

**BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY
WASHINGTON BOROUGH COUNCIL MINUTES – October 07, 2014**

The Regular Meeting of the Borough Council of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:00 P.M.

Mayor McDonald read the following statement into the record:

“The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

Will Turner, future Eagle Scout led everyone in the flag salute.

Roll Call: Jones, McDonald, Torres, Higgins, Gleba, Conry (Arrived at 7:05 pm)

Absent: Thompson

Also Present: Kristine Blanchard, Borough Manager/Municipal Clerk

PROCLAMATION:

Mental Illness Awareness Week

***PROCLAMATION
OF THE
BOROUGH OF WASHINGTON***

WHERE, mental illness is a term used for a group of disorders causing disturbances of thinking, feeling and relating; and

WHEREAS, mental illness can affect persons of any age, sex, race, religion, social and economic background; and

WHEREAS, during the course of any given year, 5.5 million Americans are disabled by severe mental illnesses; and

WHEAREAS, nearly two-thirds of all people with diagnosable mental disorders do not seek treatment because of stigma, ignorance, and lack of appropriate service and treatment options.

WHEREAS, according to a survey mental illness impacts 1-in 4 individuals.

NOW, THEREFORE, BE IT PROCLAIMED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, recognizes and proclaims the week of October 5, 2014 as “Mental Illness Awareness Week”.

NOW, THEREFORE, I, Scott McDonald, Mayor of the Borough of Washington do hereby proclaim the week of **October 5, 2014** as

Mental Illness Awareness Week

IN WITNESS WHERE OF, I have hereunto set my hand this 7th day of October in the year of our Lord, two thousand fourteen.

Eagle Scout Project – Will Turner

PROCLAMATION OF THE BOROUGH OF WASHINGTON

*EXPRESSING APPRECIATION AND CONGRATULATIONS TO
WILLIAM TURNER*

WHEREAS, William Tuner, of the Boy Scouts of America, is working towards attaining the designation of “Eagle Scout”, Scouting’s highest award; and

WHEREAS, William Turner has been an active scout demonstrating outstanding leadership and has contributed many community service hours during his years of scouting; and

WHEREAS, William’s Eagle Scout project involved the organization, planning

and the remodeling of the flag pole at the Washington Borough Park where it can now be utilized and enjoyed by all sports teams playing at the park; and

NOW, THEREFORE, BE IT PROCLAIMED by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, extends to William Turner their sincere congratulations for achieving this accomplishment which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER PROCLAIMED, that the Governing Body of the Borough of Washington wish William Turner much success in his future endeavors.

Presented on the 7th Day of October, 2014.

MINUTES:

Regular Meetings – August 05, 2014 & September 16, 2014

Motion made by Higgins, seconded by Jones to approve the Regular Meeting minutes of August 05, 2014.

Council Discussion:

Mayor McDonald noted one change in the August 05, 2014 minutes on the last page under Council Remarks. Mayor McDonald actually sent the email to Council on the topic of the County having interest in the Borough Library, not Manager Blanchard.

Ayes: 4 Nays: 0
Abstain: 2 (McDonald, Gleba)
Motion Carried

Motion made by Higgins, seconded by Jones to approve the Regular Meeting minutes of September 16, 2014.

Council Discussion:

Councilwoman Gleba asked if Attorney Parikh looked into the percentages paid over a five year period in regards to the PILOT Program discussed during the approval of the Redeveloper's Agreement with Jade Partners Washington, LLC in the September 16, 2014 minutes. Manager Blanchard replied that it was not included in her Manager's Report because Attorney Parikh was out of the office last week so she has not had a chance to provide that information.

Ayes: 5 Nays: 0

Abstain: 1 (Gleba)
Motion Carried

CORRESPONDENCE:

A motion was made by Higgins, seconded by Conry to receive and file the correspondence.

Ayes: 6, Nays: 0
Motion Carried

Warren County Health Department: Breast Cancer Awareness Initiative Ribbons

A motion was made by Gleba, seconded by Conry to grant permission to decorate Washington Avenue in front of the Warren County Public Health Nursing Agency located at 162 East Washington Avenue up to the Lincoln Avenue intersection.

