

**BOROUGH OF WASHINGTON, WARREN COUNTY, NJ**  
**COUNCIL AGENDA**  
**July 19, 2011**  
**7:30 PM**

**STATEMENT OF ADEQUATE NOTICE:**

**ROLL CALL:** Clerk will call the Roll

**EXECUTIVE SESSION:**

**CORRESPONDENCE:**

1. Plan Conformance Grant
2. Pleasant Valley Mill Dam
3. Tenth Annual Innovation in Governance Awards

**AUDIENCE:**

Remarks, petitions, statements and testimony from guests

**ORDINANCES:**

1. Ordinance # 5 -2011 –Permitting Certain Wind and Solar Energy Systems and Establishing Standards (Introduction)

**REPORTS**

1. Managers Reports
2. Issues And Details
3. Municipal Court Report - June 2011
4. Chief Financial Officer's Expenditure Report – June 2011
5. Engineer Report – June 2011
6. Tax Collector's Current Fund Report
7. Tax Collector's Sewer Fund Report
8. Sewer & Tax Collection Percentage Report

**COMMITTEE REPORTS**

None

**OLD BUSINESS:**

1. Ordinance # 3 -2011 – Recreation Commission Ordinance -  
(Final Approval of Draft)

**NEW BUSINESS:**

1. Resolution 123-2011 Redemption of Tax Certificate Block  
2.05 Lot 6
2. Resolution 124-2011 Refund Tax Overpayment Block 94  
Lot 53
3. Resolution 125-2011 Petition to the County of Warren to  
Take Ownership of Several Borough Roads
4. Resolution 126-2011 Authorizing the Release of Funds  
from Escrow Account – Lucas Kropynckyj
5. Resolution 127-2011 – Authorizing Applying  
Overpayments to 2011 Taxes

**VOUCHERS:**

List Attached

**RECAP**

**COUNCIL REMARKS:**

Remarks, Reports, Discussions

**ADJOURNMENT:** \_\_\_\_\_ P.M.



**CHRIS CHRISTIE**  
*Governor*

**KIM GUADAGNO**  
*Lt. Governor*

## State of New Jersey

Highlands Water Protection and Planning Council  
100 North Road (Route 513)  
Chester, New Jersey 07930-2322  
(908) 879-6737  
(908) 879-4205 (fax)  
[www.highlands.state.nj.us](http://www.highlands.state.nj.us)



**JIM RILEE**  
*Chairman*

**EILEEN SWAN**  
*Executive Director*

July 1, 2011

The Honorable Scott McDonald  
Borough of Washington  
100 Belvidere Avenue  
Washington, NJ 07882

Subject: Plan Conformance Grant  
Highlands Council Grant Number: 09-033-011-2121

Dear Mayor McDonald:

On behalf of the Highlands Water protection and Planning Council (Highlands Council), I am writing regarding the Borough of Washington's Plan Conformance Grant. As the Borough of Washington has identified that they are no longer pursuing conformance with the Regional Master Plan at this time, the Highlands Council is hereby closing out the Plan Conformance Grant. The Highlands Council has instructed the Department of the Treasury to return all unspent funds from Washington Borough's grant award to the Highlands Protection Fund for use in future grant programs.

The Highlands Council very much appreciates the work that Washington Borough has conducted in assessing the implications of Washington Borough's conformance with the Highlands Regional Master Plan through other Highlands Council grant programs. As you know, the Borough may reinstate the Plan Conformance process at any time. Should the Borough decide to pursue Plan Conformance in the future, we will work with Washington Borough to develop a scope of work and budget based on available grant funding to facilitate the necessary work.

For questions regarding grant funding or reimbursement of expenditures, please contact Herbert August, Manager of Grants Administration (telephone ext. 105, or via e-mail at [herbert.august@highlands.state.nj.us](mailto:herbert.august@highlands.state.nj.us)). Should you or other elected officials wish to discuss any other matters related to the Highlands, I remain available to you as well and can be reached by telephone at extension 101 or by e-mail at [Eileen.swan@highlands.state.nj.us](mailto:Eileen.swan@highlands.state.nj.us). We look forward to future collaboration with you in the important effort to protect and preserve the Highlands Region.

Yours sincerely,

Eileen Swan  
Executive Director

c: ✓ Richard Phelan, Borough Administrator  
Susan Gruel, Heyer, Gruel & Associates



## State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION  
OFFICE OF ENGINEERING & CONSTRUCTION  
BUREAU OF DAM SAFETY & FLOOD CONTROL  
Mail Code 501-01A

BOB MARTIN  
*Commissioner*

CHRIS CHRISTIE  
*Governor*

KIM GUADAGNO  
*Lt. Governor*

PO Box 420, Trenton, NJ 08625-0420  
Telephone: 609-984-0859 Fax: 609-984-1908

Borough of Washington  
100 Belvidere Ave.  
Washington, NJ 07782

Re: Pleasant Valley Mill Dam  
NJDEP Dam File No. 24-14

Dear Owner/ Operator:

This letter is with reference to the submitted Proposed Decommissioning Report prepared by Andrew S. Holt, P.E., Suburban Consulting Engineers, Inc for the Pleasant Valley Mill Dam located within Washington Borough, Warren County.

Based upon review of the Proposed Decommissioning Report dated November 9, 2010 and prepared by Suburban Consulting Engineers, Inc., the Bureau of Dam Safety and Flood Control concurs with the basic hydrologic and hydraulic model for the proposed removal of the Pleasant Valley Mill Dam which indicates that the 10-, 50-, 100- year storm events will not increase flooding to the downstream area in compliance with the New Jersey Dam Safety Standards (N.J.A.C. 7:20-1.7 (h)).

Please be reminded that items 1-9 under the New Jersey Dam Safety Standards (N.J.A.C. 7:20-1.7 (h)). must be addressed in the final design report and a permit application package for the removal of the Pleasant Valley Mill Dam.

██████████

Please be reminded that an application must be filed with this office and a permit issued before any repairs or modifications are undertaken. Should you have any questions concerning this matter, please contact Jillian Lawrence of this office at (609) 984-0859 or via email at [jillian.lawrence@dep.state.nj.us](mailto:jillian.lawrence@dep.state.nj.us).

Sincerely,

A handwritten signature in black ink, appearing to read "John H. Moyle", with a long horizontal line extending to the right.

John H. Moyle, P.E., Manager  
Bureau of Dam Safety and Flood Control

c: Rich Phelan, Borough Manager, Borough of Washington  
Washington Borough Engineer and Clerk  
Warren County Engineer  
Andrew S. Holt, P.E., Suburban consulting Engineers, Inc.

July 1, 2011

**Re: Call for Nominations  
Tenth Annual Innovation in Governance Awards**

Dear Mayor:

The New Jersey Department Community Affairs and the League of Municipalities continue to recognize *Innovation in Governance* through an annual awards program. We invite you to submit nominations for the award program based on this year's theme – ***Innovative Cost Savings***.

This year there are two categories for which municipalities may submit nominations:

- Cost savings through collaboration in public safety or judicial services
- Cost savings through collaborative concessions i.e. management-labor-staff collaborations; grass roots collaborations; multi-agency collaborations

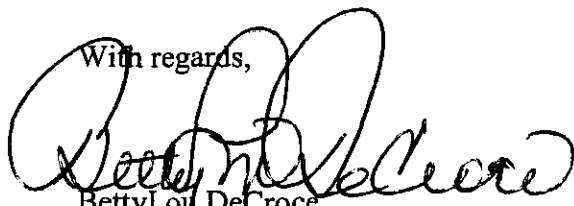
This award program was established to highlight exemplary local government programs that provide innovative and practical approaches to solving municipal problems and concerns. At the same time, we will share these innovative approaches with municipal leaders throughout the state at the 96th Annual League of Municipalities Conference Mayor's Luncheon on November 16, 2011 at the Sheraton Hotel, Atlantic City.

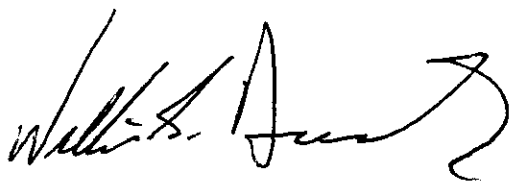
This year's judges include: BettyLou DeCroce, Deputy Commissioner, DCA; League Past Presidents Paul Matacera and Plainsboro Mayor Peter Cantu; Tom Neff, Director, Division of Local Government Services, DCA and League Executive Director Bill Dressel.

Enclosed please find details on submitting your municipality's initiative for consideration. Applications can also be downloaded from the New Jersey League of Municipalities' and the Department of Community Affairs' websites, at [www.njslom.com](http://www.njslom.com) and [www.nj.gov/dca](http://www.nj.gov/dca) respectively. Since the nomination deadline is October 3, 2011, we encourage you to forward this information to all the appropriate people in your municipality today so they may meet this deadline.

If you have any questions on the Innovation in Governance awards, please contact Michael Darcy at the League of Municipalities 609-695-3481 ext 116 or [MDarcy@njslom.org](mailto:MDarcy@njslom.org)

With regards,

  
BettyLou DeCroce  
Deputy Commissioner  
Department of Community Affairs

  
William G. Dressel, Jr.  
Executive Director  
New Jersey State League of Municipalities

**The 2011 Innovation in Governance Awards Program  
"Innovative Cost Savings"**

**Contact Information:**

**Municipality:**

**Population:**

**County:**

**Address:**

**City:**

**Zip:**

**Contact Name:**

**Title:**

**Telephone:**

**Fax:**

**Email:**

**Project Information**

**Initiative Title:**

**Description:**

The judges will be looking for innovative efforts by a municipality or a partnership with several municipalities that do some or all of the following:

- create on-going cost savings in areas of public safety or judicial services
- create cost savings through collaborative concessions such as: contract modifications; program changes through stakeholder collaborations; grass roots efforts at collaborative concessions adopted by local government; multi-unit/agency collaborative concessions

**Project Specific Details:** *(Please respond to the following with supplemental attachments)*

- How has this initiative met the local needs of your municipality?
- How have the stakeholders benefited & responded to this initiative?
- Please include any measured cost savings
- Please include whether the innovation is temporary or permanent
- How can this initiative be replicated in other communities across the state?

***Please Attach a Supplemental Sheet(s) Noting the Details of Your Initiative.  
(Supplemental Attachments NOT to exceed 3 pages)***

***Application Deadline:*** Applications must be received by Deputy Commissioner BettyLou DeCroce at the Department of Community Affairs no later than Monday, October 3, 2011. Mail applications to P.O. Box 800, Trenton, NJ 08625-0800 or send by email to [BettyLou.DeCroce@dca.state.nj.us](mailto:BettyLou.DeCroce@dca.state.nj.us)

*If you have any questions, please contact Michael Darcy at the League of Municipalities  
609-695-3481 ext 116 or [MDarcy@njslom.org](mailto:MDarcy@njslom.org)*



**BOROUGH OF WASHINGTON  
COUNTY OF WARREN**

**ORDINANCE NO. 5-2011**

**AN ORDINANCE TO PERMIT CERTAIN WIND AND SOLAR  
ENERGY SYSTEMS AND ESTABLISHING STANDARDS**

**WHEREAS**, it is the purpose of this ordinance to promote the safe, effective and efficient use of small wind and solar energy systems to reduce the on-site consumption of utility-supplied electricity; and

**WHEREAS**, New Jersey's Renewable Portfolio Standards (RPS) require each supplier/provider, as defined at N.J.A.C. 14:8-1.2, that sells electricity to retail customers in New Jersey to provide a percentage of their retail electricity sales from renewable energy sources, beginning at 3.5 percent in 2004 and increasing to 22.5 percent by 2021; and

**WHEREAS**, the Municipal Land Use Law (N.J.S.A. 40:55D-2n) provides that to promote utilization of renewable energy resources is a purpose of zoning; and

**WHEREAS**, on November 20, 2009, the Governor signed P.L.2009, c.146, clarifying that a wind, solar or photovoltaic energy facility or structure should be considered an "inherently beneficial" use under the Municipal Land Use Law's analysis of positive criteria for the grant of a "d variance" under N.J.S.A.40:55D-70, regardless of whether the facility or structure is a principal use, a part of the principal use, or an accessory use or structure; and

**WHEREAS**, on April 4, 2010, Governor Chris Christie signed P.L. 2010, c. 4 exempting solar panels from being counted in calculations utilized to determine impervious coverage in land use applications under the Municipal Land Use Law; and

**WHEREAS**, existing local zoning regulations in the Borough of Washington do not address wind or solar power, which while not intended to discourage the installation of small wind turbines or solar panels, can substantially increase the time and costs required to obtain necessary local land-use permits; and

**WHEREAS**, the Borough Council finds that it is necessary to standardize and streamline the requirements for small wind and solar energy systems so that this clean, renewable energy resource can be utilized in a cost-effective and timely manner in our municipality; and

**NOW, THEREFORE, BE IT ORDAINED** by the Borough Council of the Borough of Washington in the County of Warren, State of New Jersey, that the Land Use Regulations of the Borough of Washington be amended and supplemented to include the following:

Section 1: Article III. Section 94-5 Definitions shall be amended to include the following additional definitions:

110% PRODUCTION – means that an energy system produces up to 110% of the energy that the principal use consumes on average in a year.

