

**MINUTES OF THE REORGANIZATIONAL MEETING HELD
JANUARY 6, 2009**

The Re-organizational Meeting of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:30 P.M.

Roll Call: Higgins, Woykowski, Boyle, Valentine, McDonald
Housel – 7:50 p.m.
Cioni, - Absent

Also Present: John Corica, Borough Manager
Richard P. Cushing, Esq., Municipal Attorney
Kristine Blanchard, RMC Borough Clerk

The Flag Salute was led by the Mayor.

The Mayor read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law’ P.L. 1975, Chapter 231 have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board stating the time, place and purpose of the meeting as required by law.

Mayor’s Year End Message

Former Mayor Marianne McDonald read her year-end message that summarized the events and accomplishments of the governing body during the year. She extended her sincere thanks and appreciation to the Council and the staff for their assistance during the year.

Holiday House Decorating Contest Winners

Borough Manager, John Corica presented the awards for the 2008 Holiday House Decorating Contest. This year’s winners received a certificate, a 2009 family pool pass, and a gift basket.

Managerial Appointments

The following appointments were made by Borough Manager John Corica:

Borough Treasurer – Tom Kane

Emergency Management Council

Capt. Charles McDonald	Washington Emergency Squad
Chief Kurt Klausfelder	Washington Borough Fire Department

Kevin Shoudt	Veolia Water, N.A.
John Burd	Superintendent – Department of Public Works
Chief George Cortellesi	Washington Borough Police Department
Charles T. Housel	Council Representative
Scott McDonald	Mayor
John Corica	Borough Manager
Andrew Holt	Borough Engineer
Eddie Dalton	BASF Corp.
Kevin Kuchova	Warren Lumber

Crossing Guards:

Debbie Allen	Susan Kearney	Nancy Terhune
Mary Beam	Hope LaPorta	
Marjorie Bundschuh	Kathy Petrozelli	
Teresa Duffell	Susan Stamile	
Shirley Hunter	Chris Stoppard	
Susan Sutton	Pat Rosado	

Substitute Crossing Guards:

Lynn Dourourips
Lynn Johnson

RESOLUTIONS:

Resolution #1-2009 – Temporary Budget

The following Resolution was moved by Higgins, seconded by Woykowski and adopted:

Roll Call: Higgins, Valentine, Boyle, Woykowski, and McDonald.

Ayes: 5, Nays:
Motion Carried

RESOLUTION #1-2009

**A RESOLUTION PROVIDING FOR
TEMPORARY CURRENT FUND
APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2009 Budget, temporary

AUDIT SERVICES	
TAX COLLECTION	
SALARIES	24742.009
OTHER EXPENSES	1447.95
TAX ASSESSMENT	
SALARIES	12238.524
OTHER EXPENSES	6313.125
LEGAL OTHER EXPENSES	
OTHER EXPENSES	27813.975
ENGINEERING	
OTHER EXPENSES	15015
DOWNTOWN REDEVELOPMENT	
PLANNING BOARD	
SALARIES	1007.958
OTHER EXPENSES	12865.125
BOARD OF ADJUSTMENT	
SALARIES	873.201
OTHER EXPENSES	1785
CODE ENFORCEMENT	
SALARIES	13343.978
OTHER EXPENSES	433.125
P.O.S.H.A. OE	682.5
LIABILITY INSURANCE OE	50000
WORK COMP OE	0
GROUP INSURANCE OE	111411.3
POLICE	
SALARIES	359160.64
OTHER EXPENSES	8347.5
EMERGENCY MANAGEMENT OE	
SALARIES	1622.25
OTHER EXPENSES	0
AID TO FIRE DEPARTMENT OE	8925
AID TO FIRST AID SQUAD OE	
FIRE PREVENTION	
SALARIES	5885.25
OTHER EXPENSES	336
FIRE HYDRANTS	15750
PROSECUTOR OE	6300
ROADS	
SALARIES	101611.05
OTHER EXPENSES	54675
SOLID WASTE COLLECTION	
OE	90405

