

BOROUGH OF WASHINGTON, WARREN COUNTY, NJ
COUNCIL AGENDA
October 21, 2014
7:00 PM

STATEMENT OF ADEQUATE NOTICE:

ROLL CALL: Clerk will call the Roll

PROCLAMATION:

Copies to be provided

COUNCIL APPEARANCE:

Chief McDonald – Washington Township Police Department

Dawson Bloom – Finelli Engineering – Warren Hills Middle School

MINUTES:

Regular Meeting October 7, 2014

CORRESPONDENCE:

Board of Chosen Freeholders: RE Notice of Public Hearing Warren Haven
Warren County Economic Development Advisory Council

AUDIENCE:

Remarks, petitions, statements and testimony from guests

ORDINANCES:

None

REPORTS

DPW Report September 2014
Municipal Court Report September 2014

OLD BUSINESS:

NEW BUSINESS:

- Registration of Properties Pending Foreclosure (sample from Independence) – Discussion
- Approval of Jr. Streaks Cheerleading Special ABC Liquor License – Dinner for Fundraiser (all paperwork in order)
- Employee Policy
- Resolution 138-2014 Authorizing Modification of the System Modification to the Borough's WWTP by Veolia Water North America Northeast LLC and Approval of the Contract Amendment
- Request for Professional Service Proposals
- Resolution 136-2014 Resolution Authorizing the Foreclosure of Eligible Tax Sale Certificates
- Resolution 137-2014 Amending the Cash Management Plan
- Best Practices Checklist 2014

VOUCHERS

RECAP

COUNCIL REMARKS:

Remarks, Reports, Discussions

EXECUTIVE SESSION:

Resolution 135-2014 Contract Negotiations

ADJOURNMENT: _____ P.M.

**BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY
WASHINGTON BOROUGH COUNCIL MINUTES – October 07, 2014**

The Regular Meeting of the Borough Council of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:00 P.M.

Mayor McDonald read the following statement into the record:

“The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

Will Turner, future Eagle Scout led everyone in the flag salute.

Roll Call: Jones, McDonald, Torres, Higgins, Gleba, Conry (Arrived at 7:05 pm)

Absent: Thompson

Also Present: Kristine Blanchard, Borough Manager/Municipal Clerk

PROCLAMATION:

Mental Illness Awareness Week

***PROCLAMATION
OF THE
BOROUGH OF WASHINGTON***

WHERE, mental illness is a term used for a group of disorders causing disturbances of thinking, feeling and relating; and

WHEREAS, mental illness can affect persons of any age, sex, race, religion, social and economic background; and

WHEREAS, during the course of any given year, 5.5 million Americans are disabled by severe mental illnesses; and

WHEREAS, nearly two-thirds of all people with diagnosable mental disorders do not seek treatment because of stigma, ignorance, and lack of appropriate service and treatment options.

WHEREAS, according to a survey mental illness impacts 1-in 4 individuals.

NOW, THEREFORE, BE IT PROCLAIMED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, recognizes and proclaims the week of October 5, 2014 as “Mental Illness Awareness Week”.

NOW, THEREFORE, I, Scott McDonald, Mayor of the Borough of Washington do hereby proclaim the week of **October 5, 2014** as

Mental Illness Awareness Week

IN WITNESS WHERE OF, I have hereunto set my hand this 7th day of October in the year of our Lord, two thousand fourteen.

Eagle Scout Project – Will Turner

PROCLAMATION OF THE BOROUGH OF WASHINGTON

*EXPRESSING APPRECIATION AND CONGRATULATIONS TO
WILLIAM TURNER*

WHEREAS, William Tuner, of the Boy Scouts of America, is working towards attaining the designation of “Eagle Scout”, Scouting’s highest award; and

WHEREAS, William Turner has been an active scout demonstrating outstanding leadership and has contributed many community service hours during his years of scouting; and

WHEREAS, William’s Eagle Scout project involved the organization, planning

and the remodeling of the flag pole at the Washington Borough Park where it can now be utilized and enjoyed by all sports teams playing at the park; and

NOW, THEREFORE, BE IT PROCLAIMED by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, extends to William Turner their sincere congratulations for achieving this accomplishment which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER PROCLAIMED, that the Governing Body of the Borough of Washington wish William Turner much success in his future endeavors.

Presented on the 7th Day of October, 2014.

MINUTES:

Regular Meetings – August 05, 2014 & September 16, 2014

Motion made by Higgins, seconded by Jones to approve the Regular Meeting minutes of August 05, 2014.

Council Discussion:

Mayor McDonald noted one change in the August 05, 2014 minutes on the last page under Council Remarks. Mayor McDonald actually sent the email to Council on the topic of the County having interest in the Borough Library, not Manager Blanchard.

Ayes: 4 Nays: 0
Abstain: 2 (McDonald, Gleba)
Motion Carried

Motion made by Higgins, seconded by Jones to approve the Regular Meeting minutes of September 16, 2014.

Council Discussion:

Councilwoman Gleba asked if Attorney Parikh looked into the percentages paid over a five year period in regards to the PILOT Program discussed during the approval of the Redeveloper's Agreement with Jade Partners Washington, LLC in the September 16, 2014 minutes. Manager Blanchard replied that it was not included in her Manager's Report because Attorney Parikh was out of the office last week so she has not had a chance to provide that information.

Ayes: 5 Nays: 0

Abstain: 1 (Gleba)
Motion Carried

CORRESPONDENCE:

A motion was made by Higgins, seconded by Conry to receive and file the correspondence.

Ayes: 6, Nays: 0
Motion Carried

Warren County Health Department: Breast Cancer Awareness Initiative Ribbons

A motion was made by Gleba, seconded by Conry to grant permission to decorate Washington Avenue in front of the Warren County Public Health Nursing Agency located at 162 East Washington Avenue up to the Lincoln Avenue intersection.

Ayes: 6, Nays: 0
Motion Carried

AUDIENCE:

Mayor McDonald opened up the audience portion for remarks, petitions, statements, and testimony from guests.

Ms. Kathy Bryant – Mt. Pisgah Ame Church

Ms. Bryant asked Council for an update on the status of the paving of North Lincoln Avenue. Manager Blanchard replied that the plans were submitted to the Department of Transportation and the Borough are waiting for the D.O.T.'s approval. Manager Blanchard added that the Borough's engineer has met with the contractor at the site already and the D.P.W. is beginning to do some prep work so the project is ready to go as soon as the Borough receives the approval from the D.O.T. Manager Blanchard also added that the Borough can pave the road up until the asphalt plant closes which is weather dependent.

Mrs. Robin Klimko – 35 West Marble Street

Mrs. Klimko asked for an update on the South Prospect sewer project. Councilman Higgins replied that according to the Manager's report the project has an estimated start date of October 24, 2014 and an end date of November 26, 2014, which is also weather dependent.

Mr. Rich Silance – 125 Sunrise Terrace

Mr. Silance stated that he would like to have the trees at 9 Oakwood Terrace declared a public nuisance. Mr. Silance provided photographs to Council which show how the trees are in desperate need of maintenance and over grown. The trees drop pine needles that are four to six inches in length which fall onto neighbor's lawns, gutters, roadways, sidewalks, and the sewers. Mr. Silance spoke to Code Enforcement Bescherer today who stated that he would have the D.P.W. clean the street and the sidewalk. Mr. Silance is looking for help from Council to have the resident at 9 Oakwood Terrace clean up the pine needles and trim the trees. Mr. Silance added that he will take legal action on his own if he has to in order to get the problem resolved. Manager Blanchard replied that this is a neighbor dispute since it is on private property. Councilwoman Gleba added that all the Borough can do is help by cleaning it up when the needles are in the roadway which is public property. Mr. Silance added that it is a waste of time to have the D.P.W. come and clean up the mess in the road from the pine needles when all the resident has to do is maintain their trees. Mayor McDonald added that if he or Council sees anything they can do to help and either way they will be in touch. Councilwoman Gleba suggested having Attorney Parikh look into the Borough's nuisance ordinance to see if this situation falls under anything within the ordinance. Manager Blanchard added that Code Enforcement has already addressed the issue by making the homeowner trim the trees this past spring.

Mr. Rob Shaul – 22 School Street

Mr. Shaul asked if Council was aware of a water main break that occurred earlier today on School Street. Mr. Shaul added that a crew came to his home this morning and dug up his yard trying to get to the water main. Councilman Jones replied that it must have been New Jersey American Water Company and Mr. Shaul should contact them for more information.

Ms. Terelisa Bauknight – Mt. Pisgah Ame Church

Ms. Bauknight expressed concern over the closing of the YB Normal Consignment Shop and some of the other businesses in town. Councilwoman Gleba and Mayor McDonald commented that the owner of YB Normal along with other businesses such as Russo's Restaurant and the Donut Factory have closed due to medical issues. Councilwoman Gleba added that ReMax is moving back into the Borough and will be holding a grand opening soon and the location of Pandora's Box has already been rented as a toy/game and hobby shop so there are new businesses coming in. Councilwoman Gleba also added that the owner of the Washington Theatre is considering demolishing the building and Lost Ladies Café is not closing, just moving.

Ms. Bauknight added that the entire block of North Lincoln Avenue is concerned about 149 North Lincoln Avenue. Manager Blanchard replied that the house is actually owned by someone, not a bank. It is a condemned property and the Borough does have a

municipal lien on it. Manager Blanchard added that on tonight's agenda is a plan to work on properties such as this one. Ms. Bauknight also stated that on the corner of Ramapo Way and Lenape Trail there is a home that has extremely high weeds as well as the property across from 95 Lenape Trail. Ms. Bauknight added that the resident at either 86 or 83 Lenape that continues to leave a trash can out to save her parking space. Lastly, Ms. Bauknight stated that this Sunday, October 12th marks the 140th anniversary of Mt. Pisgah Ame Church. The Church's intention is to hold a march on Sunday morning to walk from the original site which is the corner of Church Street and Belvidere Avenue to the existing location on North Lincoln Avenue. Manager Blanchard replied that if it was an actual parade, the police, fire department and rescue squad would have to be notified. Manager Blanchard suggested keeping the march to the sidewalks.

Ms. Josephine Noone – 14 Prosper Way

Ms. Noone just wanted to make sure that 78 McKinley is on the list of abandoned properties. The condition of the property is getting worse and worse and the property sits back from the road so she just wanted to make sure the Borough is aware of it.

Hearing no further comments from the audience a motion was made by Conry , seconded by Torres, to close the audience portion of the meeting.

Ayes: 6, Nays: 0
Motion Carried

REPORTS:

A motion was made by Higgins, seconded by Jones to receive and file the following reports:

1. Municipal Court Report – August 2014
2. Expenditure vs. Appropriation – August 2014
3. Tax Collector's Report – August 2014
4. Code Enforcement Report – September 2014
5. Emergency Management Report – September 2014

Ayes: 6, Nays: 0
Motion Carried

NEW BUSINESS:

Resolution #127-2014 Redemption of Tax Sale Certificate

RESOLUTION #127-2014

A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on December 15, 2011 to Zhaoou Yu, 42 Huntington Rd, Basking Ridge, NJ 07920, in the amount of \$812.76 for taxes or other municipal liens assessed for the year 2010 in the name of Arendasky, Charles G. Estate of as supposed owner, and in said assessment and sale were described as 90-90.5 East Church St., Block 27.02 Lot 11 which sale was evidenced by Certificate #11-00008; and

WHEREAS, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 9-10-14 and before the right to redeem was cut off, as provided by law, JP Morgan Chase Bank, claiming to have an interest in said lands, did redeem said lands claimed by Zhaoou Yu by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$8,608.29, which is the amount necessary to redeem Tax Sale Certificate #11-00008.

NOW THEREFORE BE IT RESOLVED, on this 7th day of October, 2014 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to Zhaoou Yu, 42 Hunting Rd, Basking Ridge, NJ 08865 in the **amount of \$8,608.29.**

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 27.02 Lot 11 from the tax office records.

Resolution #128-2014 Redemption of Tax Sale Certificate

RESOLUTION #128-2014

A RESOLUTION TO REFUND OVERPAYMENT ON 2014 REAL ESTATE TAXES

WHEREAS, according to the Tax Collector's records, there is an overpayment of \$1,751.72 on 2014 1st Quarter Regular Taxes paid on property located at 88 Grand Avenue,

also known as Block 16.01 Lot 17, and in the name of Butterwick, Raymond & Jennifer; and

WHEREAS, New Jersey Housing & Mortgage purchased the property in 2013 and had been granted Tax Exempt Status in January 2014 and Corelogic Tax Service continued to pay 2014 1st Quarter Regular Taxes on behalf of the Raymond & Jennifer Butterwick; and

WHEREAS, the Tax Collector has been resolving the matter of tax overpayments and has received a written request from Corelogic that the overpayment be refunded to them.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, to hereby authorize the Tax Collector and Treasurer to refund the amount of \$1,751.72 payable to:

CoreLogic Real Estate Tax Service
Attn: Tax Refunds
1 CoreLogic Way
Mail Code: DFW 1-3
West Lake, TX 76262

Resolution #129-2014 Redemption of Tax Sale Certificate

RESOLUTION #129-2014

A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS, THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on December 5, 2013 to Tower Fund Services as Custodian for Ebury Fund, LLC , PO Box 37695, Baltimore, MD 21297-3695 in the amount of \$1,396.85 for taxes or other municipal liens assessed for the year 2012 in the name of Malloy, Brian as supposed owner, and in said assessment and sale were described as 50-52 West Stewart St. Block 14 Lot 13, which sale was evidenced by Certificate #13-00013; and

WHEREAS, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 9-29-14 and before the right to redeem was cut off, as provided by law, EastWest Bank on behalf of Lereta Tax Service claiming to have an interest in said lands, did redeem said lands claimed by Tower Fund Services as Custodian for Ebury Fund, LLC by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$5,003.64, which is the amount necessary to redeem Tax Sale Certificate #13-00013.

NOW THEREFORE BE IT RESOLVED, on this 7th day of October, 2014 by the

Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to Tower Fund Services as Custodian for Ebury Fund, LLC, PO Box 37695, Baltimore, MD 21297-3695 in the amount of **\$6,903.64** (This amount consists of \$5,003.64 Certificate Amount redeemed + \$1,900.00 Premium).

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 14 Lot 13 from the tax office records.

Resolutions #127-2014, #128-2014, and #129-2014 were moved on a motion made by Higgins, seconded by Conry and approved.

Roll Call: Torres, Jones, Conry, McDonald, Higgins, Gleba
Ayes: 6, Nays: 0
Motion Carried

Resolution #130-2014 Appointment of OEM – Kurt Klausfelder

RESOLUTION # 130-2014

**A RESOLUTION APPOINTING A MUNICIPAL
EMERGENCY MANAGEMENT COORDINATOR**

WHEREAS, the New Jersey law provides that each municipality shall have an Emergency Management Coordinator as prescribed by App. A; 9-40.1 ; and

WHEREAS, Kurt Klausfelder has obtained the requisite training and qualifications to hold the position of Emergency Management Coordinator for the Borough of Washington, and

WHEREAS, the services provided by Kurt Klausfelder are professional services that are vital to the health, safety and welfare of the community;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor, and acknowledged by the Council of the Borough of Washington, in the County of Warren, State of New Jersey as follows:

1. That the Mayor hereby appoints Kurt Klausfelder as Emergency Management Coordinator for the Borough of Washington for the term of October 4, 2014 ending October 4, 2017.

Resolution #130-2014 was moved on a motion made by Gleba, seconded by Conry and approved.

Ayes: 6, Nays: 0
Motion Carried

Resolution #131-2014 Establish Signature Requirements

RESOLUTION # 131 -2014

**OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF WASHINGTON, WARREN
COUNTY, NJ TO ESTABLISH SIGNATURE
REQUIREMENTS**

BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the following Borough officials shall have signature rights on all borough checks:

Mayor
Municipal Clerk
Chief Financial Officer

Resolution #131-2014 was moved on a motion made by Torres, seconded by Higgins, and approved.

