

BOROUGH OF WASHINGTON, WARREN COUNTY, NJ
COUNCIL AGENDA
November 14, 2011
7:30 PM

STATEMENT OF ADEQUATE NOTICE:

ROLL CALL: Clerk will call the Roll

CORRESPONDENCE:

None

MINUTES:

Regular Meeting October 18, 2011 and November 1, 2011
Executive Session October 18 2011 and November 1, 2011

AUDIENCE:

Remarks, petitions, statements and testimony from guests

ORDINANCES:

Ordinance 9-2011 Ordinance Establishing Recreation Department
Program Fees (Introduction)

REPORTS

Borough Manager Reports
Tax Collectors Reports September/October
CFO Report
DPW Report

COMMITTEE REPORTS

Policy Committee
Codebook Committee (Webinar Dates)

**BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY
WASHINGTON BOROUGH COUNCIL MINUTES – October 18, 2011**

The Regular Meeting of the Borough Council of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 6:30 P.M.

Roll Call: Valentine, Gleba, Torres, McDonald, Higgins, Boyle - Present
Jewell – 7:15 p.m.

Also Present: Richard Cushing Esq. Municipal Attorney – 7:30 p.m.
Richard Phelan, Borough Manager
Kristine Blanchard, Borough Clerk

Mayor McDonald led everyone in the flag salute.

Mayor McDonald read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

EXECUTIVE SESSION:

Mayor McDonald entertained a motion to enter Executive Session for the purpose of: Professional Reviews/Contract Negotiations.

Motion made by Higgins, seconded by Valentine and adopted.

Ayes: 6, Nays: 0
Motion Carried

177-2011

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; *N.J.S.A. 10:4-6 et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Council find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A. 40:4-12*; and

WHEREAS, the Mayor and Council will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by *N.J.S.A.* 40:4-12:

 A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon: _____);

 A matter where the release of information would impair a right to receive funds from the federal government;

 A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

 A collective bargaining agreement, or the terms and conditions thereof (Specify contract: _____);

 A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed; Real Estate Acquisitions

 Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

 Investigations of violations or possible violations of the law;

 Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is: Veolia Water The public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.)

 Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: _____ OR _____ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

 x Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all

individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; (The employee(s) and/or general nature of discussion is: Professional Appointment Reviews the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists.;

_____ Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit;

BE IT FURTHER RESOLVED that the Mayor and Council hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Borough Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Council, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Council re-entered regular session at 7:30 p.m. with all members present.

MINUTES:

Mayor McDonald entertained a motion to approve the regular meeting minutes of September 20, 2011 and October 4, 2011 and the executive session minutes of September 20, 2011 and October 4, 2011.

Motion made by Higgins, seconded by Jewell and adopted.

Several corrections were noted by the clerk.

Ayes: 7, Nays: 0
Abstain: 1 (Boyle 10/4/11)
Motion Carried

CORRESPONDENCE:

None

AUDIENCE:

Mayor McDonald opened up the audience portion of the meeting.

Bill DeHass 77 North Jackson Avenue

Mr. DeHass asked if Councilman Torres had completed the title search. Councilman Torres stated he is still working on the title search. Manager Phelan stated that he has been working with the railroad. The railroad has agreed to allow the Borough to maintain and plow the private road owned by them adjacent to Mr. Dehaas' home. The Borough will also continue to plow and maintain the west of the railroad tracks (near Jackson Ave.) Mr. Phelan also stated that the private roan between Broad St. and South Lincoln Ave. (owned by the railroad) will continue to have snow removal services as well. Mr. Phelan will work on written agreements with the railroad.

Edna Detlaf 27 Fisher Avenue

Ms. Detlaf voiced her concerns regarding the Code Official. She stated there have been complaints over high grass on her street and because the neighbors have to complain before anything is done she feels this is putting neighbors at odds. She would rather see the Code Official be more proactive. Manager Phelan stated that the Code Official has a 96% compliance rate; higher then it has ever been. The Code Official is very proactive; however Manager Phelan will discuss Ms. Detlaf's concerns.

Mr. and Mrs. William Pallo 17 McKinley Avenue

Mr. and Mrs. Pallo asked the Borough Manager for an update on the flooding issue that had been discussed at a previous meeting. Manager Phelan stated the Engineer would like to speak with them. Manager Phelan will pass along their contact information to the Engineer.

Mrs. Susan Sloan 89 Grand Avenue

Mrs. Sloan asked Council to consider enforcement of the recycling ordinance within the Borough. She sees many homes not placing recyclables out on the required days. She noted that if all residents complied this will save the town money. Motion made by Councilman Boyle, seconded by Jewell to have Manager Phelan inquire with the garbage company if they would be willing to spot check for recyclables without an additional expense to the Borough. All in favor.

Motion made by Jewell, seconded by Boyle to close the audience portion of the meeting.

Ayes: 7, Nays: 0

Motion Carried

ORDINANCES:

Ordinance 8-2011 Amending Chapter 85 of the Borough's Ordinances to Include Additional Stop Intersections. (Introduction)

Motion made by Boyle, seconded by Jewell to introduce Ordinance 8-2011 and have the Clerk read by title.

Ayes: 7, Nays: 0
Motion Carried

The clerk read, "Ordinance 8-2011 Amending Chapter 85 of the Borough's Ordinances to Include Additional Stop Intersections."

Mayor McDonald entertained a motion to approve Ordinance 8-2011 on first reading.

Motion made by Boyle, seconded by Jewell and approved.

Ayes: 7, Nays: 0
Motion Carried.

Public Hearing of Ordinance 8-2011 will be scheduled for November 14, 2011.

Motion made by Higgins, seconded by Boyle to approve public hearing and advertising of Ordinance 8-2011.

Ayes: 7, Nays: 0
Motion Carried

Ordinance 8-2011

ORDINANCE AMENDING CHAPTER 85 OF THE BOROUGH'S ORDINANCES TO INCLUDE ADDITIONAL STOP INTERSECTIONS

WHEREAS, Chapter 85 of the Borough's Ordinances, entitled, VEHICLES AND TRAFFIC, Article V, entitled "STOP AND YIELD INTERSECTIONS", section 85-15, entitled "STOP INTERSECTIONS DESIGNATED" states that " Pursuant to the provisions of N.J.S.A. 39:4-140, the intersections described in Schedule IX, attached to and made a part of this chapter, are hereby designated as stop intersections. Stop signs shall be installed as provided therein."

WHEREAS, the Borough Council of the Borough of Washington would like to amend the above-referenced schedule to include an additional stop sign location.

NOW, THEREFORE BE IT RESOLVED, that Section 85-31, entitled "SCHEDULE IX: STOP INTERSECTIONS" hereby be amended to include the following location and be designated as a stop intersection:

Stop Sign on

Lambert Street (Both Directions)

At Intersection of

Wayne Street

REPORTS:

Motion was made by Higgins, seconded by Boyle to receive and file the following reports:

1. Managers Report
2. Tax Collector Report
3. DPW Report
4. Municipal Court
5. CFO Report

Ayes: 7, Nays: 0
Motion Carried

COMMITTEE REPORTS:

Sewer Committee

Councilman Higgins reported the sewer committee met on October 17. They reviewed various projects with the wastewater engineer. Councilman Higgins reported that the I and I reduction project is continuing with the installation of the additional man hole inserts being installed. When this is complete; the Borough will have 200 inserts installed. The sewer committee reviewed the plans for the Gardner's Court siphon project. It is a possibility that some work may be able to be done in house. The estimated cost of the project is \$225,000; this could be reduced by \$30,000 if some work is done by the Borough. Suburban Engineering will come up with final estimates in time for the 2012 budget. Councilman Higgins reported that the Borough Engineer is still waiting to hear from the state regarding the Borough's wastewater management plan. He reported that the phase 1 and 2 of the Pleasant Valley Mill Dam project has been completed. At this point it may be cheaper to leave the dam in place. Councilman Boyle will reach out to the County Engineer to see when they will be doing road work in the area. The Borough may possibly be able to remove the dam at the same time saving money.

Recreation Liaison

Councilwoman Gleba stated the Recreation Committee is offering a tour of the park/pool to interested Council members. The dates are 10/24 and 10/27 at 10:00 a.m. for those interested. She will reach out to recreation to inquire about evening times for the tour.

OLD BUSINESS:

Power Purchase Agreement

Attorney Cushing gave a brief overview of the solar project that had been discussed in detail at a previous meeting. Attorney Cushing stated the Borough does need to go out to BID in order to purchase solar power and anyone will be able to bid on the project. The purpose of this discussion is to have Council decide if they want to pursue going out to bid for solar energy. Attorney Cushing reminded Council that this was for the sewer plant and dpw garage only.

Councilman Higgins asked to discuss one topic in executive session regarding the power purchase agreement and the possibility of going out to bid for energy. Council agreed to discuss in Executive Session.

Mass Notification System

Councilwoman Gleba stated that she had met with Bill Hunt at Warren County Communications Center. The county currently uses Rapid Notify to alert residents of emergencies. The County of Warren has a “parent” account and the municipalities are eligible to receive a “child account.” She stated they are still working out a few glitches the Council is still working out. She also stated that people who have only cell phones would need to self register with the County. She stated that the annual service fee for the Borough of Washington fee would be \$1413.00. There is also a one time fee of \$100.00. She stated that the Borough already receives free emergency messages with the County. If we had a non emergency message it would be approximately be \$130.00 per message.

The Governing Body discussed several aspects of the emergency notify program, including what types of non emergencies would this be used for and whether or not the Borough wants to be responsible for handing out phone numbers.

Mayor McDonald asked Council how they would like to proceed. Councilman Torres motioned to further pursue non emergency notification system through the phone company and other sources, seconded by Councilwoman Gleba.

Ayes: 3, Nays: 4
Motion Defeated.

NEW BUSINESS:

Resolution 178-2011 Refund of Overpayment due to Exempt Status Block 14 Lot 12

Resolution 178-2011 was moved on a motion made by Jewell, seconded by Higgins and adopted.

