

**BOROUGH OF WASHINGTON, WARREN COUNTY, NJ
COUNCIL AGENDA**

May 3, 2011

7:30 PM

STATEMENT OF ADEQUATE NOTICE:

ROLL CALL: Clerk will call the Roll

PROCLAMATION:

Older Americans Month

COUNCIL APPEARANCE

James McDonald – Washington Township Police Chief

Heyer, Gruel & Associates – Plan Conformance Process -
Highlands

MINUTES:

Regular Meeting of April 19, 2011

CORRESPONDENCE:

Business Improvement District – Town Wide Yard Sale
Business Improvement District - Financial Report
Recreation Committee – Volunteer Days

AUDIENCE:

Remarks, petitions, statements and testimony from guests

ORDINANCES:

None

REPORTS

1. Managers Report

COMMITTEE REPORTS

1. Subcommittee Committee

OLD BUSINESS:

1. Recreation Commission Ordinance

NEW BUSINESS:

1. Selection of Council Members to Attend May 9th Defeated Regional School Budget Meeting
2. Resolution 82-2011 Redemption of Tax Certificate

VOUCHERS:

List Attached

RECAP

COUNCIL REMARKS:

Remarks, Reports, Discussions

EXECUTIVE SESSION:

Resolution 83-2011 Authorizing Executive Session

ADJOURNMENT: _____ P.M.

PROCLAMATION OF THE BOROUGH OF WASHINGTON

WHEREAS, it has become a tradition that the Month of May is designed as Older Americans Month; and

WHEREAS, the growing population of older adults in our county and our municipality continues to make innumerable positive contributions through their efforts as volunteers and citizens; and

WHEREAS, the Borough of Washington wishes to honor our older adults for their past and present contributions and encourages our older residents to remain in the mainstream of life as they continue to play a vital role in our society, and particularly in our local community.

NOW, THEREFORE, I, Scott McDonald, Mayor of the Borough of Washington do hereby proclaim **May 2011** as

OLDER AMERICANS MONTH

IN WITNESS WHERE OF, I have hereunto set my hand this 3rd day of May in the year of our Lord, two thousand eleven.

**SCOTT MCDONALD,
MAYOR**



State of New Jersey

Highlands Water Protection and Planning Council

100 North Road (Route 513)
Chester, New Jersey 07930-2322
(908) 879-6737
(908) 879-4205 (fax)
www.highlands.state.nj.us



CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

JACK J. SCHRIER
Acting Chairman

EILEEN SWAN
Executive Director

March 22, 2011

The Honorable Scott McDonald
Washington Borough
100 Belvidere Avenue
Washington, NJ 07882

Subject: Plan Conformance Grant for \$50,000.00
Highlands Council Grant Number: 09-033-011-2121

Dear Mayor McDonald:

On behalf of the Highlands Water Protection and Planning Council (Highlands Council), I would like to inform Washington Borough that, as the grant agreement for the Plan Conformance Grant has not been executed and returned to the Highlands Council, this grant is poised to close.

We would like to remind the Borough that you are always eligible to resume or reinstate the Plan Conformance process. Should the Borough decide to pursue plan conformance in the future, we will work with the Township to develop a scope of work and budget based on available grant funding to facilitate the necessary work.

Given the time sensitive nature of the State Budget process, if we have not heard from Washington Borough or your representatives, we will initiate close-out procedures on Friday, April 29, 2011 and close the grant.

For questions regarding grant funding, please contact Herbert August, Manager of Grants Administration (telephone ext. 105, or via e-mail at herbert.august@highlands.state.nj.us). Should you or other elected officials wish to discuss any other matters related to the Highlands, I remain available to you as well and can be reached by telephone at extension 101 or by e-mail at eileen.swan@highlands.state.nj.us. We look forward to future collaboration with you in the important effort to protect and preserve the Highlands Region.

Yours sincerely,

Eileen Swan
Executive Director

c: ✓ Richard Phelan, Borough Administrator
Susan Gruel, Heyer, Gruel & Associates



Memorandum

TO: Mayor and Council
Richard Phelan, Borough Manager
Washington Borough

FROM: Susan S. Gruel, PP

RE: Plan Conformance Process- Highlands

DATE: April 22, 2011

This memo gives you a status update regarding the Highlands Council and the Borough's potential participation in the Highlands process.

This discussion is partially triggered by a letter received by Eileen Swan, Executive Director of the Highlands Council. The February letter alerts the Borough that the funding available to the Borough to participate in the Highlands Plan Conformance process will be "closed out" soon if the Borough continues to not want to participate.

The May 3rd Council meeting is intended to be a discussion as to whether the Borough should reconsider participating.

The Highlands Regional Master Plan (RMP) was adopted in 2008 and became effective on September 8, 2008. The focus of the Master Plan is to restore and enhance the critical resources of the Highlands region particularly protecting the drinking water supply. The key goal of the Plan is to accommodate sustainable economic growth in the context of protecting natural resources.

The RMP (and 2004 Highlands Act) designated areas within the Highlands as either Preservation Areas or Planning Areas. The key distinction is municipal conformance with the Regional Master Plan. Conformance is voluntary in the Planning area and required in the Preservation area. Washington Borough is fully located in the Planning Area.

The overall goal of the Plan conformance process is for municipalities (and countries) to bring their local Master Plans and Land development regulations into conformance with the Regional Master Plan.

The Highlands Council has available funding to assist municipalities through the Plan Conformance process (\$100,000 has been allocated per town). It should be noted there is no municipal match. It should also be emphasized that there is no obligation to "conform" with the Highlands Plan even if the Borough accepts the funding and participates in the process.

In our opinion, there are a number of potential benefits to participating in the Plan Conformance process including:

- The Borough's plan documents (MP and zoning ordinance) are in need of updating. The 2007 Master Plan Reexamination Report was prepared prior to adoption of the 2008 Highlands Master Plan. The Borough Reexamination specifically notes that the Borough should look to the Highlands for "technical guidance and funding" for both protection of environmental resources and downtown revitalization. This provides the funding to accomplish the update.
- Any potential water allocation issues can be more appropriately addressed through the Highlands Plan Conformance process since the Highlands Council has legal authority over water allocation in Highland communities.
- Participation in the Plan Conformance process can potentially bring technical assistance and resources to the Borough to assist in the implementation of the Redevelopment Plan and neighborhood revitalization/historic preservation.

Additional information regarding the Master Plan and the Plan Conformance process can be found on the Highlands website www.highlands.state.nj.us

Paul Gleitz, a principal planner from our office will be attending the May 3rd Council meeting. Our firm has experience with the plan conformance process in other Highlands communities which may provide you with further insight. The Borough engineer also has experience in the process.

**BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY
WASHINGTON BOROUGH COUNCIL MINUTES – April 19, 2011**

The Regular Meeting of the Borough Council of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:30 P.M.

Roll Call: Gleba, Torres, Valentine, McDonald, Higgins, Boyle, Jewell

Also Present: Richard Cushing, Municipal Attorney
Richard Phelan, Borough Manager
Kristine Blanchard, Borough Clerk

Mayor McDonald led everyone in the flag salute.

Mayor McDonald read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231 have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.

PROCLAMATION

Mayor McDonald read a Proclamation for Arbor Day

PROCLAMATION OF THE BOROUGH OF WASHINGTON

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called **ARBOR DAY**, was first observed with the planting of a more than a million trees in Nebraska; and

WHEREAS, **Arbor Day** is observed throughout the nation and the world;
and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our Borough increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever their planted, are a source of joy and spiritual renewal; and

NOW, THEREFORE, I, Scott McDonald, Mayor of the Borough of Washington do hereby proclaim **Friday, April 29, 2011** as

ARBOR DAY

In the **BOROUGH OF WASHINGTON**, I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands; and

FURTHER, I urge all citizens to plant trees to gladden hearts and promote the well-being of this and future generations.

FREEHOLDER EVERETT CHAMBERLAIN

Freeholder Chamberlain stated he was here at the request of Council. He has also brought along the County CFO in order to help answer any questions.

Councilman Boyle stated the Borough of Washington does not have any county roads in the Borough. He understands that all residents of the Borough use county roads. Councilman Boyle asked how the taxes for county road maintenance are calculated and is there an opportunity for the Borough to have some of their roads taken over by the county to offset some of the costs to our municipality. Freeholder Chamberlain stated that in order for the county to consider taking over a roadway; the roadway to be considered would have to be connected to a county road and be considered a major corridor. The Freeholder Board would need to be petitioned to consider this. The calculation for county taxes is based on the county assessment. Items in the county road department budget include repairs to roads, bridges, drainage, etc.

Councilman Jewell asked how the county prioritizes the roads that will be repaved. Freeholder Chamberlain stated the Engineering department has a schedule and a five year plan for road maintenance. Freeholder Chamberlain provided this schedule of road maintenance to Council.

Councilman Torres asked about shared service opportunities for road maintenance and DPW Departments. Freeholder Chamberlain stated the county has a lot of equipment that can be rented by a municipality. The equipment and man power must be paid for by the municipality. Freeholder Chamberlain provided a list of equipment and fees available to the Borough Manager.

Councilman Jewell asked if the county would be looking to expand the Sheriff's office by possibly offering coverage to municipalities. Freeholder Chamberlain stated that the costs associated with that would be huge. Freeholder Chamberlain stated the only way he would entertain that would be via a ballot question.

Councilwoman Gleba asked about the freeze on the Open Space Tax Resolution adopted by the Borough earlier in the year. She asked what the outcome was of that Resolution. Freeholder Chamberlain stated that it was discussed by the Freeholders; however this tax was voted on via referendum by the county voters. Freeholder Chamberlain stated if it were to be revoked; he would like to see it revoked the same way, via referendum vote.

Councilman Higgins asked for an update on the new county library facility. Freeholder Chamberlain reported the new facility, which is located across from the old Best's Fruit Farm on Rt. 46, is nearing completion. There will be an open house on May 21, 2011.

Councilman Torres suggested the county hold events in Washington Borough as it is centrally located. Freeholder Chamberlain stated the county does not sponsor events due to financial restraints.

Mayor McDonald thanked Freeholder Chamberlain for his time and the information he provided.

MINUTES

Motion made by Higgins, seconded by Boyle to approve the minutes from the Regular meeting of April 5, 2011.

Ayes: 7, Nays: 0
Motion Carried

EXECUTIVE SESSION MINUTES

Motion made by Higgins, seconded by Boyle to approve the Executive Session minutes of April 5, 2011.

Ayes: 7, Nays: 0
Motion Carried

CORRESPONDENCE

None

AUDIENCE

Mayor McDonald opened the audience portion of the meeting.

Ms. Edna Detlefs 27 Fisher Avenue

Ms. Detlefs noted a tractor trailer incident on Fisher Avenue. She asked the Governing Body if there are weight or length restrictions for tractor trailers in the Borough. Attorney Cushing stated anything over four tons is prohibited except for deliveries in the Borough. He also noted that local ordinances can regulate weight; all other restrictions are regulated by the DOT in Title 39.

Bob Delelba 86 West Stewart Street

Thanked the Council members who were in attendance at the concerned citizens meeting and thanked the Council members who presented.

John Finnegan 23 Youmans Ave

Mr. Finnegan stated he is the newly elected president of the Community Garden Association. Mr. Finnegan thanked Council for all of their support last year in getting this project off the ground. He reported that last year the garden had 72 plots and donated 2,000 lbs of food to local food pantries. This year we are expanding to 92 plots and hope to increase the donation of food. Mr. Finnegan thanked Comcast for donating time to help prepare the garden. Mr. Finnegan also thanked William Liefer for his donation of time, John Curtis of Phillipsburg for his donation of time and manure. He also thanked the DPW Department for delivering wood chips. Mr. Finnegan reported that there is a work day scheduled for April 30 from 8:30 a.m. to 3:30 p.m. He hopes to see Council there.

The Governing Body thanked Mr. Finnegan for his hard work and providing this wonderful service to the Borough.

Hearing no other comments from the public a motion was made by Jewell, seconded by Boyle to close the public hearing.

Ayes: 7, Nays: 0
Motion Carried

ORDINANCES

None

2011 MUNICIPAL BUDGET

BUDGET AMENDMENT PUBLIC HEARING

Mayor McDonald opened the public hearing on the 2011 Municipal Budget Amendment.

Manager Phelan stated this is the same document introduced at the last Council meeting. No further changes have been made to the budget amendment resolution.

Hearing no comments from the audience, motion made by Gleba, seconded by Valentine to close the public hearing.

Ayes: 7, Nays: 0
Motion Carried

RESOLUTION 79-2011 BUDGET AMENDMENT

Motion made by Valentine, seconded by Gleba and adopted.