Roll Call: Torres, Jones, Conry, McDonald, Higgins, Gleba
Ayes: 6, Nays: 0
Motion Carried

Approval of Treatment Works Permit Application

A motion was made by Jones, seconded by Conry for approval of the Treatment Works Permit Application relating to the groundwater contamination near Park Hill Apartments.

Council Discussion:

Councilwoman Gleba who is getting the permit and are there any fees involved. Mayor McDonald replied that the Department of Environmental Protection is taking out the permit and there are no fees. Mayor McDonald added that it's better to do it this way rather than let the groundwater contamination remain there.

Roll Call: Torres, Jones, Conry, McDonald, Higgins, Gleba
Ayes: 6, Nays: 0
Motion Carried

Resolution #132-2014 Professional Services Agreement – Bankruptcy Attorney

RESOLUTION #132-2014

**AUTHORIZING 2014 PROFESSIONAL SERVICES CONTRACT WITH KEITH
BONCHI OF GOLDENBERG, MACKLER, SAYEGH, MINTZ, PFEFFER,
BONCHI, AND GILL**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Bankruptcy Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of \$18,700, and

WHEREAS, Keith Bonchi, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Keith Bonchi, Esq. has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Keith Bonchi, Esq. from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

4-01-20-155-000-027

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Keith Bonchi, Esq. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Keith Bonchi, Esq.

Resolution #132-2014 was moved on a motion made by Higgins, seconded by Conry and approved.

Council Discussion:

Councilwoman Gleba asked why this professional services contract does not need to follow the Request For Professional's process and what are their rates and fees. Manager Blanchard replied that this falls under the Pay to Play so there's no reason to go out for an R.F.P. which would delay the process of foreclosing on these properties and the Borough wants to get moving on these condemned homes and tax title liens. Manager Blanchard added that there is a not to exceed of \$18,700 which is based on an estimate provided to CFO Turchan. Councilwoman Gleba asked for a copy of the information provided by the Bankruptcy Attorney along with the homes on the list. Councilman Torres stated that since there are so many properties involved, hopefully the attorney can provide Council with some type of report as the progress takes place so the Borough can be aware of those contested properties.

Roll Call: Torres, Jones, Conry, McDonald, Higgins, Gleba
Ayes: 6, Nays: 0
Motion Carried

Resolution #133-2014 Authorizing the Extension of Shared Service Agreement for Paving Equipment

RESOLUTION #133-2014

**A RESOLUTION AUTHORIZING THE EXTENSION OF AND
FIRST AMENDMENT TO THE SHARED SERVICE
AGREEMENT FOR PAVING EQUIPMENT BETWEEN THE
TOWNSHIP OF WASHINGTON, THE TOWNSHIP OF
FRANKLIN AND THE BOROUGH OF WASHINGTON
(WARREN COUNTY)**

WHEREAS, on October 7, 1998 the Townships of Washington and Franklin (Townships) and the Borough of Washington (Borough) entered into a Shared Services Agreement for Paving Equipment, for the purpose of purchasing, maintaining and

housing certain paving equipment in an effective, efficient and economical manner, which Agreement expires in 2013; and

WHEREAS, the Townships and Borough desire to extend the Agreement for a term of 5 years, or until December 31, 2018, and enter into a first amendment of the terms and conditions of the previously approved agreement in order to provide that the Borough become the lead agency under the Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Washington that the Mayor and Clerk are authorized to execute the Extension of and First Amendment to the October 7, 1998 Shared Service Agreement for Paving Equipment between the Township of Washington and the Borough of Washington (Warren County) in substantially the form attached hereto.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Borough's Chief Financial Officer, and the Township Committees of the Townships of Washington and Franklin, and the Townships' Chief Financial Officers.

Resolution #133-2014 was moved on a motion made by Higgins, seconded by Gleba and approved.

Council Discussion:

Councilman Torres requested that Manager Blanchard provide him with another copy of the agreement.

Roll Call: Torres, Jones, Conry, McDonald, Higgins, Gleba
Ayes: 6, Nays: 0
Motion Carried

Resolution #134-2014 Approval to submit a Grant application and execute a grant agreement with the New Jersey Department of Transportation for the Sunrise Terrance Improvements project.

RESOLUTION #134-2014

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE SUNRISE TERRACE IMPROVEMENTS PROJECT.

WHEREAS, Washington Borough, Warren County, New Jersey has given Finelli Consulting Engineers the approval to submit this grant on the behalf of the Borough of Washington,

NOW, THEREFORE, BE IT RESOLVED that Committee of the Borough of Washington formally approves the grant application for the above stated project,

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as **MA-2015-Sunrise Terrace Improvements-00513** to the New Jersey Department of Transportation on behalf of the Borough of Washington.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Washington and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Resolution #134-2014 was moved on a motion made by Jones, seconded by Torres and approved.

Council Discussion:

Councilwoman Gleba noted that it is Sunrise Terrace not Sunrise Terrance as written in the resolution. Councilman Torres asked if that included the entire area of Sunrise Terrace. Manager Blanchard replied that New Jersey American Water will be paving the portion that they worked on and the Borough will apply for the grant to pave the rest.

Ayes: 6, Nays: 0
Abstain: (1) Gleba
Motion Carried

VOUCHERS:

Mayor McDonald entertained a motion to approve the vouchers and claims in the amount of \$988,829.50

Motion made by Gleba, seconded by Torres to approve the vouchers.

Council Discussion:

Councilwoman Conry asked the payments on page one and page two to Pitney Bowes for the folding machine rental. Manager Blanchard replied that the cost for the rental of the folding machine is divided between two different departments. Councilman Torres asked

about a charge from the Warren Hills Regional Middle School with a description of 'They Said – They Lied'. Manager Blanchard replied that is the name of the program which is part of the Municipal Alliance.

Roll Call: Torres, McDonald, Conry, Jones, Higgins, Gleba
Ayes: 6, Nays: 0
Abstain: (1) Jones – D.P.W. Clothing allowance
Motion Carried.

RECAP:

Manager Blanchard will follow up with Attorney Parikh on the information in regards to the PILOT program and the Redeveloper's Agreement. Manager Blanchard will also follow up with Code Enforcement Officer Bescherer on 78 McKinley Avenue, the house located across the street from 95 Lenape Trail as well as the resident at either 86 or 83 Lenape Trail that continues to place a garbage can to save her parking space. Manager Blanchard will also follow up with Deputy Chief Cicerelle and inform him of the walk that will be taking place on Sunday morning, October 12, 2014 in honor of Mt. Pisgah Ame Church. Manager Blanchard will provide the information from the Bankruptcy Attorney and the list of homes to the governing body. Manager Blanchard will also provide a copy of the Shared Service Agreement for the Paving Equipment between Franklin Township and the Borough of Washington to Councilman Torres. Manager Blanchard will take a look at the issue with the pine needles at 9 Oakwood Terrace and 125 Sunrise Terrace.

COUNCIL REMARKS:

Councilman Higgins asked if Council planned on going out for any professional services. Mayor McDonald replied that he feels there is one or two that the Borough should go out for, with one being the Sewer Engineer.

A motion was made by Higgins, seconded by Torres that the Borough go out for a Request for Professional Services for the Sewer Engineer.

Ayes: 6, Nays: 0
Motion Carried

Councilman Jones asked CLAP Program through the Warren County Sheriff's Department which provides community service. Manager Blanchard replied that she did reach out to them and she is working out the details with the D.P.W. to see if the Borough can get some of the CLAP Program participants here.

Councilwoman Gleba wanted to make Council and the community aware that the BID has a very small budget and they really count on their sponsors. This year they lost one of their largest sponsors for the BID's Festival in the Borough. The BID works very hard with their limited resources.

A motion was made by Gleba, seconded by Higgins to have a proclamation in honor of the Mt. Pisgah Ame Church's anniversary.

Ayes: 6, Nays: 0
Motion Carried

Councilwoman Gleba added that there was a very informative event held by the Washington Township Chief of Police in light of the recent burglaries and scams in the area. Councilwoman Gleba would like Manager Blanchard to invite the Chief of Police to a Council meeting in November for the Borough residents to be informed. Councilwoman Gleba also added that Mayor McDonald, Manager Blanchard and herself discussed and finalized the employee policy so it will be on the next agenda.

Councilman Higgins stated that Quick Check will be hooking up to the Borough's sewer line and the Borough did receive a check for \$94,000 which will go into the sewer fund.

Mayor McDonald stated that the Borough's Library Board reached out to the Warren County Library Board regarding a shared service agreement and there is a meeting on October 20th at 7:00pm at the library. Mayor McDonald, Manager Blanchard and some members of the Library Board will be meeting with some representatives from the Warren County Library just to talk and see what they come up with

Councilwoman Gleba added that the Senior Advisory Committee had their second annual Senior Night Out which had a luau theme. There were about 55 senior and about 10 Warren Hills Regional High School students volunteering. Senior Committee will be meeting on the fourth Thursday of October.

Manager Blanchard stated that she attended a webinar on abandoned houses and provided Council with a copy of the information from that webinar and will be added to the next agenda for discussion.

Councilwoman Gleba asked about the time clocks. Manager Blanchard replied that it needs to be discussed in Executive Session as contract negotiation which will take place at the next Council meeting.

ADJOURNMENT:

Hearing no further business, a motion made by Torres, seconded by Conry to adjourn the meeting at 7:55p.m.

Ayes: 6, Nays: 0
Motion Carried

Mayor Scott McDonald

Kristine Blanchard, RMC Borough Clerk

**BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
WAYNE DUMONT, JR. ADMINISTRATION BUILDING
165 COUNTY ROAD, 519 S
BELVIDERE, NEW JERSEY 07823-1949



STEVE MARVIN
COUNTY ADMINISTRATOR

TELEPHONE: 908-475-6500
FAX: 908-475-6528

MEMO TO: WARREN COUNTY MUNICIPAL CLERKS
FROM: STEVE MARVIN
COUNTY ADMINISTRATOR
SUBJECT: NOTICE OF PUBLIC HEARINGS
DATE: OCTOBER 7, 2014

In accordance with the New Jersey Local Lands and Building Law, N.J.S.A. 40A:12-13.6, enclosed please find copies of the Notice of Public Hearings to be held by Warren County concerning proposed auction of the property commonly known as Warren Haven Nursing Home.

Please share with your Mayor/Council and Township Committee Members.

SM/df

Encs.

**BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**

WAYNE DUMONT, JR. ADMINISTRATION BUILDING
165 COUNTY ROAD, 519 S
BELVIDERE, NEW JERSEY 07823-1949



STEVE MARVIN
COUNTY ADMINISTRATOR

TELEPHONE: 908-475-6500
FAX: 908-475-6528

NOTICE OF PUBLIC HEARINGS

The County of Warren, in accordance with the New Jersey Local Lands & Building Law, shall hold two Public Hearings on the proposed sale by public auction of the property commonly known as the Warren Haven Nursing Home, 350 Oxford Road, Oxford, New Jersey, currently designated as Block 301, Lot 8 in the Township of Mansfield, County of Warren, New Jersey.

The Warren Haven Nursing Home, a licensed 180 bed skilled nursing facility, may be offered for sale to the highest offering, qualified bidder for continued use as a nursing home, along with 32.21± acres of County owned land. The Seller shall be the Board of Chosen Freeholders of the County of Warren and the Buyer shall be determined by the public auction process.

Public Hearing #1 shall be held on Thursday, November 13, 2014 at 7:00 p.m. at the Warren County Court House, 413 Second Street, Belvidere, New Jersey 07823 in Court Room #1.


Public Hearing #2 shall be held on Thursday, December 11, 2014 at 1:00 p.m. at the Mansfield Township Municipal Building, 100 Port Murray Road, Port Murray, New Jersey 07865.

The report required by the Local Lands & Building Law can be obtained on the official County website at www.co.warren.nj.us and copies shall be made available at each of the Public Hearings. Comments from the public shall be taken at each of the Public Hearings and shall be entered into the transcribed record.

Written comments may be submitted at the Public Hearings or may be submitted in advance to:

Arthur Charlton
Director of Public Information
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823-1949

Additionally, Mr. Charlton is the designated contact to obtain additional information, copies of any reports, analyses, hearing transcripts or appraisals of value prepared concerning the proposed sale.



Steve Marvin
County Administrator/Clerk of the Board

FAX MEMO -- 2 pages

To: MUNICIPAL CLERK, MAYOR AND MUNICIPAL GOVERNING BODY

From: ART CHARLTON, on behalf of WARREN COUNTY FREEHOLDER JASON SARNOSKI and the WARREN COUNTY ECONOMIC DEVELOPMENT ADVISORY COUNCIL

Re: MEETING OF MUNICIPAL EDACS

October 10, 2014

The following letter is being mailed to you, but we are sending an advance copy via FAX so that you can plan ahead. Please distribute to your mayor and governing body, and to relevant municipal officials. Thank you for your assistance.

Dear Mayor and Council,

The Warren County Board of Chosen Freeholders requests that you establish an Economic Development Advisory Committee within your township to coordinate with the Warren County Economic Development Advisory Council that has as its mission "to create a stable, positive economic environment for Warren County through cooperation with county departments, government agencies, and businesses to implement smart strategic growth and influence economic policy decisions in Warren County". Enclosed for your utilization is a description for the municipal EDAC.

You are invited to participate in a meeting on November 13th at 7:00PM at the Warren County Administration Building, Freeholder Meeting Room. The purpose of the meeting is to present a system for the purpose of introducing and tracking economic development opportunities and to provide information to assist you in presenting economic opportunities within your municipality to prospective buyers.

Since there is limited space, please RSVP by October 25th with the number of attendees to Art Charlton at 908-475-6580 or acharlton@co.warren.nj.us

Sincerely,

Jason Sarnoski
Freeholder



Economic
Development
Advisory
Council

Some background information about the Economic Development Advisory Council (EDAC): EDACs are present in many communities across New Jersey, as municipalities are working strenuously to retain and grow existing businesses within their borders, and attract new businesses that will enhance their towns and maintain and stabilize their tax base.

The EDAC will be comprised of VOLUNTEERS with specific qualifications that will be an informational resource for business owners and will act to make recommendations to the mayor and township council/committee. They will work to market the municipality to prospective businesses, and will reach out to current business owners to ascertain what they may need to continue to thrive within the municipality.

They will also work with the Warren County EDAC, the various state agencies that exist to support local businesses, and any related committees located in the towns surrounding the municipality as needed to promote the area and stimulate commercial growth.

HIGHWAY DEPARTMENT
OVERVIEW FOR SEPTEMBER 2014

This update details the work that has been completed in the month of September 2014.

First week of September

1. Two men were assigned to mowing the borough properties the work included;
 - A. Mowing and weeding the borough hall
 - B. Mowing and weeding the public library
 - C. Mowing the drainage basin located near the community garden
 - D. Mowing a section along South Wandling
 - E. Mowing a borough owned lot along Alvin Sloan Avenue next to the pump house
 - F. Mowing an area along the end of South Prospect
 - G. A borough owned lot along Lenape Trail
 - H. A section along Short Street
 - I. Several sections along Myrtle Avenue (four total)
 - J. A borough owned lot located on McKinley Avenue
 - K. A corner along Oshea Street
 - L. A lot at the end of Birchwood Avenue
 - M. A section along Kinnaman Avenue
 - N. DPW Garage
2. Two men were assigned to storm drain repair the work included;
 - A. Repairing two storm drains located along Lenape Trail
3. One man was assigned to street sweeping the work included;
 - A. Belvidere Avenue
 - B. Broad Street
 - C. Washington Avenue
 - D. Church Street
 - E. Taylor Street
 - F. School Street
 - G. East Stewart Street
 - H. East Warren Street
 - I. Green Street
 - J. Davis Street
 - K. Hahn Street
 - L. Brown Street
4. Two men were assigned to street line painting the work included;
 - A. Belvidere Avenue parking spaces
 - B. Broad Street parking spaces
 - C. Church Street parking spaces

Second week of September

1. Two men were assigned to parking lot painting the work included;
 - A. Midtown plaza parking lot
 - B. Borough hall parking lot
 - C. South Lincoln parking lot
 - D. Broad Street parking lot
2. A water leak had been discovered in the meter pit located at the DPW Garage, two men were assigned to drain it in preparation for repairing the leaking valves inside the pit the work included:
 - A. Having the water company shut off the water supply to the meter pit
 - B. Pumping out the water that had accumulated inside the pit
 - C. Opening up the hydrant and backflow valves to allow the water main to drain out
 - D. Having a plumber come in and repack all four valve assemblies
 - E. Having the water turned back on allowing the air to slowly be removed in the water line.
3. Two men were assigned to repair a basin located at 90 Park Avenue.
4. One man had been assigned to street sweeping the work included;
 - A. Carlton Avenue
 - B. Warren Street
 - C. Johnston Street
 - D. Stewart Street
 - E. State Street
 - F. New Street
 - G. Grand Avenue
 - H. Prospect Street
 - I. Wayne Street
 - J. Lambert Street
5. Two men were assigned to painting the yellow curbing around Taylor Street School.