GROUND MOUNTED SOLAR ARRAY - means a solar energy system, as defined herein that is mounted on armatures anchored to the ground with ground cover beneath.

ROOFTOP SOLAR ARRAY – means a solar energy system, as defined herein that is mounted to roof of a building or structure.

SMALL SOLAR ENERGY SYSTEM – means a solar energy system, as defined herein that is used to generate electricity; and has a nameplate capacity of 100 kilowatts or less.

SMALL WIND ENERGY SYSTEM – means a wind energy system, as defined herein that is used to generate electricity; and has a nameplate capacity of 100 kilowatts or less.

SOLAR ENERGY SYSTEM – means a solar energy system and all associated equipment which converts solar energy into a usable electrical energy, heats water or produces hot air or other similar function through the use of solar panels.

SOLAR PANELS – a structure containing one or more receptive cells, the purpose of which is to convert solar energy into usable electrical energy by way of a solar energy system.

WIND ENERGY SYSTEM – means a wind turbine and all associated equipment, including any base, blade, foundation, nacelle, rotor, tower, transformer, vane, wire, inverter, batteries or other component necessary to fully utilize the wind generator.

WIND TURBINE – means equipment that converts energy from the wind into electricity. This term includes base, blade, foundation, nacelle, rotor, blades, tower, transformer, vane, wire, inverter, batteries or other components to store and/or transfer energy.

Section 2: Article VII. Section 94-86.1 WIND AND SOLAR ENERGY AND PRODUCTION SYSTEMS – this section shall be created and state the following:

A. Purpose. The purposes of this section regulating Small Wind and Solar Energy Systems (110% Production) are as follows:

- (1) The primary purpose of a small wind energy system and small solar energy system will be to provide power for the principal use of the property whereon said system is to be located and shall not be for the generation of power for commercial purposes, although this provision shall not be interpreted to prohibit the sale of excess power generated from a small solar energy system to a supplier/provider. For the purposes of this ordinance, the generation of power shall be limited to 110% of the average annual energy consumed for the principal use of the subject property.

- (2) Small wind energy systems and small solar energy systems are permitted as an accessory use on the same lot as the principal use. All small wind and solar energy systems require approval from the zoning officer prior to installation. Applications for an energy system shall include information demonstrating compliance with the provisions of this ordinance. In the event that the zoning officer does not believe the provisions of this ordinance will be satisfied an applicant may request a variance. Applicants within the Route 57 Scenic Corridor must demonstrate compliance with the requirements of the Scenic Corridor and may require outside agency approval.
- (3) All applications for small wind and solar energy systems are to be submitted for site plan and/or variance and waiver review to the Planning Board or the Zoning Board, as necessary, when variance(s) and/or waiver(s) are requested.

#### B. Use Regulations

- (1) Rooftop Solar Arrays for Small Solar Energy Systems are permitted as an accessory use in all zones.
- (2) Ground Mounted Solar Arrays for Small Solar Energy Systems are permitted as an accessory use in all zones.
- (3) Small Wind Energy Systems are permitted as an accessory use in the I Industrial zone.

#### C. Small Solar Energy Systems (110% production).

- (1) Rooftop Solar Arrays for Small Solar Energy Systems are permitted as an accessory use in all zones subject to the following requirements.
  - (a) Rooftop Solar Arrays shall not exceed a height of twelve (12) inches from the existing roof surface of a peaked roof and not exceed a height of four (4) feet from the existing roof surface of a flat roof
  - (b) In no event shall the placement of the solar arrays result in an overall height in excess of that permitted for the principle structure in the Zone District in which the principle structure is located.
- (2) Ground Mounted Solar Arrays for Small Solar Energy Systems are permitted as an accessory use in all zones subject to the following requirements.
  - (a) Maximum size: no more than 10% of a lot may be devoted to a ground mounted solar energy system, however in no case shall a ground, mounted solar energy system exceed 2,500 square feet.
  - (b) Minimum setback: All ground mounted solar energy systems shall have a distance of ten (10) feet from all property lines in residential zoning districts or twenty-five (25) feet from any property line in commercial zoning districts.
  - (c) Ground mounted solar energy systems shall not exceed a height of eight (8) feet as measured from the grade plane to the highest point of the mounting equipment and/or panel(s), whichever is higher.
  - (d) Ground mounted solar energy systems shall not be permitted in any front yard.
  - (e) Ground mounted solar energy systems are permitted in the rear yard.

- (f) Ground mounted solar energy systems are permitted in side yards, if screened from the street and adjacent properties by evergreen landscaping to create a continuous buffer.
- (g) Ground arrays shall not contribute to impervious surface calculations, unless installed above an impervious surface.

D. Small Wind Energy Systems (110% production).

(1) Small Wind Energy Systems are permitted as an accessory use in the I-Industrial zones subject to the following requirements.

- (a) Maximum Density: maximum density of wind turbines shall not exceed one (1) turbine per five (5) acres. More than one wind energy systems may be permitted per property provided the overall density of one (1) turbine per five (5) acres is maintained.
- (b) Maximum height: System height shall not exceed 125 feet, measured from the grade plane to the height of the blades at its highest point.
- (c) Minimum setbacks: all wind energy systems shall be setback from all property lines a distance equal to 150% of the system height including the blades of the turbine at their highest point.
- (d) Separation distance: all wind energy systems shall be setback from all other wind energy systems a distance equal to 100% of the system height including the blades of the turbine at their highest point
- (e) Wind energy systems shall not be permitted in any front yard.
- (f) Wind energy systems shall not be permitted as a rooftop installation.
- (g) All moving parts of the wind energy systems shall be a minimum of thirty (30) feet above ground level.
- (h) Any tower shall be designed and installed so as to not provide step bolts or a ladder readily accessible to the public for a minimum height of eight (8) feet above the ground.
- (i) All guy wires or any part of the wind energy system shall be located on the same lot as the wind energy system.

(2) Noise: All wind energy systems shall comply with the following requirements.

- (a) Adjacent to a residential use or zone sound levels of the wind energy system shall not exceed 55 dBA at a common property line and 50 dBA to the closest occupied structure.
- (b) In all other cases at a common property line sound levels of the wind energy system shall not exceed 65 dBA.

E. Abandonment.

(1) In the case that any small wind or small solar energy system as defined herein is out of service for a continuous 12-month period will be deemed to have been abandoned.

- (2) The zoning officer or other enforcement official of the Borough may issue a "Notice of Abandonment" to the owner. The notice shall be sent via regular and certified mail return receipt requested to the owner of record.
- (3) Any abandoned small wind or solar energy system as defined herein shall be removed at the owner's sole expense within six months after the owner receives the "Notice of Abandonment" from the municipality. If the system is not removed within six months of receipt of notice from the Borough notifying the owner of such abandonment, the Borough may remove the system as set forth below.
- (4) When an owner of a small energy system as defined herein has been notified to remove same and has not done six months after receiving said notice, then the Borough may remove such system and place a lien upon the property for the cost of the removal and restoration. If removed by the owner, a demolition permit shall be obtained and the facility shall be removed. Upon removal, the site shall be cleaned, restored and revegetated to blend with the existing surrounding vegetation at the time of abandonment.

F. Design and Improvement Standards. Standards specifically regulating Wind and Solar Energy and Production Systems are detailed in section 94-69.1.

Section 3: Article VI. Section 94-69.1 WIND AND SOLAR ENERGY SYSTEMS - Design and Improvement Standards – this section shall be created and state the following:

- A. All wind and solar energy systems shall comply with the following.
  - (1) Systems shall not be used for displaying any advertising except for reasonable identification of the manufacture or operator of the system. In no case shall any identification be visible from a property line.
  - (2) Systems shall not significantly impair a scenic vista or scenic corridor as identified in the Borough's master plan or other published source.
  - (3) The natural grade of the lot shall not be changed to increase the elevation of any wind turbine or solar array.
  - (4) Wires, cables and transmission lines running between an energy system and any other structure shall be installed underground.
  - (5) All ground mounted electrical and control equipment shall be secured to prevent unauthorized access.
  - (6) The design shall, to the extent reasonably possible, use materials, colors, textures, screening and landscaping that will blend the facility into the natural setting and existing environment.
  - (7) Installation shall conform to the National Electric Code as adopted by the NJ Department of Community Affairs.
  - (8) Installation is subject to all local Electric Company requirements for interconnection.
  - (9) The following requirements are applicable to small wind energy systems:
    - (a) Wind energy systems shall not be artificially lit, except to the extent required by the FAA or other applicable authority.
    - (b) Wind turbines shall be designed with an automatic brake or other similar device to prevent over-speeding and excessive pressure on the tower structure.
    - (c) The blades on the wind turbine shall be constructed of a corrosive resistant material.

Section 4: Article VI. Section 94-37 ACCESSORY BUILDINGS shall be amended and state the following:

E. Towers are regulated under 94-69.1 and 94-86.1 and this 94-37 shall not apply to same.

Section 5: Article VI. Section 94-68 YARDS AND TOWERS shall be amended such that Item B shall be deleted and the Section shall be renamed YARDS.

Section 6: Any and all Ordinances inconsistent with this ordinance are hereby repealed to the extent of any such inconsistency.

Section 7: Should any section, part or provision of this ordinance be deemed invalid or unconstitutional, such decision shall not affect the validity of the remaining terms of this ordinance as a whole or any part thereof, other than section, part or provision so held invalid or unconstitutional.

Section 8: This ordinance shall take effect on its final passage and publication as provided by law.



## MANAGERS WEEKLY REPORT

7/1/11

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Reminder – during the second meeting in August, Council will be conducting their annual reviews for their professionals. Blank review forms were placed in your mailboxes.

The auction notice for the sale of the fire truck was published last week. The sealed bid auction itself is scheduled for Friday, July 8<sup>th</sup>.

Offices will be closed on Monday, July 4<sup>th</sup> in observance of the holiday.

The YTD departmental expense reports have been posted to the website.

### Forensic Audit Updates:

On Thursday, June 30, 2011, the CFO and I met with representatives of Schneider and Co. for most of the day. The meeting mainly focused the 2006 audit. Additionally, they will be providing me with a letter requesting additional documentation by next week. I do not know specifically what they will be requesting, but they have alluded to the fact that, at a minimum, they will be requesting the following:

1. All bills lists for 2006, 2007, 2008, 2009 & 2010.
2. All capital expenditures from 2006, 2007, 2008, 2009 & 2010.
3. Copies of all bond ordinances

They have not advised me when they will be on-site again. I think that that will be answered after they have a chance to review any documents they request.



## MANAGERS WEEKLY REPORT

7/8/11

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As of this report, we have still not received any responses to the survey created by Councilman Torres' SubCommittee Committee (SCC), which was made public on Feb. 23, 2011. In order to keep our website current, ask that the SCC consider removing this from the website due to lack of interest.

On June 10<sup>th</sup>, per Councilman Torres' request, I reached out to surrounding municipalities regarding the possibility of a Shared Service Agreement for lease of the Borough's water reel. The notification was sent to all municipalities in Warren, Morris and Hunterdon counties (86 in total). As of today, I have only heard from 1 municipality and they advised that they are not interested. It appears that this may not a feasible option.

As a follow-up to Councilman Boyle's request to all residents to make payments to the court via affidavit in-lieu of a mandatory court appearance, I wanted to bring you up to date. Currently, we are in the process of identifying all locally-imposed penalties that require a mandatory court appearance that the Courts feel would be appropriate to adjust. Once identified and approved by the Assignment Judge, we would then be required to adopt an ordinance identifying those violation and a fine for each violation. Once adopted, this process would be in compliance with all applicable laws.

The auction for the old fire truck was held today, to which we received 1 bid in the amount of \$7,600. Payment was made in full and the bidder took possession today.

