

BOROUGH OF WASHINGTON, WARREN COUNTY, NJ
COUNCIL AGENDA
January 17, 2012
7:00 PM

STATEMENT OF ADEQUATE NOTICE:

ROLL CALL: Clerk will call the Roll

CORRESPONDENCE:

Washington Fire Department – Annual Report

MINUTES:

December 6, 2012 Regular Meeting
December 6, 2012 Executive Session

AUDIENCE:

Remarks, petitions, statements and testimony from guests

ORDINANCES:

None

REPORTS

Borough Manager Reports
DPW Report
CFO Report
Tax Collectors Reports
Municipal Court Report

COMMITTEE REPORTS

Code Book Committee

OLD BUSINESS:

NEW BUSINESS:

1. 2012 Budget Update
2. Background Checks – (JG)
3. Resolution 29-2012 Void and Replace Check
4. Resolution 30-2012 Release of Escrow – Humphrey
5. Resolution 31-2012 Release of Escrow – Washington
Community Solar LLC
6. Resolution 32-2012 Redemption of Tax Sale Certificate
7. Resolution 33-2012 Redemption of Tax Sale Certificate

VOUCHERS:

List Attached

RECAP

COUNCIL REMARKS:

Remarks, Reports, Discussions

EXECUTIVE SESSION:

Resolution 34-2012

ADJOURNMENT: _____ P.M.

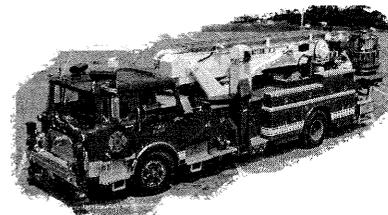


Washington Fire Department Steamer Co. 1 - Truck Co. 2

100 Belvidere Ave
Washington, NJ 07882

Phone: 908.689.3600
Fax: 908.689.9796

www.83fire.com



Jan. 2012

To: Richard Phelan - Borough Manager

Re: Annual Fire Department Report Requirements

In 2011, various non-profit groups used the hall. There were no rental fees charged to these groups. This included (but were not limited to) Boy Scouts Troops 157/145, Girl Scouts, Washington Redskins, American Legion, and the Washington Boro recreation for their karate programs.

Rental fees for use of the hall were charged for various functions this included (but were not limited to) birthday parties, bridal and baby showers, anniversary parties, wedding receptions, banquets, and graduation parties.

Fire Dept expenditures for maintaining the hall were approximately \$1100 for the year. This included such things as cleaning supplies, garbage bags, light bulbs, and replacement of broken and/or worn out items. Income generated by hall rental fees as well as various fund raisers run by the dept was approximately \$4800 for the year.

There is an issue with the roof of the hall as it refers to leaking in the rain and snow. At this time there are minor leaks that have lead to water stains and bowing of the ceiling tiles. In the last year we have had to up grade our kitchen stove fire suppression system.

If additional information is required or you have any questions or concerns please feel free to contact me.

Sincerely,

Kurt Klausfelder - Chief

**BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY
WASHINGTON BOROUGH COUNCIL MINUTES – December 6, 2011**

The Regular Meeting of the Borough Council of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:30 P.M.

Roll Call: Gleba, Torres, Higgins, Boyle - Present
Valentine, McDonald, Jewell - Absent

Also Present: Richard Phelan, Borough Manager
Kristine Blanchard, Borough Clerk

Deputy Mayor Boyle led everyone in the flag salute.

Deputy Mayor Boyle read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

MINUTES:

Motion made by Gleba, seconded by Higgins to approve the minutes of the regular meeting of November 14, 2011.

Ayes: 4, Nays: 0
Motion Carried

CORRESPONDENCE:

Proposed Lease Agreement – Norfolk Southern Railroad

Motion made buy Gleba, second by Higgins to receive and file the correspondence.

Ayes: 4, Nays: 0
Motion Carried

Manager Phelan noted that at the next Council meeting the Attorney will be providing his comments, including the pros and cons, of this agreement with the Railroad Company. He stated that Council will need to decide whether this is something they want to consider.

Council discussed several aspects of the lease agreement; however decided to consider this at the December 20, 2011 Council meeting with the Attorney present.

AUDIENCE:

Deputy Mayor Boyle opened up the audience portion of the meeting.

Rick Feldman – 19 Prosper Way

Mr. Feldman inquired about leaf pickup. He would like to know if Council would consider extending the leaf pickup as many leaves are still on the trees. The Governing Body determined it was too late to extend for this year due to budgetary concerns; however a motion was made by Gleba, seconded by Torres to obtain a quote from Blue Diamond to extend leaf pickup for 2012. All – yes.

Dave Desanto – 66 Cemetery Hill Rd

Mr. Desanto noted that recently he has been following a case in front of the Bd. of Adjustment. He indicated he had trouble locating a copy of The Star Gazette within the Borough. He stated he wanted Council to be aware that they are advertising in newspaper that does not seem to be sold in the Borough. Council will place this topic on the next agenda for discussion.

ORDINANCES:

None

REPORTS:

Motion was made by Higgins, seconded by Gleba to receive and file the following reports:

1. Managers Report
2. Municipal Court
3. CFO Report

Ayes: 4, Nays: 0
Motion Carried

COMMITTEE REPORTS:

Councilwoman Gleba stated the Ecode Webinar was very informative. She recommends the Council members who were not in attendance review Ecode if they can. This will be beneficial to everyone.

OLD BUSINESS:

None

NEW BUSINESS:

Approval of Raffle Application - Washington Borough PTO

Motion made by Higgins, seconded by Gleba and approved.

Snow Removal – Business Improvement District (Discussion)

Deputy Mayor Boyle stated that he had spoken with the Director of the BID and there was some concern about the snow piling up at the edge of the sidewalk near the street in the downtown. This would make it difficult for patrons to park and exit their vehicle. The BID was prepared to place the snow removal expense in their budget; however wanted to obtain the opinion of Council to see if they would be willing to remove the snow. Manager Phelan stated the BID paid for this service last year.

Councilman Higgins noted that in the minutes of the February 20, 2007 Council meeting, Attorney Cushing stated that if snow removal was something that the Borough historically provided in the downtown area; the Borough really wouldn't be able to charge the BID for it now. After some discussion a motion was made by Torres, seconded by Gleba to have the Borough remove the snow in the downtown area from the right of way in the downtown business district. Snow removal will be done from Lincoln Ave to School Street on both sides. Ayes: 4, Nays: 0 – Motion Carried.

Resolution 189-2011 Release of Escrow – Quelly

Resolution 189-2011 was moved on a motion made by Higgins, seconded by Torres and approved.

Ayes: 4, Nays: 0
Motion Carried

RESOLUTION #189-2011

**A RESOLUTION AUTHORIZING THE RELEASE OF FUNDS FROM
JULIA QUELLY ESCROW ACCOUNT HELD IN TRUST
BY THE BOROUGH OF WASHINGTON**

WHEREAS, Julia Quelly, 4 Cleveland Street, Washington, NJ 07882 has requested the return of the funds remaining in the escrow account #7760883269; and

WHEREAS, the Law Offices of Scholl, Whittlesley & Gruenberg, LLC was paid their

final invoice on November 2, 2011, and there are no outstanding engineering invoices, it has been determined that the escrow account money can be released.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the Municipal Treasurer is hereby authorized to issue a check to Julia Quelly for the actual account balance in the Julia Quelly escrow account.

Resolution 190-2011 Authorizing an Award of Contract for the Supply of Renewable Energy Based Electricity to the Borough's Wastewater Treatment Plant and DPW Garage

Resolution 190-2011 was moved on a motion made by Gleba, seconded by Boyle and adopted.

Ayes: 4, Nays: 0
Motion Carried

RESOLUTION 190-2011

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT FOR THE SUPPLY OF RENEWABLE-ENERGY-BASED ELECTRICITY TO THE BOROUGH'S WASTEWATER TREATMENT PLANT AND DEPARTMENT OF PUBLIC WORKS GARAGE

WHEREAS, bids were accepted by the Borough Purchasing Agent for the supply of renewable-energy-based electricity to the Borough's Wastewater Treatment Plant and Department of Public Works Garage located on Block 101, Lot 1 in the Borough of Washington through a Power Purchase Agreement on Thursday, November 10, 2011 at 10:00AM; and

WHEREAS, only one bid was received from Washington Community Solar, LLC

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds will be made available during the preparation of the 2012 Temporary Budget and subsequent 2012 final budget when adopted.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington hereby authorizes award of a contract for the supply of renewable-energy-based electricity to the Borough's Wastewater Treatment Plant and Department of Public Works Garage located on Block 101, Lot 1 in the Borough of Washington to Washington Community Solar, LLC in accordance with all of the terms and conditions set forth in the Power Purchase Agreement that was made part of the bid specifications.

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to the Chief Financial Officer, Purchasing Agent and Washington Community Solar, LLC.

Resolution 191-2011 Absence from Meeting Policy

Resolution 191-2011 was moved on a motion made by Higgins, seconded by Torres and adopted.

Ayes: 4, Nays: 0
Motion Carried

Resolution 191-2011
RESOLUTION ESTABLISHING AN ABSENCE FROM MEETING POLICY FOR ALL
ELECTED AND APPOINTED OFFICIALS AND VOLUNTEERS

WHEREAS, the Department of Community Affairs, Division of Local Government Services has issued the 2011 Best Practices Checklists for all municipalities in the State; and

WHEREAS, one of the State’s recommendations was for municipalities to establish an “Absence from Meetings Policy” for elected officials and appointed board members; and

WHEREAS, the Borough of Washington desires to be compliant with all recommendations listed in the Best Practices Checklist, which includes adopting a policy as stated above.

