

**Borough of Washington  
Agenda  
Re-organizational Meeting**

**January 4, 2011  
7:30 PM**

**OPENING:**

7:30 P.M.

**FLAG SALUTE**

**STATEMENT OF ADEQUATE NOTICE**

**SWEARING IN OF COUNCIL ELECT**

Robert Torres  
Justin Jewell

**ROLL CALL:**

Clerk will call the Roll

**PROCLAMATIONS**

Charles "Terry" Housel  
Victor Cioni

**MAYOR'S MESSAGE**

Mayor Scott McDonald's Year End Message

**NOMINATION AND APPOINTMENT OF DEPUTY MAYOR**

**RESOLUTIONS:**

1. Resolution #1-2011 – Temporary Budget
2. Resolution #2-2011 – Temporary Budget for Municipal Sewer Utility

3. Resolution #3-2011 – Establishing a Cash Management Plan and Naming Official Depositories
4. Resolution #4-2011 – Tax Interest Rates
5. Resolution #5-2011 – Sewer Interest Rates
6. Resolution #6-2011 – Resolution Calling on the State Legislature and the Governor to Exempt the Reserve for Uncollected Taxes from the 2% CAP
7. Resolution #7-2011 –Municipal Attorney
8. Resolution #8-2011 - Municipal Public Defender
9. Resolution #9-2011 – Municipal Auditor
10. Resolution #12-2011 – Redevelopment Attorney
11. Resolution #13-2011 – Establishing Meetings for the Year of 2011
12. Resolution #14-2011 – Planning Board – Class III Member (Council Member)
13. Resolution #15-2011 – Business Improvement District – Council Board Member
14. Resolution #16-2011 – Designating the Borough Manager as the Statewide Insurance Fund Commissioner for the Year 2011 and the Borough Clerk as Alternate Insurance Fund Commissioner.
15. Resolution #17 - 2011 – Authorizing the Tax Assessor & Legal Counsel to prosecute tax appeals before the Warren County Board of Taxation
16. Resolution #18 - 2011 – Appointing Risk Management Consultant for the Year 2011.
17. Resolution #19 – 2011 Appointment of Municipal Bond Attorney
18. Resolution #20 – 2011 Appointing Tina Truman to the Board of Adjustment
19. Resolution #21 – 2011 Appointment of Municipal Planner
20. Resolution #22 – 2011 Amending Resolution 218-2010 Which Memorialized the Establishment of Recreation Fees for 2011
21. Resolution #23-2011 Appointing Penny Shaul to Recreation Committee

22. Resolution #24-2011 Appointing Kathy Halpin to the Shade Tree Commission
23. Resolution #25-2011 Appointing Charles Post to the Board of Adjustment
24. Resolution #26-2011 Resolution Authorizing a Petty Cash Fund
25. Resolution #27-2011 Appointing Dan Arron to Planning Board
26. Reappointments for Council Subcommittees
  1. Appointment of Recreation Liaison
  2. Senior Services Committee
  3. Website Committee
  4. Streets Committee
  5. Park Committee
  6. Shared Services Committee
  7. Sewer Committee
  8. Finance Committee

**EXECUTIVE SESSION MINUTES:**

Approval of Minutes

**VOUCHERS:**

List Attached

**ADJOURNMENT:**

*PROCLAMATION*  
*OF THE*  
*BOROUGH OF WASHINGTON*

**WHEREAS**, Charles “Terry” Housel has been a member of the Washington Borough Council since 1993; and

**WHEREAS**, Charles “Terry” Housel also served as Mayor of the Borough of Washington from January of 1996 through December of 1997, Deputy Mayor in 2010, and served on the DPW Garage Committee, Sewer Committee, and Senior Services Committee with skill, dedication and commitment above and beyond the reasonable expectations of the community; and

**WHEREAS**, Charles “Terry” Housel will always be remembered by his colleagues for his sense of humor, willingness to help others, commitment to local government and dedication to Washington Borough; and

**WHEREAS**, the Mayor and Council, of the Borough of Washington, desire to express the appreciation of the entire community to Charles “Terry” Housel for his seventeen years of service to the Borough of Washington.

**NOW, THEREFORE, BE IT PROCLAIMED** by Scott McDonald, Mayor of the Borough of Washington, in the County of Warren, State of New Jersey, that the heartfelt appreciation of the Mayor and Council of the Borough of Washington and all its inhabitants are hereby expressed for the years of public service performed by Charles “Terry” Housel.

**BE IT FURTHER PROCLAIMED** that this Proclamation be duly embossed, signed by the Mayor, publicly presented to Charles “Terry” Housel on January 4, 2010, and forever recorded in the official records of the Borough of Washington, as an everlasting tribute to Charles “Terry” Housel by an appreciative and thankful community.

Presented on the fourth day of January, 2011.

---

Scott McDonald, Mayor

*PROCLAMATION*  
*OF THE*  
*BOROUGH OF WASHINGTON*

**WHEREAS**, Victor Cioni has been a member of the Washington Borough Council since 2007; and

**WHEREAS**, Victor Cioni also served the Borough of Washington as Chairman of the Board of Adjustment, Website Committee, Finance Committee and Parking Lot Committee where he served with skill, dedication and commitment above and beyond the reasonable expectations of the community; and

**WHEREAS**, Victor Cioni will always be remembered by his colleagues for his willingness to help others, commitment to local government and dedication to Washington Borough; and

**WHEREAS**, the Mayor and Council, of the Borough of Washington, desire to express the appreciation of the entire community to Victor Cioni for his years of service to the Borough of Washington.

**NOW, THEREFORE, BE IT PROCLAIMED** by Scott McDonald, Mayor of the Borough of Washington, in the County of Warren, State of New Jersey, that the heartfelt appreciation of the Mayor and Council of the Borough of Washington and all its inhabitants are hereby expressed for the years of public service performed by Victor Cioni.

**BE IT FURTHER PROCLAIMED** that this Proclamation be duly embossed, signed by the Mayor, publicly presented to Victor Cioni on January 4, 2010, and forever recorded in the official records of the Borough of Washington, as an everlasting tribute to Victor Cioni by an appreciative and thankful community.

Presented on the fourth day of January, 2011.

---

Scott McDonald, Mayor

1-2011

**BOROUGH OF WASHINGTON  
RESOLUTION  
2011 TEMPORARY BUDGET-  
Current Fund**

**WHEREAS**, N.J.S.A. 40A:4-19 of the Local Budget Laws that where any contract, commitments or payments are to be made prior to the final adoption of the 2011 Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time provided, and;

**WHEREAS**, the date of this resolution is within the first thirty days of January 2011, and;

**WHEREAS**, the total appropriations in the 2010 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance is \$6,535,177.47, and;

**WHEREAS**, temporary budget appropriations for 2011 are \$2,185,324.23 including appropriations for capital improvement fund, debt redemption and public assistance.

**WHEREAS**, temporary budget appropriations do not exceed 26.25% of the total appropriations in the 2010 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance is \$1,715,484.09

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Washington, County of Warren, State of New Jersey, that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Finance Officer.