Roll Call: Jewell, Higgins, Boyle, Gleba, Torres, Valentine, McDonald

Ayes: 7, Nays: 0

Motion Carried

RESOLUTION # 178-2011

A RESOLUTION TO REFUND OVERPAYMENT OF 2011

REAL ESTATE TAXES DUE TO EXEMPT STATUS

WHEREAS, according to the Tax Collector's records, there is an overpayment of \$864.35 on 2nd Quarter 2011 Taxes paid on property located at 254 W Warren Street, also known as Block 14 Lot 12 and assessed in the name of Zimmer, Larry J; and

WHEREAS, the property owner has qualified for Exempt Veteran Status in the year 2011 as of April 12, 2011, which has created the overpayment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, to hereby authorize the Tax Collector to refund the amount of \$864.35 payable to: Larry J Zimmer, 54 W Stewart Street, Washington, NJ 07882.

Resolution 179-2011 Recreation Committee Appointment – Jessica Olmos

Resolution 179-2011 was moved on a motion made by,

RESOLUTION 179-2011

RECREATION COMMITTEE

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan "E" of Municipal Charter Law; and

WHEREAS, under this plan the Mayor of the Borough is to appoint the members of the Recreation Board of Recreation with the consent of the Borough Council; and

WHEREAS, the Mayor has designated the following person his appointee;

WHEREAS, The Council does approve of this appointment.

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed to the Recreation Committee for a term ending 12/31/2015.

Jessica Olmos

Ayes: 7, Nays: 0

Motion Carried

VOUCHERS:

Mayor McDonald entertained a motion to pay the vouchers and claims in the amount of \$195,760.46

Motion made by Valentine, seconded by Higgins and approved.

Roll Call: Gleba, Torres, McDonald, Jewell, Higgins, Valentine, Boyle – Yes
Gleba – Abstained from Finnelli Consulting Vouchers and Computer Purchases
Higgins – Abstained from Fire Dept. Vouchers
Jewell – Abstained from EMS and Fire Dept

Ayes: 7, Nays: 0

Abstain: 3 (Gleba – Finnelli & Computers, Higgins – Fire Dept., Jewell – EMS and Fire Dept.)

RECAP

Manager Phelan will contact the engineer to review the drainage situation on McKinley Avenue. He will also check with Blue Diamond regarding recycling enforcement.

COUNCIL REMARKS:

Councilwoman Gleba asked if we had heard anything from Rockaway Borough regarding the goal posts. She also stated that the Borough is not eligible for FEMA funding for the roads because they were in too poor condition prior to the storm. She stated with regards to the budget process. She stated she thought the budget process was the Council's main responsibility. That is why she questioned and voted no on the replacement computers. She stated that during the budget process no department requested a new computer. The Manager stated that as long as he has the money in his operating budget he can spend it on anything he sees fit. She stated that she thought she was doing her due diligence by reviewing every department's budget; but she won't bother to question items on the bill list as long as there is money to pay for it. She is looking for advice from her fellow council members. Mayor McDonald stated that if there is ample money the Manager does have the discretion to purchase something not requested. Councilwoman Gleba stated that these computers were not budgeted for; so it is ok to purchase items that were not budgeted for? Councilman Higgins stated that Councilwoman Gleba is correct. Council approves the payment not the purchase. Councilman Higgins asked if we would need to transfer money to pay for the computers. Manager Phelan stated as of right now; no. He also stated that the state is only concerned with two numbers. Salaries and Wages and Operating Expenses; as

long as you are within your bottom line. Councilman Higgins noted that Councilwoman Gleba has a valid concern. He stated that the Council should have been notified. Manager Phelan stated that Council has to have some sort of trust. Councilman Higgins stated that the Manager needs to inform Council.

Councilwoman Jewell stated the Fire Department Halloween Parade is scheduled for the 30th at 2:00 pm.

Councilman Higgins stated he contacted the forensic auditor. He will be updating Council in an upcoming Executive Session. He will also reach out to Council members who wish to speak with him. Councilman Higgins noted that there are people discussing the forensic audit on the forum on nj.com. Councilman Higgins stated that he contacted the Police Department and Prosecutors Office regarding the railroad ties. They informed him that he should contact the Railroad Police Department. Council agreed that he could contact the Railroad Police Department. Motion made by Boyle, seconded by Torres that Councilman Higgins may contact the Railroad Police Department to provide them with factual information regarding the railroad ties.

Ayes: 4, Nays: 1 (McDonald)
Abstain: 2 (Valentine, Higgins)
Motion Carried

Motion made by Higgins, seconded by Torres to enter Executive Session after a five minute recess.

Ayes: 7, Nays: 0
Motion Carried

Council entered Executive Session at 10:15 pm..

175-2011
RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; *N.J.S.A. 10:4-6 et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Council find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A. 40:4-12*; and

WHEREAS, the Mayor and Council will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough

of Washington, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by *N.J.S.A. 40:4-12*:

 A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon: _____);

 A matter where the release of information would impair a right to receive funds from the federal government;

 A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

 A collective bargaining agreement, or the terms and conditions thereof (Specify contract: _____);

 A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed; Real Estate Acquisitions

 Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

 Investigations of violations or possible violations of the law;

 x Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is: VEOLIA WATER. The public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.)

 Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: _____ OR _____ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

 X Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; (The employee(s) and/or general nature of discussion is: Municipal Attorney the public disclosure of such information at this time

would violate the employee(s) privacy rights; therefore this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists.;

_____ Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit;

BE IT FURTHER RESOLVED that the Mayor and Council hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Borough Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Council, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Council re-entered Regular Session at 10:35 p.m.

Motion was made by Jewell, seconded by Gleba to direct the Borough Manager to solicit bids for a power purchase agreement.

Ayes: 7, Nays: 0
Motion Carried

Hearing no further business, a motion was made by Higgins, seconded by Torres to adjourn the meeting at 10:40 pm.

Ayes: 7, Nays: 0
Motion Carried

Mayor Scott McDonald

Kristine Blanchard, Borough Clerk

**BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY
WASHINGTON BOROUGH COUNCIL MINUTES – November 1, 2011**

The Regular Meeting of the Borough Council of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 6:30 P.M.

Roll Call: Valentine, Gleba, Torres, McDonald, Higgins, Boyle, Jewell

Also Present: Richard Phelan, Borough Manager
Ann Kilduff, Acting Borough Clerk

Mayor McDonald led everyone in the flag salute.

Mayor McDonald read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

Resolution 185-2011 Acting Borough Clerk

Resolution 185-2011 was moved on a motion made by Higgins, seconded by Jewell and adopted.

Ayes: 7, Nays: 0
Motion Carried

RESOLUTION 185-2011

ACTING BOROUGH CLERK

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Council of the Borough is directed and authorized to appoint an **Acting Borough Clerk** (as needed) for the Borough of Washington, New Jersey.

BE IT RESOLVED, that Ann Kilduff is hereby appointed as Acting Borough Clerk for the Governing Body Meeting of November 1, 2011.

TRAINING

Wayne Dietz of Dietz and Hammer Alternative Risk Solutions conducted training to the Governing Body, Borough Manager, and Acting Borough Clerk regarding workers compensation and liability claims.

Training concluded at 7:15 p.m. Council recessed until 7:30 p.m.

Council reconvened at 7:30 p.m. with all members present.

COUNCIL APPEARANCE:

Highlands Council – Eileen Swan

Mayor McDonald stated that this may be a good time to consider a master plan review that is why he has invited the Highlands Council here this evening. The Planning Board asked that Council consider working with the Highlands Council as the master plan review as well as a review of all land use ordinances could be covered with a highlands grant.

Ms. Swan brought Council up to speed on what has been going on with the Highlands Council. She explained the federal highlands area and the NJ highlands area. The people who are outside of the highlands region who obtain their water from the highlands area pay a user fee to obtain the water. The money comes back into the highlands region and is used to protect the water for everyone. The municipalities that fall into the preservation area must comply with the highlands regional master plan. The municipalities that fall into the planning area can decide whether or not they wish to comply with the highlands master plan. She stated that sixty towns have petitioned to comply with the master plan of the highlands. Ms. Swan outlined several ways that the highlands council can assist the borough regarding economic development, redevelopment plans, and master plan reviews. Council discussed their concerns with Ms. Swan regarding the exemptions and possible restrictions of the Highlands Act. Council also discussed their concerns regarding funding and professionals going over the grant amount.

Councilman Higgins asked why this is to our advantage. Mayor McDonald stated the Planning Board recommended this because of the review of the Ordinances especially the planning and zoning ordinances.

Councilwoman Gleba asked if there will be additional workloads for the professionals and the manager and if there are strict deadlines. The only deadlines are for the municipalities in the preservation area. The planning area municipalities can come up with an implementation schedule.

Councilman Higgins asked if this needed to be done right away. Mayor McDonald stated the Borough's Master Plan would need to be revisited in the next four years.

CORRESPONDENCE:

Business Improvement District – 2012 Budget and Business Plan
Planning Board – Budget Overage

Motion made by Higgins, seconded by Gleba to receive and file the correspondence.

Ayes: 7, Nays: 0
Motion Carried

Discussion: Councilman Higgins noted there is dollar amount listed in the Planning Board memo as to what their overage was in their budget. Mayor McDonald stated it is in the neighborhood of \$4500.00.

Business Improvement District – Councilman Boyle asked where the Governing Body stands on paying off the parking lot that the BID has the loan out on. Mayor McDonald stated the Council did not vote to pay it off. Ms. Cerami stated she thought it would be discussed as part of the 2012 budget process. Mayor McDonald stated yes; however it has not been discussed yet.

AUDIENCE:

Mayor McDonald opened up the audience portion of the meeting.

Paul Jones 108 Harding Drive

Mr. Jones inquired about two catch basins that were installed on his property by the Borough. This was done to collect water that was freezing and creating a hazard on Harding Drive and Flower Ave. Mr. Jones stated he wishes to place downspouts to direct water there that has been collecting in the yards due to the extreme storms. He contacted the Borough and was told they were his catch basins and the Borough would not do work on them. He is curious as to who owns the catch basins. Mayor McDonald stated that if they are on his property they were his catch basins however; he would need to find out who installed them. Mayor McDonald asked if there was any documentation. Manager Phelan stated there is no recorded maintenance easement. Manager Phelan spoke with the Attorney and the Attorney stated that even if the Borough installed them it does not make them Borough property. They were installed at the direction of a prior engineer and manager. Mayor McDonald suggested the manager reach out to Mr. Sheola to find out the facts of the catch basins located at 108 Harding Drive.

