

**BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY**  
**WASHINGTON BOROUGH COUNCIL MINUTES – July 3, 2012**

The Regular Meeting of the Borough Council of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:00 P.M.

Roll Call: Jewell, Torres, McDonald, Higgins, Boyle  
Gleba – 7:10  
Valentine – 7:20

Also Present: Kristine Blanchard, Acting Manager/Borough Clerk

Mayor McDonald led everyone in the flag salute.

Mayor McDonald read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

**MINUTES:**

**Regular Meeting/ Executive Session June 6, 2012**

Motion made by Higgins, seconded by Torres to approve the minutes of June 6, 2012.

Ayes: 4, Nays: 0  
Abstain: 1 Boyle (Abstain)  
Motion Carried

**2011 MUNICIPAL AUDIT:**

Tom Ferry, RMA – 2011 Municipal Audit

Mr. Ferry gave a brief summary of the results of operation. He explained that the current funds operating statement took in \$19,128,000. He explained that the Borough paid the County \$3.3 million, local schools \$4.187 million, regional school \$4.247 million and the Business Improvement District \$200,000. He stated that in order to balance the budget, \$306,000 was needed and taken out of the Fund Balance. He also noted that there were a few items budgeted for that came in less, including Fees and Permits, Municipal Court, Interest on Investments. Mr. Ferry explained that the surplus went from \$438,000 to \$778,000 in 2011.

Mr. Ferry reviewed the comments and recommendations of the municipal audit with the Governing Body. Interfunds balances are to be closed out at the end of the year. The CFO is continually working to eliminate interfunds balances from several years ago over several budget cycles. Contracts payable in the General Capital Fund are listed on the General Ledger do not agree with the subsidiary ledgers. Several old contracts in General Capital will be eliminated as soon as final payments are made on those contracts. Mr. Ferry explained that additionally the Borough has a plan in place to fund deferred charges unfunded over several budget cycles. The General Capital fund will be completed within the 2012 budget cycle. Mr. Ferry noted that tax overpayments will be reviewed for cancellation. Additional items include; one employee received a W2 and a 1099 form. This will be corrected so that employees receive a W2 or 1099; not both. Also Municipal Court tickets over 181 days old need to be recalled and reassigned. The Borough Manager will work with the Court Administrator in Mansfield to accomplish this. Lastly the Recreation Department charged family recreation fees for sports not included in the Ordinance. This has been corrected.

### **1. Resolution 112-2012 Governing Body Certification of Annual Audit**

Motion made by Higgins, seconded by Jewell, to approve Resolution 112-2012 Governing Body Certification of Annual Audit.

Ayes: 7, Nays: 0  
Motion Carried

#### **RESOLUTION # 112-2012**

#### **A RESOLUTION OF THE GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

**WHEREAS**, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2011 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

**WHEREAS**, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**NOW, THEREFORE BE IT RESOLVED**, That the Mayor and Borough Council of the Borough of Washington, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

## **2. Approval of Corrective Action Plan**

Motion made by Higgins, seconded by Valentine, to approve the Corrective Action Plan.

Ayes: 7, Nays: 0  
Motion Carried

## **BOND REFINANCE:**

### **1. Resolution 118-2012**

**COMBINING BONDS AGGREGATING THE PRINCIPAL SUM OF \$3,536,000 AUTHORIZED BY FIVE BOND ORDINANCES HERETOFORE ADOPTED TO FINANCE PART OF THE COST OF VARIOUS GENERAL IMPROVEMENTS AND TO REFUND CERTAIN GENERAL OBLIGATIONS DEBT IN THE BOROUGH OF WASHINGTON, COUNTY OF WARREN, NEW JERSEY INTO ONE CONSOLIDATED ISSUE OF BONDS AND PROVIDING FOR THE FORM, MATURITIES AND OTHER DETAILS OF SAID CONSOLIDATED ISSUE.**

Councilwoman Gleba asked for an explanation. Ms. Turchan explained that this bond and note refinance extends the time that the Borough will have to repay its debt. By not adopting this Resolution the Borough will have a hard time meeting its debt obligation over the next several years.

Mayor McDonald explained that this would be a \$700,000 decrease in debt payments for one year. Council discussed the money the Borough would be saving by enacting this Resolution.

Motion made by Gleba, seconded by Valentine, to approve Resolution 118-2012.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins, Boyle

Ayes: 7, Nays: 0

Motion Carried

### **RESOLUTION 118-2012**

**COMBINING BONDS AGGREGATING THE PRINCIPAL SUM OF \$3,536,000 AUTHORIZED BY FIVE BOND ORDINANCES HERETOFORE ADOPTED TO FINANCE PART OF THE COST OF VARIOUS GENERAL IMPROVEMENTS AND TO REFUND CERTAIN GENERAL OBLIGATIONS DEBT IN THE BOROUGH OF WASHINGTON, COUNTY OF WARREN, NEW JERSEY INTO ONE CONSOLIDATED ISSUE OF BONDS AND PROVIDING FOR THE FORM, MATURITIES AND OTHER DETAILS OF SAID CONSOLIDATED ISSUE.**

July 3, 2012

**WHEREAS**, the Borough Council of the Borough of Washington, in the County of Warren, New Jersey (the "Borough"), has heretofore adopted five ordinances authorizing bonds to finance part of the cost of various general improvements in said Borough; and

**WHEREAS**, it is necessary to issue bonds pursuant to said ordinances in an aggregate principal amount of \$3,536,000 and it is deemed advisable and in the best interests of the Borough, for the purpose of the orderly marketing of said bonds and for other financial reasons, to combine the bonds authorized under said five ordinances into one consolidated issue in the aggregate principal amount of \$3,536,000 pursuant to the Local Bond Law, constituting Chapter 2 of Title 40A of the Revised Statutes of New Jersey; NOW, THEREFORE,

**BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WASHINGTON IN THE COUNTY OF WARREN, NEW JERSEY that:**

Section 1. There shall be issued bonds of the Borough in the following principal amounts pursuant to the following bond ordinances:

A. \$1,857,247.25 bonds, being a portion of the bonds authorized by an ordinance entitled: (Ord. No. 7-2007)

“BOND ORDINANCE APPROPRIATING \$2,145,950 AND AUTHORIZING THE ISSUANCE OF \$2,038,652 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF WASHINGTON, IN THE COUNTY OF WARREN, NEW JERSEY.”

heretofore finally adopted. The average period of usefulness stated in said ordinance is 25.66 years.