Ayes: 6, Nays: 0
Motion Carried

AUDIENCE:

Mayor McDonald opened up the audience portion for remarks, petitions, statements, and testimony from guests.

Ms. Kathy Bryant – Mt. Pisgah Ame Church

Ms. Bryant asked Council for an update on the status of the paving of North Lincoln Avenue. Manager Blanchard replied that the plans were submitted to the Department of Transportation and the Borough are waiting for the D.O.T.'s approval. Manager Blanchard added that the Borough's engineer has met with the contractor at the site already and the D.P.W. is beginning to do some prep work so the project is ready to go as soon as the Borough receives the approval from the D.O.T. Manager Blanchard also added that the Borough can pave the road up until the asphalt plant closes which is weather dependent.

Mrs. Robin Klimko – 35 West Marble Street

Mrs. Klimko asked for an update on the South Prospect sewer project. Councilman Higgins replied that according to the Manager's report the project has an estimated start date of October 24, 2014 and an end date of November 26, 2014, which is also weather dependent.

Mr. Rich Silance – 125 Sunrise Terrace

Mr. Silance stated that he would like to have the trees at 9 Oakwood Terrace declared a public nuisance. Mr. Silance provided photographs to Council which show how the trees are in desperate need of maintenance and over grown. The trees drop pine needles that are four to six inches in length which fall onto neighbor's lawns, gutters, roadways, sidewalks, and the sewers. Mr. Silance spoke to Code Enforcement Bescherer today who stated that he would have the D.P.W. clean the street and the sidewalk. Mr. Silance is looking for help from Council to have the resident at 9 Oakwood Terrace clean up the pine needles and trim the trees. Mr. Silance added that he will take legal action on his own if he has to in order to get the problem resolved. Manager Blanchard replied that this is a neighbor dispute since it is on private property. Councilwoman Gleba added that all the Borough can do is help by cleaning it up when the needles are in the roadway which is public property. Mr. Silance added that it is a waste of time to have the D.P.W. come and clean up the mess in the road from the pine needles when all the resident has to do is maintain their trees. Mayor McDonald added that if he or Council sees anything they can do to help and either way they will be in touch. Councilwoman Gleba suggested having Attorney Parikh look into the Borough's nuisance ordinance to see if this situation falls under anything within the ordinance. Manager Blanchard added that Code Enforcement has already addressed the issue by making the homeowner trim the trees this past spring.

Mr. Rob Shaul – 22 School Street

Mr. Shaul asked if Council was aware of a water main break that occurred earlier today on School Street. Mr. Shaul added that a crew came to his home this morning and dug up his yard trying to get to the water main. Councilman Jones replied that it must have been New Jersey American Water Company and Mr. Shaul should contact them for more information.

Ms. Terelisa Bauknight – Mt. Pisgah Ame Church

Ms. Bauknight expressed concern over the closing of the YB Normal Consignment Shop and some of the other businesses in town. Councilwoman Gleba and Mayor McDonald commented that the owner of YB Normal along with other businesses such as Russo's Restaurant and the Donut Factory have closed due to medical issues. Councilwoman Gleba added that ReMax is moving back into the Borough and will be holding a grand opening soon and the location of Pandora's Box has already been rented as a toy/game and hobby shop so there are new businesses coming in. Councilwoman Gleba also added that the owner of the Washington Theatre is considering demolishing the building and Lost Ladies Café is not closing, just moving.

Ms. Bauknight added that the entire block of North Lincoln Avenue is concerned about 149 North Lincoln Avenue. Manager Blanchard replied that the house is actually owned by someone, not a bank. It is a condemned property and the Borough does have a

municipal lien on it. Manager Blanchard added that on tonight's agenda is a plan to work on properties such as this one. Ms. Bauknight also stated that on the corner of Ramapo Way and Lenape Trail there is a home that has extremely high weeds as well as the property across from 95 Lenape Trail. Ms. Bauknight added that the resident at either 86 or 83 Lenape that continues to leave a trash can out to save her parking space. Lastly, Ms. Bauknight stated that this Sunday, October 12th marks the 140th anniversary of Mt. Pisgah Ame Church. The Church's intention is to hold a march on Sunday morning to walk from the original site which is the corner of Church Street and Belvidere Avenue to the existing location on North Lincoln Avenue. Manager Blanchard replied that if it was an actual parade, the police, fire department and rescue squad would have to be notified. Manager Blanchard suggested keeping the march to the sidewalks.