Roll Call: Valentine, McDonald, Gleba, Jewell, Higgins, Boyle, Torres

Ayes: 7, Nays: 0
Abstain:
Motion Carried

BOROUGH OF WASHINGTON

RESOLUTION TO AMEND BUDGET

| | <u>FROM</u> | <u>TO</u> |
|---|-------------|-----------|
| Anticipated Revenues: | | |
| 3. Miscellaneous Revenues-Section F: Special Items of Revenue Anticipated With Prior Written Consent Director Of Local Government Services-Public and Private Revenues: | | |
| Municipal Alliance | | 10,517.00 |
| Total Section F: Special Items of Revenue Anticipated With Prior Written Consent Director Of Local Government Services-Public and Private Revenues | 0.00 | 10,517.00 |

3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special

| | | |
|---|-----------|-----------|
| Animal Control Trust Fund | | 10,108.00 |
| | | |
| Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special | 53,000.00 | 63,108.00 |

Summary of Revenues:

| | | |
|---|--------------|--------------|
| 3. Miscellaneous Revenues | | |
| Total Section F: Public and Private Revenues | 0.00 | 10,517.00 |
| Total Section G: Special Items of General Revenue | 53,000.00 | 63,108.00 |
| | | |
| Total Miscellaneous Revenues | 902,776.00 | 923,401.00 |
| 4. Receipt from Delinquent Taxes | 293,170.00 | 344,431.55 |
| Subtotal General Revenues | 1,502,627.36 | 1,574,513.91 |
| | | |
| 6. Amount to Be Raised By Taxes | | |
| a) Local Tax for munc. Purposes including Reserve for Uncollected Taxes | 5,566,311.33 | 5,370,385.14 |
| c) Minimum Library Tax | 0.00 | 192,012.62 |
| Total Amount to be Raised by Taxes for Support of Municipal Budget | 5,566,311.33 | 5,562,397.76 |
| | | |
| 7. Total General Revenues | 7,068,938.69 | 7,136,911.67 |

FROM

TO

8. General Appropriations:

| | | |
|---|--------------|--------------|
| a. Operations Within "CAPS": | | |
| Mayor and Council-Salaries and Wages | 14,500.00 | 10,500.00 |
| Planning Board- Other Expenses | 11,737.34 | 7,637.34 |
| Uniform Fire Safety Code Enforcement-Salaries and Wages | 21,734.00 | 22,662.72 |
| Uniform Fire Safety Code Enforcement-Other Expenses | 5,750.00 | 4,821.28 |
| Road Repaid and Maintenance-Salaries and Wages | 363,578.00 | 360,344.00 |
| Animal Control-Salaries and Wages | 0.00 | 10,108.00 |
| Utilities-Telephone | 35,000.00 | 30,000.00 |
| | | |
| Total Operations (Items 8(A) Within "CAPS" | 2,793,409.08 | 2,787,183.08 |
| | | |
| Total Operations Including Contingent Within "CAPS" | 2,793,409.08 | 2,787,183.08 |
| | | |
| Salaries and Wages | 1,002,325.55 | 1,006,128.27 |
| Other Expenses | 1,791,083.53 | 1,781,054.81 |
| | | |
| Total General Appropriations For Municipal Purposes Within "CAPS" | 3,047,129.09 | 3,040,903.09 |

(A) Operations Excluded From "CAPS"

Other Operations:

| | | |
|--|--------------|--------------|
| Road Repaid and Maintenance-Salaries and Wages | 0.00 | 3,234.00 |
| Total Other Operations- Excluded From "CAPS" | 192,663.00 | 195,897.00 |
| | | |
| (A) Operations Excluded From "CAPS" | | |
| Shared Services | | |
| Shared Police Services-Washington Township | 2,085,000.00 | 2,143,646.13 |
| Total Shared Services Agreements | 2,247,622.00 | 2,306,268.13 |
| | | |
| Public and Private Programs Offset By Revenues | | |
| Municipal Alliance-State Share | 0.00 | 10,517.00 |
| Municipal Alliance-Local Share | 0.00 | 1,958.00 |
| Total Public and Private Programs Offset By Revenues | 0.00 | 12,475.00 |
| Total Operations - Excluded From "CAPS" | 2,440,285.00 | 2,514,640.13 |
| | | |
| Detail: | | |
| Salaries and Wages | 147,141.00 | 150,375.00 |
| Other Expenses | 2,293,144.00 | 2,364,265.13 |
| | | |
| | <u>FROM</u> | <u>TO</u> |
| | | |
| (D) Municipal Debt Service - Excluded From CAPS | | |
| Improvement Authority | | |
| | | |
| Total Municipal Debt Service - Excluded From CAPS | | |
| | | |
| (H-2) Total General Appropriations for Municipal Purposes Excluded From "CAPS" | 3,319,112.05 | 3,393,467.18 |
| (O) Total General Appropriations-Excluded From "CAPS" | 3,319,112.05 | 3,393,467.18 |
| (L) Subtotal General Appropriations {Items (h-1) and (o)} | 6,366,241.14 | 6,434,370.27 |
| (M) Reserve for Uncollected Taxes | 702,697.55 | 702,541.40 |
| | | |
| 9. TOTAL GENERAL APPROPRIATIONS | 7,068,938.69 | 7,136,911.67 |

RESOLUTION 80-2011 APPROVING ADOPTION OF THE 2011 MUNICIPAL BUDGET

Motion made by Valentine, seconded by Boyle and adopted.

Discussion: Councilman Higgins noted this is an unusual budget year. In order to have the forensic audit the Municipal Budget must be adopted. Councilman Gleba noted that many items make up the budget not just the Forensic Audit. It is unfair to state that a no vote for budget is a no vote for the Forensic Audit.

Roll Call: Valentine, Boyle, Gleba, Torres, McDonald, Jewell, Higgins

Ayes: 7, Nays: 0
Motion Carried

RESOLUTION #80-2011
APPROVAL OF MUNICIPAL BUDGET
OF THE BOROUGH OF WASHINGTON,
WARREN COUNTY, NEW JERSEY.

BE IT RESOLVED, that the statements and revenues and appropriations shall constitute the Municipal Budget for the year 2011 in the amount of \$7,136,911.67 Current Fund and \$2,392,461.92 Sewer.

BE IT RESOLVED, that said Budget was published in the Star Gazette in the Issue of March 10, 2011 and a Public Hearing was held April 5, 2011. The governing body of the BOROUGH OF WASHINGTON does hereby approve the Budget for the year 2011.

REPORTS:

Motion was made by Higgins, seconded by Jewell to receive and file the following reports:

1. Managers Reports (redacted version)
2. Issues/Details
3. Police Activity Report
4. Municipal Court Report
5. Tax Collectors Current Fund
6. Tax Collectors Sewer Fund
7. Percent of Collection
8. DPW Report
9. CFO Report

Councilman Boyle noted the Percent of Collection Report is great information. Councilwoman Gleba agreed and noted the DPW Report is very good too. Councilman Boyle asked about the janitorial work performed by DPW. Manager Phelan stated the janitor is a part of the DPW Department. He was out on medical leave and another member of the DPW Department covered for him.

Ayes: 7, Nays: 0
Motion Carried

COMMITTEE REPORTS:

Sewer Committee

Councilman Higgins reported the sewer committee met last week He reported they met with Quick Chek and this will be discussed next. The committee also discussed the best way to correct the problems on South Prospect/Gardner's Court.

Borough Engineer, Andrew Holt reviewed the situation at Gardner's Court for the Governing Body. This section has ongoing issues with sewer backing up into homes during high peak usage. This occurs especially during large rain events. In 2006, the siphon was replaced in this area of town. Unfortunately, that did not alleviate the problem. The Engineer reviewed several options for the Governing Body to consider in order to fix this ongoing issue. These include; check valves, installation of pump station at each home, reconstruction of the siphon, and a regional pump station. The regional pump station being the most costly at \$250,000 approximately. The Engineer will be reviewing and will formulate a final recommendation to the Governing Body.

Manager Phelan noted the Governing Body would need to bond for a project that large.

Motion made by Higgins, seconded by Boyle to allow the Engineer to do further research and present the best course of action to the Governing Body; including a not to exceed amount.

Ayes: 7, Nays: 0
Motion Carried

Councilman Higgins also reported the Sewer Committee should have more information regarding the DAM at the end of the month. Councilman Higgins stated that the next 100 manhole inserts should be ordered as well in order to reduce the I and I

issues. Council previously replaced 100 inserts. Veolia will install the manhole inserts at no charge. The cost of the inserts is \$48.00 each. Total cost of the inserts will be \$4800.00. Manager Phelan stated this \$4800.00 is not part of the Municipal Budget. Mayor McDonald stated that the CFO should make sure the money is available. The majority of Council wish to pursue this now.

Motion made by Higgins, seconded by Torres to authorized the purchase of 100 manhole inserts at \$48.00 each and allow Veolia to install at no charge to the Borough. Councilwoman Gleba noted the agreement with Veolia should be in writing.

Ayes: 5, Nays: 2 (McDonald and Valentine)
Motion Carried

Councilman Higgins reported the sewer plant contract is up in 2013. The Governing Body will need to decide what to do regarding the operation of the sewer plant.

OLD BUSINESS

None

NEW BUSINESS

Quick Check Sewer Connection

Councilman Boyle excused himself from this portion of the meeting due to a possible conflict. Debra Nichols, Esq. representing Quick Chek stated that previously, Quick Chek had come before this Governing Body to inquire about a possible sewer connection into the Borough's sewer system for the new Quick Chek located in Washington Township however; a very small portion of this property does lie within the Borough. Ms. Nichols explained that Quick Chek has already received the necessary approvals from the Washington Township Land Use Board and the Washington Borough Planning Board. Ms. Nichols also noted for the record that the piece of property adjacent to Quick Chek lies in the Borough and it is Quick Chek's intent to develop that property as well.

Ms. Nichols stated that she is back before this Governing Body to ask them to reconsider and allow Quick Chek to connect into the sewer system. She stated Quick Chek will only require 2,750 gallons. She noted that the DEP will have to give approval, and the Wastewater Management Plan in both the Township and Borough will have to be amended. The connection would be contingent upon the updated Wastewater Management plans receiving approval and DEP approval. Ms. Nichols stated Quick Chek is prepared to give \$50,000 to the Borough in lieu of a contribution for work previously done to the sewer system. Councilman Torres suggested Quick Chek contribute \$54,800.00 to help offset the costs of the manhole inserts as well.

Councilman Higgins noted the sewer committee recommends allowing Quick Chek to connect. The capacity is available. Attorney Cushing recommended Council come up with a policy regarding requests to connect to the Borough Sewer System. Councilman Higgins noted that the policy is having the requestor pay for necessary upgrades which Quick Chek has offered to do.

Councilman Higgins motioned for a Resolution to be drafted to authorize Quick Chek to connect to the Borough Sewer System, pending the Wastewater Management Plan update and approval by DEP. Quick Chek will pay for the professional fees and fees associated with the Wastewater Management Plan update and contribute \$50,000.00 to the Borough for sewer system upgrades. Seconded by Councilman Jewell.

Ayes: 6, Nays: 0
Abstain: 1 (Gleba)
Motion Carried

Approval of Shared Service Agreement for Library Director Services between the Borough of Washington and the Washington Borough Board of Education

Motion made by Higgins, seconded by Jewell and adopted.

Roll Call: Higgins, Jewell, Gleba, Torres, McDonald, Valentine

Ayes: 6, Nays: 0
Motion Carried

A SHARED SERVICES AGREEMENT FOR LIBRARY DIRECTOR SERVICES BETWEEN THE BOROUGH OF WASHINGTON AND THE WASHINGTON BOROUGH BOARD OF EDUCATION

THIS AGREEMENT, made this April 19, 2011, between the **BOROUGH OF WASHINGTON**, a municipal corporation in the County of Warren, State of New Jersey, having its principal offices at 100 Belvidere Avenue, Washington, New Jersey, 07882 (hereinafter referred to as “the Borough”); and the **WASHINGTON BOROUGH BOARD OF EDUCATION** a Local Board of Education in the County of Warren, State of New Jersey having its principal offices at 300 West Stewart Street, Washington, New Jersey 07882 (hereinafter referred to as “the Local BOE”);

WITNESSETH

WHEREAS, the current Library Director for the Washington Borough Public Library (“the Library”) has retired; and

WHEREAS, the Borough wishes to provide adequate, supervisory oversight of the Library via a qualified Library Director; and

WHEREAS, the Local BOE has a person in their employ that is close by, qualified, and available to serve as a part-time Library Director; and

WHEREAS, the sharing of this employee between the Borough and Local BOE will benefit both entities by expanding services and decreasing the costs of those services; and

WHEREAS, this Agreement is authorized under *N.J.S.A. 40A:65-1 et seq.* (“the Shared Services Act”); and

NOW, THEREFORE, with the foregoing recitals incorporated herein by reference and in consideration of the mutual covenants contained herein, the parties hereto, intending to be legally bound, hereby agree as follows:

SERVICES TO BE PROVIDED

The Local BOE will furnish a qualified employee to serve as a part-time Library Director for the Washington Borough Public Library (“the Library Director”). At all times, the Library Director will be considered an employee of the Local BOE. Notwithstanding the foregoing, the Library Director will report to the Borough Manager and/or Library Board of Trustees as appropriate.

The day-to-day operations, active-record keeping, administrative and scheduling functions of the Library shall be the responsibility of the Library Director, subject to the approval of the Borough Manager and/or Library Board of Trustees as appropriate. Said duties include, but are not limited to staff supervision, departmental budget preparation and oversight, adherence to purchasing and financial policies and regulations, program and event planning (as needed), attendance at monthly Library Board of Trustees meetings, preparation of reports as required by the Library Board of Trustees, compliance with all applicable statutes governing the operation of a public library, and facility oversight.

The Library Director shall work 49.9% of the contracted hours at the Washington Borough Public Library. When the Library Director is working at the Washington Borough Public Library, they shall report to the Library Board of Trustees and/or the Borough Manager (as applicable), as well as abide by all Borough policies and procedures. When the Library Director is working at the Board of Education, they shall report to the Superintendent of Local Schools, and will abide by all Board of Education policies and procedures.

The Local BOE will provide workers compensation, liability and motor vehicle insurance coverage for all claims related to services provided by its employee as Library Director, regardless of where the incident that caused the claim arises. The Local BOE shall provide appropriate proof of insurance coverage at the level of coverage of the Local BOE, naming the Borough as additional insured.

