

BOROUGH OF WASHINGTON, WARREN COUNTY, NJ
COUNCIL AGENDA
January 15, 2013
7:00 PM

STATEMENT OF ADEQUATE NOTICE:

ROLL CALL: Clerk will call the Roll

MAYORS YEAR END MESSAGE:

MINUTES:

- Regular Meeting December 18, 2012
- Re-Organization Meeting January 2, 2013

COUNCIL APPEARANCE:

- Gary Pohorely - Shade Tree Commission/Potential Tree Plantings
- Washington Emergency Squad

AUDIENCE:

Remarks, petitions, statements and testimony from guests

ORDINANCES:

None

REPORTS

1. Manager's Report
2. CFO Revenue and Budget Status Report December
3. Tax Collector Reports Third and Fourth Quarter
4. Tax Collector Monthly Report November, December
5. Washington Township Police Department December, Annual
6. Municipal Court Report December

OLD BUSINESS:

NEW BUSINESS:

1. Resolution #25-2013 Authorizing Applying 2008 Overpayment to 2013 Taxes
2. Resolution #26-2013 Refund Overpayment of 2012 Real Estate Taxes Due to Exempt Status
3. Resolution #27-2013 Refund Overpayment of 2012 Prior Year Real Estate Taxes
4. Resolution #28-2013 Redemption of Tax Certificate
5. Resolution #30-2013 Authorizing Applying 2008 Overpayment to 2013 Taxes

VOUCHERS

RECAP

COUNCIL REMARKS:

Remarks, Reports, Discussions

EXECUTIVE SESSION:

29-2013 Executive Session Authorization

ADJOURNMENT: _____ P.M.

**BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY
WASHINGTON BOROUGH COUNCIL MINUTES – December 18, 2012**

The Regular Meeting of the Borough Council of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 6:15 P.M.

Mayor McDonald read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

Mayor McDonald led everyone in the flag salute.

Roll Call: Gleba, McDonald, Higgins, Boyle, Torres, Jewell,
Valentine(arrived at 7:00pm)

Also Present: Kristine Blanchard, Manager/Borough Clerk
Dick Cushing, Attorney

EXECUTIVE SESSION:

Resolution 178-2012

A motion was made by Gleba, seconded by Torres to enter into Executive Session.

Ayes: 6, Nays: 0
Motion Carried

RESOLUTION # 178-2012
RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; *N.J.S.A. 10:4-6 et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Council find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A. 40:4-12*; and

WHEREAS, the Mayor and Council will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by *N.J.S.A.* 40:4-12:

_____ A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon: _____);

_____ A matter where the release of information would impair a right to receive funds from the federal government;

_____ A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

_____ A collective bargaining agreement, or the terms and conditions thereof (Specify contract: _____);

_____ A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed; Real Estate Acquisitions

_____ Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Investigations of violations or possible violations of the law;

Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is: _____ Professional Service Contracts _____. The public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.)

_____ Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: _____

_____ OR _____ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this

information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

_____Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; (The employee(s) and/or general nature of discussion is: _____ the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists.;

_____Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit;

BE IT FURTHER RESOLVED that the Mayor and Council hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Borough Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Council, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Councilman Valentine arrived at this time.

Mayor McDonald requested a moment of silence for those who passed, for the families of those who passed, and for the first responders who witnessed that devastating tragedy at Sandy Hook Elementary School in Newtown, Connecticut.

PROCLAMATIONS:

***PROCLAMATION OF THE
BOROUGH OF WASHINGTON***

WHEREAS, Patrick Boyle has been a member of the Washington Borough Council since 2009; and

WHEREAS, Patrick Boyle also served as Chairman of the Planning Board and Deputy Mayor, and on both the Sewer Committee and Streets Committee with skill,

dedication and commitment above and beyond the reasonable expectations of the community; and

WHEREAS, Patrick Boyle will always be remembered by his colleagues for his willingness to help others, commitment to local government and dedication to Washington Borough; and

WHEREAS, the Mayor and Council, of the Borough of Washington, desire to express the appreciation of the entire community to Patrick Boyle for his years of service to the Borough of Washington.

NOW, THEREFORE, BE IT PROCLAIMED by Scott McDonald, Mayor of the Borough of Washington, in the County of Warren, State of New Jersey, that the heartfelt appreciation of the Mayor and Council of the Borough of Washington and all its inhabitants are hereby expressed for the years of public service performed by Patrick Boyle.

BE IT FURTHER PROCLAIMED that this Proclamation be duly embossed, signed by the Mayor, publicly presented to Patrick Boyle on December 18, 2012, and forever recorded in the official records of the Borough of Washington, as an everlasting tribute to Patrick Boyle by an appreciative and thankful community.

PROCLAMATION OF THE BOROUGH OF WASHINGTON

WHEREAS, John Valentine has been a member of the Washington Borough Council since 2009; and

WHEREAS, John Valentine also served on the Codebook Committee, was instrumental in re-establishing the clean communities grant program, and served on the Policy Committee with skill, dedication and commitment above and beyond the reasonable expectations of the community; and

WHEREAS, John Valentine will always be remembered by his colleagues for his commitment to environmental issues, willingness to help others, commitment to local government and dedication to Washington Borough; and

WHEREAS, the Mayor and Council, of the Borough of Washington, desire to express the appreciation of the entire community to John Valentine for his years of service to the Borough of Washington.

NOW, THEREFORE, BE IT PROCLAIMED by Scott McDonald, Mayor of the Borough of Washington, in the County of Warren, State of New Jersey, that the heartfelt appreciation of the Mayor and Council of the Borough of Washington and all its inhabitants are hereby expressed for the years of public service performed by John Valentine.

BE IT FURTHER PROCLAIMED that this Proclamation be duly embossed, signed by the Mayor, publicly presented to John Valentine on December 18, 2012 and forever recorded in the official records of the Borough of Washington, as an everlasting tribute to John Valentine by an appreciative and thankful community.

MINUTES:

Regular Meeting Minutes – December 4, 2012

Motion made by Gleba, seconded by Jewell to approve the minutes of December 4, 2012.

Ayes 7, Nays: 0
Motion Carried

AUDIENCE:

Hearing no comments from the audience a motion was made by Higgins, seconded by Torres, to close the audience portion of the meeting.

Ayes: 7, Nays: 0
Motion Carried

ORDINANCES:

Ordinance 9-2012 Repealing Article XVII “On-Street Overnight Parking Permits” Chapter 85 of the Code of the Borough of Washington NJ. (Public Hearing/Adoption)

Motion made by Valentine and seconded by Jewell to introduce Ordinance #9-2012 on final passage and have the Clerk read by title.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins,
Boyle
Ayes: 7, Nays: 0
Motion Carried

The Clerk read Ordinance #9-2012 Repealing Article XVII “On-Street Overnight Parking Permits” Chapter 85 of the Code of the Borough of Washington, NJ.

Public Hearing

Hearing no comments from the public, a motion was made by Higgins, seconded by Jewell to close the public hearing of Ordinance #9-2012.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins,
Boyle
Ayes: 7, Nays: 0
Motion Carried

Council Discussion

Hearing no comments, a motion was made by Higgins, seconded by Jewell to adopt Ordinance #9-2012 on final passage.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins,
Boyle
Ayes: 7, Nays: 0
Motion Carried

ORDINANCE # 9 -2012
AN ORDINANCE REPEALING ARTICLE XVII “ON-STREET OVERNIGHT
PARKING PERMITS” OF CHAPTER 85 OF THE CODE
OF THE BOROUGH OF WASHINGTON, NEW JERSEY

WHEREAS, the Mayor and Council of the Borough of Washington have determined that it is in the best interests of the citizens of the Borough of Washington to repeal provisions relating to on-street overnight parking permits.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Washington, Warren County, New Jersey, that

1. Article XVII “On-Street Overnight Parking Permits” of Chapter 71, “Vehicles and Traffic” of the Revised General Ordinances of the Borough of Washington is hereby repealed in its entirety.
2. Article XVIII, “Lane Use Reservations” of Chapter 71 shall be renumbered as Article XVII.
3. In the event that it is determined, by a Court of competent jurisdiction, that any provision or section of this Ordinance is unconstitutional, all other sections and

provisions shall remain in effect. This Ordinance shall take effect upon passage and publication in accordance with law.

RESOLUTION # 176-2012
A RESOLUTION WAIVING THE TWENTY DAY
WAITING PERIOD FOR ADOPTION OF AN
ORDINANCE

WHEREAS, Chapter 3, Article II, Section 15, Subsection E of the Code of the Borough of Washington, states that Ordinances shall become effective 20 days after final passage unless the Council, by an affirmative vote of five (5) Council Members, adopts a resolution declaring the Ordinance to be an emergency upon which said Ordinance will take effect upon final passage; and

WHEREAS, the project enumerated within the above captioned Ordinance are necessary for the betterment of the residents in light of a critical parking problem in the Borough of Washington and;

WHEREAS, the 20 day waiting period is not in the best interest of the residents and employees of the Borough of Washington and;

NOW, THEREFORE, BE IT RESOLVED by the members of the Borough of Washington of the Borough of Washington, in the County of Warren, State of New Jersey that Ordinance #9-2012 in accordance with Chapter 3, Article II, Section 15, Subsection E of the Code of the Borough of Washington and that this Ordinance shall take effect immediately upon December 31, 2012.

Attorney Cushing recommends that Council add the following: "in light of a critical parking problem" to explain why it is an emergency.

Resolution 176-2012 was moved on a motion made by Torres, seconded by Jewell and approved.

Ayes: 7, Nays: 0
Motion Carried

Ordinance 10-2012 Establishing Recreation Department Program Fees. (Public Hearing/Adoption)

Motion made by Gleba and seconded by Torres to introduce Ordinance #10-2012 on final passage and have the Clerk read by title.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins,
Boyle
Ayes: 7, Nays: 0
Motion Carried

The Clerk read Ordinance #10-2012 Establishing Recreation Department Program Fees.

Public Hearing

Hearing no comments from the public, a motion was made by Higgins, seconded by Jewell to close the public hearing of Ordinance #10-2012.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins,
Boyle
Ayes: 7, Nays: 0
Motion Carried

Council Discussion

Hearing no comments, a motion was made by Gleba, seconded by Valentine to adopt Ordinance #10-2012 on final passage.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins,
Boyle
Ayes: 7, Nays: 0
Motion Carried

Ordinance 10-2012
AN ORDINANCE ESTABLISHING RECREATION
DEPARTMENT PROGRAM FEES

BE IT ORDAINED by the Borough Council of the Borough of Washington, in the County of Warren, and State of New Jersey as follows:

SECTION 1. The Borough of Washington Recreation Department (“Recreation Department) is authorized to recommend fees for participation in its programs/events in accordance with the following schedule.

SECTION 2. The Recreation Director, or his/her designee, will schedule dates, times and locations for the following programs/events. The fee for participation in the program/event for each registrant shall be within the following parameters:

Recreation Program/Event		Minimum	Maximum
Fees Apply for all Boro Administered Programs up to and including the 2nd child			

(50% for 3rd child and no fee for 4th child and beyond)			
Girl's Softball: 2nd Grade thru 8th Grade			
	ALL	\$35	\$100
Karate/Self-Defense - Ages 5 thru 12			
	ALL	\$35	\$100
Easter Egg Hunt: Ages 3 to 6th Grade	No Charge		
Swim Team: Ages 5 to 18 Team Member	Must also be member of the pool	\$50	\$100
Swim Lessons: Ages 3 and Up	Must be 42 inches in height		
	ALL	\$40	\$100
	Private Lessons – 10 sessions	\$60	\$100
Pool Fees			
Membership (All memberships half price after August 1 st)	Individual (Boro Resident)	\$75	\$125
	Individual (Non-Boro)	\$75	\$125
	Family (Boro Residents)	\$150	\$300
	Family(Non-Boro)	\$150	\$300
	Senior Citizens (ALL)	\$0	\$50
Trial Membership – 4 Days (for up to family)	Expires 7/1 each year	\$0	\$40
Trial fee may be applied to membership			
Daily			
Adult		\$6	\$10
Child (4 to 17 years old)		\$4	\$8
Child (up to 3 years old)		\$0	\$0
Senior		\$0	\$8
Twilight (after 6pm)	All Twilight	\$3	\$6
Teen Pool Party		\$3	\$10
Water Aerobics		\$10	\$40

Soccer: Kindergarten to 8th Grade	Age 5	\$35	\$50
	Ages 6 & 7	\$35	\$100
	Ages 8 and up	\$45	\$100
Field Hockey: 2nd to 6th Grade			
	ALL	\$35	\$100
Men's Basketball	Team Sponsor	\$200	\$600
Individual Participant	ALL	\$40	\$75
Ice Skating		\$5	\$300
Movies in the Park	No Charge		
Youth Basketball: K thru 2nd Grade (Clinic)	Clinic only	\$30	\$60
3 rd Grade thru 8 th Grade	ALL	\$40	\$100
Street Hockey: Kindergarten to 8th Grade			
	ALL	\$35	\$100
Usage Fee – Field/Game Day (Field Fee Included in Registration Fee for all Boro Administered Programs)	Daily Fee	\$45	\$500
Field Fee Based on Field Maint/Prep			
Lighting at Park	Per Hour	\$15/hr	\$55/hr
Sport Clinic Programs		\$35	\$100
Party Rental (Pool Hours)	Members	0	0
	Non-Members	0	0
Party Rental (After Hours)	50 People	200	300
	51-100 People	300	400
	Over 100 People	400	500
Pavilion/Tent Rental		\$25	\$100
Summer Recreation Programs		\$50	\$1000
Special Events		\$5	\$1000
5K Run/Walk		\$5	\$60
Aerobics/Exercise Class per person		\$5	\$40
Aerobics/Exercise Class per instructor		\$50	\$1000

Equipment Use		\$5	\$500
Grandstand Snack Bar usage- 3 rd party use		\$20	\$500

SECTION 3. By no later than March first of each year the Recreation Director shall evaluate the costs and expenses for operating each Program/Event and make a recommendation to the Mayor and Council and Manager as to the amount to be charged for participation in the Program/Events presented by the Recreation Department, which shall be within the range of fees established by this ordinance. The Borough Council shall review the Recreation Program/Event Fee recommendations made by the Recreation Director in order to establish the current year Recreation Program Fee Schedule, which shall be adopted by the Mayor and Council via resolution annually.

SECTION 4. All ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies.

SECTION 5. This ordinance shall take effect immediately after final passage, approval and publication of notice thereof as required by law.

RESOLUTION # 177-2012
A RESOLUTION WAIVING THE TWENTY DAY
WAITING PERIOD FOR ADOPTION OF AN
ORDINANCE

WHEREAS, Chapter 3, Article II, Section 15, Subsection E of the Code of the Borough of Washington, states that Ordinances shall become effective 20 days after final passage unless the Council, by an affirmative vote of five (5) Council Members, adopts a resolution declaring the Ordinance to be an emergency upon which said Ordinance will take effect upon final passage; and

WHEREAS, the project enumerated within the above captioned Ordinance are necessary for the betterment of the residents of the Borough of Washington and;

WHEREAS, the 20 day waiting period is not in the best interest of the residents and employees of the Borough of Washington because it is necessary to have fees in place by January 1, 2013 and;

NOW, THEREFORE, BE IT RESOLVED by the members of the Borough of Washington of the Borough of Washington, in the County of Warren, State of New Jersey that Ordinance #10-2012 in accordance with Chapter 3, Article II, Section 15,

Subsection E of the Code of the Borough of Washington and that this Ordinance shall take effect immediately upon December 31, 2012.

Attorney Cushing recommends that Council add the following: “necessary to have fees in place by January 1, 2013” to explain why it is an emergency.

Resolution 177-2012 was moved on a motion made by Torres, seconded by Valentine and approved.

Ayes: 7, Nays: 0
Motion Carried

REPORTS:

A motion was made by Higgins, seconded by Gleba to receive and file the following reports:

1. Manager’s Report
2. DPW Report – November 2012
3. Washington Township Police Dept. Report – November 2012
4. CFO Report

Council Discussion

Councilman Jewell asked if there was a status on the wood chipper as far as chipping on the street. Manager Blanchard stated that DPW is done and in her opinion it is too time consuming and the Boro does not have the resources available to chip on the street.

Ayes: 7, Nays: 0
Motion Carried

NEW BUSINESS:

Resolution 174-2012 – Cancel Taxes Due to Veteran Status

RESOLUTION # 174-2012
A RESOLUTION TO CANCEL 2012 TAXES
DUE TO VETERAN EXEMPT STATUS

WHEREAS, the Tax Collector has received an approved application for a 100% Permanent and Total Disabled Veteran from the Tax Assessor for Block 4 Lot 12; located at 254 W Warren Street and in the name of Polachak, Thomas N; and

WHEREAS, the Tax Assessor has advised the Tax Collector that the application for the exemption was received from Thomas N Polachak and approved with an effective date of July 1, 2011; and

WHEREAS, the tax exemption does not show in the 2012 Tax duplicate and will be in effect in the 2013 Tax Duplicate.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the Tax Collector is authorized to cancel the 2012 Real Estate Property Taxes from January 1, 2012 to December 31, 2012 due to the exempt status .

Resolution 174-2012 was moved on a motion made by Higgins, seconded by Jewell and approved.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins,
Boyle
Ayes: 7, Nays: 0
Motion Carried

Resolution 175-2012 – Redemption of Tax Certificate

RESOLUTION #175-2012
A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on December 15, 2011 to FWDSL & Associates LP, 5 Cold Hill Rd S Ste:11, Mendham, NJ 07945, in the amount of \$1,896.81 for taxes or other municipal liens assessed for the year 2010 in the name of Swackhamer, Guy D & Linda, as supposed owners, and in said assessment and sale were described as 256 E Washington Avenue, Block 70 Lot 4, which sale was evidenced by Certificate #11-00017; and

WHEREAS, I, Kay F. Stasyshan, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 12-7-12 and before the right to redeem was cut off, as provided by law, Forster & Abores/Swackhamer claiming to have an interest in said lands, did redeem said lands claimed by FWDSL & Associates LP by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$18,103.47, which is the amount necessary to redeem Tax Sale Certificate #11-00017.

NOW THEREFORE BE IT RESOLVED, on this 18th day of December, 2012 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to FWDSL & Associates LP, 5 Cold Hill Rd S Ste: 11, Mendham, NJ 07945 in the **amount of \$18,103.47**.

Resolution 175-2012 was moved on a motion made by Torres, seconded by Jewell and approved.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins,
Boyle
Ayes: 6, Nays: 0
Abstain: (1) Gleba
Motion Carried

VOUCHERS:

Mayor McDonald entertained a motion to approve the vouchers and claims in the amount of \$355,768.46

Motion made by Torres, seconded by Gleba and approved.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins,
Boyle
Ayes: 7, Nays: 0
Abstain: Higgins – Fire Dept.
Jewell – Fire and EMS
Gleba – Finelli Consulting Engineers

Councilwoman Gleba left the meeting at this time.

COUNCIL REMARKS:

Councilman Valentine thanked the Borough residents for allowing him to be on Council the past four years. Councilman Valentine thanked Rich Phelan, Natasha Turchan, and Tom Ferry for all their help and it has been a pleasure working with Manager Blanchard. Councilman Valentine would also like to thank Vic Cioni and Terry Housel. They both made themselves available as a resource and were a tremendous help.

Councilman Boyle stated that 2009 and 2010 were two very tough years and it was very encouraging that the Borough residents had demanded results and we, as a Council have done that. Councilman Boyle gives a lot of credit to Councilman Higgins, he has a lot of knowledge and presents it strongly. Councilman Boyle also thanked Mayor McDonald for conducting the meetings efficiently and thanked Manager Blanchard for taking over the reigns as manager.

Councilman Higgins questioned whether the Hurricane Sandy funds will be reimbursed from the state or federal government. Manager Blanchard stated that the funds will be coming from FEMA. Once all the bills are in and compiled, we will finalize the report and send it to FEMA. We will be reimbursed for seventy five percent of what we spent in regards to Hurricane Sandy.

Councilman Higgins also questioned why there are barricades up downtown. Manager Blanchard replied that the barricades are there due to a portion of the façade of that building that is pulling away from the building. The construction official has issued a notice of unsafe structure to the property owner. They have so many days to fix it or they will be fined. Attorney Cushing stated there is a statutory procedure for unsafe buildings and there are also provisions under the construction code official law that allows the construction code officer to take dramatic action. He has the authority to shut the building down if the building is unsafe. He can order the owner of the building to board up the building so it can't be used until the repairs are made. He can also impose a substantial fine if the property owner ignores the construction code official's directive to make repairs.