Third week of September

1. Two men were assigned to remove a basketball backboard at the park and have it repaired.
2. Vehicle maintenance had been performed and the work included;
 - A. Power washing and greasing the new case loader
3. Two men were assigned to storm drain cleaning

Fourth week of September

1. One man had been assigned to painting the handicap areas in the borough hall parking lot.
2. Several men had been assigned to repairing a storm drain located on the corner Flower Avenue and Oakwood Terrace. (Two days to perform)
3. Two men were assigned to mowing the borough properties (17 total)
4. Two men were assigned to street sign maintenance the work included;
 - A. Two twenty five mile an hours signs placed on youmans Avenue.
 - B. Three stop signs were replaced on Belvidere Avenue, Warren Street Hann Street.
 - C. New pedestrian crossing sign placed on Belvidere Avenue

Goals in October

1. Roadway repair. (Alley Ways)
2. Street sign maintenance. (As Required)
3. Getting vehicles ready for the winter season. (Salt Spreaders plow repair)

Respectfully submitted,

Donald Henry
Assistant Supervisor Streets

REPORT: TFC1628
 DATE : 10/05/2014

AUTOMATED TRAFFIC SYSTEM
 MONTHLY MANAGEMENT REPORT
 WASHINGTON SOCO COURT

A. TICKET INVENTORY		PARKING	MOVING	DWI	TOTAL	F. NON-DISPOSED CASE STATUS
ADDED DURING MONTH	3	148	2	153	1- ISSUED & PENDING TRIAL	
DISPOSED DURING MONTH	5	111	5	121	1A- PENDING DMV LOOKUP	
					2- ELIGIBLE FOR FTA - FOR < 14 DAYS	
					3- ELIGIBLE FOR FTA - FOR 14+ DAYS	
					4- ELIGIBLE FOR DISMISSAL	
					5- BAD CHECK - NOT ELIG FOR WARRANT	
					6- CASE STATUS - FTA	
					7- CASE STATUS - FTUD	
					8- ELIGIBLE FOR WARRANT A- (MOVING)	
					B- (PARKING)	
					9- OUT OF STATE WARRANT (PARKING)	
					10- ELIGIBLE FOR DSUS/RSUS	
					11- CASE STATUS - PSUS	
					12- CASE STATUS - WARRANT	
					13- CASE STATUS - HELD 1-60 DAYS	
					61-120 DAYS	
					120+ DAYS	
					14- CASE STATUS - UNSV	
					15- OTHER STATUSES	

B. TICKETS PENDING - BY AGE		TOTAL
1-30 DAYS	1	106
31-60 DAYS	3	45
61-90 DAYS	6	9
91-120 DAYS	4	8
120+ DAYS	36	49
TOTAL	50	217

C. ERROR REPORT		TOTAL
(UNDISPOSED TICKETS)		
1- AUTOPIC ERROR STATUS	0	2
2- TOTAL ERROR STATUS	0	3

G. CLOSED/DSUS TICKETS IN INVENTORY		TOTAL
1- SUSPENDED LICENSE (DSUS)	0	2
2- SUSPENDED REGISTRATION (RSUS)	0	3
3- CLOSED RULE (CLOS)	0	3

REPORT ID: CMCL628
 RUN DATE: 10/04/2014
 RUN TIME: 16:16

NJ AUTOMATED COMPLAINT SYSTEM
 MONTHLY MANAGEMENT REPORT
 WASHINGTON BORO COURT

PAGE: 1
 RUN: MONTHLY

AS OF: 10/01/2014

A. COMPLAINT INVENTORY		INDICTABLE	DIS PERS	OTHER NON TRAF	TOTAL	F. NON-DISPOSED CASE STATUS	CASES
1.	ADDED DURING MONTH	8	15	29	53	1. ISSUED AND PENDING TRIAL	53
2.	DISPOSED DURING MONTH	9	30	31	70	2. ELIGIBLE FOR FTA - < 14 DAYS	
						3. ELIGIBLE FOR FTA - > 14 DAYS	
						4. CASE STATUS - FTA	41
						5. CASE STATUS - BAD CHECK, UNDE	
						6. ELIGIBLE FOR WARRANT	
						A. ANY CASES NOT IN DSUS	1
						B. ANY CASES IN DSUS	
						7. ELIGIBLE FOR DSUS	
						**A. CASE STATUS - FTA	
						B. CASE STATUS - WARR	6
						8. WARR OUTSTANDING - NOT ELIGIBLE FOR DSUS	6
						9. OTHER CASE STATUSES A) 1 - 60 DAYS	228
						(HELD, MILL, RDEC, B) 61 - 120 DAYS	
						C) 121 - 180 DAYS	
						D) 181 + DAYS	
						10. OTHER CASES	
						TOTAL	329

C. ERROR REPORT (UNDISPOSED COMPLAINTS)
 OFFENSE ERROR STATUS

1 G. WORK FLOW MANAGEMENT

1. LOCAL COMPLAINTS ENTERED >
 4 DAYS FROM ISSUED DATE

2. STATE COMPLAINTS ENTERED >
 7 DAYS FROM ISSUED DATE

D. FINANCIAL SUMMARY - MONTHLY COLLECTIONS

FINES	1869.00
COSTS	624.50
MISC (VCCB)	1705.50
TOTAL	4199.00

E. TIME PAYMENTS ACCOUNTS - SUMMARY

	# OF ACCOUNTS	# OF COMPLAINTS	\$ VALUE
1. OPEN AND RCAL	59	120	37381.26
2. DELINQUENT	18	34	9574.00
3. BAD CHECK	4	8	2620.00
4. ELIGIBLE DSUS	197	349	102439.44
5. DSUS STATUS	77	111	37985.86
6. TOTAL OUTSTANDING	355	622	190000.56

*THIS NUMBER IS NOT INCLUDED IN TOTAL
 **THIS NUMBER CAN BE INCLUDED IN ELIGIBLE FOR WARRANT TOTALS

REPORT ID : IF55377
 RUN DATE : 10/04/2014
 RUN TIME : 2:15Z

NC AUTOMATED MUNICIPAL SYSTEM
 MONTHLY CASHBOOK REPORT
 WASHINGTON BORO COURT
 FOR THE MONTH OF SEPTEMBER 2014

PAGE: 3

PART 4 - DISBURSEMENT CHECKS

NAME CHECK PAYABLE TO:	CHECK AMOUNT	ADDRESS	CHECK NUMBER	CROSS-BIT W/PAY/STRT
2 - TREASURER, STATE OF NEW JERSEY RE: AUTOMATION FEE - AF RTE MODERNIZATION FUND - AM TOTAL A/S SURCHARGES	\$218.00 \$112.50 \$529.50	ROC ACS SURCHARGE SECTION P.O. BOX 580 TRENTON, NJ 08625	DO NOT SEND CHECK- SENT VIA ACH	
3 - TREASURER, COUNTY OF <u>Wayden</u> RE: TITLE 39 SPILT	\$2,165.00	COUNTY TREASURER	1115	
4 - TREASURER, <u>Borough of Washington</u> RE: TITLE 39 SPILT, GENERAL FEES, COSTS, LOCAL PARKING, CONTEMPT, CRIMINAL SALE, FORFEITURE, ADDITIONAL PENALTIES, GENERAL FEES, UNFUNDED OVERTIME, PUBLIC DEFENDER, PLAINTIFF COSTS, SPUNEL MUNICIPAL, CMT SURCHARGE & CC CODE	\$5,492.18	<u>Borough of Washington</u> CITY OF	1116	
5 - TREASURER, <u>Borough of Washington</u> RE: PARKING OFFENSES ADMINISTRATION ACT (\$2.00 FEA FEE - PA)	\$10.00	<u>Borough of Washington</u> CITY OF	1117	
6 - TREASURER, STATE OF NEW JERSEY RE: VCCB, VAS, CF	\$421.00	VICTIMS OF CRIME COMPENSATION BOARD P.O. BOX 34050 NEWARK, NJ 07102-0050	DO NOT SEND CHECK- SENT VIA ACH	
7 - TREASURER, STATE OF NEW JERSEY RE: DEDR	\$229.00	GOVERNOR'S COUNCIL ON ALCOHOLISM/ DRUG ABUSE P.O. BOX 345 TRENTON, NJ 08625	DO NOT SEND CHECK- SENT VIA ACH	
8 - TREASURER, STATE OF NEW JERSEY RE: STATE LAB FEES - FLP (S.L.)	\$50.00	GOVERNOR'S COUNCIL ON ALCOHOLISM/ DRUG ABUSE P.O. BOX 345 TRENTON, NJ 08625	DO NOT SEND CHECK- SENT VIA ACH	
9 - TREASURER, COUNTY OF RE: COUNTY LAB FEES - (CC)	\$.00	N/A		

REPORT ID : TFC337
 RUN DATE : 10/04/2014
 RUN TIME : 21:52

NJ AUTOMATED MUNICIPAL SYSTEM
 MONTHLY CASHBOOK REPORT
 WASHINGTON BORO COURT
 FOR THE MONTH OF SEPTEMBER 2014

PART 4 - DISBURSEMENT CHECKS

MAKE CHECK PAYABLE TO:	CHECK AMOUNT	ADDRESS	CHECK NUMBER	CROSS-REF W/BANKSTMT
10 - TREASURER, STATE OF NEW JERSEY RE: SAFE NEIGHBORHOOD FUND (SN) - 2121	\$275.50	DIVISION OF CRIMINAL JUSTICE SAFE AND SECURE ACCOUNTING P.O. BOX 085 TRENTON, NJ 08625	DO NOT SEND CHECK- SENT VIA ACH	
11 - TREASURER, STATE OF NEW JERSEY RE: WAGE & HOUR REGULATIONS	\$.00	OFFICE OF WAGE & HOUR P.O. BOX 389 225 E. STATE ST. TRENTON, NJ 08625-0389		
12 - TREASURER, STATE OF NEW JERSEY RE: WEB FEE	\$87.00	ACC APTS SURCHARGE SECTION P.O. BOX 980 TRENTON, NJ 08625	DO NOT SEND CHECK- SENT VIA ACH	
13 - TREASURER, STATE OF NEW JERSEY RE: PEDESTRIAN SAFETY FUND (PS)	\$.00	NJ MVS REVENUE ADMIN SECTION MAGISTRATE FONDS 3RD FL., FOS 149 160 S. RECORD ST., TRENTON NJ 08646	DO NOT SEND CHECK- SENT VIA ACH	
14 - ALL OTHER CHECKS:				
(A) FILING FEES	\$.00	N/A		
(B) CONDITIONAL DISCHARGE	\$110.00	NJ MVS REVENUE ADMIN SECTION MAGISTRATE FONDS 3RD FL., FOS 149 160 S. RECORD ST., TRENTON NJ 08646	DO NOT SEND CHECK- SENT VIA ACH	
(C) FISH AND GAME	\$.00	N/A		
(D) LOCAL PARK COMMISSION	\$.00	N/A		
(E) TRANSCRIPT FEE	\$.00	N/A		
(F) BRIDGE COMMISSION	\$.00	N/A		
(G) WEIGHTS AND MEASURES	\$.00	N/A		
(H) RESTITUTION	\$5.00	N/A		
(I) FOREST AND PARKS	\$.00	N/A		
(J) UNEMPLOYMENT	\$.00	N/A		

1118

REPORT ID : W05937
 RUN DATE : 10/04/2014
 RUN TIME : 21:52

NO AUTOMATED MUNICIPAL SYSTEM
 MONTHLY CHECKBOOK REPORT
 WASHINGTON BORO COERC
 FOR THE MONTH OF SEPTEMBER 2014

PART 4 - DISBURSEMENT CHECKS

NAME CHECK PAYABLE TO:	CHECK AMOUNT	ADDRESS	CHECK NUMBER	CROSS-REP N/EAN/SEMI
(I) INTEREST	\$.00	N/A		
(L) TURNUY	\$.00	N/A		
(M) CIGARETTE	\$.00	N/A		
(N) SPCA	\$.00	N/A		
(C) CONSUMER AFFAIRS	\$.00	N/A		
(F) ENVIRONMENTL PROTECTION (EP)	\$.00	N/A		
(G) HOUSING	\$.00	N/A		
(R) SOLID WASTE CONTROL	\$.00	N/A		
(S) LAW ENF TRAINING FUND	\$.00	N/A		
(T) EZ-PASS ADMIN. FEE	\$.00	N/A		
(E) EZ-PASS TOLL	\$.00	N/A		
(V) NC TRANSIT	\$.00	N/A		
(W) COLLECTIONS	\$.00	N/A		
(X) CONDITIONAL DISMISSAL	\$.00	N/A		
(Y) ALL OTHER MISC FEES	\$.00	N/A		
		PROBATION SERVICES ADULT SUPERVISION 171 JERSEY STREET BUILDING 6 - 2ND FLOOR P O BOX 937 TRENTON, NJ 08611	DC NOI SEND CHECK - SERV VIA ACH	

TOTAL OF ALL CHECKS DISBURSED: \$8,522.13
 TOTAL OF ALL ACH DISBURSED: \$3,922.82
 TOTAL OF ALL MONTHS DISBURSED DURING THE MONTH: \$12,445.00

ORDINANCE NO.

Draft Br Discussion

AN ORDINANCE OF THE TOWNSHIP OF INDEPENDENCE, COUNTY OF WARREN, STATE OF NEW JERSEY, CREATING CHAPTER ----- OF THE TOWNSHIP CODE OF THE TOWNSHIP OF INDEPENDENCE, ENTITLED "REGISTRATION OF PROPERTIES PENDING FORECLOSURE,"

WHEREAS, the Township of Independence contains certain structures that are vacant and or abandoned; and

WHEREAS, in many cases, the structures are pending foreclosure and the parties responsible to maintain the structures are not maintaining or securing them to an adequate standard; and

WHEREAS, it has been established that vacant and abandoned structures cause severe harm to the health, safety, and general welfare of the community, including diminution of neighboring property values, increased risk of fire and other public health risks; and

WHEREAS, the Township incurs disproportionate costs in order to deal with the problem, including but not limited to, identifying the responsible parties, excessive police calls and property inspections and maintenance; and

WHEREAS, it is in the public interest for the Township to establish minimum standards of accountability on the creditors or other responsible parties of vacant and abandoned structures pending or in foreclosure for the safety and general welfare of the residents of the Township; and

WHEREAS, it is in the public interest for the Township to impose a fee in conjunction with registration of vacant and abandoned structures and to require creditors to be responsible for the maintenance of abandoned residential structures under certain circumstances in light of the disproportionate costs imposed upon the Township by the presence of these structures

NOW THEREFORE, BE IT ORDAINED by the governing body of the Township of Independence, County of Warren, State of New Jersey, as follows:

SECTION 1. The Township Code of the Township of Independence is hereby amended and supplemented so as to add Chapter ____, entitled "Registration of Property Pending Foreclosure," which shall read as follows:

§ ____ -1. Purpose.

In conformity with N.J.S.A.46:10B-51, the intent of this ordinance is to provide for the enforcement of Township Property Maintenance Standards and State Housing Code against vacant properties pending foreclosure.

§ ____ -2. Service of Notice, contents.