BOROUGH OF WASHINGTON  
WARREN COUNTY  
2010 BUDGET PROJECTIONS  
BUDGET APPROPRIATIONS

CURRENT FUND

Account Number	Account Description	Temp Budget
		26.25%
		1,715,484.09
0-01-20-100-000-010	GENERAL ADMIN SW	29,954.50
0-01-20-100-000-020	GENERAL ADMIN OE	7,414.75
0-01-20-110-000-012	MAYOR & COUNCIL Part Time	3,625.00
0-01-20-110-000-020	MAYOR & COUNCIL OE	1,928.75
0-01-20-120-000-010	CLERK SW	18,167.65
0-01-20-120-000-020	CLERK OE	3,757.36
0-01-20-130-000-010	FINANCIAL ADMIN SW	23,056.08
0-01-20-130-000-020	FINANCIAL ADMIN OE	3,750.00
0-01-20-135-000-028	AUDIT SERVICES Contractual Svcs Forensic Audit	
0-01-20-145-000-010	TAX COLLECTION SW	39,709.75
0-01-20-145-000-020	TAX COLLECTION OE	1,467.50
0-01-20-150-000-010	TAX ASSESSMENT SW	9,652.19
0-01-20-150-000-020	TAX ASSESSMENT OE	5,425.00
0-01-20-155-000-020	LEGAL OE	17,250.00
0-01-20-165-000-028	ENGINEERING Contractual Svcs	11,875.00
0-01-20-170-000-020	DOWNTOWN REDEV OE	-
0-01-21-180-000-012	PLANNING BOARD Part Time	931.90
0-01-21-180-000-020	PLANNING BOARD OE	2,934.34
0-01-21-185-000-012	BOARD OF ADJ Part Time	367.50
0-01-21-185-000-020	BOARD OF ADJ OE	1,395.84
0-01-22-195-000-010	LOCAL CODE ENF SW	10,000.00
0-01-22-195-000-020	LOCAL CODE ENF OE	468.75
0-01-22-195-001-020	P. E. O. S. H. A.	250.00
0-01-23-210-000-000	LIABILITY INSURANCE	55,000.00
0-01-23-215-000-000	WORKER'S COMP	-
0-01-23-220-000-000	GROUP HEALTH INSURANCE	53,620.85
0-01-23-225-000-000	UNEMPLOYMENT INSURANCE	5,936.75
0-01-25-240-000-010	POLICE DEPT SW	14,608.04
0-01-25-240-000-020	POLICE DEPT OE	521,250.00
0-01-25-252-000-012	EMERGENCY MGMT Part Time	753.75
0-01-25-252-000-020	EMERGENCY MGMT OE	250.00
0-01-25-255-000-020	FIRE DEPT OE	8,329.75
0-01-25-260-000-020	AID TO VOL AMBULANCE OE	
0-01-25-265-000-010	FIRE & SAFETY CODE ENF SW	4,930.38
0-01-25-265-000-020	FIRE & SAFETY CODE ENF OE	1,437.50
0-01-25-265-001-073	FIRE HYDRANTS Fire Hydrant Chgs	17,000.00
0-01-25-275-000-028	MUNICIPAL PROSECUTOR	-
0-01-26-290-000-010	STREETS & ROADS SW	90,894.50
0-01-26-290-000-020	STREETS & ROADS OE	32,249.50
0-01-26-305-000-028	SOLID WASTE COLLECTION Contractual Svcs	64,750.00
0-01-26-310-000-010	BUILDINGS & GROUNDS SW	3,020.81
0-01-26-310-000-020	BUILDINGS & GROUNDS OE	7,548.75
0-01-26-313-000-010	SHADE TREE COMMISSION SW	233.50
0-01-26-313-000-020	SHADE TREE COMMISSION OE	3,375.00
0-01-27-340-000-012	ANIMAL CONTROL Part Time	-
0-01-27-340-000-299	ANIMAL CONTROL Miscellaneous	-
0-01-28-370-000-010	RECREATION SW	-
0-01-28-370-000-012	RECREATION SW - Part-Time	10,000.00
0-01-28-370-000-020	RECREATION OE	-
0-01-29-390-000-010	MUNICIPAL LIBRARY SW	36,785.25
0-01-29-390-000-020	MUNICIPAL LIBRARY OE	11,380.50
0-01-30-420-000-299	CELEBRATION OF PUBLIC EVENTS Miscellaneo	

**BOROUGH OF WASHINGTON  
WARREN COUNTY  
2010 BUDGET PROJECTIONS  
BUDGET APPROPRIATIONS**

**CURRENT FUND**

Account Number	Account Description	Temp Budget				
0-01-31-430-000-299	ELECTRICITY	14,750.00				
0-01-31-435-000-020	TRAFFIC LIGHTS OE	20,250.00				
0-01-31-435-000-075	TRAFFIC LIGHTS Street Lighting	625.00				
0-01-31-435-000-100	TRAFFIC LIGHTS Traffic Lights	-				
0-01-31-435-000-113	TRAFFIC LIGHTS Traffic Light Repair	-				
0-01-31-440-000-000	TELEPHONE	8,750.00				
0-01-31-445-000-000	WATER	3,750.00				
0-01-31-446-000-000	NATURAL GAS	8,750.00				
0-01-31-447-000-000	HEATING OIL	1,250.00				
0-01-31-455-000-000	SEWAGE DISPOSAL	-				
0-01-31-460-000-000	GASOLINE & DIESEL	3,250.00				
0-01-31-465-000-000	SOLID WASTE DISPOSAL	43,350.00				
0-01-35-470-000-000	CONTINGENT	-				
0-01-36-426-000-000	Refund of Tax Appeals	-				
0-01-36-471-000-000	PERS	-				
0-01-36-472-000-000	SOCIAL SECURITY	22,130.01				
0-01-36-474-000-000	CONS. POLICE & FIRE PEN	-				
0-01-36-475-000-020	PFRS	-				
0-01-36-477-000-000	DCRP	750.00				
0-01-41-779-000-000	OBAY THE SIGNS OR PAY THE FINES	-				
0-01-43-490-000-010	MUNICIPAL COURT SW	-				
0-01-43-490-000-020	MUNICIPAL COURT OE	40,655.50				
0-01-43-495-000-027	PUBLIC DEFENDER - Legal Services	1,500.00				
0-01-44-901-000-000	CAPITAL IMPROVEMENT	-				
	Deffered Charges to Future Taxation	70,000.00				
0-01-45-920-000-000	BOND PRINCIPAL	305,000.00				
0-01-45-925-000-000	PAYMENT OF BAN & CAPITAL NOTES	100,000.00				
0-01-45-926-000-000	TAX ANTICIPATION NOTES - PRINCIPAL	-				
0-01-45-927-000-000	TAX ANTICIPATION NOTES - INTEREST	35,000.00				
0-01-45-930-000-000	INTEREST ON BONDS	290,160.00				
0-01-45-935-000-000	INTEREST ON NOTES	38,964.65				
0-01-45-940-000-000	GREEN TRUST LOAN PRIN & INTEREST	39,702.40				
0-01-46-870-002-000	EMERGENCY APPROPRIATION-FIRE TRUCK OR	-				
0-01-46-872-000-000	EXPENDITURE W/O APPROPRIATION	-				
0-01-46-872-006-000	Over Expenditures Appropriation Reserve	-				
0-01-46-873-000-000	PY Operating Deficit	-				
0-01-50-899-000-000	RESERVE FOR UNCOLLECTED TAXES	-				
	<b>Total</b>	<b>2,185,324.23</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

2-2011

**BOROUGH OF WASHINGTON  
RESOLUTION  
2011 TEMPORARY BUDGET-  
Sewer Utility**

**WHEREAS**, N.J.S.A. 40A:4-19 of the Local Budget Laws that where any contract, commitments or payments are to be made prior to the final adoption of the 2011 Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time provided, and;

**WHEREAS**, the date of this resolution is within the first thirty days of January 2011, and;

**WHEREAS**, the total appropriations in the 2010 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance is \$1,238,020.00, and;

**WHEREAS**, temporary budget appropriations for 2011 are \$1,668,797.72 including appropriations for capital improvement fund, debt redemption and public assistance.

**WHEREAS**, temporary budget appropriations do not exceed 26.25% of the total appropriations in the 2010 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance is \$324,980.25

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Washington, County of Warren, State of New Jersey, that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Finance Officer.