B. \$95,911.18 bonds, being a portion of the bonds authorized by an ordinance entitled: (Ord. No. 2-2008)

“BOND ORDINANCE PROVIDING FOR EXPENSES RELATED TO CERTAIN REDEVELOPMENT PROJECTS IN AND BY THE BOROUGH OF WASHINGTON, IN THE COUNTY OF WARREN, NEW JERSEY AND, APPROPRIATING \$100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$100,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.”

heretofore finally adopted. The period of usefulness stated in said ordinance is 40 years.

C. \$303,293.57 bonds, being a portion of the bonds authorized by an ordinance entitled: (Ord. No. 5-2008)

“BOND ORDINANCE APPROPRIATING \$414,000 AND AUTHORIZING THE ISSUANCE OF \$393,300 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF WASHINGTON, IN THE COUNTY OF WARREN, NEW JERSEY.”

heretofore finally adopted. The average period of usefulness stated in said ordinance is 13.96 years.

D. \$449,548.00 bonds, being a portion of the bonds authorized by an ordinance entitled: (Ord. No. 11-2008)

“BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF NEW AND ADDITIONAL FIRE FIGHTING APPARATUS BY THE BOROUGH OF WASHINGTON, IN THE COUNTY OF WARREN, NEW JERSEY AND, APPROPRIATING \$1,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$475,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.”

heretofore finally adopted. The average period of usefulness stated in said ordinance is 10 years.

E. \$830,000.00 bonds, being a portion of the bonds authorized by an ordinance entitled: (Ord. No. 3-2012)

“REFUNDING BOND ORDINANCE PROVIDING FOR THE REFUNDING OF CERTAIN GENERAL OBLIGATION BONDS OF THE BOROUGH OF WASHINGTON, NEW JERSEY, APPROPRIATING \$850,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$850,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING THE COST THEREOF.”

heretofore finally adopted.

Section 2. The bonds referred to in Section 1 hereof are hereby combined into one consolidated issue of bonds in the aggregate principal amount of \$3,536,000 and are sometimes hereinafter collectively referred to as the “Bonds.” The bonds referred to in subsections A through D of Section 1 shall each be designated “General Improvement Bonds, Series 2012A” and shall be numbered with the prefix G from one consecutively upward (the “Series 2012A Bonds”). The bonds referred to in subsection E of Section 1 shall each be designated “General Obligation Refunding Bonds, Series 2012B” and shall be numbered with the prefix R from one consecutively upward (the “Series 2012B Bonds”). The bonds of said consolidated issue shall be dated the date of delivery and will be issued in fully registered form. When issued, the Bonds will be registered in the name of and held by Cede & Co., as the owner thereof and nominee for The Depository Trust Company, New York, New York (“DTC”), an automated depository for securities and clearinghouse for securities transactions.

Upon issuance, the Bonds will be delivered to DTC in single denominations for each maturity of the Series 2012A Bonds and the Series 2012B Bonds. Individual purchases of beneficial interests in the Bonds will be made in book-entry form (without certificates) in the denomination of \$1,000 each or any integral multiple thereof (with a minimum purchase of \$5,000).

Principal of the Series 2012A Bonds will be paid annually, subject to prior optional redemption, on the first day of April in the following years and in the following aggregate amounts:

**Series 2012A Bonds**

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2013	\$125,000	2021	\$125,000
2014	185,000	2022	125,000
2015	190,000	2023	250,000
2016	190,000	2024	250,000
2017	195,000	2025	250,000
2018	125,000	2026	225,000
2019	125,000	2027	221,000
2020	125,000		

Principal of the Series 2012B Bonds will be paid annually, on the first day of April in the following years and in the following aggregate amounts:

**Series 2012B Bonds**

<u>Year</u>	<u>Principal Amount*</u>
2013	\$205,000
2014	215,000
2015	205,000
2016	205,000

\* Preliminary, subject to change.

The Series 2012A Bonds maturing on or prior to April 1, 2022 shall not be subject to redemption prior to their respective maturity dates. The Series 2012A Bonds maturing on or after April 1, 2023 shall be subject to redemption prior to their respective maturity dates, on or after April 1, 2022 at the option of the Borough, either in whole or in part at any time in any order of maturity at one hundred percent (100%) of the principal amount of the Series 2012A Bonds being redeemed (the "Redemption Price"), plus in each case accrued interest thereon to the date fixed for redemption.

The Series 2012B Bonds are not subject to redemption prior to their stated maturities.

A Notice of Redemption shall be mailed at least thirty (30) but not more than sixty (60) days before the date fixed for redemption by first class mail in a sealed envelope with postage prepaid to the registered owners of such Bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Borough. However, so long as DTC (or any successor thereto) acts as Securities Depository for the Bonds, Notices of Redemption shall

be sent to such depository and shall not be sent to the beneficial owners of the Bonds, nor shall the notice be published as provided herein and will be done in accordance with DTC procedures. Any failure of such depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any Notice of Redemption shall not affect the validity of the redemption proceedings. If the Borough determines to redeem a portion of the Bonds of a maturity, such Bonds shall be selected by the Borough by lot. If Notice of Redemption has been given as described herein, the Bonds, or the portion thereof called for redemption, shall be due and payable on the date fixed for redemption at the Redemption Price, together with accrued interest to the date fixed for redemption. Payment shall be made upon surrender of the Bonds redeemed.