Joyce Pile 88 W. Stewart Street

Ms. Pile asked if all the branches and limbs that fell during the storm would be picked up. Mayor McDonald stated that yes they will however; it will take several weeks to clean up after the storm. She also stated her concerns over the potholes on her road and alley. The manager will have DPW make the necessary repairs.

Josephine Tropp 14 Prosper Way

Ms. Tropp also voiced her concerns over Jefferson St. being in need of repair. The DPW Supervisor will take a look at that as well.

Susan Sloan 89 Grand Avenue

Mrs. Sloan thanked Sandi Cerami, Executive Director for the fantastic job on her report. She stated she would like Council and the BID to buy services and goods from the merchants in the Borough.

ORDINANCES:

Discussion: Recreation Fee Ordinance

The Recreation Director stated he presented Council with a revised fee Ordinance for recreation program fees. The rates presented take into consideration the field maintenance for each sport and also the rates are at or below surrounding towns. There will be no more non borough resident rates. All programs will be open to anyone at the same rate. After discussion, motion made by Valentine, seconded by Gleba to create the Ordinance as presented.

Ayes: 7, Nays: 0

Motion Carried

REPORTS:

Motion was made by Higgins, seconded by Jewell to receive and file the following reports:

1. Managers Report

Ayes: 7, Nays: 0

Motion Carried

COMMITTEE REPORTS:

Codebook Committee:

Councilwoman Gleba asked if Council members would like to attend at Webinar regarding e-code 360. Councilwoman Gleba will put some dates together for Council.

Motion made by Torres, seconded by Higgins for a ten minutes recess.

Council reconvened at 10:00 p.m. with all members present.

OLD BUSINESS:

Title Search – Councilman Torres

Councilman Higgins excused himself from this part of the meeting.

Councilman Torres stated he has done an extensive title search on property 77 North Jackson Ave. He researched the title and any agreements between the RR Company and previous owners. He stated N. Jackson Ave. at one time went straight across to Rt. 31. Councilman Torres reviewed some of the older maps of that area with Council. It is his opinion that at one time these were Borough owned roads. Councilman Torres believes that the revision of the maps in 1961 contained an error (it shows the road as RR owned.) This mistake, he believes has continued through today. Mayor McDonald stated he would like the attorney's opinion on Councilman Torres's findings.

Mr. Dehass asked where the documentation is that the RR states it is their property. Manager Phelan stated that our tax map indicates it is a RR owned property. Manager Phelan stated the only way to have a definitive answer is to do a full title search.

David Higgins stated as an audience member that we should be getting the information from RR Company. Motion made by Gleba, seconded by Jewell to have the manager obtain the information from the RR Company their documentation and proof that they own the property in questions. Ayes – 7 – motion carried. Motion made by Jewell, seconded by Gleba to have the information provided in writing. Ayes – 7 – motion carried.

At this time Councilman Higgins returned to the meeting.

NEW BUSINESS:

Resolution 180-2011 Approval of Items of Revenue – Clean Energy Program

Resolution 180-2011 was moved on a motion made by Valentine, seconded by Higgins and adopted.

Roll Call: Valentine, Higgins, Gleba, Torres, Boyle, Jewell, McDonald

Ayes: 7, Nays: 0

Motion Carried

RESOLUTION # 180-2011

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATIONS NJSA 40A: 4-87

WHEREAS, NJSA 40A: 4-87 provides that the Director of Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Washington in the County of Warren State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2011 in the sum of \$10,431.23 which is now available from the NJ Clean Energy program

BE IT FURTHER RESOLVED, that the like sum of \$10,431.23 is hereby appropriated under the caption of Other Expenses – Energy Efficiency Block grant.

Resolution 181-2011 Supporting the Center Line Pavement Marking to A No Passing Zone Rt. 57

Resolution 181-2011 was moved on a motion made by Valentine, seconded by Higgins and adopted.

Ayes: 7, Nays: 0

Motion Carried

RESOLUTION # 181-2011

RESOLUTION SUPPORTING THE CENTER LINE PAVEMENT MARKINGS TO A NO PASSING ZONE ON ROUTE 57 IN WASHINGTON BOROUGH, WARREN COUNTY, NEW JERSEY

WHEREAS, an investigation was conducted by the New Jersey Department of Transportation to inventory the existing centerline markings along Rt. 57 in Washington Borough and in Warren County, and;

WHEREAS, the New Jersey Department of Transportation has determined based on the Bureau of Traffic Engineering and Investigations report that the centerline markings be revised to a No Passing Zone in Washington Borough and in Warren County, and;

WHEREAS, the New Jersey Department of Transportation requires, as part of the Traffic Regulation Order, a Resolution of support from Washington Borough, and;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Washington does hereby support the revised Traffic Regulation Order to revise the centerline markings on Rt. 57 in Washington Borough to a No Passing Zone, and;

BE IT FURTHER RESOLVED, that the Municipal Clerk send a certified copy of this Resolution to the New Jersey Department of Transportation.

Resolution 182-2011 Shared Service Agreement – Snow Removal Services Board of Education

Resolution 182-2011 was moved on a motion made by Valentine, seconded by Higgins and adopted.

Ayes: 7, Nays: 0
Motion Carried

Resolution 183-2011 Authorizing Sale of Surplus Property to Borough of Rockaway.

Resolution 183-2011 was moved on a motion made by Gleba, seconded by Valentine and adopted.

Roll Call: Gleba, Valentine, McDonald, Torres, Higgins, Jewell, Boyle.

Ayes: 7, Nays: 0
Motion Carried

Resolution 184-2011 Resolution Authorizing the Sale of Block 94 Lot 57 Allegar Street Garage

Resolution 184-2011 was moved on a motion made by Valentine, seconded by Gleba and adopted.

Roll Call: Valentine, Gleba, McDonald, Higgins, Jewell, Boyle, Torres

Ayes: 7, Nays: 0
Motion Carried

RESOLUTION 184-2011

**RESOLUTION AUTHORIZING THE SALE OF
BLOCK 94, LOT 57, ALLEGAR STREET GARAGE**

WHEREAS, bids were accepted by the Borough Purchasing Agent for the sale of Block 94, Lot 57, Allegar Street Garage, on October 28, 2011 at 10:00 AM; and,

WHEREAS, the property was advertised for public sale pursuant to all requirements and procedures set forth in the Local Lands and Buildings Law (NJSA 4A:12-1 et seq.) on October 13, 2011 and October 20, 2011; and,

WHEREAS, the Borough received one (1) bid in the amount of \$1,100.00 from Gibson's Gym, Inc. (75 E. Washington Ave., Washington, NJ 07882).

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington hereby authorizes the sale in accordance with the terms and conditions stated in Resolution 171-2011 to Gibson's Gym, Inc.

BE IT FURTHER RESOLVED that a copy of this Resolution, be forwarded to Chief Financial Officer, Borough Attorney, Tax Collector, and Gibson's Gym, Inc.

VOUCHERS

Motion made by Higgins, seconded by Jewell to pay the vouchers and claims in the amount of \$1,925,414.83.

Roll Call: Higgins, Jewell, Torres, Gleba, McDonald, Boyle, Valentine
Abstain: Higgins – Fire Dept. Jewell – EMS and Fire Dept.

Ayes: 7, Nays: 0

Abstain: 2 (Higgins – Fire Dept. Jewell – EMS, Fire Dept.)

Motion Carried

COUNCIL REMARKS:

Mayor McDonald stated he received notification that our entries for Innovation in Governance Award all received honorable mention.

Councilman Torres stated the maps he used this evening will be available in the Council office for review. Mayor McDonald thanked Councilman Torres for his efforts.

Councilman Valentine thanked Councilman Torres as well.

Councilman Higgins also thanked Councilman Torres. He asked for the trust fund balance for all the trust accounts. Motion made by Gleba, seconded by Higgins – All in favor. Councilman Higgins asked who authorized the paving of Vanatta Street. Manager Phelan stated that the paving is part of routine maintenance. Councilman Torres stated there are many roads that need paving. The cost was \$4,600. Councilman Higgins stated the streets committee should have been

notified. Councilman Higgins stated it is time to do the managers evaluation. Motion made by Higgins, seconded by Torres to have the evaluations prepared for the first meeting in December. Ayes – 7 Motion Carried.

Councilman Jewell also thanked Councilman Torres.

Councilman Boyle thanked Councilman Torres as well.

Motion made by Valentine, seconded by Torres to enter Executive Session.

186-2011
RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; *N.J.S.A. 10:4-6 et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Council find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A. 40:4-12*; and

WHEREAS, the Mayor and Council will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by *N.J.S.A. 40:4-12*:

_____ A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon: _____);

_____ A matter where the release of information would impair a right to receive funds from the federal government;

_____ A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

_____ A collective bargaining agreement, or the terms and conditions thereof (Specify contract: _____);

_____ A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed; Real Estate Acquisitions

_____ Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Investigations of violations or possible violations of the law;

Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is: DPW Garage. The public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.)

_____ Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: _____

_____ OR _____ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

_____ Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; (The employee(s) and/or general nature of discussion is: Municipal Attorney the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists.;

_____ Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit;

BE IT FURTHER RESOLVED that the Mayor and Council hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Borough Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Council, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Council re-entered Regular Session at 10:38 p.m.

RECAP

Manager Phelan will contact Richard Sheola regarding the catch basins. He will following up on the two resident concerns this evening regarding potholes and street repair. Manager Phelan will provide contact information for the RR Company and will obtain documentation from the RR Company stating that they own the property. He will obtain the balances of the Trust Accounts as well. After discussion it was determined that Councilman Torres will reach out to Attorney Cushing with the information on the title search and RR Company concerning the property at 77 N. Jackson Ave.

Motion made by Boyle, seconded by Valentine to have Councilman Higgins and Mayor McDonald attend a meeting with Attorney Cushing regarding DPW Garage litigation. Councilman Torres will serve as the alternate.