BOROUGH OF WASHINGTON  
WARREN COUNTY  
2010 BUDGET PROJECTIONS  
BUDGET APPROPRIATIONS

CURRENT FUND

Account Number	Account Description	Temp Budget
	<b>SEWER FUND</b>	
0-05-55-501-000-010	SEWER OPERATING S&W	
0-05-55-502-000-020	SEWER OPERATING OE	240,583.75
0-05-55-511-000-000	Sewer - Capital Improvement Fund	
0-05-55-520-000-000	Sewer - Bond Principal	80,000.00
0-05-55-521-000-000	Sewer-Bond Anticipation & Capital Notes	
0-05-55-522-000-000	Sewer - Interest on Bonds	26,910.00
0-05-55-523-000-000	Sewer - Interest on Notes	
0-05-55-524-000-000	Sewer - INFRASTRUCTURE TRUST PRIN & INT	1,321,303.97
0-05-55-531-000-000	Sewer - Def Chgs-Prior Year Oper Deficit	
0-05-55-540-000-000	Sewer - PERS	
0-05-55-541-000-000	Sewer - Social Security	
0-05-55532-0-0-	Sewer-Overexpenditures of Appropriations	
	<b>Total</b>	<b>1,668,797.72</b>

**3-2011**  
**RESOLUTION ESTABLISHING A CASH**  
**MANAGEMENT PLAN AND NAMING OFFICIAL**  
**CASH DEPOSITORIES**

**WHEREAS**, NJSA 40A: 5-14 mandates that a Governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state; and

**WHEREAS**, NJSA 40A: 5-15.1 amended by Chapter 148, P.L. 1997 established new requirements for the investment of public funds and adoption of a cash management plan for counties, municipalities and authorities; and

**WHEREAS**, the Borough Council of the Borough of Washington, County of Warren wish to comply with the above statutes;

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Washington, County of Warren adopts the following cash management plan, including the official depositories for the Borough of Washington, County of Warren for the period January 1, 2011 through December 31, 2011.

**CASH MANAGEMENT PLAN OF THE**  
**BOROUGH OF WASHINGTON,**  
**COUNTY OF WARREN**

**I. STATEMENT OF PURPOSE**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A: 5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Borough of Washington, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED**  
**BY THE PLAN**

A. The plan is intended to cover all deposits and/or all investments of the funds of the Borough of Washington including but not limited to:

- Current Fund
- Payroll Trust Fund
- Agency Account
- Sewer Utility Revenue Account
- Developers' Escrow Trust Funds
- Municipal Court General Account
- Municipal Court Bail Account
- Open Space Accounts
- Green Trust Accounts
- Outside Employment Accounts
- General Capital Account
- Sewer Capital Account
- Regular Trust Accounts

**III. DESIGNATION OF OFFICIALS AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough of Washington are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

The Chief Financial Officer is further authorized to make interfund transfers between the Borough Funds as may be necessary from time to time. The Chief Financial Officer is authorized to make such transfers and/or any and all payments by wire transfer as necessary.

**IV. DESIGNATION OF DEPOSITORIES**

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

- TD Bank
- Sovereign Bank
- Bank of America
- PNC Bank
- Wachovia
- Investors Savings

The Depository Trust Company  
First Hope Bank  
Provident

Money Market Investment Accounts and/or Certificates of Deposit

Bank of America  
TD Bank  
MBIA-Class Management Unit Trust  
NJ ARM Program  
NJ Cash Management Fund  
North Fork Bank  
PNC Bank  
Sovereign Bank  
Valley National Bank  
Millington Savings Bank  
Provident  
First Hope Bank  
The Depository Trust Company  
Investors Savings  
Wachovia

**All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.**

**V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.**

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Borough of Washington referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official (s) referred to in Section III above.

Bank of America  
TD Bank  
MBIA-Class Management Unit Trust  
NJ ARM Program  
NJ Cash Management Fund  
North Fork Bank  
PNC Bank  
Sovereign Bank  
Valley National Bank  
Millington Savings Bank  
Provident

First Hope Bank  
The Depository Trust Company  
Investors Savings  
Wachovia

**VI. AUTHORIZED INVESTMENTS**

Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of the school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L.1977, ch. 281 (C.52: 18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
  - (a) The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a:
  - (b) The custody of collateral is transferred to a third party;
  - (c) The maturity of the agreement is not more than 30 days;
  - (d) The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17: 19-41); and

- (e) A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “governmental money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund

An investment company or investment trust:

- (a) Which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 USC sec. 80a-1 et seq., and operated in accordance with 17 CFR sec. 270.2a-7.
- (b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) Which has:
  - (1) Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - (2) Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool

An investment pool:

- (a) Which is managed in accordance with 17 C.F.R. sec 270.2a-7;
- (b) Which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) Which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52: 14B-1 et seq.) by the Local Finance Board of the Division

of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investment;

- (e) Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected at the time of interest rate adjustment, to have a market value that approximates their par value, or net asset value; and
- (f) Which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management fund, or through the use of a National or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C49: 3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in the U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

## **VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN.**

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Washington, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Washington to assure that there is no unauthorized use of the funds or the Permitted Investments that involve Securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Borough of Washington or by a third party custodian prior to or upon the release of the Borough of Washington's funds.

To assure that all parties with whom the Borough of Washington deals either by way of Deposits or Permitted Investments are aware of the authority and the limits sets forth in the Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s)

## **VIII. REPORTING REQUIREMENTS**

At the public meeting of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough of Washington a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Washington as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Washington.

**IX. TERM OF THE PLAN**

This plan shall be effective January 1, 2011 through December 31, 2011. The Plan may be amended from time to time as necessary.

To the extent that any amendment is adopted by the Borough Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

**RESOLUTION 4-2011**

**INTEREST RATES- TAXES**

**N.J.S.A. 54:4-67:39**

**WHEREAS**, municipal charges; namely taxes are payable in quarterly installments on **February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup>** in each year, and installments become delinquent if not paid on or before those dates.

**BE IT THEREFORE RESOLVED**, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00 upon all delinquent installments; and

**BE IT ALSO RESOLVED**, that Council does hereby authorize a penalty to be charged to a taxpayer with a delinquency in excess of \$ 10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6) percent of the amount of the delinquency.

**BE IT FURTHER RESOLVED**, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and ending on the ten (10<sup>th</sup>) day of the month in which taxes are due, shall bear interest at the applicable interest rate from the original due date.

**BE IT FURTHER RESOLVED**, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent municipal charges; namely taxes for the Calendar Year of 2010.

Ayes:

Nays:

Abstained:

---

Kristine Blanchard, RMC  
Borough Clerk

**RESOLUTION #5-2011**

**SEWER INTEREST RATES**

**WHEREAS**, municipal charges, namely sewer are payable in monthly installments due on the 10<sup>th</sup> of the following month after billing, and the monthly installments becoming delinquent if not paid on or before those dates.

**BE IT THEREFORE RESOLVED**, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) per annum on any amount in excess of \$1,500.00 upon all delinquent installments; and

**BE IT ALSO RESOLVED**, that Council does hereby authorize a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6%) percent of the amount of the delinquency.

**BE IT FURTHER RESOLVED**, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and ending on the forty-fifth (45<sup>th</sup>) day after billing, shall bear interest at the applicable interest rate from the original due date.

**BE IT FURTHER RESOLVED**, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent municipal charges, namely sewer for the Calendar Year of 2010.