Councilman Higgins wished everyone a Merry Christmas and stated that the Council Re-Organization meeting is Wednesday, January 2nd at 7:00 p.m. Councilman Higgins wished Councilman Valentine good luck and thanked him for spending time on Council. Councilman Higgins personally thanked Councilman Boyle for the support Councilman Boyle has given him over the years and stated that Councilman Boyle did a great job.

Councilman Torres thanked both of the outstanding councilmen who gave a lot of their time and effort to serving their community. Councilman Torres also wished everyone a Merry Christmas.

Councilman Jewell thanked both Councilman Boyle and Councilman Valentine for their service. Councilman Jewell stated that the Borough is doing well and he believes both

Councilman Valentine and Councilman Boyle were keystones in this accomplishment along with Manager Blanchard and her staff. Councilman Jewell looks forward to working with Mrs. Conry and Mr. Thompson in the new year. Councilman Jewell concluded by wishing everyone a Merry Christmas and a Happy New Year.

Mayor McDonald gave kudos to both Councilman Valentine and Deputy Mayor Boyle. Mayor McDonald stated that as deputy mayor, Councilman Boyle filled in on a few occasions, such as officiating weddings and running meetings. Mayor McDonald thanked both councilmen for their service and for their contributions to the Borough of Washington. Mayor McDonald wished everyone a Merry Christmas and a Happy New Year. Be safe and be careful.

Councilman Valentine left the meeting at this time.

EXECUTIVE SESSION:

Resolution 178-2012

A motion was made by Torres, seconded by Boyle to go into Executive Session after a five minute recess.

Ayes: 5, Nays: 0
Motion Carried

RESOLUTION # 178-2012
RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; *N.J.S.A. 10:4-6 et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Council find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A. 40:4-12*; and

WHEREAS, the Mayor and Council will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey that they will conduct

an executive session to discuss the following topic(s) as permitted by *N.J.S.A.* 40:4-12:

_____ A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon: _____);

_____ A matter where the release of information would impair a right to receive funds from the federal government;

_____ A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

_____ A collective bargaining agreement, or the terms and conditions thereof (Specify contract: _____);

_____ A matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed; Real Estate Acquisitions

_____ Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Investigations of violations or possible violations of the law;

Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is: _____ Professional Service Contracts _____. The public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.)

_____ Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: _____ OR _____ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

_____ Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected

have not requested in writing that the matter(s) be discussed at a public meeting; (The employee(s) and/or general nature of discussion is: _____ the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists.;

_____ Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit;

BE IT FURTHER RESOLVED that the Mayor and Council hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Borough Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Council, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Hearing no further business, a motion made by Torres, seconded by Boyle to adjourn the meeting at 9:10 p.m.

Mayor Scott McDonald

Kristine Blanchard, RMC Borough Clerk

**MINUTES OF THE REORGANIZATIONAL MEETING HELD
JANUARY 2, 2013**

The Re-organizational Meeting of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:00 P.M.

Municipal Clerk Blanchard read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law’ P.L. 1975, Chapter 231 have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board stating the time, place and purpose of the meeting as required by law.

Flag Salute was led by Municipal Clerk Blanchard.

SWEARING IN OF COUNCIL MEMBERS:

Scott McDonald
Richard Thompson
Ethel Conry

ROLL CALL:

Roll Call: Higgins, Gleba, Thompson, Conry, McDonald, Jewell, Torres

Also Present: Kristine Blanchard, RMC Borough Manager/Clerk
Judy Kopen, Esq., Municipal Attorney

ELECTION OF DEPUTY MAYOR:

Councilman Higgins motioned to nominate Councilwoman Gleba as Deputy Mayor, seconded by Councilman Jewell.

Ayes 7, Nays: 0
Motion Carried

RESOLUTIONS:

Resolution #1-2013 – Temporary Budget

Resolution #1-2013 was moved on a motion made by Higgins, seconded by Gleba and adopted.

Roll Call: Gleba, Jewell, Torres, McDonald, Thompson, Higgins, Conry

Ayes: 7, Nays: 0
Motion Carried

RESOLUTION #1-2013
A RESOLUTION PROVIDING FOR TEMPORARY
CURRENT FUND APPROPRIATIONS

WHEREAS, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2013 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2013; and

WHEREAS, the total temporary appropriations in the 2013 budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$1,465,479.04; and

WHEREAS, 26.25% of the total appropriations in the 2012 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2011 Budget is the sum of \$1,652,662.53

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

TOTAL APPROPRIATIONS WITHIN 26.25% LIMITATION	\$1,475,996.04
TOTAL CAPITAL AND DEBT SERVICE	\$841,047.59
TOTAL ALL TEMPORARY APPROPRIATIONS:	\$2,317,,043.63

GENERAL ADMIN SW	13,828.16
GENERAL ADMIN OE	6,457.50
MAYOR & COUNCIL Part Time	4,265.63
MAYOR & COUNCIL OE	1,854.56
CLERK SW	20,446.25
CLERK OE	3,386.25
FINANCIAL ADMIN SW	25,339.48
FINANCIAL ADMIN OE	3,937.50
AUDIT SERVICES	12,990.00
TAX COLLECTION SW	22,111.77

TAX COLLECTION OE	1,854.56
TAX ASSESSMENT SW	8,991.33
TAX ASSESSMENT OE	5,499.38
LEGAL OE	18,112.50
ENGINEERING	13,125.00
DOWNTOWN REDEV OE	-
PLANNING BOARD Part Time	998.06
PLANNING BOARD OE	2,713.55
BOARD OF ADJ Part Time	1,064.57
BOARD OF ADJ OE	1,460.38
LOCAL CODE ENF SW	6,559.61
LOCAL CODE ENF OE	472.50
P.E.O.S.H.A	
LIABILITY INSURANCE	115,770.00
GROUP HEALTH INSURANCE	54,862.50
UNEMPLOYMENT INSURANCE	1,706.25
POLICE DEPT OE	608,634.39
EMERGENCY MGMT Part Time	1,338.75
EMERGENCY MGMT OE	262.50
AID TO FIRE DEPT OE	8,746.24
AID TO VOL AMBULANCE OE	
FIRE & SAFETY CODE ENF SW	6,064.30
FIRE & SAFETY CODE ENF OE	1,207.50
FIRE HYDRANTS	18,112.50
STREETS & ROADS SW	111,404.05
STREETS & ROADS OE	28,438.46
SOLID WASTE COLLECTION	74,287.50
BUILDINGS & GROUNDS SW	3,234.09
BUILDINGS & GROUNDS OE	8,582.44
SHADE TREE COMMISSION SW	250.08
SHADE TREE COMMISSION OE	3,543.75
Municipal Services reimbursement	10,000.00
ANIMAL CONTROL Part Time	2,693.01
RECREATION SW - Part-Time	10,500.00
RECREATION OE	1,837.50
MUNICIPAL LIBRARY OE	45,313.55
CELEBRATION OF PUBLIC EVENTS	-
ELECTRICITY	14,175.00
TRAFFIC LIGHTS OE	21,393.75
TRAFFIC LIGHTS Street Lighting	525.00
TELEPHONE	5,250.00
WATER	3,150.00
NATURAL GAS	7,875.00
GASOLINE & DIESEL	6,037.50
SOLID WASTE DISPOSAL	45,517.50
PERS	
SOCIAL SECURITY	21,000.00
PFRS	-
DCRP	1,050.00

Municipal Alliance - State Share (DEDR)	10,517.00
Municipal Alliance - Local Share	1,958.00
MUNICIPAL COURT OE	43,714.39
PUBLIC DEFENDER - Legal Services	1,575.00
CAPITAL IMPROVEMENT	
BOND PRINCIPAL	470,000.00
PAYMENT OF BAN & CAPITAL NOTES	-
TAX ANTICIPATION NOTES - PRINCIPAL	-
TAX ANTICIPATION NOTES - INTEREST	21,000.00
INTEREST ON BONDS	310,344.59
INTEREST ON NOTES	-
GREEN TRUST LOAN PRIN & INTEREST	39,703.00
	-
RESERVE FOR UNCOLLECTED TAXES	

Total 2013 Temporary Budget **\$2,317,043.63**

Resolution #2-2013 – Temporary Budget for Municipal Sewer Utility

Resolution #2-2013 was moved on a motion made by Higgins, seconded by Jewell and adopted.

Roll Call: Gleba, Jewell, Torres, McDonald, Thompson, Higgins, Conry

Ayes: 7, Nays: 0

Motion Carried

RESOLUTION #2-2013
A RESOLUTION PROVIDING FOR TEMPORARY SEWER
UTILITY APPROPRIATIONS

WHEREAS, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2013 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2013; and

WHEREAS, the total temporary appropriations in the 2013 sewer utility budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$288,370.83.00; and

WHEREAS, 26.25% of the total appropriations in the 2012 Budget, exclusive of any

appropriation made for interest and debt redemption charges, grants and capital improvements in said 2012 Budget is the sum of \$291,932.77

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

TEMPORARY APPROPRIATIONS – 2013 SEWER UTILITY

Operations:

Salary and Wages	\$23,528.14
Other Expenses	\$263,136.45
Social Security	\$1,706.25

**TOTAL APPROPRIATIONS WITHIN
26.25% LIMITATION: \$288,370.83**

Capital and Debt Service

Bonds Principal	\$80,000.00
Bonds Interest	\$24,000.00
Environmental Trust / Fund Principal and Interest	\$871,831.44
Deferred Charges Unfunded	\$459,613.00

TOTAL CAPITAL AND DEBT SERVICE: \$1,435,444.44

TOTAL ALL TEMPORARY APPROPRIATIONS: \$1,723,815.27

Resolution #3-2013

Establishing a Cash Management Plan and Naming Official Depositories

Resolution #3-2013 was moved on a motion made by Gleba, seconded by Jewell and adopted.

Ayes: 7, Nays:0
Motion Carried

**RESOLUTION ESTABLISHING A CASH
MANAGEMENT PLAN AND NAMING OFFICIAL
CASH DEPOSITORIES**

WHEREAS, NJSA 40A: 5-14 mandates that a Governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its

place of business in the state and organized under the laws of the United States or this state; and

WHEREAS, N.J.S.A. 40A: 5-15.1 amended by Chapter 148, P.L. 1997 established new requirements for the investment of public funds and adoption of a cash management plan for counties, municipalities and authorities; and

WHEREAS, the Borough Council of the Borough of Washington, County of Warren wish to comply with the above statutes;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Washington, County of Warren adopts the following cash management plan, including the official depositories for the Borough of Washington, County of Warren for the period January 1, 2013 through December 31, 2013.

CASH MANAGEMENT PLAN OF THE
BOROUGH OF WASHINGTON,
COUNTY OF WARREN

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A: 5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Borough of Washington, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

A. The plan is intended to cover all deposits and/or all investments of the funds of the Borough of Washington including but not limited to:

Current Fund

Payroll Trust Fund
Agency Account
Sewer Utility Revenue Account
Developers' Escrow Trust Funds
Municipal Court General Account
Municipal Court Bail Account
Open Space Accounts
General Capital Account
Sewer Capital Account
Regular Trust Accounts

III. DESIGNATION OF OFFICIALS AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough of Washington are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

The Chief Financial Officer is further authorized to make interfund transfers between the Borough Funds as may be necessary from time to time. The Chief Financial Officer is authorized to make such transfers and/or any and all payments by wire transfer as necessary.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

TD Bank
Sovereign Bank
Bank of America
PNC Bank
Wells Fargo
Investors Savings
The Depository Trust Company
Provident
Peapack Gladstone Bank
Money Market Investment Accounts and/or Certificates of Deposit
Bank of America
TD Bank

MBIA-Class Management Unit Trust
NJ ARM Program
NJ Cash Management Fund
PNC Bank
Valley National Bank
Millington Savings Bank
Provident
The Depository Trust Company
Investors Savings
Wells Fargo

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Borough of Washington referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official (s) referred to in Section III above.

Bank of America
TD Bank
MBIA-Class Management Unit Trust
NJ ARM Program
NJ Cash Management Fund
North Fork Bank
PNC Bank
Valley National Bank
Millington Savings Bank
Provident
The Depository Trust Company
Investors Savings
Wells Fargo

VI. AUTHORIZED INVESTMENTS

Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of the school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L.1977, ch. 281 (C.52: 18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) The custody of collateral is transferred to a third party;
 - (c) The maturity of the agreement is not more than 30 days;
 - (d) The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17: 19-41); and
 - (e) A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “governmental money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund

An investment company or investment trust:

- (a) Which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 USC sec. 80a-1 et seq., and operated in accordance with 17 CFR sec. 270.2a-7.
- (b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) Which has:
 - (1) Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (2) Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool

An investment pool:

- (a) Which is managed in accordance with 17 C.F.R. sec 270.2a-7;
- (b) Which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) Which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) Which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52: 14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investment;
- (e) Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected at the time of interest rate adjustment, to have a market value that approximates their par value, or net asset value; and
- (f) Which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management fund, or through the use of a National or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967

c.9 (C49: 3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in the U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Washington, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Washington to assure that there is no unauthorized use of the funds or the Permitted Investments that involve Securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Borough of Washington or by a third party custodian prior to or upon the release of the Borough of Washington’s funds.

To assure that all parties with whom the Borough of Washington deals either by way of Deposits or Permitted Investments are aware of the authority and the limits sets forth in the Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s)

VIII. REPORTING REQUIREMENTS

At the public meeting of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough of Washington a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Washington as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.

- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Washington.

IX. TERM OF THE PLAN

This plan shall be effective January 1, 2013 through December 31, 2013. The Plan may be amended from time to time as necessary.

To the extent that any amendment is adopted by the Borough Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

Resolution #4-2013 – Tax Interest Rates

Resolution #4-2013 and Resolution #5-2013 were moved on a motion made by Higgins, seconded by Gleba and adopted.

Ayes: 7, Nays:0
Motion Carried

RESOLUTION 4-2013
INTEREST RATES- TAXES
N.J.S.A. 54:4-67:39

WHEREAS, municipal charges; namely taxes are payable in quarterly installments on **February 1st, May 1st, August 1st and November 1st** in each year, and installments become delinquent if not paid on or before those dates.

BE IT THEREFORE RESOLVED, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) percent per annum on any amount in excess of

\$1,500.00 upon all delinquent installments; and

BE IT ALSO RESOLVED, that Council does hereby authorize a penalty to be charged to a taxpayer with a delinquency in excess of \$ 10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6) percent of the amount of the delinquency.

BE IT FURTHER RESOLVED, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and ending on the ten (10th) day of the month in which taxes are due, shall bear interest at the applicable interest rate from the original due date.

BE IT FURTHER RESOLVED, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent municipal charges; namely taxes for the Calendar Year of 2012.

RESOLUTION #5-2013
SEWER INTEREST RATES

WHEREAS, municipal charges, namely sewer are payable in monthly installments due on the 10th of the following month after billing, and the monthly installments becoming delinquent if not paid on or before those dates.

BE IT THEREFORE RESOLVED, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) per annum on any amount in excess of \$1,500.00 upon all delinquent installments; and

BE IT ALSO RESOLVED, that Council does hereby authorize a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6%) percent of the amount of the delinquency.

BE IT FURTHER RESOLVED, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and ending on the forty-fifth (45th) day after billing, shall bear interest at the applicable interest rate from the original due date.

BE IT FURTHER RESOLVED, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent municipal charges, namely sewer for the Calendar Year of 2012.

Resolution #6-2013 – Municipal Attorney

Resolution # 6-2013 was moved on a motion made with amendments by Jewell, seconded by Higgins and adopted.

Councilwoman Gleba requested that the following amendments be made to all professional resolution appointments:

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of (budgetary amount), excluding escrow-related services; and

WHEREAS, any additional work above and beyond the base for (professional services) shall be charged in accordance with the hourly fee schedule attached only if authorized by the Borough Council of the Borough of Washington; and

Roll Call: Gleba, Jewell, Torres, McDonald, Thompson, Higgins, Conry

Ayes: 7 Nays:0

Motion Carried.

RESOLUTION 6-2013
AUTHORIZING 2012 PROFESSIONAL SERVICES CONTRACT WITH GEBHARDT
& KIEFER FOR MUNICIPAL ATTORNEY SERVICES

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Gebhardt & Kiefer has submitted a proposal dated October 30, 2012 indicating they will provide the above-referenced services at the negotiated rates for 2013; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of \$38,000, excluding escrow-related services; and

WHEREAS, any additional work above and beyond the base for Municipal Attorney shall be charged in accordance with the hourly fee schedule attached only if authorized by the Borough Council of the Borough of Washington; and

WHEREAS, specifically regarding litigation, the hourly litigation fee will be \$155.00 per hour, not to exceed the 2013 budgeted amount unless authorized by the Borough Council of the Borough of Washington; and

WHEREAS, Gebhardt & Kiefer has completed and submitted a Business Entity Disclosure Certification which certifies that Gebhardt & Kiefer has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Gebhardt & Kiefer from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

3-01-20-155-000-027

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Gebhardt & Kiefer as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Gebhardt & Kiefer.

ATTORNEY COMPENSATION OPTIONS

A. Option 1: Retainer-One Monthly Meeting

Travel to and attendance at one regularly scheduled governing body meeting until 10:30 p.m., after which billing will be hourly; preparation for all regularly scheduled governing body meetings including, review of agendas for regular scheduled governing body meetings and all files; conferences with municipal officials regarding day to day municipal issues; preparation of simple ordinances and resolutions (“retainer work”). Does not include sewer and water department matters, escrow, litigation and complex legal projects such as complex ordinance or resolution preparation or special projects of a complex nature (“complex legal matters”). Prior to the Law Firm billing complex legal matters on an hourly basis, the Law Firm will secure permission from municipality.

Gebhardt & Kiefer, PC, will be paid \$44,420 for all retainer work.

All non-retainer services will be billed by Gebhardt & Kiefer, P.C. at \$155.00 per hour, plus costs and disbursements.

A. Option 2: Retainer-Two Monthly Meetings

Travel to and attendance at two regularly scheduled governing body meeting until 10:30 p.m., after which billing will be hourly; preparation for all regularly scheduled governing body meetings including, review of agendas for regular scheduled governing body meetings and all files; conferences with municipal officials regarding day to day municipal issues; preparation of simple ordinances and resolutions (“retainer work”). Does not include sewer and water department matters, escrow, litigation and complex legal projects such as complex ordinance or resolution preparation or special projects of a complex nature (“complex legal matters”). Prior to the Law Firm billing complex legal matters on an hourly basis, the Law Firm will secure permission from municipality.

Gebhardt & Kiefer, PC, will be paid \$51,860 for all retainer work.

All non-retainer services will be billed by Gebhardt & Kiefer, P.C. at \$155.00 per hour, plus costs and disbursements.

B. Option 3: Hourly

The Law Firm will be paid for all services hourly at \$155.00 for all legal services plus costs and expenses.



BOROUGH MANAGER

MEMORANDUM

TO: Mayor and Council
FROM: K Blanchard
DATE: December 27, 2012
SUBJECT: Determination of Value (Municipal Attorney – 2013)

It has been determined that the value of the above referenced purchase will cause us to spend more than \$17,500 in aggregate with this vendor during the previous twelve (12) months.

Gebhardt & Kiefer
1318 Route 31
P.O. Box 4001
Clinton, NJ 08809

Resolution #7-2013 Municipal Public Defender

Resolution #7-2013 was moved on a motion made with amendments by Gleba, seconded by Torres and adopted.

Ayes: 6 , Nays: 0
Abstentions: (1) Higgins
Motion Carried

RESOLUTION 7-2013
AUTHORIZING 2013 PROFESSIONAL SERVICES CONTRACT WITH WINEGAR,
WILHELM, GLYNN & ROEMERSMA FOR MUNICIPAL PUBLIC DEFENDER
SERVICES

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Public Defender as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, for budgetary purposes, the Borough of Washington would like to have this contract reflect a not to exceed amount of \$200 per case.

WHEREAS, Winegar, Wilhelm, Glynn & Roemersma has completed and submitted a Business Entity Disclosure Certification which certifies that Winegar, Wilhelm, Glynn & Roemersma has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Winegar, Wilhelm, Glynn & Roemersma from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

3-01-43-495-000-027

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Winegar, Wilhelm, Glynn & Roemersma as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Winegar, Wilhelm, Glynn & Roemersma.

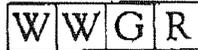


MEMORANDUM

TO: Mayor and Council
FROM: K. Blanchard
DATE: December 18, 2012
SUBJECT: Determination of Value (Municipal Public Defender – 2013)

It has been determined that the value of the above referenced purchase will cause us to spend more than \$17,500 in aggregate with this vendor during the previous twelve (12) months.