A. A creditor serving a summons and complaint in an action to foreclose on a mortgage on residential property located within the Township of Independence shall serve the Municipal Clerk with a notice indicating that a summons and complaint in an action to foreclose on a mortgage has been filed against the subject property. The Notice may contain information about more than one property and shall be provided by mail or electronic communication at the discretion of the municipal clerk.

B. The Notice shall be served within 10 days of service of a summons and complaint in an action to foreclose on a mortgage against the subject property

C. Within 60 days of the adoption of this ordinance, any creditor that has initiated a foreclosure proceeding on any residential property which is pending in Superior Court shall provide to the municipal clerk a notice as described below for all residential properties in the Township for which the creditor has pending foreclosure actions.

D. Pursuant to N.J.S.A. 46:10B-51 (a)(1), the notice shall contain:

- a. The name and contact information for the representative of the creditor who is responsible for receiving complaints of property maintenance and code violations;
- b. Whether the property being foreclosed on is an affordable unit pursuant to the "Fair Housing Act;"
- c. The street address, lot and block number of the property; and
- d. The full name and contact information of an individual located within the state authorized to accept service on behalf of the creditor.

§ ____-3 Violation of State or Local Law at Property on List; responsibility of creditor.

A. If the owner of a residential property vacates or abandons any property on which a foreclosure proceeding has been initiated or if a property is otherwise vacated subsequent to the filing of the summons and complaint, but prior to the vesting of title in any third party; and

B. If the property is found to be nuisance or in violation of any applicable state or local code, the local public officer shall notify the creditor.

C. The creditor shall have the responsibility to abate the nuisance or correct the violation in the same manner and to the same extent as the title owner of the property, to such standard or specification as may be required by State Law or municipal ordinance.

§ ____-4 Notification of Violation.

In the event of a violation of state or local ordinance, the municipality shall serve the creditor with a notice that shall include a description of the condition(s) that gave rise to the violation with the notice and shall provide a period of not less than 30 days from the creditor's receipt of the notice for the creditor to remedy the violation or within ten (10) days of receipt of the notice if the violation presents an imminent threat to public health and safety.

§ ____-5 Repair by Township.

If the Township expends public funds in order to abate a nuisance or correct a violation on a residential property in which the creditor was given notice pursuant to the provisions of subsection ____-4 but failed to abate the nuisance or correct the violation as directed, the municipality shall have the same recourse against the creditor as it would have had against the title owner of the property including but not limited to the recourse provided at N.J.S.A. 55:19-100.

§ ____-6 Violations and Penalties.

Any person, firm or corporation who or which violates ____-2 of this Chapter shall be subject to a fine not to exceed \$2,500.00.

Any person, firm or corporation who or which violates ____-3 and fails to remedy said violation once notified by the Township pursuant to ____-4 of this Chapter shall be subject to a fine not exceeding \$1,500.00 per day per violation.

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. This ordinance shall take effect after second reading and publication as required by law.

This Ordinance shall take effect immediately upon final adoption and publication according to law.

Adopted this day of , 2014.

Robert Giordano, Mayor

Attest:

Deborah M. Hrebenak, Township Clerk

138-2014

**RESOLUTION AUTHORIZING SYSTEM MODIFICATION TO THE BOROUGH'S
WASTEWATER TREATMENT PLANT BY VEOLIA WATER NORTH AMERICA –
NORTHEAST, LLC**

WHEREAS, on June 16, 1998, U.S. Filter Operating Services, now operating through successor affiliate Veolia Water North America – Northeast, LLC, was awarded a contract for the design, operations and maintenance of the Borough's Waste Water Treatment Plant; and

WHEREAS, according to Article VIII, Section 8.5(B) of the Agreement, the Borough may authorize modifications to the Waste Water Treatment System; and

WHEREAS, negotiations have occurred to the satisfaction of both parties in order to make certain modifications to the Borough's Waste Water Treatment System; and

WHEREAS, the Mayor and Council have decided that authorizing such modifications would be in the best interest of the Borough.

NOW, THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Washington, authorize certain modifications to the Waste Water Treatment System in accordance with the attached Amendment.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Borough Manager, Chief Financial Officer, and Veolia Water North America – Northeast, LLC.

CONTRACT AMENDMENT
BOROUGH OF WASHINGTON
WASTE WATER TREATMENT SYSTEM MODIFICATIONS

This Operations and Maintenance Agreement Amendment dated _____, 2014 is made by and among:

THE BOROUGH OF WASHINGTON, in the County of Warren, State of New Jersey, a municipal corporation of the State of New Jersey with Offices at 100 Belvedere Avenue, Washington, NJ 07882

And

VEOLIA WATER NORTH AMERICA – NORTHEAST, LLC, County of Suffolk, Commonwealth of Massachusetts, a corporation of the Commonwealth of Massachusetts with Offices at 53 State Street, 14th Floor, Boston MA 02109.

WHEREAS, on June 16, 1998, U.S. Filter Operating Services, predecessor affiliate of Veolia Water North America – Northeast, LLC (“Veolia”), was awarded a contract for the design, operations and maintenance of the Borough’s Waste Water Treatment Plant, and said contract allowed for both contract and service extensions and amendments; and

WHEREAS, according to Article VIII, Section 8.5(B) of the Agreement, the Borough may authorize modifications to the Waste Water Treatment System.

NOW, THEREFORE BE IT RESOLVED, in consideration of the above recitals and the mutual promises set forth below, the Parties agree as follows:

1. In accordance with Article VIII, “Waste Water Treatment System Modifications”, Section 8.5, “Procedures for Implementing Waste Water Treatment System Modifications For Which the Borough May Be Financially Responsible”, Sub-Section D, “Financing Waste Water Treatment System Modification Costs”

A. The Borough hereby authorizes Veolia to begin preparation on/about October 31, 2014 in repairing the **South Prospect Street Sewer Construction Project** located at the Waste Water Treatment Plant in accordance with the following conditions:

- i. The cost shall be paid by the Borough to Veolia as a lump sum in the amount of \$xxx,xxx.
 1. \$xx,xxx – estimated material costs
 2. \$xx,xxx – estimated administrative oversight, labor, and profit.

- ii. All plans/designs for the project are as provided by the Borough's Waste Water Engineer as attached hereto under Exhibit A. Veolia shall be responsible for providing a construction schedule and payment schedule.
- iii. In the event that the drawings and specifications provided by the Borough in Exhibit A do not reflect field conditions, Veolia and Borough shall work in good faith to establish a resolution, provided by the Borough's Engineer and negotiate a change order to compensate the Veolia, if such additional costs are incurred.
- iv. Veolia shall be responsible for obtaining all required local and State permits and/or approvals before construction commences.
- v. The Borough shall provide all construction inspection services to reasonably ensure the workmanship and satisfactory completion of the project. The Borough will provide shall be responsible for collecting data and information required for the completion of as-built plans. Veolia shall reasonably cooperate in providing information and clarifications for the Borough's purposes of generating as-built drawings.
- vi. All other terms and conditions of the original Agreement remain in full affect during this project.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be duly executed and delivered as of the date and day first above written.

ATTEST:

**VEOLIA WATER NORTH AMERICA –
NORTHEAST, LLC**

By: _____
Name & Title

By: _____
Vincent Martin, Senior Vice President

ATTEST:

THE BOROUGH OF WASHINGTON

By: _____
Kristine Blanchard, Borough Clerk

By: _____
Scott McDonald, Mayor

**WASHINGTON BOROUGH
RESOLUTION NO #136-2014**

RESOLUTION AUTHORIZING THE FORECLOSURE OF AN ELIGIBLE TAX SALE CERTIFICATES

WHEREAS, N.J.S.A. 54:5-109.29 et. seq as amended, permits a municipal government to foreclosure In-Rem certain Tax Sale Certificates held by the municipality; and

WHEREAS, the Borough of Washington hold Tax Sale Certificates which are eligible for In-Rem Tax Foreclosure; and

WHEREAS, it is to the benefit of the Borough of Washington to foreclose such Tax Sale Certificates; and

WHEREAS, funds have been provided for the expense of said foreclosure.

NOW, THEREFORE, BE IT RESOLVED, that the adoption of and the execution of this resolution shall authorize Special Counsel, Goldenberg, Mocker, Sayegh, Mintz, Pfeffer, Bonchi & Gill, to foreclose Tax Sale Certificates held by the Borough of Washington, said Certificates are particularly described according to the In-Rem Tax Foreclosure List attached hereto.

**RESOLUTION 137-2014 AMENDING THE CASH
MANAGEMENT PLAN AND NAMING OFFICIAL
CASH DEPOSITORIES**

WHEREAS, NJSA 40A: 5-14 mandates that a Governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state; and

WHEREAS, NJSA 40A: 5-15.1 amended by Chapter 148, P.L. 1997 established new requirements for the investment of public funds and adoption of a cash management plan for counties, municipalities and authorities; and

WHEREAS, the Borough Council of the Borough of Washington, County of Warren wish to comply with the above statutes; and

WHEREAS, the Borough of Washington wished to add Unity Bank to the listing of the official depositories

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Washington, County of Warren amends 2014 adopted cash management plan for the period January 1, 2014 through December 31, 2014 and adds on Unity Bank to the listing of the banking institutions authored for that period of time.

Washington Borough (Warren)		Comments
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
Answer	Question	Comments
	General Management - GM	
1 Yes	Sharing services has been promoted for many years as a means to control costs. In addition to sharing resources such as labor, facilities and equipment with a county or with neighboring communities, shared services include similar agreements with school boards, independent authorities and fire districts. Shared services do not include cooperative purchasing, cooperative pricing or commodity resale agreements. <u>Did your municipality actively negotiate (i.e. meet with representatives from a neighboring town, your county or another local unit) and/or enter into at least one new shared service agreement, or actively negotiate or enter into the renewal of at least one existing shared service agreement, in the preceding year?</u>	
2 Yes	Traffic safety policies for utility and construction work should balance the interests of public safety with those of controlling costs. For example, uniformed police officers controlling a cul-de-sac may be excessive; while parking a policeman in a patrol car on a major highway to act in lieu of a "crash truck" may be insufficient and could endanger the officer. An appropriate traffic safety plan should include parameters governing when police officers, flag men and safety apparatus are used in different circumstances. <u>Has your municipality reviewed its policies and staffing requirements for providing traffic safety around utility and construction work, and implemented policies to assure that the most efficient and cost-effective approach is taken?</u>	We no longer have Police Department. Our Borough is patrolled by the Washington Township Police Department per shared agreement
	Has your municipality adopted a vehicle use policy prohibiting personal use of municipal vehicles, and providing that employees authorized to use such vehicles for commuting to/from work have a fringe benefit value added to the gross income reported on the employee's W-2 (unless the vehicle meets the "qualified non-personal vehicle" criteria specified by the IRS)? Only answer "N/A" if your municipality does not have any municipally-owned vehicles.	The Borough of Washington does not allow Borough vehicles to be driven home.
4 Yes	Has the appropriate administrative official reviewed the <u>State Comptroller's June 25, 2013 Report</u> with respect to local government legal fees, and does your municipality follow the best practices outlined in the checklist annexed as an Appendix to the report?	

		Washington Borough (Warren)		
2121		<i>Please see Color Key at bottom of sheet for limits on answers</i>		
	Answer	Question		Comments
5	Yes	<p>Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year's proposed budget including the full adopted budget for current year when approved by governing body; most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; easily accessible contact information for elected and appointed officials, municipal administrator or manager, municipal clerk, police chief, municipal court administrator and all department heads; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?</p>		
6	No	<p>Does your municipality require its elected officials to attend on an annual basis at least one instructional course covering the responsibilities and obligations of elected officials (for example: ethics, municipal finance, labor relations, risk management, shared services, purchasing, land use administration, personnel, technology etcetera)? This item may be satisfied either through a course approved for continuing education credit by DLGS, or in-house education provided by a professional, vendor or staff member (provided they have significant expertise in their profession and routinely prepare public presentations).</p>		

Washington Borough (Warren)		
2121	Please see Color Key at bottom of sheet for limits on answers	
Answer	Question	Comments
Yes	With regard to your municipality's collective bargaining agreements that replaced contracts expiring on or after 1/1/11, is the overall impact of the aggregate economic costs limited to an average increase of 2% or less per year over the contract term? An example of such analysis can be found on the "PERC Summary Form; Public Sector; Non-Police and Non-Fire; Section V Impact of Settlement" and "PERC Summary Form; Police and Fire; Section VII Impact of Settlement"	
No	A municipality's participation in FEMA's <u>National Flood Insurance Program Community Rating System</u> can lead to significant flood insurance premium reductions for its homeowners. An explanation of the program may be found on FEMA's website at http://www.fema.gov/national-flood-insurance-program/national-flood-insurance-program-community-rating-system , and more information on how the NJDEP's statewide CRS coordinator can assist with improving your rating can be found at http://www.nj.gov/dep/floodcontrol/about.htm . Does your municipality have, or is your municipality in the process of attaining, a <u>Community Rating System ranking of at least Class 9?</u>	
N/A	If the ratio of assessed values to market values in your municipality is presently less than 65%, is your municipality in the process of conducting a reassessment or revaluation?	
Yes	The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Forms. While far more local officials are required to file Financial Disclosure Forms than simply local elected officials, their compliance is particularly important. <u>Have all of your local elected officials filed their Financial Disclosure Form in 2014 that covers the 2013 calendar year?</u>	

Washington Borough (Warren)		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
Answer	Question	Comments
2121	<p>Many municipalities have created one or more authorities (including fire districts, utilities authorities, redevelopment authorities, housing authorities, port authorities, etc.) to provide greater focus and attention on addressing a public need, or to reduce governing body burdens. While creation of such an authority is often appropriate, and many authorities successfully and efficiently fulfil their missions, authorities with weak membership or insufficient local-level monitoring can become wasteful, inefficient and unresponsive to the public they serve. <u>N.J.S.A. 40A:5A-20</u> allows a local governing body to dissolve an authority subject to certain parameters and with Local Finance Board approval. Municipalities should at least annually assess the authority or authorities they created and publicly discuss their findings and conclusions. Findings and conclusions should address whether the authority's continued existence is appropriate, and whether the authority is appropriately and efficiently serving its residents. <u>Does the governing body meet at least once annually to discuss an assessment of the authority or authorities they have created?</u></p>	
Finance & Audit - FA		
12	<p>Internal accounting control processes, procedures and authorizations are designed to safeguard assets and to limit the risk of loss or misstatement. <u>1) Are internal accounting control processes, procedures and authorizations documented and communicated to staff, and 2) Does your Administrator/Manager or CFO, as appropriate, evaluate and discuss risk assessment annually with your governing body or an appropriate subcommittee thereof (such as the Audit or Finance Committee) with a focus on developing and updating accounting control processes, procedures and authorizations? If you selected "yes", please state in the Comment section in the approximate date of the discussion and whether the discussion was with the governing body or, if with a subcommittee thereof, name the subcommittee.</u></p>	

Washington Borough (Warren)		
2121	<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question	Comments
N/A	<p>With respect to note sales (TANs, BANs, Emergency Notes and Special Emergency Notes), proper disclosure and communication with potential bidders can yield optimal results for a municipality. Knowing when to sell on a negotiated or competitive basis, aggregating note sales as much as possible, along with casting a "wide net" to attract the maximum number of bidders for a competitive note sale, is critical to achieving the lowest possible interest rate. <u>Is your municipality 1) marketing note sales beyond publishing the notice required by N.J.S.A. 40A:2-30, and beyond displaying a notice on your municipal website; and 2) issuing a prospectus, official statement or other document to potential lenders disclosing all material financial and budget information?</u></p>	<p>The Borough has not had any recent note sales. Borough is funding current capital projects on pay-as-you-go basis.</p>
14	<p>Does your municipality have a Finance Committee (or equivalent) made up of one or more members of the governing body and other appropriate personnel, as may be needed, that meets at least monthly and discusses all significant financial issues? If you answer "Yes", phrase state in the Comment section the approximate date of your municipality's most recent Finance Committee meeting.</p>	<p>all Governing Body members are equally involved in the decision making process</p>
15	<p>Audit findings address areas needing improvement. Ignoring these findings devalues the process; therefore, municipalities should correct noted deficiencies. Have all audit findings <u>from the 2012 audit been 1) identified in the corrective action plan and 2) addressed such that they are not repeated in the 2013 audit?</u> If the answer is no, please list the repeat findings in the comments section. In the event your municipality wishes to appeal the result of this question, the Director shall determine based on the comment(s) whether the finding(s) is/are sufficiently material to warrant a "no" answer.</p>	<p>we have 2 audit finding that were repeated in 2013 and will be removed in 2014. Those findings are: 1) that interfund balances be reviewed and liquidated and 2) deferred charges to future taxation unfunded over 5 years be cancelled. We had a multi-year pain to clear up all of our large interfunds, budget and pay off deferred charges and eliminate a need for TAN. We are no longer require TAN to operate our municipality and are ready to clear up nterfunds and defered charges in 2014</p>