---

Kristine Blanchard, RMC  
Borough Clerk

**Resolution 6-2011**

**RESOLUTION CALLING ON THE STATE LEGISLATURE AND THE GOVERNOR TO EXEMPT THE RESERVE FOR UNCOLLECTED TAXES FROM THE 2% CAP**

**WHEREAS**, on July 13, 2010, Governor Christie signed into law P.L. 2010, c. 44, which reduced the cap on the property tax levy from 4% to 2% and limited the number of exemptions; and

**WHEREAS**, when the property tax levy was reduced, the exemption for the Reserve for Uncollected Taxes was removed; and

**WHEREAS**, in addition to collecting property taxes for its own operations, the municipality also serves as the collection agent for the county, school districts, fire districts and other special local entities; and

**WHEREAS**, the municipality must provide those entities with the full amount they deem necessary for their operations, regardless of the actual collection rate; and

**WHEREAS**, due to myriad factors beyond local control, the actual collection rate never equals the total local levy, especially during an economic downturn, when unemployment soars and property values plummet, causing an increase in tax appeals, which the municipality must defend and which subject the municipal budget to further losses, when successful; and

**WHEREAS**, to account for the shortfall and potential losses, State law requires the municipality to budget an appropriation in a line item known as the Reserve for Uncollected Taxes, which is generally determined through a formula driven calculation in which the variables change year to year; and

**WHEREAS**, without a levy cap exemption, municipalities will be forced to further cut their own operations, in order to meet the 2% tax levy cap to provide the county, school districts, fire districts and other special local entities the full amount they deem necessary for their operations; and

**WHEREAS**, those other local entities, which do not have to budget for collection rate short-falls or the impact of declining property values, have been granted levy cap exceptions to address factors beyond their control; and

**WHEREAS**, Assemblymen McKeon and Burzichelli has recently introduced A-3603, which excludes increases in appropriations to the Reserve for Uncollected Taxes in excess of two percent, from calculations of the municipal adjusted tax levy;

**NOW, THEREFORE, BE IT RESOLVED**, by the *(INSERT NAME OF THE GOVERNING BODY)* of the *(INSERT NAME OF MUNICIPALITY)* hereby urge the swift passage and signing of A-3603;

**BE IT FURTHER RESOLVED**, that consideration also be given to providing a levy cap exception to account for the impact of tax appeals on local operations; and

**BE IT FURTHER RESOLVED**, that copies of this Resolution be forwarded to New Jersey Governor Christopher Christie, to Senate President Stephen Sweeney, to Assembly Speaker Sheila Oliver, to our

State Senator, to our two Representatives in the General Assembly, and to the New Jersey League of Municipalities.

## **DISTRIBUTION LIST**

1. The Hon. Chris Christie,  
Governor, State of New Jersey  
PO Box 001  
Trenton, NJ 08625  
Phone (609) 292-6000  
Fax (609) 292-3454
  
2. The Hon. Stephen Sweeney,  
Senate President,  
Senator, District 3  
NJ Senate Democratic Office  
State House PO Box 099  
Trenton, NJ 08625  
Phone (609) 292-5215  
[SenSweeney@njleg.org](mailto:SenSweeney@njleg.org)
  
3. The Hon. Sheila Oliver,  
Speaker, NJ General Assembly  
Assemblywoman, District 34  
NJ General Assembly Democratic Office  
PO Box 098  
Trenton, NJ 08625  
Phone (609) 292-7065  
Fax (609) 292-2386  
[AswOliver@njleg.org](mailto:AswOliver@njleg.org)
  
4. NJ League of Municipalities  
222 West State Street  
Trenton, NJ 08608  
Phone (609) 695-3481  
Fax (609) 695-0151  
[NJLeague@njslom.com](mailto:NJLeague@njslom.com)
  
5. Your State Legislators (State Senator and Assembly Representatives)

**Resolution 7-2011**

**RESOLUTION AUTHORIZING 2011 PROFESSIONAL SERVICES CONTRACT WITH  
GEBHARDT & KIEFER FOR MUNICIPAL ATTORNEY SERVICES**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Attorney; and

WHEREAS, the Borough Council of the Borough of Washington is awarding this contract under a "fair and open process" that has included public solicitation of qualifications; and

WHEREAS, publicly advertised requests for qualifications were posted on the Borough's website; and

WHEREAS, on September 30, 2010, proposals for this professional service were publicly opened; and

WHEREAS, Gebhardt & Kiefer has submitted a proposal dated September 28, 2010 indicating they will provide the above-referenced services at the rates listed in their fee schedule for Municipal Attorney Services; and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

1-01-20-155-000-027

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Gebhardt & Kiefer as described herein; and,

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Gebhardt & Kiefer.

**CERTIFICATION OF FUNDS BY THE  
CHIEF FINANCIAL OFFICER**

Pursuant to Procedure No. 251, Local Finance Board  
dated October 20, 1976, effective January 1, 1976

CONTRACT FOR: 2011 Municipal Attorney Services

---

RESOLUTION NUMBER:

---

BOROUGH COUNCIL MEETING DATE: January 4, 2011

---

This is to certify that adequate funds for the within  
referenced Contract are available in the 2011 Temporary Budget and subsequent adopted budget

Budget Account

1-01-20-155-000-027

Bond Ordinance

\$44,420.00

Amount

---



Natasha Turchan, C.F.O.

---

Date

---

**RESOLUTION 8-2011**  
**AUTHORIZING 2011 PROFESSIONAL SERVICES CONTRACT WITH WINEGAR,**  
**WILHELM, GLYNN & ROEMERSMA**  
**FOR MUNICIPAL PUBLIC DEFENDER SERVICES**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Public Defender for its Municipal Court; and

WHEREAS, the anticipated term of this contract is through December 31, 2011; and

WHEREAS, Winegar, Wilhelm, Glynn & Roemersma has advised that they can provide the required services for cost of \$200.00 per case; and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

0-01-43-495-000-027

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Winegar, Wilhelm, Glynn & Roemersma as described herein; and,

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Winegar, Wilhelm, Glynn & Roemersma.

**Resolution 9-2011**  
**RESOLUTION AUTHORIZING 2011 PROFESSIONAL SERVICES CONTRACT WITH**  
**FERRAILOLO, WIELKOTZ, CERULLO & CUVA**  
**FOR MUNICIPAL AUDITING SERVICES**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Certified Municipal Auditor; and

WHEREAS, the Borough Council of the Borough of Washington is awarding this contract under a "fair and open process" that has included public solicitation of qualifications; and

WHEREAS, publicly advertised requests for qualifications were posted on the Borough's website; and

WHEREAS, on September 30, 2010, proposals for this professional service were publicly opened; and

WHEREAS, Ferraiolo, Wielkocz, Cerullo & Cuva has submitted a proposal dated September 28, 2010 indicating they will provide the above-referenced services for a cost of \$24,850.00; and

WHEREAS, any additional work above and beyond the base services will be charged in accordance with the hourly fee schedule provided in the above-referenced proposal only if authorized by the Borough Council of the Borough of Washington; and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

1-01-20-135-000-028

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Ferraiolo, Wielkocz, Cerullo & Cuva as described herein; and,

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Ferraiolo, Wielkocz, Cerullo & Cuva.

**CERTIFICATION OF FUNDS BY THE  
CHIEF FINANCIAL OFFICER**

Pursuant to Procedure No. 251, Local Finance Board  
dated October 20, 1976, effective January 1, 1976

CONTRACT FOR: 2011 Municipal Auditing Services

---

RESOLUTION NUMBER:

---

BOROUGH COUNCIL MEETING DATE: January 4, 2011

---

This is to certify that adequate funds for the within  
referenced Contract are available in the 2011 Temporary Budget and subsequent adopted budget

Budget Account

1-01-20-135-000-028

Bond Ordinance

\$24,850.00

Amount

---



Natasha Turchan, C.F.O.

