

**BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY
WASHINGTON BOROUGH COUNCIL MINUTES – April 01, 2014**

The Regular Meeting of the Borough Council of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:00 P.M.

Mayor McDonald read the following statement into the record:

“The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

Mayor McDonald led everyone in the flag salute.

Roll Call: Jones, Thompson, McDonald, Conry, Higgins, Gleba
Torres

Also Present: Kristine Blanchard, Borough Manager/Clerk

EXECUTIVE SESSION:

A motion was made by Higgins, seconded by Thompson to enter into Executive Session for the purpose of litigation and contract negotiation.

Ayes: 7, Nays: 0
Motion Carried

RESOLUTION # 49-2014
AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; *N.J.S.A. 10:4-6 et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Council find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A. 40:4-12*; and

WHEREAS, the Mayor and Council will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by *N.J.S.A. 40:4-12*:

_____A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon: _____);

_____A matter where the release of information would impair a right to receive funds from the federal government;

_____A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

_____A collective bargaining agreement, or the terms and conditions thereof (Specify contract: _____);

_____A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed; Real Estate Acquisitions

_____Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Investigations of violations or possible violations of the law;

Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is: ___/Personnel___ The public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.)

_____Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: _____

_____ OR _____ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

____Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; (The employee(s) and/or general nature of discussion is: _____ the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists.;

____Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit;

BE IT FURTHER RESOLVED that the Mayor and Council hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Borough Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Council, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

A motion was made by Higgins, seconded by Thompson, to go out of Executive Session.

Ayes: 7, Nays: 0
Motion Carried

PROCLAMATION:

ARBOR DAY PROCLAMATION

WHEREAS, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal

NOW THEREFORE, I, Scott McDonald, Mayor of the City of Washington Borough, do hereby proclaim April 24, 2014 as Arbor Day in the City of Washington Borough, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHER, I urge all citizens to plant and care for trees to gladden the heart and promote the well being of this and future generations.

COUNCIL APPEARANCE:

Mr. Wayne Dietz – President & CEO D&H Alternative Risk Solutions and Skylands Risk Management

Mr. Dietz stated that he is the insurance agent and Risk Manager for Washington Borough. In February, at the annual meeting of the Statewide Insurance Fund, Mr. Dietz had the pleasure to accept an award on behalf of the Borough and is here to present the award. The Statewide Insurance Fund Chairman, Mr. Thomas Russo presented the Borough of Washington with a plaque recognizing their commitment to safety throughout 2013. A second award that was given to just a few of the members there, was the 20th Anniversary Award, which the Borough of Washington also received. Mr. Dietz added that the Borough of Washington is an active participant in all training seminars provided. Last year, Manager Blanchard was a catalyst for a safety seminar that was hosted here in the Borough of Washington regarding employee safety and active shooters in the workplace. Mr. Dietz added that if there is any training that Council is interested in, he can try to provide that.

Victor Cioni – Recreation Commission Chairman

Manager Blanchard stated that previously CFO Turchan and she provided Council with a spreadsheet of the Municipal Budget. Manager Blanchard found out recently that the Borough is down \$69,640.23 from last year. Chairman Cioni had brought this information to Manager Blanchard's attention. Manager Blanchard and CFO Turchan are very comfortable with the Recreation Commission's requests that Chairman Cioni will provide to Council.

Chairman Cioni introduced Council to Michael Terminelli, the new Washington Borough Recreation Director. Chairman Cioni added that Michael lives in Washington Borough and has lived here most of his life and has a lot of strong ties to the community. Chairman Cioni stated that Recreation is asking mostly for infrastructure repairs on the electrical and plumbing repairs within the buildings. Some of the items that Recreation is asking for is to make Recreation and the parks more efficient and “green”. Electrical upgrades are \$4,600 including the hand dryers in the restrooms. Chairman Cioni added that the pool vacuum is no longer functioning properly and they can not even purchase replacement parts any more. The vacuum that Recreation is looking to purchase cleans more effectively and efficiently. In addition, Recreation is looking for speakers for the grandstand which are outdoor mounted speakers that would provide a means to announce softball games, soccer games, etc. Chairman Cioni stated that the snack bar lost a refrigerator last year and that needs to be replaced. The graffiti removal system that Recreation would like to purchase will help with the graffiti problem at the pavilion. Chairman Cioni added that the grandstand is unusable at the moment due to the vulgar graffiti. The total budget request for Recreation is \$11,328.