LOCATION OF AND DAYS OF OPERATION

The Washington Borough Public Library is located at 20 Carlton Ave., Washington, New Jersey, 07882. Days and hours of operation are set by the Library Board of Trustees in consultation with the Library Director and may be amended from time-to-time as needed.

If the Board of Education close local schools, have a delayed opening, or early dismissal due to inclement weather, the Library Director will still need to work the contractual obligated hours indicated above.

PAYMENT BY THE BOROUGH FOR SERVICES

The Borough shall be responsible for 49.9% of the total compensation cost of the employee serving as Library Director. For the initial term of this Agreement, the total compensation cost will be \$65,000 of which the Borough's share will be \$32,500. Payment will be made by the Borough in four (4) equal quarterly installments. Bills and vouchers will be submitted by the Local BOE to the Borough before the 15th day of March, June, September and December. The bills will be paid by the Borough before the last business day of the aforementioned months. Should this Agreement be extended for additional terms, the Local BOE shall certify the new total compensation cost to the Borough in writing no later than ninety (90) days prior to the end of the then current term.

The Local BOE shall ensure that the compensation of the employee serving as Library Director is fixed by a salary ordinance, professional services contract or collective bargaining agreement in accordance with all applicable Federal, State and Local laws, regulations or ordinances governing such matters, and may be adjusted on a yearly basis.

TERM OF AGREEMENT

This initial term of this Agreement shall run from May 1, 2011 - April 30, 2012. This Agreement may be extended for subsequent twelve (12) month periods by resolution of the Borough Council and Local BOE. In no instance can this agreement exceed a total of five (5) twelve (12) month terms.

EARLY TERMINATION

Either party may terminate their participation in the agreement prior to the end of the term with no financial penalty being imposed, provided that written notice of termination is given to the other party ninety (90) days in advance of the termination date.

IN WITNESS WHEREOF, the Borough of Washington and Borough of Washington Board of Education have caused these presents to be signed and attested to by their respective officers and their respective seals to be affixed hereto the day and year first above written.

Resolution 78-2011 Cancel Municipal Tax Lien

Resolution 78-2011 was moved on a motion made by Higgins, seconded by Gleba and adopted.

Ayes: 6, Nays: 0
Motion Carried

RESOLUTION #78-2011

A RESOLUTION TO CANCEL TAX LIEN CERTIFICATE #86-86

WHEREAS, the Tax Collector's records show a Tax Title Lien Certificate #86-86 was sold on 10-14-86 to the Borough of Washington in the amount of \$541.92 for taxes assessed for the year of 1985, property known as Block 84 Lot 35 and assessed in the name of Owner Unknown as supposed owner; and

WHEREAS, the Tax Collector has received a recommendation from the Borough Auditor to cancel this lien as the property was deeded over to the Borough in 2003. A Quit Claim deed between the Borough of Washington and Dolores Kerkendall was filed on 12-17-2003 giving the Borough a right of way on this property; and

WHEREAS, the Tax Collector is requesting to be authorized to cancel this certificate due to the fact that the property is now Borough property and is exempt.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the Tax Collector be authorized to cancel Certificate #86-86 due to the change in ownership.

Councilman Boyle returned to the meeting.

Resolution 81-2011 Authorizing the Approval of the Developers Agreement with Jade Developers

Resolution 81-2011 was moved on a motion made by Boyle, seconded by Higgins and adopted.

Council Discussion: Councilman Boyle asked the status of the COAH obligation. Mayor McDonald stated this is an ongoing discussion with COAH and a final decision has not been made. Councilman Higgins asked if the contribution for Recreation will be placed in the Recreation Trust. Attorney Cushing noted that is probably a Governing Body decision when the contribution is made.

Ayes: 6, Nays: 0
Abstain: 1 (Gleba)
Motion Carried

RESOLUTION AUTHORIZING THE MAYOR AND CLERK TO EXECUTE A DEVELOPER'S AGREEMENT WITH JADE ACQUISITION, LLC

WHEREAS, Jade Acquisition, LLC (“Jade”) is the current owner of the tract or parcel of land (the "Property") described on the Borough Tax Map as Block 73.01, Lots 1-59; block 73.02, Lots 1-42, and Block 73.03, Lot 1; and

WHEREAS, Jade is a party to a 2006 Developer’s Agreement regarding the Property as the Assignee of Regency at Washington I, LLC under a 2010 Assignment of Developer’s Agreement; and

WHEREAS, Regency at Washington I, LLC received final major site plan and final major subdivision approval by the Borough of Washington Planning Board (the “Planning Board”) pursuant to a resolution memorialized on October 9, 2006 (the “2006 Approval”) for the construction of a project know as “Regency at Washington” consisting of a residential age-restricted townhouse community, a community center with a pool and a tennis court and for private roadways and various utilities serving the project; and

WHEREAS, pursuant to the 2006 Approval and 2006 Developer’s Agreement, certain improvements, including eight partially completed units were constructed; and

WHEREAS, in 2010 Jade applied for amended site plan approval under the Age Restricted Housing Conversion statute to convert the Regency at Washington project, now known as Washington Square, to non-age-restricted housing; and

WHEREAS, Jade received Preliminary and Final Site Plan Approval from the Planning Board on September 13, 2010 or construction of 72 market-rate units and 18 affordable housing units except that if the Council on Affordable Housing (“COAH”) approves the Developer’s contribution in lieu of construction of onsite affordable units then the Developer is entitled to construct 86 market-rate units; and

WHEREAS, the obligations of Jade with respect to this approved development have been set forth in a Developer’s Agreement to be executed by the parties which replaces and supersedes the 2006 Developer’s Agreement; and

WHEREAS, the Mayor and Council have reviewed the Developer’s Agreement and find that it is in the best interests of the Town to enter into the Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey, that the Mayor and Clerk are hereby authorized to execute the Developer’s Agreement between the Borough of Washington and Jade Acquisition, LLC in the form attached hereto after it is executed by Jade Acquisition, LLC.

VOUCHERS

Mayor McDonald entertained a motion to approve the payments and vouchers in the amount of \$671,778.06.

Motion made by Higgins, seconded by Boyle and approved.

Councilman Boyle noted he had asked a question regarding the bond principal. Manager Phelan noted that voucher 11-00389 should be pulled from the bill list.

Roll Call: Torres, McDonald, Boyle, Higgins, Valentine, Jewell, Gleba – Yes
Jewell – abstain from EMS and Fire Department vouchers
Gleba – abstain from Finelli Consulting Engineers vouchers
Higgins – abstain from Fire Department vouchers

Ayes: 7, Nays: 0

Abstain: 3 (Jewell – EMS, Fire, Gleba – Finelli, Higgins - Fire)

Motion Carried

Mayor McDonald stated asked if Councilman Torres's handout regarding the Recreation Commission Ordinance be tabled until the next meeting. Council agreed.

RECAP

Manager Phelan stated will work with Veolia to order and install the manhole covers.

COUNCIL REMARKS

Councilwoman Gleba thanked the person who replaced the flag in the center of town. Councilman Higgins stated the BID replaced the flag. She also asked about the wood chip program that the Borough used to have. She is curious why we don't offer it anymore. Manager Phelan stated it is more than likely due to permitting.

Councilman Jewell thanked the sewer committee on a job well done tonight. He also wished everyone a Happy Easter.

Councilman Higgins stated that a roads committee should be established again. Mayor McDonald recommended committees be discussed at the next meeting. Councilman Higgins asked for an update on the crosswalk from the engineer. The Engineer explained the mechanism that detects pedestrians in the crosswalk is loose. This is more than likely due to the mechanism being hit by snow plows, cars, etc. He will more than likely be recommending a push button mechanism to turn the flashers on at the crosswalk. A retrofit will probably cost around \$3,200.00

Councilman Boyle asked for a target date of the forensic audit. Manager Phelan stated the paperwork was sent to the state and we are waiting approval. Attorney Cushing is working on a contract. He stated we may have an answer from the state by the next meeting.

Hearing no further business, a motion was made by Higgins, seconded by Jewell, to adjourn the meeting at 10:05 pm.

Ayes: 7, Nays, 0
Motion Carried.

Mayor Scott McDonald

Kristine Blanchard, Borough Clerk



Washington
Borough
Business Improvement District

April 25, 2011

To: Council Members

Re: Town-wide yard sale

The date selected for the Washington Borough town-wide yard sale is Saturday, September 10, 2011, with a rain date of September 17. I am requesting council's approval to waive the fee.

Thank you,

Sandi J. Cerami
Executive Director

WASHINGTON BUSINESS IMPROVEMENT DISTRICT

FINANCIAL REPORT

DECEMBER 31, 2010

Certified Public Accountant
Public School Accountant
Registered Municipal Accountant

100 Route 31 North
Washington, NJ 07882 - 1530
Fax # (908) 689-8388
(908) 689-5002

February 25, 2011

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Washington Business Improvement
District
21 Belvidere Ave
Washington, NJ 07882

We have audited the accompanying statements of financial position of the Washington Business Improvement District (a nonprofit organization) as of December 31, 2010 and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Washington Business Improvement District as of December 31, 2010, and the changes in net assets and cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.



William M. Colantano, Jr.

WASHINGTON BUSINESS IMPROVEMENT DISTRICT
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2010

| | |
|---|--------------------------|
| ASSETS | |
| Current Assets-Unrestricted: | |
| Cash and Cash Equivalents | \$ 142,237 |
| Investments | 5,574 |
| Other Accounts Receivable | 750 |
| Total Unrestricted Assets | <u>148,561</u> |
| Current Assets-Restricted: | |
| Cash and Cash Equivalents | 752 |
| Investments | 50,895 |
| Accrued Interest On Investments | 459 |
| Total Restricted Assets | <u>52,106</u> |
| Non-Current Assets: | |
| Capital Assets | 461,621 |
| Less: Accumulated Depreciation | 38,903 |
| Total Non-Current Assets | <u>422,718</u> |
| TOTAL ASSETS | <u><u>\$ 623,385</u></u> |
| LIABILITIES AND NET ASSETS | |
| Current Liabilities: | |
| Accounts Payable | \$ 2,536 |
| Current Portion of Loan Payable | 13,067 |
| Total Current Liabilities | <u>15,603</u> |
| Loan Payable, Less Current Portion | <u>362,180</u> |
| TOTAL LIABILITIES | <u>377,783</u> |
| Net Assets: | |
| Invested in Capital Assets, Net of Related Debt | 47,471 |
| Restricted | 52,106 |
| Unrestricted | 146,025 |
| Total Net Assets | <u>245,602</u> |
| TOTAL LIABILITIES AND NET ASSETS | <u><u>\$ 623,385</u></u> |

SEE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS

WASHINGTON BUSINESS IMPROVEMENT DISTRICT
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2010

REVENUES

| | | |
|-------------------------------|--|----------------|
| Assessment Revenue | | \$ 200,000 |
| Proceeds from Special Events | | 39,002 |
| Donation for Park Acquisition | | 1,000 |
| Miscellaneous | | 638 |
| Total Operating Revenues | | <u>240,640</u> |

EXPENSES

Program Expenses:

| | | |
|--|----------|-----------|
| Grant Application Services | \$ 1,680 | |
| Special Events | 43,055 | |
| Streetscape Beautification | 12,855 | |
| Business Recruitment | 2,000 | |
| Improvements & Repairs to Property Within the District | 3,674 | |
| Total Program Expenses | | \$ 63,264 |

General & Administrative Expenses:

| | | |
|---|--------|----------------|
| Salaries & Wages | 88,715 | |
| Employee Benefits | 11,941 | |
| Professional Fees | 22,300 | |
| Insurance | 3,849 | |
| Advertising | 4,414 | |
| Utilities | 5,407 | |
| Rent | 12,060 | |
| Supplies | 1,659 | |
| Equipment Rental | 72 | |
| Travel & Conferences | 2,621 | |
| Payroll Processing Fees | 913 | |
| Election Expense | 510 | |
| Postage | 404 | |
| Printing | 708 | |
| Subscriptions | 396 | |
| Dues | 615 | |
| Newsletter & Website | 3,259 | |
| Miscellaneous | 1,107 | |
| Total General and Administrative Expenses | | 160,950 |
| Depreciation Expense | | <u>23,178</u> |
| Total Operating Expenses | | <u>247,392</u> |

SEE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS

WASHINGTON BUSINESS IMPROVEMENT DISTRICT
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2010
(Continued)

| | | |
|---------------------------------|-----------------|-------------------|
| Operating Income (Loss) | | \$ (6,752) |
| Other Income and Expenses: | | |
| Interest Income | \$ 1,790 | |
| Interest Expense | <u>(17,416)</u> | |
| Total Other Income and Expenses | | <u>(15,626)</u> |
| Change in Net Assets | | (22,378) |
| Net Assets, Beginning of Year | | <u>267,980</u> |
| Net Assets, End of Year | | <u>\$ 245,602</u> |

SEE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS

WASHINGTON BUSINESS IMPROVEMENT DISTRICT
STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2010

CASH FLOWS FROM OPERATING ACTIVITIES

| | | |
|--|-----------------|--------------------------|
| Operating Income (Loss) | \$ (6,752) | |
| Adjustments to Reconcile Change in Net Assets to Net Cash from Operating Activities: | | |
| Depreciation Expense | 23,178 | |
| Change in Operating Assets and Liabilities: | | |
| (Increase) Decrease in Other Accounts Receivable | (500) | |
| Increase (Decrease) in Accounts Payable | (6,650) | |
| Increase (Decrease) in Payroll Taxes Payable | <u>(321)</u> | |
| Net Cash Flows from Operating Activities | | \$ 8,955 |
| Cash Flow from Capital and Related Financing Activities: | | |
| Proceeds from Loan | 1,855 | |
| Payment of Debt Principal | (10,364) | |
| Interest Expense | (17,416) | |
| Acquisition of Capital Assets | <u>(14,208)</u> | |
| Net Cash Flows from Capital and Related Financing Activities | | (40,133) |
| Cash Flows from Investing Activities: | | |
| Interest on Investments | 815 | |
| Purchase of Investments | <u>(5,500)</u> | |
| Net Cash Flows from Investing Activities | | <u>(4,685)</u> |
| Increase (Decrease) in Cash and Cash Equivalents | | (35,863) |
| Cash, Beginning of Year | | <u>178,852</u> |
| Cash, End of Year | | <u><u>\$ 142,989</u></u> |

SEE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS

WASHINGTON BUSINESS IMPROVEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2010

NOTE 1. NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Washington Business Improvement District ("The Organization") was formed June 11, 2003 for the purpose of formulating, promoting and implementing the economic revitalization and the general welfare of the special improvement district and the Borough of Washington in Warren County, New Jersey.