---

Date

---

**Resolution 10-2011**  
**RESOLUTION AUTHORIZING 2011 PROFESSIONAL SERVICES CONTRACT WITH**  
**SUBURBAN CONSULTING ENGINEERS**  
**FOR WASTEWATER CONSULTING SERVICES**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Wastewater Consultant; and

WHEREAS, the Borough Council of the Borough of Washington is awarding this contract under a “fair and open process” that has included public solicitation of qualifications; and

WHEREAS, publicly advertised requests for qualifications were posted on the Borough’s website; and

WHEREAS, on September 30, 2010, proposals for this professional service were publicly opened; and

WHEREAS, Suburban Consulting Engineers has submitted a proposal dated September 30, 2010 indicating they will provide the above-referenced services at the rates listed in their fee schedule for Wastewater Consulting Services; and

WHEREAS, for budgetary purposed, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of \$20,000.00, excluding escrow-related services; and

WHEREAS; any additional work above and beyond the base Wastewater Consulting Services charged in accordance with the hourly fee schedule stated above only if authorized by the Borough Council of the Borough of Washington; and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

1-05-55-502-000-028

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Suburban Consulting Engineers as described herein; and,

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Suburban Consulting Engineers.

**CERTIFICATION OF FUNDS BY THE  
CHIEF FINANCIAL OFFICER**

Pursuant to Procedure No. 251, Local Finance Board  
dated October 20, 1976, effective January 1, 1976

CONTRACT FOR: 2011 Wastewater Consulting Services

---

RESOLUTION NUMBER:

---

BOROUGH COUNCIL MEETING DATE: January 4, 2011

---

This is to certify that adequate funds for the within  
referenced Contract are available in the 2011 Temporary Budget and subsequent adopted budget

Budget Account

1-05-55-502-000-028

Bond Ordinance

\$20,000.00

---

Amount



---

Natasha Turchan, C.F.O.

Date

---

**Resolution 11-2011**  
**RESOLUTION AUTHORIZING 2011 PROFESSIONAL SERVICES CONTRACT WITH**  
**SUBURBAN CONSULTING ENGINEERS**  
**FOR GENERAL MUNICIPAL ENGINEERING SERVICES**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Engineer; and

WHEREAS, the Borough Council of the Borough of Washington is awarding this contract under a "fair and open" process that has included public solicitation of qualifications; and

WHEREAS, publicly advertised requests for qualifications were posted on the Borough's website; and

WHEREAS, on September 30, 2010 proposals for this professional service were publicly opened; and

WHEREAS, Suburban Consulting Engineers has submitted a proposal dated September 30, 2010 indicating they will provide the above-referenced services at the rates listed in their fee schedule for General Municipal Engineering Services; and

WHEREAS, for budgetary purposed, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of \$45,000.00, excluding escrow-related services; and

WHEREAS; any additional work above and beyond the base General Engineering Services charged in accordance with the hourly fee schedule stated above only if authorized by the Borough Council of the Borough of Washington; and

WHEREAS, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

1-01-20-165-000-028

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Suburban Consulting Engineers as described herein; and,

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Suburban Consulting Engineers.

**CERTIFICATION OF FUNDS BY THE  
CHIEF FINANCIAL OFFICER**

Pursuant to Procedure No. 251, Local Finance Board  
dated October 20, 1976, effective January 1, 1976

**CONTRACT FOR:** 2011 General Municipal Engineering Services

---

**RESOLUTION NUMBER:**

---

**BOROUGH COUNCIL MEETING DATE:** January 4, 2011

---

This is to certify that adequate funds for the within  
referenced Contract are available in the 2011 Temporary Budget and subsequent adopted budget

Budget Account

1-01-20-165-000-028

Bond Ordinance

\$45,000.00

Amount

---



Natasha Turchan, C.F.O.

---

Date

---

**Resolution 12-2011**  
**RESOLUTION AUTHORIZING 2011 PROFESSIONAL SERVICES CONTRACT WITH**  
**MCMANIMON & SCOTLAND**  
**FOR MUNICIPAL REDEVELOPMENT ATTORNEY SERVICES**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Redevelopment Attorney; and

WHEREAS, the Borough Council of the Borough of Washington is awarding this contract under a “fair and open process” that has included public solicitation of qualifications; and

WHEREAS, on September 30, 2010 proposals for this professional service were publicly opened; and

WHEREAS, McManimon & Scotland has submitted a proposal dated September 30, 2010 indicating they will provide the above-referenced services at the rates listed in their fee schedule for Redevelopment Attorney Services; and

WHEREAS, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by McManimon & Scotland.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with McManimon & Scotland as described herein; and,

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and McManimon & Scotland.

**RESOLUTION 13-2011**

**OPEN PUBLIC MEETINGS ACT**

**WHEREAS**, pursuant to the Open Public Meetings Act, P.L. 1975, C.231, the Borough of Washington is required to file and post certain notices of public meetings of the Common Council of the Borough of Washington; and

**WHEREAS**, among the obligations imposed upon the Borough of Washington is the obligation to file the said notices with the newspaper of general circulation circulating in the Borough of Washington; and

**WHEREAS**, a schedule of regular meetings must be prepared, posted and filed within (7) seven days of the date of the annual reorganization meeting of the Common Council.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Common Council of the Borough of Washington, County of Warren, State of New Jersey, that the **Star Gazette**, a newspaper published in the Town of Hackettstown, and circulating in the Borough of Washington and the **Express Times**, a newspaper published in the Town of Easton, be designated as the newspapers to which all notices of regular and special meetings of the Common Council shall be transmitted, pursuant to the provisions of the Open Public Meetings Act, P.L. 1975 C. 231.

**BE IT FURTHER RESOLVED**, by the Authority aforesaid that a copy of the attached **Schedule of Regular Meetings** be furnished to any member of the public requesting same, upon the payment by such person of the sum of \$1.00 to the Borough of Washington, said charge to cover the cost of duplicating the same and the administrative expense of compliance with the request, all as required by the Open Public Meeting Act.

---

Kristine Blanchard, RMC

**SCHEDULE OF 2011 REGULAR MEETINGS**

**BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY**

**Council Chambers 7:30 pm**

**REGULAR MEETINGS:**

January 4, 2011	July 5, 2011
January 18, 2011	July 19, 2011
February 1, 2011	August 2, 2011
February 15, 2011	August 16, 2011
March 1, 2011	September 6, 2011
March 15, 2011	September 20, 2011
April 5, 2011	October 4, 2011
April 19, 2011	October 18, 2011
May 3, 2011	November 1, 2010
May 17, 2011	November 14, 2010*
June 8, 2011**	December 6, 2011
June 21, 2011	December 20, 2011

Official Action May be Taken

\*\* Wednesday Meeting

\* Monday Meeting

**ORGANIZATIONAL MEETING:** January 3, 2012

Any business that requires Council consideration and action at a particular meeting must be in the Borough Manager's or Borough Clerk's office no later than the close of business on Thursday preceding the meeting date.

**RESOLUTION 14-2011**

**PLANNING BOARD – COUNCIL MEMBER**

**CLASS III MEMBER**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor is directed and authorized to appoint certain members of the Planning Board.

**BE IT RESOLVED**, that a Council Representative, **Class III Member** hereby is appointed to serve.

**Name**

Term to expire on **January 1, 2012.**

The above Declaration was an appointment made by the Mayor with Council consent.

The above Resolution was moved by \_\_\_\_\_, seconded by \_\_\_\_\_, voted and carried this 4th day of January, 2011.