Section 3. It is hereby found, determined and declared that the average period of usefulness of the improvements or purposes for which the said Series 2012A Bonds are to be issued, taking into consideration the amount of such Bonds to be issued for said improvements or purposes, is 22.25 years.

Section 4. The Series 2012A Bonds shall bear interest from their date based on their outstanding principal amount at a rate to be determined as hereinafter set forth in Section 6 of this Resolution, shall be payable as to principal in lawful money of the United States of America at the administration office of the Borough in Washington, New Jersey, payable semi-annually on the first day of April and October in each year until maturity, commencing on April 1, 2013, by check or draft mailed on such interest payment date to the owners thereof registered as such as of each next preceding March 15 and September 15. Interest on the Series 2012A Bonds shall be calculated on the basis of a 360-day year of twelve 30-day calendar months.

The Series 2012B Bonds shall bear interest from their date based on their outstanding principal amount at a rate to be determined as hereinafter set forth in Section 6 of this Resolution, shall be payable as to principal in lawful money of the United States of America at the administration office of the Borough in Washington, New Jersey, payable semi-annually on the first day of April and October in each year until maturity, commencing on April 1, 2013, by check or draft mailed on such interest payment date to the owners thereof registered as such as of each next preceding March 15 and September 15. Interest on the Series 2012A Bonds shall be calculated on the basis of a 360-day year of twelve 30-day calendar months.

Notwithstanding any other provision herein to the contrary, so long as DTC or its nominee, Cede & Co., is the registered owner of the Bonds, payments of the principal of and interest on the Bonds will be made directly to Cede & Co., as nominee of DTC in accordance with the provisions of the DTC Letter of Representations to be executed by the Borough and DTC. Disbursal of such payments to the DTC participants is the responsibility of DTC, and disbursal of such payments to the beneficial owners of the bonds is the responsibility of the DTC participants.

Section 5. The Bonds shall be signed by the Mayor and the Borough Chief Financial Officer, by their manual or facsimile signatures, and the corporate seal of the Borough shall be affixed thereto, or imprinted or reproduced thereon and shall be attested by the manual or facsimile signature of the Clerk or Deputy Clerk of the Borough.



Section 6. The Borough Chief Financial Officer, with the advice of Phoenix Advisors, LLC, Bordentown, New Jersey (the “Financial Advisor”) and Bond Counsel, is hereby authorized and directed to take all actions necessary to offer the Bonds for public sale upon the submission of electronic proposals in accordance with all applicable statutes and to determine in his/her discretion the date for receipt for such proposals, all in accordance with the terms set forth in the Notice of Sale. The Borough Chief Financial Officer is also authorized and delegated the authority to adjust the maturity schedule of the Series 2012B Bonds in accordance with all applicable statutes relating thereto. The Borough Chief Financial Officer is further hereby authorized and delegated the authority to sell and award the Bonds, with the advice of the Financial Advisor and Bond Counsel, in accordance with the terms of the Notice of Sale and directed to report in writing to the Borough Council at the next meeting succeeding the date when any sale or delivery of the Bonds pursuant to this resolution is made, such report to include the principal amount, description, interest rate and maturities of the Bonds sold, the price obtained and the name of the purchaser. The “Notice of Sale” shall comply in all respects with the applicable statutes relating thereto and shall be substantially in the form attached hereto as Exhibit A, with such additions, modifications or deletions as determined by the Borough Chief Financial Officer. The Notice of Sale shall be published in a newspaper published and circulated in the Borough as the Borough Chief Financial Officer may select and a summary of the Notice of Sale shall be published in The Bond Buyer at least once at least seven (7) days prior to the date of public sale. The Borough Chief Financial Officer is authorized and delegated the authority to postpone a public sale without readvertisement in accordance with all applicable statutes relating thereto.

Section 7. The Bonds and the registration provisions endorsed thereon shall be in substantially the following form:

No. 2012 G-\_\_

UNITED STATES OF AMERICA  
STATE OF NEW JERSEY

BOROUGH OF WASHINGTON,  
IN THE COUNTY OF WARREN

GENERAL IMPROVEMENT BOND, SERIES 2012

Date of Bond: August \_\_, 2012

Principal Amount: \$

Date of Maturity: April 1, 20\_\_

CUSIP:

The BOROUGH OF WASHINGTON, a municipal corporation of the State of New Jersey, (the "Borough") hereby acknowledges itself indebted and for value received promises to pay to Cede & Co. or registered assigns, the sum specified above as the Principal Amount on the date specified above as the Date of Maturity, upon presentation and surrender of this Bond, and to pay to the registered owner hereof interest on such sum, from the Date of Bond specified above until the Date of Maturity specified above, at the rate of \_\_\_\_\_ and \_\_\_\_\_ Hundredths per centum (\_\_\_\_%) per annum payable on April 1, 2013 and thereafter semi-annually on the first day of October and April and in each year. Principal of this Bond will be paid in lawful money of the United States of America, at the administration office of the Borough in Washington, New Jersey. Interest on this Bond will be payable in lawful money of the United States of America by check or draft mailed on such interest payment date to the registered owner hereof as shown on the books of the Borough kept for such purpose by the Chief Financial Officer of the Borough (the "Bond Registrar") as of the fifteenth day of the month preceding the date on which the payment of interest is to be made.

All of the bonds, of which this Bond is one, shall be initially issued as one fully registered bond for each maturity in the name of Cede & Co., as registered owner and nominee for The Depository Trust Company ("DTC"). Notwithstanding any other provision herein to the contrary, so long as DTC or its nominee, Cede & Co., is the registered owner of the Bonds, payments of the principal of and interest on the Bonds will be made directly to Cede & Co., as nominee of DTC in accordance with the provisions of the DTC Letter of Representations executed by the Borough and DTC relating to the Bonds. Disbursal of such payments to the DTC participants is the responsibility of DTC, and disbursal of such payments to the beneficial owners of the Bonds is the responsibility of the DTC participants.