Hearing no further business Motion made by Torres, seconded by Valentine to adjourn the meeting at 10:44 p.m.

Mayor Scott McDonald

Ann Kilduff, Acting Borough Clerk

**AN ORDINANCE ESTABLISHING RECREATION
DEPARTMENT PROGRAM FEES**

BE IT ORDAINED by the Borough Council of the Borough of Washington, in the County of Warren, and State of New Jersey as follows:

SECTION 1. The Borough of Washington Recreation Department (“Recreation Department”) is authorized to recommend fees for participation in its programs/events in accordance with the following schedule.

SECTION 2. The Recreation Director, or his/her designee, will schedule dates, times and locations for the following programs/events. The fee for participation in the program/event for each registrant shall be within the following parameters:

Recreation Program/Event		Minimum	Maximum
Fees Apply for all Boro Administered Programs up to and including the 3rd child (no fee for 4th child and beyond)			
Girl's Softball: 2nd Grade thru 8th Grade			
	ALL	\$35	\$100
Karate/Self-Defense - Ages 5 thru 12			
	ALL	\$35	\$100
Easter Egg Hunt: Ages 3 to 6th Grade	No Charge		
Swim Team: Ages 5 to 18 Team Member	Must also be member of the pool	\$50	\$100
Swim Lessons: Ages 3 and Up	Must be 42 inches in height		
	ALL	\$40	\$100
	Private Lessons	\$60	\$100
Pool Fees			
Membership	Individual	\$75	\$125
(All Memberships half price after August 1 st)	Family	\$150	\$300
	Senior Citizen	\$0	\$50
Daily			
Adult		\$6	\$10
Child (4 to 14 years old)		\$4	\$8
Child (up to 3 years old)		\$0	\$0
Senior		\$4	\$8
Twilight (after 6pm)	All Twilight	\$3	\$6
Water Aerobics		\$10	\$40
Soccer: Kindergarten to 8th Grade	Age 5	\$35	\$50
	Ages 6 & 7	\$35	\$100
	Ages 8 and up	\$45	\$100

Field Hockey: 2nd to 6th Grade			
	ALL	\$35	\$100
Men's Basketball	Team Sponsor	\$200	\$600
Individual Participant	ALL	\$40	\$75
Movies in the Park	No Charge		
Youth Basketball: K thru 2nd Grade (Clinic)	Li'l Hoopsters	\$35	\$60
3 rd Grade thru 8 th Grade	ALL	\$40	\$100
Street Hockey: Kindergarten to 8th Grade			
	ALL	\$35	\$100
Grand Illumination Ceremony	No Charge		
Holiday House Decorating Contest	No Charge		
Usage Fee – Field/Game (Field Fee Included in Registration Fee for all Boro Administered Programs)	Daily Fee	\$45	\$500
Field Fee Based on Field Maint/Prep			
Lighting at Park	Per Hour	\$15/hr	\$55/hr
Sport Clinic Programs		\$35	\$100
Party Rental (Pool Hours)	Members		
	Non-Members		
Party Rental (After Hours)	50 People	200	300
	51-100 People	300	400
	Over 100 People	400	500
Pavilion/Tent Rental		\$25	\$100
Summer Recreation Programs		\$50	\$1000
Special Events		\$100	\$1000

SECTION 3. By no later than March first of each year the Recreation Director shall evaluate the costs and expenses for operating each Program/Event and make a recommendation to the Mayor and Council and Manager as to the amount to be charged for participation in the Program/Events presented by the Recreation Department, which shall be within the range of fees established by this ordinance. The Borough Council shall review the Recreation Program/Event Fee recommendations made by the Recreation Director in order to establish the current year Recreation Program Fee Schedule, which shall be adopted by the Mayor and Council via resolution annually.

SECTION 4. All ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies.

SECTION 5. This ordinance shall take effect immediately after final passage, approval and publication of notice hereof as required by law.



MANAGERS WEEKLY REPORT
10/27/11

The public notice for the supply of renewable energy (OE: Solar Power) was published this week. The bid opening is scheduled for Thursday, November 10th at 10AM.

We received sealed bids for the sale of the old DPW facility this week. There was one bid submitted by Gibson's Gym in the amount of \$1,100. I will be forwarding all of the appropriate information over to the Borough Attorney and successful bidder in order to make arrangements for the closing.

I received communication from the Borough of Rockaway. They are interested in purchasing the combination soccer/football goals from the Borough, for \$500, which was what Council set the minimum price at. As such, I will be placing a resolution on the next agenda authorizing this in order to move forward with the sale.

REMINDER – The Council meeting will begin at 6:30PM next week as we will be holding a training class through our insurance carrier, Statewide Insurance.

I have attached the Recap List for your review.

I have placed a CD with all of the proposals for the 2012 professional service contracts in your mailboxes for your review.

Meeting Date	Recap Item	Status	Completed
September 20, 2011			
	<p>9/21/11 - Contacted NSRR and left voice mail. 10/7/11 - Called and E-mailed NSRR on 6 separate occasions to no avail. Also e-mailed "higher-ups" at the RR as well to no avail. Will continue trying to make contact. 10/13/11 - Advised Council of my conversations with NSRR. They have agreed to let us access their property for snow removal. They will send us a draft agreement for our review. 10/19/11 - Called and left NSRR a message regarding the agreement. Have not heard back yet.</p>		No
October 4, 2011			
	<p>Per Council - Work with Norfolk Southern Railroad to see if they would grant the Borough a sewer easement, as well as the authority to provide snow/ice control services to their property located off of N. Jackson Ave.</p>	<p>10/5/11 - Call and Left Voice Mail. 10/17/11 - Called and left Voice Mail. Will contact the Borough Engineer to see his thoughts on the matter.</p>	No
October 18, 2011			

	<p>Per Council - Contact Blue Diamond Disposal to see if there is a way they can verify if residents are being in compliance with the Borough recycling goals and ordinances (as long as there is no additional cost).</p>	<p>10/19/11 - Called company president and left voice mail. 10/21/11 - Spoke with Blue Diamond President. He advised that there is no way to check to see if Borough residents are in compliance unless someone checks every can during each pickup. His employees are told not to collect trash with recycling in it if the violation is visible, but they do not, and can not, physically check each can.</p>	<p>Yes</p>
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MANAGERS WEEKLY REPORT
11/4/11

The YTD reports have been posted on the website.

You are no doubt aware that the recent storm felled MANY trees in the Borough. Cleanup has been occurring all week and will take several more weeks to fully complete as this is a large task. I have sent out several e-mail blasts this week advising residents of this. If anything changes, I will be sure to let you know.

We (the CFO and I) will be presenting Council with a transfer resolution in December. This will address some of the shortfalls that we encountered this year due to unplanned expenses, such as the hurricane, tropical storm, and the most recent snow storm. She will be in attendance at this meeting and we will be happy to explain everything to you.

All phones in Borough hall are now working properly as the damaged hardware has been replaced.

I have attached the Recap List for your review.

Meeting Date	Recap Item	Status	Completed
September 20, 2011		<p>9/21/11 - Contaced NSRR and left voice mail. 10/7/11 - Called and E-mailed NSRR on 6 separate occasion to no avail. Also e-mailed "higher-up's" at the RR as well to no avail. Will continue trying to make contact. 10/13/11 - Advised Council of my conversations with NSRR. They have agreed to let us access their property for snow removal. They will send us a draft agreement for our review. 10/19/11 - Called and left NSRR a message regarding the agreement. Have not heard back yet. 11/1/11 - E-mail from NSRR stating that they are "working with our contracting folks to pull together an agreement for your review. They are overwhelmed with duties, but I will get one to you as soon as I can."</p>	No
October 4, 2011	<p>Per Council - Work with Norfolk Southern Railroad to see if they would grant the Borough a sewer easement , as well as the authority to provide snow/ice control services to their property located off of N. Jackson Ave.</p>		

	<p>Per Councilman Higgins - Call Barbieri Builders RE; flowing issues on Myrtle and McKinley.</p>	<p>10/5/11 - Call and Left Voice Mail. 10/17/11 - Called and left Voice Mail. Will contact the Borough Engineer to see his thoughts on the matter. 11/4/11 - Spoke with Mr. Barbieri. He will have some asphalt placed near all of the catch basin that would direct storm water into the storm system in order to possibly alleviate the water issues downhill.</p>	<p>Yes</p>
<p>November 1, 2011</p>			
	<p>Contact former Manager Sheola to see if he has any knowledge of any agreements with property owners near 108 Harding Dr. as it relates to the Borough-installed catch basins on private property.</p>	<p>11/3/11 - Spoke with former Manager Sheola. He advised that the catch basins were installed on private property with tax dollars to (1) alleviate icing issues on the street, and (2) aid in proper drainage in the properties in question. He also advised that after they were installed, they became property of the property owners, not the municipality. Therefore, any/all maintenance became the responsibility of the property owner, not the Borough. I will inform Mr. Jones of Harding Drive per Council's instruction.</p>	<p>Yes</p>
	<p>Have the Recreation Director and/or Recreation Committee Chair provide comparison of fees from other municipalities.</p>	<p>11/3/11 - Provided to Council via e-mail.</p>	<p>Yes</p>

	<p>Provide contact information to persons Manager has been speaking with at Norfolk Southern Railroad.</p>	<p>11/2/11 - Provided to Council via e-mail.</p>	<p>Yes</p>
	<p>Contact Norfolk Southern Railroad to see if they could provide any documentation relating to their ownership of property in/around Cattelle Court/N. Jackson Ave.</p>	<p>11/2/11 - E-mailed NSRR with request. They responded with a few follow-up questions, to which I provided them what they asked for (IE: Tax Maps) as well as the reason for Council's inquiry.</p>	<p>No</p>

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	4,235,951.69	4,235,939.20	4,516,290.71	4,540,514.58	17,528,696.18
Added/Omitted	3,228.07	3,227.96	0.00	0.00	6,456.03
Other Billing	3,398.25-	164,302.46-	20,014.54-	18,264.46-	205,979.71-
Balance Adjustments (Prin)	476.59-	349.10-	5,202.56-	5,026.04-	11,054.29-
Payments (Prin)	4,090,062.13	3,885,991.86	4,094,468.05	31,396.51	12,101,918.55
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	145,242.79	188,523.74	396,605.56	4,485,827.57	5,216,199.66
Misc.Charge Adjustments (Prin)	25.00	0.00	0.00	0.00	25.00
Misc.Charge Payments (Prin)	25.00	0.00	0.00	0.00	25.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	145,242.79	188,523.74	396,605.56	4,485,827.57	5,216,199.66
Payments (Intr)	15,664.15	9,020.11	2,310.77	0.00	26,995.03
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 90,380.20
 Current Balance: 5,216,199.66
 Total Balance: 5,306,579.86

2011 DEDUCTIONS

Number of Accts:	2491	Senior Citizen	49
Land Value:	117,229,907	Disabled Person	1
Improvement Value:	288,549,453	Surviving Spouse	0
Limited Exemptions:	601,300	Veteran	117
Net Taxable Value:	404,055,686	Widow of Veteran	36

NOTE: Zero balance accounts ARE included on the total pages.