Ms. Josephine Noone – 14 Prosper Way

Ms. Noone just wanted to make sure that 78 McKinley is on the list of abandoned properties. The condition of the property is getting worse and worse and the property sits back from the road so she just wanted to make sure the Borough is aware of it.

Hearing no further comments from the audience a motion was made by Conry , seconded by Torres, to close the audience portion of the meeting.

Ayes: 6, Nays: 0
Motion Carried

REPORTS:

A motion was made by Higgins, seconded by Jones to receive and file the following reports:

1. Municipal Court Report – August 2014
2. Expenditure vs. Appropriation – August 2014
3. Tax Collector's Report – August 2014
4. Code Enforcement Report – September 2014
5. Emergency Management Report – September 2014

Ayes: 6, Nays: 0
Motion Carried

NEW BUSINESS:

Resolution #127-2014 Redemption of Tax Sale Certificate

RESOLUTION #127-2014

A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on December 15, 2011 to Zhaou Yu, 42 Huntington Rd, Basking Ridge, NJ 07920, in the amount of \$812.76 for taxes or other municipal liens assessed for the year 2010 in the name of Arendasky, Charles G. Estate of as supposed owner, and in said assessment and sale were described as 90-90.5 East Church St., Block 27.02 Lot 11 which sale was evidenced by Certificate #11-00008; and

WHEREAS, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 9-10-14 and before the right to redeem was cut off, as provided by law, JP Morgan Chase Bank, claiming to have an interest in said lands, did redeem said lands claimed by Zhaou Yu by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$8,608.29, which is the amount necessary to redeem Tax Sale Certificate #11-00008.

NOW THEREFORE BE IT RESOLVED, on this 7th day of October, 2014 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to Zhaou Yu, 42 Hunting Rd, Basking Ridge, NJ 08865 in the **amount of \$8,608.29.**

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 27.02 Lot 11 from the tax office records.

Resolution #128-2014 Redemption of Tax Sale Certificate

RESOLUTION #128-2014

A RESOLUTION TO REFUND OVERPAYMENT ON 2014 REAL ESTATE TAXES

WHEREAS, according to the Tax Collector's records, there is an overpayment of \$1,751.72 on 2014 1st Quarter Regular Taxes paid on property located at 88 Grand Avenue,

also known as Block 16.01 Lot 17, and in the name of Butterwick, Raymond & Jennifer; and

WHEREAS, New Jersey Housing & Mortgage purchased the property in 2013 and had been granted Tax Exempt Status in January 2014 and Corelogic Tax Service continued to pay 2014 1st Quarter Regular Taxes on behalf of the Raymond & Jennifer Butterwick; and

WHEREAS, the Tax Collector has been resolving the matter of tax overpayments and has received a written request from Corelogic that the overpayment be refunded to them.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, to hereby authorize the Tax Collector and Treasurer to refund the amount of \$1,751.72 payable to:

CoreLogic Real Estate Tax Service
Attn: Tax Refunds
1 CoreLogic Way
Mail Code: DFW 1-3
West Lake, TX 76262

Resolution #129-2014 Redemption of Tax Sale Certificate

RESOLUTION #129-2014

A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS, THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on December 5, 2013 to Tower Fund Services as Custodian for Ebury Fund, LLC , PO Box 37695, Baltimore, MD 21297-3695 in the amount of \$1,396.85 for taxes or other municipal liens assessed for the year 2012 in the name of Malloy, Brian as supposed owner, and in said assessment and sale were described as 50-52 West Stewart St. Block 14 Lot 13, which sale was evidenced by Certificate #13-00013; and

WHEREAS, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 9-29-14 and before the right to redeem was cut off, as provided by law, EastWest Bank on behalf of Lereta Tax Service claiming to have an interest in said lands, did redeem said lands claimed by Tower Fund Services as Custodian for Ebury Fund, LLC by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$5,003.64, which is the amount necessary to redeem Tax Sale Certificate #13-00013.