Washington Borough (Warren)		
2121	<i>Please see Color Key at bottom of sheet for limits on answers</i>	Comments
Answer	Question	Comments
Yes	<p>The CFO should be capable of preparing the annual financial statement, annual debt statement and budget schedules. Excessive auditor assistance on these documents could create a perception that the auditor is not truly independent of the client in auditing the client's financial statements. At a minimum, each CFO should prepare balanced and reconciled financial records including books of original entry, general ledgers, subsidiary ledgers and other computer reports that accurately analyze and reflect the municipality's financial position. These records should have sufficient detail for an accountant with sufficient knowledge of New Jersey's municipal accounting system to extract information necessary to prepare financial and debt statements. This requires that, within acceptable tolerance, all financial transactions (cash and non-cash) be posted in the general ledger and that all general ledger accounts be supported by subsidiary ledgers, reports, reconciliations or are otherwise analyzed. A "yes" answer is appropriate if <u>1) your CFO prepares the annual financial statement, annual debt statement and annual budget, or 2) your CFO presents balanced and reconciled financial records, or 3) you are retaining outside assistance to do so from an individual or entity separate from your municipality's audit firm. Please note that item #2 cannot count as a "yes" answer if the Report of Audit contains comments and recommendations regarding the General Ledger or Cash Account balances not being reconciled.</u></p>	
Yes	<p>Grant programs can create a significant burden on a municipality's cash flow if program expenses are either not timely reimbursed or are charged to other operating accounts instead of to the grant. Are all grant revenues, along with their corresponding appropriations, reviewed at least quarterly to determine that all program expenses have 1) been filed for reimbursement and 2) have been properly charged to the grant, with follow up communication to grantor agencies in instances where payments are delayed?</p>	

Washington Borough (Warren)	
<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question
Comments	
18	<p><u>N.J.S.A. 40A:5-4</u> requires municipalities to complete their annual audit for the preceding fiscal year within 6 months after the close of its fiscal year. Further, <u>N.J.S.A. 40A:5-6</u> requires the municipality's auditor to submit a certified duplicate copy of the audit report and recommendations with the Division within 5 days after filing the original with the municipal clerk. <u>Has your municipality received its completed audit for the preceding fiscal year within the statutory timeframe, and confirmed that your auditor has filed a certified duplicate copy of the audit report with the Division? You may only answer this question "N/A" if the Director expressly granted an extension in response to a governing body resolution petitioning for same.</u></p>
19	<p>For its most recent audit period completed, has the municipality: 1) not had findings reported in the Schedule of Findings and Questioned Costs related to potential or actual questioned costs; or 2) not accrued a liability or made payment to a grantor for questioned costs or disallowed expenditures; or 3) not been notified of an amount that must be refunded to a grantor as a result of a contract audit or for any other reason?</p>
20	<p>Pursuant to <u>N.J.S.A. 40A: 2-40</u>, the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file their Annual Debt Statement with the Division of Local Government Services. The annual debt statement must be filed electronically following the procedure described in Local Finance Notice 2013-3. <u>Did your municipality file its electronic Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?</u></p>
21	<p><u>Local Finance Notice 2014-09</u> contains important information about the need for municipalities that have certain outstanding debt to abide by requirements to annually disclose certain information with respect to financial conditions. The continuing financial disclosure obligations are required by federal law and local agreements executed as part of past issuances of debt. Failure to comply can result in penalties against local governments and individual officers responsible for various filings. Failure to comply can also result in a lack of access to capital markets. <u>Has your CFO done all of the following: (1) reviewed Local Finance Notice 2014-09; and (2) undertaken, or caused to be undertaken, a review of past compliance with such requirements?</u></p>

Washington Borough (Warren)		
Please see Color Key at bottom of sheet for limits on answers		
Answer	Question	Comments
Prospective	Is your municipality up to date and fully compliant with continuing disclosure obligations as discussed in the previous question?	
	Procurement - P	
23	Municipalities and their agencies are allowed to prohibit the award of public contracts to business entities that have made certain campaign contributions exceeding \$300 and to limit the contributions that the holders of a contract can make during the term of a contract to \$300. A model ordinance concerning pay-to-play can be found at http://www.nj.gov/dca/divisions/dlgs/resources/muni_st_docs/pay_to_play_ordinance-contractor.doc . Has your municipality adopted a pay-to-play ordinance pursuant to N.J.S.A. 40A:11-51 that is more restrictive than state statutory requirements? Changes in energy markets could potentially offer substantial savings for local governments. <u>Local Finance Notice 2012-12</u> provides important guidance on the competitive procurement of energy. Has your CFO, head purchasing official or other appropriate municipal official evaluated and discussed with your governing body (or an appropriate subcommittee thereof) whether the cooperative or competitive procurement of energy would benefit your municipality? If you answer "Yes", please state in the Comment section the approximate date of the discussion and whether the discussion was with the governing body or, if with a subcommittee thereof, name the subcommittee. You may only answer "N/A" if your municipality already participates in competitive energy procurement.	On July 1, 2014 the Borough has entered into an agreement with Washington Community Solar/DBA Green Energy for the installation of a solar farm. The solar farm will power the DPW Garage and the Sewer Plant; greatly reducing energy costs.

Washington Borough (Warren)		
2121	<i>Please see Color Key at bottom of sheet for limits on answers</i>	<i>Comments</i>
Answer	Question	Comments
25	<p>The Local Finance Board recently adopted new rules, outlined in <u>Local Finance Notice 2013-17</u>, expanding municipalities' ability to purchase goods and services with procurement cards. The most significant change is the elimination of the prior per-transaction monetary limitation on P-Cards (15% of local unit's bid threshold) where a Qualified Purchasing Agent manages a local unit's P-Card program. Has your CFO, head purchasing official or other appropriate municipal official evaluated and discussed with your governing body (or an appropriate subcommittee thereof) how and whether a procurement card program could benefit the municipality or, if a procurement card program already exists, whether the program complies with the new regulations? If you answered "Yes", please state in the Comment section in the approximate date of the discussion and whether the discussion was with the governing body or, if with a subcommittee thereof, name the subcommittee. If your municipality has a procurement card program, please name the vendor in the Comment section.</p>	
26	<p>P.L. 2013, c. 37, known as the "Sandy Integrity Monitor Law", requires the State Treasurer to assign monitors to recovery and rebuilding-related contracts \$5 million or above, and grants the Treasurer discretion to assign monitors on contracts below \$5 million. Pursuant to authority granted under the law, all Sandy-related recovery and rebuilding contracts over \$2 million awarded by local governments must be reported to the State Department of Treasury. Please access Treasury's Sandy website at http://www.state.nj.us/treasury/news-sandy.shtml for more information on your municipality's responsibilities under the Sandy Integrity Monitor Law. <u>Has your municipality reported all Superstorm Sandy-related contracts over \$2 million to the State Treasurer?</u></p>	Yes
27	<p>N.J.S.A. 40A:11-5 (a)(i) states that, if a municipality utilizes the professional services exemption from the Local Public Contracts Law, "The governing body shall in each instance state supporting reasons for its action in the resolution awarding each contract and shall forthwith cause to be printed once, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the office of the clerk of the [] municipality..." <u>With respect to the award of professional services contracts, is your municipality complying with the above referenced provision of the Local Public Contracts Law?</u></p>	Yes

Washington Borough (Warren)		
2121	<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question	Comments
	Budget Preparation and Presentation -BP	
28	In preparing your annual budget it is important for both the governing body and public to understand the concept of surplus and how it accumulates (or declines) over the years. A formal policy regarding surplus serves as a basis for decisions concerning future financial solvency, and the lack of a policy could lead bond rating agencies to downgrade your municipality's credit rating. In developing said surplus policy your CFO should analyze and explain at least a five-year trend of surplus; illustrating the factors causing each annual increase or decrease. A surplus policy with realistic and sustainable goals can then be determined. <u>Does your municipality have a written policy goal for the amount of surplus available in support of municipal operations, and is this goal evaluated annually?</u>	
29	In preparing your annual budget for the current year, it is important that the impact that current budgeting decisions may have on future years' budgets be presented, evaluated and considered before the governing body takes final action. Long term plans concerning revenue, appropriations, tax levy, tax levy cap and surplus are critical to sustaining (or achieving) a solid fiscal condition. <u>Are budget projections 1) factoring in the impact that the current year's budget may have on the future tax levy (as restricted by the levy cap) and future surplus balances for at least two future year's budgets, and 2) are these budget projections discussed with the governing body?</u>	
30	<u>Certain municipalities have indirectly pledged prompt payment (i.e. issued a guarantee) of debt service with respect to debt issued by counties, independent authorities or developers. Bond Rating Agencies (e.g. Moody's, Fitch, Standard & Poor's) have downgraded certain municipalities' bond ratings to below investment grade for lack of preparation in the event a lender calls in a debt guarantee. If your municipality guarantees any debt, are direct service revenues that may be pledged against debt repayment monitored by the municipal CFO; and to the extent that cash flow from pledged revenue will not satisfy the debt repayment, are sufficient funds held in reserve to satisfy the guarantee or is an existing authorization in place to issue debt (e.g. a bond ordinance) in the event a lender calls in the guarantee?</u>	
31	<u>Do elected officials receive a written status report at least quarterly on all budget revenues and appropriations as they correspond to the annual adopted budget?</u>	

Best Practices Worksheet CY 2014/SFY2015

Washington Borough (Warren)		Comments
Please see Color Key at bottom of sheet for limits on answers		
Answer	Question	
2121		
32	In developing your multi-year capital plan, is your municipality dedicating sufficient revenues to fund maintenance, repair and eventual replacement of infrastructure such as roads, storm sewers, sanitary sewers and water systems?	The Borough of Washington dedicates revenue from sewer collections and sewer hook up fees for the replacement of storm sewers and sanitary sewers
33	<u>N.J.S.A. 40A:4-5</u> requires that calendar year municipalities approve their introduced budgets no later than February 10, unless the Director sets forth a later date pursuant to <u>N.J.S.A. 40A:4-5.1</u> . Did your municipality approve its introduced current year budget no later than the date provided by law or as extended by the Director?	
34	<u>N.J.S.A. 40A:4-10</u> requires that calendar year municipalities adopt their budgets no later than March 20, unless the Director sets forth a later date pursuant to <u>N.J.S.A. 40A:4-5.1</u> . Did your municipality adopt its current year budget no later than the date provided by law or as extended by the Director? This question may only be answered "N/A" if your municipality delayed its budget adoption because it awaited a Division determination concerning a grant award or Transitional Aid award.	

Washington Borough (Warren)		Comments
Please see Color Key at bottom of sheet for limits on answers		
Answer	Question	
35	<p>Health Insurance - HI</p> <p>Does your municipality exclude from healthcare coverage part-time elected and appointed officials (less than 35 hours per week)? Only answer "yes" if no part-time elected or appointed officials receive health benefits. If your municipality has part-time elected or appointed officials who elect to take State Health Benefits Program (SHBP) health benefits (or receive a waiver for not doing so) by virtue of serving in their position continuously since May 21, 2010, you must answer "No". If you answered "No", please list in the Comments section the name and title of each elected or appointed official receiving either health benefits or a waiver payment in lieu of health benefits.</p>	
Yes	<p>Does your municipality conduct a monthly review of health benefit covered lives itemized on health insurance invoices to determine that health insurance invoices do not include employees, former employees, spouses or dependents who should no longer be receiving coverage?</p>	
N/A	<p>Municipalities frequently contract with or designate insurance brokers to secure healthcare coverage from insurance carriers. Brokers are typically paid by third-party administrators (TPA's) hired to collect, review and pay healthcare bills. The municipality pays the TPA, who in turn pays the broker. Broker fees are often directly related to the amount of insurance premiums or fees paid by the municipality (i.e. the higher the premium, the larger the broker's commission). Thus, the municipality-broker-TPA arrangement is vulnerable to abuse because brokers could face conflicting incentives in seeking lower-cost insurance alternatives. <u>If your municipality contracts with or otherwise designates an insurance broker, is the structure for broker payments set at a flat-fee rather than on a commission basis (so as to mitigate the risk of brokers recommending more expensive insurance coverage to earn higher fees)?</u> The State Health Benefits Program (SHBP) offers medical, prescription and dental coverage options for more than 850,000 participants, including employees, dependents and retirees. All plans have substantial networks of healthcare providers, and provide services nationwide. 62% of municipalities, and 33% of counties, within New Jersey participate in SHBP. <u>If your municipality has non-SHBP coverage, as your collective bargaining agreements come up for renegotiation, do your municipality's negotiation proposals seek contract provisions allowing its employees to be switched to SHBP or another non-SHBP plan of lesser cost?</u></p>	

Washington Borough (Warren)		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
Answer	Question	Comments
39	<p>Prior to municipal officers and employees being required to substantially share in the cost of their health benefits, there was no disincentive to officers and employees accepting coverage even though they had alternative coverage. Many municipalities would offer payments in lieu of health benefits to encourage officers and employees to voluntarily drop coverage, provided they had coverage from another source. The policy often saved money by replacing the expensive cost of providing health care with the less expensive payment in lieu of health benefits. The need to pay officers and employees money to not take a health insurance benefit they can receive from another source has largely disappeared, because the cost of premium sharing will cause officers and employees to drop coverage if alternative coverage is available. <u>Has your municipality: (1) explored all necessary actions to end payments in lieu of health benefits (e.g. modifying collective bargaining agreements); and (2) either adopted or discussed at a public meeting a policy prohibiting payments in lieu of health benefits to officers and employees who are not contractually entitled to such payments? An answer of "N/A" is only applicable where there are no instances in the municipality of payments in lieu of health benefits.</u></p>	<p>This will be potentially negotiated at the end of the 2015 CWA contract.</p>

Washington Borough (Warren)		Comments
Please see Color Key at bottom of sheet for limits on answers		
Answer	Question	
40	<p>Personnel - PE</p> <p>The Fair Labor Standards Act (FLSA) is a federal law that establishes minimum wage, overtime pay, recordkeeping, and child labor standards affecting full-time and part-time workers in the private sector and in Federal, State, and local governments. The law requires that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, municipal managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and are not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (you should consult with your labor counsel for more detailed guidance). <u>Does your municipality refrain from paying overtime to employees who are classified as exempt under the FLSA? In answering this question, be aware that exempt status would also preclude overtime pay for time worked during emergencies, attendance at night meetings, participation in training sessions, and police "off-duty" assignments (a/k/a "Jobs in Blue"). Also, please note that compensated leave time in lieu of cash payments is considered to be a form of overtime pay unless such leave is utilized in the same pay period.</u></p>	
Yes	<p>N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to contracts@perc.state.nj.us. <u>Has your municipality filed all current contracts with PERC?</u></p>	
42	<p>Does your municipality make available to the public free of charge, either through an internet posting or on-site review, documents that show the current salaries of all personnel?</p>	

Washington Borough (Warren)		
Please see Color Key at bottom of sheet for limits on answers		
Answer	Question	Comments
Yes	Accurate records of employee time are critical not only for financial accountability, but also effective management of your workforce. Is your municipality ensuring that 1) employees complete and file standardized forms, either electronically or by paper, to verify all employee time worked (e.g. time cards, electronic time keeping); 2) your personnel/human resources office maintains records accounting for all employee leave time earned and used; and 3) supervisors are reviewing and approving/denying employee time and attendance documentation before those records are submitted to management and, in the case of department heads, is such documentation reviewed and verified independently?	
Yes	Has your municipality instituted a policy to not compensate employees for sick leave accumulated after a certain date?	The current CWA Contract calls for a compensation of sick leave capped at \$15,000 upon retirement. Retirement means having reached the age of 55 or having 25 years of service. Computed at the rate of 1/2 the employees daily rate of pay.