The Bonds maturing on or prior to April 1, 2022 shall not be subject to redemption prior to their respective maturity dates. The Bonds maturing on or after April 1, 2023 shall be subject to redemption prior to their respective maturity dates, on or after

April 1, 2022 at the option of the Borough, either in whole or in part at any time in any order of maturity at one hundred percent (100%) of the principal amount of the Bonds being redeemed (the "Redemption Price"), plus in each case accrued interest thereon to the date fixed for redemption.

A Notice of Redemption shall be mailed at least thirty (30) but not more than sixty (60) days before the date fixed for redemption by first class mail in a sealed envelope with postage prepaid to the registered owners of such Bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Borough. However, so long as DTC (or any successor thereto) acts as Securities Depository for the Bonds, Notices of Redemption shall be sent to such depository and shall not be sent to the beneficial owners of the Bonds, nor shall the notice be published as provided herein and will be done in accordance with DTC procedures. Any failure of such depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any Notice of Redemption shall not affect the validity of the redemption proceedings. If the Borough determines to redeem a portion of the Bonds of a maturity, such Bonds shall be selected by the Borough by lot. If Notice of Redemption has been given as described herein, the Bonds, or the portion thereof called for redemption, shall be due and payable on the date fixed for redemption at the Redemption Price, together with accrued interest to the date fixed for redemption. Payment shall be made upon surrender of the Bonds redeemed.

This Bond is transferable only upon the books of the Bond Registrar, by the registered owner hereof in person or by his attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Borough duly executed by the registered owner or such duly authorized attorney, and thereupon the Borough shall issue in the name of the transferee a new bond or bonds of the same aggregate principal amount, series, designation, maturity and interest rate as the surrendered bond. The Borough and any paying agent of the Borough may treat and consider the person in whose name this Bond is registered as the holder and absolute owner hereof for the purpose of receiving payment of, or on account of, the principal and interest due hereon and for all other purposes whatsoever.

This Bond is one of an authorized issue of bonds of the Borough and is issued pursuant to the Local Bond Law, constituting Chapter 2 of Title 40A of the Revised Statutes of the State of New Jersey, a resolution of the governing body of the Borough entitled: "RESOLUTION COMBINING BONDS AGGREGATING THE PRINCIPAL SUM OF \$3,536,000 AUTHORIZED BY FIVE BOND ORDINANCES HERETOFORE ADOPTED TO FINANCE PART OF THE COST OF VARIOUS GENERAL IMPROVEMENTS AND TO REFUND CERTAIN GENERAL OBLIGATIONS DEBT IN THE BOROUGH OF WASHINGTON, COUNTY OF WARREN, NEW JERSEY INTO ONE CONSOLIDATED ISSUE OF BONDS AND PROVIDING FOR THE FORM, MATURITIES AND OTHER DETAILS OF SAID CONSOLIDATED ISSUE," adopted July 3, 2012 and by virtue of certain bond ordinances referred to therein.

The full faith and credit of the Borough are hereby irrevocably pledged for the punctual payment of the principal of and interest on this Bond according to its terms. This Bond shall not be or be deemed to be a debt or liability of the State of New Jersey or a pledge of the faith and credit of the State of New Jersey.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this Bond exist, have happened and have been performed, and that the issue of bonds of which this is one does not exceed any limitation imposed thereon by said Constitution or statutes.

In the event the Borough determines that the beneficial owners of the Bonds (the actual purchasers of the Bonds) shall be able to obtain certificated bonds, the Borough shall notify DTC of the availability of bond certificates. In such event, the Borough will appoint a paying agent and the Borough will issue, transfer and exchange bond certificates in appropriate amounts as required by DTC and others. DTC may determine to discontinue providing its services with respect to the bonds at any time by giving a reasonable amount of notice in writing to the Borough. In the event of such determination, if the Borough fails to identify another qualified securities depository as successor to DTC, the Borough will appoint a paying agent and the Borough will issue and deliver replacement bonds in the form of fully registered certificates. Whenever DTC requests the Borough to do so, the Borough will cooperate with DTC in taking appropriate action (a) to make available one or more separate certificates evidencing the bonds to any DTC participant (participants of DTC) having bonds credited to its DTC account or (b) to arrange for another securities depository to maintain custody of certificates evidencing the bonds.

#### **AUDIENCE:**

Mayor McDonald opened the audience portion of the meeting. Hearing no comments from the audience a motion was made by Higgins, seconded by Jewell, to close the Audience Portion.

Ayes: 7, Nays: 0  
Motion Carried

#### **ORDINANCES:**

**1. Ordinance #4-2012 Providing Funding for Recreation Capital Purposes for the Borough of Washington and Appropriating \$12,500 for such purpose (Public Hearing/Adoption)**

Mayor McDonald entertained a motion to introduce Ordinance #4-2012 on final passage and have the clerk read by title.

Motion made by Valentine, seconded by Jewell to introduce on final passage and have the clerk read by title and publication statement.

Ayes: 7, Nays: 0  
Motion Carried

The Clerk read Ordinance #4-2012 by title.

Public Hearing:

Hearing no comments from the public motion made by Higgins, seconded by Jewell to close the public hearing.

Ayes: 7, Nays: 0  
Motion Carried

Motion made by Higgins, seconded by Jewell to adopt Ordinance #4-2012 on final passage.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins, Boyle

Ayes: 7, Nays: 0  
Motion Carried

## **ORDINANCE NO. 4-2012**

### **BOROUGH OF WASHINGTON**

#### **AN ORDINANCE PROVIDING FUNDING FOR RECREATION CAPITAL PURPOSES FOR THE BOROUGH OF WASHINGTON AND APPROPRIATING \$12,500 FOR SUCH PURPOSE.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WASHINGTON, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The Borough of Washington, in the County of Warren, New Jersey, authorizes various recreation capital purposes to be undertaken, included but not limited to: improvements to snack shack area (fire suppression system, grill and hood),

electrical improvements to grandstand motion lighting, equipment, pipeline (supply line for water from well pump to the pool) and pump hoses, for the Borough of Washington to be funded from the sources specified in Section 2 of the Ordinance.