(RECYCLING)	
BUILDINGS & GROUNDS	
SALARIES	3150
OTHER EXPENSES	8604
SHADE TREE COMMISSION	
SALARIES	252.53025
OTHER EXPENSES	4339.125
ANIMAL CONTROL	
SALARIES	2719.9725
OTHER EXPENSES	
RECREATION	0
SALARIES	19883.325
OTHER EXPENSES	30846
PUBLIC EVENTS OE	
ELECTRICITY OE	16275
STREET LIGHTS OE	18900
TELEPHONE OE	10500
WATER OE	1575
NATURAL GAS OE	7350
SEWAGE DISPOSAL OE	2100
HEATING OIL	5500
GASOLINE OE	15750
SOLID WASTE DISPOSAL OE	47250
PERS AND DCRP	125037.45
SOCIAL SECURITY OE	31641.864
PFRS OE	163000
MUNICIPAL COURT	
SALARIES	34784.959
OTHER EXPENSES	2478
PUBLIC DEFENDER OE	131
CH 159 & GRANTS OE	
MUNICIPAL ALLIANCE	1244
UNEMPLOYMENT	6300
CAPITAL IMPROVEMENTS	130975
NOTES - PRINCIPAL	1500000
NOTES - INTEREST	65529.59
BONDS- PRINCIPAL	265000
BONDS - INTEREST	315160
GREEN ACRES LOAN P & I	10222
AID TO PUBLIC LIBRARY	
SALARIES	50333.588
O E	21306.769

Resolution #2-2009– Temporary Budget for Municipal Sewer Utility

The following Resolution was moved on a motion made by Higgins, seconded by Boyle and adopted:

Roll Call: Higgins, Boyle, Valentine, Woykowski, and McDonald.

Ayes: 5, Nays: 0
Motion Carried

RESOLUTION #2-2009

**A RESOLUTION PROVIDING FOR TEMPORARY SEWER
UTILITY APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2009 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2009; and

WHEREAS, the total appropriations in the 2008 sewer utility budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$1,123,467; and

WHEREAS, 26.25% of the total appropriations in the 2008 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2008 Budget is the sum of \$294,910

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

TEMPORARY APPROPRIATIONS – 2009 SEWER UTILITY

Operations:

Salary and Wages	\$20,596
Other Expenses	\$274,314

**TOTAL APPROPRIATIONS WITHIN
26.25% LIMITATION: \$294,910**

Capital and Debt Service

Bonds Principal	\$95,000
Bonds Interest	\$39,036
Environmental Trust / Fund Principal and Interest	\$560,000
TOTAL CAPITAL AND DEBT SERVICE:	\$694,036
TOTAL ALL TEMPORARY APPROPRIATIONS:	\$988,946

Resolution #3-2009 – Depositories

The following Resolution was moved on a motion made by Higgins, seconded by Housel and adopted.

RESOLUTION 3-2009

DEPOSITORIES

N.J.S.A. 40:A-5-14

BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, Warren County, State of New Jersey, that the following banks be designated as legal depositories for the Year 2009.

BANK OF AMERICA

COMMERCE BANK

WACHOVIA

PNC BANK

COMMERCE CAPITAL

INVESTORS SAVINGS BANK

THE DEPOSITORY TRUST COMPANY

FIRST HOPE BANK

Roll Call: Valentine, Boyle, Higgins, Housel, Woykowski, and McDonald.

Ayes: 6, Nays: 0

Motion Carried.

Resolution #4-2009 – Interest Rates on Taxes

The following Resolution was moved by Housel, seconded by Higgins and adopted:

Roll Call: Boyle, Higgins, Valentine, Housel, McDonald, Woykowski.

Ayes: 6, Nays: 0
Motion Carried

RESOLUTION 4-2009

INTEREST RATES- TAXES

N.J.S.A. 54:4-67:39

WHEREAS, municipal charges; namely taxes are payable in quarterly installments on **February 1st, May 1st, August 1st and November 1st** in each year, and installments become delinquent if not paid on or before those dates.

BE IT THEREFORE RESOLVED, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00 upon all delinquent installments; and

BE IT ALSO RESOLVED, that Council does hereby authorize a penalty to be charged to a taxpayer with a delinquency in excess of \$ 10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6) percent of the amount of the delinquency.