Washington Borough (Warren)		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
Answer	Question	Comments
45 Yes	Does your municipality have a transitional duty program (light duty) to encourage employees out on workers compensation to return to work? The State Workers Compensation Law provides that, when an employee receives a work-related injury producing temporary disability, the employee is entitled to wage-continuation equal to 70% of the employee's weekly wages, subject to a maximum compensation as determined by the Commissioner of Labor. <u>Does your municipality limit benefits for work-related injuries to the above statutory benefit?</u> The answer to this question can be "prospective" if such a provision was imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining.	
46 Yes	The weekly benefit rate provided under the State Temporary Disability Law for a non-work-related injury is calculated on the basis of claimant's average weekly wage. Each claimant is paid 2/3 of their average weekly wage up to the maximum amount payable, which is \$595 for disabilities beginning on or after 1/1/13. <u>Does your municipality refrain from supplementing the Temporary Disability benefit?</u> The answer to this question can be "prospective" if such a provision was imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining. Only answer "N/A" if your municipality does not participate in the State Temporary Disability Program.	All available sick time would be utilized. The Borough would make no further payments.
47 Yes	Has your municipality adopted an ordinance, resolution, regulation or policy eliminating longevity awards, bonuses or payments for non-union employees? For any employees covered by a collective bargaining agreement, has your municipality eliminated longevity awards, bonuses or payments for employees hired on or after a specified date, and refrained from increasing longevity awards, bonuses or payments for employees hired before a specified date? The answer to this question can be "prospective" if such provisions were imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining.	
48 Yes		
49 Yes		

Washington Borough (Warren)		
2121	Please see Color Key at bottom of sheet for limits on answers	Comments
Answer	Question	
50	Employee personnel manuals or handbooks serve as a valuable tool to convey a municipality's policies, procedures and benefits. Many insurance carriers encourage the adoption of such a document and offer discounted rates for their use. These publications should review employees' rights and obligations in areas ranging from discrimination, safety, violence, and harassment to vacation and sick days, holidays, use of township vehicles, smoking and political activity, among others. Has your municipality adopted or updated an employee personnel manual/handbook by resolution or ordinance within the last five years? If yes, please provide in the Comments section the date of the meeting during which the personnel manual was adopted.	This will be evaluated in 2015.
0	Select	
35	Yes	
6	No	
6	N/A	
3	Prospective	
50	Total Answered:	
44	Score (Yes + N/A + Prospective)	
88%	Score %	
0%	Percent Withheld	
	Chief Administrative Officer's Certification	
	I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.	Certification #(s) T-1541; CMR-2605; C1347
	Name & Title	Date 10/17/2014
	Kristine Blanchard	
	Chief Financial Officer's Certification	
	I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.	Certification #(s) N-0638; T-1597; Y-0108
	Name	Date 10/17/2014
	Natasha Turchan	

Best Practices Worksheet CY 2014/SFY2015

Washington Borough (Warren)	
Please see Color Key at bottom of sheet for limits on answers	
Answer	Question
	Municipal Clerk's Certification
	I hereby certify that the Governing Body of the <insert Municipality> in the County of <insert County> discussed/will discuss the CY 2014/SFY 2015 Best Practice Inventory as completed herein at a public meeting on <insert date>, with the Inventory results, and the certification thereof by the Chief Administrative and Chief Financial Officers, respectively, to be stated in the minutes of said public meeting.
	Certification #(s) T-1541; CMR-2605; C1347
	Name
	Kristine Blanchard
	Date 10/17/2014
	Comments

Washington Borough (Warren)		Question	Comments
Please see Color Key at bottom of sheet for limits on answers			
Answer	Question		
Red = Repeat Question; Prospective answers not permitted			
Blue = Questions where neither "not applicable" nor "N/A" answers are permitted			
Green = Repeat questions where neither "Prospective" nor "Not Applicable" are permitted			
No Color = "Yes"; "No"; "Prospective" and "Not Applicable" are all permissible answers			
# of Questions scored yes, prospective, or "not applicable"	Amount of Aid Disbursed	Impact on final 5% aid payment/impact on total aid	
41-50	100%	No penalty	
33-40	80%	Lose 20% which equals 1% of total aid	
25-32	60%	Lose 40% which equals 2% of total aid	
17-24	40%	Lose 60% which equals 3% of total aid	
9-16	20%	Lose 80% which equals 4% of total aid	
0-8	0%	Lose 100% which equals 5% of total aid	
Table of Weblinks			
4	http://nj.gov/comptroller/news/docs/press_local_government_legal_fees.pdf		
7	http://www.state.nj.us/perc/Collective_Bargaining_Agreement_Summary_Form_Police_and_Fire_2012_04_02_Instructions_and_Example.pdf		
7	http://www.state.nj.us/perc/Collective_Bargaining_Agreement_Summary_Form_Non-Police_and_Non-Fire_2012_04_02_Instructions_and_Example.pdf		
8	http://www.fema.gov/national-flood-insurance-program/national-flood-insurance-program-community-rating-system		
8	http://www.nj.gov/dep/floodcontrol/about.htm		
20	http://www.nj.gov/dca/divisions/dlgs/ffns/13/2013-3.pdf		
21	http://www.nj.gov/dca/divisions/dlgs/ffns/14/2014-09.pdf		
23	http://www.nj.gov/dca/divisions/dlgs/resources/muni_sf_docs/pay_to_play_ordinance-contractor.doc		
24	http://www.nj.gov/dca/divisions/dlgs/ffns/12/2012-12.pdf		
25	http://www.nj.gov/dca/divisions/dlgs/ffns/13/2013-17.pdf		
26	http://www.state.nj.us/treasury/news-sandy.shtml		

**BOROUGH OF WASHINGTON
ITEMS SELECTED FOR PAYMENT BY ACCOUNT FROM 10/09/2014 TO 10/22/2014**

Date : 10/17/2014 Page : 2 of 2
 Vendor Name Account Number
 Invoice No. Meeting Date Description
 P.V. No. P.O. No.
 Item Desc BILL LIST 10/21/14 SEWER UTILITY
 Payment Date Check No.
 Net Amount Check Status

Recap By Fund			
<u>Fund</u>	<u>Fund Name</u>	<u>Voucher Amount</u>	<u>Total Outstanding</u>
5	SEWER UTILITY	66,498.33	66,498.33
		Appr. Reserve	
		Other	5
		66,498.33	66,498.33
		<u>\$0.00</u>	<u>\$66,498.33</u>
Total:			

<u>Regular Check</u>		<u>Total</u>
Appr. Reserve	3,185.87	\$69,684.20
Other		
	3,185.87	
	<u>\$0.00</u>	<u>\$69,684.20</u>
	<u>\$3,185.87</u>	

**BOROUGH OF WASHINGTON
ITEMS SELECTED FOR PAYMENT BY ACCOUNT FROM 10/09/2014 TO 10/22/2014**

Date : 10/17/2014

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Vendor Name Invoice No.	Meeting Date	Account Number Description	P.V. No. Item Desc	P.O. No.	Payment Date	Check No.	Net Amount Check Status
0056 SEWER							
WASH. BOROUGH PAYROLL ACCOUNT	10/09/14	05- 2014- 0056- 0501- FULL TIME	1853	20141151	10/09/14	4750	3,185.87 Outstanding
		1. SEWER S&W-10/15/14 PAYROLL					
0501 SEWER OPERATING							
Department Total : 3,185.87							
0056 SEWER							
VEOLLA WATER	10/21/14	05- 2014- 0056- 0502- CONTRACTURAL SERVICES	1874	20141147	10/22/14		63,428.14 Outstanding
		1. 10/1/14 SEPTEMBER 2014 OPERATION AND MAINTENANCE SERVICES					
VEOLLA WATER	10/21/14	05- 2014- 0056- 0502- CONTRACTURAL SERVICES	1874	20141147	10/22/14		2,083.33 Outstanding
		2. 10/1/14 SEPTEMBER 2014 HEAD WORKS STRUCTURE					
JCP&L	10/21/14	05- 2014- 0056- 0502- ELECTRICITY	1940	20141179	10/22/14		551.66 Outstanding
		2. 10/13/14 ELECTRICITY WOLFE ESTATE PUMP STATION 8/7/14-10/7/14					
JCP&L	10/21/14	05- 2014- 0056- 0502- ELECTRICITY	1943	20141178	10/22/14		214.34 Outstanding
		2. 10/13/14 ELECTRICITY WOLFE ESTATE PUMP STATION 9/9/14-10/7/14					
VERIZON, INC.	10/21/14	05- 2014- 0056- 0502- TELEPHONE	1928	20141146	10/22/14		177.39 Outstanding
		2. 9/16/14 TELEPHONE SERVICE S PROSPECT ST SIPHON STATION					
NJ AMERICAN WATER CO INC	10/21/14	05- 2014- 0056- 0502- WATER	1939	20141127	10/22/14		12.93 Outstanding
		3. 10/9/14 WATER ALVIN SLOAN 9/6/14-10/6/14					
ELIZABETHTOWN GAS	10/21/14	05- 2014- 0056- 0502- NATURAL GAS	1907	20140247	10/22/14		11.22 Outstanding
		8. 9/12/14 NATURAL GAS-ALVIN SLOAN 8/8/14-9/9/14					
ELIZABETHTOWN GAS	10/21/14	05- 2014- 0056- 0502- NATURAL GAS	1907	20140247	10/22/14		19.32 Outstanding
		9. 10/13/14 NATURAL GAS ALVIN SLOAN 9/9/14-10/8/14					
0502 SEWER OPERATING EXP							
Department Total : 66,498.33							
Grand Total : 69,684.20							

BOROUGH OF WASHINGTON
ITEMS SELECTED FOR PAYMENT BY ACCOUNT FROM 10/09/2014 TO 10/22/2014
BILL LIST 10/21/14

Date : 10/17/2014

Vendor Name	Account Number	Payment Date	Check No.
Invoice No.	Meeting Date	Description	Check Status
P.V. No.	P.O. No.		
Item Desc			

Recap By Fund

<u>Fund</u>	<u>Fund Name</u>	<u>Voucher Amount</u>		<u>Total Outstanding</u>	<u>Fund</u>	<u>Manual Check</u>			<u>Regular Check</u>			<u>Total</u>
		Appr. Reserve	Other			Appr. Reserve	Appr. Reserve	Other	Other	Appr. Reserve	Other	
1	CURRENT FUND		25,025.01	25,025.01	1			16,607.70			39,764.67	\$81,397.38
2	GRANT FUND		2,050.85	2,050.85								\$2,050.85
12	ANIMAL TRUST FUND		277.00	277.00								\$277.00
14	OTHER TRUST		427.62	427.62								\$427.62
16	RECREATION TRUST		4,007.74	4,007.74	16			587.05			1,056.75	\$5,651.54
Total:		\$0.00	\$31,788.22	\$31,788.22		\$0.00	\$17,194.75	\$0.00	\$40,821.42		\$89,804.39	

**BOROUGH OF WASHINGTON
ITEMS SELECTED FOR PAYMENT BY ACCOUNT FROM 10/09/2014 TO 10/22/2014**

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Vendor Name Invoice No.	Meeting Date	Account Number Description	P.V. No. Item Desc	P.O. No.	Payment Date	Check No.	Net Amount	Check Status
0020 GENERAL GOVERNMENT								
WASH BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0020- 0100- 1- 00011 FULL TIME	1854	20141150	10/09/14	7332	2,458.71	Outstanding
GOOD IMPRESSIONS INC.	10/21/14	01- 2014- 0020- 0100- 2- 00023 PRINTING AND BINDING	1863	20141142	10/22/14		259.04	Outstanding
IMAGE COPY SYSTEMS, INC	10/21/14	01- 2014- 0020- 0100- 2- 00026 MAINT. OTHER EQUIPMENT	1866	20140834	10/22/14		375.00	Outstanding
W. B. MASON COMPANY, INC.	10/21/14	01- 2014- 0020- 0100- 2- 00036 OFFICE SUPPLIES	1878	20140769	10/22/14		241.90	Outstanding
120877118	10/21/14	01- 2014- 0020- 0100- 2- 00036 OFFICE SUPPLIES	1878	20140769	10/22/14		241.90	Outstanding
0100 GENERAL ADMIN								
0100 GENERAL ADMIN								
Department Total : 3,334.65								
0110 MAYOR & COUNCIL								
WASH BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0020- 0110- 1- 00012 PART TIME	1854	20141150	10/09/14	7332	604.15	Outstanding
0110 MAYOR & COUNCIL								
Department Total : 604.15								
0120 CLERK								
WASH BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0020- 0120- 1- 00011 FULL TIME	1854	20141150	10/09/14	7332	3,176.83	Outstanding
WASH BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0020- 0120- 1- 00012 PART TIME	1854	20141150	10/09/14	7332	62.50	Outstanding
QUILL CORPORATION	10/21/14	01- 2014- 0020- 0120- 2- 00036 OFFICE SUPPLIES	1867	20141012	10/22/14		29.98	Outstanding
QUILL CORPORATION	10/21/14	01- 2014- 0020- 0120- 2- 00036 OFFICE SUPPLIES	1868	20141039	10/22/14		15.98	Outstanding
QUILL CORPORATION	10/21/14	01- 2014- 0020- 0120- 2- 00036 OFFICE SUPPLIES	1868	20141039	10/22/14		9.99	Outstanding
RR DONNELLEY	10/21/14	01- 2014- 0020- 0120- 2- 00036 OFFICE SUPPLIES	1869	20141071	10/22/14		63.00	Outstanding
776259225	10/21/14	01- 2014- 0020- 0120- 2- 00042 OFFICE SUPPLIES	1870	20141134	10/22/14		15.00	Outstanding
SUSSEX COUNTY MUNICIPAL CLERKS ASSOC.	10/21/14	01- 2014- 0020- 0120- 2- 00042 EDUCATION/TRAINING	1870	20141134	10/22/14		15.00	Outstanding
0120 CLERK								
Department Total : 3,373.28								
0130 FINANCIAL ADMIN								

