

**MINUTES OF THE REORGANIZATIONAL MEETING HELD
JANUARY 3, 2006**

The Re-organizational Meeting of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 8:00 P.M.

Oath of Office

Prior to the Roll Call the Oath of Office was administered to Christina Woykowski with the Mayor assisting by Richard P. Cushing, Esq., Municipal Attorney.

Roll Call: Buoye, Turner, Van Deursen, Woykowski, Oakley and Glaser.
6 Present

Absent: Housel – 1 Absent.

Also Present: Richard J. Sheola, Borough Manager
Richard P. Cushing, Esq., Municipal Attorney
Linda L. Hendershot, RMC/CM, Borough Clerk

The Flag Salute was led by the Mayor.

The Mayor read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law’ P.L. 1975, Chapter 231 have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board stating the time, place and purpose of the meeting as required by law.

Mayor’s Year End Message

Mayor Van Deursen read her year-end message that summarized the events and accomplishments of the governing body during the year. She extended her sincere thanks and appreciation to the Council and the staff for their assistance during the year.

Managerial Appointments

The following appointments were made by Manager Richard J. Sheola:

Borough Treasurer – Kay Stasyshan – 1 Year Term

Emergency Management Council

Cef Garcia	Deputy Emergency Management Coordinator
Capt. Joe Groff	Washington First Aid Squad
Chief Kurt Klausfelder	Washington Borough Fire Department

Kevin Shoudt	Veolia Water, N.A.
John Burd	Superintendent – Department of Public Works
Chief George Cortellesi	Washington Borough Police Department
Charles T. Housel	Council Representative
Marianne Van Deursen	Mayor
Richard J. Sheola	Borough Manager

Oath of Office Administered to Washington Borough Fire Department Officers

The **Oath of Office** was administered to the following **Fire Department Officers** by Attorney Richard J. Cushing:

Chief Kurt Klausfelder
Assistant Chief Don Campbell
Captain Steamer Company #1 Robert Cammarotta
Captain Truck Company #2 Keith Gonzales
Lieutenant Truck Co. #2 Charles McDade

Lieutenant Josh DeVoe of Steamer Company #1 is presently on vacation and will be administered the Oath upon his return by the Clerk.

On behalf of the governing body Mayor Van Deursen congratulated the officers and noted that the Council is very proud of the job they do for the Borough of Washington.

RESOLUTIONS:

Resolution #1-2006 – Temporary Budet

The following Resolution was moved by Glaser, seconded by Turner and adopted:

RESOLUTION #1-2006

**A RESOLUTION PROVIDING FOR TEMPORARY
CURRENT FUND APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2006 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2006; and

WHEREAS, the total appropriation in the 2005 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvements and public assistance, is the sum of 4,072,668.87; and

WHEREAS, one fourth of the total appropriations in the 2005 Budget, exclusive of any appropriation made for interest and debt redemption charges, capital improvements and public assistance in said 2005 “Budget is the sum of \$ 1,268,167.22.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations:

TEMPORARY APPROPRIATIONS – 2006 BUDGET

General Government:

Administrative and Executive	
Salary & Wages	\$ 42,750
Other Expenses	8,250
Mayor & Council	
Salary & Wages	3,625
Other Expenses	1,000
Elections (Municipal Clerk)	
Salary & Wages	13,500
Other Expenses	2,500
Financial Administration	
Other Expenses	3,000
Collection of Taxes	
Salary & Wages	34,000
Other Expenses	2,000
Assessment of Taxes	
Salary & Wages	9,800
Other Expenses	3,650
Legal Services	
Salary & Wages	12,000
Other Expenses	10,000

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Engineering Services
 Other Expenses \$ 10,000

Downtown Redevelopment
 Other Expenses 8,800

Land Use Administration

Planning Board
 Salary & Wages 2,000
 Other Expenses 5,000

Board of Adjustment
 Salary & Wages 2,000
 Other Expenses 250

Code Enforcement

Local Code Enforcement
 Salary & Wages 10,000
 Other Expenses 750

Insurance:

Insurances
 Commercial 34,500
 Workmen's Compensation 15,000
 Group Medical 85,000
 Unemployment Compensation 1,500

Public Safety:

Police Department
 Salary & Wages 280,000
 Other Expenses 12,000

Civil Emergency Preparedness
 Salary & Wages 1,700
 Other Expenses 250

Fire Department
 Other Expenses 9,000

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First Aid Organization	
Other Expenses	\$ 5,000
Uniform Fire Safety Act	
Salary & Wages	4,750
Other Expenses	750
Municipal Prosecutor	
Salary & Wages	5,400
<u>Public Works:</u>	
Road Department	
Salary & Wages	85,000
Other Expenses	28,000
Garbage Collection	
Other Expenses	70,000
Public Buildings & Grounds	
Salary & Wages	- 0 –
Other Expenses	12,500
Shade Tree Commission	
Salary & Wages	400
Other Expenses	8,000
<u>Health & Human Services:</u>	
Animal Regulation	
Salary & Wages	2,200
Public Assistance	
Salary & Wages	- 0 –
<u>Parks and Recreation</u>	
Other Expenses	21,000
<u>Education:</u>	
Library	
Salary & Wages	51,000
Other Expenses	13,750

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Utilities:

Electricity	
Other Expenses	\$ 12,500
Street and Traffic Lights	
Other Expenses	20,000
Telephone	
Other Expenses	10,000
Water	
Other Expenses	1,500
Natural Gas	
Other Expenses	8,000
Heating Oil	
Other Expenses	1,000
Sewage Disposal	
Other Expenses	2,000
Gasoline & Diesel Fuel	
Other Expenses	11,000
Fire Hydrants	
Other Expenses	12,500

Solid Waste Disposal:

Solid Waste Disposal	
Other Expenses	33,500

Statutory Expenditures:

Public Employees' Retirement	29,026
Pension Adjustment Fund	8,068
Social Security	32,000
Consolidated Police & Firemen's Pension	81,247
Police & Firemen's Retirement	- 0 -

Municipal Court

Municipal Court	
Salary & Wages	\$ 24,000
Other Expenses	1,500
Public Defender	
Other Expenses	200
TOTAL APPROPRIATIONS WITH 25% LIMITATION:	\$ 1,221,616

Debt Service:

Bond Interest	85,851
Bond Principal	135,000
Loan Interest	5,795
Loan Principal	14,648
Green Trust Loan Principal	149,648
Green Trust Loan Interest	91,646
TOTAL ALL TEMPORARY APPROPRIATIONS:	\$ 1,619,212

Roll Call: Turner, Glaser, Oakley, Van Deursen, Woykowski and Van Deursen.

Ayes: 6, Nays: 0.
Motion carried.

Resolution #2-2006 – Temporary Budget for Municipal Sewer Utility

The following Resolution was moved on a motion made by Glaser, seconded by Oakley and adopted:

RESOLUTION #2-2006

**A RESOLUTION PROVIDING FOR TEMPORARY
SEWER UTILITY APPROPRIATIONS**

WHEREAS. N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2006 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2006; and

WHEREAS, the governing body of the Borough of Washington has established sewer rates upon a projected budget for the year 2006; and

WHEREAS, the total appropriations for the 2005 Sewer Utility Budget, exclusive of any appropriations made for interest and debt redemption charges, and capital improvements, is the sum of \$ 1,020,007; and

WHEREAS, one fourth of the appropriations for the 2005 Sewer Utility Budget exclusive of any appropriation made for interest and debt redemption charges, capital improvements is the sum of \$ 255,002.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations:

TEMPORARY APPROPRIATIONS – 2006 SEWER UTILITY

Operations:

Salary & Wages	\$ 24,000
Other Expenses	230,000

TOTAL APPROPRIATIONS WITH 25% LIMITATION:

Debt Service

Bond Interest	16,872
Bond Principal	50,000
Environmental Trust/Fund Principal & Interest	1,048,997

TOTAL OF TEMPORARY APPROPRIATIONS: \$ 1,302,997

Roll Call: Woykowski, Oakley, Van Deursen, Glaser, Buoye and Turner.

Ayes: 6, Nays: 0.
Motion carried.