BE IT FURTHER RESOLVED, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and ending on the ten (10th) day of the month in which taxes are due, shall bear interest at the applicable interest rate from the original due date.

BE IT FURTHER RESOLVED, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent municipal charges; namely taxes for the Calendar Year of 2008.

Resolution #5-2009 – Sewer Interest Charges

The following Resolution was moved by Housel, seconded by Woykowski and adopted.

Roll Call: Valentine, Higgins, Boyle, Housel, Woykowski, and McDonald.

Ayes: 6, Nays: 0
Motion Carried

RESOLUTION #5-2009

SEWER INTEREST RATES

WHEREAS, municipal charges, namely sewer are payable in monthly installments due on the 10th of the following month after billing, and the monthly installments becoming delinquent if not paid on or before those dates.

BE IT THEREFORE RESOLVED, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) per annum on any amount in excess of \$1,500.00 upon all delinquent installments; and

BE IT ALSO RESOLVED, that Council does hereby authorize a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6%) percent of the amount of the delinquency.

BE IT FURTHER RESOLVED, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and ending on the forty-fifth (45th) day after billing, shall bear interest at the applicable interest rate from the original due date.

BE IT FURTHER RESOLVED, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent municipal charges, namely sewer for the Calendar Year of 2008.

Resolution #6-2009 – Deputy Borough Clerk

The following Resolution was moved by Housel, seconded by Higgins and adopted.

Roll Call: Boyle, Valentine, Higgins, Housel, McDonald, and Woykowski.

Ayes: 6, Nays: 0
Motion Carried

RESOLUTION 6-2009

DEPUTY BOROUGH CLERK

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Council of the Borough is directed and authorized to appoint the **Deputy Borough Clerk** for the Borough of Washington, New Jersey.

BE IT RESOLVED, that Ann Kilduff is hereby appointed for a term ending December 31, 2009.

Resolution #7-2009 – Municipal Attorney

The following Resolution was moved by Higgins, seconded by Woykowski and adopted.

Roll Call: Higgins, Valentine, Housel, McDonald, Woykowski, Boyle

Ayes: 6

Nays: 0

Motion Carried

RESOLUTION 7-2009

MUNICIPAL ATTORNEY

WHEREAS, there exists a need for legal services to be rendered to the Borough of Washington, Warren County, New Jersey; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

1. That the Mayor and Common Council are hereby authorized to execute the appointment of Richard P. Cushing of the firm of Gebhardt & Kiefer, Municipal Attorney, as outlined in Article VI, Department of Law S3-40 of the Borough Code adopted by the Borough of Washington January 8, 1974.
2. This appointment is made without competitive bidding as professional service under the provisions of the Local Public Contracts Law because:

“The service to be rendered by the Municipal Attorney can only be rendered by a person that meets the qualification standards of the New Jersey State Bar and is further subject to the rules and procedures of the courts of the State of New Jersey; and further, the services

which are of such a qualitative nature as will not reasonably permit the drawing of specifications for the receipt of competitive bids.”

3. A Copy of this Resolution shall be published in the Star Gazette as required by law within ten days of its passage.

Resolution #8-2009 – Municipal Prosecutor

The following Resolution was moved by Housel, seconded by Boyle and adopted.

Roll Call: Higgins, Boyle, Valentine, Housel, Woykowski, and McDonald.

Ayes: 6, Nays: 0

Motion Carried

RESOLUTION #8-2009

MUNICIPAL PROSECUTOR

WHEREAS, there exists a need for legal services to be rendered to the Borough of Washington, Warren County, New Jersey; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

1. That the Mayor and common Council are hereby authorized to execute the appointment of **Roger J. Skoog, Municipal Prosecutor**, whose duties shall be as outlined in Article VI, Department of Law, S3-40 of the Borough Code adopted by the Borough of Washington on January 8, 1974 and P.L. 1996, C. 95, Section 14, together with such additional legal sources as may be authorized by the Mayor and Council.
2. This appointment is made without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because:

“The service to be rendered by the Municipal Prosecutor can only be rendered by a person that meets the qualification standards of the New Jersey State Bar and further, the services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.”