Roll Call:   Ayes:  
                  Nays:  
                  Abstained:

---

Kristine Blanchard, RMC  
Borough Clerk

CC:  
    Planning Board  
    Appointee

**RESOLUTION 15-2011**

**BUSINESS IMPROVEMENT DISTRICT**  
**BOARD MEMBER - COUNCIL REPRESENTATIVE**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is governed by Plan "E" of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor of the Borough is to appoint a Council member to the Business Improvement District Board with the consent of the Borough Council; and

**WHEREAS**, the Mayor has designated the following person his appointee;

**WHEREAS**, The Council does approve of this appointment.

**NOW, THEREFORE, BE IT RESOLVED**, that the following named person is appointed to the BID BOARD for a term ending **1/01/2012**

---

The above resolution was moved by \_\_\_\_\_, seconded by \_\_\_\_\_, voted and carried this 4th day of January, 2011.

Roll Call:

Ayes:

Nays:

Abstain:

---

Kristine Blanchard, RMC

Borough Clerk

**Resolution 16-2011**

**STATEWIDE INSURANCE FUND**

**RESOLUTION APPOINTING FUND COMMISSIONER**

**WHEREAS**, the Borough of Washington hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS**, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the that Richard Phelan is hereby appointed as the Fund Commissioner for the Local Unit; and

**BE IT FURTHER RESOLVED** that Kristine Blanchard is hereby appointed as the Alternate Fund Commissioner for the Local Unit; and

**BE IT FURTHER RESOLVED** that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund. .

Name of Entity:  
Borough of Washington

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Clerk

This Resolution agreed to the \_\_\_ day of \_\_\_\_\_, 20\_\_\_ by a vote of:

\_\_\_ Affirmative    \_\_\_ Abstain    \_\_\_ Negative    \_\_\_ Absent

**Resolution 17-2011**

**RESOLUTION AUTHORIZING THE TAX ASSESSOR AND LEGAL COUNSEL  
OF THE BOROUGH OF WASHINGTON TO FILE AND PROSECUTE ANY  
AND ALL TAX APPEALS BEFORE THE WARREN COUNTY BOARD OF  
TAXATION AND THE TAX COURT OF NEW JERSEY.**

**WHEREAS**, the County Tax Board has issued a ruling requiring a Resolution by the Mayor and Council of each and every municipality in Warren County through their Administrator, Melissa Pritchett, CTA; and

**WHEREAS**, said Administrator requires that the Mayor and Council of each municipality in the County of Warren adopt a Resolution to authorize the Assessor of the municipal and their legal counsel to file and prosecute any and all tax appeals before the Warren County Board of Taxation.

**NOW, THEREFORE, BE IT RESOLVED**, that Athan Efstathious, CTA, Assessor of the Borough of Washington, County of Warren and State of New Jersey, and Richard M. Conley, Esq., special counsel for the Borough of Washington, County of Warren and State of New Jersey are hereby authorized to file, prosecute, stipulate, modify, agree upon and otherwise perform the duties which are required of said Assessor and Attorney, in the process of prosecution and/or filing of said Tax Appeals, within the jurisdiction of the Warren County Board of Taxation of the Tax Court of New Jersey.

Roll Call:

Ayes: Nays:

Abstain:

---

Kristine Blanchard, RMC  
January 4, 2011

**RESOLUTION 18-2011 APPOINTING RISK MANAGEMENT CONSULTANT**

**WHEREAS**, The Borough of Washington (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS**, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

**WHEREAS**, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

**WHEREAS**, the "Fund" has requested its members to appoint individuals or entities to that position; and

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of "Local Unit", in the County of Hunterdon and State of New Jersey, as follows:

1. The Borough of Washington hereby appoints Wayne Dietz of D&H Alternative Risk Solutions its local Risk Management Consultant.
2. The Borough of Washington (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2011 in the form attached hereto.

Name of Entity: Borough of Washington

**Attest:**

\_\_\_\_\_

\_\_\_\_\_  
Name and title

**Certification**

I, \_\_\_\_\_, Clerk of the \_\_\_\_\_,  
County of \_\_\_\_\_, do hereby certify the foregoing to be a true and correct  
copy of a Resolution adopted by the governing body on \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Clerk

Witness my hand and seal of the

\_\_\_\_\_ of \_\_\_\_\_

This day of \_\_\_\_\_, 20\_\_\_\_

**Resolution 19-2011**  
**RESOLUTION AUTHORIZING 2011 PROFESSIONAL SERVICES CONTRACT WITH**  
**FOR BOND ATTORNEY SERVICES**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Bond Attorney; and

WHEREAS, the Borough Council of the Borough of Washington is awarding this contract under a "fair and open process" that has included public solicitation of qualifications; and

WHEREAS, publicly advertised requests for qualifications were posted on the Borough's website; and

WHEREAS, on September 30, 2010, proposals for this professional service were publicly opened; and

WHEREAS, Gibbons, PC has submitted a proposal dated September 28, 2010 indicating they will provide the above-referenced services at the rates listed in their fee schedule for Bond Attorney Services; and

WHEREAS, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Gibbons, PC.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Gibbons, PC as described herein; and,

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Gibbons, PC.

**RESOLUTION 20-2011**

**BOARD OF ADJUSTMENT**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is governed by Plan "E" of Municipal Charter Law; and

**WHEREAS**, under this plan the Borough Council is directed and authorized to appoint members of the Board of Adjustment.

**WHEREAS**, the Borough Council has designated the following person his appointee;

**WHEREAS**, The Council does approve of this appointment.

**NOW, THEREFORE, BE IT RESOLVED**, that the following named person is appointed to the Board of Adjustment for a term ending **December 31, 2014**.

**Tina Truman**

Roll Call:

Ayes:

Nays:

Abstain:

---

Kristine Blanchard, RMC

Borough Clerk

**Resolution 21-2011**

**RESOLUTION AUTHORIZING 2011 PROFESSIONAL SERVICES CONTRACT WITH HEYER, GRUEL & ASSOCIATES FOR MUNICIPAL PLANNER SERVICES.**

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Planner; and

WHEREAS, the Borough Council of the Borough of Washington is awarding this contract under a "fair and open process" that has included public solicitation of qualifications; and

WHEREAS, publicly advertised requests for qualifications were posted on the Borough's website; and

WHEREAS, on September 30, 2010 proposals for this professional service were publicly opened; and

WHEREAS, Heyer, Gruel & Associates has submitted a proposal dated September 21, 2010 indicating they will provide the above-referenced services at the rates listed in their fee schedule for Municipal Planner Services; and

WHEREAS, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Heyer, Gruel & Associates.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Heyer, Gruel & Associates as described herein; and,

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Heyer, Gruel & Associates.

**RESOLUTION NO. 22-2011**

**RESOLUTION AMENDING RESOLUTION 218-2010 WHICH  
MEMORIALIZED THE ESTABLISHMENT  
OF RECREATION FEES FOR 2011**

**WHEREAS**, on December 21, 2010 the Borough Council adopted Resolution 218-2010 which memorialized the fees associated with Recreation programs/activities for 2011; and

**WHEREAS**, it was determined that several of the fees were inadvertently approved as they were above or below the allowable amounts authorized in the Recreation Fee Ordinance (2-2010); and

**WHEREAS**, the Mayor and Council wish to ensure that all fees are properly charged to users in accordance with the above-referenced Ordinance.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey as follows:

The 2011 Recreation Fee Schedule, in the form attached to this resolution, is hereby amended and approved, and all other previously approved fees shall remain in full effect.