Ordinance #3-2006 – W.B.B.I.D. 2006 Budget Introduction

The following Resolution was adoption on a motion made by Glaser, seconded by Buoye:

RESOLUTION #3-2006

**INTRODUCING AND APPROVING THE BUDGET OF
THE WASHINGTON BOROUGH SPECIAL IMPROVEMENT DISTRICT**

WHEREAS, the governing body of the Borough of Washington on June 4, 2003 adopted Ordinance #7-2003 creating the Washington Special Improvement District; and

WHEREAS, the governing body of the Borough of Washington designated the Washington Borough Business Improvement District Management Corporation as the District Management Corporation for the Special Improvement District; and

WHEREAS, the Washington Borough Business Improvement Management Corporation Board of Directors have approved a 2006 Special Improvement District Budget for submittal to Borough Manager for submission to the Mayor and Council of the Borough of Washington for their consideration; and

WHEREAS, pursuant to N.J.S.A. 40:56-80 and N.J.S.A. 40:56-84, the governing body of the Borough of Washington is required to approve the budget and fix the time and place for the holding of a public hearing upon the budget;

WHEREAS, the governing body of Washington Borough has determined that at least one (1) week prior to the hearing a complete copy of the proposed budget shall be: (a) posted on the bulletin board in the Borough Municipal Building; (b) made available to each person requesting the same before and during the public hearing; (c) a copy of the budget shall be advertised along with the date time and place of the hearing in a newspaper published in the county and circulating in the municipality at least 10 days prior to the hearing; and (d) the hearing shall be held not less than 28 days after the approval of the budget.

NOW, THEREFORE, BE IT RESOLVED, the governing body of the Borough of Washington that:

- (a) The Washington Borough Special Improvement District budget is hereby introduced and approved by the governing body of the Borough of Washington for the period of January 1, 2006 – December 31, 2006 in the amount of \$214,750.00 for the Washington Borough Business Improvement District Management Corporation.

A special assessment will be imposed and will be collected with either the regular tax payment (or payment in lieu of taxes), or otherwise, on properties located within the Borough of Washington as set forth within Ordinance #7-2003 as amended from time to time. The Assessment for 2006 shall be in the amount of \$176,750.00 with \$ 38,000.00 being used from other revenue sources. (Surplus - \$16,750; Car Show – \$ 2,450; Festival in the Borough \$ 18,000; Just Desserts - \$500; Town-wide Yard Sale - \$ 300).

- (2) Payments received by the Borough of Washington for the District will be transferred to the Washington Borough Business Improvement District Management Corporation to be expended in accordance with the approved budget; and
- (3) The Borough Clerk will be authorized to forward a certified copy of the adopting resolution to Washington Borough Business Improvement District Management Corporation, the Warren County Board of Taxation, and the Director of the Division of Local Government Services in the State of New Jersey Department of Community Affairs after the public hearing and adoption by a majority vote of the full membership of the governing body.
- (4) The proposed Budget is as follows:

Washington Business Improvement District
Management Corporation
Proposed “2006” Budget

Management (\$92,500): This consists of a full time Executive Director (\$60,000) Part-time staff (\$15,000), Maintenance Workers (\$7,500) and Payroll Taxes (\$10,000).

General Administration (\$28,200): To cover the cost of an accountant, legal and professional services and office supplies and equipment, office rent and repairs, telephone, janitorial, utilities, conferences and dues, and fees.

Insurance (\$3,500): Liability and corporate insurances, and health insurance for Executive Director.

Promotions and Public Relations (\$65,050): To promote and market the district as a premier destination to shop and conduct business. This includes concert series, newsletters, banners, and advertisements.

Quality of Life (\$12,000) Clean & Safe; Directed towards cleaning services, and common area environmental improvements. **Parking & Pedestrian Improvement**: this is a focus on parking management, pedestrian crossing upgrades, signage and lighting.

Discussion: Manager Sheola explained the B.I.D.'s budget. There will be a reduction in the assessment to the businesses this year based on utilizing \$ 38,000 from revenue sources. The Assessment for 2006 shall be in the amount of \$ 176,750.00.

Councilman Turner questioned whether there would be any monies contributed from the Borough's budget? Manager Sheola indicated that there would be none. Councilman Turner also requested that it would be helpful to the Council to receive any reports or minutes of the B.I.D. meetings and activities.

Councilwoman Glaser was interested in having budget to actual figures monthly. Mr. Sheldon noted that the budget to actual are still a little off + or – perhaps 10%.