NOW THEREFORE BE IT RESOLVED, on this 7th day of October, 2014 by the

Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to Tower Fund Services as Custodian for Ebury Fund, LLC, PO Box 37695, Baltimore, MD 21297-3695 in the amount of **\$6,903.64** (This amount consists of \$5,003.64 Certificate Amount redeemed + \$1,900.00 Premium).

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 14 Lot 13 from the tax office records.

Resolutions #127-2014, #128-2014, and #129-2014 were moved on a motion made by Higgins, seconded by Conry and approved.

Roll Call: Torres, Jones, Conry, McDonald, Higgins, Gleba
Ayes: 6, Nays: 0
Motion Carried

Resolution #130-2014 Appointment of OEM – Kurt Klausfelder

RESOLUTION # 130-2014

**A RESOLUTION APPOINTING A MUNICIPAL
EMERGENCY MANAGEMENT COORDINATOR**

WHEREAS, the New Jersey law provides that each municipality shall have an Emergency Management Coordinator as prescribed by App. A; 9-40.1 ; and

WHEREAS, Kurt Klausfelder has obtained the requisite training and qualifications to hold the position of Emergency Management Coordinator for the Borough of Washington, and

WHEREAS, the services provided by Kurt Klausfelder are professional services that are vital to the health, safety and welfare of the community;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor, and acknowledged by the Council of the Borough of Washington, in the County of Warren, State of New Jersey as follows:

1. That the Mayor hereby appoints Kurt Klausfelder as Emergency Management Coordinator for the Borough of Washington for the term of October 4, 2014 ending October 4, 2017.

Resolution #130-2014 was moved on a motion made by Gleba, seconded by Conry and approved.

Ayes: 6, Nays: 0
Motion Carried

Resolution #131-2014 Establish Signature Requirements

RESOLUTION # 131 -2014

**OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF WASHINGTON, WARREN
COUNTY, NJ TO ESTABLISH SIGNATURE
REQUIREMENTS**

BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the following Borough officials shall have signature rights on all borough checks:

Mayor
Municipal Clerk
Chief Financial Officer

Resolution #131-2014 was moved on a motion made by Torres, seconded by Higgins, and approved.

Roll Call: Torres, Jones, Conry, McDonald, Higgins, Gleba
Ayes: 6, Nays: 0
Motion Carried

Approval of Treatment Works Permit Application

A motion was made by Jones, seconded by Conry for approval of the Treatment Works Permit Application relating to the groundwater contamination near Park Hill Apartments.

Council Discussion:

Councilwoman Gleba who is getting the permit and are there any fees involved. Mayor McDonald replied that the Department of Environmental Protection is taking out the permit and there are no fees. Mayor McDonald added that it's better to do it this way rather than let the groundwater contamination remain there.

Roll Call: Torres, Jones, Conry, McDonald, Higgins, Gleba
Ayes: 6, Nays: 0
Motion Carried

Resolution #132-2014 Professional Services Agreement – Bankruptcy Attorney

RESOLUTION #132-2014

**AUTHORIZING 2014 PROFESSIONAL SERVICES CONTRACT WITH KEITH
BONCHI OF GOLDENBERG, MACKLER, SAYEGH, MINTZ, PFEFFER,
BONCHI, AND GILL**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Bankruptcy Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of \$18,700, and

WHEREAS, Keith Bonchi, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Keith Bonchi, Esq. has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Keith Bonchi, Esq. from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

4-01-20-155-000-027

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Keith Bonchi, Esq. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Keith Bonchi, Esq.

Resolution #132-2014 was moved on a motion made by Higgins, seconded by Conry and approved.