The organization is a qualified tax-exempt organization under section 501 (a) of the Internal Revenue Code as an organization described in section 501 (c) (3) and is exempt from Federal and State income taxes.

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates.

The members of the organization are defined as each owner of real estate subject to assessment by the special improvement district and each owner of a business that is located within the special improvement district, has been operating for 12 consecutive months prior to the annual meeting and has had at least one full time employee during the 12 consecutive months prior to the annual meeting. The rights of each member is limited to voting for the Directors of the organization. The Board of Directors consists of 19 members.

NOTE 2. ECONOMIC DEPENDENCY

The organization receives the majority of its funds from a special improvement district tax assessment imposed on specific properties located in the Borough of Washington under an ordinance adopted by the Borough council on June 4, 2003. Should the ordinance be amended to reduce the assessment revenues, the organization would need to accordingly reduce the services it provides.

NOTE 3. CONCENTRATION OF CREDIT RISK

Financial instruments which potentially subject the organization to significant concentrations of credit risk consist principally of cash. The organization maintains cash balances at various financial institutions in western New Jersey. At times, cash balances may exceed insured limits.

NOTE 4. RESTRICTED CASH AND INVESTMENTS

The amounts reported for restricted cash and investments are related to the issuance of debt for the parking lot improvement project. The cash amount represents funds to be used for costs associated with the parking lot project. The investment amount represents certificates of deposit pledged as collateral security in connection with the debt issuance. Interest earned on the investments is also pledged as collateral security.

WASHINGTON BUSINESS IMPROVEMENT DISTRICT
 NOTES TO FINANCIAL STATEMENTS
 FOR THE YEAR ENDED DECEMBER 31, 2010
 (Continued)

NOTE 5. CAPITAL ASSETS

Capital asset activity during the year was as follows:

| | Balance Dec 31, 2009 | Increases | Decreases | Balance Dec. 31, 2010 |
|--|-------------------------|-------------------|---------------|--------------------------|
| Capital Assets not Being Depreciated: | | | | |
| Land Acquisition in Progress | \$ 3,217 | \$ 10,099 | | \$ 13,316 |
| Total | <u>3,217</u> | <u>10,099</u> | <u>\$ -0-</u> | <u>13,316</u> |
| Capital Assets Being Depreciated: | | | | |
| Parking Lot Improvements | 395,346 | 4,109 | | 399,455 |
| Streetscape Improvements | 48,850 | | | 48,850 |
| Total | <u>444,196</u> | <u>4,109</u> | <u>-0-</u> | <u>448,305</u> |
| Accumulated Depreciation: | | | | |
| Parking Lot Improvements | 9,884 | 20,075 | | 29,959 |
| Streetscape Improvements | 5,841 | 3,103 | | 8,944 |
| | <u>15,725</u> | <u>23,178</u> | <u>-0-</u> | <u>38,903</u> |
| Total Capital Assets, Being Depreciated, Net | <u>428,471</u> | <u>(19,069)</u> | <u>-0-</u> | <u>409,402</u> |
| Capital Assets, Net | <u>\$ 431,688</u> | <u>\$ (8,970)</u> | <u>\$ -0-</u> | <u>\$ 422,718</u> |

NOTE 6. LOAN PAYABLE

A loan was obtained by the District from Skylands Community Bank dated August 24, 2009 for a total amount not to exceed \$490,000. The loan was used to finance improvements to a District owned parking lot and is guaranteed by the United States Department of Agriculture.

Total debt service requirements for loans payable as of December 31, 2010 are as follows:

| Year Ending December 31, | Principal | Interest | Total |
|-----------------------------|-------------------|-------------------|-------------------|
| 2011 | \$ 13,067 | \$ 16,858 | \$ 29,925 |
| 2012 | 13,628 | 16,297 | 29,925 |
| 2013 | 14,310 | 15,615 | 29,925 |
| 2014 | 14,977 | 14,948 | 29,925 |
| 2015 | 15,675 | 14,250 | 29,925 |
| Thereafter | 303,590 | 105,385 | 408,975 |
| | <u>\$ 375,247</u> | <u>\$ 183,353</u> | <u>\$ 558,600</u> |

NOTE 7. RISK MANAGEMENT

The District is exposed to various risks of loss related to limited torts; theft of, damages to, and destruction of assets; errors and omissions; and natural disasters for which the District carries commercial insurance. There have been no significant reductions in coverage from the prior years and there have been no claims or settlements in the past two years.

WASHINGTON BUSINESS IMPROVEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2010
(Continued)

NOTE 8. PARKING LOT PROJECT

The Borough of Washington transferred ownership of land to the District for \$1. In connection with the transfer, the District agreed to finance the cost of renovations to the land to be used as a parking facility. Financing of the renovations is for 20 years with an interest rate of 4.5% for the initial five years. After the initial five years and on each five year anniversary thereafter, the interest rate will be based on the FHLBNY rate plus 2.5%. The District has agreed to retain ownership of the land for at least five years. After the five year period, the District may agree to sell the land and transfer related debt in connection with improvements to the land to the Borough of Washington.

NOTE 9. GRANT AWARDED FOR LAND ACQUISITION

The District has received approval for a grant from the Warren County Department of Land Preservation totaling \$100,000. The grant was awarded for the acquisition of land that the District intends to use as a recreation area in close proximity to District businesses. The grant proceeds have not been included in the financial statements since the grant agreements have not been fully executed. The District has incurred costs for the land acquisition totaling \$13,316 consisting of professional review fees for the site being considered for purchase.

4/21/2011

Washington Borough Council

100 Belvidere Ave

Washington NJ 07882

Dear Mayor and Council;

In the past few years myself and fellow employees of Lexis Nexis have volunteered our time to help upkeep and improve the Borough park. This year my colleagues and I will be returning on May 19th & 20th (Thursday and Friday) and I will also be extending it an additional day into Saturday (the 21st). The hours would be as they have been the past few years (9-5pm). As I am now the Vice Chair of the Recreation Committee I wanted to utilize the opportunity to extend it into Saturday and encourage other volunteers to come out and help us continue to revitalize the park and pool for all to enjoy. We will be doing things like needful painting, mulching, graffiti removal, weeding, planting of flowers, etc. I would ask that this letter be a part of Council correspondence and also with Council's permission, if it can be part of the Friday email blast every Friday as well as the Wednesday prior to the event.

Thank you again for your consideration. I can be reached at any time if you have questions or wish to volunteer yourselves @ 908-619-0274.

Victor Cioni



MANAGERS WEEKLY REPORT
4/21/11

I e-mailed you the 2010 Manager's report the other day. I will be placed on the website as well.

As of this e-mail, I have not received any approval from the State as it relates to the forensic accountant. Once we received the OK from Trenton, the contract award will be placed on

I have attached the Recap list for your review.

| Meeting Date | Recap Item | Status | Completed |
|----------------|---|--------|-----------|
| March 15, 2011 | <p data-bbox="328 437 683 907">3/17/11 - Spoke with the Judge. He advised that this is governed by the Administrative Office of the Courts, and they will need to provide the appropriate language. Called the AOC and am awaiting response. 4/1/11 - Still trying to speak with a representative from the AOC. 4/11/11 - Still trying to speak with a representative from the AOC.</p> <p data-bbox="579 907 683 1591">Contact Judge Palmer regarding possible language that can be placed on the website relating to poayment of summons via affidavit.</p> | | No |
| April 19, 2011 | <p data-bbox="770 437 1117 907">4/20/11 - Advised Veolia Water. As a result of Council meeting on the 19th, if approved by the DEP, Quick Chek will increase their contribution to connect to the sewer system by an additional amount to pay for this project. If not approved, items that were scheduled to be purchased in the sewer department will be cancelled.</p> <p data-bbox="1090 907 1117 1591">Move forward with manhole insert project with Veolia Water to pay for this project.</p> | | No |

PROPOSED RECREATION COMMISSION RE-INACTMENT ORDINANCE: COUNCIL WORKSHEET

ARTICLE I: ESTABLISHMENT:

Legal Question 1: Number of Commissioners: 3, 5, 7 or 9 ?

Committees Recommend: Either Keep 7 or Expand to 9:

Reasoning: Allowing Maximum Citizen Involvement

VOTE:

Legal Question 2: Number of Alternates?

Committees Recommends: 2 Alternates

Reasoning: Allowing Maximum Citizen Involvement

VOTE:

Legal Question 3: Contingencies: A. Residency requirement?

B. Citizenship requirement?

C. Background check requirement?

Committees Recommends:

Yes, Residency, Yes, Citizenship, Yes, Background check:

Reasoning: Better checks on who is on Commission/avoids Potential Conflict of Interests

VOTE:

OTHER CONTINGENCIES : ?

Committees Recommends: No others at this time

VOTE?

Legal Question 4: Appointment? A. By Mayor/Approved by Council ?

Committees Recommends: No change

VOTE:

TERMS:

A. INITIAL TERMS: 1, 2, 3, 4 or 5 years?

Committees Recommends: 2 Years

Reasoning: Consistency kept intact, while allowing for changing members often, some new applicants only interested if Commission form

B. SUBSEQUENT TERMS: 1, 2, 3, 4 or 5 years?

Committees Recommends: 2 or 3 Years

Reasoning: Same as above

VOTE:

VACANCIES: Filled for the Current term only or Filled for full new term length?

Committees Recommends: Current Term only

Reasoning: Prevents longer than normal term length

VOTE:

Add Language: *"Commissioners shall serve until their respective successors are appointed, qualified and accept the commissionership"*

COMPENSATION: Yes? Or No?

Committees Recommends: NO

Add Language: *"Commissioners shall receive no compensation"*

VOTE:

CONCURRENT OTHER GOVERNMENT POSITIONS: Allow holding more than 1 office simultaneously: YES or NO?

Committees Recommends: NO

Add Language: *"Commissioners shall not hold any other Municipal, State or Federal office during tenure as Commissioner"*

Reasoning: Avoids Potential Conflict of Interests

VOTE:

DISQUALIFICATIONS:

A. Upon Criminal Conviction YES or NO?

Committees Recommends: YES

Reasoning: Prevent Criminals in Government

VOTE:

B. Upon Election to another Government Office

Committees Recommends: YES

Reasoning: Avoids Potential Conflict of Interest

VOTE:

C. For Cause As Determined by Council

Committees Recommends: YES

Reasoning: Allows Council Discretion on questionable Commissioner Action

VOTE:

COMMISSION OFFICERS: CHAIRPERSON

- A. Election from within Commission, Or Appointment by Mayor/ Approved By Council?

Committees Recommends: Election from within Commission

Reasoning: Those closer to the candidates should be allowed to choose

VOTE:

- B. CHAIRPERSON POWERS ENNUMERATED: ? Run Meetings, Formulate ADGENDAs, Report to Council

Committees Recommends: YES

Reasoning: Prevents usurpage of power or over-extension of authority

VOTE:

MEETINGS:

- A. FREQUENCY: MANDATORY MONTHY/ BIMONTHLY/SEMIMONTHLY?

Committees Recommends: MONTHY

Reasoning: Allows enough time to plan and perform before next meeting

VOTE:

WEBSITE: SHALL BE REQUIRED TO MAINTAIN SEPARATE WEBSITE FROM BOROUGH? YES, or NO?

Committees Recommends: YES

Reasoning: 1. Allows for improved public exposure/involvement, publicity for events/deadlines/fees schedules/hours of operation, communications in general 2. Frees up borough webspace (LINKS SHOULD BE PUT ON BOTH SITES)

VOTE:

EMPLOYEES:

1 .DIRECTOR: ?