I have attached the updated recap list for your review.



# Issues by Assigned To

Thursday, July 14, 2011

2:38:34 PM

Status	Title	Due Date	Priority	Category	Opened By	Opened Date
Don Henry						
Resolved		08-Jul-11	(1) High	Special Detail	Debbie Smolar	07-Jul-11
	Issue Count:	0				

Status	Title	Due Date	Priority	Category	Opened By	Opened Date
John Burd						
Resolved		05-Jun-11	(2) Normal	Storm Damage	Debbie Smolar	02-Jun-11
Resolved		24-Jun-11	(1) High	Catch Basin	Debbie Smolar	23-Jun-11
Resolved		24-Jun-11	(2) Normal	Pot Holes	Debbie Smolar	22-Jun-11
Resolved		27-Jun-11	(2) Normal	Street Cleaning	Debbie Smolar	24-Jun-11
Resolved		30-Jun-11	(1) High	Landscaping maintan	Debbie Smolar	28-Jun-11
Resolved		07-Jul-11	(2) Normal	Pot Holes	Debbie Smolar	05-Jul-11
Resolved		07-Jul-11	(2) Normal	Special Detail	Debbie Smolar	15-Jun-11
	Issue Count:	0				

# Issues Details

Thursday, July 14, 2011

2:38:44 PM

## Issue 424

<b>Assigned To:</b>	John Burd	<b>Status</b>	Resolved
<b>Opened By:</b>	Debbie Smolar	<b>Category</b>	Storm Damage
<b>Opened Date</b>	02-Jun-11	<b>Priority</b>	(2) Normal
		<b>Due Date</b>	6/5/2011

John, I rec'd a phone call from a resident at 12 Prosper Way that needs branches picked up from the storms last week.

Please advise the Manager's Office when this is done.

Debbie

## Issue 437

<b>Assigned To:</b>	John Burd	<b>Status</b>	Resolved
<b>Opened By:</b>	Debbie Smolar	<b>Category</b>	Special Detail
<b>Opened Date</b>	15-Jun-11	<b>Priority</b>	(2) Normal
		<b>Due Date</b>	7/7/2011

John, Rich would like for you to move the old fire truck from the DPW garage to the rear of the municipal building for auction on Friday, July 8th by 8:00 am.

Thank you,

Debbie

7/7/11 : Per John Burd this is done

**Issue 439**

<b>Assigned To:</b>	John Burd	<b>Status</b>	Resolved
<b>Opened By:</b>	Debbie Smolar	<b>Category</b>	Pot Holes
<b>Opened Date</b>	22-Jun-11	<b>Priority</b>	(2) Normal
		<b>Due Date</b>	6/24/2011

John, Rich would like for your to repair the pot hole on Hillcrest Ave (off of Rt. 31 North).

Please advise the Manager's office when this is repaired.

Thank you,

Debbie

7/7/11: Per John Burd this is done.

**Issue 440**

<b>Assigned To:</b>	John Burd	<b>Status</b>	Resolved
<b>Opened By:</b>	Debbie Smolar	<b>Category</b>	Catch Basin
<b>Opened Date</b>	23-Jun-11	<b>Priority</b>	(1) High
		<b>Due Date</b>	6/24/2011

John, I received a "Municipal Service Request" from Rich Quamme who resides at 32 McKinley Ave. concerning a scour hole that is developing adjacent to the drainage inlet. It is located at the intersection of McKinley and Prosper Way. He claims the opening at the surface is approximately 6-8 " in diameter.

Please advise the Manager's Office of the outcome.

Thank you,

Debbie

7/13/11 Per John Burd this is done.

**Issue 442**

<b>Assigned To:</b>	John Burd	<b>Status</b>	Resolved
<b>Opened By:</b>	Debbie Smolar	<b>Category</b>	Street Cleaning
<b>Opened Date</b>	24-Jun-11	<b>Priority</b>	(2) Normal
		<b>Due Date</b>	6/27/2011

John, please street sweep all of Park Ave there is a lot of gravel in the street and inspect and address any road and maintenance issues in front of 96 Park Ave. Mr. Martel is the resident who called in the complaint. If you need to contact him his number is 908-652-1096.

If you have any questions please see Rich, the Borough Manager.

Thank you,

Debbie

7/8/11 Per John Burd this is done.

**Issue 443**

<b>Assigned To:</b>	John Burd	<b>Status</b>	Resolved
<b>Opened By:</b>	Debbie Smolar	<b>Category</b>	Landscaping maintance
<b>Opened Date</b>	28-Jun-11	<b>Priority</b>	(1) High
		<b>Due Date</b>	6/30/2011

John, per Rich please maintain landscaping in the Downtown Parking (IE: Weed removal, dog waste removal) and sweep parking lot.

Thank you,

Debbie

7/7/11: John Burd maintained this week.

Per John Burd this is done and the signs for "Curbing your Dog" are up.

**Issue 445**

<b>Assigned To:</b>	John Burd	<b>Status</b>	Resolved
<b>Opened By:</b>	Debbie Smolar	<b>Category</b>	Pot Holes
<b>Opened Date</b>	05-Jul-11	<b>Priority</b>	(2) Normal
		<b>Due Date</b>	7/7/2011

John, please fill in the pot holes in front of 120 Park Ave and advise the Manager's Office when this is done.

Thank you,

Debbie

7/6/11: peR Don Henry this is done.

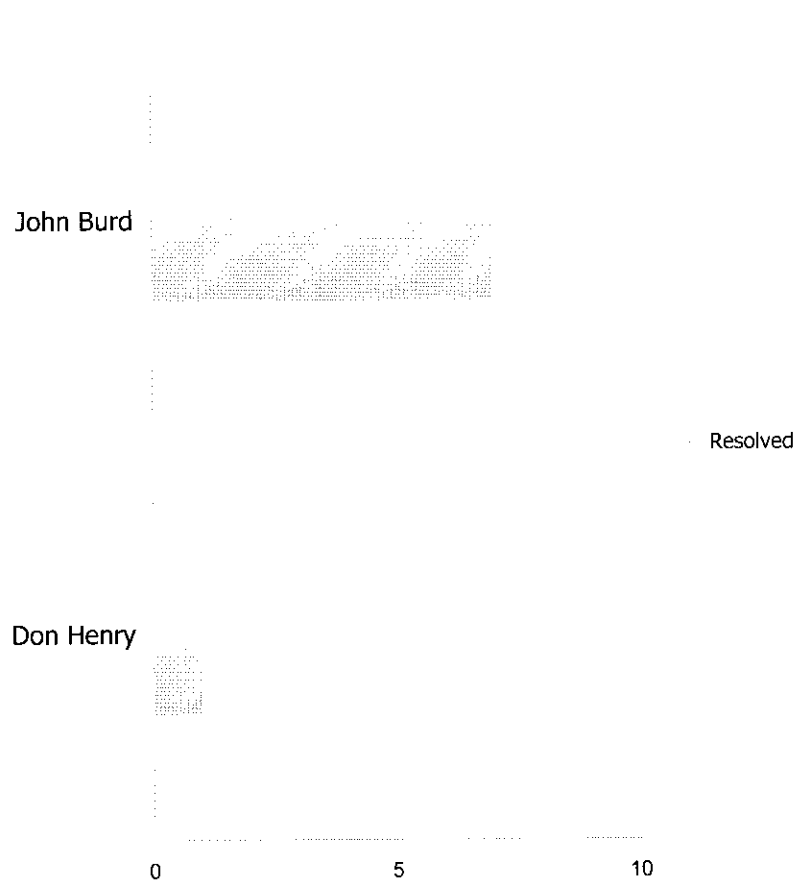
**Issue 446**

<b>Assigned To:</b>	Don Henry	<b>Status</b>	Resolved
<b>Opened By:</b>	Debbie Smolar	<b>Category</b>	Special Detail
<b>Opened Date</b>	07-Jul-11	<b>Priority</b>	(1) High
		<b>Due Date</b>	7/8/2011

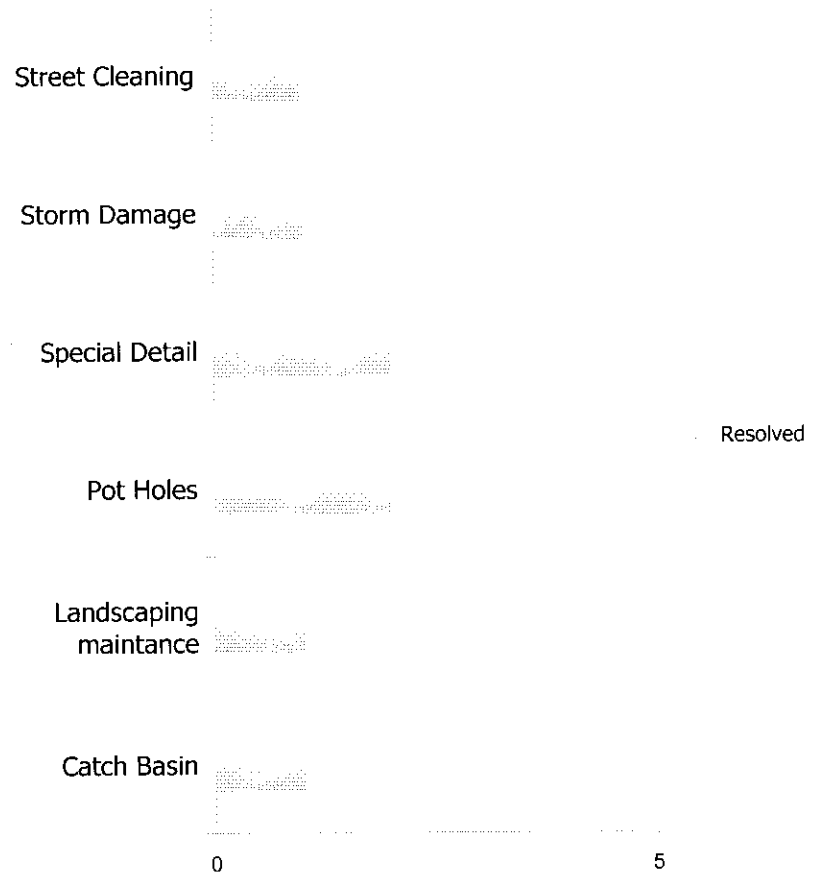
Don, the WBID Office put in a Municipal Service Request to please drop off 3 barricades and some cones on Friday, July 8th for the car show. Leave them in the blue lined area of the parking lot just behind the clock.

Debbie

### Issues by Assigned To



### Issues by Category



Borough of Washington Municipal Court  
Monthly Financial Report

**Washington Borough**

		<b>Current Month</b>	<b>Year to Date</b>	
Check #	1048	Tres, Warren County	\$ 2,496.00	\$ 6,967.00
Check #	1049	Tres, Borough of Washington Title 39	\$ 6,807.36	\$ 21,953.00
Check #	1050	Tres, Borough of Washington POAA	\$ 24.00	\$ 66.00
Check #		Tres, State of NJ Judiciary		\$ -
Check #	1051	Tres, County W & M	\$ 350.00	\$ 350.00
Check #		Various Restitution		\$ 20.00
Check #		Tres, State of NJ ACH	\$ 5,874.64	\$ 17,082.00
Check #		Over Payments		\$ -
Check #		NJ Dept. of Enviromental Protection		\$ -
Check #		Tres, Borough of Washington PD		\$ -
Check #		Tres, State of NJ W & M		\$ -
Check #		Tres, Borough of Washington, non-cashed checks		\$ -

Month: June 2011

Respectfully Submitted: Jerilynn Harris C.M.C.A.

Borough of Washington Municipal Court  
Monthly Report

<b>Category</b>	<b>Year to Date</b>	
<b><u>Added:</u></b>		
DWI	1	5
Moving	98	519
Parking	73	477
Indictable	9	37
Disorderly Person	24	84
All Other	8	145
<b><u>Disposed:</u></b>		
DWI	1	7
Moving	102	540
Parking	28	403
Indictable	6	34
Disorderly Person	36	126
All Other	17	184

Month: June 2011


Respectfully Submitted: Jerilynn Harris C.M.C.A.