11-8-11 Respectfully submitted by Kay Alexander for September

TAX YEAR 2011/1 - 2011/4

TAX LEVY

Original (Original Billed + Deduction Amounts)	17,579,446.18	
Added	6,456.03	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
070 CBJ-PRELIM	6,796.45-	
072 State Tax Appeal	0.00	
080 Adjust Prelim Tax	0.00	

TOTAL LEVY		17,579,105.76

2011 DEDUCTIONS

Senior Citizen	(49) x 250.00	12,250.00	
Disabled Person	(1) x 250.00	250.00	
Surviving Spouse	(0) x 250.00	0.00	
Veteran	(117) x 250.00	29,250.00	
Widow of Veteran	(36) x 250.00	9,000.00	

TOTAL DEDUCTION AMOUNTS 2011/1 - 2011/4			(50,750.00)

TOTAL LEVY TO BE COLLECTED

17,528,355.76

COLLECTIONS

Prepaid from Prior Year (before 01/01/11)			
001 TAX	11,141.27		

Total from Prior Year		11,141.27	
Current Year (01/01/11 - 12/31/11)			
001 TAX	11,946,186.73		
002 RETURNED CHECK FEE	25.00		
004 SUBSEQUENT PAYMENT	144,590.55		

Total Current Year		12,090,802.28	
Subsequent Year (after 12/31/11)			
Total Subsequent Year		0.00	

TOTAL COLLECTIONS		12,101,943.55	

NSF REVERSALS

TOTAL NSF REVERSALS 0.00

TOTAL COLLECTIONS less NSF REVERSALS (12,101,943.55)

COLLECTOR ADJUSTMENTS

	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	500.00-	500.00-	2
052 Src Disallowed	500.00	0.00	500.00	0
053 Vet Allowed	0.00	250.00-	250.00-	1
054 Vet Disallowed	0.00	0.00	0.00	0
055 Dis Allowed	0.00	500.00-	500.00-	2
056 Dis Disallowed	0.00	0.00	0.00	0

057	Ssp Allowed Vet	0.00	0.00	0.00	0
058	Ssp Disallowed Vet	0.00	0.00	0.00	0
059	wid Allowed	0.00	0.00	0.00	0
060	wid Disallowed	0.00	0.00	0.00	0
061	Lien - Transfer Exst	0.00	0.00	0.00	
062	Forclosure	0.00	0.00	0.00	
063	Transfer Overpayment	3,680.30	9,195.95-	5,515.65-	
064	Refund Overpayment	1,548.36	0.00	1,548.36	
069	Cancelled - Resolutn	0.00	7,087.00-	7,087.00-	
071	Miscellaneous	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	0.00	0.00	0.00	
077	Lien Estab New Pnly	0.00	0.00	0.00	
078	Lien Trnf Exst Pnly	0.00	0.00	0.00	
079	Arrears Trnsfr Pnly	0.00	0.00	0.00	
081	BOUNCED CHECK FEE	25.00	0.00	25.00	
082	PRIOR YEAR TAXES	0.00	0.00	0.00	
083	Apply Int to Princ	0.00	0.00	0.00	
084	Lien Trans O/B yep	0.00	0.00	0.00	
085	LABOR LIEN	0.00	0.00	0.00	
087	CURR YR TAX APPEALS	0.00	37,529.00-	37,529.00-	
088	Lien Trans LaborLien	0.00	0.00	0.00	
090	Billing Adjustment	0.00	0.00	0.00	
152	Src Disallowed PD5	0.00	0.00	0.00	0
156	Dis Disallowed PD5	0.00	0.00	0.00	0
158	Ssp Disallowed PD5	0.00	0.00	0.00	0
170	CBJ-CURRENT YEAR	0.00	0.00	0.00	
172	TCJ - PRIOR YEAR	0.00	0.00	0.00	
HR	HOMESTEAD REBATE	0.00	160,904.26-	160,904.26-	
ZZZ	CONVERSION BALANCES	0.00	0.00	0.00	
		-----	-----	-----	-----
		5,753.66	215,966.21-	210,212.55-	5

TOTAL ADJUSTMENTS

210,212.55-

BALANCE 2011/1 - 2011/4
Credit Balances
Debit Balances

26,139.05-
5,242,338.71

TOTAL BALANCE 2011/1 - 2011/4

5,216,199.66

COLLECTOR INTEREST ADJUSTMENTS

Debit

Credit

Net

0.00

0.00

0.00

TOTAL INTEREST ADJUSTMENTS

0.00

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	4,235,951.69	4,235,939.20	4,516,290.71	4,540,514.58	17,528,696.18
Added/Omitted	3,228.07	3,227.96	0.00	9,877.85	16,333.88
Other Billing	3,398.25-	164,302.46-	20,014.54-	18,264.46-	205,979.71-
Balance Adjustments (Prin)	476.59-	349.10-	3,093.43-	7,342.49-	11,261.61-
Payments (Prin)	4,100,718.98	3,896,675.65	4,144,342.05	1,761,510.80	13,903,247.48
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	134,585.94	177,839.95	348,840.69	2,763,274.68	3,424,541.26
Misc.Charge Adjustments (Prin)	25.00	0.00	0.00	0.00	25.00
Misc.Charge Payments (Prin)	25.00	0.00	0.00	0.00	25.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	134,585.94	177,839.95	348,840.69	2,763,274.68	3,424,541.26
Payments (Intr)	17,237.68	10,423.71	4,604.86	0.00	32,266.25
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00
Prior Yr/Prd Balance:	73,479.74				
Current Balance:	3,424,541.26				
Total Balance:	3,498,021.00				

2011 DEDUCTIONS

Number of Accts:	2491	Senior Citizen	49
Land Value:	117,229,907	Disabled Person	1
Improvement Value:	288,549,453	Surviving Spouse	0
Limited Exemptions:	601,300	Veteran	117
Net Taxable Value:	404,055,686	widow of Veteran	36

NOTE: Zero balance accounts ARE included on the total pages.

11-8-11 Respectfully submitted by Kay Stasyskas for October

TAX YEAR 2011/1 - 2011/4
TAX LEVY

Original (Original Billed + Deduction Amounts)	17,579,446.18	
Added	16,333.88	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
070 CBJ-PRELIM	6,796.45-	
072 State Tax Appeal	0.00	
080 Adjust Prelim Tax	0.00	

TOTAL LEVY		17,588,983.61

2011 DEDUCTIONS

Senior Citizen	(49) x 250.00	12,250.00	
Disabled Person	(1) x 250.00	250.00	
Surviving Spouse	(0) x 250.00	0.00	
Veteran	(117) x 250.00	29,250.00	
Widow of Veteran	(36) x 250.00	9,000.00	

TOTAL DEDUCTION AMOUNTS 2011/1 - 2011/4			(50,750.00)

TOTAL LEVY TO BE COLLECTED

17,538,233.61

COLLECTIONS

Prepaid from Prior Year (before 01/01/11)			
001 TAX	11,141.27		

Total from Prior Year		11,141.27	
Current Year (01/01/11 - 12/31/11)			
001 TAX	13,745,840.06		
002 RETURNED CHECK FEE	25.00		
004 SUBSEQUENT PAYMENT	146,266.15		

Total Current Year		13,892,131.21	
Subsequent Year (after 12/31/11)			
Total Subsequent Year		0.00	

TOTAL COLLECTIONS		13,903,272.48	

NSF REVERSALS

TOTAL NSF REVERSALS 0.00

TOTAL COLLECTIONS less NSF REVERSALS (13,903,272.48)

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	500.00-	500.00-	2
052 Src Disallowed	500.00	0.00	500.00	0
053 Vet Allowed	0.00	250.00-	250.00-	1
054 Vet Disallowed	0.00	0.00	0.00	0
055 Dis Allowed	0.00	500.00-	500.00-	2
056 Dis Disallowed	0.00	0.00	0.00	0

057	Ssp Allowed Vet	0.00	0.00	0.00	0
058	Ssp Disallowed Vet	0.00	0.00	0.00	0
059	wid Allowed	0.00	0.00	0.00	0
060	wid Disallowed	0.00	0.00	0.00	0
061	Lien - Transfer Exst	0.00	0.00	0.00	
062	Forclosure	0.00	0.00	0.00	
063	Transfer Overpayment	4,267.66	11,512.40-	7,244.74-	
064	Refund Overpayment	3,070.13	0.00	3,070.13	
069	Cancelled - Resolutn	0.00	7,087.00-	7,087.00-	
071	Miscellaneous	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	0.00	0.00	0.00	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
081	BOUNCED CHECK FEE	25.00	0.00	25.00	
082	PRIOR YEAR TAXES	0.00	0.00	0.00	
083	Apply Int to Princ	0.00	0.00	0.00	
084	Lien Trans O/B yep	0.00	0.00	0.00	
085	LABOR LIEN	0.00	0.00	0.00	
087	CURR YR TAX APPEALS	0.00	37,529.00-	37,529.00-	
088	Lien Trans LaborLien	0.00	0.00	0.00	
090	Billing Adjustment	0.00	0.00	0.00	
152	Src Disallowed PD5	0.00	0.00	0.00	0
156	Dis Disallowed PD5	0.00	0.00	0.00	0
158	Ssp Disallowed PD5	0.00	0.00	0.00	0
170	CBJ-CURRENT YEAR	0.00	0.00	0.00	
172	TCJ - PRIOR YEAR	0.00	0.00	0.00	
HR	HOMESTEAD REBATE	0.00	160,904.26-	160,904.26-	
ZZZ	CONVERSION BALANCES	0.00	0.00	0.00	
		-----	-----	-----	-----
		7,862.79	218,282.66-	210,419.87-	5