RICHARD D. PHELAN  
BOROUGH MANAGER  
MEMORANDUM

TO: Mayor & Council  
CC: Kristine Blanchard  
FROM: Richard Phelan   
DATE: December 23, 2010  
SUBJECT: 2011 Recreation Fee Schedule

Recently, Council adopted Resolution 218-2010 which memorialized Recreation Fees for 2011, to which there was some discussion as to what fees should be charged for both field usage and lighting at the park. At this time, I advised Council that I was unsure what the minimum and maximum fees for these categories were as dictated in Ordinance 2-2010. Unfortunately, several of the fees adopted by Council for these categories were outside the scope of this Ordinance, and will need to be corrected in order to stay in compliance. Specifically, I am referring to the following highlighted areas

Field Usage Fee (In addition to participant costs. Not Applicable to Borough sponsored programs/events)	Min/Max per Ordinance 2-2010		Amounts Approved by Council	
	Minimum	Maximum	Borough Resident	Non-Borough resident
Daily Fee	\$45	\$60	\$30	\$60
4 or more days per season	\$175	\$225	\$175	\$250
Lighting at park	\$45	\$55	\$30 per night	\$60 per night

With the above in mind, I ask that Council please adjust the fees highlighted above accordingly so we can be in compliance with the Recreation Fee Ordinance.

**Washington Borough Recreation Department**

**2011 Fee Schedule**

	<b>Borough Resident</b>	<b>Non-Borough Resident</b>
<b>Field Usage Fee (In addition to participant costs as applicable)</b>		
Daily Fee	\$	PREVIOUSLY APPROVED
4 or more days per season	PREVIOUSLY APPROVED	\$
Lighting at park	\$	\$

**RESOLUTION 23-2011**  
**RECREATION COMMITTEE**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is governed by Plan "E" of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor of the Borough is to appoint members of the Recreation Committee with the advice and consent of the Council and;

**WHEREAS**, the Mayor has designated the following person his re-appointment to the Recreation Committee:

Penny Shaul                      Term Expires 12/31/2015

**WHEREAS**, The Council does approve of this appointment.

**NOW, THEREFORE, BE IT RESOLVED**, that the above mentioned appointments shall take effect immediately.

\_\_\_\_\_  
Kristine Blanchard, RMC  
Borough Clerk

**RESOLUTION # 24-2011**

**RESOLUTION APPOINTING A MEMBER TO THE  
SHADE TREE COMMISSION**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan "E" of Municipal Charter Law; and

**WHEREAS**, the Borough of Washington, Warren County, New Jersey under this plan is directed and authorized to appoint a **Shade Tree Commission** in accordance with N.J.S.A. 40:64-2 et. seq.

**BE IT RESOLVED**, that the following named person is hereby appointed by the Mayor to serve as a member of the Shade Tree Commission for a term to expire 12/31/2014.

**Kathy Halpin**  
**Name**

Roll Call:      Ayes:  
                     Nays:  
                     Abstain:

---

Kristine Blanchard, RMC  
Borough Clerk

**RESOLUTION 25-2011**

**BOARD OF ADJUSTMENT**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is governed by Plan "E" of Municipal Charter Law; and

**WHEREAS**, under this plan the Borough Council is directed and authorized to appoint members of the Board of Adjustment.

**WHEREAS**, the Borough Council has designated the following person his appointee;

**WHEREAS**, The Council does approve of this appointment.

**NOW, THEREFORE, BE IT RESOLVED**, that the following named person is appointed to the Board of Adjustment for a term ending **December 31, 2014**.

**Charles Post**

Roll Call:

Ayes:

Nays:

Abstain:

---

Kristine Blanchard, RMC

Borough Clerk

**RESOLUTION #26-2011**

**RESOLUTION AUTHORIZING THE BOROUGH OF WASHINGTON  
TO MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$ 300.00.**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Borough of Washington; and

**WHEREAS**, it is the desire of the Mayor and Council that said fund be continued under the direction of the Municipal Clerk;

**NOW, THEREFORE, BE IT RESOLVED**, on this 4th day of January, 2011, by the Mayor and Council of the Borough of Washington, Warren County, New Jersey, that the following Petty Cash Fund be established:

**Municipal Clerk, Kristine Blanchard \$300.00**

The Municipal Clerk, having custody of the Fund, must maintain said Fund in accordance with the laws and regulations governing its operation.

The above Resolution was moved by \_\_\_\_\_,

Seconded by \_\_\_\_\_, voted and carried this 4th day of  
January, 2011.

Roll Call:      Ayes:      Nays:

\_\_\_\_\_  
Kristine Blanchard, RMC  
Borough Clerk

**RESOLUTION 27-2011**

**PLANNING BOARD – CITIZEN MEMBER**

**CLASS IV MEMBER**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor is directed and authorized to appoint certain members of the **Planning Board**.

I do hereby appoint the following named person as a **Class IV Member** to the **Planning Board**, term to expire December 31, 2014.

**Dan Arron**  
**Name**

The above Resolution endorsing the Mayor’s appointment was made by  
seconded by , voted and carried this 4<sup>h</sup> day of January, 2011

Roll Call:     Ayes:  
                  Nays:  
                  Abstained:

---

Kristine Blanchard, RMC  
Borough Clerk

Date:

VOUCHERS AND CLAIMS LIST  
COUNCIL MEETING  
JANUARY 4, 2011

<u>VENDOR</u>	<u>DEPARTMENT/ ACCOUNT NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<b>CURRENT FUND</b>	<b>FUND 01 FISCAL YEAR 2010</b>		
AUTOMATIC SUPPRESSION & ALARM	BLDG & GROUNDS/MAINT OTHER EQUIP.	FIRE SUPPRESSION SYSTEM SETUP AND MONITORING AT THE NEW DPW GARAGE TOTAL	\$ 300.00 \$ 300.00
B & R UNIFORM CORP	FIRE & SAFETY CODE ENF./MISC	2/LONG SLEEVE SHIRTS & 2 PATCHES TOTAL	\$ 72.90 \$ 72.90
BAKER & TAYLOR	LIBRARY/BOOKS & PUBLICATIONS	17/BOOKS WITH BARCODES TOTAL	\$ 296.95 \$ 296.95
BINSKY & SYNDER	BLDG & GROUNDS/PLUMBING, AC, HEAT	REPAIR BROKEN HEAT PUMP IN BOILER ROOM TOTAL	\$ 2,261.00 \$ 2,261.00
KRISTINE BLANCHARD	GROUP HEALTH INSURANCE	2010 OPTICAL/DENTAL REIMBURSEMENT TOTAL	\$ 160.00 \$ 160.00
CRISTAL ASSOCIATES	ROAD DEPT./JANITORIAL SUPPLIES	PAPER TOWELS, MOP, HANDLE & BUCKET, TOILET PAPER, LIQUID HAND SOAP AND SCRAPER MATS	\$ 732.20
	BLDG & GROUNDS/JANITORIAL SUPPLIES	1/CS TOILET PAPER, 2/BXS TRASH CAN LINERS, 1/CS HAND SOAP, FLOOR CLEANER, MURPHY OIL SOAP, DISPOSABLE GLOVES, AND 4/BXS C-FOLD PAPER TOWELS TOTAL	\$ 399.95 \$ 1,132.15
ELIZABETH TOWN GAS	LIBRARY UTILITIES - NATURAL GAS	11/9-12/9/10 LIBRARY	\$ 467.28
	UTILITIES - NATURAL GAS	11/9-12/9/10 MUNICIPAL BLDG	\$ 2,114.00
	UTILITIES - NATURAL GAS	11/9-12/9/10 DPW NEW GARAGE TOTAL	\$ 454.86 \$ 3,036.14
FIRE FIGHTER EQUIP	FIRE DEPT/MAINT. OTHER EQUIPMENT	REPAIRS TO HUD ON AIR PACK TOTAL	\$ 85.61 \$ 85.61
SUSAN FLEMING	GROUP HEALTH BENEFITS	2010 OPTICAL/DENTAL REIMBURSEMENT TOTAL	\$ 642.25 \$ 642.25