Council Discussion:

Councilman Higgins asked if the pool fees would remain the same. Chairman Cioni stated that they will definitely stay the same.

Higgins made a motion to give Recreation \$11,328, seconded by Jones.

Roll Call: Jones, Thompson, McDonald, Conry, Higgins, Gleba
Torres

Councilman Torres asked Chairman Cioni if he was planning on increasing the summer staff this year. Chairman Cioni replied that Recreation does not plan to increase staff, they will probably be scaling back this year. However, the amount of pay may be increased for some of the staff based on seniority in order to be competitive. Councilman Thompson asked if the requested amount for plumbing costs take care of the problems with the leak at Vara Field. Chairman Cioni replied that the leak is completely separate from what Recreation is asking for. Chairman Cioni feels the responsibility is on the water company to find the leak and for the Borough to fix it. Recreation doesn't use water at Vara Field so if there is a bill for that meter then there is a leak.

Chairman Cioni added that Recreation Director Terminelli is going to appear before Council soon to present an addition to the pool area which includes a zero entry way splash pad adjacent to the baby pool. Chairman Cioni added that this project will be totally funded by Recreation using the developer's escrow in accordance with the developer's agreement. Chairman Cioni hopes to have this project ready for the 2015 pool season. Councilman Higgins asked Manager Blanchard to provide Council with a copy of the developer's agreement.

MINUTES:

Budget Meeting – February 11, 2014

Motion made by Higgins, seconded by Conry to approve the Budget Meeting minutes of February 11, 2014.

Council Discussion:

Councilwoman Gleba asked when Joe Trinity will appear before Council. Manager Blanchard replied that he has something prepared for Council and she expects him to be at the April 15th Council Meeting.

Ayes: 6 Nays: 0
Abstain: (1) Gleba
Motion Carried

CORRESPONDENCE:

A motion was made by Gleba, seconded by Jones to receive and file the correspondence.

Ayes: 7 Nays: 0
Motion Carried

David Coleman – Request to Vacate

Council Discussion:

Councilman Higgins asked if the Borough has looked into this request from Mr. Coleman Councilman Torres stated that he looked at the map and can understand why a developer would want to put a road in that area but if this is the request, he would recommend they put in a cul-de-sac or some place for emergency vehicles to turn around because it appears to be a dead end. Manager Blanchard asked if this request would be something that Council would consider and if so, she will work with Attorney Kopen on getting the proper documents together.

A motion was made by Higgins to accept and look into Mr. Coleman’s request, seconded by Torres.

Ayes: 7 Nays: 0
Motion Carried

J. Edward Palmer, JMC Ordinance 75.6

Council Discussion:

Mayor McDonald stated that Judge Palmer requested some clarification on the Borough's Ordinance 75.6. Councilman Torres stated that the Codebook Committee will discuss at their next meeting and make a recommendation at the next Council meeting.

Mayor McDonald also added that an email was received requesting table for outdoor dining at Kathy's Kove. Mayor McDonald added that there were also outdoor table requests from The Lost Ladies Café, and The Donut Factory.

Torres made a motion to grant permission for outdoor tables at all three establishments, seconded by Gleba.

Ayes: 7 Nays: 0
Motion Carried

AUDIENCE:

Mayor McDonald opened up the audience portion for remarks, petitions, statements, and testimony from guests.

Melissa Hommes – 173 Riva Drive, Hackettstown

Ms. Hommes stated that in the fall of 2013 while employed by the Borough of Washington, a labor investigation began to look into the Borough's comp time practices. During the investigation the Department of Labor requested a spreadsheet from the Borough with all hours worked which was reviewed and returned to the Borough. Ms. Hommes added that on the spreadsheet it had clearly stated that she had occurred 395.63 hours of overtime comp time and 647.25 hours of regular comp time. They also discovered four other employees that had not been paid properly. Ms. Hommes stated that since the Federal Labor Department is only regulated to force agencies to pay overtime, payment was made for the exact amount of 395.63 hours. At that time, Ms. Hommes stated that she was informed by the investigator that the Borough was aware of the regular comp hours and were looking forward to a resolution. Ms. Hommes contacted Manager Blanchard that week who informed her that according to her calculations, she was only owed 251 regular comp hours. Ms. Hommes stated that figure happens to be the exact if you subtract the overtime hours from the regular hours. Ms. Hommes emailed the investigator who stated that the Borough was aware of the correct figures. Ms. Hommes added that she resigned from her position in mid-January mainly due to the work environment after the investigation began. At that time, Ms. Hommes said she requested payment with her last paycheck on January 31st. Ms. Hommes stated that to this date, there has been no attempt to make payment. Ms. Hommes added that on March 5th she sent a certified letter asking that payment be made within thirty days.