# Chief Financial Officer's Expenditure Report June 2011

	Expenditure Subtotals	Expenditure Totals
<b>EXPENDITURES:</b>		
Voucher & Claims List 6/08/11		
Current Fund 01-Reserve Year Expenditures	12,465.00	
Current Fund 01-Current Year Expenditures	449,844.96	
<b>Total Current Fund</b>		<b>462,309.96</b>
General Capital Fund 04-Expenditures		57.50
MSU Fund 05-Expenditures	93,767.15	
<b>Total MSU-Fund 05</b>		<b>93,767.15</b>
Recreation Trust Fund 16-Expenditures		6,102.23
<b>Operating Fund Total</b>		<b>562,236.84</b>
Voucher & Claims List 6/21/11		
Current Fund 01-Reserve Year Expenditures	164.00	
Current Fund 01-Current Year Expenditures	184,982.41	
<b>Total Current Fund</b>		<b>185,146.41</b>
General Capital Fund 04-Expenditures		2,542.89
MSU Fund 05-Expenditures	75,914.45	
<b>Total MSU-Fund 05</b>		<b>75,914.45</b>
Recreation Trust Fund 16-Expenditures		5,878.81
<b>Operating Fund Total</b>		<b>269,482.56</b>
<b>Adjustments:</b>		
<b>Payroll Entries for May:</b>		
Chk#4281 & #4282 (5/25/11 Current Acct.)		<44,752.23>
5/31/11 Payroll on V&C List 6/08/11		
<b>Payroll Entries for June:</b>		
Chk#4356 & #4357 (6/28/11 Current Acct.)		45,801.11
6/30/11 Payroll on V&C List 7/05/11		
<b>TOTAL OPERATING FUND EXPENDITURES</b>		<b>832,768.28</b>
<b>GROUP FUND ESCROW-FUND 13</b>		
Voucher & Claims List 6/08/11		14,648.89
Voucher & Claims List 6/21/11		2,784.63
<b>Total Group Fund Escrow</b>		<b>17,433.52</b>

# Chief Financial Officer's Expenditure Report June 2011

	Total Current Fund Deposits/Interest	Total Non-Current Disbursements	Total Current Fund for June 2011	Total Operating Fund Expenditures
<b>INVESTMENT CONCENTRATION/FUNDING ACCOUNT:</b>				
Balance as of 5/31/11			2,864,903.97	
Total Deposits			225,401.89	
Deposits	213,894.23			
Interest	403.09			
Interfunds - Net Amount (Audit Instructions)	11,104.57			
Total Disbursements		184,263.03	648,505.25	832,768.28
Balance as of 6/30/11			2,441,800.61	
		*Disbursement Difference = Non-Current Accounts		
General Capital Fund 04	2,600.39			
MSU Fund 05-Current Year	169,681.60			
Recreation Trust Fund 16	11,981.04			
<b>Total Non-Current Disbursements</b>	<b>184,263.03</b>			
Respectfully Submitted,				
				
Natasha Turchan Chief Financial Officer				
Prepared by: Susan Fleming July 7, 2011				

**Rich Phelan**

**From:** Andrew Holt [aholt@suburbanconsulting.com]  
**Sent:** Monday, July 11, 2011 11:43 AM  
**To:** Rich Phelan  
**Subject:** Monthly Engineering Report

Rich,

The following summarizes the activities Suburban Consulting Engineers, Inc. (SCE) has undertaken on behalf of the Borough of Washington in the past month.

**Electronic Crosswalk** – The crosswalk lights were replaced on June 2<sup>nd</sup> and is now fully functional.

**2011- 100 Manhole Dish Inserts** – Wastewater operator is in the process of collecting field measurements of selected manholes to determine dish sizing requirements. SCE will coordinate to document into system mapping.

**South Prospect Gardner Ct – Report Final And Proposal For Next Phase** – An inquiry by a contractor connected with Veolia Water obtained preliminary budget estimates for pumping equipment from the local representative of the recommended pump manufacturer. SCE has not received a response from Mr. George Vercelli (Senior Project Manager – Veolia Water North America) on information he requested earlier. A comprehensive detailed estimate for all project elements will be provided for appropriate Borough use as reference to potential future considerations and actions.

**Beethoven Ave**– The construction plans and contract documents were submitted to the NJDOT Local Aid office for their review and authorization to bid. The Borough will be able to advertise the project for bid once authorized by the NJDOT. We will follow up on the status of their review after the holiday weekend.

**29 Broad Street** – We have reviewed the architectural plans and resolution for the property and found the work to be in conformance with the site plan approval. We are continuing to coordinate with the architect to ensure that all site improvements are constructed in accordance with applicable Borough and State regulations.

**P&P – Liquor Store Site Plan** - Work on liquor store lot and residential lot is completed. The building color is now beige as per the resolution of approval. The escrow account is deficient and the subdivision application has not been filed. The liquor store is open for business, however, no maintenance bond has been approved. Also, the Board Engineer and Board Planner have indicated that multiple conditions of approval have not been complied with. At this time it is our recommendation that the Zoning Officer issue a violation notice for failure to comply with conditions of approval. The Zoning Officer should also require that the escrow account be replenished immediately, the application for subdivision be filed within 30 days and that the maintenances bond be submitted to our office for approval within 14 days.

**Park Hill SCD And Site Plan Inspections** – SCE is performing weekly inspections and work is proceeding without incident.

**Parking Lot No Further Action Letter** – The filed Deed Notice information, GIS Mapping, Remedial Action Permit and Permit Fee have been submitted to the NJDEP. At this point, the State has all the information requested/required to finalize the project and issue an NFA letter and we do not foresee

any further issues. SCE will follow up with the NJDEP Case Manager on a weekly basis to push this issue along.

**Borough Flood Ordinance Review** – A letter from the NJDEP was issued on April 19, 2011 requesting that the Borough revise its flood ordinance. Draft minimal ordinances were also provided. We have reviewed the draft ordinance vs. the Borough's current ordinance and found that the Borough had previously adopted the NJDEP's recommended ordinance. Our review also revealed that many of the NJDEP's recommendations were also incorporated into the Borough's current flood ordinance. Minimal revisions are still necessary to update the ordinance to reference the new FEMA FIRM maps that will be adopted in September of 2011; it is recommend that the necessary revisions not be adopted by the Borough until the new FIRM maps have been adopted. SCE will coordinate with the Borough Attorney to prepare an ordinance for adoption by the Council concurrent with the adoption of the new FIRM maps.

**106 Harding Drive** - We investigated a complaint from the property owner regarding water ponding on his yard. The problem is due to the yard areas around the house and driveway being so flat that water is becoming trapped. We informed the property owner that though the Borough provided a yard drain to help correct his problem it is still his responsibility to make the necessary improvements to the property to get the water to the drain.

**256 East Washington Avenue – Swackhamer** – We have reviewed the tax map and tax records of Mrs. Swackhammer property, as well as discussed the issue with the property owner. The issue is that the tax map does not correctly depict the property; the tax map shows the property as being larger than her deed or the tax records. However, the tax records indicate the correct lot area there should not be an issue with how much the property owner's tax bills. We can correct the tax map as part of this year's tax map updates, which will likely require an additional \$1500 to research the deeds of the remaining properties in the block.

**Willow St.** – A preliminary inspection of this roadway, which services industrial and residential properties, was performed on May 25<sup>th</sup> during which it was found that the though the road surface has not completely failed the roadway has experienced differential settlement resulting in numerous bumps which are the likely cause of trucks traveling from the industrial facilities making so much noise. In the short term the speed limit should be strictly enforced to minimize the noise and vibrations caused by the commercial truck traffic, but ultimately the road should be reconstructed to provide a smooth structurally stable roadway.

Andrew N. Holt, PE  
 GEORGETOWN CONSULTING ENGINEERS  
 1000 W. Washington St.  
 Suite 2000, Trenton, NJ 08610

Phone: 609-391-1200 Fax: 609-391-1201 Email: [andholt@suburbanengineering.com](mailto:andholt@suburbanengineering.com)

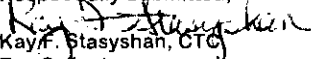
www.suburbaneng.com

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# Tax Collector's Current Fund Revenue Report 2011

<u>REVENUE</u>	<u>JUNE 2011 REVENUE</u>	<u>REVENUE YEAR TO DATE</u>
2009 Real Estate Property Tax	0.00	250.00
2010 Real Estate Property Tax	50,041.42	305,217.25
2011 Real Estate Property Tax	122,798.14	7,881,149.53
2012 Real Estate Property Tax	0.00	0.00
6% Year-End Penalty	3,094.99	9,343.77
Interest and Costs on Taxes	12,502.94	45,203.17
Special Charges for Labor Liens	708.00	992.50
Borough Clerk	4,337.50	29,192.62
Registrar	0.00	2,616.00
Public Library Fees	0.00	60.00
Investment Interest/Investment Account Interest	404.43	2,663.12
Tax Print-Out Copies	0.40	0.45
Tax Search	10.00	110.00
Return Check Fee	0.00	50.00
Subdivision Fee	0.00	250.00
Duplicate Bill Fee	0.00	36.00
Variance Fee	500.00	750.00
Landlord/Tenant Reg. Fee	2,125.00	3,950.00
CO Letters-with Fire Inspection	100.00	450.00
CO Letters-without Fire Inspection	0.00	0.00
Zoning Application Fees	250.00	1,300.00
Fire Prevention Bureau Fees	485.00	3,957.00
Municipal Court	6,851.14	43,771.99
Redemption O/L	9,022.54	121,017.95
Municipal Lien Redemption	0.00	0.00
Tax Sale Premiums	0.00	0.00
Tax Sale Ad Fee	0.00	0.00
Petty Cash Reimbursement	0.00	0.00
Soil Erosion Fee	0.00	0.00
Site Plan Fee	0.00	0.00
Supplemental Energy Receipts	0.00	0.00
CMPTRA	0.00	0.00
Energy Receipts	0.00	0.00
NJ Balanced Housing Program	0.00	0.00
Veteran/Senior Citizen State Subsidies	0.00	0.00
CFMP(Green Community Grant)	0.00	0.00
Recycling Tonnage Grant	0.00	8,074.01
Cool Cities Grant	0.00	0.00
Small Cities State Grant	0.00	0.00
Smart Growth Grant	0.00	0.00
Div of Fire/Safety LEA Rebate	0.00	2,253.22
MC-Restitution	0.00	0.00
State Aid Hwys	0.00	0.00
WT-General Bonds Proceeds	0.00	0.00
WT-BAN Proceeds	0.00	0.00
Extraordinary Aid	0.00	0.00
Highland Regional Master Plan-RMP Compliance Aid	0.00	0.00
Library State Aid	0.00	0.00
MC- Div of Motor Vehicle Fines	0.00	597.00
Municipal Alliance-WC Freeholders	0.00	3,058.00
Clean Communities Grant	0.00	11,537.17
Appropriation Refund-fr WB BoE for Clerk-Reimb	420.82	420.82
TAN Proceeds	0.00	2,002,740.00
Sewer Charges combined with Taxes	0.00	0.00
Interfunds-Fr Animal \$8,175.20, Fr Other Trust \$5,800, and Fr COAH \$144.62;Fr H Tigar \$8.58; Fr D Bohne Trust \$12.25; Fr Rec Trust \$.06 and To Ded Penalty Fire Bureau (\$3,036.14)	11,104.57	2,669,120.11
MRNA	645.00	18,879.53
BSF State Grant Reimbursement-State Forestry Svcs	0.00	7,000.00
Homestead Benefit from New Jersey	0.00	160,904.26
Homestead Benefit Mail Reimbursement	0.00	427.80
<b>TOTAL REVENUE</b>	<b>225,401.89</b>	<b>13,337,758.27</b>

Respectfully Submitted,

  
Kay F. Stasyshan, CTC  
Tax Collector

Prepared by: Kay F Stasyshan  
July 12, 2011

**Tax Collector's Sewer Fund Revenue Report  
2011**

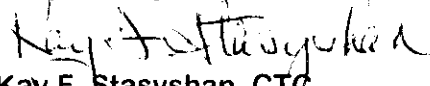
<u>REVENUE</u>	<u>JUNE 2011 REVENUE</u>	<u>REVENUE YEAR TO DATE</u>
2005 Sewer Receipts(From Bankruptcy)	0.00	0.00
2006 Sewer Receipts(From Bankruptcy)	0.00	68.66
2007 Sewer Receipts(From Bankruptcy)	0.00	0.00
2008 Sewer Receipts(From Bankruptcy)	0.00	0.00
2009 Sewer Receipts(From Bankruptcy)	0.00	91.46
2010 Sewer Receipts	1,583.93	117,353.76
2011 Sewer Receipts	238,323.39	1,046,427.91
2012 Sewer Receipts*	-8.95	441.05
O/L Subsequent Payments + Interest@	11,062.94	11,062.94
Interest and Costs on Sewer	746.31	4,904.77
Interest earned on Checking Account	163.97	706.54
Discharge Test	0.00	0.00
Reserve Capacity Receipts	3,109.79	14,095.72
Connection Fees	0.00	45,948.67
Industrial/Commercial Fees	0.00	9,886.65
Duplicate Bill Fee	0.00	0.00
Return Check Fee	0.00	0.00