Winegar, Wilhelm, Glynn & Roemersma
305 Roseberry Street
P.O. Box 800
Phillipsburg, NJ 08865



WINEGAR, WILHELM, GLYNN & ROEMERSMA

Attorneys at Law
A PROFESSIONAL CORPORATION



P.O. BOX 800
305 ROSEBERRY STREET
PHILLIPSBURG, NJ 08865-0800
(908) 454-3200
FAX: (908) 454-3322

www.WWGR LAW.com

BETHLEHEM OFFICE:
64 EAST BROAD STREET
BETHLEHEM, PA 18018
(610) 807-0440

EASTON, PA
(610) 258-5995

ALLENTOWN, PA
(610) 776-1501

EMAIL:
wwgrlaw@verizon.net

(RESPOND TO PHILLIPSBURG OFFICE)

DENNIS W. WINEGAR*†‡
SCOTT M. WILHELM*†
BRIAN A. ROEMERSMA*†‡

JASON D. BRIEL*†
JENNIFER L. TOTH*†
LINDA B. MAALOUF*†

OF COUNSEL:
THOMAS S. FERGUSON*†
EDWARD J. GLYNN* (Retired)

*LICENSED IN NJ
†LICENSED IN PA
‡Certified by the Supreme Court of New Jersey
as a Matrimonial Law Attorney
§Certified by the Supreme Court of New Jersey
as a Workers' Compensation Law Attorney

December 13, 2012

VIA FACSIMILE TO (908) 689-9485

Kristine Blanchard, R.M.C.
Washington Borough Municipal Court
100 Belvidere Avenue
Washington, NJ 07882

RE: Washington Borough Public Defender

Dear Ms. Blanchard:

Pursuant to your request, please be advised that my fee for the Washington Borough Public Defender shall be \$200.00 per case with the option to request a supplemental fee in extraordinary cases. This rate has been in place since 2009.

If you should have any questions concerning this matter, please do not hesitate to contact my office.

Very truly yours,


Scott M. Wilhelm
SMW/lk

Resolution #8-2013 – Municipal Auditor

Resolution #8-2013 was moved on a motion made with amendments by Higgins, seconded by Torres and adopted.

Ayes: 7, Nays:0
Motion Carried

RESOLUTION 8-2013
AUTHORIZING 2013 PROFESSIONAL SERVICES CONTRACT WITH FERRAIOLI,
WIELKOTZ, CERULLO & CUVA FOR MUNICIPAL AUDITING SERVICES

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Ferraioli, Wielkocz, Cerullo & Cuva has submitted a proposal dated October 1, 2012 indicating they will provide the above-referenced services at the rates listed in their fee schedule for 2013 (attached); and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of \$25,850.00; and

WHEREAS, any additional work above and beyond the base for Municipal Auditor shall be charged in accordance with the hourly fee schedule (attached) only if authorized by the Borough Council of the Borough of Washington; and

WHEREAS, Ferraioli, Wielkocz, Cerullo & Cuva has completed and submitted a Business Entity Disclosure Certification which certifies that Ferraioli, Wielkocz, Cerullo & Cuva has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Ferraioli, Wielkocz, Cerullo & Cuva from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

3-01-20-135-000-028

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Ferraioli, Wielkocz, Cerullo & Cuva as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Ferraioli, Wielkotz, Cerullo & Cuva.

COST PROPOSAL

At Ferraioli, Wielkatz, Cerullo & Cuva, P.A. the concept of "quality service" includes the concept of "reasonable costs". This does not mean that we cut corners in the quality of our work, but rather that we use methods that promote the greatest efficiency in the conduct of our audit.

We have developed a fixed fee proposal for the following services:

- Annual Audit of the Financial Statements of the Borough of Washington, assist with the preparation of the budget, assist with preparation of Annual Debt Statement, and assist with preparation of the Annual Financial Statement. \$25,850.00

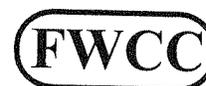
We will submit periodic billings along with progress reports which will note the audit work completed to date and the work remaining. Should additional professional services be required, estimated costs for each project will be prepared in advance and approved by both parties. The hourly rates for any additional services are as follows:

<u>Personnel</u>	<u>Standard Rate</u>
Partner	\$135.00
Manager	100.00
Senior	85.00
Staff	60.00
Administrative	55.00

If the Borough is required to file a Secondary Market Disclosure, the fee for compiling that data is \$2,200. Our fee would be \$7,500 for any work with bond anticipation notes, such as preparation of the preliminary official statement and final offering statement, mailing out the offering statement, various conferences with banks and underwriters, sizing the issue, and attending the sale. Our fee would be \$15,000 for any services rendered in regards to the permanent financing of bonds, if necessary, which would include sizing the issue, preparation of the preliminary offering statement, attendance at the opening of bids, preparing the closing documentation and conducting the review of the various rating agencies and insurance providers.

Accordingly, we will submit requests for partial payments as the work progresses.

Through written and personal communication, Ferraioli, Wielkatz, Cerullo & Cuva, P.A. will ensure that the audit plans are followed, deadlines are met, and the issues related to reporting, internal control, and other important matters are discussed and interpreted in a timely manner from the broadest perspective.





MEMORANDUM

TO: Mayor and Council

FROM: K. Blanchard

DATE: December 18, 2012

SUBJECT: Determination of Value (Municipal Auditor – 2013)

It has been determined that the value of the above referenced purchase will cause us to spend more than \$17,500 in aggregate with this vendor during the previous twelve (12) months.

Ferraioli, Wielkocz, Cerullo & Cuva
100B Main Street
Newton, NJ 07860

Resolution #9-2013 – Establishing Meetings for the Year of 2013

Resolution #9-2013 was moved on a motion made by Torres, seconded by Jewell and adopted.

Ayes:7, Nays:0
Motion Carried

RESOLUTION 9-2013
OPEN PUBLIC MEETINGS ACT

WHEREAS, pursuant to the Open Public Meetings Act, P.L. 1975, C.231, the Borough of Washington is required to file and post certain notices of public meetings of the Common Council of the Borough of Washington; and

WHEREAS, among the obligations imposed upon the Borough of Washington is the obligation to file the said notices with the newspaper of general circulation circulating in the Borough of Washington; and

WHEREAS, a schedule of regular meetings must be prepared, posted and filed within (7) seven days of the date of the annual reorganization meeting of the Common Council.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, County of Warren, State of New Jersey, that the **Star Gazette**, a newspaper published in the Town of Hackettstown, and circulating in the Borough of Washington and the **Express Times**, a newspaper published in the Town of Easton, be designated as the newspapers to which all notices of regular and special meetings of the Common Council shall be transmitted, pursuant to the provisions of the Open Public Meetings Act, P.L. 1975 C. 231.

BE IT FURTHER RESOLVED, by the Authority aforesaid that a copy of the attached **Schedule of Regular Meetings** be furnished to any member of the public requesting same, upon the payment by such person of the sum of \$1.00 to the Borough of Washington, said charge to cover the cost of duplicating the same and the administrative expense of compliance with the request, all as required by the Open Public Meeting Act.

SCHEDULE OF 2013 REGULAR MEETINGS

BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY

Council Chambers 7:00 pm

REGULAR MEETINGS:

January 2, 2013	July 2, 2013
January 15, 2013	July 16, 2013
February 5, 2013	August 6, 2013
February 19, 2013	August 20, 2013
March 5, 2013	September 3, 2013
March 19, 2013	September 17, 2013
April 2, 2013	October 1, 2013
April 16, 2013	October 15, 2013
May 7, 2013	November 6, 2013 **
May 21, 2013	November 19, 2013
June 5, 2013 **	December 3, 2013
June 18, 2013	December 17, 2013

Official Action May be Taken

** Wednesday Meeting

ORGANIZATIONAL MEETING: January 7, 2014**

Any business that requires Council consideration and action at a particular meeting must be in the Borough Manager's or the Borough Clerk's office no later than the close of business on Thursday preceding the meeting date.

Resolution #10-2013– Planning Board – Class III Member (Council Member)

Resolution #10-2013 was moved on a motion made by Higgins, seconded by Jewell and adopted.

Ayes: 7 , Nays:0
Motion Carried

RESOLUTION 10-2013
PLANNING BOARD – COUNCIL MEMBER
CLASS III MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor is directed and authorized to appoint certain members of the Planning Board.

BE IT RESOLVED, that a Council Representative, **Class III Member** hereby is appointed to serve.

Name
Ethel Conry

Term to expire on **January 1, 2014.**

Resolution #11-2013
Appointment by Mayor– Planning Board –
Class II Member (Employee Member)

Resolution #11-2013 was moved on a motion made by Gleba, seconded by Conry and adopted.

Ayes: 4, Nays:0
Abstentions: (3) Jewell, Thompson, Higgins
Motion Carried

APPOINTMENT 11-2013
PLANNING BOARD – EMPLOYEE MEMBER
CLASS II MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor is directed and authorized to appoint certain members of the Planning Board.

BE IT RESOLVED, that a Borough Official, **Class II Member** hereby is appointed to serve.

Rick Monus

Resolution #12-2013 –
Business Improvement District –
Council Board Member

Resolution #12-2013 was moved on a motion made by Higgins, seconded by Jewell and adopted.

Ayes:7 , Nays:0
Motion Carried.

RESOLUTION 12-2013
BUSINESS IMPROVEMENT DISTRICT
BOARD MEMBER - COUNCIL REPRESENTATIVE

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor of the Borough is to appoint a Council member to the Business Improvement District Board with the consent of the Borough Council; and

WHEREAS, the Mayor and Council have designated the following person their appointee;

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed to the BID BOARD for a term ending **1/01/2014**

Jeanine Gleba

Resolution #13-2013 –
Resolution to Join (Renew) Membership in the Statewide Insurance Fund and
Designating the Borough Manager as the Statewide Insurance Fund Commissioner
for the Year 2013 and the CFO as Alternate Insurance Fund Commissioner

Resolution #13-2013 was moved on a motion made by Torres, seconded by Jewell and adopted.

Ayes: 7, Nays:0
Motion Carried.

Resolution 13-2013
STATEWIDE INSURANCE FUND
RESOLUTION APPOINTING FUND COMMISSIONER

WHEREAS, Washington Borough (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Fund’s Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the that Kristine Blanchard is hereby appointed as the Fund Commissioner for the Local Unit; and

BE IT FURTHER RESOLVED that Natasha Turchan is hereby appointed as the Alternate Fund Commissioner for the Local Unit; and

BE IT FURTHER RESOLVED that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Resolution #14-2013–
Appointing Risk Manager Consultant for the Year 2013

Resolution #14-2013 was moved on a motion made by Higgins, seconded by Torres and adopted.

Ayes: 7, Nays: 0
Motion Carried

Resolution 14-2013
RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, Washington Borough (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of “Local Unit”, in the County of Warren and State of New Jersey, as follows:

1. Washington Borough hereby appoints D&H Alternative Risk Solutions, Inc. its local Risk Management Consultant.
2. The Borough Manager (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2013 in the form attached hereto.

**2013 FUND YEAR
STATEWIDE INSURANCE FUND**

RISK MANAGEMENT CONSULTANT’S AGREEMENT

THIS AGREEMENT entered into this 2nd day of January 2013, among the Statewide Insurance Fund (“FUND”), a joint insurance fund of the State of New Jersey, Washington Borough (“MEMBER”) and D&H Alternative Risk Solutions, Inc. (“CONSULTANT”) through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.
 - (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
 - (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
 - (h) assist in the claims settlement process, if required, by MEMBER or FUND.
 - (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
 - (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
 - (k) act in good faith and fair dealing to the FUND.
 - (l) perform other duties for the FUND as may be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
 - (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of all lines assessment (excluding any fees, PLIGA, and loss ratio apportionment); and 10% of Selective umbrella assessment (excluding fees, PLIGA and administrative expenses).
 - (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
 - (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
 - (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.
3. The term of this Agreement shall be from **January 1, 2013** to **January 1, 2014**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
5. The CONSULTANT agrees to comply with all affirmative action laws applicable and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

Resolution #15 - 2013 –
Appointment of Tax Appeal Attorney

Resolution #15-2013 was moved with amendments on a motion made by Gleba, seconded by Jewell and adopted.

Ayes: 7, Nays: 0
Motion Carried

RESOLUTION 15-2013

**RESOLUTION AUTHORIZING 2013 PROFESSIONAL SERVICES CONTRACT WITH
RICHARD CONLEY FOR TAX APPEAL ATTORNEY SERVICES**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Tax Appeal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2013 adopted budget amount, excluding any escrow related services and;

WHEREAS, any additional work above and beyond the adopted budgeted amount for Tax Appeal Attorney will be charged in accordance with the hourly fee schedule (attached) only if authorized by the Borough Council of the Borough of Washington; and

WHEREAS, Richard M. Conley, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Richard M. Conley, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit Richard M. Conley, LLC from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Richard M. Conley, LLC.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Richard M. Conley, LLC as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Richard M. Conley, LLC.



MEMORANDUM

TO: Mayor and Council
FROM: K. Blanchard
DATE: December 18, 2012
SUBJECT: Determination of Value (Municipal Tax Appeal Attorney – 2013)

It has been determined that the value of the above referenced purchase will cause us to spend more than \$17,500 in aggregate with this vendor during the previous twelve (12) months.

Richard M. Conley, LLC
122 Main Street
P.O. Box 662
Flemington, NJ 08822

RICHARD M. CONLEY, LLC
Counsellors at Law
122 Main Street, P.O. Box 662
Flemington, NJ 08822-0662
Tel. 908-806-9100; Fax 908-806-8140

Richard M. Conley
Thomas F. Bullock

email: rconley@rconleylaw.com
website: www.rconleylaw.com
December 11, 2012

Kristine Blanchard, Borough Manager
Borough of Washington
100 Belvidere Ave
Washington, NJ 07882

RE: Proposal for Professional Services: Municipal Tax Appeal Attorney

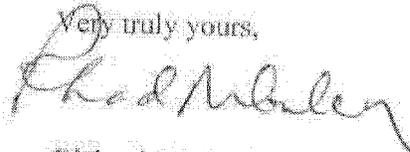
Dear Ms. Blanchard:

This proposal is submitted in response to your request for 2013 Professional Services Appointment of Municipal Tax Appeal Attorney. I have represented your township as the tax appeal attorney for a number of years and therefore have a good knowledge of the borough and its properties. We have been successful in representing the borough regarding its local property tax matters.

This law firm would be pleased to be special tax counsel to the Borough of Washington for 2013. We would be pleased to represent the Borough of Washington at the same hourly rate of \$125.00 for partners and associates and \$75.00 for paralegal time as in the past. We would expect reimbursement of our expenditures for such things as couriers, special mailings and expert witnesses.

Please let me know if you need any further information from us. Given appropriate notice, I would be able to attend any meeting of the Borough Committee. Thank you for your consideration.

Very truly yours,



Richard M. Conley

RMC:dc
Enclosure
Cc: Ryan Riccio, CTA

Resolution #16-2013 –
Appointment of Municipal Bond Attorney

Resolution #16-2013 was moved with amendments on a motion made by Jewell, seconded by Torres and adopted.

Ayes: 7, Nays: 0
Motion Carried

RESOLUTION 16-2013
AUTHORIZING 2013 PROFESSIONAL SERVICES CONTRACT WITH GIBBONS,
P.C. FOR MUNICIPAL BOND ATTORNEY SERVICES

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Bond Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Gibbons, P.C. has submitted a proposal dated October 1, 2012 indicating they will provide the above-referenced services at the rates listed in their fee schedule for 2013 (attached); and

WHEREAS, for the preparation of or review of Bond Ordinances the Borough has obtained a rate of \$275 for each single purpose ordinance and \$350 for each multi - purpose ordinance; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract not exceed the 2013 adopted budget amount; and

WHEREAS, Gibbons, P.C. has completed and submitted a Business Entity Disclosure Certification which certifies that Gibbons, P.C. has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Gibbons, P.C. from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Gibbons, P.C.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Gibbons, P.C. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Gibbons, P.C.

Compensation

The following describes the basis for billing services for each discrete service item to be offered by the firm, as well as hourly fees for other services rendered:

Preparation or Review of Ordinances

For services rendered in connection with the preparation or review of each ordinance and the compiling of a certified record of proceedings in connection therewith, a fee of \$450 for each single purpose ordinance and \$600 for each multiple purpose ordinance would be received by Bond Counsel, plus out-of-pocket disbursements. If the preparation of the ordinance involves consultations, meetings or discussions that are out of the ordinary, there will be an additional fee based on the time required to perform such services charged at the hourly rates set forth below.

Traditional Note Issue

With respect to work done in connection with any temporary financings of the Borough involving a private placement and not involving preparation of an Official Statement, Bond Counsel will receive \$1,000 for its approving opinion and 50 cents per \$1,000 of notes issued, plus out-of-pocket expenses.

Traditional Bond Issue

For work done and responsibilities assumed in connection with rendering the type of opinions anticipated in any permanent financings (which are competitively bid or negotiated), we would charge a base fee of \$4,000, plus \$1 per \$1,000 of bonds issued, plus out-of-pocket disbursements. If there is more than one series of bonds issued, there will be an additional charge of \$1,000 for each additional series. In addition, if any issue involves an advance refunding of outstanding obligations, there shall be an additional fee of \$3,500. If an Official Statement needs to be reviewed or prepared in connection with the financing, our fee for such services would be at the hourly rates set forth below.

Hourly Rates

For your general information, it is difficult to initially estimate the amount of involvement that would be required of bond counsel in the preparation of an Official Statement, the attention to litigation, coordination with rating agencies, potential purchasers, bond insurers, registrars, paying agents and similar parties, special advice to be rendered regarding compliance with investment restrictions under the arbitrage regulations, the review of other unusual tax questions, the attendance at meetings not related to a permanent or temporary financing, the application for investment of proceeds in Federal Treasury obligations, State and Local

Kristine Blanchard
September 27, 2012
Page 11

Government Series or questions referred to bond counsel which arise away from a specific financing. Thus, the fee for such additional or non-transactional services would be at an hourly (time charge) basis. This fee would be calculated by multiplying the number of hours expended by each attorney and paralegal by their respective billing rate in effect at the time the work is performed. Each billing rate is based on experience and expertise and is reviewed and revised by the firm periodically. In this connection, we will furnish a schedule of hourly rates for those individuals who work on the matter and an accounting of the aggregate amount of time expended. The present hourly rates of those attorneys and paralegals anticipated to work on your matters are as follows:

John D. Draikiwicz	\$235
Steven Sholk	195
Scott A. Galano	190
Robert Johnson	125
Paralegal	95

Out-of-Pocket Expenses

In addition to all of the above-mentioned fees, the firm will include in its billing statement its out-of-pocket costs incurred in connection with the matter, including expenses of telephone, document reproduction, postage, air freight, faxes and overnight deliveries, and stenographic overtime, if required.

Other Comments

We understand that the scope of bond counsel services to be provided to the Borough would be similar to those of a governmental entity of a size and scope commensurate to that of the Borough. We also understand the description of the scope of services set forth in the request for qualifications. Such services would also include, once a financing was identified and authorized, the standard bond counsel services such as preparation of bond and note documents, drafting bond ordinances and related resolutions, and preparation of the disclosure documents. Such services would include participation in the development of and the review of financing alternatives with the Borough's finance team and the utilization of certain provisions in the Local Bond Law to implement the suggested structure.

We believe that a designated group of attorneys should work with the Borough which should result in a better understanding of the Borough's economic situation and would create a better opportunity to develop strategies that would be beneficial to the Borough. We would designate a bond partner with extensive in-depth familiarity, through both education and experience, with not only Bond Law but also the Improvement Authority Law and the relevant tax provisions of the Internal Revenue Code as well as a bond associate to service this account.



MEMORANDUM

TO: Mayor and Council

FROM: K Blanchard

DATE: December 18, 2012

SUBJECT: Determination of Value (Municipal Bond Attorney – 2013)

It has been determined that the value of the above referenced purchase will cause us to spend more than \$17,500 in aggregate with this vendor during the previous twelve (12) months.

Gibbons, PC
1 Gateway Center
Newark, NJ 07102

Kristine Blanchard

From: Draikiwicz, John D. <JDraikiwicz@gibbonslaw.com>
Sent: Thursday, January 03, 2013 11:46 AM
To: Kristine Blanchard
Cc: Natasha Turchan
Subject: Bond Counsel compensation

In connection with bond counsel services to be performed for the borough of washington, in the county of warren, in connection with the preparation of a single purpose bond ordinance we will charge \$275 and in connection with the preparation of a multipurpose bond ordinance we will charge \$350. It would be a pleasure to work with the borough in 2013. jdd



John Draikiwicz, Esq.
Gibbons P.C.
One Gateway Center
Newark, NJ 07102
Tel: 973-596-4609
Fax: 973-639-6269
jdraikiwicz@gibbonslaw.com

The contents of this message, together with any attachments, may contain information that is legally privileged, confidential and exempt from disclosure. If you are not the intended recipient, you are hereby notified that any dissemination, distribution, printing, or copying of this message, or any attachment, is strictly prohibited. If you have received this message in error, please notify me immediately by reply e-mail or call the Gibbons P.C. Help Desk at 973-596-4900 (e-mail: helpdesk@gibbonslaw.com) and delete this message, along with any attachments, from your computer. Thank you.