Roll Call: Woykowski, Buoye, Van Deursen, Turner, Glaser and Oakley.

Ayes: 6, Nays: 0.
Motion carried.

Resolution #4-2006 – Depositories

The following Resolution was moved on a motion made by Glaser, seconded by Turner and adopted with some minor changes:

RESOLUTION #4-2006

DEPOSITORIES
N.J.S.A. 40A-5-14

BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, Warren County, State of New Jersey, that the following banks be designated as legal depositories for the Year:

BANK OF AMERICA
WACHOVIA BANK
PNC BANK
COMMERCE CAPITAL BANK
SUMMIT FINANCIAL BANK
THE DEPOSITORY TRUST COMPANY
SOVEREIGN BANK
JANNEY MONTGOMERY SCOTT, LLC

Roll Call: Woykowski, Buoye, Van Deursen, Glaser, Oakley and Turner.

Ayes: 6, Nays: 0.
Motion carried.

Resolution #5-2006 – Interest Rates

The following Resolution was moved by Glaser, seconded by Oakley and adopted:

RESOLUTION #5-2006

INTEREST

N.J.S.A. 54:4-67:39

WHEREAS, taxes are payable in quarterly installments on **February 1st, May 1st, August 1st and November 1st** in each year, and installments become delinquent if not paid on or before those dates.

BE IT THEREFORE RESOLVED, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$ 1,500.00 of the delinquency and eighteen (18%) percent per annum on any amount in excess of \$ 1,500.00 upon all delinquent installments; and

BE IT ALSO RESOLVED, that Council does hereby authorize a penalty to be charged to a taxpayer with a delinquency in excess of \$ 10,000.00 who fails to Pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6) percent of the amount of the delinquency.

BE IT FUTHER RESOLVED, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and ending on the tenth (10th) day of the month in which taxes are due, shall bear interest at the applicable interest rate from the original due date.

BE IT FURHTER RESOLVED, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent taxes for the Calendar Year of 2005.

Roll Call: Woykowski, Turner, Buoye, Van Deursen, Oakley and Glaser.

Ayes: 6, Nays: 0.
Motion carried.

Resolution #6-2006 – Deputy Borough Clerk

The following Resolution was moved by Glaser, seconded by Turner appointing Richard J. Sheola as Deputy Borough Clerk:

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Council of the Borough is directed and authorized to appoint the **Deputy Borough Clerk** for the Borough of Washington, New Jersey.

BE IT RESOLVED, that Richard J. Sheola is hereby appointed for a term ending December 31, 2006.

Roll Call: Van Deursen, Turner, Woykowski, Glaser, Oakley and Buoye.

Ayes: 6, Nays: 0.
Motion carried.

Resolution #7-2006 – Municipal Attorney

The following Resolution was moved by Glaser, seconded by Turner reappointing **Richard P. Cushing as Municipal Attorney**:

RESOLUTION #7-2006

MUNICIPAL ATTORNEY

WHEREAS, there exists a need for legal services to be rendered to the Borough of Washington, Warren County, New Jersey; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

1. That the Mayor and Common Council are hereby authorized to execute the appointment of Richard P. Cushing, Esq. of the firm of Gebhardt & Kiefer, Municipal Attorney, as outlined in Article VI, Department of Law S3-40 of the Borough Code adopted by the Borough of Washington, January 8, 1974.
2. This appointment is made without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because:

“The service to be rendered by the Municipal Attorney can only be rendered by a person that meets the qualification standards of the New Jersey State Bar Association and is further subject to the rules and procedures of the courts of the State of New Jersey; and further, the services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.”

3. A copy of this Resolution shall be published in the Star Gazette as required by Law within ten (10) days of its passage.

Roll Call: Turner, Oakley, Buoye, Van Deursen, Glaser and Woykowski.

Ayes: 6, Nays: 0.
Motion carried.