Section 2. The amount of \$12,500 is hereby appropriated for the purposes stated in Section 1 of the Ordinance and which amount was funded from the Capital Improvement Fund in the amount of \$12,500.

Section 3. In connection with the purpose and the amount authorized in Sections 1 and 2 hereof, the Borough determines the purpose described in Section 1 hereof is not a Current Expense and is an improvement which the Borough of Washington may lawfully make as a general improvement.

Section 4. All ordinances or parts of ordinances which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This Ordinance shall take effect immediately upon due passage and publication according to law.

**(TO BE PUBLISHED WITH THE ORDINANCE, IN FULL OR BY TITLE, AND POSTED WITH THE ORDINANCE, IN FULL, AFTER INTRODUCTION AND AT LEAST SEVEN DAYS PRIOR TO THE PUBLIC HEARING)**

**AN ORDINANCE PROVIDING FUNDING FOR RECREATION CAPITAL PURPOSES FOR THE BOROUGH OF WASHINGTON AND APPROPRIATING \$12,500 FOR SUCH PURPOSE.**

### **NOTICE OF PENDING ORDINANCE**

The ordinance, the title of which is published herewith, was introduced and passed upon first reading at a meeting of the Borough Council of the Borough of Washington, in the County of Warren, New Jersey, held on June 6, 2012. It will be further considered for final passage after public hearing thereon, at a meeting of said Borough Council to be held in the Municipal Building, 100 Belvidere Avenue, in said Borough on July 3, 2012 at 7:00 o'clock P.M., and during the week prior to and up to and

including the date of such meeting, copies of said ordinance will be made available at the Clerk's Office in the Municipal Building said Borough to the members of the general public who shall request the same. The purpose of said ordinance is to make an appropriation in the amount of \$12,500 for various recreation capital purposes to be undertaken, included but not limited to: improvements to snack shack area (fire suppression system, grill and hood), electrical improvements to grandstand motion lighting, equipment, pipeline (supply line for water from well pump to the pool) and pump hoses.

**2. Ordinance #5-2012 An Ordinance Granting an Access Easement to Washington Community Solar LLC as the Successful Bidder for the Supply of Renewable Energy Based Electricity to the Borough's wastewater Treatment Plant and the DPW Garage. (Public Hearing/Adoption)**

Mayor McDonald entertained a motion to introduce Ordinance #5-2012 on final passage and have the clerk read by title.

Motion made by Valentine, seconded by Torres to introduce on final passage and have the clerk read by title.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins, Boyle

Ayes: 7, Nays: 0  
Motion Carried

The Clerk read Ordinance #5-2012 by title.

Public Hearing:

Hearing no comments from the public motion made by Higgins, seconded by Jewell to close the public hearing.

Ayes: 7, Nays: 0  
Motion Carried

Motion made by Higgins, seconded by Jewell to adopt Ordinance #5-2012 on final passage.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins, Boyle

Ayes: 7, Nays: 0  
Motion Carried

**BOROUGH OF WASHINGTON  
COUNTY OF WARREN**

**ORDINANCE NO. 5-2012**

**AN ORDINANCE GRANTING AN ACCESS  
EASEMENT TO WASHINGTON COMMUNITY  
SOLAR, LLC AS THE SUCCESSFUL BIDDER FOR  
THE SUPPLY OF RENEWABLE-ENERGY-BASED  
ELECTRICITY TO THE BOROUGH'S  
WASTEWATER TREATMENT PLANT AND  
DEPARTMENT OF PUBLIC WORKS GARAGE**

**WHEREAS**, the Borough solicited bids for the supply of renewable-energy-based electricity to the Borough's Wastewater Treatment Plant and Department of Public Works Garage through a Power Purchase Agreement; and

**WHEREAS**, as part of the bid, the Borough agreed to enter into an Access Easement if required by the successful bidder for the construction of facilities to provide renewable-energy-based electricity to the Borough; and

**WHEREAS**, a form of Access Easement was provided in the bid documents; and

**WHEREAS**, Washington Community Solar, LLC ("Washington Community Solar") was the successful bidder; and

**WHEREAS**, Washington Community Solar is constructing a facility for the production of solar energy on property in Washington Township adjacent to Borough property which facility will be used to supply the Borough's Wastewater Treatment Plant and Department of Public Works Garage with electricity; and

**WHEREAS**, in order to access its property in Washington Township, Washington Community Solar has requested that the Borough grant it an Access Easement as provided for in the bid documents; and



**WHEREAS**, granting the access easement will not interfere with any use by the Borough of the property subject to the easement; and

**WHEREAS**, the property subject to the easement cannot be developed by Washington Community Solar; and

**WHEREAS**, the Access Easement has no value to anyone other than Washington Community Solar as the successful bidder; and

**WHEREAS**, the Access Easement was granted as part of the public bidding process followed by the Borough in awarding the Power Purchase Agreement.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Council of the Borough of Washington, Warren County, as follows:

1. The Mayor and Council hereby grant an Access Easement in the form attached hereto to Washington Community Solar, LLC in connection with the Power Purchase Agreement entered into between the Borough of Washington and Washington Community Solar LLC. The Mayor is authorized to sign the easement on behalf of the Borough.
2. The consideration for the easement shall be one dollar (\$1.00).

This Ordinance shall take effect upon its adoption and final publication in accordance with law. In accordance with Chapter 3, Article II, Section 15, Subsection E of the Code of the Borough of Washington, this Ordinance shall become effective 20 days after final passage unless the Council, by an affirmative vote of five (5) Council Members, shall adopt a resolution declaring the Ordinance to be an emergency upon which said Ordinance will take effect upon final passage.