NOW, THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Washington hereby creates an Absence from Meetings Policy in accordance with the State statutes as follows:

Policy for Elected Officials

In accordance with N.J.S.A. 40A:16-3(g), as amended, the office of a Mayor or a member of the governing body shall be deemed vacant whenever the Mayor or a member of the governing body fails to attend and participate in any meetings of the governing body for a period of 8 consecutive weeks without being excused from attendance by a majority of the members of the governing body, at the conclusion of such period; provided, however, that the governing body may refuse to excuse only with respect to those failure to attend and participate which are not due to legitimate illness;

Policy for Appointed Officials and Volunteers

In accordance with N.J.S.A 40A:9-12.1(g), as amended, the office of any person appointed to a specified term, with or without compensation, by the governing body or Manager including persons appointed to any board, committee, commission, authority or other agency of one or more local units, shall be deemed vacant if a member of a board, committee, commission, authority or other agency, whenever the member, without being excused by a majority of the authorized members of such body, fails to attend and participate at meetings of such body for a period of 8 consecutive weeks, or for four consecutive regular meetings, whichever shall be of

longer duration, at the conclusion of such period, provided that such body shall notify the appointing authority in writing of such determination.

BE IT FURTHER RESOLVED, that copies of this resolution be provided to elected officials, appointed officials and volunteers within the Borough of Washington.

Resolution 192-2011 Budget Transfers for the Year 2011 Appropriations

Resolution 192-2011 was moved on a motion by Higgins, seconded by Gleba and adopted.

Ayes: 4, Nays: 0
Motion Carried

RESOLUTION 192-2011

AUTHORIZING BUDGET TRANSFERS
FOR FISCAL YEAR 2011 APPROPRIATIONS

WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriations transfers during the last two (2) months of the fiscal year, when it has been determined that it is necessary to expend for any of the purposes specified in the budget an amount in the excess of the sum appropriated therefore and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Washington, County of Warren, State of New Jersey, the Chief Financial Officer Natasha S. Turchan, be and the same is hereby authorized to make transfers among the Fiscal Year 2011 Budget as follows:

Transfer From:		Transfer To;	
Code Enforcement:		Engineering:	
Salaries/Wages	20,500	Other Exp.	2,000
Heating Oil	5,000	Shade Tree	
Tax Assessor		Other Exp.	12,000
Salaries/Wages	1,000	Utilities	
		Gasoline	7,000
		Planning	
		Other Exp.	5,500
	26,500		26,500

Resolution 193-2011 Cancel Receivable Balances and Corresponding Reserve Balances for Various Grants

Resolution 193-2011 was moved on a motion made by Higgins, seconded by Torres and adopted.

Ayes: 4, Nays: 0
Motion Carried

Resolution 193-2011
TO CANCEL RECEIVABLE BALANCES AND CORRESPONDING RESERVE BALANCES
FOR VARIOUS GRANTS

WHEREAS, receivable balances of various grants from the State of New Jersey which remains on the Grant Fund balance sheet have expired, and

WHEREAS, it is necessary to formally cancel the receivable balance and various appropriated reserve balance;

NOW, THEREFORE, BE IT RESOLVED that the following grant receivable and appropriated reserve balances be cancelled:

2005 Summer Recreation Program-receivable		\$ 500.00
2006 Summer Recreation Program-receivable		\$ 500.00
COPS and More	- receivable	\$ 610.30
NJ Site Remediation	- receivable	\$116,545.00
Bulletproof Vest Program	-receivable	\$ 2,725.58
Domestic Violence training	- reserve	\$ 3,580.88
Cool Cities Community Grant	- reserve	\$ 3,860.00
Small Cities Grant	- reserve	\$ 21.71
SLAHEOP	- reserve	\$ 867.35
Planning Assistance COAH	- reserve	\$ 2,732.39
Municipal Storm water regulations – reserve		\$ 5,000.00
Storm Water Management Program- reserve		\$ 528.80
NJ Site Remediation	reserve	\$55,213.62

Audience member Rick Feldman asked what the summer recreation programs were for. He does not recall any grants for recreation. Manager Phelan will look into this and send the information to Mr. Feldman and Council.

Resolution 194-2011 Release of Performance and Surety Bonds Park Hill Apartments

Resolution 194-2011 was moved on a motion made by Higgins, seconded by Torres and adopted.

Ayes: 4, Nays: 0
Motion Carried

RESOLUTION #194-2011

A RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE
AND SURETY BONDS FOR THE PARK HILL APARTMENTS PROJECT
HELD IN TRUST BY THE BOROUGH OF WASHINGTON

WHEREAS, Andrew S. Holt, PE, PP, CME, Borough Engineer submitted a letter stating that the applicant had a final inspection on October 20, 2011. As the NJDEP close-out process is generally long, and due to the particular nature of this project and the License Site Remediation Professional involvement for this project, the Borough Engineer recommends that the Performance Bond posted with the Borough, in the amount of \$395,437.20 (10% CASH - \$39,543.72, plus interest) and the 90% Surety Bond \$355,893.48 be released; and

WHEREAS, Municipal Engineer Andrew S. Holt, P.E. of Suburban Consulting Engineers has determined that the final site work is acceptable and the bond can be released upon the receipt of two (2) signed and sealed As-Built plans and a copy of the filed Deed Notice showing restrictions as recommended by NJDEP; and

WHEREAS, the As-Built plans were delivered to the Municipal Clerk on November 17, 2011 and a copy of the Deed Notice reflecting the required restrictions as recommended by NJDEP was received on November 18, 2011;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the Municipal Treasurer is hereby authorized to issue a check to Park Hill Apartments for the 10% of the Performance Bond, plus interest, from their escrow account #7760883228.

BE IT FURTHER RESOLVED, that the Borough Clerk is authorized to release the 90% Surety Bond in the amount of \$355,893.48.

Resolution 195-2011 Refund of Tax Overpayment

Resolution 195-2011 was moved on a motion made by Higgins, seconded by Torres and adopted.

Ayes: 4, Nays: 0
Motion Carried

RESOLUTION # 195-2011

A RESOLUTION TO REFUND OVERPAYMENT
ON PRIOR/CURRENT YEAR REAL ESTATE TAXES

WHEREAS, according to the Tax Collector's records, there are overpayments amounting to a total of \$34,330.88 paid on 85 properties located at 63-80 Washington Square Circle, also known as Block 73.01 Lot 14 through Block 73.02 Lot 40, and in the name of Jade Acquisition, LLC and

WHEREAS, Jade Acquisition, LLC received tax appeals and other assessment adjustments on the above properties causing the overpayment; and

WHEREAS, the Tax Collector was contacted by Ray Rice of Jade Acquisition, LLC concerning these tax overpayments and has received a letter requesting the refund.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, to hereby authorize the Tax Collector and Treasurer to refund the amount of \$34,330.88 payable to:

Jade Acquisition, LLC
10 Peapack Road
Far Hills, NJ 07931

Resolution 196-2011 Refund of Overpayment

Resolution 196-2011 was moved on a motion made by Higgins, seconded by Torres and adopted.

Ayes: 4, Nays: 0
Motion Carried

RESOLUTION # 196-2011

A RESOLUTION TO REFUND OVERPAYMENT
ON 2010 PRIOR YEAR REAL ESTATE TAXES

WHEREAS, according to the Tax Collector's records, there is an overpayment of \$1,521.67 on 2010 4th Quarter Regular Taxes paid on property located at 26 McKinley Avenue, also known as Block 46 Lot 14, and in the name of Lugo, Eduardo G & La-Mandre, Cathy; and

WHEREAS, the BAC Tax Service paid taxes to the wrong municipality for a different homeowner than ours; and

WHEREAS, the Tax Collector has been resolving the matter of tax overpayments and has

received a request from BAC requesting the incorrect payment be refunded to them.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, to hereby authorize the Tax Collector and Treasurer to refund the amount of \$1,521.67 payable to:

BAC Tax Services Corporation
CA6.913.LB.01
PO Box 10211
Van Nuys, CA 91499-6089

VOUCHERS

Deputy Mayor Boyle entertained a motion to approve the vouchers and claims in the amount of \$519,993.34.

Roll Call: Boyle, Higgins, Gleba, Torres

Ayes: 4, Nays: 0

Abstain: Higgins (Fire Department)
Gleba (Finelli Consulting)

RECAP

Manager Phelan will contact Diamond for an estimate on extending leaf pickup next year. He will inform the DPW Department about snow removal downtown and he will look into the Recreation Grant numbers for Council and Mr. Feldman.

COUNCIL REMARKS:

Councilwoman Gleba stated the BID did a great job at the Holiday Tree Lighting. She noted she will not be at the 12/20 meeting.

Councilman Torres asked how much the tree outside Borough Hall had costs to light in the past. Manager Phelan stated it was approximately between \$750 and \$900. Councilman Torres stated the article in the Express Times regarding the Recreation Fee Ordinance vote contained inaccurate statements and there was not an unwillingness to approve the Ordinance.

Councilman Higgins stated he had picked up information regarding bulk pickup from a vendor at the League Convention; he gave all of Council a copy. He will ask the Mayor to reach out to them for a presentation. He noted that he spoke to the DCA regarding the Pay to Play Ordinance. He stated the tree downtown decorated by the BID looks great and reminded everyone about the Toy Drive the Emergency Squad is having.

Deputy Mayor Boyle stated that he has asked the Manager to place the Recreation Fee Ordinance on the agenda again in January. Deputy Mayor Boyle stated that he spoke with the Recreation Director for a better understanding. He asked if there was any further information anyone needed prior to January regarding Recreation fees. Councilman Higgins stated he would like to see the Revenues vs. Expenses. Councilwoman Gleba noted the Recreation Committee just compiled all of the information and will forward to Council after their meeting tomorrow.

Resolution 197-2011 Executive Session

It was noted the manger's annual review will be postponed until January 17, 2012.

Motion made by Higgins, seconded by Torres to enter Executive Session at 9:05 p.m.

Ayes: 4, Nays: 0
Motion Carried

197-2011
RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; *N.J.S.A.* 10:4-6 *et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Council find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A.* 40:4-12; and

WHEREAS, the Mayor and Council will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by *N.J.S.A.* 40:4-12:

_____ A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon:

_____);

_____ A matter where the release of information would impair a right to receive funds from the federal government;

_____ A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

_____ A collective bargaining agreement, or the terms and conditions thereof (Specify contract: _____);

_____ A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed; Real Estate Acquisitions

_____ Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Investigations of violations or possible violations of the law;

X Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is: **Veolia Water Contract**. The public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.)

