Gibbons, P.C.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Gibbons, P.C. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Gibbons, P.C.

Resolution #18-2015 was moved on a motion made by Noone, seconded by Conry and adopted.

Roll Call: Klimko, Noone, Heinrich, McDonald, Higgins, Conry,
Thompson
Ayes: 7, Nays: 0
Motion Carried

Resolution #19-2015 – Establishing a Petty Cash Fund

RESOLUTION #19-2015

RESOLUTION AUTHORIZING THE BOROUGH OF WASHINGTON TO MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$ 300.00.

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Borough of Washington; and

WHEREAS, it is the desire of the Mayor and Council that said fund be continued under the direction of the Municipal Clerk;

NOW, THEREFORE, BE IT RESOLVED, on this 6th day of January, 2015, by the Mayor and Council of the Borough of Washington, Warren County, New Jersey, that the following Petty Cash Fund be established:

Municipal Clerk, Kristine Blanchard \$300.00

The Municipal Clerk, having custody of the Fund, must maintain said Fund in accordance with the laws and regulations governing its operation.

Resolution #19-2015 was moved on a motion made by Klimko, seconded by Thompson and adopted.

Roll Call: Klimko, Noone, Heinrich, McDonald, Higgins, Conry,
Thompson
Ayes: 7, Nays: 0
Motion Carried

Resolution #20-2015 – Appointment of Municipal Engineer for Washington Square/Ryan Homes/Jade Acquisition

RESOLUTION #20-2015

**AUTHORIZING 2015 PROFESSIONAL SERVICES CONTRACT WITH
SUBURBAN CONSULTING ENGINEERS FOR MUNICIPAL ENGINEERING
SERVICES FOR THE WASHINGTON SQUARE DEVELOPMENT**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Engineer specifically for the Washington Square Development as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the term of this contract is 1 year; and

WHEREAS, Suburban Consulting Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that Suburban Consulting Engineers has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Suburban Consulting Engineers from making any reportable contributions through the term of the contract, and

WHEREAS, the services for Municipal Engineering for the Washington Square Development are strictly paid for out of escrow funds deposited by Ryan Homes and Jade Acquisition, LLC; and

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington enter into a contract with Suburban Consulting Engineers as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Suburban Consulting Engineers.

Mayor McDonald noted that Finelli Consulting Engineers has a conflict of interest in this project and that is the reason for the alternate engineering firm.

Resolution #20-2015 was moved on a motion made by Conry, seconded by Noone and adopted.

Ayes: 7, Nays: 0
Motion Carried

Resolution #21-2015 – Appointment of Shade Tree Commissioner – Kathy Halpin

RESOLUTION # 21-2015

**RESOLUTION APPOINTING A MEMBER TO THE
SHADE TREE COMMISSION**

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, the Borough of Washington, Warren County, New Jersey under this plan is directed and authorized to appoint a **Shade Tree Commission** in accordance with N.J.S.A. 40:64-2 et. seq.

BE IT RESOLVED, that the following named person is hereby appointed by the Mayor to serve as a member of the Shade Tree Commission for a term to expire 12/31/2019.

Kathy Halpin

Resolution #21-2015 was moved on a motion made by Noone, seconded by Conry and adopted.

Ayes: 7, Nays: 0
Motion Carried

Resolution #22-2015 – Appointment to Board of Adjustment – Nathan Carroll

RESOLUTION #22-2015

BOARD OF ADJUSTMENT

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Borough Council is directed and authorized to appoint members of the Board of Adjustment.

WHEREAS, the Borough Council has designated the following person his appointee;

WHEREAS, the Council does approve of this appointment.

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed from Alternate #1 to Board of Adjustment member for a term ending **12/31/2018**.

Nathan Carroll

Resolution #22-2015 was moved on a motion made by Noone, seconded by Conry and adopted.

Ayes: 7, Nays: 0
Motion Carried

Resolution #23-2015 – Appointment to Board of Adjustment – Charles Post

RESOLUTION #23-2015

BOARD OF ADJUSTMENT

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Borough Council is directed and authorized to appoint members of the Board of Adjustment.

WHEREAS, the Borough Council has designated the following person his appointee;

WHEREAS, The Council does approve of this appointment.

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed from Alternate #1 to Board of Adjustment member for a term ending **12/31/2018**.