**REPORTS:**

Motion was made by Gleba, seconded by Jewell to receive and file the following reports:

1. Borough Managers Report
2. Tax Collectors Report May 2012

Ayes: 7, Nays: 0  
Motion Carried

Councilwoman Gleba noted that she had not received the letter from the Engineer regarding the Quick Check sewer request in the Township. The Manager explained that the Engineer is preparing the letter. She explained that the Engineer had received a letter from Quick Check, and explained that they were not interested in tying into the Borough's sewer system at this time; but they would like to lay pipes in the future.

Councilman Higgins asked if Mr. Mangravitti had started meeting with Veolia Water to begin is audit. Manager Blanchard explained that Mr. Mangravitti is reviewing the information provided to her office and the next step is meeting with Veolia. Councilman Torres asked when the estimated time of completion is for the audit. Manager Blanchard explained that she would estimate within the next couple of months. He also asked regarding the grant from Comcast, when would the charges be applied to the grant. Manager Blanchard explained that they would begin in July. Councilman Torres also asked if there was any update on the Verizon Library Internet Bill. The Manager explained that she has not received an update; the librarian is on vacation.

### **COMMITTEE REPORTS:**

Councilman Boyle informed Council that the Street Committee will be meeting on July 13, 2012 at 4:30pm with a Washington Township Police Department representative. Councilman Boyle asked Council their opinion on the on-street parking issue. Councilwoman Gleba noted that there was a reason why the Ordinance was written regarding overnight on-street parking, and that was cars being on the road during emergencies. Manager Blanchard noted that the street-sweeper was another reason why cars were not allowed to park on the street overnight. Council discussed keeping the ordinance in place and setting up a separate phone line which residents could report their cars on the street for overnight parking, and the Police could check.

Councilman Boyle asked direction from Council if they are interested in pursuing a dialogue with Hampton Borough again regarding garbage and recycling shared service. Council agreed to contact Hampton Borough; should they still be willing to discuss shared garbage and recycling services.

### **OLD BUSINESS:**

None

### **NEW BUSINESS:**

#### **1. Resolution 107-2012, 108-2012, 109-2012 Assignment of Labor Liens**

Motion made by Jewell, seconded by Gleba to approve Resolution 107-2012, 108-2012 and 109-2012.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins, Boyle

Ayes: 7, Nays: 0  
Motion Carried

**RESOLUTION #107-2012**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF WASHINGTON, WARREN COUNTY, ASSIGNING A LABOR LIEN ON BLOCK 16 LOT 11**

**WHEREAS**, Section 91-1 of the Code of the Borough of Washington (the Code) provides that weeds and vegetable growths in excess of one foot in height are a public nuisance; and

**WHEREAS**, Section 91-3 that the Borough can cause such nuisance to be abated; and

**WHEREAS**, Section 91-4 provides that the costs of the abatement done under Section 91-3 be charged to the property owner as a labor lien on the property.

**WHEREAS**, the Code Enforcement Officer of the Borough has certified, per the attached, that the owner of the property of the property at 99 North Lincoln Avenue, identified on the tax maps of the Borough as Block 16 Lot 11 was in violation of Section 91-1 of the Code so that it was necessary for the Borough to take action to cut and bag the grass; and

**WHEREAS**, the DPW Supervisor has certified that the Borough incurred costs of \$472.00 to correct the violation.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that under the provisions of Section 75-70 et seq the Tax Collector is hereby authorized and directed to place a lien in the amount of \$472.00 on the property at 99 North Lincoln Avenue, identified on the tax maps of the Borough as Block 16 Lot 11.

**RESOLUTION #108-2012**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF WASHINGTON, WARREN COUNTY, ASSIGNING A LABOR LIEN ON BLOCK 16 LOT 11.01**

**WHEREAS**, Section 91-1 of the Code of the Borough of Washington (the Code) provides that weeds and vegetable growths in excess of one foot in height are a public nuisance; and

**WHEREAS**, Section 91-3 that the Borough can cause such nuisance to be abated; and

**WHEREAS**, Section 91-4 provides that the costs of the abatement done under Section 91-3 be charged to the property owner as a labor lien on the property.

**WHEREAS**, the Code Enforcement Officer of the Borough has certified, per the attached, that the owner of the property of the property at 97 North Lincoln Avenue, identified on the tax maps of the Borough as Block 16 Lot 11.01 was in violation of Section 91-1 of the Code so that it was necessary for the Borough to take action to cut and bag the grass; and

**WHEREAS**, the DPW Supervisor has certified that the Borough incurred costs of \$472.00 to correct the violation.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that under the provisions of Section 75-70 et seq the Tax Collector is hereby authorized and directed to place a lien in the amount of \$472.00 on the property at 97 North Lincoln Avenue, identified on the tax maps of the Borough as Block 16 Lot 11.01.

**RESOLUTION #109-2012**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF WASHINGTON, WARREN COUNTY, ASSIGNING A LABOR LIEN ON BLOCK 71 LOT 8**

**WHEREAS**, Section 91-1 of the Code of the Borough of Washington (the Code) provides that weeds and vegetable growths in excess of one foot in height are a public nuisance; and

**WHEREAS**, Section 91-3 that the Borough can cause such nuisance to be abated; and

**WHEREAS**, Section 91-4 provides that the costs of the abatement done under Section 91-3 be charged to the property owner as a labor lien on the property.

**WHEREAS**, the Code Enforcement Officer of the Borough has certified, per the attached, that the owner of the property of the property at 32 Presidential Drive, identified on the tax maps of the Borough as Block 71 Lot 8 was in violation of Section 91-1 of the Code so that it was necessary for the Borough to take action to cut and bag the grass; and

**WHEREAS**, the DPW Supervisor has certified that the Borough incurred costs of \$944.00 to correct the violation.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough

of Washington, in the County of Warren, State of New Jersey that under the provisions of Section 75-70 et seq the Tax Collector is hereby authorized and directed to place a lien in the amount of \$944.00 on the property at 32 Presidential Drive, identified on the tax maps of the Borough as Block 71 Lot 8.