_____ Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: _____ OR _____ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

_____ Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; (The employee(s) and/or general nature of discussion is: the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists.;

_____ Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit;

BE IT FURTHER RESOLVED that the Mayor and Council hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Borough Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Council, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Council exited Executive Session at 9:15 p.m.

Hearing no further business Motion made by Torres, seconded by Higgins to adjourn the meeting at 9:15 p.m.

Deputy Mayor Patrick Boyle

Kristine Blanchard, RMC Borough Clerk



MANAGERS WEEKLY REPORT
12/23/11

We have completed our 2nd pass of brush collection earlier this week and are now in the process of sweeping all of the roads. All things considering; the collection process went smooth.

I have attached the Recreation revenue/expense amounts for 2011 as requested.

I have attached the recap list for your review.

REMINDER:

Municipal Offices will be closing at 2PM on Friday, Dec. 23rd, and will be closed all day on Monday, Dec. 26th.

Meeting Date	Recap Item	Status	Completed
September 20, 2011	<p>Per Council - Work with Norfolk Southern Railroad to see if the would grant the Borough a sewer easement , as well as the authority to provide snow/ice control services to their property located off of N. Jackson Ave.</p>	<p>9/21/11 - Contacted NSRR and left voice mail. 10/7/11 - Called and E-mailed NSRR on 6 separate occasion to no avail. Also e-mailed "higher-up's" at the RR as well to no avail. Will continue trying to make contact. 10/13/11 - Advised Council of my conversations with NSRR. They have agreed to let us access their property for snow removal. They will send us a draft agreement for our review. 10/19/11 - Called and left NSRR a message regarding the agreement. Have not heard back yet. 11/1/11 - E-mail from NSRR stating that they are "working with our contracting folks to pull together an agreement for your review. They are overwhelmed with duties, but I will get one to you as soon as I can." 11/16/11 - Contacted NSRR to check on status of request. As of this recap, there has been no call back yet. 11/29/11 - Received proposed lease agreements from NFSS. Will be placed on upcoming agenda for Council consideration. 12/20/11 - Council decided not to move forward with executing any agreement.</p>	Yes

December 6, 2011			
	Obtain quote from Blue Diamond disposal for extension of vegetative waste collection for 2012	12/7/11 - Called BD and L/V/M. 12/20/11 - Spoke with BD and was advised that the person I need to speak with will be out of the Office until January. I will speak with them at that time.	No
December 20, 2011			
	Inform the WTPD that the Council has decided not to move forward with their proposed 2nd hand jewelry ordinance at this time.	12/21/11 - Per e-mail from the Mayor, the Police Chief was advised.	Yes
	Contact Sutherland Associates and invite them to attend an upcoming Council meeting to present their request to lease Borough property for the installation of a water tower.	12/21/11 - Letter mailed to SA and am awaiting a response.	No
	Provide breakdown of all programs/events revenues and associated expenditures that took place in 2011 for Recreation.	12/23/11 - Supplied to Council via weekly report.	Yes

HIGHWAY DEPARTMENT
OVERVIEW FOR DECEMBER 2011

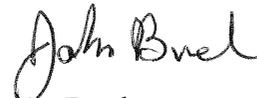
Up to December 16th the entire crew was assigned to brush collection. The entire process had taken seven weeks to complete. All of it resulting from the October 29th storm.

In the third week of December we played catch up and started using cold patch to repair some of the pot hole in the road this included; 70 Grand Avenue, Prospect Street, Ophelia Street and Willow Street. Two stop signs were installed at the intersection of Wayne Street and Lambert Street. We moved the last of the road stone from the old shop location and dumped the stone at our new location. The remainder of the week we performed some winter maintenance on the vehicles.

The last week of the month one man was assigned to sweeping the streets in town this included; Flower Avenue, Sunrise Terrace, Oakwood Terrace, Robin Road, Broad Street, Belvidere Avenue, Washington Avenue, Carlton Avenue, Warren Street, Johnston Street, Stewart Street, State Street, Grand Avenue, Prospect Street, Wayne Street and Lambert Street. With the help of Blide fabricating we had the crosswalk bollard repaired along Washington Avenue, We also repaired the backhoe bucket and the loader bucket along with the auger on truck # 46.

Some of my goals in the month of January will include Christmas tree collection, street sign repair, patching the borough roadways, and keeping up with any inclement weather that we receive this month.

Respectfully Submitted,



John Burd
Supervisor Streets.

Range of Accounts: 1-01-00-000-000-000 to 1-01-55-000-000-000
 Year To Date As of: 01/01/12
 Incl Blank Line Between Accounts: No Cap Accounts Switch: Yes Include Requisitions: No Skip Zero Activity: Yes
 Department Page Break: No CAFR Control Totals: NO Department Control Totals: NO
 Budgeted = Adopted + Amended
 Balance = Budgeted + Transfers - Encumber - Net Expended/reimbrsd - Canceled (if any)
 Unexpended = Budgeted + Transfers - Net Expended/reimbrsd - Canceled (if any)
 Net Expd/reimb = Expended - Reimbursed
 %used = (Net Expd/reim + Encumber) / (Budgeted + Transfers - Cancel)

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%used
Final Budgeted		7,306,954.08	0.00	234,487.03	6,763,818.83 Canceled:	512,462.32 30,672.93	277,975.29	96
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Final Total		7,306,954.08	0.00	234,487.03	6,763,818.83 Canceled:	512,462.32 30,672.93	277,975.29	96

January 10, 2012

Dear Mayor and Council:

The following is the collection percentages for Taxes and Sewer for the 4th Quarter-October –December 31, 2011:

4th Quarter 2011 Taxes	Billed:	\$4,601,142.43
	Collected:	\$4,215,443.77

Collection Percentage for Taxes for 4th Quarter is: 91.62%

Collection Percentage for Taxes for all of 2011 is: 94.13%

4th Quarter 2011 Sewers	Billed:	\$575,484.00
	Collected:	\$451,597.64

Collection Percentage for Sewer for 4th Quarter is: 78.47%

Collection Percentage for Sewer for all of 2011 is: 83.77%

Respectfully submitted,



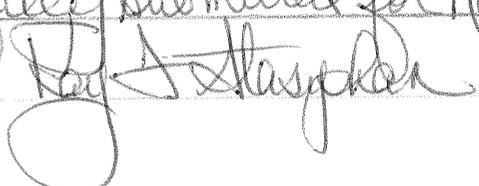
Kay F Stasyshan, CTC
Tax/Sewer Collector

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	4,235,951.69	4,235,939.20	4,516,290.71	4,540,514.58	17,528,696.18
Added/Omitted	3,228.07	3,227.96	0.00	9,877.85	16,333.88
Other Billing	7,256.00-	168,160.20-	20,014.54-	2,431.46	192,999.28-
Balance Adjustments (Prin)	480.86-	1,820.96	22,520.49	10,374.03-	13,486.56
Payments (Prin)	4,129,653.84	3,922,948.02	4,307,367.17	4,157,595.45	16,517,564.48
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	101,789.06	149,879.90	211,429.49	384,854.41	847,952.86
Misc.Charge Adjustments (Prin)	25.00	0.00	0.00	0.00	25.00
Misc.Charge Payments (Prin)	25.00	0.00	0.00	0.00	25.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	101,789.06	149,879.90	211,429.49	384,854.41	847,952.86
Payments (Intr)	20,212.37	13,756.72	13,975.92	5,196.99	53,142.00
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00
Prior Yr/Prd Balance:	21,837.77-				
Current Balance:	847,952.86				
Total Balance:	826,115.09				

2011 DEDUCTIONS

Number of Accts:	2491	Senior Citizen	49
Land Value:	117,229,907	Disabled Person	1
Improvement Value:	288,549,453	Surviving Spouse	0
Limited Exemptions:	601,300	Veteran	117
Net Taxable Value:	404,055,686	widow of Veteran	36

NOTE: Zero balance accounts ARE included on the total pages.

1-10-12 Respectfully submitted for November/December by


TAX YEAR 2011/1 - 2011/4

TAX LEVY

Original (Original Billed + Deduction Amounts)	17,579,446.18	
Added	16,333.88	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
070 CBJ-PRELIM	6,796.45-	
080 Adjust Prelim Tax	7,715.49-	

TOTAL LEVY		17,581,268.12

2011 DEDUCTIONS

Senior Citizen	(49) x 250.00	12,250.00	
Disabled Person	(1) x 250.00	250.00	
Surviving Spouse	(0) x 250.00	0.00	
Veteran	(117) x 250.00	29,250.00	
Widow of Veteran	(36) x 250.00	9,000.00	

TOTAL DEDUCTION AMOUNTS 2011/1 - 2011/4			(50,750.00)

TOTAL LEVY TO BE COLLECTED

17,530,518.12

COLLECTIONS

Prepaid from Prior Year (before 01/01/11)			
001 TAX	11,141.27		

Total from Prior Year		11,141.27	
Current Year (01/01/11 - 12/31/11)			
001 TAX	16,257,367.06		
002 RETURNED CHECK FEE	25.00		
004 SUBSEQUENT PAYMENT	249,056.15		

Total Current Year		16,506,448.21	
Subsequent Year (after 12/31/11)			
Total Subsequent Year		0.00	

TOTAL COLLECTIONS		16,517,589.48	

NSF REVERSALS

TOTAL NSF REVERSALS 0.00

TOTAL COLLECTIONS less NSF REVERSALS (16,517,589.48)

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	500.00-	500.00-	2
052 Src Disallowed	500.00	0.00	500.00	0
053 Vet Allowed	0.00	750.00-	750.00-	3
054 Vet Disallowed	0.00	0.00	0.00	0
055 Dis Allowed	0.00	500.00-	500.00-	2
056 Dis Disallowed	0.00	0.00	0.00	0
057 Ssp Allowed Vet	0.00	0.00	0.00	0