**BOROUGH OF WASHINGTON
ITEMS SELECTED FOR PAYMENT BY ACCOUNT FROM 10/09/2014 TO 10/22/2014**

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Vendor Name Invoice No.	Meeting Date	Account Number Description	P.V. No. Item Desc	P.O. No.	Payment Date	Check No.	Net Amount	Check Status
0020 GENERAL GOVERNMENT								
WASH. BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0020- 0130- 1- 00011 FULL TIME	1854	201411150	10/09/14	7332	2,858.38	Outstanding
WASH. BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0020- 0130- 1- 00012 5. FIN.ADM.-F.T. 10/15/14 PAYR.	1854	201411150	10/09/14	7332	1,121.26	Outstanding
WASH. BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0020- 0130- 1- 00012 6. FIN.ADM.-P.T. 10/15/14 PAYR.	1854	201411150	10/09/14	7332	1,121.26	Outstanding
0130 FINANCIAL ADMIN								
Department Total :							3,979.64	
0145 TAX COLLECTION								
WASH. BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0020- 0145- 1- 00011 FULL TIME	1854	201411150	10/09/14	7332	2,683.86	Outstanding
VITAL COMPUTER RESOURCES INC. 59220	10/21/14	01- 2014- 0020- 0145- 2- 00029 7. TAX COLL.-F.T. 10/15/14 PAYR.	1877	201411111	10/22/14		100.00	Outstanding
59220	10/21/14	OTHER CONTR SERVICES 1. 10/1/14 ADDED/OMITTED MOD-IV UPDATES	1					Outstanding
0145 TAX COLLECTION								
Department Total :							2,783.86	
0150 TAX ASSESSMENT								
WASH. BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0020- 0150- 1- 00012 PART TIME	1854	201411150	10/09/14	7332	1,336.08	Outstanding
KONICA MINOLTA 23044012	10/21/14	01- 2014- 0020- 0150- 2- 00026 MAINT. OTHER EQUIPMENT	1865	20140366	10/22/14		31.46	Outstanding
VITAL COMPUTER RESOURCES INC. 59207	10/21/14	01- 2014- 0020- 0150- 2- 00028 6. 8/31/14 KONICA DI183 COPIER RENTAL 8/1/14-8/31/14	1876	20140759	10/22/14		408.00	Outstanding
SWIFT PRINT SOLUTIONS 3147	10/21/14	01- 2014- 0020- 0150- 2- 00036 5. 10/1/14 OCTOBER 2014 MOD IV ON-LINE SERVICE & MAINTENANCE	1871	20141028	10/22/14		82.50	Outstanding
QUILL CORPORATION 6359576	10/21/14	01- 2014- 0020- 0150- 2- 00036 1. 10/6/14 500 #10 ENVELOPES	1899	20141086	10/22/14		99.99	Outstanding
6359576	10/21/14	OFFICE SUPPLIES 1. 9/23/14 HP LASER JET PRO PRINTER P1606DN	1					Outstanding
0150 TAX ASSESSMENT								
Department Total :							1,958.03	
0020 GENERAL GOVERNMENT								
GEBHARDT & KIEFER, P.C. 10/21/14	10/21/14	01- 2014- 0020- 0155- 2- 00027 LEGAL SERVICES	1896	20140686	10/22/14		3,333.34	Outstanding
TRINITY & FARSHOU, LLC 327	10/21/14	01- 2014- 0020- 0155- 2- 00027 LEGAL SERVICES	1936	20141173	10/22/14		540.25	Outstanding
327	10/21/14	LEGAL SERVICES 1. 10/2/14 LEGAL SERVICES 9/3/14-10/1/14 BOROUGH OF WASHINGTON ADS AEGIS-DPW GARAGE LITIGATION	1					Outstanding
0155 LEGAL								

**BOROUGH OF WASHINGTON
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Vendor Name Invoice No.	Meeting Date	Account Number Description	P.V. No. Item Desc	P.O. No.	Payment Date	Check No.	Net Amount	Check Status
0155 LEGAL								
0021 LAND USE								
WASH. BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0021- 0180- PART TIME	1854	20141150	10/09/14	7332	155.32	Outstanding
SCHOLL WHITTLESEY & GRUENBERG	10/21/14	01- 2014- 0021- 0180- LEGAL SERVICES	1935	20141171	10/22/14		174.00	Outstanding
58235		1. 10/3/14 GENERAL LEGAL SERVICES 9/1/14-9/30/14						Outstanding
0180 PLANNING BOARD								
Department Total:							3,873.59	
0185 BOARD OF ADJ								
WASH. BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0021- 0185- PART TIME	1854	20141150	10/09/14	7332	42.00	Outstanding
SCHOLL WHITTLESEY & GRUENBERG	10/21/14	01- 2014- 0021- 0185- LEGAL SERVICES	1934	20141172	10/22/14		290.00	Outstanding
58239		1. 10/3/14 GENERAL LEGAL SERVICES 9/1/14-9/30/14						Outstanding
Department Total:							332.00	
0195 LOCAL CODE ENF								
WASH. BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0022- 0195- FULL TIME	1854	20141150	10/09/14	7332	631.50	Outstanding
STATE OF NEW JERSEY PENSIONS A	10/15/14	01- 2014- 0023- 0220- MISCELLANEOUS	1895	20140915	10/15/14	10152014	16,607.70	Outstanding
58235		1. AUGUST 2014 HEALTH BENEFITS						Outstanding
Department Total:							631.50	
0220 GROUP HEALTH INSURANCE								
0223 INSURANCE								
0225 PUBLIC SAFETY								
WASH. BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0025- 0252- PART TIME	1854	20141150	10/09/14	7332	208.33	Outstanding
58235		12. EMERGENCY MGMT.-P.T. 10/15/14 PAYR.						Outstanding
Department Total:							16,607.70	
0265 FIRE & SAFETY CODE ENF								
WASH. BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0025- 0265- PART TIME	1854	20141150	10/09/14	7332	1,385.00	Outstanding
58235		13. FIRE & SAFETY ENF.-P.T. 10/15/14 PAYR.						Outstanding
Department Total:							1,385.00	

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Vendor Name Invoice No.	Meeting Date	Account Number Description	P.V. No. Item Desc	P.O. No.	Payment Date	Check No.	Net Amount	Check Status
0025 PUBLIC SAFETY								
NJ AMERICAN WATER CO. INC	10/21/14	01- 2014- 0025- 0266- 2- 00073	1898	20141067	10/22/14		5,668.00	Outstanding
		10/21/14 FIRE HYDRANT CHARGES	3.	10/2/14 HYDRANT CHARGES 9/3/14-10/1/14				Outstanding
0266 FIRE HYDRANTS								
							Department Total :	5,668.00
0026 PUBLIC WORKS								
WASH. BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0026- 0290- 1- 00011	1854	20141150	10/09/14	7332	16,387.03	Outstanding
		FULL TIME	14.	ROADS-F.T. 10/15/14 PAYR.				Outstanding
WASH. BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0026- 0290- 1- 00013	1854	20141150	10/09/14	7332	330.00	Outstanding
		SEASONAL	19.	ROADS-SEASONAL-10/15/14 PAYR.				Outstanding
BLACK SMOKE INDUSTRIES	10/21/14	01- 2014- 0026- 0290- 2- 00026	1882	20141080	10/22/14		709.23	Outstanding
637		MAINT. OTHER EQUIPMENT	2.	10/9/14 BACKHOE REPAIRS				Outstanding
A & S HYDRAULICS, INC.	10/21/14	01- 2014- 0026- 0290- 2- 00026	1889	20140171	10/22/14		158.66	Outstanding
4958		MAINT. OTHER EQUIPMENT	4.	10/8/14 HOSES				Outstanding
A & S HYDRAULICS, INC.	10/21/14	01- 2014- 0026- 0290- 2- 00026	1890	20140171	10/22/14		105.00	Outstanding
4959		MAINT. OTHER EQUIPMENT	5.	10/8/14 WHEEL LOADER FIX BROKEN FITTING ON LIFT CYLINDER				Outstanding
FRANK RYMON & SONS, INC.	10/21/14	01- 2014- 0026- 0290- 2- 00030	1884	20140008	10/22/14		254.75	Outstanding
IV05334		MATERIAL/SUPPLIES	6.	10/14/14 HYDRAULIC FITTINGS				Outstanding
TRACTOR SUPPLY COMPANY	10/21/14	01- 2014- 0026- 0290- 2- 00030	1894	20140892	10/22/14		24.99	Outstanding
323296		MATERIAL/SUPPLIES	5.	10/8/14 GREASE GUN				Outstanding
TRACTOR SUPPLY COMPANY	10/21/14	01- 2014- 0026- 0290- 2- 00030	1900	20140892	10/22/14		19.99	Outstanding
322185		MATERIAL/SUPPLIES	6.	10/2/14 FLOOD LIGHT FOR SALT TRUCK				Outstanding
FRANK RYMON & SONS, INC.	10/21/14	01- 2014- 0026- 0290- 2- 00030	1901	20140008	10/22/14		79.95	Outstanding
IV05573		MATERIAL/SUPPLIES	7.	10/16/14 5/GAL GEAR LUBE				Outstanding
TRACTOR SUPPLY COMPANY	10/21/14	01- 2014- 0026- 0290- 2- 00030	1902	20140892	10/22/14		65.46	Outstanding
325254		MATERIAL/SUPPLIES	7.	10/16/14 OUTDOOR EXTENSION CORD, WIRE BRUSHES AND HALOGEN WORK LIGHTS				Outstanding
WARREN MATERIALS INC.	10/21/14	01- 2014- 0026- 0290- 2- 00031	1897	20140991	10/22/14		199.74	Outstanding
302-0010288		Chemical,Gases,Road Materials&Supl	3.	9/25/14 3/TNS 9.5MM .3-3E PG64 9/24/14 AND ESCALATION				Outstanding
C & M AUTO PARTS	10/21/14	01- 2014- 0026- 0290- 2- 00034	1885	20141155	10/22/14		36.49	Outstanding
545286		VEHICLE PARTS	2.	10/3/14 WRENCH				Outstanding
C & M AUTO PARTS	10/21/14	01- 2014- 0026- 0290- 2- 00034	1886	20141155	10/22/14		144.65	Outstanding
545428		VEHICLE PARTS	3.	10/7/14 BLASTER, WORK LAMP, GREASE, CLEAR SEAL, LUBRICANT AND CRIMPING TOOL				Outstanding
C & M AUTO PARTS	10/21/14	01- 2014- 0026- 0290- 2- 00034	1887	20141155	10/22/14		114.00	Outstanding
545482		VEHICLE PARTS	4.	10/8/14 GREASE GUN				Outstanding

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Vendor Name Invoice No.	Meeting Date	Account Number Description	P.V. No. Item Desc	P.O. No.	Payment Date	Check No.	Net Amount	Check Status
0026 PUBLIC WORKS								
ADVANCE AUTO PARTS INC.	10/21/14	01- 2014- 0026- 0290- 2- 00034	1888	20140828	10/22/14		31.98	Outstanding
6276428250435	10/21/14	VEHICLE PARTS	5.	10/09/14 WASHER FLUID AND LUBE SPRAY				
FLEMINGTON DEPARTMENT STORE	10/21/14	01- 2014- 0026- 0290- 2- 00043	1861	20140912	10/22/14		375.00	Outstanding
236095	10/21/14	UNIFORM ALLOWANCE	1.	9/26/14 CLOTHING ALLOWANCE/JOHN BURD	10/22/14			Outstanding
FLEMINGTON DEPARTMENT STORE	10/21/14	01- 2014- 0026- 0290- 2- 00043	1862	20140911			186.37	Outstanding
236096	10/21/14	UNIFORM ALLOWANCE	3.	9/26/14 CLOTHING ALLOWANCE-KEN HOY	10/22/14			Outstanding
AUTOMATIC SUPPRESSION & ALARM	10/21/14	01- 2014- 0026- 0290- 2- 00058	1942	20141131			300.00	Outstanding
30438	10/21/14	OTHER EQUIPMENT	1.	11/19/14-11/18/15 FIRE SUPPRESSION SYSTEM FOR DPW GARAGE	10/22/14			Outstanding
CINTAS CORPORATION	10/21/14	01- 2014- 0026- 0290- 2- 00093	1941	20140459			40.68	Outstanding
5001998207	10/21/14	MEDICAL SUPPLIES	6.	10/8/14 REPLENISH MEDICAL SUPPLIES				Outstanding
0290 STREETS & ROADS								
Department Total :							19,563.97	
0310 BUILDINGS & GROUNDS								
WASH. BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0026- 0310- 1- 00012	1854	20141150	10/09/14	7332	513.66	Outstanding
THYSSENKRUPP ELEVATOR CORP.	10/09/14	PART TIME	15.	PUBL.BLDGS.-P.T. 10/15/14 PAYR.	10/22/14		269.56	Outstanding
3001345643	10/21/14	MAINT. OTHER EQUIPMENT	6.	10/1/14 ELEVATOR MAINTENANCE OCTOBER 2014	10/22/14			Outstanding
TYCO INTEGRATED SECURITY	10/21/14	01- 2014- 0026- 0310- 2- 00026	1891	20140637			623.38	Outstanding
22859159	10/21/14	MAINT. OTHER EQUIPMENT	4.	10/4/14 SECURITY MONITORING 11/1/14-12/31/14	10/22/14			Outstanding
SAMSON CONCRETE & MASONRY	10/21/14	01- 2014- 0026- 0310- 2- 00058	1881	20141130	10/22/14		200.00	Outstanding
11	10/21/14	OTHER EQUIPMENT	4.	10/3/14 JACK HAMMER EXISTING CONCRETE AT PARK/POOL PARTIAL PAYMENT	10/22/14			Outstanding
TOWNSHIP OF WASHINGTON	10/21/14	01- 2014- 0026- 0310- 2- 00299	1873	20141099			743.27	Outstanding
10/21/14	MISCELLANEOUS	1.	4TH QTR 2014 PROPERTY TAX BL 67 LOT 66					Outstanding
TOWNSHIP OF WASHINGTON	10/21/14	01- 2014- 0026- 0310- 2- 00299	1873	20141099	10/22/14		12.35	Outstanding
10/21/14	MISCELLANEOUS	2.	4TH QTR 2014 PROPERTY TAX BL 46 LOT 7.01					Outstanding
0310 BUILDINGS & GROUNDS								
Department Total :							2,362.22	
0026 PUBLIC WORKS								
WASH. BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0026- 0313- 1- 00012	1854	20141150	10/09/14	7332	38.92	Outstanding
10/09/14	PART TIME	16.	SHADE TREE-P.T. 10/15/14 PAYR.					Outstanding

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0313 SHADE TREE COMMISSION								
0027 ANIMAL CONTROL								
WASH BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0027- 0340- PART TIME	1854	20141150	10/09/14	7332	419.08	Outstanding
							Department Total :	38.92
0340 ANIMAL CONTROL								
17. ANIMAL CONTROL-P.T. 10/15/14 PAYR.								
0340 ANIMAL CONTROL								
							Department Total :	419.08
0029 EDUCATION								
WASH. BOROUGH PAYROLL ACCOUNT	10/09/14	01- 2014- 0029- 0390- PART TIME	1854	20141150	10/09/14	7332	2,119.33	Outstanding
GARLICK CARPET CLEANING	10/21/14	01- 2014- 0029- 0390- CLEANMAINT. BLDGS.	1918	20140716	10/22/14		64.00	Outstanding
EMC 2, LLC	10/21/14	01- 2014- 0029- 0390- CONTRACTURAL SERVICES	1916	20140099	10/22/14		487.50	Outstanding
APPROVED FIRE PROTECTION INC.	10/21/14	01- 2014- 0029- 0390- OTHER CONTR SERVICES	1909	20141041	10/22/14		60.45	Outstanding
SR1148687-1	10/21/14	01- 2014- 0029- 0390- BOOKS & PUBLICATIONS	1917	20140717	10/22/14		93.56	Outstanding
GALE	10/21/14	01- 2014- 0029- 0390- BOOKS & PUBLICATIONS	1921	20140709	10/22/14		20.59	Outstanding
53458819	10/21/14	01- 2014- 0029- 0390- BOOKS & PUBLICATIONS	1922	20140713	10/22/14		13.60	Outstanding
BAKER & TAYLOR COMPANY INC.	10/21/14	01- 2014- 0029- 0390- BOOKS & PUBLICATIONS	1922	20140713	10/22/14		2.80	Outstanding
3019793613	10/21/14	01- 2014- 0029- 0390- BOOKS & PUBLICATIONS	1923	20140713	10/22/14		1,083.24	Outstanding
BAKER & TAYLOR COMPANY INC.	10/21/14	01- 2014- 0029- 0390- BOOKS & PUBLICATIONS	1924	20140713	10/22/14		175.12	Outstanding
BAKER & TAYLOR COMPANY INC.	10/21/14	01- 2014- 0029- 0390- BOOKS & PUBLICATIONS	1925	20140713	10/22/14		445.71	Outstanding
3019806531	10/21/14	01- 2014- 0029- 0390- BOOKS & PUBLICATIONS	1925	20140713	10/22/14		Outstanding	Outstanding
BAKER & TAYLOR COMPANY INC.	10/21/14	01- 2014- 0029- 0390- BOOKS & PUBLICATIONS	1925	20140713	10/22/14		Outstanding	Outstanding
3019826682	10/21/14	01- 2014- 0029- 0390- BOOKS & PUBLICATIONS	1925	20140713	10/22/14		Outstanding	Outstanding
BAKER & TAYLOR COMPANY INC.	10/21/14	01- 2014- 0029- 0390- BOOKS & PUBLICATIONS	1925	20140713	10/22/14		Outstanding	Outstanding
3019829642	10/21/14	01- 2014- 0029- 0390- BOOKS & PUBLICATIONS	1925	20140713	10/22/14		Outstanding	Outstanding
BAKER & TAYLOR COMPANY INC.	10/21/14	01- 2014- 0029- 0390- BOOKS & PUBLICATIONS	1925	20140713	10/22/14		Outstanding	Outstanding
3019829642	10/21/14	01- 2014- 0029- 0390- BOOKS & PUBLICATIONS	1925	20140713	10/22/14		Outstanding	Outstanding