Ms. Hommes stated that she feels she has been patient and has made numerous attempts to resolve the situation and the last thing she wants is to seek legal action thru her attorney which she plans on doing by the end of the week. Mayor McDonald stated that all Council would be able to do at this time would be to accept her statement.

Hearing no further comments from the audience a motion was made by Higgins, seconded by Thompson, to close the audience portion of the meeting.

Ayes: 7, Nays: 0
Motion Carried

REPORTS:

A motion was made by Higgins, seconded by Torres to receive and file the following reports:

1. Corrected Recreation Report – February 2014
2. Cash Receipts Reports - Collector
3. Expenditures vs. Appropriations February 2014
4. Municipal Court Report
5. Tax Collector Report – Jan/Feb 2014

Council Discussion:

Councilwoman Gleba asked if the second section of the Tax Collector Report provided by CFO Turchan is referencing the sewer fund. Manager Blanchard replied that it must be but she will verify that with CFO Turchan. Councilwoman Gleba expressed concern with the sewer collection rate, specifically how does the Borough recoup the approximately sixty percent that are not paid. Manager Blanchard replied that any unpaid sewer accounts become part of the Borough's tax sale. A lot of lienholders come in and purchase sewer accounts because they are inexpensive and the Borough is able to recoup the money that way.

Ayes: 7, Nays: 0
Motion Carried

COMMITTEE REPORTS:

Appointment of Green Team Liaison

Councilman Higgins nominated Mayor McDonald to be the Council Liaison to the Green Team, seconded by Jones. Since there were no objections, Mayor McDonald appointed himself as Council Liaison to the Green Team.

Sewer Committee

Councilman Higgins noted that the Sewer Committee met and hasn't been able to make much progress because they are waiting for the letter from Attorney Kopen to the property owner addressing the need for an easement to alleviate the issues on South Prospect Street. Councilman Higgins asked Manager Blanchard to contact Mr. Chris Jepson, Sewer Engineer to submit his letter no to exceed for the engineering project in order to speed up the process.

Streets Committee

Councilman Higgins noted that the Streets Committee received a list of prices for a wide variety of signs. Councilman Thompson also took inventory of the handicapped spaces in throughout town and there were three spaces that he couldn't find signs nor were they painted blue. Councilman Thompson added that out of sixteen spaces, there are seven not being used. Councilman Higgins added that the Borough needs to get the Municipal Engineer involved to measure the roads to determine what is acceptable to the Department of Transportation and when there is no parking on either side of street or no parking on the street at all. The Streets Committee also talked about using community service workers to possibly paint the yellow curbs in town. Manager Blanchard added that the Borough is painting the curb yellow and replacing the 'no parking here to corner' sign on Grand Avenue this week. Councilman Higgins asked that the D.P.W. provide a brief explanation in regards to the plowing process which would explain why they can't go to close to the curb, etc. Also, a brief explanation of what is done with the cinders on the side of the road after collected by the street sweeper.

NEW BUSINESS:

Resolution #44-2014 – Authorizing Release of Escrow for PNC Bank

RESOLUTION #44-2014

A RESOLUTION AUTHORIZING THE RELEASE OF FUNDS FROM PNC BANK NA ESCROW ACCOUNT HELD IN TRUST BY THE BOROUGH OF WASHINGTON

WHEREAS, James Hammer, Office Manager of PNC Bank NA, PNC Realty Services, Two PNC Plaza 19th Floor, 620 Liberty Ave, Pittsburgh, PA 15222 has

requested the return of the funds remaining in the escrow account #7200020897; and

WHEREAS, past Municipal Engineer Andrew S. Holt, P.E., previously certified the completeness of the PNC Bank NA project and authorized the release of all performance bond monies per Resolution #52-2012 adopted on March 6, 2012;

WHEREAS, the PNC Bank NA escrow account has been inactive April 22, 2010;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the Municipal Treasurer is hereby authorized to issue a check to PNC Bank NA for the actual account balance in the PNC Bank NA escrow account.

Resolution #44-2014 was moved on a motion made by Higgins, seconded by Gleba and approved.