058	Ssp Disallowed Vet	0.00	0.00	0.00	0
059	wid Allowed	0.00	0.00	0.00	0
060	wid Disallowed	0.00	0.00	0.00	0
061	Lien - Transfer Exst	0.00	0.00	0.00	
062	Forclosure	0.00	0.00	0.00	
063	Transfer Overpayment	8,385.19	15,294.96-	6,909.77-	
064	Refund Overpayment	27,602.43	0.00	27,602.43	
069	Cancelled - Resolutn	0.62	7,206.72-	7,206.10-	
071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	21,195.92	0.00	21,195.92	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
081	BOUNCED CHECK FEE	25.00	0.00	25.00	
082	PRIOR YEAR TAXES	0.00	0.00	0.00	
083	Apply Int to Princ	0.00	0.00	0.00	
084	Lien Trans O/B yep	0.00	0.00	0.00	
085	LABOR LIEN	0.00	0.00	0.00	
087	CURR YR TAX APPEALS	0.00	37,529.00-	37,529.00-	
088	Lien Trans LaborLien	0.00	0.00	0.00	
089	Adjust YEP Balance	0.00	0.00	0.00	
090	Billing Adjustment	0.00	0.00	0.00	
152	Src Disallowed PD5	0.00	0.00	0.00	0
156	Dis Disallowed PD5	0.00	0.00	0.00	0
158	Ssp Disallowed PD5	0.00	0.00	0.00	0
170	CBJ-CURRENT YEAR	0.00	0.00	0.00	
172	TCJ - PRIOR YEAR	0.00	0.00	0.00	
HR	HOMESTEAD REBATE	0.00	160,904.26-	160,904.26-	
ZZZ	CONVERSION BALANCES	0.00	0.00	0.00	
		-----	-----	-----	-----
		57,709.16	222,684.94-	164,975.78-	7

TOTAL ADJUSTMENTS 164,975.78-

BALANCE 2011/1 - 2011/4
Credit Balances 15,552.53-
Debit Balances 863,505.39

TOTAL BALANCE 2011/1 - 2011/4 847,952.86

COLLECTOR INTEREST ADJUSTMENTS	Debit	Credit	Net	
	0.00	0.00	0.00	
TOTAL INTEREST ADJUSTMENTS				0.00

Washington Borough

Borough of Washington Municipal Court
Monthly Financial Report

Check #	Description	Current Month	Year to Date
1079	Tres, Warren County	\$ 912.25	\$ 23,582.50
1080	Tres, Borough of Washington Title 39	\$ 3,670.41	\$ 82,373.33
1081	Tres, Borough of Washington POAA	\$ 10.00	\$ 306.00
	Tres, State of NJ Judiciary		\$ -
	Tres, County W & M		\$ 3,050.00
	Various Restitution		\$ 175.00
	Tres, State of NJ ACH	\$ 2,076.34	\$ 58,953.19
	Over Payments		\$ -
	NJ Dept. of Environmental Protection		\$ -
	Tres, Borough of Washington PD		\$ 600.00
	Tres, State of NJ W & M		\$ -
	Tres, Borough of Washington, non-cashed checks		\$ -

Month: December 2011
Respectfully Submitted: Jerilyn Harris C.M.C.A.

Borough of Washington Municipal Court
Monthly Report

Category	Year to Date	
<u>Added:</u>		
DWI	4	18
Moving	52	998
Parking	7	580
Indictable	3	536
Disorderly Person	19	146
All Other	13	292
<u>Disposed:</u>		
DWI	1	18
Moving	46	1076
Parking	7	613
Indictable	2	82
Disorderly Person	10	207
All Other	20	343

Month: December 2011
Respectfully Submitted: Jerilyn Harris C.M.C.A.

CHAPTER ____
CRIMINAL HISTORY BACKGROUND CHECKS

§ ____-1 DEFINITIONS.

As used in this chapter, the following terms shall have the meanings indicated:

Cosponsored Program

Any program or activity, including but not limited to those provided by nonprofit youth-serving organizations as defined below, which receives benefits from the Borough of Washington, either directly or indirectly, including but not limited to the provision of funding and/or the provision of fields, facilities and/or equipment (and including the maintenance of same), that is not run directly by the Borough of Washington Recreation Department.

Criminal History Record Background Check

A determination of whether a person has a criminal record by cross-referencing that person's name and fingerprints with those on file with the Federal Bureau of Investigation Identification Division and the State Bureau of Identification in the Division of State Police.

Nonprofit Youth-Serving Organizations

A corporation, association or other organization established pursuant to Title 15 of the Revised Statutes, Title 15A of the New Jersey Statutes or other law of the state, but excluding public and nonpublic schools, and which provides recreational, cultural, charitable, social or other activities or services for persons younger than 18 years of age, and is exempt from federal income taxes.

Review Committee

For Recreation-related programs or events:

A three-member committee consisting of the Recreation Director or designee, Borough Manager or designee and Chief of Police or designee. The Committee shall be charged with the review of all appeals of any Recreation-related employee or volunteer whose criminal history background check reveals a disqualifying criminal conviction.

For all Prospective Employees and Volunteer Appointees:

A three-member committee consisting of the Borough Manager or designee and Chief of Police and his designee. The Committee shall be charged with the review of all appeals of any Borough employee or volunteer whose criminal history background check reveals a disqualifying criminal conviction.

Sponsored Program

Any program or activity run directly by the Borough of Washington Recreation Department, including oversight, control and/or fiscal contribution.

State Bureau Of Identification

The entity located within the New Jersey State Police responsible for retrieving criminal background information on individuals as requested by state, local or private entities.

Borough Employees/Appointees

All full-time, part-time and seasonal employees, as well as any volunteer appointed to or by any Board, Committee or Commission of the Borough of Washington.

Volunteer Coach

Any person involved with coaching or supervising participants in a Co-Sponsored Program, whether the title is coach, manager or another title consistent with these terms.

Volunteer Review Operation ("VRO")

The unit located within the State Bureau of Identification that is responsible for administering criminal background checks as specified in this chapter.

§ ____-2 VOLUNTEER COACH CRIMINAL HISTORY RECORD BACKGROUND CHECKS; COSTS.

- A. All organizations providing Cosponsored Programs shall conduct, at the organization's cost, a Criminal History Record Background Check on each prospective and current Volunteer Coach in accordance with N.J.A.C. 13:59-1.1 et seq. and with the procedures and guidelines adopted by the VRO and submit the results to the Washington Township Chief of Police or his designee. All information received by the Washington Township Police Department shall be and remain confidential.
- B. No person will be permitted to act as a Volunteer Coach for a Cosponsored Program until the results of a Criminal History Record Background Check that was conducted within the three years prior to the date on which the person will be acting as a Volunteer Coach have been received and reviewed by the Chief of Police of the Washington Township Police department or his designee.
- C. Upon receipt of the results of the Criminal History Record Background Check for a Volunteer Coach, the Washington Township Chief of Police or his designee shall advise the Borough Recreation Director whether the individual received a letter of recommendation or nonrecommendation from the VRO.
- D. No organization may participate in a Cosponsored Program until the results of the Criminal History Record Background Check for each of its current and prospective Volunteer Coaches have been received and reviewed by the Chief of Police of the Washington Township Police department or his designee. The Criminal History Record Background Checks must have been conducted within three years of the date on which the organization's Volunteer Coaches will be providing services in a Cosponsored Program.
- E. Any prospective or current Volunteer Coach of an organization offering a Cosponsored Program who refuses to consent to a Criminal History Record Background Check shall not be permitted to participate in any of the organization's Cosponsored Programs.

- F. The Borough Manager or designee may set forth policies and procedures for documenting compliance with this section which shall not be inconsistent with this chapter.

§ ____-3 BOROUGH EMPLOYEES/APPOINTEES CRIMINAL BACKGROUND CHECKS, COSTS.

- A. All prospective Borough Employees/Appointees shall arrange for a Criminal History Record Background Check in accordance with N.J.A.C. 13:59-1.1 et seq. and with the procedures and guidelines adopted and set forth by the State Bureau of Identification and the Borough of Washington. Borough Employees/Appointees currently in their positions at the effective date of this chapter shall not be required to undergo a Criminal History Record Background Check.
- B. Any prospective Borough Employee/Appointee who refuses to provide a Criminal History Record Background Check shall not be employed by the Borough or serve as an appointed volunteer.
- C. The Borough Manager or designee may set forth policies and procedures for documenting compliance with this section which shall not be inconsistent with this chapter.
- D. The Borough Manager or designee will provide information to a prospective Borough Employee/Appointee concerning how to apply for a Criminal History Record Background Check in accordance with state and federal guidelines. The prospective Borough Employee/Appointee shall execute a consent form allowing the results of the Criminal History Record Background Check to be sent directly to the Washington Township Chief of Police or his designee. All information received by the Washington Township Police Department shall be and remain confidential.
- E. Upon receipt of the results of the Criminal History Record Background Check for a prospective Borough Employee/Appointee, the Washington Township Chief of Police or his designee shall advise the Borough Manager whether the individual received a letter of recommendation or nonrecommendation from the VRO.
- F. If the Criminal History Record Background Check results in a letter of recommendation from the VRO, the Borough shall bear the costs associated with obtaining the Criminal History Background Check and the cost of said check will be reimbursed to the prospective Borough Employee/Appointee directly by the Borough.
- G. A prospective Borough Employee/Appointee under the age of 18 shall obtain parental consent prior to applying for a Criminal History Record Background Check in accordance with N.J.A.C. 13:59-1.1 et seq. and with the procedures and guidelines adopted by the State Bureau of Identification.

§ ____-4 CONDITIONS UNDER WHICH A PERSON IS DISQUALIFIED FROM SERVICE OR EMPLOYMENT.

- A. A person shall be disqualified from serving as a Volunteer Coach in a Cosponsored Program or from serving as a Borough employee or appointed volunteer if that person's Criminal History Record Background Check results in a letter of nonrecommendation from the VRO, subject to correction of the criminal history record or appeal in accordance with N.J.A.C 15A:3A-1 et seq and as provided in § ____ below.
- B. In any other state or jurisdiction, conduct which, if committed in New Jersey, would result in a letter of nonrecommendation from the VRO shall also constitute grounds for disqualification, subject to correction of the criminal history record or appeal in accordance with N.J.A.C 15A:3A-1 et seq and as provided in § ____ below.