TOTAL ADJUSTMENTS

210,419.87-

BALANCE 2011/1 - 2011/4
Credit Balances
Debit Balances

27,511.83-
3,452,053.09

TOTAL BALANCE 2011/1 - 2011/4

3,424,541.26

COLLECTOR INTEREST ADJUSTMENTS	Debit	Credit	Net	
	-----	-----	-----	
	0.00	0.00	0.00	
TOTAL INTEREST ADJUSTMENTS				----- 0.00

Abbreviated Totals Only Budget Account Status

Range of Accounts: 1-01-00-000-000 to 1-01-55-000-000-000
 Year To Date As of: 11/08/11
 Incl Blank Line Between Accounts: No Cap Accounts Switch: Yes Include Requisitions: No Skip Zero Activity: Yes
 Department Page Break: No CAFR Control Totals: No Department Control Totals: No
 Budgeted = Adopted + Amended
 Balance = Budgeted + Transfers - Encumber - Net Expended/Reimbrsd - Canceled (if any)
 Net Expd/Reimb = Expended - Reimbursed
 Unexpended = Budgeted + Transfers - Encumber - Net Expended/Reimbrsd - Canceled (if any)
 %Used = (Net Expd/Reim + Encumber) / (Budgeted + Transfers - Cancel)

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
Final Budgeted		7,296,522.85	0.00	431,194.61	5,751,115.67	1,514,734.25	1,083,539.64	85
					Cancelled:	30,672.93		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Final Total		7,296,522.85	0.00	431,194.61	5,751,115.67	1,514,734.25	1,083,539.64	85
					Cancelled:	30,672.93		

HIGHWAY DEPARTMENT
OVERVIEW FOR OCTOBER 2011

In the month of October three people were assigned to mowing and weedwacking the entire park and the property along Vara Memorial Field it had taken three days to complete.

Two men were assigned to repair a sink hole located behind a storm drain on 12 Park Avenue. The storm drain was inspected and no damage was noticed. We did go up in the pipe and the only visible sign of wear that we noticed in the pipe was some seam separation at one of the joints, so to rectify the problem we repaired the seam with cement, no other issues were reported with this complaint.

One man was assigned to street sweeping and in the month of October all the roads were done at least once.

One man was assigned to mowing the borough owned properties.

Vehicle maintenance was in order as two trucks were serviced, five trucks and one car were inspected and the newly acquired Chevrolet Impala had the emergency brake cable repaired and the car washed and interior cleaned. Several hydraulic lines on the front end loader were also replaced.

Two men were assigned to storm drain cleaning.

Two men were assigned to hand dig a trench located on 32 Presidential Drive in an effort to alleviate some of the water problems located along Wilson Terrace.

We did road patching along Johnston Street and patched several areas along Sunrise Terrace. We also patched Willow Street and Vannatta Street in preparation for street paving. The crew was assigned to pave a section on Willow Street near the intersection of South Wandling Avenue. Also the crew was assigned to paving Vannatta Street from East Washington Avenue down to the bridge.

The last week of the month we spent the week getting the equipment ready for a potential snow storm that could be brewing up at the end of the week the work included; breaking down all the tail gates on the trucks and installing salt augers and spinners, getting all the snow plows up and running.

Rounding out the month we did receive a significant amount of snow. The weight of the snow caused many trees and power lines to fall into the roadways.

In the upcoming month of November brush collection is in order as I am sure it will take several weeks to complete due to the overabundance of storm damage resulting from the October snowstorm.

Respectfully submitted,



John Burd
Supervisor Streets

**RESOLUTION ESTABLISHING AN ABSENCE FROM MEETING POLICY FOR ALL
ELECTED AND APPOINTED OFFICIALS AND VOLUNTEERS**

WHEREAS, the Department of Community Affairs, Division of Local Government Services has issued the 2011 Best Practices Checklists for all municipalities in the State; and

WHEREAS, one of the State's recommendations was for municipalities to establish an "Absence from Meetings Policy" for elected officials and appointed board members; and

WHEREAS, the Borough of Washington desires to be compliant with all recommendations listed in the Best Practices Checklist, which includes adopting a policy as stated above.

NOW, THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Washington hereby creates an Absence from Meetings Policy in accordance with the State statutes as follows:

Policy for Elected Officials

In accordance with N.J.S.A. 40A:16-3(g), as amended, the office of a Mayor or a member of the governing body shall be deemed vacant whenever the Mayor or a member of the governing body fails to attend and participate in any meetings of the governing body for a period of 8 consecutive weeks without being excused from attendance by a majority of the members of the governing body, at the conclusion of such period; provided, however, that the governing body may refuse to excuse only with respect to those failure to attend and participate which are not due to legitimate illness;

Policy for Appointed Officials and Volunteers

In accordance with N.J.S.A 40A:9-12.1(g), as amended, the office of any person appointed to a specified term, with or without compensation, by the governing body or Manager including persons appointed to any board, committee, commission, authority or other agency of one or more local units, shall be deemed vacant if a member of a board, committee, commission, authority or other agency, whenever the member, without being excused by a majority of the authorized members of such body, fails to attend and participate at meetings of such body for a period of 8 consecutive weeks, or for four consecutive regular meetings, whichever shall be of longer duration, at the conclusion of such period, provided that such body shall notify the appointing authority in writing of such determination.

BE IT FURTHER RESOLVED, that copies of this resolution be provided to elected officials, appointed officials and volunteers within the Borough of Washington.

RESOLUTION # 186-2011

A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on November 17, 2009 to US Bank-Cust/Sass Muni V dtr, TLSG; 2 Liberty Place, 50 South 16th St Ste 1950, Philadelphia, PA 19102, in the amount of \$2,275.00 for taxes or other municipal liens assessed for the year 2008 in the name of DTW Realty, LLC, as supposed owners, and in said assessment and sale were described as 200-202 Belvidere Avenue, Block 35 Lot 35, which sale was evidenced by Certificate #09-00011; and

WHEREAS, I, Kay F. Stasyshan, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 11-4-11 before the right to redeem was cut off, as provided by law, DTW Realty LLC claiming to have an interest in said lands, did redeem said lands claimed by U.S. Bank-Cust/Sass Muni V dtr by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$47,334.20, which is the amount necessary to redeem Tax Sale Certificate #09-00011.

NOW THEREFORE BE IT RESOLVED, on this 14th day of November 2011 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to US Bank-Cust/Sass Muni V dtr, TLSG; 2 Liberty Place, 50 South 16th St Ste 1950, Philadelphia, PA 19102, in the amount of **\$68,334.20** (this amount consists of \$47,334.20 amount to redeem the certificate + \$21,000 Premium).

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 35 Lot 35 from the tax office records.

The above Resolution was moved by _____, seconded by

_____, voted and carried this 14th day of November, 2011.

Roll Call: Ayes:

Nays:

Abstentions:

Kristine Blanchard, RMC
Borough Clerk

cc: Kay F. Stasyshan, Tax Collector
Paula Drake, Accounts Payable Clerk

RESOLUTION #187-2011

A RESOLUTION AUTHORIZING THE RELEASE OF FUNDS FROM
EDWARD KERNS ESCROW ACCOUNT HELD IN TRUST
BY THE BOROUGH OF WASHINGTON

WHEREAS, Edward Kerns, 9 Willow Street, Washington, NJ 07882 has requested the return of the funds remaining in the escrow account #7760883293; and

WHEREAS, the Law Offices of Scholl, Whittlesley & Gruenberg, LLC was paid their final invoice on November 2, 2011, and there are no outstanding engineering invoices, it has been determined that the escrow account money can be released.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the Municipal Treasurer is hereby authorized to issue a check to Edward Kerns for the actual account balance in the Edward Kerns escrow account.

The above resolution was moved by _____, seconded by _____, voted and carried this 14th day of November, 2011.

Roll Call:

Ayes: Nayes:

Kristine D. Blanchard, R.M.C.
Borough Clerk

cc: Barbara Van Why, Admin. Clerk

Resolution 188-2011
Resolution to Authorize a Title Search: Cattelle Ct. and Adjacent
Properties

WHEREAS, there are inconsistent findings regarding property title and ownership within the Borough of Washington found on the current tax map as Block 300 Lots 1.04 and 2.01, Block 37 Lots 25 and 8, also found on various Washington Borough Maps as “existing road” North Jackson Avenue extension, Cattelle Court, and West Myrtle Ave; and,

WHEREAS, the legal and practical question arose, which is, “is this a Borough owned road” and,

WHEREAS, upon discussing these findings with the Borough Attorney a title search of these properties was found to be in order; and

BE IT RESOLVED, that a formal legal title search is to be ordered performed by a title search company.