Resolution #17-2013 – Resolution Authorizing a Petty Cash Fund

Resolution #17-2013 was moved on a motion made by Higgins, seconded by Torres and adopted.

Roll Call: Gleba, Jewell, Torres, McDonald, Thompson, Higgins,
Conry

Ayes: 7, Nays: 0
Motion Carried

RESOLUTION #17-2013
RESOLUTION AUTHORIZING THE BOROUGH OF WASHINGTON
TO MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$ 300.00.

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Borough of Washington; and

WHEREAS, it is the desire of the Mayor and Council that said fund be continued under the direction of the Municipal Clerk;

NOW, THEREFORE, BE IT RESOLVED, on this 2nd day of January, 2013, by the Mayor and Council of the Borough of Washington, Warren County, New Jersey, that the following Petty Cash Fund be established:

Municipal Clerk, Kristine Blanchard \$300.00

The Municipal Clerk, having custody of the Fund, must maintain said Fund in accordance with the laws and regulations governing its operation.

Resolution #18-2013 – Appointment of Municipal Engineer

Resolution #18-2013 was moved with amendments on a motion made by Higgins, seconded by Jewell and adopted.

Ayes: 6, Nays: 0
Abstentions: (1) Gleba
Motion Carried

RESOLUTION 18-2013
AUTHORIZING 2013 PROFESSIONAL SERVICES CONTRACT WITH FINELLI
CONSULTING ENGINEERS FOR MUNICIPAL ENGINEERING SERVICES

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Finelli Consulting Engineers has submitted a proposal dated November 29, 2012 indicating they will provide the above-referenced services at the rates listed in their fee schedule for 2013; and

WHEREAS, for budgetary purposes , the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2013 adopted budget, excluding escrow related services; and

WHEREAS, any additional work above and beyond the base of the Municipal Engineering Services will be charged in accordance with the hourly fee schedule (attached) only if authorized by the Borough Council of the Borough of Washington; and

WHEREAS, Finelli Consulting Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that Finelli Consulting Engineers has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Finelli Consulting Engineers from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

2-01-20-165-000-028

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Finelli Consulting Engineers as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Finelli Consulting Engineers.



BOROUGH MANAGER

MEMORANDUM

TO: Mayor and Council
FROM: K. Blanchard
DATE: December 18, 2012
SUBJECT: Determination of Value (Municipal Engineer – 2013)

It has been determined that the value of the above referenced purchase will cause us to spend more than \$17,500 in aggregate with this vendor during the previous twelve (12) months.

Finelli Consulting Engineers
205 Rt. 31 North
Washington NJ 07882



SCHEDULE OF FEES

Principal.....	\$125.00/hr.
Municipal/Board Engineer.....	\$115.00/hr.
Project Manager.....	\$110.00/hr.
Senior Design Engineer.....	\$100.00/hr.
Design Engineer.....	\$90.00/hr.
Senior Design Professional.....	\$95.00/hr.
Design Professional.....	\$85.00/hr.
Licensed Land Surveyor.....	\$95.00/hr.
Surveyor.....	\$85.00/hr.
Survey Crew Chief.....	\$70.00/hr.
Survey Technician.....	\$60.00/hr.
Survey Crew (Two Person).....	\$130.00/hr.
Senior CAD Operator.....	\$75.00/hr.
CAD Operator, Level II.....	\$70.00/hr.
CAD Operator, Level I.....	\$65.00/hr.
Senior Field Representative.....	\$70.00/hr.
Construction Inspector.....	\$65.00/hr.
Field Representative.....	\$55.00/hr.
Field Technician.....	\$50.00/hr.
Administrative Assistant.....	\$35.00/hr.

Resolution #19-2013 – Appointment of Municipal Wastewater Engineer

Resolution #19-2013 was moved with amendments on a motion made by Torres, seconded by Conry and adopted.

Ayes: 6, Nays: 0
Abstentions: (1) Gleba
Motion Carried

RESOLUTION 19-2013
AUTHORIZING 2013 PROFESSIONAL SERVICES CONTRACT WITH VAN CLEEF
ENGINEERING ASSOCIATES FOR MUNICIPAL WASTE WATER ENGINEERING
SERVICES

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Waste Water Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Van Cleef Engineering Associates has submitted a proposal dated October 1, 2012 indicating they will provide the above-referenced services at the rates listed in their fee schedule for 2013; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2013 adopted budget, excluding escrow related services; and

WHEREAS, any additional work above and beyond the base of Wastewater Engineering Services will be charged in accordance with the hourly fee schedule (attached) only if authorized by the Borough Council of the Borough of Washington; and

WHEREAS, Van Cleef Engineering Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Van Cleef Engineering Associates has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Van Cleef Engineering Associates from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

3-05-55-502-000-028

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Van Cleef Engineering Associates as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Van Cleef Engineering Associates.

FEE PROPOSAL

VCEA believes that working on a per diem basis allows our clients to compensate us for only the work that they request. VCEA provides a monthly detailed accounting of time spent on each project that is forwarded to the municipality for payment. Where the project has a definite timeline and specific task, such as a Capital Project, a budget will be developed and the billing will not exceed that agreed upon amount without prior authorization.

VCEA proposes to provide professional services to the Borough in accordance with the rate schedule on the following page and the rates listed below.

Christopher Jepson, Senior Professional Engineer, \$120/hour

Stan Schrek, Senior Professional Engineer, \$120/hour

Gregg Barkley, Professional Engineer, \$109/hour

Mark Popovice, Senior Construction Observer, \$98/hour



2013 Hourly Rate Schedule

<u>Classification</u>	<u>Hourly Rate</u>
Principal Engineer	\$ 120.00
Senior Professional Engineer	120.00
Professional Planner	120.00
Professional Engineer	109.00
Director of Surveying	109.00
Project Designer.....	98.00
Senior Construction Observer	98.00
Senior CAD Technician	91.00
CAD Technician	84.00
Draftsperson.....	77.00
Drafting Technician	61.00
Technician – Level 2	43.00
Technician - Level 1	39.00

Additional Expenses

Transportation Costs.....	\$0.55/Mile
Photocopies.....	\$ 0.25/Copy
Prints	\$0.35/Square Foot



BOROUGH MANAGER

MEMORANDUM

TO: Mayor and Council
FROM: K. Blanchard
DATE: December 18, 2012
SUBJECT: Determination of Value (Municipal Waste Water Engineer – 2013)

It has been determined that the value of the above referenced purchase will cause us to spend more than \$17,500 in aggregate with this vendor during the previous twelve (12) months.

Van Cleef Engineering Associates
755 Memorial Parkway Suite 110
Phillipsburg, NJ 08865

Resolution #20-2013 Library Board Appointment – Lorraine McGovern

Resolution #20-2013 was moved on a motion made by Jewell, seconded by Conry and adopted.

Ayes: 7, Nays: 0
Motion Carried

RESOLUTION # 20-2013
RESOLUTION APPOINTING A MEMBER TO THE
LIBRARY BOARD OF TRUSTEES

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor of the Borough is to appoint the members of the Library Board of Trustees for Washington with the consent of the Borough Council; and

WHEREAS, the Mayor has designated the following person as his appointee; and

WHEREAS, the Council does approve of this appointment.

BE IT THEREFORE RESOLVED, that the following named person is appointed to the Library Board of Trustees, for a term ending 12/31/2016.

Lorraine McGovern

Resolution #21-2013 Recreation Commission Appointment – Jeff Haines

Resolution #21-2013 was moved on a motion made by Higgins, seconded by Gleba and adopted.

Ayes: 7, Nays: 0
Motion Carried

RESOLUTION 21-2013
RECREATION COMMISSION APPOINTMENT

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor of the Borough is to appoint the members of the Recreation Commission with the consent of the Borough Council; and

WHEREAS, The Council does approve of this transfer.

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed as Recreation Commissioner.

<u>Commissioner</u>	<u>Term Ending</u>
Jeff Haines	12/31/17

Resolution #22-2013 Recreation Commission Appointment – Adam Robinson

Resolution #22-2013 was moved on a motion made by Jewell, seconded by Higgins and adopted.

Ayes: 7, Nays: 0
Motion Carried

RESOLUTION 22-2013
RECREATION COMMISSION APPOINTMENT

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor of the Borough is to appoint the members of the Recreation Commission with the consent of the Borough Council; and

WHEREAS, The Council does approve of this transfer.

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed as Recreation Commissioner.

<u>Commissioner</u>	<u>Term Ending</u>
Adam Robinson	12/31/17

Resolution #23-2013 Board of Adjustment Appointment – Frank Mangiacotti

Resolution #23-2013 was moved on a motion made by Higin, seconded by Jewell and adopted.

Ayes: 7, Nays: 0
Motion Carried

RESOLUTION 23-2013
BOARD OF ADJUSTMENT

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Borough Council is directed and authorized to appoint members of the Board of Adjustment.

WHEREAS, the Borough Council has designated the following person his appointee;

WHEREAS, The Council does approve of this appointment.

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed to the Board of Adjustment for a term ending **December 31, 2016**.

Frank Mangiacotti

REAPPOINTMENTS FOR COUNCIL SUBCOMMITTEES

1. Appointment of Recreation Commission Liaison – Rich Thompson

A motion was made by Higgins, seconded by Jewell, to approve the appointment of Councilman Thompson as the Recreation Commission Liaison.

Ayes: 7, Nays: 0
Motion Carried

2. Senior Services Committee will be chaired by the Deputy Mayor, Councilwoman Gleba.

At this time, Mayor McDonald asked if there was anyone who would like to be added to a committee on the list. Councilman Jewell stated that he would like to chair the Streets

Committee and also be added to the Sewer Committee. Councilman Higgins stated that he would like to be added to the Streets Committee along with Sewer Committee. All the other appointments will remain the same.

AUDIENCE:

Mr. Edward Smith – Warren County Freeholder

Mr. Smith stated that he was sworn in as the new Warren County Freeholder and he is the liaison to Washington Borough. He informed Council to reach out to him if there are any issues at the county level that he can assist with. Mr. Smith congratulated Councilman Thompson and Councilwoman Conry on their new positions. Mr. Smith wished everyone a happy new year.

Senator Michael Doherty – New Jersey's 23rd Legislative District

Senator Doherty opened by wishing a happy new year to Council and also to the members of the community. Congratulations to Councilman Thompson and Councilwoman Conry on their achievements and thank you for your dedication to Washington Borough. Senator Doherty also congratulated the new Deputy Mayor, Councilwoman Gleba on obtaining the trust and confidence of the other Council members. Congratulations also to Mayor McDonald on his re-election. Senator Doherty is looking forward to working together in 2013.

Hearing no further comments from the audience a motion was made by Torres, seconded by Higgins, to close the audience portion of the meeting.

Ayes: 7, Nays: 0
Motion Carried

COUNCIL REMARKS:

Councilwoman Gleba wished everyone a happy new year and welcomed the two new Council members. Councilwoman Gleba invited Council to the BID reception meeting on February 7th at the Mediterranean Bistro. Councilwoman Gleba suggested that two sided copies for the voucher bill lists and the meeting minutes would be helpful. Councilwoman Gleba encouraged Council to start thinking about 2013 goals in preparation for upcoming budget meetings. In conclusion, Councilwoman Gleba asked for year end reports for Police, Municipal Court, Taxes/Sewer and Revenues.

Councilman Torres extended congratulations to the Mayor, Deputy Mayor, Councilman Thompson and Councilwoman Conry. Councilman Torres wished everyone a happy new year.

Councilwoman Conry thanked everyone for welcoming her and is looking forward to working together.

Councilman Higgins stated that he was contacted by a resident regarding a couch that has been left out on Jackson Avenue and asked that it be looked into. Councilman Higgins also congratulated and welcomed Councilman Thompson, Councilwoman Conry, Deputy Mayor Gleba and Mayor McDonald on their appointments. Councilman Higgins wished everyone a happy, healthy and safe new year.

Councilman Jewell wished everyone a happy and safe new year. Councilman Jewell offered congratulations to Washington Borough's newly elected officials. Councilman Jewell stated that there are good things to come in 2013.

Councilman Thompson congratulated Councilman Conry, Mayor McDonald, and Deputy Mayor Gleba on their appointments. Councilman Thompson also wished everyone a happy new year.

Mayor McDonald wished everyone a happy new year and congratulations to all elected officials. Mayor McDonald looks forward to great things out of this Council for 2013. Mayor McDonald thanked Councilman Thompson for taking over as the Recreation Liaison. Lastly, Mayor McDonald stated that Manager Blanchard and CFO Turchan have suggested Saturday, January 12th from 10:00a.m. til 12:00p.m. for the budget meeting.

ADJOURNMENT:

Hearing no further business to come before, it was moved by Torres, seconded by Jewell that the meeting be adjourned at 7:35pm.

Ayes: 7, Nays: 0
Motion carried.

Scott McDonald, Mayor

Kristine Blanchard, RMC
Borough Manager/Clerk



MANAGERS WEEKLY REPORT
1/4/13

The draft form of the budget along with the departmental worksheets will be placed in your box on Tuesday January 8. The first budget workshop is scheduled for January 12 from 10 am to 12 pm.

Professional Service Resolutions have been amended with the information that Council had requested at the reorganization meeting. Copies will be in the minutes for your review. Copies of these will be sent to the professionals and the CFO.

Initial "kickoff" meetings have been scheduled with Finelli Consulting Engineers (Jan. 9) and with Van Cleef Engineers (Jan. 10) for next week. Van Cleef will be touring the sewer plant and meeting with the Sewer Plant Manager as well.

I am meeting with the Union representatives again on Monday January 7.

A FEMA meeting has been scheduled for January 8 to begin the reimbursement process.

A notice of violation has been sent to the property on Jackson Ave that Councilman Higgins noted at the last meeting.

The property next to Frantoni's (14-16 W. Washington Ave) unfortunately needs structural repairs. Our construction department has been working closely with Paramount Properties to begin these repairs. I have advised our Construction Office to monitor this situation closely and keep me informed.

Our DPW department has cleaned up 16 W. Washington Ave (again). I have contacted the bank (Bank of America) with no response. It may be time to consider condemning this property.

Range of Accounts: 2-01-00-000-000-000 to 2-01-55-000-000-000
 Year To Date As Of: 12/31/12
 Incl Blank Line Between Accounts: Yes Cap Accounts Switch: Yes Include Requisitions: No Skip Zero Activity: Yes
 Department Page Break: No CAFR Control Totals: No Department Control Totals: No
 Budgeted = Adopted + Amended
 Net Expd/Reimb = Expended - Reimbursed
 Balance = Budgeted + Transfers - Encumber - Net Expended/Reimbrsd - Canceled (if any) %Used = (Net Expd/Reim + Encumber) / (Budgeted + Transfers - Cancel)
 Unexpended = Budgeted + Transfers - Net Expended/Reimbrsd - Canceled (if any)

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
Final Budgeted		7,614,163.10	0.00	177,694.96	7,119,708.07	483,704.95	306,009.99	96
					Cancelled:	10,750.08		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Final Total		7,614,163.10	0.00	177,694.96	7,119,708.07	483,704.95	306,009.99	96
					Cancelled:	10,750.08		

Range of Accounts: 2-01-00-000-000 to 2-01-17-100-010 Start Month: January Start Year: 2012
Type: Cash Activity Includes Accounts with Zero Activity: N Year To Date As Of: 01/02/13

Account No Description	Total	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2-01-08-103-000 Alcoholic Beverages	5184.00	0.00	144.00	0.00	0.00	0.00	0.00	0.00	5040.00	0.00	0.00	0.00	0.00
Department Total	5184.00	0.00	144.00	0.00	0.00	0.00	0.00	0.00	5040.00	0.00	0.00	0.00	0.00
2-01-08-104-000 Other Licenses	2145.00	0.00	1155.00	440.00	145.00	0.00	305.00	0.00	100.00	0.00	0.00	0.00	0.00
Department Total	2145.00	0.00	1155.00	440.00	145.00	0.00	305.00	0.00	100.00	0.00	0.00	0.00	0.00
2-01-08-105-000 Fees & Permits	16726.50	350.00	1905.00	1341.00	2090.00	255.00	2490.00	475.00	1482.00	365.00	2182.00	1530.50	2261.00
Department Total	16726.50	350.00	1905.00	1341.00	2090.00	255.00	2490.00	475.00	1482.00	365.00	2182.00	1530.50	2261.00
2-01-08-106-000 Uniform Fire Safety - LEA Rebate	10305.74	0.00	0.00	0.00	2976.02	0.00	505.05	0.00	4143.10	0.00	0.00	0.00	2681.57
Department Total	10305.74	0.00	0.00	0.00	2976.02	0.00	505.05	0.00	4143.10	0.00	0.00	0.00	2681.57
2-01-08-110-000 Municipal Court	68694.63	3688.42	6279.20	5030.62	7001.08	6428.84	4593.07	5843.91	4380.06	7280.14	5221.51	5608.25	7339.53
Department Total	68694.63	3688.42	6279.20	5030.62	7001.08	6428.84	4593.07	5843.91	4380.06	7280.14	5221.51	5608.25	7339.53
2-01-08-112-000 Interest & Costs on Taxes	159868.83	9966.85	15996.54	5639.17	6627.17	6536.32	10815.71	10878.63	8658.92	23269.63	40052.42	4106.45	17321.02
Department Total	159868.83	9966.85	15996.54	5639.17	6627.17	6536.32	10815.71	10878.63	8658.92	23269.63	40052.42	4106.45	17321.02
2-01-08-113-000 Interest on Invest & Deposit	3034.40	317.69	354.80	244.82	130.58	243.16	192.87	549.49	120.97	301.16	282.61	296.25	0.00
Department Total	3034.40	317.69	354.80	244.82	130.58	243.16	192.87	549.49	120.97	301.16	282.61	296.25	0.00

BOROUGH OF WASHINGTON
Revenue Summary by Month

Account No Description	Total	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2-01-08-118-000 Cable TV	20782.36	0.00	20782.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Department Total	20782.36	0.00	20782.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2-01-08-120-000 Animal Shelter	10108.00	0.00	0.00	0.00	0.00	10108.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Department Total	10108.00	0.00	0.00	0.00	0.00	10108.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2-01-08-121-000 General Capital Fund balance	22000.00	0.00	0.00	0.00	0.00	22000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Department Total	22000.00	0.00	0.00	0.00	0.00	22000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2-01-08-125-000 Sale of Municipal Assets	500.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Department Total	500.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2-01-08-128-000 Fees & Permits - Additional	9600.00	75.00	25.00	100.00	75.00	25.00	2075.00	3400.00	2800.00	550.00	175.00	175.00	125.00
Department Total	9600.00	75.00	25.00	100.00	75.00	25.00	2075.00	3400.00	2800.00	550.00	175.00	175.00	125.00
CAFR Total	328949.46	14397.96	46641.90	13295.61	19044.85	45596.32	20976.70	21147.03	26725.05	31765.93	47913.54	11716.45	29728.12
2-01-09-200-000 Consolidated Municipal Property Tax Reli	62667.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28200.15	18800.10	9400.05	3133.35	3133.35
Department Total	62667.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28200.15	18800.10	9400.05	3133.35	3133.35
2-01-09-202-000 Energy Receipts	530709.00	0.00	0.00	0.00	0.00	0.00	0.00	16973.00	231181.20	154120.80	77060.40	25686.80	25686.80
Department Total	530709.00	0.00	0.00	0.00	0.00	0.00	0.00	16973.00	231181.20	154120.80	77060.40	25686.80	25686.80