§ ____-5 LIMITATIONS ON ACCESS AND USE OF CRIMINAL HISTORY RECORD INFORMATION.

- A. The Washington Township Police Department shall act as a clearinghouse for the collection and dissemination of information obtained as a result of conducting a Criminal History Record Background Check pursuant to this chapter. The Washington Township Police Department shall keep written notifications of the results of a Criminal History Record Background Check on file for three years from the date it was issued.
- B. The Recreation Director or Borough Manager may request the Washington Township Police Department to review its files to determine if there is written notification on file stating whether a Criminal History Record Background Check of a current or prospective Volunteer Coach or a prospective Borough Employee/Appointee reveals a letter of nonrecommendation from the VRO or whether the person has affirmatively demonstrated rehabilitation as provided in § ____ below.
- C. Access to the results of a Criminal History Record Background Check for non-criminal justice purposes, including licensing and employment, is restricted to the members of the Review Committee, as authorized by federal or state statute, rule or regulations, executive order, administrative code, local ordinance or resolution regarding obtaining and disseminating of criminal history record information obtained under this chapter.
- D. The Review Committee shall limit its use of information from a Criminal History Record Background Check solely to the authorized person for which it was obtained, and the information furnished shall not be disseminated to persons or organizations not authorized to receive the records for authorized purposes. Use of a Criminal History Record Background Check record shall be limited solely to the authorized purpose for which it was given, and it shall not be disseminated to any unauthorized persons. Any person violating federal or state regulations governing access to the results of a Criminal History Background Record Check may be subject to criminal and/or civil penalties.

- E. No person or entity shall be held liable in any civil or criminal action brought by any party based on any written notification on file with the Washington Township Police Department pursuant to the provisions of this chapter.

§ ____-6 DETERMINATION BY REVIEW COMMITTEE; CORRECTION OF RECORD; APPEAL PROCESS.

- A. The Recreation Director or the Borough Manager shall promptly notify an individual whom the Washington Township Chief of Police or his designee identifies as having received a letter of nonrecommendation from the VRO in accordance with N.J.A.C 15A:3A-1 et seq. The individual may obtain a copy of his or her criminal history record by contacting the VRO in writing. The individual shall have 30 days from the receipt of notification from the Recreation Director or Borough Manager to correct or complete the criminal history record or to petition the Review Committee in writing for a review. The letter of petition shall identify reasons why the review is required and provide any supporting documentation. Individuals who receive a letter of nonrecommendation from the VRO will not be permitted to participate as a Volunteer Coach in a Cosponsored Program or be employed or appointed by the Borough pending correction of the criminal history record or the results of an appeal to the Review Committee.
- B. Upon receipt of a petition for review of a letter of nonrecommendation, the Review Committee shall review the petition and any supporting documentation. The Review Committee, in its discretion, may request additional information in writing from the petitioner and/or interview the petitioner.
- C. The Review Committee shall permit an individual who corrects or completes his or her criminal history record to serve as a Volunteer Coach or to be hired or appointed by the Borough if the correction or completion of the criminal history record results in a letter of recommendation from the VRO.
- D. The Review Committee may permit an individual who receives a letter of non-recommendation from the VRO to serve as a Volunteer Coach or to be hired or appointed by the Borough if it determines that the petition and supporting documentation provided by the individual demonstrate clear and convincing evidence of rehabilitation. In determining whether a person has provided clear and convincing evidence of rehabilitation, the Review Committee may consider the following factors in conjunction with the provisions of N.J.S.A. 15A:3A-1 et seq.:
 - 1. The nature and responsibility of the position which the convicted person would hold or has held, as the case may be;
 - 2. The nature and seriousness of the offense;
 - 3. The circumstance under which the offense occurred;
 - 4. The date of the offense;

5. The age of the person when the offense was committed;
 6. Whether the offense was an isolated or repeated incident;
 7. Any social conditions which may have contributed to the offense; and
 8. Any evidence of rehabilitation, including good conduct in prison or the community, counseling or psychiatric treatment received, acquisition of additional academic or vocational schooling, successful participation in correctional work release programs or the recommendation of those who have had the person under their supervision.
- E. In all instances, the final determination of whether an individual will be permitted to serve as a Volunteer Coach or be hired or appointed by the Borough will lie in the sole discretion of the Review Committee.
- F. Following its review, the Review Committee shall promptly advise the individual whether he or she is eligible to serve as a Volunteer Coach or be hired or appointed by the Borough.

RESOLUTION # 29 -2012

A RESOLUTION TO AUTHORIZE STOP PAYMENT AND REPLACE CHECK

WHEREAS, check #37595 was issued August 31, 2011 on the Borough of Washington Payroll Account in the amount of \$247.85 and made payable to John D. Wiessler;

WHEREAS, the Finance Office received written notification advising that this check was lost and requesting the Borough to stop payment and reissue the check.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the Treasurer is authorized to stop payment and replace check #37595.

The above resolution was moved by _____, seconded by _____, voted and carried this 17h day of January, 2012.

Roll Call:

Ayes: Nays:

Kristine D. Blanchard, R.M.C.
Borough Clerk

cc: Barbara Van Why, Admin. Clerk

RESOLUTION #30 -2012

A RESOLUTION AUTHORIZING THE RELEASE OF FUNDS FROM
DEBRA HUMPHREY ESCROW ACCOUNT HELD IN TRUST
BY THE BOROUGH OF WASHINGTON

WHEREAS, Debra Humphrey, 71 Alvin Sloan Avenue, Washington, NJ 07882 has requested the return of the funds remaining in the escrow account #7760883277; and

WHEREAS, the Law Offices of Scholl, Whittlesley & Gruenberg, LLC has been paid in full, and there are no outstanding engineering invoices, it has been determined that the escrow account money can be released.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the Municipal Treasurer is hereby authorized to issue a check to Debra Humphrey for the actual account balance in the Debra Humphrey escrow account.

The above resolution was moved by _____, seconded by _____, voted and carried this 17th day of January, 2012.

Roll Call:

Ayes: Nayes:

Kristine D. Blanchard, R.M.C.
Borough Clerk

cc: Barbara Van Why, Admin. Clerk

RESOLUTION #31-2012

A RESOLUTION AUTHORIZING THE RELEASE OF FUNDS
FROM WASHINGTON COMMUNITY SOLAR, LLC (BID) ESCROW
ACCOUNT HELD IN TRUST BY THE BOROUGH OF WASHINGTON

WHEREAS, Washington Community Solar, LLC of 17 Centerville Rd., Columbia, NJ 07832 has requested the return of the \$20,000.00 bid bond posted to secure execution and delivery of the Power Purchase Agreement; and

WHEREAS, Richard D. Phelan, Borough Manager, has determined that the bid bond can be released.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the Municipal Treasurer is hereby authorized to issue a check to Washington Community Solar, LLC, for the actual balance in the Washington Community Solar, LLC (BID) escrow account.

The above resolution was moved by _____, seconded by _____, voted and carried this 17th day of January, 2012.

Roll Call:

Ayes: Nays:

Kristine D. Blanchard, R.M.C.
Borough Clerk

cc: Barbara Van Why, Admin. Clerk

RESOLUTION #32-2012

A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on December 15, 2011 to Zhaouu Yu, 42 Huntington Rd, Basking Ridge, NJ 07920, in the amount of \$530.65 for taxes or other municipal liens assessed for the year 2010 in the name of Jacobs, Elizabeth M, as supposed owners, and in said assessment and sale were described as 147 West Washington Avenue, Block 100 Lot 34, which sale was evidenced by Certificate #11-00022; and

WHEREAS, I, Kay F. Stasyshan, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 1-9-12 and before the right to redeem was cut off, as provided by law, Bank of America, claiming to have an interest in said lands, did redeem said lands claimed by Zhaouu Yu by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$549.75, which is the amount necessary to redeem Tax Sale Certificate #11-00022.

NOW THEREFORE BE IT RESOLVED, on this 17th day of January, 2012 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to Zhaouu Yu, , NJ 08865 in the **amount of \$549.75**.

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 100 Lot 34 from the tax office records.

The above Resolution was moved by _____, seconded by

_____, voted and carried this 17th day of January, 2012.

Roll Call: Ayes:

Nays:

Abstentions:

Kristine Blanchard, RMC
Borough Clerk

cc: Kay F. Stasyshan, Tax Collector
Paula Drake, Accounts Payable Clerk

RESOLUTION #33-2012

A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on December 15, 2011 to Arthur Frustaci, 1178 Fifth Avenue, Alpha, NJ 08865, in the amount of \$531.17 for taxes or other municipal liens assessed for the year 2010 in the name of Hackett, Robert G Theresa A Est, as supposed owners, and in said assessment and sale were described as 149 S Lincoln Avenue, Block 97.03 Lot 12, which sale was evidenced by Certificate #11-00021; and

WHEREAS, I, Kay F. Stasyshan, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 1-9-12 and before the right to redeem was cut off, as provided by law, CoreLogic for JP Morgan Chase Bank, NA claiming to have an interest in said lands, did redeem said lands claimed by Arthur Frustaci by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$550.29, which is the amount necessary to redeem Tax Sale Certificate #11-00021.

NOW THEREFORE BE IT RESOLVED, on this 17th day of January, 2012 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to Arthur Frustaci, 1178 Fifth Avenue, Alpha, NJ 08865 in the **amount of \$550.29**.

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 97.03 Lot 12 from the tax office records.