A. 1. HIRED BY MANAGER? or, 2. HIRED BY MANAGER and APPROVED BY COUNCIL?

Committees Recommends: HIRED BY MANAGER and APPROVED BY COUNCIL

Reasoning: Checks Manager's Sole-discretion

VOTE:

B. PART TIME or FULL TIME?

Committees Recommends: PART TIME, for now, due to Budgetary restraints, However, recommends language that provides for change to Full time, if and, as deemed necessary in the future by COUNCIL (Precludes change in ORDINANCE)

VOTE:

2. SECRETARY: ?

A. 1. HIRED BY MANAGER? or, 2. HIRED BY MANAGER and APPROVED BY COUNCIL?

Committees Recommends: HIRED BY MANAGER and APPROVED BY COUNCIL

Reasoning: Checks Manager's Sole-discretion

VOTE:

B. PART TIME or FULL TIME?

**Committees Recommends: PART TIME, for now, due to Budgetary restraints,
However, recommends language that provides for change to Full time, if and, as
deemed necessary in the future by COUNCIL (Precludes change in ORDINANCE)**

VOTE:

PROPOSED RECREATION COMMISSION RE-INACTMENT ORDINANCE: COUNCIL WORKSHEET

ADDITIONAL RECOMMENDATIONS:

1. Add: STRATEGIC (5-YEAR) PLAN: To implement foreseeable growth, development, program enhancements, and assist in budgeting
VOTE:
2. Add: Language: "All Commissioners and Director shall be Finances shall be according to all applicable state and Federal laws and as approved by council"
VOTE:
3. Add: "The Commission shall establish and maintain, and ammend its own BY-LAWS"
VOTE:
4. Under PRACTICES: Add: "All COMMISSIONERS and RECREATION DIRECTOR shall attend full briefing by MANAGER on topics of PURCHASING/MUNICIPAL BUDGETING/FINANCE/ACCOUNTING in regard to Recreation, and act in accordance to those rules."
VOTE:
5. Add: "Upon appointment, all new COMMISSIONERS and, upon employment RECREATION DIRECTOR shall be supplied with the following by the Borough Clerk or Manager, or designated employee:
 1. Current Year Municipal Budget
 2. Current and Prior Year Recreation Commission Budget
 3. Parks and Recreation Policy Statement
 4. Copy the Final RECREATION COMMISSION ORDINANCE
 5. COPY of Current RECREATION COMMISSION ORDINANCE
 6. Copy of "Ethics Guide for Public Officials"
 7. Copy of (if approved) " STRATIGIC RECREATION 5-YEAR PLAN

VOTE:

**PROPOSED RECREATION COMMISSION RE-INACTMENT
ORDINANCE: COUNCIL WORKSHEET**

**OTHER CONSIDERATIONS WITHOUT COMMITTEE
RECOMMENDATIONS:**

- 1. SHOULD THERE BE PERMITTANCE of a Recreation TRUST ACCOUNT?**
- 2. MUNICIPAL RELIANCE/SUPPORT/FIRST SELECTION CLAUSE:**

Should there be a clause inserted binding the Recreation Commission from failure to utilize existing, available Borough Services before consideration of selection of Private Contractor prior to Bidding for "Outside" Services.

(In other words: USE ALL AVAILABLE BOROUGH RESOURCES BEFORE SPENDING!)

- 3. Should there be ANY Liaisons Mandated by ORDINANCE?**
- 4. Should there be any clarity on the acceptance of "DONATIONS" and/or the USE of VOLUNTEERS?**
- 5. ANYTHING ELSE?**

VOTE:

4/18/11

The 2011 Recreation Committee met on April 5th to discuss and compile recommendations regarding the drafting of an ordinance to re-create the Washington Borough Recreation Commission and Recreation Department. The members who attended the meeting are: Beth Uporsky, Chairwoman; Victor Cioni, Vice Chairman; Adam Zimmer, Penny Shaul, Mike Nachbaur. Des Fitzgerald, Recreation Director, and Christina Howley, Recreation Secretary, also attended. Secretary April Tull and Erica Kilkenny were absent. Following are operational (not specific language) recommendations on which the group reached consensus. Silence on any topic does not indicate discord, simply that the topic was either not discussed or that the current draft under consideration addressed the topic favorably.

| Subject | Recommendation |
|---|---|
| Appointment and organization of The Commission | <ul style="list-style-type: none">• Commissioners will be appointed by the Mayor with the advice and consent of Council to a four year term (staggered to start.)• Seven regular commissioners with two alternates.• Alternates are numbered Alternate #1 and Alternate #2 and will participate in discussion but not vote unless one regular member is absent (in which case Alternate #1 votes) or two regular members are absent (in which case Alternate #2 votes.) If Alternate #1 is absent, Alternate #2 may cast a single vote in the absence of one or more regular members.• Quorum is four members.• Officers to be voted upon by the Commission include: Chair, Vice Chair, Secretary and Treasurer.• The duties of each officer and members are outlined in the Bylaws of the Commission (see Bylaws, below.) |
| Dismissal of Commissioner | A commissioner must attend a minimum number of meetings. If four consecutive or six meetings within a 12 month period are missed, the Commission may request a review by the Mayor and Council for dismissal. Committee supports dismissal review by Mayor and Council for criminal charges, non-residency or "for cause." |
| Budget | The Recreation Director will draft a budget proposal based upon advice and counsel of the Recreation Commission. |
| Hiring | Viable candidates for Recreation Director will be determined by the Borough Manager and interviewed by the Recreation Commission. The interviewing Commissioners will provide the Commission's written feedback and recommendations within 1 week for consideration by the Borough Manager. The Recreation Secretary and seasonal employees within the Recreation Department will be hired by the Recreation Director. Input from the Commission is not necessary. |
| Evaluation of the Recreation Director | The Recreation Director's objectives (in support of the Recreation Commission) will be jointly defined by the Commission and the Director. The Commission will provide an annual evaluation in November of the Recreation Director to the Borough Manager for his consideration. |
| Reporting Hierarchy | The Recreation Director will be supervised by the Borough Manager, who oversees all other Borough employees. The Recreation Secretary and all Department Seasonal Employees are supervised by the Recreation Director. The Recreation Director's responsibilities include day to day execution of activity in support of the Recreation Commission programs, sports and |

activities, and the management and oversight of Parks, pool and recreational areas.

Fees

The Director, with the advice and consent of the Commission, shall propose the annual Recreation Fees for adoption by Resolution by Council, including the structure and amount of all fees as well as any new fees for new programs as needed.

By-laws

The Commission will create and maintain bylaws which address the operational rules, policies and practice of the Commission, the Recreation Department. The bylaws will include rules and regulations for the recreational spaces within Washington Borough. Bylaws and changes will be approved by a majority of the Commission.

Respectfully submitted,

Beth Uporsky

Chair, Washington Borough Recreation Committee

WARREN HILLS REGIONAL SCHOOL DISTRICT

**89 Bowerstown Road
Washington, New Jersey 07882
Phone 908-689-3143
Fax 908-689-4814
www.warrenhills.org**

**William A. Caldwell Ed.D.
Interim Superintendent**

**Maureen Joyce
Business Administrator
Board Secretary**

**Kimberly Unangst
Pupil Personnel Services**

**Dawn Moore
Curriculum & Instruction**

**April 28, 2011
Via facsimile 689-9485**

**Kristine Blanchard, RMC
Washington Borough Municipal Building
100 Belvidere Avenue
Washington, NJ 07882**

Dear Kristine:

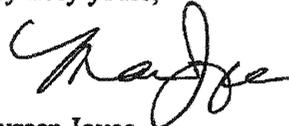
We will be delivering Friday, April 29, 2011 an official copy of the 2011-12 School District Budget Statement voted on at the annual school election on April 27, 2011 and supporting documents on which the municipal governing body, after consultation with the board of education and the Warren County Superintendent of Schools, is to determine and certify the amount or amounts to be raised by local taxes. This shall be determined no later than **Thursday, May 19, 2011**.

We would like to hold a meeting with representatives of the four governing bodies of our regional district and the Finance Committee of the Board of Education to meet and discuss the defeated budget.

After reviewing the various schedules of your township and borough committees and of the Board of Education, the best date which appears to be available is **Monday, May 9, 2011 at 6:30 p.m.** Please let my secretary Diane Gogal know by Wednesday, May 4th if said date is good for your Mayor and/or representatives to attend. If it is agreeable with you, we would prefer to meet by Committee rather than full memberships of all governing bodies so that we can keep the group size more manageable. We believe this will lead to more meaningful discussion. However, if you do have a majority of your governing body present, you must advertise the meeting.

If you have any questions please call me, Dr. Caldwell or my secretary Diane Gogal.

Very truly yours,



Maureen Joyce
Business Admin./Bd. Sec'y.

MJ/dmg
Enclosure

RESOLUTION # 82-2011

A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on December 4, 2008 to US Bank-Cust/Sass Muni V dtr, TLSSG- 2 Liberty Place, 50 South 16th St-Ste 1950, Philadelphia, PA 19102, in the amount of \$6,673.27 for taxes or other municipal liens assessed for the year 2007 in the name of Lum. Arthur E, as supposed owners, and in said assessment and sale were described as 82 West Johnston St, Block 15 Lot 25, which sale was evidenced by Certificate #08-00442; and

WHEREAS, I, Kay F. Stasyshan, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 4-19-11 before the right to redeem was cut off, as provided by law, HSBC claiming to have an interest in said lands, did redeem said lands claimed by U.S. Bank-Cust/Sass Muni V dtr by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$36,770.42, which is the amount necessary to redeem Tax Sale Certificate #08-00442.

NOW THEREFORE BE IT RESOLVED, on this 3rd day of May, 2011 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to US Bank-Cust/Sass Muni V dtr, TLSSG- 2 Liberty Place, 50 South 16th St-Ste 1950, Philadelphia, PA 19102, in the amount of **\$36,770.42.**

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 15 Lot 25 from the tax office records.

The above Resolution was moved by _____, seconded by

_____, voted and carried this 3rd day of May, 2011.

Roll Call: Ayes:

Nays:

Abstentions:

Kristine Blanchard, RMC
Borough Clerk

cc: Kay F. Stasyshan, Tax Collector
Paula Drake, Accounts Payable Clerk

BILL LIST 5/3/11

P.O. Type: All
Range: First
Format: Detail with Line Item Notes
Include Non-Budgeted: Y

Open: N Rcvd: Y Paid: Y
Held: N Aprv: Y Void: N
Bid: Y State: Y Other: Y

Received Date Range: 04/20/11 to 12/31/11
to Last

Vendor # Name
PO # PO Date Description Contract PO Type Amount Charge Account Acct Type Description Stat/Chk Enc Date Date Invoice Excl

ACCLAIM ACCLAIM INVENTORY, LLC
11-00431 04/11/11 FIXED ASSETS INVENTORY
1 FIXED ASSETS INVENTORY 1,300.00 0-01-20-130-000-028 B FINANCIAL ADMIN Contractual Svcs A 04/11/11 04/27/11 0276 N
Tracking Id: 2830 Professional Services - Other (Non-Exempt)

ADPPAY ADP, INC.
11-00410 04/05/11 APRIL 2011 PROCESSING CHARGES B
2 APRIL 2011 PROCESSING CHARGES 229.00 1-01-20-130-000-029 B FINANCIAL ADMIN Other Contr Svcs A 04/05/11 04/27/11 502315 N
Tracking Id: 2570 Payroll (General) (Non-Exempt)
FOR PERIOD ENDING 4/15/11

ALLSPO ALL SPORTS
11-00422 04/11/11 Girls Softball uniforms
1 Girls Softball uniforms 126.00 T-16-00-858-000-860 B GIRLS SOFTBALL Materials & Supplies A 04/11/11 04/27/11 1763 N
Tracking Id: 3250 Sporting Goods Equipment (Non-Exempt)
Shirts (Spider Baby)
2 Girls Softball uniforms 31.50 T-16-00-858-000-860 B GIRLS SOFTBALL Materials & Supplies A 04/11/11 04/27/11 1763 N
Tracking Id: 3250 Sporting Goods Equipment (Non-Exempt)
Visors - Red

Vendor Total: 1,300.00
Vendor Total: 229.00
Vendor Total: 157.50
Vendor Total: 157.50
Vendor Total: 259.66
Vendor Total: 157.50