Resolution #8-2006 – Municipal Prosecutor

The following Resolution was moved by Glaser, seconded by Turner reappointing **Roger J. Skoog as Municipal Prosecutor:**

RESOLUTION #8-2006

MUNICIPAL PROSECUTOR

WHEREAS, there exists a need for legal services to be rendered to the Borough of Washington, Warren County, New Jersey; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq. requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

1. That the Mayor and Common Council are hereby authorized to execute the appointment of Roger J. Skoog, **Municipal Prosecutor**, whose duties shall be outlined in Article VI, Department of Law, S3-40 of the Borough Code adopted by the Borough of Washington on January 8, 1974 and P.L. 1996, C. 95, Section 14, together with such additional legal sources as may be authorized by the Mayor and Council.
2. This appointment is made without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because:

“The service to be rendered by the Municipal Prosecutor can only be rendered by a person that meets the qualification standards of the New Jersey State Bar Association and is further subject to the rules and procedures of the courts of the State of New Jersey; and further, the services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.”

3. A copy of this Resolution shall be published in the Star Gazette as required by Law within ten (10) days of its passage.

Roll Call: Woykowski, Turner, Buoyee, Van Deursen, Glaser and Oakley.

Ayes: 6, Nays: 0.
Motion carried.

Resolution #9-2006 – Municipal Public Defender

The following Resolution was moved by Glaser, seconded by Buoyee reappointing **Scott Wilhelm as Municipal Public Defender**:

RESOLUTION #9-2006

MUNICIPAL PUBLIC DEFENDER

WHEREAS, there exists a need for legal services to be rendered to the Borough of Washington, Warren County, New Jersey; and

WHEREAS, P.L. 1975, Chapter 256 requires the governing body of the municipality which has a Municipal Court to appoint a **Municipal Public Defender** for a one (1) year term from the date of his or her appointment; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

1. That the Mayor and Common Council hereby appoint Scott Wilhelm **Municipal Public Defender** as provided for in P.L. 1997, Chapter 256 and in accordance with Chapter 3, Article VI, S3-41.1 of the Code of the Borough of Washington.

2. This appointment is made without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because:

“The service to be rendered by the **Municipal Public Defender** can only be rendered by a person that meets the qualification standards of the New Jersey State Bar Association and is further subject to the rules and procedures of the courts of the State of New Jersey; and further, the services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

3. A copy of this Resolution shall be published in the Star Gazette as required by law within ten (10) days of its passage.

Roll Call: Turner, Buoye, Oakley, Glaser, Woykowski and Van Deursen.

Ayes: 6, Nays: 0.
Motion carried.

Resolution #10-2006 – Municipal Auditor

The following Resolution was moved by Glaser, seconded by Turner that the firm of **Suplee, Clooney & Company** be reappointed as Municipal Auditor for the Borough of Washington.

RESOLUTION #10-2006

MUNICIPAL AUDITOR

WHEREAS, there exists a need for financial consultant services to be rendered to the Borough of Washington, Warren, County, New Jersey; and

WHEREAS, funds for these services are included in the 2006 Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

1. That the Mayor and Common Council are hereby authorized to execute the appointment of the firm of Suplee, Clooney & Company as Municipal Auditor, as outlined in Chapter 7, Section 5:6 of the Administrative Code adopted by the Borough of Washington on January 2, 1969.
2. This appointment is made without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because:

”The services to be rendered by the Municipal Auditors are of such a qualitative nature and will not reasonably permit the drawing of specifications or the receipt of competitive bids.”
3. A copy of this Resolution shall be published in the Star Gazette as required by Law within ten (10) days of its passage.

Roll Call: Turner, Woykowski, Van Deursen, Buoye, Oakley and Glaser.

Ayes: 7, Nays: 0.
Motion carried.

Resolution #11-2006 – Planning Board Class II Member (Employee Member)

The following Resolution was moved by Glaser, seconded by Oakley reappointing Richard J. Sheola to the Planning Board:

RESOLUTION #11-2006

PLANNING BOARD – EMPLOYEE MEMBER

CLASS II MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this law the Council is to appoint an employee member as a **Class II Member** of the Planning Board.

THEREFORE, BE IT RESOLVED, that Richard J. Sheola be hereby appointed to said position for a term ending January 1, 2007.

Roll Call: Woykowski, Turner, Van Deursen, Oakley, Buoye and Glaser.

Ayes: 6, Nays: 0. – Motion carried.