The above Resolution was moved by _____, seconded by

_____, voted and carried this 17th day of January, 2012.

Roll Call: Ayes:

Nays:

Abstentions:

Kristine Blanchard, RMC
Borough Clerk

cc: Kay F. Stasyshan, Tax Collector
Paula Drake, Accounts Payable Clerk

BILL LIST 1/17/12

P.O. Type: All
Range: First to Last
Format: Detail with Line Item Notes
Include Non-Budgeted: Y
Received Date Range: 01/04/12 to 12/31/12

Open: N Rcvd: Y Paid: Y
Held: N Aprv: Y Void: N
Bid: Y State: Y Other: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/chk	Enc Date	First Rcvd	Chk/Void	1099
Item Description											Date	Date	Date	Excl
ADTSEC ADT SECURITY SYSTEMS INC.														
11-00059 01/11/11 2011 PANIC BUTTON MONITOR				B										
6 2011 PANIC BUTTON MONITOR				B		15.51	1-01-26-310-000-026	B	BUILDINGS & GROUNDS Maint Other Equip	A	01/11/11	01/11/12	54906250 C	N
Tracking Id: 2990 Safety & security (Non-Exempt)														
2011 RATE INCREASE ADJUSTMENT														
12-00040 01/06/12 JAN-MAR SECURITY MONITORING				B										
2 JAN 2012 SECURITY MONITORING				B		257.71	2-01-26-310-000-026	B	BUILDINGS & GROUNDS Maint Other Equip	A	01/06/12	01/10/12	60886647	N
Tracking Id: 2990 Safety & security (Non-Exempt)														
12-00041 01/06/12 JAN-SEPT PANIC BUTTON MONITOR				B										
2 JAN-MAR PANIC BUTTON MONITOR				B		116.87	2-01-26-310-000-026	B	BUILDINGS & GROUNDS Maint Other Equip	A	01/06/12	01/10/12	60886651	N
Tracking Id: 2990 Safety & security (Non-Exempt)														
Vendor Total:						390.09								
ADVANC ADVANCE AUTO PARTS INC.														
11-01111 10/26/11 AUTO PARTS & SUPPLIES				B										
4 WEATHERSTRIPPING				B		9.99	1-01-26-290-000-034	B	STREETS & ROADS Vehicle Parts	A	10/26/11	01/05/12	62776134950459	N
Tracking Id: 310 Auto Parts & Accessories (Non-Exempt)														
5 OIL ABSORBANT & FUEL HOSE				B		10.18	1-01-26-290-000-034	B	STREETS & ROADS Vehicle Parts	A	10/26/11	01/05/12	62761344950450	N
Tracking Id: 310 Auto Parts & Accessories (Non-Exempt)														
Vendor Total:						20.17								
AIRGAS AIRGAS EAST., INC.														
11-01057 10/13/11 ACETYLENE, ARGON&OXYGEN TANKS				B										
3 ACETYLENE, ARGON&OXYGEN TANKS				B		92.89	1-01-26-290-000-031	B	S & R Chemical, Gases, Road Materials&sup	A	10/13/11	01/09/12	116340466	N
Tracking Id: 1310 Equipment Rental - Mechanical (Non-Exempt)														

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	1099	Excl
CONNER CONNER STRONG COMPANIES, INC.	12-00019 01/06/12 2012 COMM. ACCIDENT & HEALTH	1 2012 COMM. ACCIDENT & HEALTH	3,972.00	2-01-23-210-000-000		B LIABILITY INSURANCE	A	01/06/12	01/09/12		383175		N	
	Tracking Id: 2050 Insurance & Insurance Services (Non-Exempt)													
	INSURANCE FOR FIRE DEPARTMENT													
	Vendor Total:		3,972.00											
CRISTA CRISTA CRISTAL ASSOCIATES, LLC	11-00937 09/02/11 JANITORIAL SUPPLIES	4 1/CS DISINFECTANT & DISPOSABLE	92.60	1-01-26-310-000-035	B	B BUILDINGS & GROUNDS Janitorial Supplies	A	09/02/11	01/06/12		A2162		N	
	Tracking Id: 2110 Janitorial Supplies (General) (Non-Exempt)													
	Vendor Total:		92.60											
HUMPHREY DEBRA HUMPHREY	12-00008 01/06/12 CLOSE DEV. ESCROW ACCOUNT	1 CLOSE DEVELOPER'S ESCROW ACCT.	220.00	T-13-00-694-000-000		B DEBRA HUMPHREY	A	01/06/12	01/09/12				N	
	Tracking Id: 1380 Escrow (Exempt)													
	Vendor Total:		220.00											
BLEASE DR ROBERT R BLEASE	11-01137 11/03/11 SEPT/NOV/DEC ANIMAL IMPOUNDING	2 9/29/11 BLACK WITH WHITE CAT/	63.00	T-12-00-850-000-828	B	B Contractual SVCS	A	11/03/11	01/04/12				N	
	Tracking Id: 212 Animal Control Services (Non-Exempt)													
	VANNATTA STREET													
3 12/3/11 BLACK & WHITE KITTEN/			50.00	T-12-00-850-000-828		B Contractual SVCS	A	11/03/11	01/04/12				N	
	Tracking Id: 212 Animal Control Services (Non-Exempt)													
	WYOMING AVE													
4 12/11/11 2/TABBY&WHITE KITTENS			100.00	T-12-00-850-000-828		B Contractual SVCS	A	11/03/11	01/04/12				N	
	Tracking Id: 212 Animal Control Services (Non-Exempt)													
	/E WASHINGTON AVE													
5 12/13/11 BEAGLE/W WARREN ST.			63.00	T-12-00-850-000-828		B Contractual SVCS	A	11/03/11	01/04/12				N	
	Tracking Id: 212 Animal Control Services (Non-Exempt)													
6 12/16/11 BLACK CAT/W WARREN ST			63.00	T-12-00-850-000-828		B Contractual SVCS	A	11/03/11	01/04/12				N	
	Tracking Id: 212 Animal Control Services (Non-Exempt)													

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
		Vendor Total:	9,740.22									
GLOBAL ONLINE ELECTRONIC SERV.												
	11-00805 07/28/11	web hosting-basic monthly		B								
	6 12/1-1/1/12	INTERNET BASIC	25.00	1-01-29-390-000-076	B MUNICIPAL LIBRARY Telephone	A	07/28/11	01/09/12				N
		Tracking Id: 3330			Telecommunications (General) (Non-Exempt)							
		WEB HOSTING FEE										
		Vendor Total:	25.00									
GOVPURCH GPANJ												
	12-00050 01/10/12	2012 GPANJ MEMBERSHIP										
	1 2012 GPANJ MEMBERSHIP		90.00	2-01-20-100-000-044	B GENERAL ADMIN Professiona] Dues	A	01/10/12	01/11/12				N
		Tracking Id: 1012			Dues & Memberships (Non-Exempt)							
		FOR RICHARD PHELAN										
		Vendor Total:	90.00									
IMAGEC IMAGE COPY SYSTEMS, INC												
	11-01222 12/09/11	12/27-1/27/12 7155 COPIER RNTL										
	1 12/27-1/27/12	7155 COPIER RNTL	375.00	1-01-20-100-000-026	B GENERAL ADMIN Maint Other Equip	A	12/09/11	01/10/12				N
		Tracking Id: 1330			Equipment Rental - Office Equipment (Non-Exempt)							
		Vendor Total:	375.00									
GPU JCP&L												
	11-01073 10/19/11	ELECTRICITY - LIBRARY		B								
	3 11/4-12/5/11	ELECTRICITY-LIB.	487.08	1-01-29-390-000-071	B MUNICIPAL LIBRARY Electricity	A	10/19/11	01/04/12				N
		Tracking Id: 3611			utilities - Electric (Exempt)							
	11-01074 10/19/11	ELECTRICITY USAGE		B								
	8 11/15-12/14/11	RT31 BALLFIELD	276.53	1-01-31-430-000-299	B ELECTRICITY	A	10/19/11	01/04/12				N
		Tracking Id: 3611			utilities - Electric (Exempt)							
	9 11/4-12/5/11	MUNICIPAL BLDG	2,067.25	1-01-31-430-000-299	B ELECTRICITY	A	10/19/11	01/04/12				N
		Tracking Id: 3611			utilities - Electric (Exempt)							
	10 11/9-12/9/11	NEW DPW GARAGE	663.45	1-01-31-430-000-299	B ELECTRICITY	A	10/19/11	01/04/12				N
		Tracking Id: 3611			utilities - Electric (Exempt)							

Vendor # Name	PO # PO Date Description	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
	11-01104 10/25/11 WATER USAGE			B								
	8 11/14-12/14/11 WATER NEW DPW	Utilities - water (Exempt)	286.43	1-01-31-445-000-000	B	B WATER	A	10/25/11	01/04/12			N
	Tracking Id: 3615											
	GARAGE											
	9 11/14-12/14/11 WATER/VARA	Utilities - water (Exempt)	80.00	1-01-31-445-000-000	B	B WATER	A	10/25/11	01/04/12			N
	Tracking Id: 3615											
	FIELD											
	10 11/8-12/9 WATER MUNICIPAL BLG	Utilities - water (Exempt)	227.03	1-01-31-445-000-000	B	B WATER	A	10/25/11	01/04/12			N
	Tracking Id: 3615											
	11 11/7-12/8/11 WATER ALLEGER ST	Utilities - water (Exempt)	22.21	1-01-31-445-000-000	B	B WATER	A	10/25/11	01/04/12			N
	Tracking Id: 3615											
	GARAGE - FINAL BILL											
	12 11/7-12/8/11 WATER/PARK	Utilities - water (Exempt)	281.45	1-01-31-445-000-000	B	B WATER	A	10/25/11	01/04/12			N
	Tracking Id: 3615											