BOROUGH OF WASHINGTON
Revenue Summary by Month

Account No Description	Total	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2-01-09-207-000 Library State Aid	2859.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2859.00	0.00	0.00
Department Total	2859.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2859.00	0.00	0.00
CAFR Total	596235.00	0.00	0.00	0.00	0.00	0.00	0.00	16973.00	259381.35	172920.90	89319.45	28820.15	28820.15
2-01-10-703-000 Municipal Alliance Alcohol & Drugs	2954.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2954.38
Department Total	2954.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2954.38
CAFR Total	2954.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2954.38
2-01-16-000-000 MRNA	8311.56	0.00	0.00	0.00	1162.01	6.00	0.00	0.00	0.00	428.40	502.52	6212.63	0.00
Department Total	8311.56	0.00	0.00	0.00	1162.01	6.00	0.00	0.00	0.00	428.40	502.52	6212.63	0.00
2-01-16-001-000 Fire Prevention Inspection Fees	7386.00	465.00	1017.00	543.00	605.00	415.00	690.00	562.00	1090.00	809.00	465.00	475.00	250.00
Department Total	7386.00	465.00	1017.00	543.00	605.00	415.00	690.00	562.00	1090.00	809.00	465.00	475.00	250.00
2-01-16-011-000 Tax Search Fees	270.00	0.00	0.00	20.00	70.00	10.00	40.00	60.00	0.00	0.00	0.00	30.00	40.00
Department Total	270.00	0.00	0.00	20.00	70.00	10.00	40.00	60.00	0.00	0.00	0.00	30.00	40.00
2-01-16-013-000 Division of Motor Vehicles Fines & Fees	1497.00	0.00	0.00	0.00	700.00	0.00	0.00	0.00	0.00	0.00	797.00	0.00	0.00
Department Total	1497.00	0.00	0.00	0.00	700.00	0.00	0.00	0.00	0.00	0.00	797.00	0.00	0.00
2-01-16-014-000 Miscellaneous	2620.55	0.00	0.00	1947.16	399.29	18.10	83.80	0.00	35.50	96.00	32.20	8.50	0.00
2-01-16-014-001 Miscellaneous - Tax Sale Ad Cost	4758.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	362.78	4395.69	0.00	0.00

Account No Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2-01-16-014-002 Miscellaneous - Returned Check Charge	25.00	50.00	0.00	0.00	0.00	0.00	25.00	25.00	50.00	0.00	0.00	25.00
Department Total	7579.02	50.00	1947.16	399.29	18.10	83.80	25.00	60.50	508.78	4427.89	8.50	25.00
2-01-16-018-000 SC & Vet Deduction from State - SENIORS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8954.11	0.00
2-01-16-018-001 SC & Vet Deduction from State - VETERANS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39000.00	0.00
2-01-16-018-002 SC & Vet Deduction from State- ADMIN FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	999.08	0.00
Department Total	48953.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	48953.19	0.00
2-01-16-023-000 Misc Refunds/Reimb-Appropriation Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14436.52
Department Total	14436.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14436.52
2-01-16-024-000 Assessment Searches	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Department Total	10.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2-01-16-025-000 Petty Cash Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
Department Total	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
CAFR Total	88743.29	1067.00	2510.16	2946.30	449.10	813.80	647.00	1150.50	1746.18	6192.41	55679.32	15051.52
2-01-17-100-001 Current Taxes Receivable	1337067.72	2325298.40	109564.33	941368.30	3017463.20	161044.63	122638.94	2890525.23	1035937.87	609592.29	3411757.60	332777.26
2-01-17-100-002 Delinquent Taxes Receivable	171518.52	135134.88	40260.07	37467.04	35132.34	34550.46	25616.26	34470.29	93262.05	174368.91	0.01	2475.73
2-01-17-100-003 Tax Title Lien Receivable-Municipal Lien	0.00	3373.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2-01-17-100-004 Tax Title Lien Receivable - Outside Lien	8415.72	44535.62	0.00	34106.02	19188.78	40846.04	59133.54	7044.13	82549.62	1137.00	33983.05	18051.47

January 9, 2013

Dear Mayor and Council:

The following is the collection percentages for Taxes and Sewer for the 3rd Quarter-July to September 30, 2012:

3rd Quarter 2012 Taxes	Billed:	\$4,247,773.35
	Collected:	\$3,930,485.42

Collection Percentage for Taxes for 3rd Quarter is: 91.45%

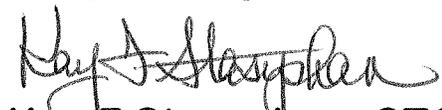
Collection Percentage for Taxes for all of 2012 is: 91.92%

3rd Quarter 2012 Sewer	Billed:	\$590,694.00
	Collected:	\$493,530.96

Collection Percentage for Sewer for 3rd Quarter is: 83.55%

Collection Percentage for Sewer for all of 2012 is: 84.62%

Respectfully submitted,



Kay F Stasyshan, CTC
Tax/Sewer Collector

January 9, 2013

Dear Mayor and Council:

The following is the collection percentages for Taxes and Sewer for the 4th Quarter-October to December 31, 2012:

4th Quarter 2012 Taxes	Billed:	\$4,455,307.91
	Collected:	\$4,101,809.78

Collection Percentage for Taxes for 4th Quarter is: 92.07%

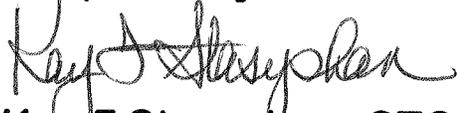
Collection Percentage for Taxes for all of 2012 is: 93.84%

4 th Quarter 2012 Sewer	Billed:	\$590,694.00
	Collected:	\$508,563.87

Collection Percentage for Sewer for 4th Quarter is: 86.10%

Collection Percentage for Sewer for all of 2012 is: 85.20%

Respectfully submitted,



Kay F Stasyshan, CTC
Tax/Sewer Collector

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y
 Lot: Bill Year Range: 2012 to 2012 Include Prior Yr/Prd In Balance: Y
 Qual: Bill Period Range: 1 to 4 Direct withdraw Accounts Only: N
 As Of Date: 11/30/12 Assessed Value/SPTX Code Year: 2012

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	4,382,097.55	4,382,085.75	4,247,773.35	4,251,855.16	17,263,811.81
Added/Omitted	3,272.56	3,272.48	0.00	153,452.75	159,997.79
Other Billing	291,944.00-	9,382.21-	17,462.64-	16,962.63-	335,751.48-
Balance Adjustments (Prin)	1,871.81	1,107.29-	633.16	2,922.34-	1,524.66-
Payments (Prin)	3,979,581.11	4,164,455.57	3,970,368.00	3,883,809.60	15,998,214.28
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	115,716.81	210,413.16	260,575.87	501,613.34	1,088,319.18
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	115,716.81	210,413.16	260,575.87	501,613.34	1,088,319.18
Payments (Intr)	23,685.38	18,292.22	9,206.56	321.31	51,505.47
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 5,309.66
 Current Balance: 1,088,319.18
 Total Balance: 1,093,628.84

2012 DEDUCTIONS

Number of Accts:	2492	Senior Citizen	46
Land Value:	117,250,505	Disabled Person	2
Improvement Value:	287,355,235	Surviving Spouse	0
Limited Exemptions:	601,300	Veteran	116
Net Taxable Value:	403,100,524	Widow of Veteran	36

NOTE: Zero balance accounts ARE included on the total pages.

1-9-13 Respectfully submitted for November, 2012
 by: Kay Alexander, Tax Collector

TAX YEAR 2012/1 - 2012/4

TAX LEVY

Original (Original Billed + Deduction Amounts)	17,313,811.81	
Added	155,464.01	
Omitted	0.00	
Omitted/Added	4,533.78	
Rollback	0.00	
Prelim Adjustments		
070 CBJ-PRELIM	18,764.54-	
080 Adjust Prelim Tax	<u>0.00</u>	
TOTAL LEVY		17,455,045.06

2012 DEDUCTIONS

Senior Citizen (46) x 250.00	11,500.00	
Disabled Person (2) x 250.00	500.00	
Surviving Spouse (0) x 250.00	0.00	
Veteran (116) x 250.00	29,000.00	
widow of Veteran (36) x 250.00	<u>9,000.00</u>	
TOTAL DEDUCTION AMOUNTS 2012/1 - 2012/4		(50,000.00)
TOTAL LEVY TO BE COLLECTED		17,405,045.06

COLLECTIONS

Prepaid from Prior Year (before 01/01/12)		
001 TAX	<u>35,955.77</u>	
Total from Prior Year		35,955.77

Current Year (01/01/12 - 12/31/12)		
001 TAX	15,766,590.68	
004 SUBSEQUENT PAYMENT	<u>195,667.83</u>	
Total Current Year		15,962,258.51

Subsequent Year (after 12/31/12)		
Total Subsequent Year		<u>0.00</u>

TOTAL COLLECTIONS		15,998,214.28
-------------------	--	---------------

NSF REVERSALS		
TOTAL NSF REVERSALS		0.00

TOTAL COLLECTIONS less NSF REVERSALS		(15,998,214.28)
--------------------------------------	--	-------------------

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	500.00-	500.00-	2
052 Src Disallowed	0.00	0.00	0.00	0
053 Vet Allowed	0.00	500.00-	500.00-	1
054 Vet Disallowed	0.00	0.00	0.00	0
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	0.00	0.00	0.00	0
057 Ssp Allowed Vet	0.00	0.00	0.00	0
058 Ssp Disallowed Vet	0.00	0.00	0.00	0
059 wid Allowed	0.00	0.00	0.00	0
060 wid Disallowed	0.00	0.00	0.00	0
061 Lien - Transfer Exst	0.00	0.00	0.00	
062 Forclosure	0.00	0.00	0.00	
063 Transfer Overpayment	2,538.16	3,134.05-	595.89-	
064 Refund Overpayment	1,008.72	0.00	1,008.72	
069 Cancelled - Resolutn	0.00	1,937.49-	1,937.49-	

071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	0.00	0.00	0.00	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
081	BOUNCED CHECK FEE	0.00	0.00	0.00	
082	PRIOR YEAR TAXES	0.00	0.00	0.00	
083	Apply Int to Princ	0.00	0.00	0.00	
084	Lien Trans O/B yep	0.00	0.00	0.00	
085	LABOR LIEN	0.00	0.00	0.00	
087	CURR YR TAX APPEALS	0.00	33,425.27-	33,425.27-	
088	Lien Trans LaborLien	0.00	0.00	0.00	
089	Adjust YEP Balance	0.00	0.00	0.00	
090	Billing Adjustment	0.00	0.00	0.00	
152	Src Disallowed PD5	0.00	0.00	0.00	0
153	Src Di. State Audit	0.00	0.00	0.00	
156	Dis Disallowed PD5	0.00	0.00	0.00	0
158	Ssp Disallowed PD5	0.00	0.00	0.00	0
170	CBJ-CURRENT YEAR	0.00	0.00	0.00	
172	TCJ - PRIOR YEAR	0.00	0.00	0.00	
HR	HOMESTEAD REBATE	0.00	282,561.67-	282,561.67-	
ZZZ	CONVERSION BALANCES	0.00	0.00	0.00	
		<u>3,546.88</u>	<u>322,058.48-</u>	<u>318,511.60-</u>	<u>3</u>
	TOTAL ADJUSTMENTS			<u>318,511.60-</u>	
	BALANCE 2012/1 - 2012/4				
	Credit Balances			15,549.04-	
	Debit Balances			<u>1,103,868.22</u>	
	TOTAL BALANCE 2012/1 - 2012/4			<u>1,088,319.18</u>	

COLLECTOR INTEREST ADJUSTMENTS	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y
 Lot: Bill Year Range: 2012 to 2012 Include Prior Yr/Prd In Balance: Y
 Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N
 As Of Date: 12/31/12 Assessed Value/SPTX Code Year: 2012

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	4,382,097.55	4,382,085.75	4,247,773.35	4,251,855.16	17,263,811.81
Added/Omitted	3,272.56	3,272.48	0.00	153,452.75	159,997.79
Other Billing	291,944.00-	9,382.21-	17,462.64-	3,336.11	315,452.74-
Balance Adjustments (Prin)	1,179.96-	4,157.38-	563.53	3,037.23-	7,811.04-
Payments (Prin)	4,011,118.28	4,221,388.22	4,045,500.35	4,052,040.69	16,330,047.54
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	81,127.87	150,430.42	185,373.89	353,566.10	770,498.28
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	81,127.87	150,430.42	185,373.89	353,566.10	770,498.28
Payments (Intr)	28,188.45	22,972.08	13,605.95	3,730.97	68,497.45
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 5,207.93
 Current Balance: 770,498.28
 Total Balance: 775,706.21

2012 DEDUCTIONS

Number of Accts:	2492	Senior Citizen	46
Land Value:	117,250,505	Disabled Person	2
Improvement Value:	287,355,235	Surviving Spouse	0
Limited Exemptions:	601,300	Veteran	116
Net Taxable Value:	403,100,524	Widow of Veteran	36

NOTE: Zero balance accounts ARE included on the total pages.

1-9-13 Respectfully submitted for December, 2012
 by: Kay J. Stuyven, Tax Collector

TAX YEAR 2012/1 - 2012/4

TAX LEVY

Original (Original Billed + Deduction Amounts)	17,313,811.81	
Added	155,464.01	
Omitted	0.00	
Omitted/Added	4,533.78	
Rollback	0.00	
Prelim Adjustments		
070 CBJ-PRELIM	18,764.54-	
080 Adjust Prelim Tax	<u>0.00</u>	
TOTAL LEVY		17,455,045.06

2012 DEDUCTIONS

Senior Citizen (46) x 250.00	11,500.00	
Disabled Person (2) x 250.00	500.00	
Surviving Spouse (0) x 250.00	0.00	
Veteran (116) x 250.00	29,000.00	
Widow of Veteran (36) x 250.00	<u>9,000.00</u>	
TOTAL DEDUCTION AMOUNTS 2012/1 - 2012/4		(50,000.00)

TOTAL LEVY TO BE COLLECTED

17,405,045.06

COLLECTIONS

Prepaid from Prior Year (before 01/01/12)		
001 TAX	<u>35,955.77</u>	
Total from Prior Year		35,955.77

Current Year (01/01/12 - 12/31/12)		
001 TAX	15,963,922.82	
004 SUBSEQUENT PAYMENT	<u>330,168.95</u>	
Total Current Year		16,294,091.77

Subsequent Year (after 12/31/12)		
Total Subsequent Year	<u>0.00</u>	

TOTAL COLLECTIONS

16,330,047.54

NSF REVERSALS

TOTAL NSF REVERSALS	<u>0.00</u>	
---------------------	-------------	--

TOTAL COLLECTIONS less NSF REVERSALS

(16,330,047.54)

COLLECTOR ADJUSTMENTS

	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	500.00-	500.00-	2
052 Src Disallowed	0.00	0.00	0.00	0
053 Vet Allowed	0.00	500.00-	500.00-	1
054 Vet Disallowed	0.00	0.00	0.00	0
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	0.00	0.00	0.00	0
057 Ssp Allowed Vet	0.00	0.00	0.00	0
058 Ssp Disallowed Vet	0.00	0.00	0.00	0
059 wid Allowed	0.00	0.00	0.00	0
060 wid Disallowed	0.00	0.00	0.00	0
061 Lien - Transfer Exst	0.00	0.00	0.00	
062 Forclosure	0.00	0.00	0.00	
063 Transfer Overpayment	5,469.68	6,065.57-	595.89-	
064 Refund Overpayment	1,008.72	0.00	1,008.72	
069 Cancelled - Resolutn	4.57	8,228.44-	8,223.87-	

071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	20,298.74	0.00	20,298.74	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
081	BOUNCED CHECK FEE	0.00	0.00	0.00	
082	PRIOR YEAR TAXES	0.00	0.00	0.00	
083	Apply Int to Princ	0.00	0.00	0.00	
084	Lien Trans O/B yep	0.00	0.00	0.00	
085	LABOR LIEN	0.00	0.00	0.00	
087	CURR YR TAX APPEALS	0.00	33,425.27-	33,425.27-	
088	Lien Trans LaborLien	0.00	0.00	0.00	
089	Adjust YEP Balance	0.00	0.00	0.00	
090	Billing Adjustment	0.00	0.00	0.00	
152	Src Disallowed PD5	0.00	0.00	0.00	0
153	Src Di. State Audit	0.00	0.00	0.00	
156	Dis Disallowed PD5	0.00	0.00	0.00	0
158	Ssp Disallowed PD5	0.00	0.00	0.00	0
170	CBJ-CURRENT YEAR	0.00	0.00	0.00	
172	TCJ - PRIOR YEAR	0.00	0.00	0.00	
HR	HOMESTEAD REBATE	0.00	282,561.67-	282,561.67-	
ZZZ	CONVERSION BALANCES	0.00	0.00	0.00	
		<u>26,781.71</u>	<u>331,280.95-</u>	<u>304,499.24-</u>	<u>3</u>
	TOTAL ADJUSTMENTS			<u>304,499.24-</u>	
BALANCE	2012/1 - 2012/4				
	Credit Balances			15,546.32-	
	Debit Balances			<u>786,044.60</u>	
	TOTAL BALANCE 2012/1 - 2012/4			<u>770,498.28</u>	

January 9, 2013
10:00 AM

BOROUGH OF WASHINGTON
Tax Account Status Audit Totals

	<u>Debit</u>	<u>Credit</u>	<u>Net</u>	
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00	
TOTAL INTEREST ADJUSTMENTS				<u>0.00</u>

WASHINGTON TOWNSHIP POLICE
DEPARTMENT

MONTHLY REPORT
2012

ACTIVITY	DECEMBER
POLICE DISPATCHED INCIDENTS	2,204
TOTAL CRIMINAL INVESTIGATIONS	TOWNSHIP = 40
	BOROUGH = 53
	OXFORD = 10
TOTAL CRIMINAL ARREST	TOWNSHIP = 16
	BOROUGH = 28
	OXFORD = 1
TOTAL MOTOR VEHICLE CRASHES	TOWNSHIP = 31
	BOROUGH = 17
	OXFORD = 9
MOTOR VEHICLE STOPS/COMPLAINTS	467
MOTOR VEHICLE SUMMONS	TOWNSHIP = 90
	BOROUGH = 88
	OXFORD = 18
CRIMES TO ANOTHER'S PROPERTY	58
CDS /ALCOHOL INCIDENTS	45
DOMESTIC/FAMILY ISSUES	81
ALARMS	49
EMS/FIRE CALL	112
OTHER TYPES	1,335
PATROL MILE (APPROX.)	18,823

WASHINGTON TOWNSHIP POLICE
DEPARTMENT

ANNUAL REPORT

2012

ACTIVITY	YEAR TOTAL
POLICE DISPATCHED INCIDENTS	30,693
TOTAL CRIMINAL INVESTIGATIONS	TOWNSHIP = 562
	BOROUGH = 629
	OXFORD = 138
TOTAL CRIMINAL ARREST	TOWNSHIP = 221
	BOROUGH = 257
	OXFORD = 30
TOTAL MOTOR VEHICLE CRASHES	TOWNSHIP = 207
	BOROUGH = 184
	OXFORD = 39
MOTOR VEHICLE STOPS/COMPLAINTS	5,762
MOTOR VEHICLE SUMMONS	TOWNSHIP = 1,024
	BOROUGH = 1,259
	OXFORD = 212
CRIMES TO ANOTHER'S PROPERTY	792
CDS /ALCOHOL INCIDENTS	493
DOMESTIC/FAMILY ISSUES	800
ALARMS	664
EMS/FIRE CALL	1,468
OTHER TYPES	20,280
PATROL MILE (APPROX.)	232,315

MUNICIPAL COURT
of
BOROUGH OF WASHINGTON
COUNTY OF WARREN

cc: Clerk
Dec. 2012

100 Port Murray Road
Port Murray, NJ 07865
Phone: (908) 689-7066
FAX: (908) 689-9004



J. EDWARD PALMER
Judge
JERILYNN HARRIS
Court Administrator

Hours: 8 00 a.m. to 4:00 p.m.

court@mansfieldtownship-nj.gov

MEMORANDUM

To: Borough of Washington Mayor, Scott McDonald, CFO, N. Turchan

From: Jerilynn Harris, C.M.C.A.

Date: January 8, 2013

RE: Monthly Court Reports

cc:

Attached is the December 2012 monthly management report and monthly financial report that is prepared using a Microsoft Excel and one report each that is now available through the state court monthly management reports. Starting January 2013 and forward the monthly reports will be provided using the state generated reports.

If you have any questions please feel free to call me.

Thank you,

Jerilynn Harris, C.M.C.A.