Roll Call: Thompson, Torres, Jones, Conry, McDonald, Higgins,
Gleba

Ayes: 7, Nays: 0

Motion Carried

Resolution #45-2014 Authorizing Release of Bond for P&P of Washington LLC

RESOLUTION #45-2014

**A RESOLUTION AUTHORIZING THE RELEASE OF
PERFORMANCE BOND FOR P & P OF WASHINGTON, LLC
HELD IN TRUST BY THE BOROUGH OF WASHINGTON**

WHEREAS, Alan Lowcher, Esquire, on behalf of P & P of Washington, LLC has requested the cash surety performance bond monies in the amount of \$6,119.50, plus any interest accrued to date of account closure to be released;

WHEREAS, Dawson M. Bloom, P.E., of Finelli Consulting Engineers, Inc. noted in his letter of January 16, 2014, that all outstanding conditions had been addressed and further recommended that a final Certificate of Occupancy be issued.

WHEREAS, the Municipal Manager confirmed that the deeds have been filed;

WHEREAS, Finelli Consulting Engineers, Inc. recommends the cash deposit in the amount of \$6,119.50 (along with accrued interest) can now be returned to the applicant.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the Municipal Treasurer is hereby authorized to issue a check to P & P of Washington, LLC for the Cash Surety of \$6,119.50 plus accrued interest to date of closure.

Resolution #45-2014 was moved on a motion made by Torres, seconded by Conry and approved.

Roll Call: Thompson, Torres, Jones, Conry, McDonald, Higgins,
Gleba

Ayes: 7, Nays: 0

Motion Carried

Resolution #46-2014 Authorizing Easement Agreement with NJ American Water

Council Discussion:

Manager Blanchard noted that Councilwoman Gleba pointed out that the correct amount in the resolution is \$125,000. Councilwoman Gleba noted that the agreement needs to be written so that the Borough should receive at least a portion of the cell phone tower fees since the Borough owns the property. Councilwoman Gleba also expressed concern that the agreement states that nothing else can ever be placed on the property. Councilwoman Gleba asked if the Borough can never put anything on the property why doesn't the Borough just sell it. Manager Blanchard replied that the Department of Environmental Protection closed that property down so there is nothing the Borough can do with it anyway. Councilwoman Gleba stated that she feels the agreement is not in the Borough's favor at all. At minimum, Councilwoman Gleba would like N.J.A.W. to reduce the Borough's fire hydrant tariff charge included in this agreement.

Councilman Torres made a motion to send the agreement back to the Municipal Attorney to review the points that Councilwoman Gleba brought up, seconded by Jones.

Ayes: 7, Nays: 0

Motion Carried

Resolution #47-2014 Authorizing Treatment Works Approval for the E.P.A. Superfund

Council Discussion:

Manager Blanchard stated that she is holding this resolution up but if Council wishes to move forward, they can. Councilwoman Gleba added that she agrees the resolution should be held. Councilwoman Gleba stated that the E.P.A. should set up an escrow account. Manager Blanchard added that the E.P.A. is going to set up a treatment works plant on the Park Avenue property. She also added that the E.P.A. have been in contact with the Borough's Sewer Engineer, Municipal Engineer, as well as the Planning Board Engineer and have to date paid only half of the Professional's invoices. Manager Blanchard suggested the E.P.A. set up an escrow account a year and a half ago. Instead, the E.P.A. promised payment when the invoices were received. Manager Blanchard has put the project on hold until payment is received but it is ultimately Council's decision.

Torres made a motion to put the project on hold, seconded by Conry.

Ayes: 7, Nays: 0
Motion Carried

Resolution #48-2014 Redemption of Tax Sale Certificate

RESOLUTION #48-2014

A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS, THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on December 5, 2013 to Tower Fund Services as Custodian for Ebury Fund, LLC , PO Box 37695, Baltimore, MD 21297-3695 in the amount of \$695.39 for taxes or other municipal liens assessed for the year 2012 in the name of Sanchez, Jamie Bernardo & Teresa D. as supposed owners, and in said assessment and sale were described as 25 South Jackson Avenue Block 81 Lot 5, which sale was evidenced by Certificate #13-00032; and

WHEREAS, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 3-24-14 and before the right to redeem was cut off, as provided by law, Midland Mortgage claiming to have an interest in said lands, did redeem said lands claimed by Tower Fund Services as Custodian for Ebury Fund, LLC by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$1,421.12, which is the amount necessary to redeem Tax Sale Certificate #13-00032.