3. A copy of this Resolution shall be published in the Star Gazette as required by law within ten (10) days of its passage.

Resolution #9-2009 – Public Defender

The following Resolution was moved by Housel, seconded by Woykowski and adopted.

Roll Call: Valentine, Boyle, Higgins, Housel, Woykowski, and McDonald.

Ayes: 6, Nays: 0
Motion Carried.

RESOLUTION # 9-2009

MUNICIPAL PUBLIC DEFENDER

WHEREAS, there exists a need for legal services to be rendered to the Borough of Washington, Warren County, New Jersey; and

WHEREAS, P.L. 1997, Chapter 256 requires the governing body of the municipality which has a Municipal Court to appoint a **Municipal Public Defender** for a one year term from the date of his or her appointment; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

1. That the Mayor and Common Council hereby appoint Scott Wilhelm, Esq. **Municipal Public Defender**, as provided for in P.L. 1997, Chapter 2356 and in accordance with Chapter 3, Article VI, S3-41.1 of the Code of the Borough of Washington.
2. This appointment is made without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because:

“The service to be rendered by the **Municipal Public Defender** can only be rendered by a person that meets the qualification standards of the New Jersey State Bar and is further subject to the rules and procedures of the courts of the State of New Jersey; and further, the services which are of such a qualitative

nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

3. A copy of this Resolution shall be published in the Star Gazette as required by law within ten (10) days of its passage.

Resolution 10#2009 – Municipal Auditor

The following Resolution was moved by Woykowski, seconded by Boyle and adopted.

Roll Call: Boyle, Woykowski, Housel, McDonald, Higgins, and Valentine.

Ayes: 6, Nays: 0
Motion Carried

RESOLUTION #10-2009 **MUNICIPAL AUDITOR**

WHEREAS, there exists a need for financial consultant services to be rendered to the Borough of Washington, Warren County, New Jersey for auditing services for the year 2009; and

WHEREAS, funds for these services are included in the 2009 Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RSOVLED, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

1. That the Mayor and Common Council are hereby authorized to execute the appointment of the firm of Ferraioli, Wielkotz, Cerullo, & Cuva PA as Municipal Auditor, as outlined in Chapter 7, Section 5:6 of the Administrative Code adopted by the Borough of Washington on January 2, 1969.
2. This appointment is made without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because:

“The services to be rendered by the Municipal Auditors are of such a qualitative nature and will not reasonably permit the drawing of specifications of the receipt of competitive bids.”

3. A copy of this Resolution shall be published in the Star Gazette as required by Law within ten (10) days of its passage.

Resolution #11 –2009 Waste Water Consultant

The following Resolution was moved by Housel, seconded by Woykowski and adopted.

Roll Call: Higgins, Valentine, Boyle, Woykowski, Housel, and McDonald.

Ayes: 6, Nays: 0

Motion Carried

RESOLUTION #11-2009

**A RESOLUTION APPOINTING MUNICIPAL
WASTEWATER CONSULTANT**

WHEREAS, there exists a need for professional engineering services in the Borough of Washington; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et. seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, the firm of Suburban Consulting Engineers, Inc. of Annandale, New Jersey has agreed to perform professional municipal sewer engineering services; and

WHEREAS, the services to be provided by, Suburban Consulting Engineers, Inc. of Annandale, New Jersey constitutes professional services that need not be bid pursuant to the Public Contract Law (N.J.S.A. 40A: 11-1 et. seq.).

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey as follows:

1. Suburban Consulting Engineers, Inc. specifically Andrew S. Holt, CME is hereby appointed Municipal Sewer Engineer for the Borough of Washington for the year 2009; January 1, 2009 through December 31, 2009.

Resolution #12-2009– Municipal Engineer

The following Resolution was moved by Woykowski, seconded by Higgins and adopted.

Roll Call: Higgins, Valentine, Boyle, Housel, Woykowski, McDonald.