## **2. Resolution 110-2012 Cancel Small Tax Balances**

Motion made by Gleba, seconded by Jewell to approve Resolution 110-2012.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins, Boyle

Ayes: 7, Nays: 0

Motion Carried

**RESOLUTION #110-2012  
CANCEL SMALL BALANCES FOR MUNICIPAL TAXES  
as per N.J.S.A. 40A:5-17.1**

**WHEREAS**, the State of New Jersey allows a Municipal employee to process the cancellation of any municipal charges including overpayments or delinquencies of \$10.00 and less; and

**WHEREAS**, the Municipal employee allowed to process the cancellations shall be the Tax Collector.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey hereby authorizes the Tax Collector of the Borough of Washington to process the cancellation of any municipal taxes of \$10.00 or less for prior years and 2012.

## **3. Resolution 111-2012 Redemption of Tax Certificate**

Motion made by Torres, seconded by Valentine to approve Resolution 111-2012.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins, Boyle

Ayes: 7, Nays: 0

Motion Carried

**RESOLUTION #111-2012**

**A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE**

**As per N.J.S.A.54:5**

**KNOW ALL PERSONS BY THESE PRESENTS THAT, WHEREAS**, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on November 17, 2009 to Royal Tax Lien Services LLC, 115 West Avenue, Suite 300, Jenkintown, PA 19046, in the amount of \$7,444.19 for taxes or other municipal liens assessed for the year 2008 in the name of Jacqmein, Estate of William L, as supposed owners, and in said assessment and sale were described as 127 Railroad Avenue, Block 76.01 Lot 3, which sale was evidenced by Certificate #09-00015; and

**WHEREAS**, I, Kay F. Stasyshan, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 6-21-12 and before the right to redeem was cut off, as provided by law, HSBC claiming to have an interest in said lands, did redeem said lands claimed by Royal Tax Lien Services LLC by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$39,554.66, which is the amount necessary to redeem Tax Sale Certificate #09-00015.

**NOW THEREFORE BE IT RESOLVED**, on this 3rd day of July, 2012 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to Royal Tax Lien Services LLC, 115 West Avenue, Suite 300, Jenkintown, PA 19046 in the **amount of \$44,054.66 (\$39,554.66 principal and \$4,500.00 premium)**.

**BE IT FURTHER RESOLVED**, that the Tax Collector is authorized to cancel this lien on Block 76.01 Lot 3 from the tax office records.

**3. Resolution 113-2012, 114-2012, 115-2012 Assignment of Labor Lien**

Motion made by Higgins, seconded by Torres to approve Resolution 113-2012, 114-2012 and 115-2012.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins, Boyle

Ayes: 7, Nays: 0

Motion Carried

**RESOLUTION #113-2012**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF  
WASHINGTON, WARREN COUNTY, ASSIGNING A LABOR LIEN ON BLOCK  
98 LOT 27**

**WHEREAS**, Section 91-1 of the Code of the Borough of Washington (the Code) provides that weeds and vegetable growths in excess of one foot in height are a public nuisance; and

**WHEREAS**, Section 91-3 that the Borough can cause such nuisance to be abated; and

**WHEREAS**, Section 91-4 provides that the costs of the abatement done under Section 91-3 be charged to the property owner as a labor lien on the property.

**WHEREAS**, the Code Enforcement Officer of the Borough has certified, per the attached, that the owner of the property of the property at 67 South Lincoln Avenue, identified on the tax maps of the Borough as Block 98 Lot 27 was in violation of Section 91-1 of the Code so that it was necessary for the Borough to take action to cut and bag the grass; and

**WHEREAS**, the DPW Supervisor has certified that the Borough incurred costs of \$472.00 to correct the violation.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that under the provisions of Section 75-70 et seq the Tax Collector is hereby authorized and directed to place a lien in the amount of \$472.00 on the property at 67 South Lincoln Avenue, identified on the tax maps of the Borough as Block 98 Lot 27.

**RESOLUTION #114-2012**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF WASHINGTON, WARREN COUNTY, ASSIGNING A LABOR LIEN ON BLOCK 8 LOT 9**

**WHEREAS**, Section 91-1 of the Code of the Borough of Washington (the Code) provides that weeds and vegetable growths in excess of one foot in height are a public nuisance; and

**WHEREAS**, Section 91-3 that the Borough can cause such nuisance to be abated; and

**WHEREAS**, Section 91-4 provides that the costs of the abatement done under Section 91-3 be charged to the property owner as a labor lien on the property.

**WHEREAS**, the Code Enforcement Officer of the Borough has certified, per the attached, that the owner of the property of the property at 104 North Prospect Street, identified on the tax maps of the Borough as Block 8 Lot 9 was in violation of Section 91-1 of the Code so that it was necessary for the Borough to take action to cut and bag the grass; and

**WHEREAS**, the DPW Supervisor has certified that the Borough incurred costs of \$472.00 to correct the violation.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that under the provisions of Section 75-70 et seq the Tax Collector is hereby authorized and directed to place a lien in the amount of \$472.00 on the property at 104 North Prospect Street, identified on the tax maps of the Borough as Block 8 Lot 9.

**RESOLUTION #115-2012**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF WASHINGTON, WARREN COUNTY, ASSIGNING A LABOR LIEN ON BLOCK 18.01 LOT 2**

**WHEREAS**, Section 91-1 of the Code of the Borough of Washington (the Code) provides that weeds and vegetable growths in excess of one foot in height are a public nuisance; and

**WHEREAS**, Section 91-3 that the Borough can cause such nuisance to be abated; and

**WHEREAS**, Section 91-4 provides that the costs of the abatement done under Section



91-3 be charged to the property owner as a labor lien on the property.