BILL LIST 11/14/11 SEWER

P.O. Type: All
 Format: Detail with Line Item Notes
 Range: 1-05-55-000-000-000 to 1-05-55-999-999-999
 Rcvd Batch Id Range: First to Last
 Received Date Range: 11/03/11 to 12/31/11
 department page Break: No
 Print Alpha Capital/Trust, Alpha Grant, & Revenue Accts: N
 Open: N Rcvd: Y Paid: Y
 Held: N Aprv: Y Void: N
 Bid: Y State: Y Other: Y
 Include Non-Budgeted: Y

Budget Account Description Item Description Amount Stat/Chk Enc Date Date Chk/Void Invoice PO Type

Fund: SEWER OPERATING FUND

1-05-55-502-000-023 Telephone 28.17 A 01/19/11 11/08/11 B
 11-00103 11 VERIZON VERIZON, INC. 10/16-11/15 689-3913 CENTEX
 Tracking Id: 3320 Telecommunications (General) (Exempt)

1-05-55-502-000-028 SEWER OPERATING Contractual Svcs
 11-00210 11 SUBCON SUBURBAN CONSULTING ENGINEERS 2011 SEWER ENGINEERING SERVICE 885.00 A 05/02/11 11/08/11 17265 C
 Tracking Id: 2780 Professional Services - Engineering (Exempt)

11-00962 4 USFILT VEOLIA WATER OCT 2011 MEADOWS DEVELOPMENT 206.77 A 09/15/11 11/09/11 00008126 B
 Tracking Id: 3712 water & wastewater Operations (Non-Exempt)
 LIFT STATION

11-00962 5 USFILT VEOLIA WATER OCT 2011 SEWER OPER. & MAINT 59,653.19 A 09/15/11 11/09/11 00008128 B
 Tracking Id: 3712 water & wastewater Operations (Non-Exempt)
 SERVICES

60,744.96

1-05-55-502-000-071 SEWER OPERATING Utilities-Electricity
 11-00164 26 GPU JCP&L 9/27-10/25/11 S PROSPECT PUMP 5.13 A 02/02/11 11/08/11 B
 Tracking Id: 3611 Utilities - Electric (Exempt)
 STATION

Department Total: 60,778.26
 CAFR Total: 60,778.26
 Fund Total: SEWER OPERATING FUND 60,778.26
 Year Total: 60,778.26

Total P.O. Items: 5 Total List Amount: 60,778.26 Total Void Amount: 0.00

Fund Description	Fund	Budget Total
SEWER OPERATING FUND	1-05	60,778.26
Total of All Funds:		<u>60,778.26</u>

BILL LIST 11/14/11

P.O. Type: All
 Range: First to Last
 Format: Detail with Line Item Notes Received Date Range: 11/03/11 to 12/31/11
 Include Non-Budgeted: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	Excl
ASHYD A & S HYDRAULICS, INC.	11-00870	08/10/11	VEHICLE MAINTENANCE & PARTS	B											
	2		DUMP TRUCK REPLACE HOSE FOR		1-01-26-290-000-025	285.00	B STREETS & ROADS	Vehicle Maint		A	08/10/11	11/09/11	2261		N
			Tracking Id: 1210		Equipment Maint & Repair (General) (Non-Exempt)										
			SALT SPINNER												
	3		4/HOSES		1-01-26-290-000-025	204.92	B STREETS & ROADS	Vehicle Maint		A	08/10/11	11/08/11	2241		N
			Tracking Id: 1210		Equipment Maint & Repair (General) (Non-Exempt)										
			-----			489.92									
			Vendor Total:			489.92									
ADPPAY ADP, INC.	11-01029	10/06/11	OCT. 2011 PAYROLL PROCESSING	B											
	2		OCT. 2011 PAYROLL PROCESSING		1-01-20-130-000-029	100.00	B FINANCIAL ADMIN	Other Contr Svcs		A	10/06/11	11/08/11	405169300		N
			Tracking Id: 2570		Payroll (General) (Non-Exempt)										
			PERIOD ENDING 10/5/11 NJ UI												
	3		OCT. 2011 PAYROLL PROCESSING		1-01-20-130-000-029	18.00	B FINANCIAL ADMIN	Other Contr Svcs		A	10/06/11	11/08/11	405169300		N
			Tracking Id: 2570		Payroll (General) (Non-Exempt)										
			PERIOD ENDING 10/27/11 QTRLY DOCUMENTS												
			SHIPPING & HANDLING												
	4		OCT. 2011 PAYROLL PROCESSING		1-01-20-130-000-029	75.00	B FINANCIAL ADMIN	Other Contr Svcs		A	10/06/11	11/08/11	405169300		N
			Tracking Id: 2570		Payroll (General) (Non-Exempt)										
			PERIOD ENDING 10/28/11 PCPW V6.5 SQL KIT												
	5		OCT. 2011 PAYROLL PROCESSING		1-01-20-130-000-029	16.00	B FINANCIAL ADMIN	Other Contr Svcs		A	10/06/11	11/08/11	405169300		N
			Tracking Id: 2570		Payroll (General) (Non-Exempt)										
			PERIOD ENDING 10/31/11 DELIVERY CHARGE												
			-----			209.00									
			Vendor Total:			209.00									
11-01126	11/03/11	2011	PAYROLL PROCESSING	B											
	2		OCT. 2011 PAYROLL PROCESSING		1-01-20-130-000-029	240.00	B FINANCIAL ADMIN	Other Contr Svcs		A	11/03/11	11/08/11	11-01126		N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
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PERIOD ENDING 10/31/11

Vendor Total: 449.00

ADVANC ADVANCE AUTO PARTS INC.

11-01059 10/17/11 Silicone

1 Silicone

Tracking Id: 420 Automotive Shop Equipment (Exempt)

4.51 1-01-25-255-000-026

B FIRE DEPT Maint Other Equip

A

10/17/11 11/08/11

6276125151445

N

Vendor Total: 4.51

AIRGAS AIRGAS EAST., INC.

11-00752 07/11/11 ACETYLENE, ARGON&OXYGEN TANKS

6 1/ACETYLENE, 1/ARGON&OXYGEN

84.48 1-01-26-290-000-031

B S & R Chemical, Gases, Road Materials&Supl

A

07/11/11 11/08/11

116885852

N

Tracking Id: 3770 Welding Equip Accessories & Supplies (Non-Exempt)

TANK RENTALS FOR OCTOBER 2011

Vendor Total: 84.48

APFIRE APPROVED FIRE PROTECTION INC.

11-00965 09/15/11 FIRE EXTINGUISHERS INSPECTION

2 FIRE EXTINGUISHERS INSPECTION

30.15 1-01-26-310-000-026

B BUILDINGS & GROUNDS Maint Other Equip

A

09/15/11 11/08/11

111112079

N

Vendor Total: 30.15

BTCO BAKER & TAYLOR COMPANY INC.

11-00418 04/11/11 Books

15 33/RECORDS ON DISKS

Tracking Id: 510 Books and Other Publications (Non-Exempt)

6.60 1-01-29-390-000-033

B MUNICIPAL LIBRARY Books & Pubs

A

04/11/11 11/08/11

N

11-01047 10/13/11 Books

2 18/BOOKS

Tracking Id: 510 Books and Other Publications (Non-Exempt)

286.76 1-01-29-390-000-033

B MUNICIPAL LIBRARY Books & Pubs

A

10/13/11 11/08/11

3017436794

N

Vendor Total: 293.36

BLUEDI BLUE DIAMOND DISPOSAL, INC.

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	Excl
	11-00208 02/09/11 2011 SOLID WASTE COLLECTION		C1-00003 C								
	11 OCT. 2011 SOLID WASTE COLL.	20,125.00	1-01-26-305-000-028		B SOLID WASTE COLLECTION Contractual Svcs	A	07/05/11	11/08/11		196685	N
	Tracking Id: 3651		Waste Removal Services (Exempt)								
	11-00608 06/02/11 2011 SOLID WASTE DISPOSAL		B								
	10 30/YDS OCT. VEGETATIVE WASTE	900.00	1-01-31-465-000-000		B SOLID WASTE DISPOSAL	A	06/02/11	11/08/11		196685	N
	Tracking Id: 3191		Solid Waste Tipping Fees (Exempt)								
	PARTIAL PAYMENT SEE PO#11-00741 FOR										
	REMAINING BALANCE										
	11-00741 07/07/11 2011 SOLID WASTE DISP.& VEG.		B								
	5 55/YDS OCT VEGETATIVE WASTE	1,650.00	1-01-31-465-000-000		B SOLID WASTE DISPOSAL	A	07/07/11	11/03/11		196685	N
	Tracking Id: 3192		Solid Waste Tipping Fees (Non-Exempt)								
	REMAINING BALANCE FROM PO#11-00608										
	6 136.14/TNS OCT SOLID WASTE	9,529.80	1-01-31-465-000-000		B SOLID WASTE DISPOSAL	A	07/07/11	11/08/11		196685	N
	Tracking Id: 3192		Solid Waste Tipping Fees (Non-Exempt)								
	DISPOSAL										
	-----	11,179.80									
	Vendor Total:	32,204.80									
	SROKA CHRISTINE SROKA										
	11-01131 11/03/11 GIRLS FIELD HOCKEY REFEREE FEE										
	1 GIRLS FIELD HOCKEY REFEREE FEE	15.00	T-16-00-858-000-852		B GIRLS FIELD HOCKEY Referees/Umpires	A	11/03/11	11/08/11			N
	Tracking Id: 3271		Sports Referee/Umpire Services (Exempt)								
	9/15 VS. UNION										
	2 GIRLS FIELD HOCKEY REFEREE FEE	20.00	T-16-00-858-000-852		B GIRLS FIELD HOCKEY Referees/Umpires	A	11/03/11	11/09/11			N
	Tracking Id: 3271		Sports Referee/Umpire Services (Exempt)								
	9/18 VS. UNION 2										
	-----	35.00									
	Vendor Total:	35.00									
	COMCAS COMCAST OF NORTHWEST										
	11-00783 07/26/11 SEPT-DEC 2011 INTERNET SERVICE		B								
	4 NOV. 2011 INTERNET SERVICE	82.50	1-01-31-440-000-000		B TELEPHONE	A	07/26/11	11/08/11			N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	1099	Excl
BOWLBD DOROTHY BOWLBY	11-01120 11/01/11 2011 ANIMAL CENSUS	1 2011 ANIMAL CENSUS	1,000.00	T-12-00-850-000-898	B	Dog Census	A	11/01/11	11/08/11					N
		Tracking Id: 212 Animal Control Services (Non-Exempt)												
		Vendor Total: 1,000.00												
BLEASE DR ROBERT R BLEASE	11-00936 09/02/11 SEPT/OCT ANIMAL IMPOUNDING	2 9/4/11 3/CATS-ORANGE TABBY,	189.00	T-12-00-850-000-828	B	Contractual SVCS	A	09/02/11	11/08/11			71283		N
		Tracking Id: 212 Animal Control Services (Non-Exempt)												
		BLACK WITH WHITE AND WHITE WITH BLACK/ PARK HILL APTS												
		Vendor Total: 1,000.00												
3 9/7/11 2/BLACK & WHITE CATS/ Tracking Id: 212 Animal Control Services (Non-Exempt)			126.00	T-12-00-850-000-828	B	Contractual SVCS	A	09/02/11	11/08/11			71283		N
4 9/9/11 BLACK&WHITE KITTEN-SICK Tracking Id: 212 Animal Control Services (Non-Exempt)			100.00	T-12-00-850-000-828	B	Contractual SVCS	A	09/02/11	11/08/11			71283		N
5 9/11/11 BLACK & WHITE CAT/326 Tracking Id: 212 Animal Control Services (Non-Exempt)			63.00	T-12-00-850-000-828	B	Contractual SVCS	A	09/02/11	11/08/11			71283		N
6 9/17/11 DEAD ORANGE TABBY CAT/ Tracking Id: 212 Animal Control Services (Non-Exempt)			10.00	T-12-00-850-000-828	B	Contractual SVCS	A	09/02/11	11/08/11			71283		N
7 9/21/11 GREY TABBY CAT-10 DAY Tracking Id: 212 Animal Control Services (Non-Exempt)			90.00	T-12-00-850-000-828	B	Contractual SVCS	A	09/02/11	11/08/11			71283		N
9 10/22/11 YELLOW LAB/ADVANCED Tracking Id: 212 Animal Control Services (Non-Exempt)			63.00	T-12-00-850-000-828	B	Contractual SVCS	A	09/02/11	11/08/11			71283		N
10 10/31/11 DEAD BLACK&WHITE CAT/ Tracking Id: 212 Animal Control Services (Non-Exempt)			10.00	T-12-00-850-000-828	B	Contractual SVCS	A	09/02/11	11/08/11			71283		N
		MOTORS												
		EAST WASHINGTON AVE												