GEBHARDT & KIEFFER, P.C.	LEGAL SERVICES	NOV 2010 ATTORNEY SERVICES	\$	4,166.67
		TOTAL	\$	4,166.67
IMAGE COPY SYSTEMS	GENERAL ADMIN/CONTRACTUAL SERV.	11/27/10-12/27/10 7255 COPIER LEASE	\$	302.73
		TOTAL	\$	302.73
INTERNATIONAL SALT	OTHER TRUST FUND 14	92.32/TNS SALT	\$	5,479.19
		TOTAL	\$	5,479.19
JCP & L	TRAFFIC LIGHT/STREET LIGHTING	11/17-12/16/10 STREET LIGHT/SODIUM VAPOR	\$	4,805.75
	TRAFFIC LIGHT/STREET LIGHTING	11/17-12/16/10 STREET LIGHTS/MERCURY & INCAN.	\$	994.15
	TRAFFIC LIGHTS	10/29-11/29/10 RT57 & PROSPECT ST TRAFFIC LIGHTS	\$	48.42
	ELECTRICITY	11/13-12/15/10 ALLEGER ST/ROAD DEPT	\$	110.75
	ELECTRICITY	11/10-12/10/10 DPW NEW GARAGE	\$	316.68
	ELECTRICITY	11/13-12/15/10 YOUUMANS AVE	\$	183.46
	ELECTRICITY	11/13-12/15/10 YOUUMANS AVE/POOL	\$	16.67
	ELECTRICITY	11/13-12/15/10 YOUUMANS AVE/BATH HOUSE	\$	143.02
	ELECTRICITY	11/13-12/15/10 PARK PAVILLION LIGHTS	\$	3.25
	MUNICIPAL LIBRARY ELECTRICITY	11/5-12/3/10 LIBRARY	\$	686.25
		TOTAL	\$	7,308.40
KATHY'S KOVE & KAFE'	BD OF ADJUSTMENT-ESCROW	TO CLOSE OUT ESCROW ACCOUNT	\$	913.00
		TOTAL	\$	913.00
NJ AMERICAN WATER	UTILITIES - WATER	11/8-12/10/10 MUNICIPAL BLDH	\$	91.29
	UTILITIES - WATER	11/5-12/9/10 DPW NEW GARAGE	\$	46.94
	UTILITIES - WATER	11/5-12/9/10 RECREATION - PARK	\$	83.58
	UTILITIES - WATER	11/12-12/15/10 VARA FIELD	\$	72.00
	LIBRARY UTILITIES - WATER	11/8-12/10/10 LIBRARY	\$	77.78
		TOTAL	\$	371.59
NJ DEPT HEALTH & SENIOR SERVICES	ANIMAL CONTROL FUND 12	ANIMAL FEES FOR DECEMBER 2010	\$	14.40
		TOTAL	\$	14.40
N.J.S. LEAGUE OF MUNICIPALITIES	MAYOR & COUNCIL/CONF. & MEETINGS	LEAGUE CONFERENCE REGISTRATION-S. MCDONALD	\$	50.00
		TOTAL	\$	50.00
PITNEY BOWES	TAX COLLECTION/CONTRACTUAL SERVICE	OCT-DEC 2010 FOLDING MACHINE LEASE	\$	310.00
		TOTAL	\$	310.00

QUILL	BD OF ADJUSTMENT/OFFICE SUPPLIES	FILE FOLDERS, INK CARTRIDGES, CLASP ENVELOPES AND HANGING FILES	\$	83.16
	FIRE&SAFETY CODE ENF/OFFICE SUPPL.	INK CARTRIDGES, DRY ERASER MARKER KITS, POST ITS, RULED PADS AND 2011 DESK CALENDAR	\$	85.04
		TOTAL	\$	168.20
RFP SOLUTIONS	GENERAL ADMIN/OFFICE EQUIPMENT	RELOCATING EXTENSIONS	\$	214.00
		TOTAL	\$	214.00
SETON NAME PLATE	GENERAL ADMIN/OTHER EXPENSE	NAME PLATES - JUSTIN JEWELL & ROBERT TORRES	\$	66.15
		TOTAL	\$	66.15
ROGER SKOOG	MUNICIPAL PROSECUTOR	DECEMBER 2010 MUNICIPAL PROSECUTOR FEE	\$	1,800.00
		TOTAL	\$	1,800.00
WARREN HILLS REGIONAL SCHOOL DISTRICT	MUNICIPAL ALLIANCE - LOCAL	SUMMER RECREATION PROGRAM TRANSPORTATION	\$	1,626.00
		TOTAL	\$	1,626.00
WARREN HILLS REGIONAL SCHOOL DISTRICT	MUNICIPAL ALLIANCE - LOCAL	DRUG & ALCOHOL PREVENTION PROGRAM	\$	600.00
		TOTAL	\$	600.00
WASHINGTON BOROUGH	GENERAL ADMIN FT/SALARY & WAGES	GENERAL ADMIN/FT PAYROLL	\$	4,805.46
	MUNICIPAL CLERK FT/SALARY & WAGES	MUNICIPAL CLERK /FT PAYROLL	\$	2,781.17
	MUNICIPAL CLERK OT/SALARY & WAGES	MUNICIPAL CLERK /OT PAYROLL	\$	28.00
	MUNICIPAL CLERK PT/SALARY & WAGES	MUNICIPAL CLERK /PT PAYROLL	\$	62.50
	MAYOR & COUNCIL PT/SALARY & WAGES	MAYOR & COUNCIL/PT PAYROLL	\$	541.63
	FINANCE ADMIN FT/SALARY & WAGES	FINANCE ADMIN./PT PAYROLL	\$	1,049.49
	FINANCE ADMIN FT/SALARY & WAGES	FINANCE ADMIN./FT PAYROLL	\$	2,602.83
	TAX COLLECTOR FT /SALARY & WAGES	TAX COLLECTOR/FT PAYROLL	\$	6,334.09
	TAX ASSESSMENT PT/SALARY & WAGES	TAX ASSESSOR/FT PAYROLL	\$	1,567.92
	PLANNING BD PT/SALARY & WAGES	PLANNING BOARD/PT PAYROLL	\$	155.32
	BD OF ADJUSTMENT/SALARY & WAGES	BOARD OF ADJUSTMENT/PT PAYROLL	\$	35.00
	CODE ENFORCEMENT/SALARY & WAGES	CODE ENFORCEMENT/PT PAYROLL	\$	960.00
	EMERG. MANAGEMENT/SALARY&WAGES	EMERGENCY MANAGEMENT/PT PAYROLL	\$	250.00
	FIRE&SAFETY ENF PT/SALARY & WAGES	FIRE & SAFETY/PT PAYROLL	\$	1,390.62
	BLDG & GROUNDS PT/SALARY & WAGES	BLDG & GROUNDS/PT PAYROLL	\$	709.34
	STREET & ROADS FT/SALARY & WAGES	ROAD DEPT/FT PAYROLL	\$	11,689.49
	ANIMAL CONTROL PT/SALARY & WAGES	ANIMAL CONTROL/PT PAYROLL	\$	419.08
	SHADE TREE PT/SALARY & WAGES	SHADE TREE/PT PAYROLL	\$	38.92
	LIBRARY FT/SALARY & WAGES	LIBRARY/FT PAYROLL	\$	5,795.45
	LIBRARY PT/SALARY & WAGES	LIBRARY/PT PAYROLL	\$	235.00
	RECREATION PT/SALARY & WAGES	RECREATION/PT PAYROLL	\$	1,260.00
		TOTAL	\$	42,711.31