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0029 EDUCATION								
BAKER & TAYLOR COMPANY INC.	10/21/14	01- 2014- 0029- 0390- 2- 00033 BOOKS & PUBLICATIONS	1926	20140349	10/22/14		0.60	Outstanding
STAPLES BUSINESS ADVANTAGE INC	10/21/14	01- 2014- 0029- 0390- 2- 00035 JANITORIAL SUPPLIES	1920	20140673	10/22/14		87.28	Outstanding
8031467171	10/21/14	01- 2014- 0029- 0390- 2- 00036 JANITORIAL SUPPLIES	1919	20140672	10/22/14		21.99	Outstanding
GAIL SCOVELL	10/21/14	01- 2014- 0029- 0390- 2- 00036 OFFICE SUPPLIES	1920	20140673	10/22/14		238.61	Outstanding
STAPLES BUSINESS ADVANTAGE INC	10/21/14	01- 2014- 0029- 0390- 2- 00036 OFFICE SUPPLIES	1920	20140673	10/22/14		658.37	Outstanding
8031467171	10/21/14	01- 2014- 0029- 0390- 2- 00071 OFFICE SUPPLIES	1913	20141051	10/22/14		109.44	Outstanding
JCP&L	10/21/14	01- 2014- 0029- 0390- 2- 00072 ELECTRICITY	1915	20140921	10/22/14	7333	131.41	Outstanding
NJ AMERICAN WATER CO.	10/21/14	01- 2014- 0029- 0390- 2- 00090 WATER	1855	20141152	10/09/14	7333	30.72	Outstanding
WASHINGTON BOROUGH PAYROLL DED	10/09/14	01- 2014- 0029- 0390- 2- 00090 SOCIAL SECURITY	1855	20141152	10/09/14			Outstanding
WASHINGTON BOROUGH PAYROLL DED	10/09/14	01- 2014- 0029- 0390- 2- 00090 SOCIAL SECURITY	1855	20141152	10/09/14			Outstanding
0390 MUNICIPAL LIBRARY								
0031 UTILITIES								
JCP&L	10/21/14	01- 2014- 0031- 0430- 2- 00299 MISCELLANEOUS	1930	20141156	10/22/14		438.26	Outstanding
JCP&L	10/21/14	01- 2014- 0031- 0430- 2- 00299 MISCELLANEOUS	1930	20141156	10/22/14		1,689.47	Outstanding
0430 ELECTRICITY								
Department Total :								
							5,844.32	
0031 UTILITIES								
JCP&L	10/21/14	01- 2014- 0031- 0435- 2- 00100 TRAFFIC LIGHTS	1929	20140599	10/22/14		49.08	Outstanding
JCP&L	10/21/14	01- 2014- 0031- 0435- 2- 00100 TRAFFIC LIGHTS	1929	20140599	10/22/14		15.35	Outstanding
JCP&L	10/21/14	01- 2014- 0031- 0435- 2- 00100 TRAFFIC LIGHTS	1929	20140599	10/22/14		3.78	Outstanding
0435 TRAFFIC LIGHTS								
Department Total :								
							2,127.73	

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0031 UTILITIES							
JCP&L	10/21/14	01- 2014- 0031- 0435- TRAFFIC LIGHTS	1929	20140599	10/22/14		26.63 Outstanding
JCP&L	10/21/14	01- 2014- 0031- 0435- TRAFFIC LIGHTS	1929	20140599	10/22/14		33.04 Outstanding
0435 TRAFFIC LIGHTS							
Department Total:							127.88
0031 UTILITIES							
VERIZON, INC.	10/21/14	01- 2014- 0031- 0440- MISCELLANEOUS	1875	20140793	10/22/14		111.81 Outstanding
0440 TELEPHONE							
Department Total:							111.81
0031 UTILITIES							
NJ AMERICAN WATER CO. INC	10/21/14	01- 2014- 0031- 0445- MISCELLANEOUS	1937	20140726	10/22/14		138.51 Outstanding
NJ AMERICAN WATER CO. INC	10/21/14	01- 2014- 0031- 0445- MISCELLANEOUS	1937	20140726	10/22/14		103.59 Outstanding
NJ AMERICAN WATER CO. INC	10/21/14	01- 2014- 0031- 0445- MISCELLANEOUS	1938	20141177	10/22/14		362.10 Outstanding
0445 WATER							
Department Total:							604.20
0031 UTILITIES							
ELIZABETHTOWN GAS	10/21/14	01- 2014- 0031- 0446- MISCELLANEOUS	1905	20140169	10/22/14		79.26 Outstanding
ELIZABETHTOWN GAS	10/21/14	01- 2014- 0031- 0446- MISCELLANEOUS	1906	20140405	10/22/14		187.12 Outstanding
0446 NATURAL GAS							
Department Total:							266.38
0031 UTILITIES							
WEX BANK	10/21/14	01- 2014- 0031- 0460- MISCELLANEOUS	1892	20140955	10/22/14		39.64 Outstanding
WEX BANK	10/21/14	01- 2014- 0031- 0460- MISCELLANEOUS	1892	20140955	10/22/14		249.78 Outstanding
WEX BANK	10/21/14	01- 2014- 0031- 0460- MISCELLANEOUS	1892	20140955	10/22/14		54.29 Outstanding
WEX BANK	10/21/14	01- 2014- 0031- 0460- MISCELLANEOUS	1892	20140955	10/22/14		1,425.58 Outstanding
0460 GASOLINE AND DIESEL							

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0031 UTILITIES								
WEX BANK 38312662	10/21/14	01- 2014- 0031- 0460- 2- 00000 MISCELLANEOUS	1893	20140729	10/22/14	0460	21.93	Outstanding
0460 GASOLINE AND DIESEL								
Department Total : 1,791.22								
0036 STATUTORY EXPENDITURES								
WASHINGTON BOROUGH PAYROLL.DED	10/09/14	01- 2014- 0036- 0472- 2- 00000 MISCELLANEOUS	1855	20141152	10/09/14	7333	2,343.18	Outstanding
WASHINGTON BOROUGH PAYROLL.DED	10/09/14	3. CURR.-EMPLOYER FICA 10/15/14 PAYR. 01- 2014- 0036- 0472- 2- 00000 MISCELLANEOUS	1855	20141152	10/09/14	7333	548.00	Outstanding
WASHINGTON BOROUGH PAYROLL.DED	10/09/14	4. CURR.-EMPLOYER MEDICARE 10/15/14 MISCELLANEOUS	1855	20141152	10/09/14	7333	548.00	Outstanding
0472 SOCIAL SECURITY								
Department Total : 2,891.18								
0036 STATUTORY EXPENDITURES								
WASHINGTON BOROUGH PAYROLL.DED	10/09/14	01- 2014- 0036- 0477- 2- 00000 MISCELLANEOUS	1855	20141152	10/09/14	7333	179.42	Outstanding
WASHINGTON BOROUGH PAYROLL.DED	10/09/14	5. DCRP-EMPLOYER MATCH 3% 10/15/14 PAYR. MISCELLANEOUS	1855	20141152	10/09/14	7333	179.42	Outstanding
0477 DCRP								
Department Total : 179.42								
0011 *								
POSITIVE PROMOTIONS 05072426	10/21/14	02- 2014- 0011- 0703- 2- 00299 MISCELLANEOUS	1880	20141116	10/22/14	0703	1,574.28	Outstanding
GST TRANSPORT CORP. 10/21/14	10/21/14	1. 8/29/14 RED RIBBON WEEK SUPPLIES M-0459 LOCAL SHARE	1864	20141121	10/22/14		160.00	Outstanding
POSITIVE PROMOTIONS 05074269	10/21/14	1. 8/5/14 TRANSPORTATION TO VARIOUS EVENTS FOR SUMMER RECREATION PROGRAM LOCAL SHARE	1879	20141115	10/22/14		316.57	Outstanding
POSITIVE PROMOTIONS 05074269	10/21/14	1. 9/10/14 RED RIBBON WEEK SUPPLIES M-0460 LOCAL SHARE	1879	20141115	10/22/14		316.57	Outstanding
0703 MUNICIPAL ALLIANCE								
Department Total : 2,050.85								
0000 MISCELLANEOUS								
DR ROBERT R BLEASE 112230	10/21/14	12- 9999- 0000- 0850- 2- 00828 CONTRACTUAL SERVICES	1903	20140957	10/22/14	0850	109.00	Outstanding
DR ROBERT R BLEASE 112230	10/21/14	3. 9/2/14 INJURED CAT 84 WEST WARREN STREET-EUTHANIZED CONTRACTUAL SERVICES	1903	20140957	10/22/14		84.00	Outstanding
DR ROBERT R BLEASE 112230	10/21/14	4. 9/8/14 FOUND KITTEN/228 BELVIDERE AVE CONTRACTUAL SERVICES	1903	20140957	10/22/14		84.00	Outstanding
DR ROBERT R BLEASE 112230	10/21/14	5. 9/23/14 FOUND CAT/SCHOOL ST CONTRACTUAL SERVICES	1903	20140957	10/22/14		84.00	Outstanding
0850 ANIMAL TRUST EXPENSES								
Department Total : 277.00								
1400 TRUST OTHER								
COMCAST OF NORTHWEST	10/22/14	14- 9999- 1400- 0152- 2- 00891 MISCELLANEOUS	1860	20140835	10/22/14	0152	107.81	Outstanding
TRUST OTHER								
Department Total : 107.81								

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1400 TRUST OTHER							
	10/21/14 COMCAST		6. 9/30/14 INTERNET-10/7/14-11/6/14				Outstanding
COMCAST OF NORTHWEST	14- 9999- 1400- 0152- 2- 00891		1904 20141082		10/22/14		72.90 Outstanding
COMCAST	10/21/14 COMCAST		3. 10/8/14 INTERNET SERVICES/DPW 10/19/14-11/18/14				Outstanding
COMCAST	14- 9999- 1400- 0152- 2- 00891		1914 20140836		10/22/14		246.91 Outstanding
COMCAST	10/21/14 COMCAST		4. 9/30/14 INTERNET/TELEPHONE SERVICE 10/12/14-11/11/14 LIBRARY				Outstanding
0152 TRUST OTHER							
Department Total: 427.62							
1600 RECREATION TRUST							
STATE OF NEW JERSEY	16- 9999- 1600- 0860- 2- 00836		1858 20141165		10/16/14	101614	587.05 Outstanding
	10/16/14 REVENUE		1. 3RD QTR 2014 SALES & USE TAX 7% SALES TAX CONCESSION STAND				Outstanding
0860 CONCESSION STAND							
Department Total: 587.05							
1600 RECREATION TRUST							
WASH. BOROUGH PAYROLL ACCOUNT	16- 9999- 1600- 0868- 1- 00011		1856 20141151		10/09/14	6372	906.75 Outstanding
	10/09/14 FULL TIME		2. RECR.TR.-PK./PLY.-10/15/14 PAYR.				Outstanding
SAMSON CONCRETE & MASONRY	16- 9999- 1600- 0868- 2- 00815		1881 20141130		10/22/14		1,850.00 Outstanding
II	10/21/14 MAINTENANCE & REPAIRS		3. 10/3/14 CONCRETE WORK AT PARK/BOROUGH POOL PARTIAL PAYMENT				Outstanding
WASHINGTON ONE STOP INC.	16- 9999- 1600- 0868- 2- 00835		1912 20140928		10/22/14		61.51 Outstanding
051296	10/21/14 MATERIALS & SUPPLIES		6. 10/2/14 PAINT, PAINTBRUSHES AND TOP SOIL				Outstanding
0868 PARKS & PLAYGROUND							
Department Total: 2,818.26							
1600 RECREATION TRUST							
ALL SPORTS 3947	16- 9999- 1600- 0872- 2- 00835		1910 20141085		10/22/14		6.50 Outstanding
	10/21/14 MATERIALS & SUPPLIES		1. SOCCER T-SHIRT- CLINIC - WHITE YOUTH MEDIUM - GOLDEN RULE KARATE				Outstanding
ALL SPORTS 3947	16- 9999- 1600- 0872- 2- 00835		1910 20141085		10/22/14		6.50 Outstanding
	10/21/14 MATERIALS & SUPPLIES		2. SOCCER T-SHIRT- CLINIC - WHITE YOUTH SMALL - GOLDEN RULE KARATE				Outstanding
ALL SPORTS 3947	16- 9999- 1600- 0872- 2- 00835		1910 20141085		10/22/14		13.00 Outstanding
	10/21/14 MATERIALS & SUPPLIES		3. SOCCER T-SHIRT- CLINIC - NAVY BLUE YOUTH SMALL - ACF LANDSCAPING				Outstanding
ALL SPORTS 3947	16- 9999- 1600- 0872- 2- 00835		1910 20141085		10/22/14		6.50 Outstanding
	10/21/14 MATERIALS & SUPPLIES		4. SOCCER COACH'S TSHIRT- NAVY BLUE WITH WHITE LETTERING- ADULT MEDIUM				Outstanding
ALL SPORTS 3947	16- 9999- 1600- 0872- 2- 00835		1910 20141085		10/22/14		6.50 Outstanding
	10/21/14 MATERIALS & SUPPLIES		5. SOCCER COACH'S TSHIRT- NAVY BLUE WITH WHITE LETTERING- ADULT XXL				Outstanding
0872 YOUTH SOCCER							

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	1600 RECREATION TRUST						39.00
	0872 YOUTH SOCCER						
	1600 RECREATION TRUST						
RECREONICS INC. 110/CITIE	16- 9999- 1600- 0877- MATERIALS & SUPPLIES	10/21/14	1933 1. 10/9/14 HOLIDAY CHAISE LOUNGE	20141057	10/22/14		865.65 Outstanding
RECREONICS INC. 110/CITIE	16- 9999- 1600- 0877- MATERIALS & SUPPLIES	10/21/14	1933 2. 10/9/14 FREIGHT & HANDLING	20141057	10/22/14		152.50 Outstanding
	0877 OPEN SWIM						1,018.15
	1600 RECREATION TRUST						
	0884 5K RUN						
ALL SPORTS 3946	16- 9999- 1600- 0884- MATERIALS & SUPPLIES	10/21/14	1911 1. 5K T-SHIRTS	20141136	10/22/14		742.50 Outstanding
ADAM ROBINSON	16- 9999- 1600- 0884- MATERIALS & SUPPLIES	10/21/14	1927 2. 10/6/14 GOODIE BAGS AND SAFETY PINS FOR 5K RUN	20141063	10/22/14		46.58 Outstanding
WOODY GEARY	16- 9999- 1600- 0884- MATERIALS & SUPPLIES	10/21/14	1932 1. 10/11/14 5K TIMER & RACE RESULTS	20141163	10/22/14		250.00 Outstanding
SUSAN TURNER	16- 9999- 1600- 0884- REVENUE	10/09/14	1857 1. 5K - CHANGE FUND FOR RACE DAY REGISTRATIONS	20141160	10/09/14	6373	150.00 Outstanding
	0884 5K RUN						1,189.08
							89,804.39

135-2014
AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; *N.J.S.A. 10:4-6 et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Council find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A. 40:4-12*; and

WHEREAS, the Mayor and Council will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by *N.J.S.A. 40:4-12*:

 A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon: _____);

 A matter where the release of information would impair a right to receive funds from the federal government;

 A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

 X A collective bargaining agreement, or the terms and conditions thereof (Specify contract: CWA);

 A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed; Real Estate Acquisitions

 Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

 Investigations of violations or possible violations of the law;

 Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is: The public disclosure of such information at this time would have a potentially negative

impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.)

_____ Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: _____

_____ OR _____ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

_____ Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; (The employee(s) and/or general nature of discussion is: _____ the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists.;

_____ Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit;

BE IT FURTHER RESOLVED that the Mayor and Council hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Borough Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Council, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Date:

Kristine Blanchard, RMC