\* Adjustment of \$9.44 moved fr 2012 receipts to Reserve Capacity Receipts

@ Adjustment from 2010 (6,836.00), 2011(3,535.97) and interest(215.59) moved to  
O/L Subsequent Payments and Interest

<b>TOTAL REVENUE</b>	254,981.38	1,250,988.13
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Respectfully Submitted,

  
Kay F. Stasyshan, CTC  
Tax Collector

Prepared by: Kay F Stasyshan  
July 14, 2011

July 14, 2011

Dear Mayor and Council:

The following is the collection percentages for Taxes and Sewer for the 2<sup>nd</sup> Quarter-April to June 30, 2011:

2nd Quarter 2011 Taxes	Billed:	\$4,286,518.96
	Collected:	\$3,863,245.91

Collection Percentage for Taxes for 2<sup>nd</sup> Quarter is: 90.13%

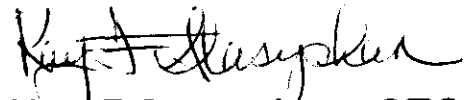
Collection Percentage for Taxes for all of 2011 is: 92.99%

2nd Quarter 2011 Sewer	Billed:	\$579,618.00
	Collected:	\$484,975.22

Collection Percentage for Sewer for 2<sup>nd</sup> Quarter is: 83.67%

Collection Percentage for Sewer for all of 2011 is: 83.08%

Respectfully submitted,



Kay F Stasysian, CTC  
Tax/Sewer Collector

BOROUGH OF WASHINGTON  
WARREN COUNTY  
ORDINANCE # 3-2011

RESTRUCTURING RECREATION SERVICES

**WHEREAS**, the Mayor and Council have determined that it would be in the best interests of the Borough to restructure the manner in which it handles recreational services by creating a Board of Recreation Commissioners to replace the current advisory Recreation Committee;

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Washington, in the County of Warren and State of New Jersey, as follows:

**Section 1.** Article VIIIA, including Sections 3-55.1 through 3-55.7 of Chapter 3 of the Code of the Borough of Washington is repealed in its entirety.

**Section 2.** A new Article VIIIA of Chapter 3 of the Code of the Borough of Washington entitled "Board of Recreation Commissioners" is hereby created as follows:

**§ 3-55.1. Establishment.**

- A. Pursuant to the provisions of N.J.S.A. 40:12-1 and 40:12-1.1, there is hereby established a Board of Recreation Commissioners to consist of seven residents of the Borough and two alternate members, who shall also be residents of the Borough.
- B. Alternate members may participate in discussions of the proceedings but may not vote except in the absence or disqualification of a regular member of the Board of Recreation Commissioners. A vote shall not be delayed in order that a regular member may vote instead of an alternate member. In the event that a choice must be made as to which alternate member is to vote, Alternate No.1 shall vote.
- C. All members shall be of good moral character. A member or alternate member may, after public hearing, if he or she requests one, be removed by the governing body for cause, for conviction of a crime involving moral turpitude or for unexcused absences from 3 consecutive monthly meetings. No member or alternate member shall be permitted to act on any matter in which the member or alternate member has either directly or indirectly any personal or financial interest.
- D. There shall be a minimum of one (1) but no more than two (2) members of the Borough Council appointed by the Mayor, with the advice and consent of Council, who shall serve as liaisons to the Board of Recreation Commissioners for a one year term. The Council shall decide at the beginning of each year as to whether there shall be one or two liaison members for that year who shall be permitted to participate in all meeting of the Board of Recreation Commissioners, but shall have no vote.

**§ 3-55.2. Appointment of members.**



The Mayor shall nominate and, by and with the advice and consent of the Council, shall appoint all members of the Board of Recreation Commissioners in the manner provided by law for the appointment of Borough Officers.

**§ 3-55.3. Terms; vacancies**

- A. All members of the Board of Recreation Commissioners shall be appointed for a period of five years and until their successors are duly appointed and qualified; provided, however, that, in the case of the initial appointment of members of the Board, the initial terms shall be for periods of one, two, three, four and five years, respectively, with two members having initial terms of one year and two members having initial terms of two years.
- B. Vacancies occurring in the membership of the Board shall be filled by the Mayor with the advice and consent of the Council.
- C. Alternate members shall be designated at the time of appointment as "Alternate No. 1" and "Alternate No. 2." The length of the terms of the alternate members shall be the same as the length of the terms of the regular members of the Board of Recreation Commissioners. In the case of initial appointment of the alternate members, the initial term for Alternate No. 1 shall be five years and Alternate No. 2 shall be four years.
- D. A vacancy occurring otherwise than by expiration of term for regular and alternate members shall be filled by the governing body for the unexpired term only.
- E. Members appointed to the Board of Recreation Commissioners shall receive no compensation.

**§ 3-55.4. Powers and duties.**

- A. Subject to the general authority of the governing body, the Board of Recreation Commissioners shall have the following powers and duties:
  - (1) To supervise and regulate all parks, playgrounds and recreational areas belonging to the Borough. It shall be the Borough's responsibility to maintain said parks, playgrounds and recreational areas, which includes but is not limited to the municipal pool and surrounding grounds, maintenance and storage facilities, roadways and sidewalks, restrooms, and ball fields.
  - (2) To establish, supervise and regulate the recreation program to meet the recreational needs of the residents of the Borough.
  - (3) To promulgate, adopt and approve such rules and regulations as the Board of Recreation Commissioners shall deem necessary to carry out its purposes and objectives, subject to the review and approval of the governing body.
  - (4) To appoint such personnel as may be required to carry out the responsibilities of the Board of Recreation Commissioners for each calendar year.
  - (5) To recommend to the governing body a budget for the operation of the Board of Recreation Commissioners for each calendar year.

Deleted: , in consultation with the Director of Recreation.

- (6) The Board of Recreation Commissioners must abide by all local policies and regulations, including Ordinances, as well as all applicable State statutes. This includes, but is not limited to the Borough Purchasing Manual, Local Public Contracts Law, Local Finance Laws, Civil Service Commission regulations relating to personnel, Open Public Meetings Act, Open Public Records Act, Government Records Council regulations, grant application requests, and, if adopted in the future, and Background Check requirements for employees/volunteers, as amended.
- (7) The Board of Recreation Commissioners shall hold at a minimum one (1) public meeting per month to discuss and act on items within their authority as dictated in this Ordinance. Said meeting schedule will be established at the first meeting in January of each calendar year. All meetings will be conducted in accordance with the requirements of the Open Public Meeting Act.
- (8) On a monthly basis, the Board of Recreation Commissioners shall provide a detailed accounting of the previous month's activities to the Borough Council, which, at a minimum will include, but not be limited to, programs run, revenue received, and expenditures made. From time to time, the Borough Council of the Borough of Washington may require additional information and or reporting requirements that the Board of Recreation Commissioners shall produce.
- (9) To promulgate and adopt bylaws for governing its own affairs, subject to the approval of the Borough Council.

B. The Board of Recreation Commissioners shall, in addition, have such powers and authority as is provided pursuant to N.J.S.A. 40:12-1 through 40:12-15, inclusive, except that the Board of Recreation Commissioners shall not have the authority to acquire lands for public playgrounds and recreation places without the prior authorization of the governing body and title to any such land so acquired shall be taken in the name of the Borough.

**§ 3-55.5. Officers.**

The Board of Recreation Commissioners shall have the power to appoint from among its members a Chairperson, who shall be the presiding officer, and such additional officers as the Board may desire, whose terms shall expire on December 31 in the year of appointment or until their successors are elected and qualified. Said appointments shall be made at the first regular meeting in January of each calendar year in. Aside from presiding over meetings of the Board of Recreation Commissioners, the Chairperson shall have no additional authority, implied or otherwise.

**§ 3-55.6. Termination of powers and duties.**

In the event that a court of competent jurisdiction declares that the Board of Recreation Commissioners shall have the power to acquire lands for public playgrounds without the necessity of securing prior authorization therefore by the governing body, this article shall immediately and automatically be repealed, and the powers and duties of the Board of Recreation Commissioners shall be vested in the governing body.

**§3-55.7. Director of Recreation**

There is hereby created a Director of Recreation who shall be appointed by and report to the Board of Recreation Commissioners. He/she shall serve under the supervision of the Board of Recreation Commissioners as to the day-to-day responsibilities of overseeing Borough recreation services and staff. The Director shall be responsible for the development and execution of programs and activities for recreation and operation and maintenance of Borough parks and pool, in consultation with the Board of Recreation Commissioners. The Director shall receive such compensation as may be provided for the by Salary Ordinance.

### **§3-55.8. Powers and Duties of Director**

The Director shall have the following specific duties:

- A. Take charge of and be responsible for the day to day Recreation activities of the Borough.
- B. Be responsible to the Borough Manager for the adherence to the annual and capital budget, personnel policies and all financial and purchasing policies. The Director shall consult with the Manager in connection with all significant annual and capital budgets, personnel policies and all financial and purchasing policies issues.
- C. Hire all recreation employees in consultation with the Board of Recreation Commissioners.
- D. Prepare detailed annual plans and budget recommendations for the maintenance and operation of all parks, playgrounds, pool and facilities for recreation and cultural programs sponsored by the Borough in consultation with the Board of Recreation Commissioners.
- E. Administer and expend departmental funds in accordance with the budget appropriations and ordinances and the financial procedures established by the Manager.
- F. Establish, evaluate and propose, to the extent feasible, programs for every age group population of the Borough, in consultation with the Board of Recreation Commissioners.
- G. Coordinate all volunteer or community group efforts to provide recreational programming as they relate to Borough facilities or calendar in consultation with the Board of Recreation Commissioners.
- H. Attend all meetings of the Board of Recreation Commissioners and respond to direction from the Board of Recreation Commissioners.
- I. Seek out recreation and senior citizen grants and write grant applications, in consultation with the Board of Recreation Commissioners.

Deleted: development of and

### **§ 3-55.9. When effective.**

In accordance with Chapter 3, Article II, Section 15, Subsection E of the Code of the Borough of Washington, this Ordinance shall become effective 20 days after final passage unless the Council, by an affirmative vote of five (5) Council Members, shall adopt a resolution declaring the Ordinance to be an emergency upon which said Ordinance will take effect upon final passage.

**RESOLUTION #123-2011**

**RESOLUTION FOR REDEMPTION OF TAX SALE CERTIFICATE**

**as per N.J.S.A.54: 5**

**KNOW ALL PERSONS BY THESE PRESENTS, THAT, WHEREAS**, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on November 17, 2009 to Borough of Washington, 100 Belvidere Avenue, Washington, NJ 07882 in the amount of \$1,225.81 for taxes or other municipal liens assessed for the year of 2008 and in the name of First States Investor c/o B Wolff, as supposed owners, and in said assessment and sale were described as Route 57 West, Block 2.05 Lot 6, which sale was evidenced by Certificate #09-00001.

**WHEREAS**, I, Kay F. Stasyshan, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 7-07-2011 and before the right to redeem was cut off, as provided by law, Mid-State Abstract Company/Quick Chek claiming to have an interest in said lands, did redeem said lands claimed by Borough of Washington, and last above mentioned, by paying to the Collector of Taxes of said taxing district of Washington Borough the amount of \$5,643.66, which is the amount necessary to redeem Tax Sale Certificate #09-00001.

**NOW THEREFORE BE IT RESOLVED**, on this 19<sup>th</sup> day of July, 2011 by the Mayor and Council of the Borough of Washington, County of Warren authorizes the Mayor to sign Certificate #09-00001 for cancellation.

**BE IT FUTHER RESOLVED**, that the Tax Collector is authorized to cancel this lien on Block 2.05 Lot 6 from the tax office records.