REPORT ID: TFC01610-0
 RUN DATE: 01/06/2013
 RUN TIME: 05:16

NJ AUTOMATED TRAFFIC SYSTEM
 ACC REPORT-TRAFFIC SECTION
 WASHINGTON BORO COURT
 FROM 12/01/2012 TO 12/31/2012

IX. TOTAL CHARGES PENDING-BEGINNING OF MONTH	DWI	ALL OTHER	PK ONLY
X. CHARGES ADDED	4	83	101
A NEWLY FILED IN THIS M. C.			
B REMANDED BY COUNTY PROSECUTOR	2	75	1
C RECEIVED FROM ALL OTHER COURTS		10	
D REINSTATED (PREVIOUSLY DISPOSED)		12	2
E TOTAL CHARGES ADDED	2	97	3
XI. CHARGES DISPOSED BY:			
A REFERRAL TO COUNTY PROSECUTOR	2	12	
B REFERRAL TO ALL OTHER COURTS			
C VIOLATIONS BUREAU (R. 7:12-4)		40	14
D CLOSED PER R. 7:8-9			
E ENTRY OF GUILTY PLEA		1	
F A FINDING OF GUILT AFTER TRIAL	1	7	4
G A FINDING OF NOT GUILTY AFTER TRIAL			
H DISMISSAL		10	3
I OTHER FORMS OF ADJUDICATION	0 *	6 *	0 **
J TOTAL CHARGES DISPOSED	3	76	21

(* = AMENDED / MERGED
 (** = AMENDED / MERGED / DSUS / RSUS)

XII. CHARGES PENDING-END OF MONTH (BY AGE FROM DATE OF COMPLAINT) A PENDING FOR 0 TO 60 DAYS:	DWI	ALL OTHER	PK ONLY
1 OPEN, ACTIVE (WARRANT NOT ISSUED)		75	2
2 WARRANT ISSUED		4	2
B FOR 61 DAYS OR LONGER:			
1 OPEN, ACTIVE (WARRANT NOT ISSUED)	2	24	21
2 WARRANT ISSUED	1	5	58
C TOTAL CHARGES PENDING - END OF MONTH	3	108	83

XIII. SENTENCES IMPOSED ON EACH CHARGE	DWI	ALL OTHER	PK ONLY
A JAIL SENTENCE		1	
B REVOCATION/SUSPENSION OF MV LICENSE	1	2	
C PROBATION (R. 7:9-1(C))			
D COMMUNITY SERVICE		1	
E FINE IMPOSED	1	14	4
XIV. DEFENDANTS SENTENCED AND COMMITTED TO JAIL		1	

XV. MONIES ASSESSED OR FORFEITED: (VIOLATIONS BUREAU AND OPEN COURT) A TOTAL FINES, PENALTIES, AND SURCHARGES ASSESSED	DMV	COUNTY	MUNICIPAL	OTHER	TOTAL
B TOTAL COURT COSTS IMPOSED	500.00		4,592.50		446.50
C TOTAL CASH BAIL FORFEITURES (- REINSTATEMENTS) (PK INCLUDED IN ALL OTHER)	33.00		1,638.50		342.50
			282.00		

XVI. DISTRIBUTION OF MONIES	DMV	COUNTY	MUNICIPAL	OTHER	TOTAL
A GENERAL CASH BOOK					
B BAIL BOOK					

REPORT ID: CMC1610
 RUN DATE : 01/05/2013
 RUN TIME : 16:23

NJ AUTOMATED COMPLAINT SYSTEM
 AOC STATISTICAL REPORT - CRIMINAL SECTION
 WASHINGTON BORO COURT

PAGE: 1

RUN : MONTHLY

(FROM 12/01/2012 TO 12/31/2012)

	INDICTABLE OFFENSES	D. P. & P. D. P. OFFENSES	ALL OTHER NON-TRAFFIC
I. TOTAL CHARGES PENDING - BEGINNING OF MONTH		165	180
II. CHARGES ADDED			
A. NEWLY FILED IN THIS MUNICIPAL COURT	6	16	32
B. REMANDED BY COUNTY PROSECUTOR		3	3
C. RECEIVED FROM ALL OTHER COURTS			
D. REINSTATE (E.G., CD FAILURES)		3	
E. TOTAL CHARGES ADDED	6	22	35
III. CHARGES DISPOSED BY			
A. REFERRAL TO COUNTY PROSECUTOR	5	12	1
B. REFERRAL TO ALL OTHER COURTS			
C. VIOLATIONS BUREAU (R. 7:7)			
D. ENTRY OF GUILTY PLEA			
E. A FINDING OF GUILTY AFTER TRIAL		2	9
F. A FINDING OF NOT GUILTY AFTER TRIAL	1	2	10
G. DISMISSAL			
H. PLACEMENT IN A DIVERSIONARY PROGRAM		1	
I. CLOSED PER R.7:8-9		17	20
J. TOTAL CHARGES DISPOSED	6	34	39
IV. TOTAL CHARGES PENDING END OF MONTH (BY AGE FROM DATE OF COMPLAINT)			
A. FROM 0 TO 60 DAYS		20	38
1. OPEN, ACTIVE (NON-FUGITIVE)		46	61
2. OPEN, WARRANT ISSUED (FUGITIVE)			
B. FOR 61 DAYS OR LONGER			
1. OPEN, ACTIVE (NON-FUGITIVE)		41	37
2. OPEN, WARRANT ISSUED (FUGITIVE)		58	59
C. TOTAL CHARGES PENDING - END OF MONTH		165	195
V. SENTENCES IMPOSED ON EACH CHARGE			
A. JAIL SENTENCE			
B. CONDITIONAL DISCHARGE			
C. REVOCATION/SUSPENSION OF MV LICENSE			
D. PROBATION (R. 3:21-7)			
E. COMMUNITY SERVICE			
F. FINE IMPOSED		2	9
VI. DEFENDANTS SENTENCED AND COMMITTED TO JAIL			
VII. COMPLAINTS AND NOTICES FILED			
A. NUMBER OF COMPLAINTS SUMMONES (CDR-1)	4	9	1
B. NUMBER OF COMPLAINTS WARRANTS (CDR-2)	1	2	
C. NOTICE IN LIEU OF			
VIII. MONIES ASSESSED OR FORFEITED (VIOLATIONS BUREAU AND OPEN COURT)			
A. TOTAL FINES IMPOSED	.00	410.00	1145.00
B. TOTAL VCCB PENALTIES ASSESSED	.00	100.00	.00
C. TOTAL COURT COST IMPOSED	.00	50.00	165.00
D. TOTAL CASH BAIL FORFEITURES	.00	.00	.00

REPORT ID : TPCS337
 RUN DATE : 01/06/2013
 RUN TIME : 01:39

NJ AUTOMATED MUNICIPAL SYSTEM
 MONTHLY CASHBOOK REPORT
 WASHINGTON BORO COURT
 FOR THE MONTH OF DECEMBER 2012

PART 4 - DISBURSMENT CHECKS

MAKE CHECK PAYABLE TO:	CHECK AMOUNT	ADDRESS	CHECK NUMBER	CROSS-REF W/BANKSTMT
10 - TREASURER, STATE OF NEW JERSEY RE: SAFE NEIGHBORHOOD FUND (SN) - 2121	\$202.00	DIVISION OF CRIMINAL JUSTICE SAFE AND SECURE ACCOUNTING P.O. BOX 085 TRENTON, NJ 08625	DO NOT SEND CHECK- SENT VIA ACH	
11 - TREASURER, STATE OF NEW JERSEY RE: WAGE & HOUR REGULATIONS	\$.00	OFFICE OF WAGE & HOUR P.O. BOX 389 225 E. STATE ST. TRENTON, NJ 08625-0389		
12 - TREASURER, STATE OF NEW JERSEY RE: WEB FEE	\$69.00	ROC ATS SURCHARGE SECTION P.O. BOX 980 TRENTON, NJ 08625	DO NOT SEND CHECK- SENT VIA ACH	
13 - TREASURER, STATE OF NEW JERSEY RE: PEDESTRIAN SAFETY FUND (PS)	\$.00	NJ MVS REVENUE ADMIN SECTION MAGISTRATE FUNDS 3RD FL., POB 149 160 S. BROAD ST., TRENTON NJ 08646	DO NOT SEND CHECK- SENT VIA ACH	
14 - ALL OTHER CHECKS:				
(A) FILING FEES (FF)	\$.00	N/A		
(B) CONDITIONAL DISCHARGE (CD)	\$.00	NJ MVS REVENUE ADMIN SECTION MAGISTRATE FUNDS 3RD FL., POB 149 160 S. BROAD ST., TRENTON NJ 08646	DO NOT SEND CHECK- SENT VIA ACH	
(C) FISH AND GAME (FG)	\$.00	N/A		
(D) LOCAL PARK COMMISSION (P)	\$.00	N/A		
(E) TRANSCRIPT FEE (TF)	\$.00	N/A		
(F) BRIDGE COMMISSION (B)	\$.00	N/A		
(G) WEIGHTS AND MEASURES (MK)	\$.00	N/A		
(H) RESTITUTION (RT)	\$.00	N/A		
(I) FOREST AND PARKS (FP)	\$.00	N/A		
(J) UNEMPLOYMENT (U)	\$.00	N/A		

REPORT ID : TFC5337
 RUN DATE : 01/06/2013
 RUN TIME : 01:39

NJ AUTOMATED MUNICIPAL SYSTEM
 MONTHLY CASHBOOK REPORT
 WASHINGTON BORO COURT
 FOR THE MONTH OF DECEMBER 2012

PAGE: 8

PART 4 - DISBURSEMENT CHECKS

MAKE CHECK PAYABLE TO:	CHECK AMOUNT	ADDRESS	CHECK NUMBER	CROSS-REF W/BANKSTMT
2 - TREASURER, STATE OF NEW JERSEY RE: AUTOMATION FEE - AF ATS MODERNIZATION FUND - AM	\$176.00 \$257.00 \$433.00	AOC ATS SURCHARGE SECTION P.O. BOX 980 TRENTON, NJ 08625	DO NOT SEND CHECK- SENT VIA ACH	
TOTAL ATS SURCHARGES	\$433.00			
3 - TREASURER, COUNTY OF <u>Warren</u> RE: TITLE 39 SPLIT	\$1,585.00	COUNTY TREASURER	1155	
4 - TREASURER, <u>Boro</u> CITY OF <u>Washington</u> RE: TITLE 39 SPLIT, CRIMINAL FINES COSTS, LOCAL PARKING, CONTEMPT, CRIMINAL BAIL FORFEITURE, ADDITIONAL PENALTIES, GENERAL FEES, UNREFUNDED OVERPAYMENTS, PUBLIC DEFENDER, PLAINTIFF COSTS, SPINAL MUNICIPAL, DWI SURCHARGE & UC CODE	\$6,010.21 - 200.00 5,810.21	<u>Boro</u> CITY OF <u>Washington Boro</u> <u>Public Defender Fee</u>	1157 1158	
5 - TREASURER, <u>Boro</u> CITY OF <u>Washington</u> RE: PARKING OFFENSES ADJUDICATION ACT (32.00 FTA FEE - PA)	\$4.00	<u>Boro</u> CITY OF <u>Washington</u>	1159	
6 - TREASURER, STATE OF NEW JERSEY RE: VCCB, VAE, CF	\$128.00	VICTIMS OF CRIME COMPENSATION BOARD P.O. BOX 34090 NEWARK, NJ 07189-0090	DO NOT SEND CHECK- SENT VIA ACH	
7 - TREASURER, STATE OF NEW JERSEY RE: DEDR	\$103.00	GOVERNOR'S COUNCIL ON ALCOHOLISM/ DRUG ABUSE P.O. BOX 345 TRENTON, NJ 08625	DO NOT SEND CHECK- SENT VIA ACH	
8 - TREASURER, STATE OF NEW JERSEY RE: STATE LAB FEES - PLY (SL)	\$14.50	GOVERNOR'S COUNCIL ON ALCOHOLISM/ DRUG ABUSE P.O. BOX 345 TRENTON, NJ 08625	DO NOT SEND CHECK- SENT VIA ACH	
9 - TREASURER, COUNTY OF RE: COUNTY LAB FEES - (CL)	\$.00	N/A		

REPORT ID : TFCS337
 RUN DATE : 01/06/2013
 RUN TIME : 01:39

NJ AUTOMATED MUNICIPAL SYSTEM
 MONTHLY CASHBOOK REPORT
 WASHINGTON BORO COURT
 FOR THE MONTH OF DECEMBER 2012

PAGE: 10

PART 4 - DISBURSEMENT CHECKS

MAKE CHECK PAYABLE TO:	CHECK AMOUNT	ADDRESS	CHECK NUMBER	CROSS-REF W/BANKSTMT
(K) INTEREST	\$.00	N/A		
(L) TRUANCY	\$.00	N/A		
(M) CIGARETTE	\$.00	N/A		
(N) SPCA	\$.00	N/A		
(O) CONSUMER AFFAIRS	\$.00	N/A		
(P) ENVIRONMENTL PROTECTION (EP)	\$.00	N/A		
(Q) HOUSING	\$.00	N/A		
(R) SOLID WASTE CONTROL	\$.00	N/A		
(S) LAW ENF TRAINING FUND	\$.00	N/A		
(T) EZ-PASS ADMIN. FEE	\$.00	N/A		
(U) EZ-PASS TOLL	\$.00	N/A		
(V) NJ TRANSIT	\$.00	N/A		
(W) COLLECTIONS	\$.00	N/A		
(X) ALL OTHER MISC FEES	\$.00	N/A		

TOTAL OF ALL CHECKS DISBURSED: \$7,599.21
 TOTAL OF ALL ACH DISBURSED: \$2,669.23
 TOTAL OF ALL MONIES DISBURSED DURING THE MONTH: \$10,268.44

Borough of Washington Municipal Court
Monthly Report

Category	Year to Date
<u>Added:</u>	
DWI	2
Moving	17
Parking	85
	874
	368
Indictable	5
Disorderly Person	12
All Other	32
	235
	131
	274
<u>Disposed:</u>	
DWI	2
Moving	20
Parking	65
	986
	436
Indictable	5
Disorderly Person	9
All Other	23
	69
	169
	293

Month: December 2012
Respectfully Submitted: Jerlynn Harris C.M.C.A.

Borough of Washington Municipal Court
Monthly Financial Report

Washington Borough

Check #	Year to Date	Current Month
1156	\$ 19,511.51	\$ 1,585.00
1157	\$ 70,816.42	\$ 5,810.21
1159	\$ 270.00	\$ 4.00
	\$ -	\$ -
	\$ 4,400.00	\$ 4,400.00
	\$ 90.00	\$ 90.00
	\$ 44,048.89	\$ 44,048.89
	\$ -	\$ -
	\$ -	\$ -
	\$ 400.00	\$ 400.00
	\$ -	\$ -
	\$ -	\$ -

Tres, Warren County
 Tres, Borough of Washington Title 39
 Tres, Borough of Washington POAA
 Tres, State of NJ Judiciary
 Tres, County W & M
 Various Restitution
 Tres, State of NJ ACH
 Over Payments
 NJ Dept. of Environmental Protection
 Tres, Borough of Washington PD
 Tres, State of NJ W & M
 Tres, Borough of Washington, non-cashed checks

Month: December 2012
 Respectfully Submitted: Jenlynn Harris C.M.C.A.

RESOLUTION #25-2013

**A RESOLUTION AUTHORIZING APPLYING 2008
OVERPAYMENT TO 2013 TAXES**

WHEREAS, according to the Tax Collector's records, an overpayment exists from a previous year's quarter on the following property due to both the Mortgage Company and Refinance/homeowner paid the 2nd Quarter 2008 taxes;

<u>BLOCK/LOT</u>	<u>NAME OF OWNER/ PROPERTY LOCATION</u>	<u>QUARTER</u>	<u>AMOUNT</u>
6/34	Franklin, Willie and Debra 22-24 Monroe Street	2008 2R	1,113.58

WHEREAS, the Tax Collector is clearing up overpayment's and sent a letter to the Franklin's concerning this overpayment and that the overage be applied to the 2013 taxes.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey to hereby authorize the Tax Collector to apply the overpayment to the 2013 taxes.

The above Resolution was moved by _____, seconded by

_____, voted and carried this 15th day of January, 2013.

Roll Call: Ayes:

 Nays:

 Abstentions:

Kristine Blanchard, RMC
Borough Clerk

CC: Kay F. Stasyshan, Tax Collector
Block/Lot File
Franklin

RESOLUTION #26-2013

**A RESOLUTION TO REFUND OVERPAYMENT OF 2012
REAL ESTATE TAXES DUE TO EXEMPT STATUS**

WHEREAS, according to the Tax Collector's records, there is an overpayment of \$436.94 on 1st Quarter 2012 Taxes due to a Homestead Credit being applied on property located at 54 W Stewart Street, also known as Block 14 Lot 12 and assessed in the name of Zimmer, Larry J; and

WHEREAS, the property owner has qualified for Exempt Veteran Status in the year 2011 as of April 12, 2011, which has created the overpayment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, to hereby authorize the Tax Collector to refund the amount of \$436.94 payable to: Larry J Zimmer, 54 W Stewart Street, Washington, NJ 07882.

The above Resolution was moved by _____, seconded
by _____, voted and carried this 15th day of January, 2013.

Roll Call: Ayes:

 Nays:

 Abstentions:

Kristine Blanchard, RMC

cc: Kay F. Stasyshan, Tax Collector
 Zimmer
 Block/Lot File
 Paula Drake, Accounts Payable Clerk

RESOLUTION #27-2013

**A RESOLUTION TO REFUND OVERPAYMENT
ON 2012 PRIOR YEAR REAL ESTATE TAXES**

WHEREAS, according to the Tax Collector's records, there is an overpayment of \$1,475.65 on 2012 3rd Quarter Regular Taxes paid on property located at 42 Nunn Avenue, also known as Block 97.02 Lot 1.02, and in the name of Martinez, David & Lisa; and

WHEREAS, Attorney for the Martinez's refinance and Corelogic both paid the taxes; and

WHEREAS, the Tax Collector has been resolving the matter of tax overpayments and has received a request from Corelogic requesting the overpayment be refunded to them.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, to hereby authorize the Tax Collector and Treasurer to refund the amount of \$1,475.65 payable to:

CoreLogic
Attn: Tax Refunds
1 CoreLogic Drive
Mail Code: DFW 1-3
West Lake, TX 76262

The above Resolution was moved by _____, seconded by

_____, voted and carried this 15th day of January, 2013.

Roll Call: Ayes:

Nays:

Abstentions:

Kristine Blanchard, RMC
Borough Clerk

cc: Kay F. Stasyshan, Tax Collector
 Wells Fargo Real Estate
 Block/ Lot File
 Paula Drake, Accounts Payable Clerk

RESOLUTION # 28-2013

A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on October 25, 2012 to US Bank Cust Pro Capital I LLC, TLSG, 50 S 16th Street Suite 1950, Philadelphia, PA 19102, in the amount of \$695.36 for taxes or other municipal liens assessed for the year 2011 in the name of Butterwick, Raymond S & Jennifer M as supposed owners, and in said assessment and sale were described as 88 Grand Avenue, Block 16.01 Lot 17, which sale was evidenced by Certificate #12-00015; and

WHEREAS, I, Kay F. Stasyshan, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 1-4-13 and before the right to redeem was cut off, as provided by law, Raymond Butterwick claiming to have an interest in said lands, did redeem said lands claimed by US Bank Cust Pro Capital I LLC by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$785.99, which is the amount necessary to redeem Tax Sale Certificate #12-00015.

NOW THEREFORE BE IT RESOLVED, on this 15^h day of January, 2013 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to US Bank Cust Pro Capital I LLC in the amount of **\$785.99**.

The above Resolution was moved by _____, seconded by

_____, voted and carried this 15th day of January, 2013.

Roll Call: Ayes:

Nays:

Abstentions:

Kristine Blanchard, RMC
Borough Clerk

cc: Kay F. Stasyshan, CTC, Tax Collector
Paula Drake, Accounts Payable Clerk

RESOLUTION #30-2013

**A RESOLUTION AUTHORIZING APPLYING 2008
OVERPAYMENT TO 2013 TAXES**

WHEREAS, according to the Tax Collector's records, an overpayment exists from a previous year's quarter on the following property due to both the Mortgage Company and homeowner paid the 4th Quarter 2008 taxes;

<u>BLOCK/LOT</u>	<u>NAME OF OWNER/ PROPERTY LOCATION</u>	<u>QUARTER</u>	<u>AMOUNT</u>
19/5	Torres, Sandra M 15 Carlton Ave	2008 4R	1,425.45

WHEREAS, the Tax Collector is clearing up overpayment's and sent a letter to Ms. Torres concerning this overpayment and that the overage be applied to the 2013 taxes.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey to hereby authorize the Tax Collector to apply the overpayment to the 2013 taxes.