Ayes: 6, Nays: 0

Motion Carried

RESOLUTION #12-2009

**A RESOLUTION APPOINTING MUNICIPAL
ENGINEER**

WHEREAS, there exists a need for professional engineering services in the Borough of Washington; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et. seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, the firm of Suburban Consulting Engineers, Inc. of Annandale, New Jersey has agreed to perform professional municipal engineering services; and

WHEREAS, the services to be provided by, Suburban Consulting Engineers, Inc. of Annandale, New Jersey constitutes professional services that need not be bid pursuant to the Public Contract Law (N.J.S.A. 40A: 11-1 et. seq.).

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey as follows:

2. Suburban Consulting Engineers, Inc. specifically Andrew S. Holt, CME is hereby appointed Municipal Engineer for the Borough of Washington for the year 2009; January 1, 2009 through December 31, 2009.

Resolution #13-2009 – Redevelopment Attorney

The following Resolution was moved by Higgins, seconded by Woykowski and adopted.

Roll Call: Valentine, Higgins, Boyle, Housel, Woykowski, and McDonald.

Ayes: 6, Nays: 0

Motion Carried

RESOLUTION 13-2009

REDEVELOPMENT ATTORNEY

WHEREAS, there exists a need for redevelopment legal services to be rendered to the Borough of Washington, Warren County, New Jersey; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOVED, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

4. That the Mayor and Common Council are hereby authorized to execute the appointment of Joseph P. Baumann, Jr. of the firm of McManimon and Scotland, L.L.C., as Redevelopment Attorney.
5. This appointment is made without competitive bidding as professional service under the provisions of the Local Public Contracts Law because:

“The service to be rendered by the Redevelopment Attorney can only be rendered by a person that meets the qualification standards of the New Jersey State Bar and is further subject to the rules and procedures of the courts of the State of New Jersey; and further, the services which are of such a qualitative nature as will not reasonably permit the drawing of specifications for the receipt of competitive bids.”

6. A Copy of this Resolution shall be published in the Star Gazette as required by law within ten days of its passage.

Resolution #14-2009 Establishing Meetings for the Year of 2009

The following Resolution was moved by Higgins, seconded by Valentine and adopted.

Roll Call: Higgins, Valentine, Boyle, Housel, Woykowski, and McDonald.

Ayes: 6, Nays: 0

Motion Carried

RESOLUTION 14-2009

OPEN PUBLIC MEETINGS ACT

WHEREAS, pursuant to the Open Public Meetings Act, P.L. 1975, C.231, the Borough of Washington is required to file and post certain notices of public meetings of the Common Council of the Borough of Washington; and

WHEREAS, among the obligations imposed upon the Borough of Washington is the obligation to file the said notices with the newspaper of general circulation circulating in the Borough of Washington; and

WHEREAS, a schedule of regular meetings must be prepared, posted and filed within (7) seven days of the date of the annual reorganization meeting of the Common Council.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, County of Warren, State of New Jersey, that the **Star Gazette**, a newspaper published in the Town of Hackettstown, and circulating in the Borough of Washington and the **Express Times**, a newspaper published in the Town of Easton, be designated as the newspapers to which all notices of regular and special meetings of the Common Council shall be transmitted, pursuant to the provisions of the Open Public Meetings Act, P.L. 1975 C. 231.

BE IT FURTHER RESOLVED, by the Authority aforesaid that a copy of the attached **Schedule of Regular Meetings** be furnished to any member of the public requesting same, upon the payment by such person of the sum of \$1.00 to the Borough of Washington, said charge to cover the cost of duplicating the same and the administrative expense of compliance with the request, all as required by the Open Public Meeting Act.

SCHEDULE OF 2009 REGULAR MEETINGS

BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY

Council Chambers 7:30 pm

REGULAR MEETINGS:

January 6, 2009	July 7, 2009
January 20, 2009	July 21, 2009
February 3, 2009	August 4, 2009
February 17, 2009	August 18, 2009
March 3, 2009	September 1, 2009
March 17, 2009	September 15, 2009
April 7, 2009	October 6, 2009
April 21, 2009	October 20, 2009

May 5, 2009	November 4, 2009 **
May 19, 2009	November 17, 2009
June 3, 2009 **	December 1, 2009
June 16, 2009	December 15, 2009

Official Action May be Taken
** Wednesday Meeting

ORGANIZATIONAL MEETING: January 5, 2010

Any business that requires Council consideration and action at a particular meeting must be in the Borough Manager's or Borough Clerk's office no later than the close of business on Thursday preceding the meeting date.