ALLSTATE ALLSTATE SIGN & PLAQUE CORP.
11-00402 04/05/11 CURB YOUR DOG SIGNS
1 CURB YOUR DOG SIGNS 259.66 1-01-26-290-000-058 B STREETS & ROADS Other Equip & Supplies A 04/05/11 04/27/11 143181-1 N
Tracking Id: 3150 Sign Equipment (Non-Exempt)

| Vendor # Name | PO # PO Date Description | Contract PO Type | Amount | Charge Account | Acct Type Description | Stat/Chk | Enc Date | First Rcvd | Chk/Void | 1099 |
|--|---|------------------|--------|---------------------|----------------------------------|----------|----------|------------|----------|------|
| Item Description | | | | | | | Date | Date | Date | Excl |
| 3 REFEREE FEE | | | 15.00 | T-16-00-858-000-880 | B STREET HOCKEY Referees/Umpires | A | 04/27/11 | 04/27/11 | 04/27/11 | N |
| Tracking Id: 3272 | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | |
| 2/24/11 Street Hockey: Gry vs Blue | | | | | | | | | | |
| 4 REFEREE FEE | | | 15.00 | T-16-00-858-000-880 | B STREET HOCKEY Referees/Umpires | A | 04/27/11 | 04/27/11 | 04/27/11 | N |
| Tracking Id: 3272 | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | |
| 2/24/11 Street Hockey: Yellow vs Black | | | | | | | | | | |
| 5 REFEREE FEE | | | 15.00 | T-16-00-858-000-880 | B STREET HOCKEY Referees/Umpires | A | 04/27/11 | 04/27/11 | 04/27/11 | N |
| Tracking Id: 3272 | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | |
| 3/1/11 Street Hockey: Blue vs. Black | | | | | | | | | | |
| 6 REFEREE FEE | | | 15.00 | T-16-00-858-000-880 | B STREET HOCKEY Referees/Umpires | A | 04/27/11 | 04/27/11 | 04/27/11 | N |
| Tracking Id: 3272 | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | |
| 3/1/11 Street Hockey: Yellow vs Gry | | | | | | | | | | |
| 7 REFEREE FEE | | | 15.00 | T-16-00-858-000-880 | B STREET HOCKEY Referees/Umpires | A | 04/27/11 | 04/27/11 | 04/27/11 | N |
| Tracking Id: 3272 | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | |
| 4/12/11 Street Hockey: Yellow vs Blue | | | | | | | | | | |
| 8 REFEREE FEE | | | 15.00 | T-16-00-858-000-880 | B STREET HOCKEY Referees/Umpires | A | 04/27/11 | 04/27/11 | 04/27/11 | N |
| Tracking Id: 3272 | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | |
| 4/12/11 Street Hockey: Black vs. Gry | | | | | | | | | | |
| 9 REFEREE FEE | | | 15.00 | T-16-00-858-000-880 | B STREET HOCKEY Referees/Umpires | A | 04/27/11 | 04/27/11 | 04/27/11 | N |
| Tracking Id: 3272 | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | |
| 3/15/11 Street Hockey: Yellow vs Blue | | | | | | | | | | |
| 10 REFEREE FEE | | | 15.00 | T-16-00-858-000-880 | B STREET HOCKEY Referees/Umpires | A | 04/27/11 | 04/27/11 | 04/27/11 | N |
| Tracking Id: 3272 | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | |
| 3/15/11 Street Hockey: Black vs Gry | | | | | | | | | | |
| 11 REFEREE FEE | | | 15.00 | T-16-00-858-000-880 | B STREET HOCKEY Referees/Umpires | A | 04/27/11 | 04/27/11 | 04/27/11 | N |
| Tracking Id: 3272 | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | |
| 3/17/11 Street Hockey: Gry vs Blu | | | | | | | | | | |
| 12 REFEREE FEE | | | 15.00 | T-16-00-858-000-880 | B STREET HOCKEY Referees/Umpires | A | 04/27/11 | 04/27/11 | 04/27/11 | N |
| Tracking Id: 3272 | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | |
| 3/17/11 Street Hockey: Yellow vs Black | | | | | | | | | | |
| 13 REFEREE FEE | | | 15.00 | T-16-00-858-000-880 | B STREET HOCKEY Referees/Umpires | A | 04/27/11 | 04/27/11 | 04/27/11 | N |
| Tracking Id: 3272 | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | |
| 3/31/11 Street Hockey: Gry vs. Blu | | | | | | | | | | |
| 14 REFEREE FEE | | | 15.00 | T-16-00-858-000-880 | B STREET HOCKEY Referees/Umpires | A | 04/27/11 | 04/27/11 | 04/27/11 | N |
| Tracking Id: 3272 | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | |
| 3/31/11 Street Hockey: Yellow vs Black | | | | | | | | | | |

210.00

| Vendor # Name | PO # PO Date Description | Item Description | Amount | Charge Account | Contract PO Type | Acct Type Description | Stat/Chk | Enc Date | First Rcvd | Chk/Void | Invoice | 1099 |
|---------------|--|------------------|---|----------------|--------------------------------|-----------------------|----------|----------|------------|----------|---------|------|
| | | | | | | | | Date | Date | Date | | Excl |
| | | Vendor Total: | 210.00 | | | | | | | | | |
| COMCAS | COMCAST OF NORTHWEST | | | | | | | | | | | |
| | 11-00052 01/11/11 JAN-APRIL INTERNET SERVICE | | | B | | | | | | | | |
| | 5 4/7-5/6/11 INTERNET SERVICE | 82.50 | 1-01-31-440-000-000 | B | TELEPHONE | A | 01/11/11 | 04/27/11 | | | | N |
| | Tracking Id: 3320 | | Telecommunications (general) (Exempt) | | | | | | | | | |
| | Vendor Total: | 82.50 | | | | | | | | | | |
| WCTRE1 | COUNTY OF WARREN | | | | | | | | | | | |
| | 11-00408 04/05/11 2ND QTR 2001 COUNTY TAXES | | | | | | | | | | | |
| | 1 2ND QTR 2001 COUNTY TAXES | 729,702.93 | 1-01-55-208-000-000 | B | County Taxes Payable | A | 04/05/11 | 04/27/11 | | | | N |
| | Tracking Id: 3312 | | Taxes - County (Exempt) | | | | | | | | | |
| | Vendor Total: | 729,702.93 | | | | | | | | | | |
| BLACKDER | DERICK BLACK | | | | | | | | | | | |
| | 11-00458 04/20/11 REFEREE FEES | | | | | | | | | | | |
| | 1 REFEREE FEE | 15.00 | T-16-00-858-000-880 | B | STREET HOCKEY Referees/Umpires | A | 04/20/11 | 04/27/11 | | | | N |
| | Tracking Id: 3272 | | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | |
| | 3/9/11 St Hockey Taylor Gray vs Black | | | | | | | | | | | |
| | 2 REFEREE FEE | 15.00 | T-16-00-858-000-880 | B | STREET HOCKEY Referees/Umpires | A | 04/20/11 | 04/27/11 | | | | N |
| | Tracking Id: 3272 | | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | |
| | 3/30/11 St Hockey Taylor Black vs Gray | | | | | | | | | | | |
| | 3 REFEREE FEE | 15.00 | T-16-00-858-000-880 | B | STREET HOCKEY Referees/Umpires | A | 04/20/11 | 04/27/11 | | | | N |
| | Tracking Id: 3272 | | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | |
| | 3/9/11 St Hockey Taylor Red vs Blue | | | | | | | | | | | |
| | 4 REFEREE FEE | 15.00 | T-16-00-858-000-880 | B | STREET HOCKEY Referees/Umpires | A | 04/20/11 | 04/27/11 | | | | N |
| | Tracking Id: 3272 | | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | |
| | 3/16/11 St Hockey Taylor Gray vs Blue | | | | | | | | | | | |
| | 5 REFEREE FEE | 15.00 | T-16-00-858-000-880 | B | STREET HOCKEY Referees/Umpires | A | 04/20/11 | 04/27/11 | | | | N |
| | Tracking Id: 3272 | | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | |
| | 3/16/11 St Hockey Taylor Red vs Black | | | | | | | | | | | |
| | 6 REFEREE FEE | 15.00 | T-16-00-858-000-880 | B | STREET HOCKEY Referees/Umpires | A | 04/20/11 | 04/27/11 | | | | N |
| | Tracking Id: 3272 | | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | |
| | 3/23/11 St Hockey Taylor Black vs Red | | | | | | | | | | | |
| | 7 REFEREE FEE | 15.00 | T-16-00-858-000-880 | B | STREET HOCKEY Referees/Umpires | A | 04/20/11 | 04/27/11 | | | | N |

| Vendor # Name | PO # PO Date Description | Item Description | Amount | Contract PO Type | Charge Account | Acct Type Description | Stat/Chk | Enc Date | First Rcvd | Chk/Void | Invoice | 1099 |
|---|---|------------------|----------|---------------------|----------------------------------|-----------------------|----------|----------|------------|----------|---------|------|
| | | | | | | | | Date | Date | Date | | Excl |
| | Tracking Id: 3272 Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | | | |
| | 3/30/11 St Hockey Taylor Blue vs Red | | 15.00 | T-16-00-858-000-880 | B STREET HOCKEY Referees/Umpires | A | | 04/20/11 | 04/27/11 | | | N |
| | 8 REFEREE FEE | | | | | | | | | | | |
| | Tracking Id: 3272 Sports Referee/Umpire Services (Non-Exempt) | | | | | | | | | | | |
| | 3/23/11 St Hockey Taylor Grey vs Blue | | | | | | | | | | | |
| | | | 120.00 | | | | | | | | | |
| | | Vendor Total: | 120.00 | | | | | | | | | |
| BOWLBD DOROTHY BOWLBY | 11-00453 04/20/11 2011 RABIES CLINIC | | 30.00 | T-12-00-850-000-828 | B Contractual Svcs | A | | 04/20/11 | 04/27/11 | | | N |
| | 1 2011 RABIES CLINIC | | | | | | | | | | | |
| | Tracking Id: 212 Animal Control Services (Non-Exempt) | | | | | | | | | | | |
| | | Vendor Total: | 30.00 | | | | | | | | | |
| BLEASE DR ROBERT R BLEASE | 11-00450 04/20/11 2011 RABIES CLINIC | | 200.00 | T-12-00-850-000-828 | B Contractual Svcs | A | | 04/20/11 | 04/27/11 | | | N |
| | 1 2011 RABIES CLINIC | | | | | | | | | | | |
| | Tracking Id: 212 Animal Control Services (Non-Exempt) | | | | | | | | | | | |
| | | Vendor Total: | 200.00 | | | | | | | | | |
| ELIZG ELIZABETHOWN GAS | 11-00390 03/31/11 NATURAL GAS USAGE | | 577.82 | 1-01-31-446-000-000 | B NATURAL GAS | A | | 03/31/11 | 04/27/11 | | | N |
| | 4 3/9-4/8/11 NATURAL GAS-NEW DPW | | | | | | | | | | | |
| | Tracking Id: 3612 Utilities - Gas (Exempt) | | | | | | | | | | | |
| | | Vendor Total: | 2,033.15 | 1-01-31-446-000-000 | B NATURAL GAS | A | | 03/31/11 | 04/27/11 | | | N |
| | 5 3/9-4/8/11 NATURAL GAS-MUNI | | | | | | | | | | | |
| | Tracking Id: 3612 Utilities - Gas (Exempt) | | | | | | | | | | | |
| | | Vendor Total: | 2,610.97 | | | | | | | | | |
| 11-00493 04/27/11 MAR-MAY NATURAL GAS LIBRARY | | | 352.57 | 1-01-29-390-000-079 | B MUNICIPAL LIBRARY Natural Gas | A | | 04/27/11 | 04/27/11 | | | N |
| | 2 3/9-4/8/11 NATURAL GAS LIBRARY | | | | | | | | | | | |
| | Tracking Id: 3612 Utilities - Gas (Exempt) | | | | | | | | | | | |

| Vendor # Name | PO # PO Date Description | Amount | Contract PO Type | Charge Account | Acct Type Description | Stat/Chk | Enc Date | First Rcvd | Chk/Void | Invoice | 1099 |
|---|--|----------|---------------------|----------------|-----------------------------------|----------|----------|------------|----------|---------|------|
| Item Description | | | | | | | Date | Date | Date | | Excl |
| ----- | | | | | | | | | | | |
| | Vendor Total: | 2,963.54 | | | | | | | | | |
| FINELL FINELLI CONSULTING ENGINEERS | 11-00473 04/25/11 Engineer serv 2/26-3/26/11 | | | | | | | | | | |
| | 1 Engineer serv 2/26-3/26/11 | 230.00 | 1-01-21-180-000-028 | | B PLANNING BOARD Contractual Svcs | A | 04/25/11 | 04/27/11 | 18429 | | N |
| | Tracking Id: 2780 Professional Services - Engineering (Exempt) | | | | | | | | | | |
| 11-00480 04/25/11 2/20-3/26/11 PARK HILL APTS | | | | | | | | | | | |
| | 1 2/20-3/26/11 - PARK HILL APTS | 1,035.00 | T-13-00-675-000-000 | | B PARK HILL APARTMENTS | A | 04/25/11 | 04/27/11 | 18428 | | N |
| | Tracking Id: 2780 Professional Services - Engineering (Exempt) | | | | | | | | | | |
| | BL 83 LOT 5 ENGINEERING SERVICES | | | | | | | | | | |
| | Vendor Total: | 1,265.00 | | | | | | | | | |
| LUKOIL FLEET SERVICES | 11-00492 04/27/11 GASOLINE & DIESEL | | | | | | | | | | |
| | 2 10.020/GALS GASOLINE-CODE ENF | 30.62 | 1-01-31-460-000-000 | B | B GASOLINE & DIESEL | A | 04/27/11 | 04/27/11 | 25757149 | | N |
| | Tracking Id: 1810 Fuel (Gasoline & Diesel) (Non-Exempt) | | | | | | | | | | |
| | 3 258.069/GALS GAS/DIESEL - DPW | 899.49 | 1-01-31-460-000-000 | | B GASOLINE & DIESEL | A | 04/27/11 | 04/27/11 | 25757149 | | N |
| | Tracking Id: 1810 Fuel (Gasoline & Diesel) (Non-Exempt) | | | | | | | | | | |
| | 4 161.919/GALS GAS/DIESEL-FIRE | 549.20 | 1-01-31-460-000-000 | | B GASOLINE & DIESEL | A | 04/27/11 | 04/27/11 | 25757149 | | N |
| | Tracking Id: 1810 Fuel (Gasoline & Diesel) (Non-Exempt) | | | | | | | | | | |
| | DEPARTMENT | | | | | | | | | | |
| | Vendor Total: | 1,479.31 | | | | | | | | | |
| GALE GALE | 11-00425 04/11/11 Large Print Books | | | | | | | | | | |
| | 4 LARGE PRINT BOOKS - MINDING | 93.58 | 1-01-29-390-000-033 | B | B MUNICIPAL LIBRARY Books & Pubs | A | 04/11/11 | 04/27/11 | 17105157 | | N |
| | Tracking Id: 510 Books and Other Publications (Non-Exempt) | | | | | | | | | | |
| | FRANKIE, THE JUNGLE, TREACHERY IN DEATH & A HEARTBEAT AWAY | | | | | | | | | | |
| | Vendor Total: | 93.58 | | | | | | | | | |