The above Resolution was moved by _____, seconded by

_____, voted and carried this 15th day of January, 2013.

Roll Call: Ayes:

Nays:

Abstentions:

Kristine Blanchard, RMC
Borough Clerk

CC: Kay F. Stasyshan, Tax Collector
Block/Lot File
Torres

29-2013

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; *N.J.S.A.* 10:4-6 *et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Council find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A.* 40:4-12; and

WHEREAS, the Mayor and Council will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by *N.J.S.A.* 40:4-12:

_____ A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon: _____);

_____ A matter where the release of information would impair a right to receive funds from the federal government;

_____ A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

_____ A collective bargaining agreement, or the terms and conditions thereof (Specify contract: _____);

_____ A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed; Real Estate Acquisitions

_____ Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Investigations of violations or possible violations of the law;

 X Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is: CWA Contract/Municipal Engineer Contract/Shared Service _____). The public disclosure of such information at this time would have a potentially

negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.)

_____ Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: _____ OR _____ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

_____ Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; (The employee(s) and/or general nature of discussion is: _____ Union Contract _____ the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists.;

_____ Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit;

BE IT FURTHER RESOLVED that the Mayor and Council hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Borough Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Council, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Date:

Kristine Blanchard, RMC

BOROUGH OF WASHINGTON
ITEMS SELECTED FOR PAYMENT BY ACCOUNT FROM 01/01/2013 TO 01/16/2013

Date : 01/15/2013

Page : 10 of 10

Vendor Name	Account Number	P.V. No.	P.O. No.	Payment Date	Check No.	Net Amount
Invoice No.	Meeting Date	Description	Item Desc			Check Status

Recap By Fund

<u>Fund</u>	<u>Voucher Amount</u>		<u>Total Outstanding</u>		<u>Total</u>
	Appr. Reserve	Other			
1	72,661.29	1,126,247.47	1,198,908.76	CURRENT FUND	\$1,198,908.76
5	77,649.09		77,649.09	SEWER UTILITY	\$77,649.09
12		325.00	325.00	ANIMAL CONTROL	\$325.00
13		2,625.45	2,700.45	DEVELOPERS ESCROW	\$2,700.45
14		92.75	92.75	OTHER TRUST - COMCAST	\$92.75
16		449.76	449.76	RECREATION	\$449.76
Total:	\$150,310.38	\$1,129,740.43	\$1,280,125.81		\$1,280,125.81

BOROUGH OF WASHINGTON
ITEMS SELECTED FOR PAYMENT BY ACCOUNT FROM 01/01/2013 TO 01/16/2013

Date: 01/15/2013

BILL LIST 1/15/2012

Page: 1 of 10

Vendor Name	Account Number	P.V. No.	P.O. No.	Payment Date	Check No.	Net Amount
Invoice No.	Meeting Date	Description	Item Desc			Check Status

0020 GENERAL GOVERNMENT

0100 GENERAL ADMIN

SWIFT PRINT SOLUTIONS 2089	01- 2012- 0020- 0100- 01/15/13	0100- 2- 00023 PRINTING AND BINDING	28	1201139	01/16/13	115.00 Outstanding
IMAGE COPY SYSTEMS,INC 217222934	01- 2012- 0020- 0100- 01/16/13	0100- 2- 00026 Maint Other Equip	79	1200709	01/16/13	375.00 Outstanding
IMAGE COPY SYSTEMS,INC 219228442	01- 2012- 0020- 0100- 01/16/13	0100- 2- 00026 Maint Other Equip	81	1200709	01/16/13	375.00 Outstanding
QUILL CORPORATION 6719381	01- 2012- 0020- 0100- 01/15/13	0100- 2- 00036 Office Supplies	53	20152	01/16/13	14.98 Outstanding
QUILL CORPORATION 6719381	01- 2012- 0020- 0100- 01/15/13	0100- 2- 00036 Office Supplies	53	20152	01/16/13	57.56 Outstanding
PITNEY BOWES, INC. 2618338-DC12	01- 2012- 0020- 0100- 01/15/13	0100- 2- 00053 Office Equipment	19	1200923	01/16/13	354.00 Outstanding
SETON NAME PLATE CO 9319735272	01- 2012- 0020- 0100- 01/15/13	0100- 2- 00099 Other Expenses	24	1201100	01/16/13	28.80 Outstanding
SETON NAME PLATE CO 9319735272	01- 2012- 0020- 0100- 01/15/13	0100- 2- 00099 Other Expenses	24	1201100	01/16/13	28.80 Outstanding
SETON NAME PLATE CO 9319735272	01- 2012- 0020- 0100- 01/15/13	0100- 2- 00099 Other Expenses	24	1201100	01/16/13	28.80 Outstanding
SETON NAME PLATE CO 9319735272	01- 2012- 0020- 0100- 01/15/13	0100- 2- 00099 Other Expenses	24	1201100	01/16/13	18.45 Outstanding

0100 GENERAL ADMIN

Department Total : 1,396.39

0020 GENERAL GOVERNMENT

0110 MAYOR & COUNCIL

QUILL CORPORATION 7506721	01- 2012- 0020- 0110- 01/15/13	0110- 2- 00099 Other Expenses	21	1201113	01/16/13	12.99 Outstanding
QUILL CORPORATION 7506721	01- 2012- 0020- 0110- 01/15/13	0110- 2- 00099 Other Expenses	21	1201113	01/16/13	12.99 Outstanding

0110 MAYOR & COUNCIL

Department Total : 25.98

0020 GENERAL GOVERNMENT

0120 CLERK

NJN PUBLISHING INC. 043935	01- 2012- 0020- 0120- 01/16/13	0120- 2- 00021 Legal Advertising	97	1200810	01/16/13	13.00 Outstanding
NJN PUBLISHING INC. 01/16/13	01- 2012- 0020- 0120- 01/16/13	0120- 2- 00021 Legal Advertising	98	1200810	01/16/13	13.67 Outstanding
SWIFT PRINT SOLUTIONS 2090	01- 2012- 0020- 0120- 01/15/13	0120- 2- 00023 PRINTING AND BINDING	27	1201142	01/16/13	163.00 Outstanding

0120 CLERK

Department Total : 189.67

0020 GENERAL GOVERNMENT

0130 FINANCIAL ADMIN

QUILL CORPORATION 7694157	01- 2012- 0020- 0130- 01/15/13	0130- 2- 00036 Office Supplies	49	1201130	01/16/13	9.99 Outstanding
QUILL CORPORATION 7694157	01- 2012- 0020- 0130- 01/15/13	0130- 2- 00036 Office Supplies	49	1201130	01/16/13	4.99 Outstanding
QUILL CORPORATION 6719381	01- 2012- 0020- 0130- 01/15/13	0130- 2- 00036 Office Supplies	50	1201016	01/16/13	68.40 Outstanding
QUILL CORPORATION 6719381	01- 2012- 0020- 0130- 01/15/13	0130- 2- 00036 Office Supplies	50	1201016	01/16/13	7.33 Outstanding
QUILL CORPORATION 6719381	01- 2012- 0020- 0130- 01/15/13	0130- 2- 00036 Office Supplies	50	1201016	01/16/13	1.99 Outstanding

BOROUGH OF WASHINGTON
ITEMS SELECTED FOR PAYMENT BY ACCOUNT FROM 01/01/2013 TO 01/16/2013

Date: 01/15/2013

Page : 2 of 10

Vendor Name	Account Number	P.V. No.	P.O. No.	Payment Date	Check No.	Net Amount
Invoice No.	Meeting Date	Description	Item Desc			Check Status

0130 FINANCIAL ADMIN

Department Total : 92.70

0020 GENERAL GOVERNMENT

0145 TAX COLLECTION

PITNEY BOWES, INC. 218338-DC12	01- 2012- 0020- 0145- 01/15/13	2- 00029 Other Contr Svcs	20 1.	1201224 FOLDING MACHINE RENTAL SEPT-DEC 2012-TAX	01/16/13	152.00 Outstanding
QUILL CORPORATION 7694157	01- 2012- 0020- 0145- 01/15/13	2- 00036 Office Supplies	49 2.	1201130 YEARLY WALL CALENDAR-TAX	01/16/13	9.99 Outstanding
QUILL CORPORATION 7694157	01- 2012- 0020- 0145- 01/15/13	2- 00036 Office Supplies	49 3.	1201130 YEARLY CALENDAR-TAX	01/16/13	10.99 Outstanding
QUILL CORPORATION 6719381	01- 2012- 0020- 0145- 01/15/13	2- 00036 Office Supplies	50 6.	1201016 BIC WITE-OUT - TAX	01/16/13	7.33 Outstanding
QUILL CORPORATION 6719381	01- 2012- 0020- 0145- 01/15/13	2- 00036 Office Supplies	50 2.	1201016 HP TONER-CE255X-TAX	01/16/13	68.39 Outstanding
MGL PRINTING SOLUTIONS 110212	01- 2012- 0020- 0145- 01/15/13	2- 00036 Office Supplies	77 1.	1201216 1099 INT FORMS & S/H	01/16/13	32.00 Outstanding

0145 TAX COLLECTION

Department Total : 280.70

0020 GENERAL GOVERNMENT

0150 TAX ASSESSMENT

VITAL COMPUTER RESOURCES INC. V52732	01- 2012- 0020- 0150- 01/15/13	2- 00028 Contractual Services	29 1.	1201198 MODIV MONTHLY MAINTENANCE DEC 2012	01/16/13	400.00 Outstanding
--	-----------------------------------	----------------------------------	----------	---	----------	-----------------------

0150 TAX ASSESSMENT

Department Total : 400.00

0020 GENERAL GOVERNMENT

0155 LEGAL

GEBHARDT & KIEFER, P.C. 211653	01- 2012- 0020- 0155- 01/15/13	2- 00027 Legal Svcs	14 1.	1201213 11/1-11/30/12 FIRST SURETY FINANCIAL-LITIGATION	01/16/13	11,992.86 Outstanding
-----------------------------------	-----------------------------------	------------------------	----------	--	----------	--------------------------

0155 LEGAL

Department Total : 11,992.86

0021 LAND USE

0185 BOARD OF ADJ

NJN PUBLISHING INC. 043641	01- 2012- 0021- 0185- 01/15/13	2- 00021 Legal Advertising	39 1.	1201210 RESOLUTION AD FOR DOFIN MATTHEW	01/16/13	13.67 Outstanding
-------------------------------	-----------------------------------	-------------------------------	----------	--	----------	----------------------

0185 BOARD OF ADJ

Department Total : 13.67

0023 INSURANCE

0220 GROUP HEALTH INSURANCE

PAULA E. DRAKE 01/15/13	01- 2012- 0023- 0220- 01/15/13	2- 00000 Miscellaneous	10 1.	1201208 2012 OPTICAL/DENTAL REIMBUR./DRAKE	01/16/13	900.00 Outstanding
KENNETH HOY 01/15/13	01- 2012- 0023- 0220- 01/15/13	2- 00000 Miscellaneous	16 1.	1201219 2012 DENTAL REIMBURSEMENT/HOY	01/16/13	900.00 Outstanding
KAY F. STASYSHAN 01/15/13	01- 2012- 0023- 0220- 01/15/13	2- 00000 Miscellaneous	23 1.	1201232 2012 OPTICAL REIMBURSEMENT/STASYSHAN	01/16/13	292.00 Outstanding
JOHN F. WOLFE 01/15/13	01- 2012- 0023- 0220- 01/15/13	2- 00000 Miscellaneous	45 1.	1201207 2012 OPTICAL/DENTAL REIMB./WOLFE	01/16/13	876.50 Outstanding

0220 GROUP HEALTH INSURANCE

Department Total : 2,968.50

0025 PUBLIC SAFETY

0265 FIRE & SAFETY CODE ENF

BURDGES AUTO REPAIR 8382	01- 2012- 0025- 0265- 01/15/13	2- 00025 OPERATIONS	8 1.	1201046 2008 FORD ESCAPE PLUGS, FUEL&AIR FILTERS, CLEANED OUT THROTTLE BODY PLATE, REPLACED SERPENTINE BELT, WIPER BLADES, CHANGED OIL,OIL FILTER & FLUIDS	01/16/13	481.11 Outstanding
-----------------------------	-----------------------------------	------------------------	---------	--	----------	-----------------------

0265 FIRE & SAFETY CODE ENF

Department Total : 481.11

0026 PUBLIC WORKS

0290 STREETS & ROADS

OPDYKES SALES & SERVICE CORP.	01- 2012- 0026- 0290- 01/15/13	2- 00025	35	1201231	01/16/13	1,256.76
----------------------------------	-----------------------------------	----------	----	---------	----------	----------

BOROUGH OF WASHINGTON
ITEMS SELECTED FOR PAYMENT BY ACCOUNT FROM 01/01/2013 TO 01/16/2013

Date : 01/15/2013

Page : 3 of 10

Vendor Name Invoice No.	Meeting Date	Account Number Description	P.V. No. Item Desc	P.O. No.	Payment Date	Check No.	Net Amount Check Status	
		0026 PUBLIC WORKS						0290 STREETS & ROADS
C26058	01/15/13	OPERATIONS	1.	TRUCK#43 BRAKE PROBLEM-EMERG. AIR TANKS RUSTED OUT & LEAKING REPLACED AIR TANK & CABLES			Outstanding	
PETTYS TIRE & AUTO CENTER, IN 1228831	01/16/13	OPERATIONS	2.	TRUCK #40 1/FRONT TIRE, TIRE CHANGE AND WHEEL BALANCE	100	1200524 01/16/13	160.77	
A & S HYDRAULICS, INC. 3230	01/16/13	OPERATIONS	2.	HOSE FOR BACKHOE	84	1201030 01/16/13	110.56	
PETTYS TIRE & AUTO CENTER, IN 128831	01/16/13	OPERATIONS	1.	TRUCK#40 1/FRONT TIRE ,TIRE CHANGE AND WHEEL BALANCE	99	1200743 01/16/13	160.77	
EDWARDS TRADING POST, INC. 65143	01/15/13	Maint Other Equip	5.	STEEL PLATES FOR STORM DRAIN COVERS	32	1200291 01/16/13	464.00	
WARREN MATERIALS INC. 302-09045	01/15/13	Chemical,Gases,Road Materials&Supl	3.	12/3/12 8.98/TNS ASPHALT 9.5MM .33E PG64 WITH ESCALATION	30	1200592 01/16/13	547.51	
PETTYS TIRE & AUTO CENTER, IN 128926	01/15/13	Vehicle Parts	1.	TIRES FOR TRUCK#47	36	1201218 01/16/13	2,396.16	
ADVANCE AUTO PARTS INC. 9465	01/15/13	Vehicle Parts	13.	POWER STEERING FLUID	6	1200808 01/16/13	16.99	
FLEMINGTON DEPARTMENT STORE IN 138914	01/15/13	Uniforms Allowance	1.	2012 CLOTHING ALLOWANCE/JOHN BURD	11	1200957 01/16/13	296.15	
FLEMINGTON DEPARTMENT STORE IN 139524	01/15/13	Uniforms Allowance	1.	2012 CLOTHING ALLOWANCE/DON HENRY	12	1200958 01/16/13	293.79	
		0290 STREETS & ROADS						Department Total : 5,703.46
		0026 PUBLIC WORKS						0305 SOLID WASTE COLLECTION
BLUE DIAMOND DISPOSAL, INC. 20000247104	01/15/13	Contractual Services	1.	DEC 2012 SOLID WASTE COLLECTON CONTRACT# C200001 ORIG. PO# 12-00001	62	20130014 01/16/13	22,083.33	
		0305 SOLID WASTE COLLECTION						Department Total : 22,083.33
		0026 PUBLIC WORKS						0310 BUILDINGS & GROUNDS
JOHN DORSCH ELECTRICAL CONTRAC 1081	01/15/13	Comm Equipment	1.	ELECTRICAL PROBLEM INSTALLED NEW THERMAL FIXTURE FRONT LIGHT MUNICIPAL BUILDING	38	1200612 01/16/13	95.00	
		0310 BUILDINGS & GROUNDS						Department Total : 95.00
		0026 PUBLIC WORKS						0313 SHADE TREE COMMISSION
PETERSON & SON TREE EXPERTS	01/15/13	Other Contr Svcs	1.	4 TREE/STUMP REMOVALS 2 TRIMMED TRIM: 25 SCHOOL ST & 90 CARLTON AVE REMOVALS: 244,252, 257 W WARREN ST AND 35 W STEWART ST	42	1201181 01/16/13	4,500.00	
		0313 SHADE TREE COMMISSION						Department Total : 4,500.00
		0029 EDUCATION						0390 MUNICIPAL LIBRARY
BOROUGH OF WASHINGTON	01/15/13	Other Pay	1.	DCRP LIBR.-NOV.-DEC. DCRP ON \$3,973.41 BASE SALARY	7	1201222 01/16/13	119.20	

BOROUGH OF WASHINGTON
ITEMS SELECTED FOR PAYMENT BY ACCOUNT FROM 01/01/2013 TO 01/16/2013

Date : 01/15/2013

Page : 4 of 10

Vendor Name Invoice No.	Meeting Date	Account Number Description	P.V. No. Item Desc	P.O. No.	Payment Date	Check No.	Net Amount Check Status
0029 EDUCATION				0390 MUNICIPAL LIBRARY			
BOROUGH OF WASHINGTON	01/15/13	01- 2012- 0029- 0390- Other Pay	1- 00015 2.	7 LIBR.PERS-NOV. & DEC. REIMB. PERS-SEMONCHICK ON	1201222 01/16/13		174.35 Outstanding
BOROUGH OF WASHINGTON	01/15/13	01- 2012- 0029- 0390- Other Pay	1- 00015 3.	7 LIBR.REIMB.-UI/DI NOV. & DEC. REIMB. UI/DI ON	1201222 01/16/13		55.65 Outstanding
REGENT BOOK CO., INC. 46330	01/15/13	01- 2012- 0029- 0390- Books & Pubs	2- 00033 1.	22 KAPLAN SCHOLARSHIPS 2013	1201157 01/16/13		29.75 Outstanding
BAKER & TAYLOR COMPANY INC. 3018314021	01/15/13	01- 2012- 0029- 0390- Books & Pubs	2- 00033 2.	31 6/BOOKS WITH BARCODES	1201106 01/16/13		63.12 Outstanding
STAR LEDGER	01/15/13	01- 2012- 0029- 0390- Books & Pubs	2- 00033 1.	59 NEWSPAPER SUBSCRIPTION 2013 - STAR LEDGER	1201182 01/16/13		309.40 Outstanding
THE PENWORTHY COMPANY 539171	01/15/13	01- 2012- 0029- 0390- Books & Pubs	2- 00033 1.	60 CHILDREN'S BOOKS	1201141 01/16/13		114.68 Outstanding
NJN PUBLISHING	01/15/13	01- 2012- 0029- 0390- Books & Pubs	2- 00033 1.	61 NEWSPAPER SUBSCRIPTION 2013 - STAR GAZETTE	1201158 01/16/13		10.00 Outstanding
BAKER & TAYLOR COMPANY INC. 3018415093	01/16/13	01- 2012- 0029- 0390- Books & Pubs	2- 00033 16.	104 1/BOOK WITH BARCODE	1201106 01/16/13		16.25 Outstanding
BAKER & TAYLOR COMPANY INC. 3018407241	01/16/13	01- 2012- 0029- 0390- Books & Pubs	2- 00033 14.	105 1/BOOK WITH BARCODE	1201106 01/16/13		29.29 Outstanding
BAKER & TAYLOR COMPANY INC. 3018381576	01/16/13	01- 2012- 0029- 0390- Books & Pubs	2- 00033 15.	82 2/BOOKS WITH BARCODES	1201106 01/16/13		0.80 Outstanding
BAKER & TAYLOR COMPANY INC. 3018381576	01/16/13	01- 2012- 0029- 0390- Books & Pubs	2- 00033 17.	83 4/RECORDS ON DISK	1201106 01/16/13		30.64 Outstanding
BAKER & TAYLOR COMPANY INC. 3018381576	01/16/13	01- 2012- 0029- 0390- Books & Pubs	2- 00033 15.	83 2/BOOKS WITH BARCODES	1201106 01/16/13		30.64 Outstanding
VERIZON, INC.	01/11/13	01- 2012- 0029- 0390- Telephone	2- 00076 1.	71 12/16-1/15/13 TELEPHONE SERVICE-LIBRARY	1200755 01/16/13		238.56 Outstanding
VERIZON	01/15/13	01- 2012- 0029- 0390- Telephone	2- 00076 1.	73 INTERNET - LIBRARY	1200666 01/16/13		120.00 Outstanding
0390 MUNICIPAL LIBRARY				Department Total :			1,311.69
0031 UTILITTIES				0430 ELECTRICITY			
JCP&L	01/16/13	01- 2012- 0031- 0430- Miscellaneous	2- 00299 2.	89 11/13-12/11/12 DPW GARAGE	1201072 01/16/13		396.42 Outstanding
JCP&L	01/16/13	01- 2012- 0031- 0430- Miscellaneous	2- 00299 3.	89 11/7-12//5/12 MUNICIPAL BUILDING	1201072 01/16/13		1,656.08 Outstanding
JCP&L	01/16/13	01- 2012- 0031- 0430- Miscellaneous	2- 00299 4.	89 11/17-12/15/12 YOUMANS AVE	1201072 01/16/13		19.19 Outstanding
JCP&L	01/16/13	01- 2012- 0031- 0430- Miscellaneous	2- 00299 5.	89 11/17-12/15/12 YOUMANS AVE-POOL	1201072 01/16/13		219.64 Outstanding
JCP&L	01/16/13	01- 2012- 0031- 0430- Miscellaneous	2- 00299 6.	89 11/17-12/15/12 YOUMANS AVE-BATH HOUSE	1201072 01/16/13		172.30 Outstanding
JCP&L	01/16/13	01- 2012- 0031- 0430- Miscellaneous	2- 00299 7.	89 11/17-12/15/12 PARK PAVILLION LIGHTS	1201072 01/16/13		25.77 Outstanding
0430 ELECTRICITY				Department Total :			2,489.40
0031 UTILITTIES				0435 TRAFFIC LIGHTS			