NOW THEREFORE BE IT RESOLVED, on this 1st day of April, 2014 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue

a check payable to Tower Fund Services as Custodian for Ebury Fund, LLC, PO Box 37695, Baltimore, MD 21297-3695 in the amount of **\$1,821.12** (This amount consists of \$1,421.12 Certificate Amount redeemed + 400.00 Premium).

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 81 Lot 5 from the tax office records.

Resolution #48-2014 was moved on a motion made by Gleba, seconded by Conry and approved.

Roll Call: Thompson, Torres, Jones, Conry, McDonald, Higgins,
Gleba

Ayes: 7, Nays: 0

Motion Carried

VOUCHERS:

Mayor McDonald entertained a motion to approve the vouchers and claims in the amount of \$1,242,463.56

Motion made by Gleba, seconded by Jones to approve the vouchers.

Council Discussion:

Councilwoman Gleba requested that the service date appears on the bill list instead of the meeting date because it causes confusion. Manager Blanchard replied that it is possible and she will make sure that change takes place. Councilman Higgins asked what the engineer had to do with the garbage analysis. Manager Blanchard replied that the engineer assisted her with the analysis while she was out for surgery.

Roll Call: Torres, McDonald, Conry, Jones, Higgins, Thompson,
Gleba

Ayes: 7, Nays: 0

Abstain: (1) Thompson – Fire Department & EMS

Motion Carried.

RECAP:

Manager Blanchard will provide Council with the developer's agreement and the amended agreement for Washington Square. Manager Blanchard will also make sure that Joe Trinity will appear at the meeting on April 15th. Manager Blanchard will look into the process and the application of Mr. Coleman's request to vacate a portion of the paper road as requested. Manager Blanchard will obtain a not to exceed letter from the

Borough's Sewer Engineer for the work on South Prospect Street. Manager Blanchard will have Attorney Kopen review the contract with Veolia. Manager Blanchard will also ask the D.P.W. to prepare a frequently asked questions sheet regarding snow plowing. Manager Blanchard will look into what the Borough does with the excess gravel from the street sweeper. Completely re-negotiate the New Jersey American Water easement agreement to include the cell tower rights. Manager Blanchard will contact the Borough's Congressman regarding the E.P.A. Superfund Site and also add the actual service date to the bill list.

COUNCIL REMARKS:

Councilwoman Conry noted that Recreation will be holding their annual Easter Egg Hunt on Saturday, April 26th at 2:00 p.m. at Borough Park.

Councilwoman Gleba asked when the bulk pickup is scheduled for. Manager Blanchard that it is on the calendar for May 9th and an email blast will be sent out letting residents know the date and what is acceptable. Councilwoman Gleba also added that the BID is holding their Arts Festival in April and asked BID Director Sandi Cerami to address Council in regards to the event. Ms. Cerami added that the Art Walk is Friday night, April 25th and the Arts Festival is Saturday April 26th for the entire community to enjoy.

Councilman Higgins requested that Manager Blanchard to thank the Borough employees for the insurance award since they are the individuals who earned it. Councilman Higgins asked when the actual budget approval date is and Manager Blanchard replied that the Public Hearing for the Municipal Budget is scheduled for April 15th. Councilman Higgins also asked if the Borough ever received a check from Cinelli Scrap Metal. Manager Blanchard replied that the Borough has not, but she has been working on it and will hopefully receive the check soon. Councilman Higgins asked if there was an update as to when Quick Check is going to hook up with the Borough's sewer system. Manager Blanchard replied that they are still in negotiations and there is no update at this time. Councilman Higgins also asked if the Borough could get something official from BASF as to when they are leaving Washington so that the Borough can be prepared. Manager Blanchard replied that the Sewer Engineer had a meeting with BASF and they are delayed by at least one year. Councilman Higgins also asked when the free rabies clinic is being held. Manager Blanchard replied that the clinic will be held on April 19th from 2:00 p.m. to 4:00 p.m. in the fire bay.

Councilman Jones asked about the status of the time clocks with the fingerprint recognition. Manager Blanchard replied that it needs to be integrated with the Borough's payroll system. She has an estimate on the cost of the time clocks but not on the integration portion. Manager Blanchard added that she was planning on using the time clocks at Borough Hall and the D.P.W.

Councilman Torres asked Manager Blanchard for a final proposed budget with the updated Recreation numbers before the next meeting.

ADJOURNMENT:

Hearing no further business, a motion made by Higgins, seconded by Jones to adjourn the meeting at 8:15p.m.

Ayes: 7, Nays: 0
Motion Carried

Mayor Scott McDonald

Kristine Blanchard, RMC Borough Clerk