Resolution #15-2009 – Planning Board Member – Class III

The following Resolution was moved by Housel, seconded by Boyle and adopted.

RESOLUTION 15-2009

PLANNING BOARD – COUNCIL MEMBER

CLASS III MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan "E" of Municipal Charter Law; and

WHEREAS, under this plan the Mayor is directed and authorized to appoint certain members of the Planning Board.

BE IT RESOLVED, that a Council Member, **Class III Member** hereby is appointed to serve.

John Valentine

Term to expire on **January 1, 2010.**

Resolution #16-2009 – Business Improvement District Member

Resolution 16-2009 was moved by Boyle, seconded by Woykowski and adopted.

Roll Call: Higgins, Woykowski, Housel, Valentine, Boyle, and McDonald.

Ayes: 6, Nays: 0

Motion Carried.

RESOLUTION 16-2009

BUSINESS IMPROVEMENT DISTRICT
BOARD MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan "E" of Municipal Charter Law; and

WHEREAS, under this plan the Mayor of the Borough is to appoint a Council member to the Business Improvement District Board with the consent of the Borough Council; and

WHEREAS, the Mayor has designated the following person her appointee;

WHEREAS, The Council does approve of this appointment.

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed to the BID BOARD for a term ending **1/01/2010**

David Higgins

Resolution #17-2009 – Designating the Borough Manager as the Statewide Insurance Fund Commissioner and the Borough Clerk as the Alternate Commissioner.

The following Resolution was moved by Higgins, seconded by Housel and adopted.

Roll Call: Boyle, Valentine, Higgins, Housel, Woykowski, and McDonald.

Ayes: 6, Nays: 0

Motion Carried.

RESOLUTION # 17-2009

A RESOLUTION DESIGNATING BOROUGH MANAGER JOHN CORICA AS THE STATEWIDE INSURANCE FUND COMMISSIONER AND BOROUGH CLERK KRISTINE BLANCHARD AS ALTERNATE COMMISSIONER FOR THE YEAR

2009

WHEREAS, pursuant to the Bylaws of the Statewide Insurance Fund, each local unit member is required to appoint a Commissioner to represent them in the Fund; and

WHEREAS, the Fund Administrator is required annually to submit the full name and title of each appointed Fund Commissioner to the State of New Jersey, Department of Insurance; and

WHEREAS, the Borough Manager is the Chief Executive Officer of the Borough of Washington and authorized to represent the Borough's interest in matters of intergovernmental affairs and to negotiate contracts on behalf of the municipality.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the Borough Manager John Corica is hereby appointed to represent the Borough as the Fund Commissioner to the Statewide Insurance Fund for the year 2009.

BE IT FURTHER RESOLVED, in the event of the Borough Manager's absence, Borough Clerk, Kristine Blanchard is hereby appointed Alternate Commissioner to the Statewide Insurance Fund for the year 2009 and that notice of these appointments be forwarded to the Fund Administrator of the Statewide Insurance Fund.

Resolution #18-2009 – Authorizing Tax Assessor and Legal Counsel to Prosecute Tax Appeals before the Warren County Board of Taxation

Resolution 18-2009 was moved on a motion made by Housel, seconded by Higgins and adopted.

Ayes: 6, Nays: 0
Motion Carried

Resolution 18-2009

RESOLUTION AUTHORIZING THE TAX ASSESSOR AND LEGAL COUNSEL OF THE BOROUGH OF WASHINGTON TO FILE AND PROSECUTE ANY AND ALL TAX APPEALS BEFORE THE WARREN COUNTY BOARD OF TAXATION AND THE TAX COURT OF NEW JERSEY.