Council Discussion:

Councilwoman Gleba asked why this professional services contract does not need to follow the Request For Professional's process and what are their rates and fees. Manager Blanchard replied that this falls under the Pay to Play so there's no reason to go out for an R.F.P. which would delay the process of foreclosing on these properties and the Borough wants to get moving on these condemned homes and tax title liens. Manager Blanchard added that there is a not to exceed of \$18,700 which is based on an estimate provided to CFO Turchan. Councilwoman Gleba asked for a copy of the information provided by the Bankruptcy Attorney along with the homes on the list. Councilman Torres stated that since there are so many properties involved, hopefully the attorney can provide Council with some type of report as the progress takes place so the Borough can be aware of those contested properties.

Roll Call: Torres, Jones, Conry, McDonald, Higgins, Gleba
Ayes: 6, Nays: 0
Motion Carried

Resolution #133-2014 Authorizing the Extension of Shared Service Agreement for Paving Equipment

RESOLUTION #133-2014

**A RESOLUTION AUTHORIZING THE EXTENSION OF AND
FIRST AMENDMENT TO THE SHARED SERVICE
AGREEMENT FOR PAVING EQUIPMENT BETWEEN THE
TOWNSHIP OF WASHINGTON, THE TOWNSHIP OF
FRANKLIN AND THE BOROUGH OF WASHINGTON
(WARREN COUNTY)**

WHEREAS, on October 7, 1998 the Townships of Washington and Franklin (Townships) and the Borough of Washington (Borough) entered into a Shared Services Agreement for Paving Equipment, for the purpose of purchasing, maintaining and

housing certain paving equipment in an effective, efficient and economical manner, which Agreement expires in 2013; and

WHEREAS, the Townships and Borough desire to extend the Agreement for a term of 5 years, or until December 31, 2018, and enter into a first amendment of the terms and conditions of the previously approved agreement in order to provide that the Borough become the lead agency under the Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Washington that the Mayor and Clerk are authorized to execute the Extension of and First Amendment to the October 7, 1998 Shared Service Agreement for Paving Equipment between the Township of Washington and the Borough of Washington (Warren County) in substantially the form attached hereto.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Borough's Chief Financial Officer, and the Township Committees of the Townships of Washington and Franklin, and the Townships' Chief Financial Officers.

Resolution #133-2014 was moved on a motion made by Higgins, seconded by Gleba and approved.

Council Discussion:

Councilman Torres requested that Manager Blanchard provide him with another copy of the agreement.

Roll Call: Torres, Jones, Conry, McDonald, Higgins, Gleba
Ayes: 6, Nays: 0
Motion Carried

Resolution #134-2014 Approval to submit a Grant application and execute a grant agreement with the New Jersey Department of Transportation for the Sunrise Terrace Improvements project.

RESOLUTION #134-2014

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE SUNRISE TERRACE IMPROVEMENTS PROJECT.

WHEREAS, Washington Borough, Warren County, New Jersey has given Finelli Consulting Engineers the approval to submit this grant on the behalf of the Borough of Washington,

NOW, THEREFORE, BE IT RESOLVED that Committee of the Borough of Washington formally approves the grant application for the above stated project,

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as **MA-2015-Sunrise Terrace Improvements-00513** to the New Jersey Department of Transportation on behalf of the Borough of Washington.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Washington and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Resolution #134-2014 was moved on a motion made by Jones, seconded by Torres and approved.

Council Discussion:

Councilwoman Gleba noted that it is Sunrise Terrace not Sunrize Terrance as written in the resolution. Councilman Torres asked if that included the entire area of Sunrise Terrace. Manager Blanchard replied that New Jersey American Water will be paving the portion that they worked on and the Borough will apply for the grant to pave the rest.

Ayes: 6, Nays: 0
Abstain: (1) Gleba
Motion Carried

VOUCHERS:

Mayor McDonald entertained a motion to approve the vouchers and claims in the amount of \$988,829.50

Motion made by Gleba, seconded by Torres to approve the vouchers.