651.00

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
	4	10/27-11/27 7155 COPIER RENTAL	375.00	1-01-20-100-000-026	B GENERAL ADMIN Maint Other Equip	A	08/10/11 11/08/11		189722499	N
		Tracking Id: 950 Copier Equipment (Non-Exempt)								
		Vendor Total:	375.00							
GUIDI JANEL GUIDI										
	11-01135	11/03/11 GIRLS FIELD HOCKEY REFEREE FEE	20.00	T-16-00-858-000-852	B GIRLS FIELD HOCKEY Referees/Umpires	A	11/03/11 11/08/11			N
	1	GIRLS FIELD HOCKEY REFEREE FEE	20.00	T-16-00-858-000-852	B GIRLS FIELD HOCKEY Referees/Umpires	A	11/03/11 11/08/11			N
		Tracking Id: 3271 Sports Referee/Umpire Services (Exempt)								
		10/2 VS. FRANKLIN TWSP 1								
		Vendor Total:	20.00							
GPU JCP&L										
	11-00628	06/10/11 ELECTRICITY - TRAFFIC LIGHTS	58.07	1-01-31-435-000-100	B TRAFFIC LIGHTS Traffic Lights	A	06/10/11 11/08/11			N
	26	9/15-10/14/11 W WASHINGTON	58.07	1-01-31-435-000-100	B TRAFFIC LIGHTS Traffic Lights	A	06/10/11 11/08/11			N
		Tracking Id: 3611 utilities - Electric (Exempt)								
		TRAFFIC LIGHT								
	27	9/2-10/3/11 RT31 & JEFFERSON	15.35	1-01-31-435-000-100	B TRAFFIC LIGHTS Traffic Lights	A	06/10/11 11/08/11			N
		Tracking Id: 3611 utilities - Electric (Exempt)								
	28	9/2-10/3/11 CATELLE COURT	4.57	1-01-31-435-000-100	B TRAFFIC LIGHTS Traffic Lights	A	06/10/11 11/08/11			N
		Tracking Id: 3611 utilities - Electric (Exempt)								
	29	9/3-10/4/11 BELVIDERE AVE AND	28.36	1-01-31-435-000-100	B TRAFFIC LIGHTS Traffic Lights	A	06/10/11 11/08/11			N
		Tracking Id: 3611 utilities - Electric (Exempt)								
		CHURCH STREET								
	30	9/23-10/21/11 BROAD STREET	35.50	1-01-31-435-000-100	B TRAFFIC LIGHTS Traffic Lights	A	06/10/11 11/08/11			N
		Tracking Id: 3611 utilities - Electric (Exempt)								
	31	9/27-10/25 RT57 & PROSPECT ST.	45.04	1-01-31-435-000-100	B TRAFFIC LIGHTS Traffic Lights	A	06/10/11 11/08/11			N
		Tracking Id: 3611 utilities - Electric (Exempt)								
		TRAFFIC LIGHT								
		Vendor Total:	186.89							
11-01074 10/19/11 ELECTRICITY USAGE										
	2	9/16-10/14/11 RT 31 BALLFIELD	384.29	1-01-31-430-000-299	B ELECTRICITY	A	10/19/11 11/08/11			N
		Tracking Id: 3611 utilities - Electric (Exempt)								
		LIGHTS								
	3	9/3-10/4/11 MUNICIPAL BLDG	1,314.54	1-01-31-430-000-299	B ELECTRICITY	A	10/19/11 11/08/11			N

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
WILHES SCOTT M. WILHELM, ESQ	11-00248 01/05/11 2011 PUBLIC DEFENDER SERVICES C1-00006 C										
	6 2011 PUBLIC DEFENDER SERVICES 600.00 1-01-43-495-000-027	600.00			B PUBLIC DEFENDER - Legal Services	A	01/05/11	11/08/11			N
	Tracking Id: 2810 Professional services - Legal (Non-Exempt)										
	A. BLIMPIED \$200.00										
	D. POTTER \$200.00										
	R. RUNYAN \$200.00										
	Vendor Total:	600.00									
SUBCON SUBURBAN CONSULTING ENGINEERS	11-00209 02/09/11 2011 GENERAL ENGINEERING SERV. C1-00004 C										
	21 2011 GENERAL ENGINEERING SERV. 4,413.38 1-01-20-165-000-028	4,413.38			B ENGINEERING Contractua] SVCS	A	02/09/11	11/08/11		17337	N
	Tracking Id: 2780 Professional Services - Engineering (Exempt)										
	SERVICES FOR 9/4/11-10/1/11										
	22 2011 BEETHOVEN AVE DOT GRANT 231.25 1-01-20-165-000-028	231.25			B ENGINEERING Contractua] SVCS	A	04/04/11	11/08/11		17338	N
	Tracking Id: 2780 Professional Services - Engineering (Exempt)										
	SERVICES FOR 9/4/11-10/1/11										
	Vendor Total:	4,644.63									
11-00224 02/10/11 2011 STREET OPENINGS											
	21 STREET OPENINGS-AMERICAN WATER 1,637.50 T-13-00-601-000-000	1,637.50	B		B Street Opening Deposits	A	02/10/11	11/08/11		17272	N
	Tracking Id: 1380 Escrow (Exempt)										
	22 STREET OPENINGS-ELIZABETHOWN 70.00 T-13-00-601-000-000	70.00			B Street Opening Deposits	A	02/10/11	11/08/11		17313	N
	Tracking Id: 1380 Escrow (Exempt)										
	Vendor Total:	1,707.50									
	Vendor Total:	6,352.13									
SWIFT SWIFT PRINT SOLUTIONS	11-01072 10/18/11 lic. books parking stickers	391.00			B CLERK Materials/Supplies	A	10/18/11	11/08/11		1584	N
	1 lic. books parking stickers										
	Vendor Total:	391.00									

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	1099
Item Description							Date	Date	Date	Excl
		3,590.28								
	Vendor Total:	3,590.28								
WAONE WASHINGTON ONE STOP INC.										
11-00751 07/11/11 GENERAL SUPPLIES			B							
6 3/CANS YELLOW PAINT										
Tracking Id: 1250	Equipment Maint & Repair (Other) (Non-Exempt)	21.35	1-01-26-290-000-030		B	A	07/11/11	11/08/11	038852	N
7 CEMENT										
Tracking Id: 1250	Equipment Maint & Repair (Other) (Non-Exempt)	10.92	1-01-26-290-000-030		B	A	07/11/11	11/08/11	038888	N
8 CEMENT										
Tracking Id: 1250	Equipment Maint & Repair (Other) (Non-Exempt)	10.92	1-01-26-290-000-030		B	A	07/11/11	11/08/11	038898	N
9 DUCT TAPE										
Tracking Id: 1250	Equipment Maint & Repair (Other) (Non-Exempt)	2.18	1-01-26-290-000-030		B	A	07/11/11	11/08/11	038933	N
10 PROPANE TANK										
Tracking Id: 1250	Equipment Maint & Repair (Other) (Non-Exempt)	22.99	1-01-26-290-000-030		B	A	07/11/11	11/08/11	039057	N
		68.36								
	Vendor Total:	68.36								
WESTCH WEST CHESTER MACHINERY & SUPPL										
11-01124 11/03/11 PLOW PARTS			B							
2 SNOWPLOW STEEL CUTTING EDGE										
Tracking Id: 310	Auto Parts & Accessories (Non-Exempt)	165.00	1-01-26-290-000-034		B	A	11/03/11	11/08/11	148634	N
3 SNOWPLOW RUBBER CUTTING EDGE										
Tracking Id: 310	Auto Parts & Accessories (Non-Exempt)	245.00	1-01-26-290-000-034		B	A	11/03/11	11/08/11	148634	N
		410.00								
	Vendor Total:	410.00								

Total Purchase Orders: 76 Total P.O. Line Items: 147 Total List Amount: 734,495.26 Total Void Amount: 0.00

Fund Description	Fund	Budget Total	Revenue Total
OPERATING FUND	0-01	100.00	0.00
OPERATING FUND	1-01	730,271.59	0.00
ANIMAL CONTROL FUND	T-12	1,651.00	0.00
DEVELOPER'S ESCROW FUND	T-13	1,707.50	0.00
RECREATION TRUST	T-16	765.17	0.00
	Year Total:	4,123.67	0.00
	Total of All Funds:	734,495.26	0.00