			897.12									
	12-00044 01/06/12 JAN-MARCH HYDRANTS			B								
	2 JAN 2012 WATER-HYDRANTS	Utilities - water (Exempt)	5,612.10	2-01-25-265-001-073	B	B FIRE HYDRANTS Fire Hydrant Chgs	A	01/06/12	01/09/12			N
	Tracking Id: 3615											
	Vendor Total:		6,589.22									
	NJHEALTH NJ DEPT HEALTH & SENIOR SERV											
	12-00042 01/06/12 ANIMAL FEES DECEMBER											
	1 ANIMAL FEES DECEMBER	B Due to State	24.00	T-12-00-851-000-000	B	B Due to State	A	01/06/12	01/11/12			N
	Vendor Total:		24.00									
	NJPAPR NJN PUBLISHING INC.			B								
	11-01061 10/17/11 TAX SALE AD FOR 2010 CHARGES											
	2 11/17/11 TAX SALE AD&AFFIDAVIT	Advertising, Non-Legal (Non-Exempt)	73.02	1-01-20-145-000-021	B	B TAX COLLECTION Legal Advertising	A	10/17/11	01/10/12		S2562453000	N
	Tracking Id: 132											
	3 11/24/11 TAX SALE AD&AFFIDAVIT	Advertising, Non-Legal (Non-Exempt)	78.02	1-01-20-145-000-021	B	B TAX COLLECTION Legal Advertising	A	10/17/11	01/10/12		S2562472000	N
	Tracking Id: 132											
	4 12/2/11 TAX SALE AD&AFFIDAVIT	Advertising, Non-Legal (Non-Exempt)	78.02	1-01-20-145-000-021	B	B TAX COLLECTION Legal Advertising	A	10/17/11	01/10/12		S2562473000	N
	Tracking Id: 132											
	5 12/8/11 TAX SALE AD&AFFIDAVIT	Advertising, Non-Legal (Non-Exempt)	78.02	1-01-20-145-000-021	B	B TAX COLLECTION Legal Advertising	A	10/17/11	01/10/12		S2562474000	N

Vendor # Name	PO #	PO Date	Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	Excl
Vendor Total: 182.00													
WILHES SCOTT M. WILHELM, ESQ	11-00248	01/05/11	2011 PUBLIC DEFENDER SERVICES	C1-000006 C	200.00	1-01-43-495-000-027	B PUBLIC DEFENDER - Legal Services	A	11/18/11	01/04/12			N
Tracking Id: 2810 Professional Services - Legal (Non-Exempt)													
7/11/11 STATE VS D. TOTH													
9 2011 PUBLIC DEFENDER SERVICES				1-01-43-495-000-027	600.00		B PUBLIC DEFENDER - Legal Services	A	11/18/11	01/04/12			N
Tracking Id: 2810 Professional Services - Legal (Non-Exempt)													
12/12/11 STATE VS T. VICKERMAN													
12/12/11 STATE VS R. IANNONE													
12/12/11 STATE VS E. STONE													

Vendor Total: 800.00													
Vendor Total: 800.00													
SUBCON SUBURBAN CONSULTING ENGINEERS	10-00564	06/09/10	PLEASANT VALLEY DAM STUDY	B	182.49	C-04-99-162-000-000	B Preliminary expenses	A	06/09/10	01/11/12		17792	N
Tracking Id: 2780 Professional Services - Engineering (Exempt)													
SERVICES FOR 12/4/11-12/31/11													
11-00209 02/09/11 2011 GENERAL ENGINEERING SERV.	C1-000004 C				2,902.63	1-01-20-165-000-028	B ENGINEERING Contractual Svcs	A	04/04/11	01/04/12		17706	N
Tracking Id: 2780 Professional Services - Engineering (Exempt)													
SERVICES FOR 11/6/11-12/3/11													
26 2011 DPW GARAGE AND SALT SHED				1-01-20-165-000-028	1,840.00		B ENGINEERING Contractual Svcs	A	04/04/11	01/04/12		17636	N
Tracking Id: 2780 Professional Services - Engineering (Exempt)													
SERVICES FOR 11/6/11-12/3/11													

Vendor Total: 4,742.63													
11-00224 02/10/11 2011 STREET OPENINGS	B				460.00	T-13-00-601-000-000	B Street Opening Deposits	A	02/10/11	01/04/12		17676	N
Tracking Id: 1380 Escrow (Exempt)													
SERVICES FOR 11/6/11-12/3/11													
25 STREET OPENINGS-ELIZABETHOWN				T-13-00-601-000-000	175.00		B Street Opening Deposits	A	02/10/11	01/04/12		17677	N

Vendor # Name	PO #	PO Date	Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
-----				4,180.00									
12-00087	01/12/12	12/4-12/31/11	GIBSON'S GYM										
1	12/4-12/31/11	GIBSON'S GYM	873.75	T-13-00-695-000-000	B	GIBSON'S GYM, INC.	A	01/12/12	01/12/12	17794			N
Tracking Id: 1380 Escrow (Exempt)													
12-00088	01/12/12	JADE ACQUISITION SITE PLAN											
1	JADE ACQUISITION SITE PLAN	1,275.00	T-13-00-683-000-000	B	JADE ACQUISITION LLC-SITE PLAN	A	01/12/12	01/12/12	17828				N
Tracking Id: 1380 Escrow (Exempt) SERVICES 12/4/11-12/31/11													
Vendor Total:				13,645.12									
SUNSHI	SUNSHINE TREE & LANDSCAPE												
11-01246	12/13/11	8/TREE 7/STUMP REMOVALS&TRIMS			B								
2	8/TREES 7/STUMP REMOVAL&TRIMS	5,225.00	1-01-26-313-000-029	B	SHADE TREE COMMISSION Other Contr Svcs	A	12/13/11	01/12/12	3617				N
Tracking Id: 3592 Tree Trimming (Non-Exempt)													
Vendor Total:				5,225.00									
FLEMIN	SUSAN FLEMING												
12-00051	01/10/12	Dental Reimbursement -2011											
1	Dental Reimbursement-2011	735.00	1-01-23-220-000-000	B	GROUP HEALTH INSURANCE	A	01/10/12	01/10/12					N
Tracking Id: 1171 Employee Dental/Optical Reimbursable (Exempt)													
Vendor Total:				735.00									
CIFELLI	TARA CIFELLI												
11-00893	08/16/11	REFUND OF SOCCER FEES											
1	REFUND OF SOCCER FEES	55.00	T-16-00-858-000-856	B	SOCCER LEAGUE Fees (Revenue)	A	08/16/11	01/04/12					N
Tracking Id: 2911 Recreation Program Refunds (Exempt) REFUND FOR ALLAYH - NOT ENOUGH PLAYERS													
Vendor Total:				55.00									
TAYLOR	TAYLOR RENTAL INC.												
11-01297	12/19/11	FLOOR GRINDERS											

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/chk	Enc Date	First Rcvd	Chk/Void	Invoice	Excl
	12-00016 01/06/12 SCHOOL TAXES										
	1 SCHOOL TAXES		769,842.33	2-01-55-206-000-000	B REGIONAL SCHOOL TAXES	A	01/06/12	01/09/12			N
	Tracking Id: 3311	Taxes - School (Local/Regional) (Exempt)									
	Vendor Total:		769,842.33								
	WARPA WARREN MATERIALS INC.										
	11-01105 10/25/11 ASPHALT										
	2 7.26/TNS QPR COLD PATCH	B	856.68	1-01-26-290-000-031	B S & R Chemical,Gases,Road Materials&Supl	A	10/25/11	01/04/12		302-01158	N
	Tracking Id: 2930	Road Materials (Asphalt) (Non-Exempt)									
	Vendor Total:		856.68								
	WBPAY WASH. BOROUGH PAYROLL ACCOUNT										
	12-00054 01/10/12 Curr.Chgs. 1/13/12 Payroll										
	1 GEN.ADMIN.-F.T. 1/13/12 PAYR.		4,578.27	2-01-20-100-000-011	B GENERAL ADMIN Full Time	P	4858 01/10/12	01/10/12	01/10/12		N
	Tracking Id: 2560	(General) (Exempt)									
	2 CLERK-F.T. 1/13/12 PAYROLL		3,098.88	2-01-20-120-000-011	B CLERK - Full Time	P	4858 01/10/12	01/10/12	01/10/12		N
	Tracking Id: 2560	(General) (Exempt)									
	3 CLERK-P.T. 1/13/12 PAYROLL		62.50	2-01-20-120-000-012	B CLERK Part Time	P	4858 01/10/12	01/10/12	01/10/12		N
	Tracking Id: 2560	(General) (Exempt)									
	4 FIN.ADMIN.-P.T. 1/13/12 PAYR.		1,093.75	2-01-20-130-000-012	B FINANCIAL ADMINISTRATION-PART TIME	P	4858 01/10/12	01/10/12	01/10/12		N
	Tracking Id: 2560	(General) (Exempt)									
	5 FIN.ADMIN.-F.T. 1/13/12 PAYR.		2,788.25	2-01-20-130-000-011	B FINANCIAL ADMIN Full Time	P	4858 01/10/12	01/10/12	01/10/12		N
	Tracking Id: 2560	(General) (Exempt)									
	6 TAX COLL.-F.T. 1/13/12 PAYR.		3,392.63	2-01-20-145-000-011	B TAX COLLECTION Full Time	P	4858 01/10/12	01/10/12	01/10/12		N
	Tracking Id: 2560	(General) (Exempt)									
	7 TAX ASSESSMENT-P.T. 1/13 PAYR.		1,216.39	2-01-20-150-000-012	B TAX ASSESSMENT Part Time	P	4858 01/10/12	01/10/12	01/10/12	3	N
	Tracking Id: 2560	(General) (Exempt)									
	8 PLANNING BD.-P.T. 1/13 PAYR.		155.32	2-01-21-180-000-012	B PLANNING BOARD Part Time	P	4858 01/10/12	01/10/12	01/10/12		N
	Tracking Id: 2560	(General) (Exempt)									
	9 BD. OF ADJ.-P.T. 1/13/12 PAYR.		14.00	2-01-21-185-000-012	B BOARD OF ADJ Part Time	P	4858 01/10/12	01/10/12	01/10/12		N
	Tracking Id: 2560	(General) (Exempt)									
	10 LOCAL CODE ENF.-1/13 PAYROLL		303.50	2-01-22-195-000-011	B LOCAL CODE ENF Full Time	P	4858 01/10/12	01/10/12	01/10/12		N
	Tracking Id: 2560	(General) (Exempt)									
	11 EMERG. MGMT.-1/13/12 PAYROLL		125.00	2-01-25-252-000-012	B EMERGENCY MGMT Part Time	P	4858 01/10/12	01/10/12	01/10/12		N
	Tracking Id: 2560	(General) (Exempt)									
	12 FIRE SFTY.-11-P.T. 1/13 PAYR.		120.00	1-01-25-265-000-012	B FIRE & SAFETY CODE ENF Part Time	P	4858 01/10/12	01/10/12	01/10/12		N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	1099
	Item Description						Date	Date	Date	Excl
	1 SCHOOL TAXES		331,915.75	2-01-55-207-000-000	B Local School Taxes Payable	A	01/06/12	01/09/12		N
	Tracking Id: 3311			Taxes - School (Local/Regional) (Exempt)						
	12-00018 01/06/12 SCHOOL TAXES - DEBT SERVICE									
	1 SCHOOL TAXES - DEBT SERVICE		66,314.50	2-01-55-207-000-000	B Local School Taxes Payable	A	01/06/12	01/09/12		N
	Tracking Id: 3311			Taxes - School (Local/Regional) (Exempt)						
	Vendor Total:		398,230.25							
	WASBUS WASHINGTON BOROUGH BUSINESS									
	12-00021 01/06/12 JAN 2012 S.I.D. PAYMENT									
	1 JAN 2012 S.I.D. PAYMENT		16,666.67	2-01-55-210-000-000	B Special District Taxes	A	01/06/12	01/09/12		N
	Tracking Id: 3313			Taxes - Special Imp. District (Exempt)						
	Vendor Total:		16,666.67							
	WBPAYD WASHINGTON BOROUGH PAYROLL DED									
	12-00056 01/10/12 CURR.-FICA/MED./DCRP 1/13 PAY									
	1 CURR.-'11 FICA-1/13/12 PAYROLL		21.08	1-01-36-472-000-000	B SOCIAL SECURITY	P	4859 01/10/12	01/10/12	01/10/12	N
	Tracking Id: 3193			Social Security/Medicare						
	2 CURR.'12-FICA-1/13/12 PAYROLL		2,441.70	2-01-36-472-000-000	B SOCIAL SECURITY	P	4859 01/10/12	01/10/12	01/10/12	N
	Tracking Id: 3193			Social Security/Medicare						
	3 CURR.'11 MEDICARE 1/13 PAYROLL		4.93	1-01-36-472-000-000	B SOCIAL SECURITY	P	4859 01/10/12	01/10/12	01/10/12	N
	Tracking Id: 3193			Social Security/Medicare						
	4 CURR.-'12 MEDICARE 1/13 PAYR.		571.04	2-01-36-472-000-000	B SOCIAL SECURITY	P	4859 01/10/12	01/10/12	01/10/12	N
	Tracking Id: 3193			Social Security/Medicare						
	5 CURR.-'12 DCRP 1/13/12 PAYROLL		46.50	2-01-36-472-000-000	B SOCIAL SECURITY	P	4859 01/10/12	01/10/12	01/10/12	N
	Tracking Id: 2571			PERS/DCRP						
	-----		3,085.25							
	12-00075 01/11/12 UNEMPL/DIS/FLI-4TH QTR. 2011									
	1 UNEMPL./WF-4TH QTR. 2011		628.88	T-18-00-001-000-000	B SUI (Unemployment) Trust	A	01/11/12	01/11/12		N
	Tracking Id: 3315			SUI/SDI						
	2 DISABILITY-4TH QTR. 2011		335.40	T-18-00-001-000-000	B SUI (Unemployment) Trust	A	01/11/12	01/11/12		N
	Tracking Id: 3315			SUI/SDI						
	3 FAMILY LEAVE INS.-4TH QTR.'11		33.54	T-18-00-001-000-000	B SUI (Unemployment) Trust	A	01/11/12	01/11/12		N
	Tracking Id: 3315			SUI/SDI						