The above Resolution was moved by \_\_\_\_\_,

seconded by \_\_\_\_\_, voted and carried this 19<sup>th</sup> day of July, 2011

Roll Call:      Ayes:

Nays:

Abstentions:

\_\_\_\_\_  
Kristine Blanchard, RMC  
Borough Clerk

cc: Kay F. Stasyshan, Tax Collector

**RESOLUTION # 124-2011**

**A RESOLUTION TO REFUND OVERPAYMENT  
ON 2008 PRIOR YEAR REAL ESTATE TAXES**

**WHEREAS**, according to the Tax Collector's records, there is an overpayment of \$927.99 on 2008 2nd Quarter Regular Taxes paid on property located at 8 Alleger Street, also known as Block 94 Lot 53, and in the name of Levitt, Michael and Beth Marie; and

**WHEREAS**, the Levitt's mortgage company and a title company both paid the 2<sup>nd</sup> quarter 2008 Regular Taxes causing the overpayment; and

**WHEREAS**, the Tax Collector has been resolving the matter of tax overpayments and has written a letter requesting the Levitt's to sign to receive their refund.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, to hereby authorize the Tax Collector and Treasurer to refund the amount of \$927.99 payable to:

Michael and Beth Marie Levitt  
8 Alleger Street  
Washington, NJ 07882

The above Resolution was moved by \_\_\_\_\_, seconded by

\_\_\_\_\_, voted and carried this 19th day of July, 2011.

Roll Call:     Ayes:

                  Nays:

                  Abstentions:

\_\_\_\_\_  
Kristine Blanchard, RMC  
Borough Clerk

cc:     Kay F. Stasyshan, Tax Collector  
       Levitt  
       Block/ Lot File  
       Paula Drake, Accounts Payable Clerk

**RESOLUTION 125-2011**

**RESOLUTION PETITIONING THE COUNTY OF WARREN TO TAKE  
OWNERSHIP OF SEVERAL ROADS CURRENTLY OWNED BY THE  
BOROUGH**

**WHEREAS**, according to the Warren County road map, it is magnified that residents within the Borough of Washington happen to live in the only municipality of the County of Warren that do not have one (1) mile of county road; and

**WHEREAS**, there appears to be many County roads that do not or cannot intersect another county road or of residential use only that are under the responsibility of the Warren County Department of Public Works; and

**WHEREAS**, Belvidere Avenue, Prospect Street and Railroad Avenue meet the County of Warren criteria for existing road acceptance to connect to a County Route or State Highway; and

**WHEREAS**, the minimum speed limit on Belvidere Avenue, Prospect Street and Railroad Avenue is 25MPH, and the County of Warren criteria for existing roads acceptance requires 35 mph minimum speed limit urban and 40 mph minimum speed limit rural; and

**WHEREAS**, the traffic count on Belvidere Avenue, Prospect Street and Railroad Avenue is to be verified; and

**WHEREAS**, Belvidere Avenue, Prospect Street and Railroad Avenue meet the County of Warren criteria for existing roads acceptance of 28 feet minimum pavement width with 3 feet minimum graded shoulders each side; and

**WHEREAS**, Belvidere Avenue, Prospect Street and Railroad Avenue meet the County of Warren's criteria for existing roads acceptance of no truck restrictions,

**WHEREAS**, the County of Warren's criteria for existing roads acceptance of 66-foot minimum Right-of Way is met by Belvidere Avenue (66-foot ROW), while Prospect Street and Railroad Avenue have variable Right-of Way widths (60 feet and 35 feet, respectively 50 feet, 40 feet and 25 feet); and

**WHEREAS**, Belvidere Avenue, Prospect Street and Railroad Avenue meet the County of Warren criteria for existing roads acceptance of no "STOP" signs; and

**WHEREAS**, the Belvidere Avenue, Prospect Street and Railroad Avenue sight lines are to be approved by the County of Warren.

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Washington that they hereby petition the County of Warren to formally accept and take ownership of the above-mentioned roads based on the following criteria:

1. Borough of Washington's written resolution requesting the Warren County Freeholders to consider accepting certain named roads within the Borough of Washington for the purposes of:
  - a. Road maintenance
    - i. Paving
    - ii. Patching
    - iii. Line Painting
    - iv. Signage
  - b. Snow / Ice removal
2. Roads that intersect an existing County road:
  - a. Belvidere Avenue
    - i. From East & West Washington Ave. to County Route 649 (Washington Twp) intersects with County Route 628.
    - ii. County Rte 649 (Washington Twp) ends at the "property" line of the Borough of Washington. Traffic used on this road primarily for residential use, Warren Hill Regional Bus route, motorist bypass
  - b. Prospect Street
    - i. From East & West Washington Ave. to County Route 628 (Kinnaman Ave Washington Twp). Traffic used on this road for residential, Warren Hills Middle School bus route and motorist bypass.
  - c. Railroad Ave.
    - i. From East & West Washington Ave to County Route 630. Traffic used on this road primarily for residential

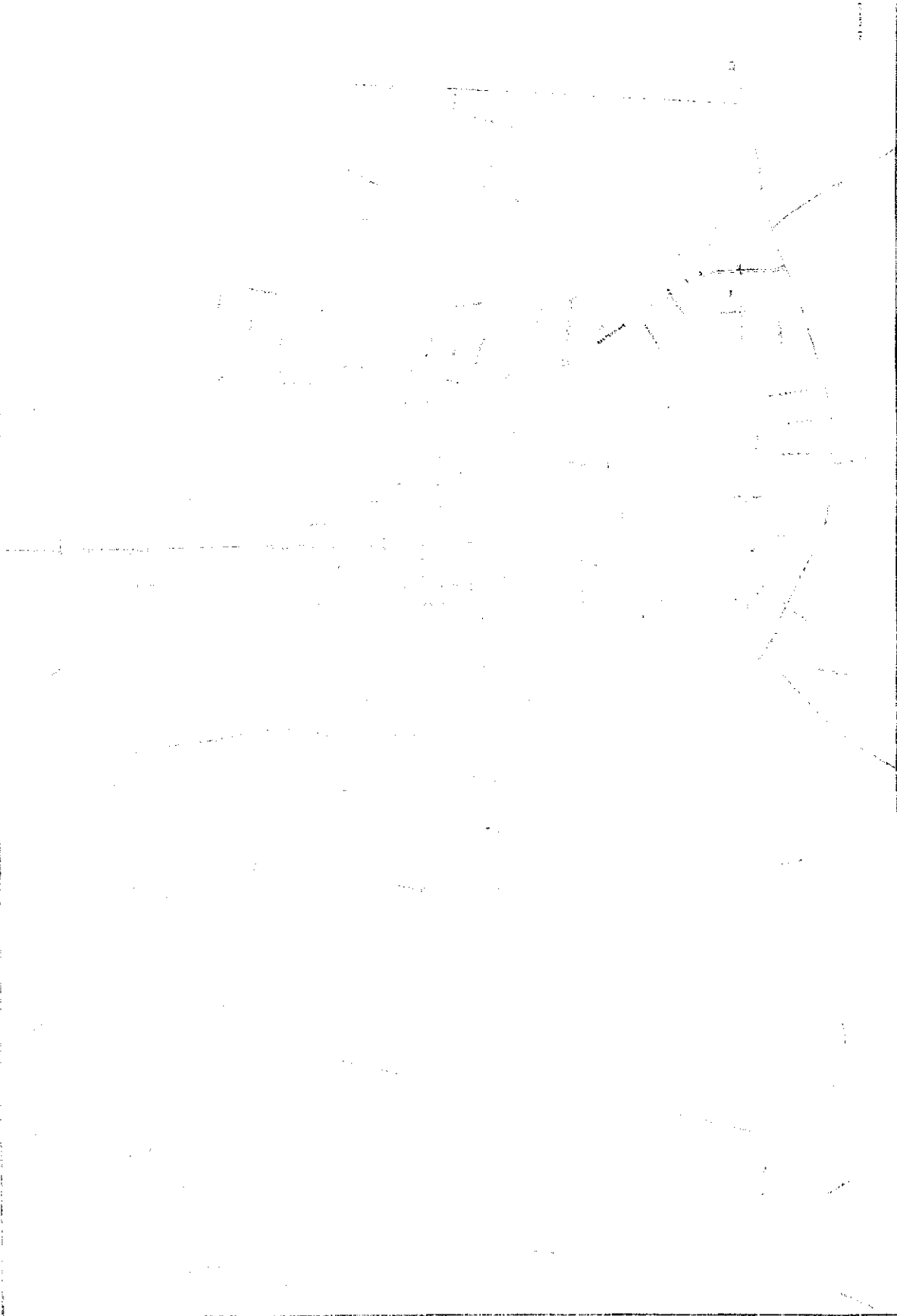
**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Warren County Board of Chosen Freeholders for their review and consideration.

## COUNTY OF WARREN – CRITERIA FOR COUNTY ROAD ACCEPTANCE (Dec. 18, 1998)

COUNTY CRITERIA FOR EXISTING ROADS	COUNTY REQUIREMENTS	BELVIDERE AVENUE	PROSPECT STREET	RAILROAD AVENUE	COMMENTS
Connect a County route to a County route or State highway	YES	YES	YES	YES	
Minimum Speed Limit	40 MPH (Rural) 35 MPH (Urban)	25 MPH	25 MPH	25 MPH	
Traffic Count	AADT $\geq$ 3,000	To be verified	To be verified	To be verified	
Minimum Pavement Width	28' + 3' graded	31' (pavement width)	35' @ W. Stewart St.; narrows @ Carlton Avenue	39' ; narrows @ tracks to 26'	
Truck Restrictions	NO	NO	NO	NO	
Minimum Right-of-Way	66'	66'	Variable: 35'; 60'	Variable: 40'; 50'; 25'; not clear from tax map.	
"Stop" Signs	NO	NO	NO	NO ("Slow /Bump" at tracks)	
Sight Lines	To meet County standards	To be approved by County	To be approved by County	To be approved by County	

SUBURBAN CONSULTING ENGINEERS, INC.





RESOLUTION #126-2011

A RESOLUTION AUTHORIZING THE RELEASE OF FUNDS FROM  
LUCAS KROPYWNYCKYJ ESCROW ACCOUNT HELD IN TRUST  
BY THE BOROUGH OF WASHINGTON

WHEREAS, Lucas Kropywnyckyj, 24 Hissim Road, Great Meadows, NJ 07838 has requested the return of the funds remaining in the escrow account #7200020888; and

WHEREAS, Municipal Engineer Andrew S. Holt, P.E. and William Gleba of Finelli Consulting Engineers (Plan. Bd./Zoning Board Engineer) have determined that the escrow account money can be released.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the Municipal Treasurer is hereby authorized to issue a check to Lucas Kropywnyckyj for the actual account balance in the Lucas Kropywnyckyj escrow account.

The above resolution was moved by \_\_\_\_\_, seconded by \_\_\_\_\_, voted and carried this 19th day of July, 2011.

Roll Call:

Ayes:           Nayes:

\_\_\_\_\_  
Kristine D. Blanchard, R.M.C.  
Borough Clerk

cc: Barbara Van Why, Admin. Clerk

**RESOLUTION #127-2011**

**A RESOLUTION AUTHORIZING APPLYING  
OVERPAYMENTS TO 2011 TAXES**

**WHEREAS**, the properties on the attached list have overpayments of taxes in the years indicated. The reasons for the overpayments can be duplicate payments by banks, change of owners, change of mortgage companies, estimated payments, etc. Many times refund requests are made quickly and the overpayment is resolved. Sometimes no requests are made and it is difficult for the Tax Collector to determine who is owed the overpayment. Overpayments need to be resolved by either refunding them or applying them to taxes. The Tax Collector is requesting approval to apply the overpayments listed to 2011 taxes. Applying the overpayments is less expensive than the time and expense involved in creating refund checks. Applying the overpayments eliminates them which is a benefit to both the annual budget and audit.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey to hereby authorize the Tax Collector to apply the overpayments to the 2011 taxes.

The above Resolution was moved by \_\_\_\_\_, seconded by \_\_\_\_\_, voted and carried this 19th day of July, 2011.