| Vendor # Name | PO # PO Date Description | Item Description | Amount | Contract PO Type | Charge Account | Acct Type Description | Stat/Chk | First Rcvd | Enc Date | Date | Chk/Void | Invoice | 1099 | Excl |
|--|---|---|---------------------|---------------------|----------------------------------|---|----------|------------|----------|------|----------|---------|------|------|
| HEYER HEYER, GRUEL & ASSOCIATES | 11-00471 04/25/11 Planning serv March 2011 | 1 Planning serv March 2011 | 652.50 | 1-01-21-180-000-028 | | B PLANNING BOARD Contractua | A | 04/25/11 | 04/27/11 | | 30351 | | N | |
| | Tracking Id: 2840 | Professional services - Planning (Exempt) | | | | | | | | | | | | |
| 11-00476 04/25/11 Planning serv thru 3/11 - Jade | 1 PLANNING SERVICES THRU 3/31/11 | 686.25 | T-13-00-683-000-000 | | B JADE ACQUISITION LLC-SITE PLAN | A | 04/25/11 | 04/27/11 | | | 30352 | | N | |
| | Tracking Id: 2840 | Professional services - Planning (Exempt) | | | | | | | | | | | | |
| | JADE ACQUISITION BL 73.01 LOT 1-59, BL73.02 LOT 1-42, B73.03 LOT 1 | | | | | | | | | | | | | |
| | Vendor Total: | 1,338.75 | | | | | | | | | | | | |
| INTSA INTERNATIONAL SALT COMPANY,LLC | 11-00133 01/24/11 SALT | 2 69.03/TNS SALT | 4,096.93 | 1-01-26-290-000-031 | B | B S & R Chemical,Gases,Road Materials&Sup | A | 01/24/11 | 04/27/11 | | 00375214 | | N | |
| | Tracking Id: 3070 | Salt & Ice Control Materials (Non-Exempt) | | | | | | | | | | | | |
| | Vendor Total: | 4,096.93 | | | | | | | | | | | | |
| GPU JCP&L | 11-00091 01/19/11 JAN-APRIL 2011 TRAFFIC LIGHTS | 22 3/17-4/15 WASHINGTON TRAFFIC | 55.93 | 1-01-31-435-000-100 | B | B TRAFFIC LIGHTS Traffic Lights | A | 01/19/11 | 04/27/11 | | | | N | |
| | Tracking Id: 3611 | Utilities - Electric (Exempt) | | | | | | | | | | | | |
| | LIGHTS | | | | | | | | | | | | | |
| 23 3/3-3/31/11 RT 31 & JEFFERSON | Utilities - Electric (Exempt) | 16.90 | 1-01-31-435-000-100 | | B TRAFFIC LIGHTS Traffic Lights | A | 01/19/11 | 04/27/11 | | | | | N | |
| | Tracking Id: 3611 | Utilities - Electric (Exempt) | | | | | | | | | | | | |
| 24 3/3-4/1/11 CATELLE COURT | Utilities - Electric (Exempt) | 5.29 | 1-01-31-435-000-100 | | B TRAFFIC LIGHTS Traffic Lights | A | 01/19/11 | 04/27/11 | | | | | N | |
| | Tracking Id: 3611 | Utilities - Electric (Exempt) | | | | | | | | | | | | |
| 25 3/4-4/4/11 BELVIDERE & CHURCH | Utilities - Electric (Exempt) | 28.16 | 1-01-31-435-000-100 | | B TRAFFIC LIGHTS Traffic Lights | A | 01/19/11 | 04/27/11 | | | | | N | |
| | Tracking Id: 3611 | Utilities - Electric (Exempt) | | | | | | | | | | | | |
| 26 3/24-4/22/11 BROAD STREET | Utilities - Electric (Exempt) | 35.86 | 1-01-31-435-000-100 | | B TRAFFIC LIGHTS Traffic Lights | A | 01/19/11 | 04/27/11 | | | | | N | |
| | Tracking Id: 3611 | Utilities - Electric (Exempt) | | | | | | | | | | | | |
| | Vendor Total: | 142.14 | | | | | | | | | | | | |
| 11-00221 02/10/11 JAN-APRIL ELECTRICITY/LIBRARY | 4 3/5-4/4/11 ELECTRICITY-LIBRARY | 695.75 | 1-01-29-390-000-071 | B | B MUNICIPAL LIBRARY Electricity | A | 02/10/11 | 04/27/11 | | | | | N | |

| Vendor # Name | PO # PO Date Description | Item Description | Contract PO Type | Amount | Charge Account | Acct Type Description | Stat/Chk Enc Date | First Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---------------|--------------------------|--|------------------|----------|-------------------------------|----------------------------------|-------------------|-----------------|---------------|---------|-----------|
| | | Tracking Id: 3611 | | | Utilities - Electric (Exempt) | | | | | | |
| | 11-00382 03/29/11 | MAR-APRIL ELECTRICITY USAGE | B | | | | | | | | |
| | 2 3/11-4/8 | JONESTOWN ROAD CELL | | 22.31 | 1-01-31-430-000-299 | B ELECTRICITY | A | 03/29/11 | 04/27/11 | | N |
| | | Tracking Id: 3611 | | | Utilities - Electric (Exempt) | | | | | | |
| | 3 3/17-4/15/11 | RT 31 BALLFIELD | | 40.20 | 1-01-31-430-000-299 | B ELECTRICITY | A | 03/29/11 | 04/27/11 | | N |
| | | Tracking Id: 3611 | | | Utilities - Electric (Exempt) | | | | | | |
| | | LIGHTS | | | | | | | | | |
| | | CREDIT ADJUSTMENT ESTIMATED BILLS WERE OVERCHARGED | | | | | | | | | |
| | 4 3/17-4/15 | DPW ALLEGER STREET | | 3.81 | 1-01-31-430-000-299 | B ELECTRICITY | A | 03/29/11 | 04/27/11 | | N |
| | | Tracking Id: 3611 | | | Utilities - Electric (Exempt) | | | | | | |
| | | GARAGE | | | | | | | | | |
| | 5 3/4-4/4/11 | MUNICIPAL BLDG | | 1,571.02 | 1-01-31-430-000-299 | B ELECTRICITY | A | 03/29/11 | 04/27/11 | | N |
| | | Tracking Id: 3611 | | | Utilities - Electric (Exempt) | | | | | | |
| | 6 3/17-4/15/11 | PARK PAVILLION | | 3.25 | 1-01-31-430-000-299 | B ELECTRICITY | A | 03/29/11 | 04/27/11 | | N |
| | | Tracking Id: 3611 | | | Utilities - Electric (Exempt) | | | | | | |
| | | LIGHTS | | | | | | | | | |
| | 7 3/11-4/8/11 | NEW DPW GARAGE | | 776.62 | 1-01-31-430-000-299 | B ELECTRICITY | A | 03/29/11 | 04/27/11 | | N |
| | | Tracking Id: 3611 | | | Utilities - Electric (Exempt) | | | | | | |
| | | ----- | | 2,417.21 | | | | | | | |
| | 11-00384 03/29/11 | MAR-APRIL STREET LIGHTS | B | | | | | | | | |
| | 2 3/17-4/15/11 | STREET LIGHTS/SV | | 4,655.46 | 1-01-31-435-000-075 | B TRAFFIC LIGHTS Street Lighting | A | 03/29/11 | 04/27/11 | | N |
| | | Tracking Id: 3611 | | | Utilities - Electric (Exempt) | | | | | | |
| | 3 3/17-4/15/11 | STREET LIGHTS/MER | | 949.92 | 1-01-31-435-000-075 | B TRAFFIC LIGHTS Street Lighting | A | 03/29/11 | 04/27/11 | | N |
| | | Tracking Id: 3611 | | | Utilities - Electric (Exempt) | | | | | | |
| | | AND INCAN. | | | | | | | | | |
| | 4 3/17-4/15 | WOLFE ESTATE STREET | | 58.46 | 1-01-31-435-000-075 | B TRAFFIC LIGHTS Street Lighting | A | 03/29/11 | 04/27/11 | | N |
| | | Tracking Id: 3611 | | | Utilities - Electric (Exempt) | | | | | | |
| | | LIGHTS | | | | | | | | | |
| | | ----- | | 5,663.84 | | | | | | | |
| | | Vendor Total: | | 8,918.94 | | | | | | | |

| Vendor # Name | PO # PO Date Description | Item Description | Amount | Contract PO Type | Charge Account | Acct Type Description | Stat/Chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice | Excl |
|------------------------------------|--------------------------|---------------------------------|--------|---------------------|--|-----------------------|----------|----------|-----------------|---------------|---------------|------|
| LINK LINK & SON CORP. | 11-00482 04/25/11 | Submersible Pump - 1/2 HP | 542.50 | 1-01-26-310-000-055 | B BUILDINGS & GROUNDS Plumbing, AC, Heat | A | | 04/25/11 | 04/27/11 | | 24692 | N |
| | 1 | Submersible Pump - 1/2 HP | | | Plumbing Equip Accessories & Supplies (Non-Exempt) | | | | | | | |
| | | Tracking Id: 2670 | | | | | | | | | | |
| | | Vendor Total: | 542.50 | | | | | | | | | |
| ONEIL MARY ANN O'NEIL | 11-00451 04/20/11 | 2011 RABIES CLINIC | 30.00 | T-12-00-850-000-828 | B Contractual Svcs | A | | 04/20/11 | 04/27/11 | | | N |
| | 1 | 2011 RABIES CLINIC | | | Animal Control Services (Non-Exempt) | | | | | | | |
| | | Tracking Id: 212 | | | | | | | | | | |
| | | Vendor Total: | 30.00 | | | | | | | | | |
| BYROM MELISSA BYROM | 11-00413 04/11/11 | REFEREE FEE | 30.00 | T-16-00-858-000-867 | B YOUTH BASKETBALL Referees/Umpires | A | | 04/11/11 | 04/27/11 | | | N |
| | 1 | REFEREE FEE | | | Sports Referee/Umpire Services (Non-Exempt) | | | | | | | |
| | | Tracking Id: 3272 | | | | | | | | | | |
| | | 5/6 GIRLS BASKETBALL PLAYOFF | | | | | | | | | | |
| | | WASH BORO 2 vs FRANKLIN 1 | | | | | | | | | | |
| | | 3/4/11 | | | | | | | | | | |
| | | Vendor Total: | 30.00 | | | | | | | | | |
| NEXTEL NEXTEL COMMUNICATIONS, INC. | 11-00095 01/19/11 | 2011 NEXTEL/FIRE DEPT & DPW | 199.84 | 1-01-31-440-000-000 | B TELEPHONE | A | | 01/19/11 | 04/27/11 | | 865626428-087 | N |
| | 4 | 3/18-4/17/11 NEXTEL SRV./FIRE | | | Telecommunications (General) (Exempt) | | | | | | | |
| | | Tracking Id: 3320 | | | | | | | | | | |
| | | DEPARTMENT | | | | | | | | | | |
| | | Vendor Total: | 199.84 | | | | | | | | | |
| NFPA NFPA | 11-00342 03/24/11 | 2008 FIRE PROTECTION HANDBOOK | 220.50 | 1-01-25-265-000-033 | B FIRE & SAFETY CODE ENF Books & Pubs | A | | 03/24/11 | 04/29/11 | | 5174625Y | N |
| | 2 | FIRE PROTECTION HANDBOOK 2008 | | | Books and other Publications (Non-Exempt) | | | | | | | |
| | | Tracking Id: 510 | | | | | | | | | | |
| | | EDITION ITEM# FPH2008 | | | | | | | | | | |
| | | 3 PRINCIPLES OF FIRE PROTECTION | 114.26 | 1-01-25-265-000-033 | B FIRE & SAFETY CODE ENF Books & Pubs | A | | 03/24/11 | 04/29/11 | | 5174625Y | N |

| Vendor # Name | PO # PO Date Description | Item Description | Amount | Contract PO Type | Charge Account | Acct Type Description | Stat/Chk | First Rcvd | Enc Date Date | Chk/Void | Invoice | 1099 |
|---------------|---|--|----------|---------------------|----------------|--------------------------------|----------|------------|---------------|----------|---------|------|
| | | | | | | | | | | | | Excl |
| | 1 Legal serv Jade Acq 01/2011 | Professional services - Legal (Exempt) | 84.00 | T-13-00-683-000-000 | B | JADE ACQUISITION LLC-SITE PLAN | A | 03/24/11 | 04/27/11 | 31275 | 31275 | N |
| | 11-00363 03/24/11 Legal serv Jade Acq 02/2011 | | | | | | | | | | | |
| | 1 Legal serv Jade Acq 02/2011 | Professional services - Legal (Exempt) | 350.00 | T-13-00-683-000-000 | B | JADE ACQUISITION LLC-SITE PLAN | A | 03/24/11 | 04/27/11 | 31967 | 31967 | N |
| | 11-00393 03/31/11 Legal serv for P&P Oct 2010 | | | | | | | | | | | |
| | 1 OCT 2010 P&P OF WASHINGTON | Professional services - Legal (Exempt) | 1,218.00 | T-13-00-687-000-000 | B | P & P OF WASHINGTON LLC | A | 03/31/11 | 04/28/11 | 29626 | 29626 | N |
| | 11-00468 04/25/11 Legal serv 3/2011 | | | | | | | | | | | |
| | 1 LEGAL SERVICES MARCH 2011 | Professional services - Legal (Exempt) | 196.00 | 1-01-21-185-000-027 | B | BOARD OF ADJ Legal Svcs | A | 04/25/11 | 04/27/11 | 32980 | 32980 | N |
| | 11-00469 04/25/11 Legal serv 3/2011 for P&P | | | | | | | | | | | |
| | 1 LEGAL SERVICE 3/2011-P & P OF WASHINGTON | Professional services - Legal (Exempt) | 140.00 | T-13-00-687-000-000 | B | P & P OF WASHINGTON LLC | A | 04/25/11 | 04/27/11 | 32981 | 32981 | N |
| | 11-00472 04/25/11 Legal serv March 2011 | | | | | | | | | | | |
| | 1 LEGAL SERVICES MARCH 2011 | Professional services - Legal (Exempt) | 238.00 | 1-01-21-180-000-027 | B | PLANNING BOARD Legal Svcs | A | 04/25/11 | 04/29/11 | 32975 | 32975 | N |
| | 11-00478 04/25/11 Legal serv 3/2011 - Jade | | | | | | | | | | | |
| | 1 MARCH 2011 JADE ACQUISITION | Professional services - Legal (Exempt) | 1,848.00 | T-13-00-683-000-000 | B | JADE ACQUISITION LLC-SITE PLAN | A | 04/25/11 | 04/29/11 | 32978 | 32978 | N |
| | 11-00479 04/25/11 Legal serv 3/2011 - Park Hill | | | | | | | | | | | |
| | 1 Legal serv 3/2011 - Park Hill | Professional services - Legal (Exempt) | 56.00 | T-13-00-675-000-000 | B | PARK HILL APARTMENTS | A | 04/25/11 | 04/27/11 | 32976 | 32976 | N |