Charles Post

Resolution #23-2015 was moved on a motion made by Noone, seconded by Conry and adopted.

Ayes: 6, Nays: 0
Abstain: (1) Klimko
Motion Carried

Resolution #24-2015 – Appointment to Board of Adjustment – Chris Vitalos

RESOLUTION #24-2015

BOARD OF ADJUSTMENT

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Borough Council is directed and authorized to appoint members of the Board of Adjustment.

WHEREAS, the Borough Council has designated the following person his appointee;

WHEREAS, The Council does approve of this appointment.

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed from Alternate #1 to Board of Adjustment member for a term ending **12/31/2018**.

Chris Vitalos

Councilman Higgins commented that Mr. Vitalos was a candidate for Council and made a public statement that he was embarrassed to have friends and relatives of his come into Washington.

Resolution #24-2015 was moved on a motion made by Noone, seconded by Conry and adopted.

Ayes: 6, Nays: (1) Higgins
Motion Carried

Resolution #25-2015 – Appointment to Board of Adjustment – Andrew Turner

RESOLUTION #25-2015

BOARD OF ADJUSTMENT

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Borough Council is directed and authorized to appoint members of the Board of Adjustment.

WHEREAS, the Borough Council has designated the following person his appointee;

WHEREAS, The Council does approve of this appointment.

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed from Alternate #1 to Board of Adjustment member for a term ending **12/31/2018**.

Andrew Turner

Resolution #25-2015 was moved on a motion made by Noone, seconded by Conry and adopted.

Ayes: 7, Nays: 0
Motion Carried

Resolution #26-2015 – Planning Board Appointment – Gary Pohorely

RESOLUTION #26-2015

PLANNING BOARD – CITIZEN MEMBER
CLASS IV MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor is directed and authorized to appoint certain members of the **Planning Board**.

I do hereby appoint the following named person as a **Class IV Member** to the **Planning Board**, term to expire December 31, 2018.

Gary Pohorely

Resolution #26-2015 was moved on a motion made by Noone, seconded by Conry and adopted.

Ayes: 7, Nays: 0
Motion Carried

REAPPOINTMENTS FOR COUNCIL SUBCOMMITTEES

1. Nomination for Deputy Mayor

Councilman Thompson nominated Councilman Heinrich for Deputy Mayor, seconded by Klimko. Councilwoman Noone nominated Councilwoman Conry for Deputy Mayor, seconded by Mayor McDonald.

A motion to close the nominations was made by Higgins, seconded by Thompson. Nominations closed.

Roll Call for Councilman Heinrich as Deputy Mayor:

Klimko, Heinrich, Higgins, Thompson
Ayes: 4, Nays: (3) Noone, McDonald, Conry
Motion Carried

2. Appointment of Recreation Commission Liaison – Councilwoman Conry
3. Senior Services Committee – Councilman Heinrich (Chair), Councilwoman Conry, Councilwoman Klimko
4. Streets Committee – Councilman Higgins, Councilman Thompson, Councilwoman Klimko
5. Shared Services Committee – Councilman Higgins, Councilwoman Klimko, Mayor McDonald
6. Sewer Committee – Councilman Higgins, Councilman Heinrich, Councilman Thompson

COUNCIL REMARKS:

Councilman Heinrich stated that he would just like to get the issues in the area of South Prospect fixed.

Councilwoman Noone noted that she is honored to have been elected to Council and will work very hard to do a good job.

Councilman Higgins stated that the next Sewer Committee meeting will be on Monday January 19th at 9:00a.m. and he welcomed all the new Council members.

Councilwoman Klimko stated that she is also honored to be on Council and will do her best to serve the Borough proud.

Councilman Thompson welcomed the new Council members and hoped for a productive and safe year.

Mayor McDonald stated that he would like to see John Burd, DPW Supervisor appointed to the Streets Committee and he or his designee attend the meetings. Mayor McDonald also welcomed the new Council members and he looks forward to working with all of them. Mayor McDonald would like to make it work this year and get things done.

ADJOURNMENT:

A motion was made by Higgins, seconded by Thompson that the meeting be adjourned at 7:20pm.

Ayes: 7, Nays: 0
Motion carried.

Scott McDonald, Mayor

Kristine Blanchard, RMC
Borough Manager/Clerk