**WHEREAS**, the Code Enforcement Officer of the Borough has certified, per the attached, that the owner of the property of the property at 229 Belvidere Avenue, identified on the tax maps of the Borough as Block 18.01 Lot 2 was in violation of Section 91-1 of the Code so that it was necessary for the Borough to take action to cut and bag the grass; and

**WHEREAS**, the DPW Supervisor has certified that the Borough incurred costs of \$472.00 to correct the violation.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that under the provisions of Section 75-70 et seq the Tax Collector is hereby authorized and directed to place a lien in the amount of \$472.00 on the property at 229 Belvidere Avenue, identified on the tax maps of the Borough as Block 18.01 Lot 2.

#### **5. Resolution 116-2012 Release of Escrow – P&P of Washington**

Motion made by Valentine, seconded by Jewell to approve Resolution 116-2012.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins, Boyle

Ayes: 7, Nays: 0

Motion Carried

#### **RESOLUTION #116-2012**

#### **A RESOLUTION AUTHORIZING THE RELEASE OF FUNDS FROM P & P OF WASHINGTON, LLC ESCROW ACCOUNT HELD IN TRUST BY THE BOROUGH OF WASHINGTON**

**WHEREAS**, Alan Y. Lowcher, Esquire, 19 Rymon Road, Washington, NJ 07882, has submitted a letter on behalf of P & P of Washington, LLC requesting the closure of the funds remaining in the developer's escrow account numbers #7760883186; and

**WHEREAS**, the engineers and attorneys representing the Borough of Washington have advised that they have been paid in full and there are no outstanding invoices and it has been determined that the escrow account monies can be released.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, that the

Municipal Treasurer is hereby authorized to issue a check to P & P of Washington, LLC in the amount of the actual balances remaining in Acct. #7760883186.

**6. Resolution 117-2012 Release of Escrow – Washington Cemetery Association**

Motion made by Torres, seconded by Jewell to approve Resolution 117-2012.

Ayes: 7, Nays: 0  
Motion Carried

**RESOLUTION #117-2012**

**A RESOLUTION AUTHORIZING THE RELEASE OF FUNDS  
FROM WASHINGTON CEMETERY ASSOCIATION, INC. ESCROW  
ACCOUNT HELD IN TRUST BY THE BOROUGH OF WASHINGTON**

**WHEREAS**, R. S. Gasiorowski, Esquire, 54 Broad Street, Red Bank, NJ 07701, has submitted a letter on behalf of Washington Cemetery Association, Inc. requesting the closure of the funds remaining in the developer’s escrow account numbers #7760883327; and

**WHEREAS**, the engineers and attorneys representing the Borough of Washington have advised that they have been paid in full and there are no outstanding invoices and it has been determined that the escrow account monies can be released.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, that the Municipal Treasurer is hereby authorized to issue a check to Washington Cemetery Association, Inc. in the amount of the actual balances remaining in Acct. #7760883327.

**VOUCHERS**

Mayor McDonald entertained a motion to approve the vouchers and claims in the amount of \$ 746,473.88.

After some discussion; Council pulled the invoice for Schneider and Co. from the voucher list.

Councilwoman Gleba questioned the payment to Washington Borough Investment. Manager Blanchard will look into this. Councilman Higgins questioned the payment for the Fire Prevention lights in the Chevy Impala. Councilman Higgins noted that lights had already been placed in the Ford Escape. Manager Blanchard stated that

both vehicles are used by Fire Prevention and they may have placed lights in both cars; however to be sure she will follow up with the Fire Official.

Motion made by Torres, seconded by Jewell to pay the vouchers and claims with the exception of Schneider and Co.

Roll Call: Gleba, Torres, Valentine, McDonald, Higgins, Boyle, Jewell

Ayes: 7, Nays: 0

Abstain: Higgins – Fire Dept. & Fire Official, Jewell – EMS

### **RECAP**

Manager Blanchard will follow up with Mansfield Township regarding eliminating tickets that are outstanding for 181 days. She will put the summary page on top of the Voucher list. She will set up the meeting with the Streets Committee for July 13<sup>th</sup> at 4:30. She will get Councilman Jewell the information regarding parking tickets and permits.

### **COUNCIL REMARKS:**

Council wished everyone a Happy 4<sup>th</sup> of July.

Councilman Higgins asked when Council will discuss the Open Space tax for the November Ballot. Manager Blanchard explained that it needs to go to the Warren County Clerk by August 17<sup>th</sup> and will be prepared for discussion at the next meeting. Councilman Higgins also asked Council if they were interested in receiving proposals for professional services for the year 2013. Councilman Higgins stated he is interested in proposals for Municipal Attorney, Municipal and Wastewater Engineer, Municipal Auditor, Bond Council and Tax Attorney. Council concurred. Manager Blanchard stated that she would prepare the proposals in August and they will be sent out September 1<sup>st</sup>. Council can review the RFP's if they like. Councilman Higgins also stated that he had an opportunity to take a tour of the park, and he was impressed; he recommends that everyone do the same. He also wished everyone a safe and Happy 4<sup>th</sup> of July.

Councilwoman Gleba asked Council if they wanted to do the Professional's Annual Evaluations; prior to receiving the RFP's. Council concurred; evaluations will be discussed August 7<sup>th</sup> in Executive Session.

Councilman Jewell wished everyone a Happy 4<sup>th</sup> of July.

Mayor McDonald also wished everyone a Happy 4<sup>th</sup> of July, and reminded everyone to be safe.

Mayor McDonald entertained a motion to enter into Executive Session after a ten minute break. Motion made by Gleba, seconded by Higgins and approved.

Ayes: 7, Nays: 0  
Motion Carried

Council re-entered regular meeting at 10:15 p.m.

Mayor McDonald entertained a motion to pay Schneider & Company. Motion made by Boyle, seconded by Jewell and approved.

Roll Call: Gleba, Jewell, Torres, McDonald, Valentine, Higgins, Boyle

Ayes: 7, Nays: 0  
Motion Carried

Hearing no further business motion made by Torres, seconded by Valentine to adjourn the meeting at 10:15 p.m.

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Mayor Scott McDonald

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Kristine Blanchard, RMC Borough Clerk