Council Discussion:

Councilwoman Conry asked the payments on page one and page two to Pitney Bowes for the folding machine rental. Manager Blanchard replied that the cost for the rental of the folding machine is divided between two different departments. Councilman Torres asked

about a charge from the Warren Hills Regional Middle School with a description of 'They Said – They Lied'. Manager Blanchard replied that is the name of the program which is part of the Municipal Alliance.

Roll Call: Torres, McDonald, Conry, Jones, Higgins, Gleba
Ayes: 6, Nays: 0
Abstain: (1) Jones – D.P.W. Clothing allowance
Motion Carried.

RECAP:

Manager Blanchard will follow up with Attorney Parikh on the information in regards to the PILOT program and the Redeveloper's Agreement. Manager Blanchard will also follow up with Code Enforcement Officer Bescherer on 78 McKinley Avenue, the house located across the street from 95 Lenape Trail as well as the resident at either 86 or 83 Lenape Trail that continues to place a garbage can to save her parking space. Manager Blanchard will also follow up with Deputy Chief Cicerelle and inform him of the walk that will be taking place on Sunday morning, October 12, 2014 in honor of Mt. Pisgah Ame Church. Manager Blanchard will provide the information from the Bankruptcy Attorney and the list of homes to the governing body. Manager Blanchard will also provide a copy of the Shared Service Agreement for the Paving Equipment between Franklin Township and the Borough of Washington to Councilman Torres. Manager Blanchard will take a look at the issue with the pine needles at 9 Oakwood Terrace and 125 Sunrise Terrace.

COUNCIL REMARKS:

Councilman Higgins asked if Council planned on going out for any professional services. Mayor McDonald replied that he feels there is one or two that the Borough should go out for, with one being the Sewer Engineer.

A motion was made by Higgins, seconded by Torres that the Borough go out for a Request for Professional Services for the Sewer Engineer.

Ayes: 6, Nays: 0
Motion Carried

Councilman Jones asked CLAP Program through the Warren County Sheriff's Department which provides community service. Manager Blanchard replied that she did reach out to them and she is working out the details with the D.P.W. to see if the Borough can get some of the CLAP Program participants here.

Councilwoman Gleba wanted to make Council and the community aware that the BID has a very small budget and they really count on their sponsors. This year they lost one of their largest sponsors for the BID's Festival in the Borough. The BID works very hard with their limited resources.

A motion was made by Gleba, seconded by Higgins to have a proclamation in honor of the Mt. Pisgah Ame Church's anniversary.

Ayes: 6, Nays: 0
Motion Carried

Councilwoman Gleba added that there was a very informative event held by the Washington Township Chief of Police in light of the recent burglaries and scams in the area. Councilwoman Gleba would like Manager Blanchard to invite the Chief of Police to a Council meeting in November for the Borough residents to be informed. Councilwoman Gleba also added that Mayor McDonald, Manager Blanchard and herself discussed and finalized the employee policy so it will be on the next agenda.

Councilman Higgins stated that Quick Check will be hooking up to the Borough's sewer line and the Borough did receive a check for \$94,000 which will go into the sewer fund.

Mayor McDonald stated that the Borough's Library Board reached out to the Warren County Library Board regarding a shared service agreement and there is a meeting on October 20th at 7:00pm at the library. Mayor McDonald, Manager Blanchard and some members of the Library Board will be meeting with some representatives from the Warren County Library just to talk and see what they come up with

Councilwoman Gleba added that the Senior Advisory Committee had their second annual Senior Night Out which had a luau theme. There were about 55 senior and about 10 Warren Hills Regional High School students volunteering. Senior Committee will be meeting on the fourth Thursday of October.

Manager Blanchard stated that she attended a webinar on abandoned houses and provided Council with a copy of the information from that webinar and will be added to the next agenda for discussion.

Councilwoman Gleba asked about the time clocks. Manager Blanchard replied that it needs to be discussed in Executive Session as contract negotiation which will take place at the next Council meeting.

ADJOURNMENT:

Hearing no further business, a motion made by Torres, seconded by Conry to adjourn the meeting at 7:55p.m.

Ayes: 6, Nays: 0
Motion Carried

Mayor Scott McDonald

Kristine Blanchard, RMC Borough Clerk