Vendor Total: 4,186.00

| Vendor # Name | PO # PO Date Description | Item Description | Amount | Contract PO Type | Charge Account | Acct Type Description | Stat/Chk | First Rcvd | Enc Date | Date | Chk/Void | Invoice | 1099 | Exc |
|-------------------|---|---------------------------------------|---------------------|------------------|---------------------------------|-----------------------|----------|------------|----------|------|----------|-----------|------|-----|
| | 11-00428 04/11/11 MONITORING FEES-PARKING LOT | | | | | | A | 04/11/11 | 04/27/11 | | | 83976800 | | N |
| | 1 HAZARDEOUS WASTE COMPLIANCE | 1,623.58 | C-04-08-005-000-002 | | B PARKING LOT - ORD #5-2008 | | | | | | | | | |
| | Tracking Id: 2054 | Inter-Governmental (Exempt) | | | | | | | | | | | | |
| | MONITORING FEES - PARKING LOT | | | | | | | | | | | | | |
| | 44 E. WASHINGTON AVENUE | | | | | | | | | | | | | |
| | 11-00461 04/20/11 COMPLIANCE MONITORING FEE | | | | | | A | 04/20/11 | 04/27/11 | | | 834495200 | | N |
| | 1 HAZARDEOUS WASTE COMPLIANCE | 30.00 | 1-01-26-290-000-299 | | B STREETS & ROADS Miscellaneous | | | | | | | | | |
| | Tracking Id: 2054 | Inter-Governmental (Exempt) | | | | | | | | | | | | |
| | MONITORING FEES | | | | | | | | | | | | | |
| | Vendor Total: | 1,653.58 | | | | | | | | | | | | |
| USBANV | U.S.BANK-CUST/SASS MUNI V dtr | | | | | | | | | | | | | |
| 11-00466 04/25/11 | C#08-00442 15/25 5-3-11 REDEEM | | | | | | A | 04/25/11 | 04/27/11 | | | | | N |
| 1 | C#08-00442 REDEEMED 5-3-11 | 36,770.42 | 1-01-55-273-000-000 | | B Tax Redemptions | | | | | | | | | |
| | Tracking Id: 3314 | Tax Title Lien Redemptions (Exempt) | | | | | | | | | | | | |
| | REDEMPTION OF C#08-00442 - REDEEMED | | | | | | | | | | | | | |
| | AS OF 5-3-11 FOR BLOCK 15 LOT 25 | | | | | | | | | | | | | |
| | RESOLUTION #82-2011 | | | | | | | | | | | | | |
| | Vendor Total: | 36,770.42 | | | | | | | | | | | | |
| VERIZONL | VERIZON COMMUNICATIONS | | | | | | | | | | | | | |
| 11-00430 04/11/11 | MAR-MAY INTERNET-LIBRARY | | | | | | A | 04/11/11 | 04/27/11 | | | | | N |
| 3 | 4/10-5/9/11 INTERNET-LIBRARY | 91.99 | 1-01-29-390-000-076 | | B MUNICIPAL LIBRARY Telephone | | | | | | | | | |
| | Tracking Id: 3320 | Telecommunications (General) (Exempt) | | | | | | | | | | | | |
| | Vendor Total: | 91.99 | | | | | | | | | | | | |
| VERIZON | VERIZON, INC. | | | | | | | | | | | | | |
| 11-00089 01/19/11 | TELEPHONE USAGE | | | | | | A | 01/19/11 | 04/28/11 | | | | | N |
| 13 | 4/16-5/15/11 689-0088 DPW | 53.48 | 1-01-31-440-000-000 | | B TELEPHONE | | | | | | | | | |
| | Tracking Id: 3320 | Telecommunications (General) (Exempt) | | | | | | | | | | | | |
| 11-00491 04/27/11 | TELEPHONE USAGE | | | | | | A | 04/27/11 | 04/28/11 | | | | | N |
| 2 | 4/16-5/15/11 689-3600 | 768.16 | 1-01-31-440-000-000 | | B TELEPHONE | | | | | | | | | |
| | Tracking Id: 3320 | Telecommunications (General) (Exempt) | | | | | | | | | | | | |

| Vendor # Name | PO # PO Date Description | Item Description | Amount | Contract PO Type | Charge Account | Acct Type Description | Stat/Chk | Enc Date | First Rcvd | Date | Chk/Void | Invoice | 1099 | Excl |
|--|---|---------------------------------------|-----------|---------------------|--|-----------------------|----------|----------|------------|------|----------|------------|------|------|
| LIBR. MEDICARE ON YTD WAGES PAID | | | | | | | | | | | | | | |
| | | | 3,179.14 | | | | | | | | | | | |
| | Vendor Total: 3,179.14 | | | | | | | | | | | | | |
| WMSSTOD WM. STODHOFF CO. | | | | | | | | | | | | | | |
| | 10-01241 | 12/08/10 WELL PUMP REPLACEMENT @ PARK | | | | | | | | | | | | |
| | 1 | WELL PUMP REPLACEMENT @ PARK | 12,714.75 | T-16-00-858-000-815 | B PARKS & PLAYGROUNDS Maintenance & Repair A | | 12/08/10 | 04/27/11 | | | | 20110035 | | N |
| | Tracking Id: 2690 Pool Equipment (Non-Exempt) | | | | | | | | | | | | | |
| | REPLACEMENT OF WELL PUMP AT THE | | | | | | | | | | | | | |
| | BOROUGH POOL | | | | | | | | | | | | | |
| | PER 12/7/10 QUOTE FROM DAVE STODHOFF (ATTACHED) | | | | | | | | | | | | | |
| | 2 | WELL PUMP REPLACEMENT @ PARK | 663.50 | T-16-00-858-000-815 | B PARKS & PLAYGROUNDS Maintenance & Repair A | | 04/13/11 | 04/27/11 | | | | 20110035 | | N |
| | Tracking Id: 2690 Pool Equipment (Non-Exempt) | | | | | | | | | | | | | |
| | COST ADJUSTMENT DUE TO AMENDED PIPE QUANTITIES | | | | | | | | | | | | | |
| SEE ATTACHED E-MAIL AND QUOTE | | | | | | | | | | | | | | |
| | | | 13,378.25 | | | | | | | | | | | |
| | Vendor Total: 13,378.25 | | | | | | | | | | | | | |
| ZEEME ZEE MEDICAL SERVICE INC. | | | | | | | | | | | | | | |
| | 11-00223 | 02/10/11 MEDICAL KIT FOR NEW GARAGE | | | | | | | | | | | | |
| | 1 | MEDICAL CABINET FOR NEW GARAGE | 199.00 | 1-01-26-290-000-093 | B STREETS & ROADS Medical Supplies A | | 02/10/11 | 04/27/11 | | | | 0113284509 | | N |
| | Tracking Id: 1570 First Aid Equip & Supplies (Non-Exempt) | | | | | | | | | | | | | |
| | Vendor Total: 199.00 | | | | | | | | | | | | | |
| Total Purchase Orders: 69 Total P.O. Line Items: 142 Total List Amount: 1,576,066.01 Total Void Amount: 0.00 | | | | | | | | | | | | | | |

| Fund Description | Fund | Budget Total | Revenue Total |
|-------------------------|---------------------|--------------|---------------|
| OPERATING FUND | 0-01 | 51,717.28 | 0.00 |
| OPERATING FUND | 1-01 | 1,496,654.05 | 0.00 |
| GENERAL CAPITAL FUND | C-04 | 1,623.58 | 0.00 |
| ANIMAL CONTROL FUND | T-12 | 709.08 | 0.00 |
| DEVELOPER'S ESCROW FUND | T-13 | 10,949.27 | 0.00 |
| RECREATION TRUST | T-16 | 14,412.75 | 0.00 |
| | Year Total: | 26,071.10 | 0.00 |
| | Total of All Funds: | 1,576,066.01 | 0.00 |

BILL LIST 5/3/11 - SEWER

P.O. Type: A11
 Format: Detail with Line Item Notes
 Range: 1-05-55-000-000-000 to 1-05-55-999-999-999
 Rcvd Batch Id Range: First to Last
 Department Page Break: No

Print Alpha Capital/Trust, Alpha Grant, & Revenue Accts: N
 Open: N Rcvd: Y Paid: Y
 Held: N Aprv: Y Void: N
 Bid: Y State: Y Other: Y
 Received Date Range: 04/20/11 to 12/31/11
 Include Non-Budgeted: Y

| Budget Account | Description | Item Description | Amount | Stat/Chk | Enc Date | Invoice | Chk/Void | P0 | Type |
|----------------------------|---|--|--------|----------|----------|----------|----------|----|------|
| Fund: SEWER OPERATING FUND | | | | | | | | | |
| 1-05-55-502-000-023 | Telephone | | | | | | | | |
| 11-00103 | 5 VERIZON VERIZON, INC. | 4/16-5/15/11 689-3913 CENTEX Telecommunications (General) (Exempt) | 28.05 | A | 01/19/11 | 04/28/11 | | | B |
| 1-05-55-502-000-028 | SEWER OPERATING Contractual Svcs | | | | | | | | |
| 11-00399 | 1 PITNEY PITNEY BOWES, INC. | SWR-RENTAL CHGS-FOLDING MACH Real Property Rental or Lease (Non-Exempt) | 415.00 | A | 04/05/11 | 04/27/11 | | | |
| 1-05-55-502-000-047 | SEWER OPERATING State Fees/Permits | | | | | | | | |
| 11-00462 | 1 NJDEP TREASURER, STATE OF NJ/1989 GT HAZARDOUS WASTE COMPLIANCE | Inter-Governmental (Exempt) | 30.00 | A | 04/20/11 | 04/27/11 | | | |
| | MONITORING FEES - PARKING LOT 44 E. WASHINGTON AVE | | | | | | | | |
| 1-05-55-502-000-071 | SEWER OPERATING Utilities-Electricity | | | | | | | | |
| 11-00164 | 9 GPU JCP&L | 3/11-4/8/11 RAMAPO WAY Utilities - Electric (Exempt) | 17.65 | A | 02/02/11 | 04/27/11 | | | B |
| 11-00164 | 10 GPU JCP&L | 2/19-3/21/11 KINNAMAN AVE Utilities - Electric (Exempt) | 29.55 | A | 02/02/11 | 04/27/11 | | | B |
| | | | 47.20 | | | | | | |
| 1-05-55-502-000-078 | SEWER OPERATING Utilities-Water | | | | | | | | |
| 11-00098 | 5 NJWATR NJ AMERICAN WATER CO.INC | 3/16-4/14/11 WATER - ALVIN Utilities - Water (Exempt) | 10.00 | A | 01/19/11 | 04/28/11 | | | B |
| | SLOAN HYDRANT | | | | | | | | |
| 1-05-55-502-000-079 | SEWER OPERATING Utilities-Natural Gas | | | | | | | | |
| 11-00165 | 5 ELIZG ELIZABETHOWN GAS | 3/9-4/8/11 NATURAL GAS-SEWER Utilities - Gas (Exempt) | 55.54 | A | 02/02/11 | 04/27/11 | | | B |

| Budget Account | Description | Item Description | Amount | Stat/Chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice | PO Type |
|--------------------|-------------------|----------------------|--------|--------------------|----------|-----------------|---------------|---------|---------|
| P.O. Id | Vendor | | | | | | | | |
| DEPT - ALVIN SLOAN | | | | | | | | | |
| | Department Total: | | 585.79 | | | | | | |
| | CAFR Total: | | 585.79 | | | | | | |
| | Fund Total: | SEWER OPERATING FUND | 585.79 | | | | | | |
| | Year Total: | | 585.79 | | | | | | |
| Total P.O. Items: | 7 | Total List Amount: | 585.79 | Total Void Amount: | 0.00 | | | | |

| Fund Description | Fund | Budget Total |
|------------------|------|--------------|
|------------------|------|--------------|

| | | |
|----------------------|------|--------|
| SEWER OPERATING FUND | 1-05 | 585.79 |
|----------------------|------|--------|

Total of All Funds: 585.79