Vendor # Name	PO # PO Date Description	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
			94.60									
	11-01001	09/27/11 GENERAL SUPPLIES			B							
	2	VINYL TUBE & HEATER HOSE	7.56	1-01-26-290-000-030		B STREETS & ROADS Materials/Supplies	A	09/27/11	01/04/12		039686	N
		Tracking Id: 1250		Equipment Maint & Repair (Other) (Non-Exempt)								
		Vendor Total:	102.16									
YU	ZHAOOO YU											
	12-00058	01/10/12 REDEEM C#11-00022 1-17-12										
	1	C#11-00022 100/34 1-17-12	549.75	2-01-55-273-000-000		B Tax Redemptions	A	01/10/12	01/10/12			N
		Tracking Id: 3314		Tax Title Lien Redemptions (Exempt)								
		REDEMPTION OF C#11-00022 FOR BLOCK 100										
		LOT 34 REDEEMED AS OF 1-17-12										
		RES#32-2012										
		Vendor Total:	549.75									

Total Purchase Orders: 100 Total P.O. Line Items: 184 Total List Amount: 1,380,428.56 Total Void Amount: 0.00

Fund Description	Fund	Budget Total	Revenue Total
OPERATING FUND	1-01	91,686.55	0.00
OPERATING FUND	2-01	1,248,915.99	0.00
SEWER OPERATING FUND	2-05	4,365.61	0.00
	Year Total:	1,253,281.60	0.00
GENERAL CAPITAL FUND	C-04	182.49	0.00
ANIMAL CONTROL FUND	T-12	494.25	0.00
DEVELOPER'S ESCROW FUND	T-13	31,307.50	0.00
RECREATION TRUST	T-16	2,478.35	0.00
UNEMPLOYMENT TRUST FUND	T-18	997.82	0.00
	Year Total:	35,277.92	0.00
	Total of All Funds:	1,380,428.56	0.00

P.O. Type: All
 Format: Detail with Line Item Notes
 Range: 2-05-55-000-000-000 to 2-05-55-999-999-999
 Rcvd Batch Id Range: First to Last
 Department Page Break: No

Print Alpha Capital/Trust, Alpha Grant, & Revenue Accts: N
 Open: N Rcvd: Y Paid: Y
 Held: N Aprv: Y Void: N
 Bid: Y State: Y Other: Y
 Received Date Range: 01/04/12 to 12/31/12
 Include Non-Budgeted: Y

Budget Account Description Item Description Amount Stat/Chk Enc Date Date Chk/Void PO Type

Fund: SEWER OPERATING FUND

2-05-55-501-000-011 SEWER OPERATING Full Time
 12-00055 1 WBPAY WASH. BOROUGH PAYROLL ACCOUNT SEWER S&W CHARGES-1/13/12 PAY 4,365.61 P 4405 01/10/12 01/10/12 01/10/12

Tracking Id: 2560 payroll (General) (Exempt)
 Department Total: 4,365.61

2-05-55-502-000-028 SEWER OPERATING Contractual Svcs
 12-00086 5 EDMUND EDMUNDS & ASSOCIATES, INC. 2012 SOFTWARE MAINT.- SEWER 579.00 A 01/12/12 01/12/12 12-00498
 Tracking Id: 850 Computer Software Maintenance (Non-Exempt)
 UTILITY
 PARTIAL PAYMNET JAN - MARCH 2012

Department Total: 579.00
 CAFR Total: 4,944.61
 Fund Total: SEWER OPERATING FUND 4,944.61
 Year Total: 4,944.61

Total P.O. Items: 2 Total List Amount: 4,944.61 Total Void Amount: 0.00

Fund Description Fund Budget Total

SEWER OPERATING FUND 2-05 4,944.61

Total of All Funds: 4,944.61

Budget Account P.O. Id	Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
11-00869	5	PUMP STATION USFILT VEOLIA WATER Tracking Id: 3611 SEWER PLANT	9/10-10/10/11 ELECTRICITY FOR utilities - Electric (Exempt)	8,506.01	A	08/10/11	01/04/12	00010152	00010152	B
11-00869	6	USFILT VEOLIA WATER Tracking Id: 3611 SEWER PLANT	10/11-11/8/11 ELECTRICITY FOR utilities - Electric (Exempt)	7,168.41	A	08/10/11	01/04/12	00010152	00010152	B
11-00869	7	USFILT VEOLIA WATER Tracking Id: 3611 SEWER PLANT	11/9-12/9/11 ELECTRICITY FOR utilities - Electric (Exempt)	7,296.95	A	08/10/11	01/04/12	00010152	00010152	B
11-01192	3	GPU JCP&L Tracking Id: 3611 STATION	11/18-12/19 WOLFE ESTATE PUMP utilities - Electric (Exempt)	332.32	A	11/28/11	01/04/12			B

				23,352.68						
1-05-55-502-000-078		SEWER OPERATING Utilities-Water								
11-00098	13	NJWATR Tracking Id: 3615 SLOAN	11/14-12/14/11 WATER - ALVIN utilities - water (Exempt)	10.08	A	01/19/11	01/04/12			B
1-05-55-502-000-079		SEWER OPERATING Utilities-Natural Gas								
11-00559	8	ELIZG Tracking Id: 3612 SLOAN	11/8-12/08 NATURAL GAS-ALVIN utilities - Gas (Exempt)	16.48	A	05/24/11	01/04/12			B
				Department Total:						
				87,009.54						
				CAFR Total:						
				87,009.54						
				Fund Total: SEWER OPERATING FUND						
				87,009.54						
				Year Total:						
				87,009.54						
Total P.O. Items:				15	Total List Amount:	87,009.54	Total Void Amount:	0.00		

Fund Description	Fund	Budget Total
SEWER OPERATING FUND	1-05	87,009.54
Total of All Funds:		<u>87,009.54</u>

34-2012

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; *N.J.S.A.* 10:4-6 *et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Council find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A.* 40:4-12; and

WHEREAS, the Mayor and Council will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by *N.J.S.A.* 40:4-12:

_____ A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon: _____);

_____ A matter where the release of information would impair a right to receive funds from the federal government;

_____ A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

_____ A collective bargaining agreement, or the terms and conditions thereof (Specify contract: _____);

_____ A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed; Real Estate Acquisitions

_____ Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Investigations of violations or possible violations of the law;

_____ Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is: The public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.)

_____ Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: _____

_____ OR _____ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

_____ Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; (The employee(s) and/or general nature of discussion is: **Manager Annual Review** the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists.;

_____ Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit;

BE IT FURTHER RESOLVED that the Mayor and Council hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Borough Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Council, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Date:

Kristine Blanchard, RMC