BOROUGH OF WASHINGTON
ITEMS SELECTED FOR PAYMENT BY ACCOUNT FROM 01/01/2013 TO 01/16/2013

Date : 01/15/2013

Page : 5 of 10

Vendor Name Invoice No.	Meeting Date	Account Number Description	P.V. No. Item Desc	P.O. No.	Payment Date	Check No.	Net Amount Check Status
		0031 UTILITIES					
		0435 TRAFFIC LIGHTS					
JCP&L	01/16/13	01- 2012- 0031- 0435- Miscellaneous	2- 00075 2.	88 11/17-12/18/12	1201209 STREET LIGHTS SODIUM VAPOR	01/16/13	4,484.66 Outstanding
JCP&L	01/16/13	01- 2012- 0031- 0435- Miscellaneous	2- 00075 4.	91 11/24-12/26/12	1200756 WASHINGTON AVE PARKING LOT LIGHTS	01/16/13	147.07 Outstanding
JCP&L	01/16/13	01- 2012- 0031- 0435- Miscellaneous	2- 00075 14.	91 11/17-12/18/12	1200756 STREET LIGHTS/MERURY & INCANDESCENT	01/16/13	880.99 Outstanding
JCP&L	01/16/13	01- 2012- 0031- 0435- Miscellaneous	2- 00075 15.	91 11/17-12/18/12	1200756 WOLFE ESTATE STREET LIGHTS	01/16/13	56.49 Outstanding
JCP&L	01/16/13	01- 2012- 0031- 0435- Miscellaneous	2- 00100 2.	92 11/17-12/17/12	1200067 W. WASHINGTON TRAFFIC LIGHTS	01/16/13	65.01 Outstanding
JCP&L	01/16/13	01- 2012- 0031- 0435- Miscellaneous	2- 00100 3.	92 11/17-12/15/12	1200067 RT31 & JEFFERSON	01/16/13	275.55 Outstanding
JCP&L	01/16/13	01- 2012- 0031- 0435- Miscellaneous	2- 00100 4.	92 11/6-12/4//12	1200067 CATELLE COURT	01/16/13	2.76 Outstanding
JCP&L	01/16/13	01- 2012- 0031- 0435- Miscellaneous	2- 00100 5.	92 11/7-12/5/12	1200067 BELVIDERE AVE & CHURCH STREET	01/16/13	25.75 Outstanding
JCP&L	01/16/13	01- 2012- 0031- 0435- Miscellaneous	2- 00100 6.	92 11/24-12/27/12	1200067 BROAD STREET	01/16/13	36.35 Outstanding
JCP&L	01/16/13	01- 2012- 0031- 0435- Miscellaneous	2- 00100 7.	92 11/27-12/31/12	1200067 RT57 & PROSPECT STREET TRAFFIC LIGHTS	01/16/13	49.79 Outstanding

0435 TRAFFIC LIGHTS

Department Total : 6,024.42

		0031 UTILITIES					
		0440 TELEPHONE					
NEXTEL COMMUNICATIONS, INC.	01/14/13	01- 2012- 0031- 0440- Miscellaneous	2- 00000 2.	95 11/24-12/23/12	1201132 NEXTEL SERVICE/DPW	01/16/13	148.27 Outstanding
NEXTEL COMMUNICATIONS, INC.	01/14/13	01- 2012- 0031- 0440- Miscellaneous	2- 00000 1.	96 11/18-12/17/12	1201132 NEXTEL SERVICE FIRE DEPARTMENT	01/16/13	104.39 Outstanding
VERIZON, INC.	01/16/13	01- 2012- 0031- 0440- Miscellaneous	2- 00000 2.	102 12/25/12-1/24/13	1201019 689-0358 FIRE SUPRESSION SYSTEM DPW GARAGE	01/16/13	162.11 Outstanding
VERIZON, INC.	01/16/13	01- 2012- 0031- 0440- Miscellaneous	2- 00000 3.	102 12/16/12-1/15/13	1201019 689-0088 DPW GARAGE	01/16/13	43.40 Outstanding
VERIZON, INC.	01/16/13	01- 2012- 0031- 0440- Miscellaneous	2- 00000 4.	102 12/16/12-1/15/13	1201019 689-7065 PARK	01/16/13	42.25 Outstanding

0440 TELEPHONE

Department Total : 500.42

		0031 UTILITIES					
		0445 WATER					
NJ AMERICAN WATER CO.INC	01/16/13	01- 2012- 0031- 0445- Miscellaneous	2- 00000 2.	93 11/8-12/6/12	1201032 MUNICIPAL BLDG	01/16/13	110.54 Outstanding
NJ AMERICAN WATER CO.INC	01/16/13	01- 2012- 0031- 0445- Miscellaneous	2- 00000 3.	93 11/14-12/12/12	1201032 DPW GARAGE	01/16/13	284.18 Outstanding
NJ AMERICAN WATER CO.INC	01/16/13	01- 2012- 0031- 0445- Miscellaneous	2- 00000 4.	93 11/8-12/6/12	1201032 RECREATION	01/16/13	91.19 Outstanding
NJ AMERICAN WATER CO.INC	01/16/13	01- 2012- 0031- 0445- Miscellaneous	2- 00000 5.	93 11/14-12/12/12	1201032 VARA FIELD	01/16/13	84.80 Outstanding

0445 WATER

Department Total : 570.71

BOROUGH OF WASHINGTON
ITEMS SELECTED FOR PAYMENT BY ACCOUNT FROM 01/01/2013 TO 01/16/2013

Date : 01/15/2013

Page : 6 of 10

Vendor Name Invoice No.	Meeting Date	Account Number Description	P.V. No. Item Desc	P.O. No.	Payment Date	Check No.	Net Amount Check Status
		0031 UTILITIES					
WRIGHT EXPRESS FSC 31453326	01/16/13	01- 2012- 0031- 0460- Miscellaneous	2- 00000 1.	103 64.854/GALS GASOLINE AND DIESEL/	1201039 FIRE DEPARTMENT	01/16/13	230.67 Outstanding
WRIGHT EXPRESS FSC 31453326	01/16/13	01- 2012- 0031- 0460- Miscellaneous	2- 00000 2.	103 305.719/GALS GASOLINE AND DIESEL/DPW	1201039	01/16/13	1,110.61 Outstanding
		0460 GASOLINE AND DIESEL					
					Department Total :		1,341.28
		0031 UTILITIES					
BLUE DIAMOND DISPOSAL, INC. 20000247104	01/15/13	01- 2012- 0031- 0465- Miscellaneous	2- 00000 2.	62 141.95/TNS DEC 2012 SOLID WASTE DISPOSAL CONTRACT# C200001 ORIG PO# 12-00001	20130014	01/16/13	9,936.50 Outstanding
		0465 SOLID WASTE DISPOSAL					
					Department Total :		9,936.50
		0036 STATUTORY EXPENDITURES					
DCRP	01/14/13	01- 2012- 0036- 0477- Miscellaneous	2- 00000 1.	78 GROUP LIFE AMOUNT	20147	01/16/13	25.37 Outstanding
DCRP	01/14/13	01- 2012- 0036- 0477- Miscellaneous	2- 00000 2.	78 LONG TERM DISABILITY	20147	01/16/13	10.64 Outstanding
DCRP	01/15/13	01- 2012- 0036- 0477- Miscellaneous	2- 00000 1.	9 DCRP-GRP.LF.INS.-12/9-12/15/12	1201220	01/16/13	19.37 Outstanding
DCRP	01/15/13	01- 2012- 0036- 0477- Miscellaneous	2- 00000 2.	9 DCRP-LONG TERM.DISABILITY - 12/9-12/15/12	1201220	01/16/13	8.12 Outstanding
		0477 DCRP					
					Department Total :		63.50
		0043 JUDICIAL					
SCOTT M. WILHELM, ESQ 01/15/13		01- 2012- 0043- 0495- Legal Svcs	2- 00027 3.	41 2012 PUBLIC DEFENDER STATE VS G. ESPOSITO	1201031	01/16/13	200.00 Outstanding
		0495 PUBLIC DEFENDER					
					Department Total :		200.00
		0020 GENERAL GOVERNMENT					
UNITED STATES POSTAL SERVICE 01/15/13		01- 2013- 0020- 0100- postage	2- 00022 1.	57 PERMIT FEE RENEWAL NEED TO RENEW PERMIT #618 - 2013 RECYCLING CALENDARS	20154	01/16/13	190.00 Outstanding
		0100 GENERAL ADMIN					
					Department Total :		190.00
		0026 PUBLIC WORKS					
THYSSENKRUPP ELEVATOR CORP. 01/10/13		01- 2013- 0026- 0310- Maint Other Equip	2- 00026 1.	52 JAN 2013 ELEVATOR MAINTENANCE	20150	01/16/13	261.08 Outstanding
		0310 BUILDINGS & GROUNDS					
					Department Total :		261.08
		0055 NON-BUDGET					
LARRY ZIMMER 01/15/13		01- 9999- 0055- 0205- Miscellaneous	2- 00000 1.	54 REFUND 2012 TAX O/P FOR 14/12 R26-2013 REFUND O/P FOR 14/12 -LARRY J ZIMMER	20145	01/16/13	436.94 Outstanding
CORELOGIC 01/15/13		01- 9999- 0055- 0205- Miscellaneous	2- 00000 1.	56 REFUND OF TAX O/P FOR 97.02/1.02 AS OF 1-15-13 R27-2013 1-15-13 MEETING FOR 97.02/1.02-MARTINEZ	20149	01/16/13	1,475.65 Outstanding
		0205 Tax Overpayments					
					Department Total :		1,912.59
		0055 NON-BUDGET					
WARREN HILLS REGIONAL 01/15/13		01- 9999- 0055- 0206- MISCELLANEOUS	2- 00000 1.	76 SCHOOL TAX PAYMENT DUE JAN 15, 2013	20130009	01/16/13	735,844.09 Outstanding
		0206 REGIONAL SCHOOL TAXES					

BOROUGH OF WASHINGTON
ITEMS SELECTED FOR PAYMENT BY ACCOUNT FROM 01/01/2013 TO 01/16/2013

Date : 01/15/2013

Page : 7 of 10

Vendor Name Invoice No.	Meeting Date	Account Number Description	P.V. No. Item Desc	P.O. No.	Payment Date	Check No.	Net Amount Check Status
0206 REGIONAL SCHOOL TAXES							Department Total : 735,844.09
0055 NON-BUDGET			0207 Local School Taxes Payable				
WASHINGTON BOROUGH	01/15/13	01- 9999- 0055- MISCELANEOUS	0207- 2- 00000 1.	74	20130011	01/16/13	47,993.00 Outstanding
WASHINGTON BOROUGH	01/15/13	01- 9999- 0055- MISCELANEOUS	0207- 2- 00000 1.	75	20130010	01/16/13	338,554.08 Outstanding
0207 Local School Taxes Payable							Department Total : 386,547.08
0055 NON-BUDGET			0271 State Library Aid				
GALE	01/15/13	01- 9999- 0055- MISCELANEOUS	0271- 2- 00000 4.	13	1200908	01/16/13	141.64 Outstanding
METRO IMAGING SERVICES ,INC.	01/15/13	01- 9999- 0055- MISCELANEOUS	0271- 2- 00000 1.	17	1201177	01/16/13	565.00 Outstanding
0271 State Library Aid							Department Total : 706.64
0055 NON-BUDGET			0273 Tax Redemptions				
US BANK CUST PRO CAPITAL ILLC	01/15/13	01- 9999- 0055- OUTSIDE LIEN	0273- 2- 01451 1.	55	20148	01/16/13	785.99 Outstanding
0273 Tax Redemptions							Department Total : 785.99
0055 NON-BUDGET			0502 SEWER OPERATING				
VEOLIA WATER	01/15/13	05- 2012- 0055- Contractual Services	0502- 2- 00028 1.	69	1201186	01/16/13	61,420.36 Outstanding
VEOLIA WATER	01/15/13	05- 2012- 0055- Contractual Services	0502- 2- 00028 2.	69	1201186	01/16/13	2,083.33 Outstanding
PITNEY BOWES, INC.	01/15/13	05- 2012- 0055- Other Contr Svcs	0502- 2- 00029 2.	20	1201224	01/16/13	613.00 Outstanding
QUILL CORPORATION	01/15/13	05- 2012- 0055- Office Supplies	0502- 2- 00036 4.	49	1201130	01/16/13	4.99 Outstanding
QUILL CORPORATION	01/15/13	05- 2012- 0055- Office Supplies	0502- 2- 00036 7.	50	1201016	01/16/13	71.99 Outstanding
QUILL CORPORATION	01/15/13	05- 2012- 0055- Office Supplies	0502- 2- 00036 5.	50	1201016	01/16/13	7.33 Outstanding
QUILL CORPORATION	01/15/13	05- 2012- 0055- Office Supplies	0502- 2- 00036 1.	50	1201016	01/16/13	68.40 Outstanding
JCP&L	01/16/13	05- 2012- 0055- Electricity	0502- 2- 00071 1.	80	1201023	01/16/13	5,471.89 Outstanding
JCP&L	01/16/13	05- 2012- 0055- Electricity	0502- 2- 00071 2.	90	1200854	01/16/13	19.47 Outstanding
JCP&L	01/16/13	05- 2012- 0055- Electricity	0502- 2- 00071 3.	90	1200854	01/16/13	2.61 Outstanding
JCP&L	01/16/13	05- 2012- 0055- Electricity	0502- 2- 00071 4.	90	1200854	01/16/13	290.52 Outstanding
NJ AMERICAN WATER CO.INC	01/16/13	05- 2012- 0055- WATER	0502- 2- 00078 2.	94	1200066	01/16/13	10.60 Outstanding
0502 SEWER OPERATING							Department Total : 70,064.49
0055 NON-BUDGET							

BOROUGH OF WASHINGTON
ITEMS SELECTED FOR PAYMENT BY ACCOUNT FROM 01/01/2013 TO 01/16/2013

Date : 01/15/2013

Page : 8 of 10

Vendor Name	Account Number	P.V. No.	P.O. No.	Payment Date	Check No.	Net Amount
Invoice No.	Meeting Date	Description	Item Desc			Check Status
0055 NON-BUDGET						
0541 SOCIAL SECURITY						
WASHINGTON BOROUGH	05- 2012- 0055- 0541- 2- 00000	58	1201196	01/16/13		7,584.60
01/15/13	Miscellaneous	1.	SEWE-REIMB. CURR. FICA/MEDICARE			Outstanding
			DUE TO CURRENT-7.65% FICA/MEDICARE FROM			
			SEWER UTILITY FOR \$99,145.07 S&W PAID.			
0541 SOCIAL SECURITY						Department Total :
						7,584.60
0000 MISCELANEOUS						
0850 ANIMAL TRUST EXPENSES						
DR ROBERT R BLEASE	12- 9999- 0000- 0850- 2- 00828	85	1201064	01/16/13		200.00
87500	01/16/13	Contractual Svcs	1. 11/3/12 4/KITTENS 335 BELVIDERE AVE			Outstanding
DR ROBERT R BLEASE	12- 9999- 0000- 0850- 2- 00828	85	1201064	01/16/13		63.00
87500	01/16/13	Contractual Svcs	2. 11/20/12 BLACK & WHITE MALE CAT 338 N. PROSPECT ST			Outstanding
DR ROBERT R BLEASE	12- 9999- 0000- 0850- 2- 00828	85	1201064	01/16/13		25.00
87500	01/16/13	Contractual Svcs	3. 12/4/12 SICK SKUNK BEETHOVEN AVE EUTHERIZED			Outstanding
DR ROBERT R BLEASE	12- 9999- 0000- 0850- 2- 00828	85	1201064	01/16/13		25.00
87500	01/16/13	Contractual Svcs	4. 12/15/12 WHITE RABBIT 7 OAKWOOD TERRACE			Outstanding
0850 ANIMAL TRUST EXPENSES						Department Total :
						313.00
0000 MISCELANEOUS						
0851 DUE STATE DOG LICENSE						
NJ DEPT HEALTH & SENIOR	12- 9999- 0000- 0851- 2- 00000	33	1201233	01/16/13		12.00
SERV	01/15/13	Miscellaneous	1. DEC 2012 ANIMAL FEES TO STATE			Outstanding
0851 DUE STATE DOG LICENSE						Department Total :
						12.00
0151 DEVELOPERS ESCROW						
00680 ENVIRON INTERNATIONAL CORPORATIO						
SUBURBAN CONSULTING	13- 9999- 0151- 00680- 2- 00000	66	1201223	01/16/13		2,375.45
ENGINEERS	01/15/13	Miscellaneous	1. 11/3-12/7/12 ENVIRON ACCESS			Outstanding
00680 ENVIRON INTERNATIONAL CORPORATIO						Department Total :
						2,375.45
0151 DEVELOPERS ESCROW						
00681 QUICK CHEK CORPORATION						
SUBURBAN CONSULTING	13- 9999- 0151- 00681- 2- 00000	65	1201211	01/16/13		100.00
ENGINEERS	01/15/13	Miscellaneous	1. ENGINEERING FOR QUICK CHEK 11/3-12/7/12			Outstanding
00681 QUICK CHEK CORPORATION						Department Total :
						100.00
0151 DEVELOPERS ESCROW						
00683 JADE ACQUISITION LLC-SITE PLAN						
HEYER, GRUEL & ASSOCIATES	13- 9999- 0151- 00683- 2- 00000	64	1201212	01/16/13		150.00
	01/15/13	Miscellaneous	1. PLANNING FOR WASHINGTON SQUARE NOVEMBER 2012			Outstanding
00683 JADE ACQUISITION LLC-SITE PLAN						Department Total :
						150.00
0000 MISCELANEOUS						
0152 TRUST OTHER						
COMCAST OF NORTHWEST	14- 9999- 0000- 0152- 2- 00891	63	20130013	01/16/13		92.75
	01/15/13	Comcast	1. 1/7-2/6/13 INTERNET SERVICE			Outstanding
0152 TRUST OTHER						Department Total :
						92.75
0000 MISCELANEOUS						
0868 Parks & Playground						
QUICK MEDICAL	16- 9999- 0000- 0868- 2- 00835	43	1201153	01/16/13		145.28
226393	01/15/13	Materials & Supplies	1. FIRST AID KITS MEDICAL SUPPLIES			Outstanding
EPIC SPORTS	16- 9999- 0000- 0868- 2- 00835	44	1201152	01/16/13		119.48
302015	01/15/13	Materials & Supplies	2. SPORTS EQUIPMENT-BALL BAGS, PUMPS, FIRST AID BAGS-MULTI SPORT			Outstanding
0868 Parks & Playground						Department Total :
						264.76
0000 MISCELANEOUS						
0879 Youth Basketball						
EPIC SPORTS	16- 9999- 0000- 0879- 2- 00835	44	1201152	01/16/13		119.48

BOROUGH OF WASHINGTON
ITEMS SELECTED FOR PAYMENT BY ACCOUNT FROM 01/01/2013 TO 01/16/2013

Date : 01/15/2013

Page : 9 of 10

Vendor Name	Account Number	P.V. No.	P.O. No.	Payment Date	Check No.	Net Amount
Invoice No.	Meeting Date	Description	Item Desc			Check Status
	0000	MISCELANEOUS		0879	Youth Basketball	
302015	01/15/13	Materials & Supplies	1. SPORTS EQUIPMENT/BASKETBALL SUPPLIES GAME BALL (7 TEAMS)			Outstanding
		0879	Youth Basketball		Department Total :	<u><u>185.00</u></u>
					Grand Total :	<u><u>1,280,050.81</u></u>