Roll Call:    Ayes:  
  
                  Nays:  
  
                  Abstentions:

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Kristine Blanchard, RMC  
Borough Clerk

CC: Kay F. Stasyshan, Tax Collector  
Block/Lot File

RESOLUTION #127-2011(Continued)

<u>BLOCK/LOT</u>	<u>OWNER/LOCATION</u>	<u>YEAR</u>	<u>AMOUNT</u>
8/12	Lytle, Lucas & Michelle 41 Grand Avenue	2010	\$339.78
98/30	Allison, Donna & Murray, Brian P 7 Terrace Street	2009	\$137.55
500/3	United Telephone Co of NJ Inc	2010	\$ 21.73



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BOROUGH OF WASHINGTON  
Purchase Order Listing By Budget Account

Budget Account	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
11-00629	Tracking Id: 3611 3 GPU JCP&L Tracking Id: 3611 STATION	Utilities - Electric (Exempt) 5/27-6/23/11 S PROSPECT PUMP Utilities - Electric (Exempt)	4.98	A	06/10/11	07/11/11			B
			----- 293.95						
Department Total:			69,013.88						
CAFR Total:			69,013.88						
Fund Total: SEWER OPERATING FUND			69,013.88						
Year Total:			69,013.88						
-----									
Total P.O. Items:	9	Total List Amount:	69,013.88	Total Void Amount:	0.00				

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BOROUGH OF WASHINGTON  
Purchase Order Listing By Budget Account

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Fund Description	Fund	Budget Total
SEWER OPERATING FUND	1-05	69,013.88
Total of All Funds:		<u>69,013.88</u>

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BOROUGH OF WASHINGTON  
Purchase Order Listing By Vendor Name

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
-----											
Vendor Total: 2,383.34											
GOLDEN GOLDEN RULE KARATE											
11-00724 06/30/11 KARATE STUDENTS SESSION 3											
	1		KARATE STUDENTS SESSION 3	220.00	T-16-00-858-000-877	A	06/30/11	07/13/11			N
			Tracking Id: 3270 Sporting Goods Supplies (Non-Exempt)								
			May 27th thru July 29th								
	2		KARATE STUDENTS SESSION 3	99.00	T-16-00-858-000-877	A	06/30/11	07/13/11			N
			Tracking Id: 3270 Sporting Goods Supplies (Non-Exempt)								
			T-shirts for May 27th thru July 29th								
			-----								
			319.00								
Vendor Total: 319.00											
GRAMCO GRAMCO BUSINESS COMMUNICATIONS											
11-00643 06/10/11 AUDIO CD FOR COUNCIL MEETINGS											
	1		AUDIO CD FOR COUNCIL MEETINGS	45.80	1-01-20-120-000-036	A	06/10/11	07/11/11		11-466	N
			Tracking Id: 2430 Office Supplies (General) (Non-Exempt)								
Vendor Total: 45.80											
PURATE HIBRETT PURATEX											
11-00719 06/30/11 CHEMICALS FOR THE POOL											
	2		CHEMICALS FOR THE POOL	294.49	T-16-00-858-000-826	A	06/30/11	07/14/11		H017205/016956A	N
			Tracking Id: 2700 Pool Supplies (Exempt)								
			INVOICE# H017205 \$408.96								
			INVOICE# H016956A \$385.53								
			LESS CREDIT \$500.00								
			BALANCE \$294.49								
Vendor Total: 294.49											
IMAGEC IMAGE COPY SYSTEMS,INC											
11-00617 06/08/11 MAY-SEPT 7155 COPIER RENTAL											
	3	6/27-7/27	7155 COPIER RENTAL	375.00	1-01-20-100-000-028	A	07/11/11	07/11/11		181084989	N
			Tracking Id: 1330 Equipment Rental - Office Equipment (Non-Exempt)								

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BOROUGH OF WASHINGTON  
Purchase Order Listing By Vendor Name

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Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	PO Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Vendor Total:				375.00								
-----												
INSWIM IN THE SWIM												
11-00689 06/24/11 POOL WARNING SIGNS												
1 POOL WARNING SIGNS 39.93 T-16-00-858-000-826 B SWIMMING PROGRAM Materials & Supplies A 06/24/11 07/11/11 008393192 N												
Tracking Id: 3180 Sign Materials (Exempt)												
TWO POOL WARNING SIGNS FOR BABY POOL												
Vendor Total:				39.93								
-----												
INTSA INTERNATIONAL SALT COMPANY,LLC												
11-00574 05/31/11 SALT B												
2 135.90/TNS SALT 8,065.67 T-14-00-890-000-000 B SNOW REMOVAL RESERVE A 05/31/11 07/12/11 00377218 N												
Tracking Id: 3070 Salt & Ice Control Materials (Non-Exempt)												
Vendor Total:				8,065.67								
-----												
JBPROP J B PROPERTIES												
11-00717 06/28/11 Return of Escrow Fund												
1 Return of Dev. Escrow Fund 213.00 T-13-00-668-000-000 B JB Properties A 06/28/11 07/11/11 N												
Tracking Id: 1390 Escrow (Non-Exempt)												
Resolution #119-2011												
Vendor Total:				213.00								
-----												
GPU JCP&L												
11-00382 03/29/11 MAR-MAY ELECTRICITY USAGE B												
20 5/11-6/9/11 JONESTOWN RD CELL 17.87 1-01-31-430-000-299 B ELECTRICITY A 03/29/11 07/11/11 N												
Tracking Id: 3611 Utilities - Electric (Exempt)												
TOWER												
11-00552 05/17/11 MAY-SEPT ELECTRICITY/LIBRARY B												
3 6/3-7/1/11 ELECTRICITY/LIBRARY 1,001.63 1-01-29-390-000-071 B MUNICIPAL LIBRARY Electricity A 05/17/11 07/13/11 N												
Tracking Id: 3611 Utilities - Electric (Exempt)												
11-00628 06/10/11 ELECTRICITY - TRAFFIC LIGHTS B												
7 5/25-6/21/11 BROAD STREET 27.60 1-01-31-435-000-100 B TRAFFIC LIGHTS Traffic Lights A 06/10/11 07/11/11 N												

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BOROUGH OF WASHINGTON  
Purchase Order Listing By Vendor Name

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-----  
Vendor # Name  
PO # PO Date Description Contract PO Type First Rcvd Chk/Void 1099  
Item Description Amount Charge Account Acct Type Description Stat/Chk Enc Date Date Date Invoice Excl  
-----

Tracking Id: 3611 Utilities - Electric (Exempt)

Vendor Total: 1,047.10

KNOX KNOX COMPANY

11-00586 06/01/11 KNOX KEYSECURE SYSTEM

1 KNOX KEYSECURE SYSTEM 1,446.00 T-14-00-886-000-000 B Dedicated Fire Safety Penalties A 06/01/11 07/11/11 INV00437086 N

Tracking Id: 270 Auto Equip Accessories & Supplies (Non-Exempt)

Vendor Total: 1,446.00

NJWATR NJ AMERICAN WATER CO. INC

11-00555 05/24/11 JUNE-SEPT HYDRANT CHARGES B

2 JUNE 2011 HYDRANT CHARGES 5,612.10 1-01-25-265-001-073 B FIRE HYDRANTS Fire Hydrant Chgs A 05/24/11 07/11/11 N

Tracking Id: 3615 Utilities - Water (Exempt)

Vendor Total: 5,612.10

STGAZE NJN PUBLISHING

11-00668 06/16/11 LEGAL AD FOR AUCTION B

2 SURPLUS VEHICLE AUCTION AND 30.34 1-01-20-100-000-021 B GENERAL ADMIN Legal Advertising A 06/16/11 07/11/11 N

Tracking Id: 2231 Legal Advertising (Exempt)

AFFIDAVIT

Vendor Total: 30.34

PETTYS PETTY'S TIRE & AUTO CENTER, IN

11-00716 06/28/11 EMERGENCY-4/TIRES TRUCK #40

1 EMERGENCY-4/TIRES TRUCK #40 635.72 1-01-26-290-000-025 B STREETS & ROADS Vehicle Maint A 06/28/11 07/11/11 119794 N

Tracking Id: 3550 Tires & Tubes (Non-Exempt)

F250 WHITE PICKUP

BUBBLES IN OLD TIRES

NEW JERSEY STATE CONTRACT #A71688

Vendor Total: 635.72

PITNEY PITNEY BOWES, INC.

11-00674 06/21/11 PITNEY BOWES FOLDING MACHINE

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BOROUGH OF WASHINGTON  
Purchase Order Listing By Vendor Name

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Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
	Item Description			Amount	Charge Account	Acct Type Description	Enc Date	Date	Date	Invoice	Excl
	1	MAR 30 - JUNE 30, 2011	FOLDING	382.50	1-05-55-502-000-029	B SEWER OPERATING Other Contractual Svcs	06/21/11	07/11/11		2618338-JN11	N
		Tracking Id: 2910	Real Property Rental or Lease (Non-Exempt)								
			MACHINE RENTAL								
		Vendor Total:		382.50							
SAM	SAM'S CLUB										
	11-00511	05/03/11	CONCESSION STAND SUPPLIES			B					
	2		CONCESSION STAND SUPPLIES	389.51	T-16-00-858-000-821	B CONCESSION STAND Materials & Supplies	05/03/11	07/13/11			N
		Tracking Id: 1730	Food (Non-Catered) (Non-Exempt)								
	3		CONCESSION STAND SUPPLIES	213.54	T-16-00-858-000-821	B CONCESSION STAND Materials & Supplies	05/03/11	07/13/11			N
		Tracking Id: 1730	Food (Non-Catered) (Non-Exempt)								
	4		CONCESSION STAND SUPPLIES	231.12	T-16-00-858-000-821	B CONCESSION STAND Materials & Supplies	05/03/11	07/13/11			N
		Tracking Id: 1730	Food (Non-Catered) (Non-Exempt)								
				834.17							
		Vendor Total:		834.17							
SCHOLL	SCHOLL, WHITTLESEY & GRUENBERG										
	11-00700	06/24/11	Jade Aqu-legal serv May 2011								
	1	MAY 2011	JADE ACQU. LEGAL SERV	672.00	T-13-00-683-000-000	B JADE ACQUISITION LLC-SITE PLAN	06/24/11	07/11/11		34469	N
		Tracking Id: 2800	Professional Services - Legal (Exempt)								
		Vendor Total:		672.00							
NEWMAN	SHERYL NEWMAN										
	11-00725	06/30/11	REFUND FOR BASKETBALL CLINIC								
	1		REFUND FOR BASKETBALL CLINIC	40.00	T-16-00-858-000-866	B YOUTH BASKETBALL Fees (Revenue)	06/30/11	07/12/11			N
		Tracking Id: 2911	Recreation Program Refunds (Exempt)								
			REFUND FOR CLINIC DUE TO NOT KNOWING THE LOCATION WHERE CLINIC WAS HELD								
		Vendor Total:		40.00							
STATE	STATE OF NEW JERSEY										
	11-00740	07/07/11	2ND QTR 2011 SALES & USE TAX								
	1		2ND QTR 2011 SALES & USE TAX	109.51	T-16-00-858-000-824	B CONCESSION STAND Misc	07/07/11	07/13/11	07/13/11	1153745850	N

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BOROUGH OF WASHINGTON  
Purchase Order Listing By Vendor Name

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Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/void Date	Invoice	1099 Excl
-----											
Tracking Id: 3011 Sales & Use Tax (Exempt)											
7% SALES TAX CONCESSION STAND RECEIPTS											
Vendor Total: 109.51											
HEALTH STATE OF NEW JERSEY PENSIONS A											
11-00715 06/28/11 Health Benefits-May-due 7/15											
1 MAY HEALTH BENEFITS-DUE 7/15 13,888.75 1-01-23-220-000-000 B GROUP HEALTH INSURANCE P541063 06/28/11 07/13/11 07/14/11 19541063 N											
Tracking Id: 2040 Insurance & Insurance Services (Exempt)											
Vendor Total: 13,888.75											
STWIDE STATEWIDE INSURANCE FUND											
11-00736 07/06/11 WORKERS COMP & ALL LINES ASSMT											
1 2011 WORKERS COMP. ASSESSMENT 20,301.00 1-01-23-210-000-000 B LIABILITY INSURANCE A 07/06/11 07/11/11 672AR N											
Tracking Id: 2040 Insurance & Insurance Services (Exempt)											
4 OF 4 INSTALLMENTS											
2 2011 ALL LINES ASSESSMENT 4 33,545.00 1-01-23-210-000-000 B LIABILITY INSURANCE A 07/06/11 07/11/11 672AR N											
Tracking Id: 2040 Insurance & Insurance Services (Exempt)											
OF 4 INSTALLMENTS											
-----											
53,846.00											
Vendor Total: 53,846.00											
SUBCON SUBURBAN CONSULTING ENGINEERS											
09-00969 07/22/09 CONST. & ENVIRON OVERSIGHT C9-00002 C											
20 CONST/ENVIRONMENTAL OVERSIGHT 521.45 C-04-08-005-000-002 B PARKING LOT - ORD #5-2008 A 07/22/09 07/14/11 16642 N											
Tracking Id: 2780 Professional Services - Engineering (Exempt)											
MUNICIPAL PARKING LOT SITE PLAN											
SERVICES FOR 5/8/11-6/4/11											
21 CONST/ENVIRONMENTAL OVERSIGHT 637.16 C-04-08-005-000-002 B PARKING LOT - ORD #5-2008 A 07/22/09 07/14/11 16738 N											
Tracking Id: 2780 Professional Services - Engineering (Exempt)											
MUNICIPAL PARKING LOT SITE PLAN											
SERVICES FOR 6/5/11-7/2/11											
-----											
1,158.61											











Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
	8		PLANNING BOARD-P.T. 7/15 PAYR. Tracking Id: 2560 Payroll (General) (Exempt)	155.32	1-01-21-180-000-012		B PLANNING BOARD Part Time	P 4399	07/13/11	07/13/11	07/13/11			N
	9		BD. OF ADJUST.-P.T. 7/15 PAYR. Tracking Id: 2560 Payroll (General) (Exempt)	84.00	1-01-21-185-000-012		B BOARD OF ADJ Part Time	P 4399	07/13/11	07/13/11	07/13/11			N
	10		LOCAL CODE ENF.-P.T. 7/15 PAYR Tracking Id: 2560 Payroll (General) (Exempt)	660.00	1-01-22-195-000-011		B LOCAL CODE ENF Full Time	P 4399	07/13/11	07/13/11	07/13/11			N
	11		EMERGENCY MGMT.-P.T. 7/15 PAYR Tracking Id: 2560 Payroll (General) (Exempt)	125.00	1-01-25-252-000-012		B EMERGENCY MGMT Part Time	P 4399	07/13/11	07/13/11	07/13/11			N
	12		FIRE & SAFETY-P.T. 7/15 PAYR. Tracking Id: 2560 Payroll (General) (Exempt)	1,073.87	1-01-25-265-000-012		B FIRE & SAFETY CODE ENF Part Time	P 4399	07/13/11	07/13/11	07/13/11			N
	13		STR. & RDS.-F.T. 7/15/11 PAYR. Tracking Id: 2560 Payroll (General) (Exempt)	12,162.77	1-01-26-290-000-011		B STREETS & ROADS Full Time	P 4399	07/13/11	07/13/11	07/13/11			N
	14		STR. & RDS.-SEASONAL-7/15 PAYR Tracking Id: 2560 Payroll (General) (Exempt)	968.00	1-01-26-290-000-013		B STREETS & ROADS Seasonal	P 4399	07/13/11	07/13/11	07/13/11			N
	15		BLDGS. & GRNDS.-P.T. 7/15 PAYR Tracking Id: 2560 Payroll (General) (Exempt)	452.51	1-01-26-310-000-012		B BUILDINGS & GROUNDS Part Time	P 4399	07/13/11	07/13/11	07/13/11			N
	16		SHADE TREE-P.T. 7/15/11 PAYR. Tracking Id: 2560 Payroll (General) (Exempt)	38.92	1-01-26-313-000-012		B SHADE TREE COMMISSION Part Time	P 4399	07/13/11	07/13/11	07/13/11			N
	17		ANIMAL CONTROL-P.T.-7/15 PAYR. Tracking Id: 2560 Payroll (General) (Exempt)	419.08	1-01-27-340-000-012		B ANIMAL CONTROL Part Time	P 4399	07/13/11	07/13/11	07/13/11			N
	18		LIBRARY-F.T. 7/15/11 PAYR. Tracking Id: 2560 Payroll (General) (Exempt)	2,707.08	1-01-29-390-000-011		B MUNICIPAL LIBRARY Full Time	P 4399	07/13/11	07/13/11	07/13/11			N
	19		LIBRARY-P.T. 7/15 PAYROLL Tracking Id: 2560 Payroll (General) (Exempt)	135.00	1-01-29-390-000-012		B MUNICIPAL LIBRARY Part Time	P 4399	07/13/11	07/13/11	07/13/11			N
	20		RECR.-COMM.EXP.-P.T. 7/15 PAYR Tracking Id: 2560 Payroll (General) (Exempt)	1,401.50	1-01-28-370-857-102		B RECREATION-COMMISSION EXP.-S&w-P.T.	P 4399	07/13/11	07/13/11	07/13/11			N
				40,353.90										
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11-00758	07/13/11	Recr.Trust-Cover	7/15/11 Payr.											
	1		REC.TR.-PK/PLYGR.-7/15 PAYR.	333.00	T-16-00-858-000-015		B PARKS & PLAYGROUNDS Part Time	P 5630	07/13/11	07/13/11	07/13/11			N
	2		REC.TR.-SWIM PROGR.-7/15 PAYR.	4,923.10	T-16-00-858-000-020		B SWIMMING PROGRAM Part Time	P 5630	07/13/11	07/13/11	07/13/11			N
	3		REC.TR.-SW.PROG.-O.T.-7/15 PAY	781.78	T-16-00-858-000-021		B SWIMMING PROGRAM Overtime	P 5630	07/13/11	07/13/11	07/13/11			N
	4		REC.TR.-CONC.STAND 7/15 PAYR.	946.05	T-16-00-858-000-018		B CONCESSION STAND Part Time	P 5630	07/13/11	07/13/11	07/13/11			N
	5		REC.TR.-SWIM LESSONS 7/15 PAYR	857.25	T-16-00-858-000-024		B SWIMMING LESSONS Part Time	P 5630	07/13/11	07/13/11	07/13/11			N
	6		REC.TR.-SW.TEAM-REG. 7/15 PAYR	1,964.88	T-16-00-858-000-023		B SWIM TEAM Part Time	P 5630	07/13/11	07/13/11	07/13/11			N
	7		REC.TR.-SW.TEAM-OT 7/15 PAYR.	54.78	T-16-00-858-000-023		B SWIM TEAM Part Time	P 5630	07/13/11	07/13/11	07/13/11			N
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Vendor # Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/void	1099	
	Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Invoice	Excl
			9,860.84							
	Vendor Total:		50,214.74							
WASBUS WASHINGTON BOROUGH BUSINESS										
	11-00587	06/01/11	JUNE-AUG 2011 S.I.D.PAYMENT		B					
	3	JULY 2011	S.I.D.PAYMENT	16,666.67	1-01-55-210-000-000	B Special District Taxes	A	06/01/11	07/11/11	N
	Tracking Id:	3313	Taxes - Special Imp. District (Exempt)							
	Vendor Total:		16,666.67							
WBPAYD WASHINGTON BOROUGH PAYROLL DED										
	11-00759	07/13/11	FICA/MED./DCRP-7/15/11 PAYROLL							
	1	MEDICARE-OPER.-7/15/11	PAYR.	686.90	1-01-36-472-000-000	B SOCIAL SECURITY	P	4400 07/13/11	07/13/11 07/13/11	N
	Tracking Id:	3193	Social Security/Medicare							
	2	FICA-LIBRARY-7/15/11	PAYROLL	176.21	1-01-29-390-000-090	B MUNICIPAL LIBRARY - Social Security	P	4400 07/13/11	07/13/11 07/13/11	N
	Tracking Id:	3193	Social Security/Medicare							
	3	MEDICARE-LIBRARY-7/15	PAYROLL	41.21	1-01-29-390-000-090	B MUNICIPAL LIBRARY - Social Security	P	4400 07/13/11	07/13/11 07/13/11	N
	Tracking Id:	3193	Social Security/Medicare							
	4	DCRP-EMPLOYER SHARE 7/15	PAYR.	53.69	1-01-36-477-000-000	B DCRP	P	4400 07/13/11	07/13/11 07/13/11	N
	Tracking Id:	2571	PERS/DCRP							
	5	FICA-OPER.-7/15/11	PAYROLL	2,937.10	1-01-36-472-000-000	B SOCIAL SECURITY	P	4400 07/13/11	07/13/11 07/13/11	N
	Tracking Id:	3193	Social Security/Medicare							
			3,895.11							
	11-00766	07/13/11	UNEMPL/DIS/FLI-2ND QTR. 2011							
	1	UNEMPL./WF-2ND QTR. 2011		2,355.84	T-18-00-001-000-000	B SUI (Unemployment) Trust	P	6016 07/13/11	07/13/11 07/13/11	N
	Tracking Id:	3315	SUI/SDI							
	2	DISABILITY-2ND QTR. 2011		1,256.45	T-18-00-001-000-000	B SUI (Unemployment) Trust	P	6016 07/13/11	07/13/11 07/13/11	N
	Tracking Id:	3315	SUI/SDI							
	3	FAMILY LEAVE INS.-2ND QTR.'11		125.64	T-18-00-001-000-000	B SUI (Unemployment) Trust	P	6016 07/13/11	07/13/11 07/13/11	N
	Tracking Id:	3315	SUI/SDI							
			3,737.93							
	Vendor Total:		7,633.04							

07/14/11  
11:59:36

BOROUGH OF WASHINGTON  
Purchase Order Listing By Vendor Name

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Vendor # Name	PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge	Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice
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WAONE WASHINGTON ONE STOP INC.										
11-00348 03/24/11 GENERAL SUPPLIES				B						
8 LABELS	1.42		1-01-26-290-000-030	B	STREETS & ROADS Materials/Supplies	A	03/24/11	07/11/11		037632
Tracking Id: 1250			Equipment Maint & Repair (Other) (Non-Exempt)							
9 16" PEDESTAL FAN	21.84		1-01-26-290-000-030	B	STREETS & ROADS Materials/Supplies	A	03/24/11	07/11/11		037598
Tracking Id: 1250			Equipment Maint & Repair (Other) (Non-Exempt)							
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	23.26									
11-00515 05/03/11 PARK AND OR FIELD SUPPLIES				B						
18 PADLOCK	15.19		T-16-00-858-000-814	B	PARKS & PLAYGROUNDS Materials & Supplies A		05/03/11	07/12/11		037537
Tracking Id: 2550			Park & Playground Supplies (Non-Exempt)							
19 PADLOCK AND CHAIN	21.22		T-16-00-858-000-814	B	PARKS & PLAYGROUNDS Materials & Supplies A		05/03/11	07/12/11		037644
Tracking Id: 2550			Park & Playground Supplies (Non-Exempt)							
20 2/LEVELS AND HAMMER	28.46		T-16-00-858-000-814	B	PARKS & PLAYGROUNDS Materials & Supplies A		05/03/11	07/14/11		036985
Tracking Id: 2550			Park & Playground Supplies (Non-Exempt)							
21 WEED TRIMMER LINE	6.45		T-16-00-858-000-814	B	PARKS & PLAYGROUNDS Materials & Supplies A		05/03/11	07/14/11		037112
Tracking Id: 2550			Park & Playground Supplies (Non-Exempt)							
22 FASTENERS, BRACE, BRUSH AND CLEANER	25.21		T-16-00-858-000-814	B	PARKS & PLAYGROUNDS Materials & Supplies A		05/03/11	07/14/11		037479
Tracking Id: 2550			Park & Playground Supplies (Non-Exempt)							
23 PADLOCK	15.19		T-16-00-858-000-814	B	PARKS & PLAYGROUNDS Materials & Supplies A		05/03/11	07/14/11		037537
Tracking Id: 2550			Park & Playground Supplies (Non-Exempt)							
24 CONCRETE, FLY PAPER, STAIN AND EXTENSION CORD REEL	145.93		T-16-00-858-000-814	B	PARKS & PLAYGROUNDS Materials & Supplies A		05/03/11	07/14/11		037705
Tracking Id: 2550			Park & Playground Supplies (Non-Exempt)							
	-----									
	257.65									
Vendor Total:	280.91									
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Total Purchase Orders:	60	Total P.O. Line Items:	126	Total List Amount:	245,648.03	Total void Amount:	0.00			
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Fund Description	Fund	Budget Total	Revenue Total
OPERATING FUND	1-01	212,539.29	0.00
SEWER OPERATING FUND	1-05	382.50	0.00
	Year Total:	212,921.79	0.00
GENERAL CAPITAL FUND	C-04	1,327.38	0.00
ANIMAL CONTROL FUND	T-12	654.00	0.00
DEVELOPER'S ESCROW FUND	T-13	4,785.07	0.00
TRUST OTHER FUND	T-14	9,511.67	0.00
RECREATION TRUST	T-16	12,710.19	0.00
UNEMPLOYMENT TRUST FUND	T-18	3,737.93	0.00
	Year Total:	31,398.86	0.00
	Total of All Funds:	245,648.03	0.00