WHEREAS, the County Tax Board has issued a ruling requiring a Resolution by the Mayor and Council of each and every municipality in Warren County through their Administrator, Melissa Pritchett, CTA; and

WHEREAS, said Administrator requires that the Mayor and Council of each municipality in the County of Warren adopt a Resolution to authorize the Assessor of the municipal and their legal counsel to file and prosecute any and all tax appeals before the Warren County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED, that Athan Efstathious, CTA, Assessor of the Borough of Washington, County of Warren and State of New Jersey, and Richard M. Conley, Esq., special counsel for the Borough of Washington, County of Warren and State of New Jersey are hereby authorized to file, prosecute, stipulate, modify, agree upon and otherwise perform the duties which are required of said Assessor and Attorney, in the process of prosecution and/or filing of said Tax Appeals, within the jurisdiction of the Warren County Board of Taxation of the Tax Court of New Jersey.

Resolution #19-2009 Appointing Risk Manager

Resolution 19-2009 was tabled until the January 20, 2009 Council meeting.

Resolution 20-2009 Approval of Risk Managers Consultant Agreement

Resolution 20-2009 was tabled until the January 20, 2009 Council meeting.

Resolution 21-2009 Municipal Planner

Council concurred that the Planning Board will appoint a Municipal Planner

Resolution 24-2009 Appointment to Planning Board

Resolution 24-2009 was moved on a motion made by Higgins, seconded by Housel and adopted.

Ayes: 6, Nays: 0
Motion Carried

RESOLUTION 24-2009

Planning Board

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan "E" of Municipal Charter Law; and

WHEREAS, under this plan the Mayor is directed and authorized to appoint members of the Planning Board.

WHEREAS, the Mayor has designated the following person as her appointee;

WHEREAS, The Council does approve of this appointment.

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed to the Planning Board for a term ending **December 31, 2012**.

Marianne Van Deursen

Resolution #25-2009 – Appointment to Board of Adjustment

Resolution 25-2009 was moved on a motion made by Higgins, seconded by Boyle and adopted.

Ayes: 6, Nays: 0
Motion Carried

RESOLUTION 25-2009

BOARD OF ADJUSTMENT

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Borough Council is directed and authorized to appoint members of the Board of Adjustment.

WHEREAS, the Borough Council has designated the following person his appointee;

WHEREAS, The Council does approve of this appointment.

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed to the Board of Adjustment for a term ending **January 1, 2013**.

Andrew Turner

Resolution 26-2009 Appointment to the Board of Adjustment

Resolution 26-2009 was moved on a motion made by Housel, seconded by Woykowski and adopted.

Ayes: 6, Nays: 0
Motion Carried

RESOLUTION 26-2009

BOARD OF ADJUSTMENT

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Borough Council is directed and authorized to appoint members of the Board of Adjustment.

WHEREAS, the Borough Council has designated the following person his appointee;

WHEREAS, The Council does approve of this appointment.

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed to the Board of Adjustment for a term ending **January 1, 2013**.

Frank Mangiacotti

Approval of Special ABC License for Washington Fire Department Ladies Auxiliary

Motion made by Higgins, seconded by Housel and adopted.

Ayes: 6, Nays: 0
Motion Carried

Reappointments for Council Subcommittees

Tabled until the next Council Meeting

Approval of Council Appearances

Council Appearances for the year 2009 were approved by Council as presented.

VOUCHERS & CLAIMS:

Mayor McDonald entertained questions or additions to the vouchers and claims for payment.

Hearing no comments it was therefore moved by Higgins, seconded by Boyle that the vouchers and claims be paid in the amount of \$ 679,981.89.

Roll Call: Higgins, Boyle, Valentine, Housel, Woykowski, McDonald.

Ayes: 6, Nays: 0
Motion Carried.

Council Comments:

Councilwoman Woykowski – Welcomed the new members of Council and the Mayor.

Councilman Higgins and Housel – Also welcomed the new members of Council and Mayor McDonald.

Councilman Valentine – Stated he is looking forward to working with everyone.

Mayor McDonald– Also stated he is looking forward to working with everyone as well. He asked if a Risk Manager subcommittee could be formed so that a recommendation could be made to council at the next meeting. Risk Manager Committee is Boyle, Woykowski, and Higgins.

Hearing no further business to come before Council, it was moved by Higgins, seconded by Boyle that the meeting be adjourned at 8:30 p.m..

Ayes: 6, Nays: 0.
Motion carried.

Scott McDonald, Mayor

Kristine Blanchard, RMC Borough Clerk