Resolution #12-2006 – Planning Board Class III Member (Council Representative)

The following Resolution was moved by Glaser, seconded by Oakley reappointing Andrew Turner to the Planning Board:

RESOLUTION #12-2006

PLANNING BOARD – COUNCIL MEMBER

CLASS III MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this law the Council is to appoint one (1) of their members as a **Class III Member** of the Planning Board.

THEREFORE, BE IT RESOLVED, that Andrew Turner be hereby appointed to said position for a term ending January 1, 2007.

Roll Call: Woykowski, Turner, Van Deursen, Oakley, Glaser and Buoye.

Ayes: 6, Nays: 0.

Motion carried.

Resolution #13-2006 – Planning Board – Citizen Member – Class IV Member

The following Resolution was moved by Glaser, seconded by Oakley reappointing Patricia Post to the Planning Board:

RESOLUTION #13-2006

PLANNING BOARD – CITIZEN MEMBER

CLASS IV MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor is directed and authorized to appoint certain members of the **Planning Board**.

I do hereby appoint the following named person as a **Class IV Member** to the **Planning Board**, term to expire **January 1, 2010**.

Patricia Post
Name

Roll Call: Woykowski, Turner, Oakley, Glaser, Van Deursen and Buoye.

Ayes: 7, Nays: 0.
Motion carried.

Resolution #14-2006 – Library Board

The following Resolution was moved by Turner, seconded by Glaser and adopted reappointing Nancy Fallen to the Library Board:

RESOLUTION #14-2006

LIBRARY BOARD

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Mayor of the Borough is to appoint the members of the **Library Board** for Washington Borough with the consent of the Borough Council; and

WHEREAS, the Mayor has designated the following person as her appointee; and

NOW, THEREFORE, BE IT RESOLVED, that the following named person is appointed to the **Library Board of Trustees** for a term ending **January 1, 2011**.

Nancy Fallen

Roll Call: Woykowski, Van Deursen, Buoye, Turner, Glaser and Oakley.

Ayes: 6, Nays: 0.
Motion carried.

Resolution #15-2006 – Shade Tree Commission

The following Resolution was moved by Glaser, seconded by Oakley reappointing Kathy Halpin to the Shade Tree Commission:

RESOLUTION #15-2006

SHADE TREE COMMISSION

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, the Borough of Washington, Warren County, New Jersey under this plan is directed and authorized to appoint a **Shade Tree Commission** in accordance with N.J.S.A. 40:64-2 et. seq.

BE IT RESOLVED, that the following named person is hereby appointed by the Mayor to serve as a member of the **Shade Tree Commission** for a term to expire **December 31, 2010**: **Kathy Halpin**

Roll Call: Buoye, Turner, Van Deursen, Woykowski, Oakley and Glaser.

Ayes: 6, Nays: 0.

Motion carried.

Resolution #16-2006 – Board of Adjustment Member

The following Resolution was moved by Turner, seconded by Buoye reappointing Ronald Semonche to the Board of Adjustment:

RESOLUTION #16-2006

BOARD OF ADJUSTMENT

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Borough Council is directed and authorized to appoint members of the **Board of Adjustment**.

BE IT HEREBY RESOLVED, that Ronald Semonche is hereby appointed to the **Board of Adjustment**, term to expire on **December 31, 2009**.

Roll Call: Van Deursen, Buoye, Turner, Glaser, Oakley and Woykowski.

Ayes: 7, Nays: 0.
Motion carried.

Resolution #17-2006 – Board of Adjustment Member

The following Resolution was moved by Turner, seconded by Buoye reappointing Larry Hurley to the Board of Adjustment:

RESOLUTION #17-2006

BOARD OF ADJUSTMENT

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Borough Council is directed and authorized to appoint members of the **Board of Adjustment**.

BE IT HEREBY RESOLVED, that Larry Hurley is hereby appointed to the Board of Adjustment, term to expire on December 31, 2009.

Roll Call: Turner, Woykowski, Oakley, Buoye, Van Deursen and Glaser.

Ayes: 6, Nays: 0.
Motion carried.

Resolution #18-2006 – Board of Adjustment Member Replacing the Resignation on Ronald Schlader

The following Resolution was moved by Turner, seconded by Buoye appointing Victor Cioni to Ronald Schlader’s unexpired term. Mr. Cioni presently is on the Board of Adjustment as Alternate #1 and has been moved up to fill this vacancy as a regular member.

RESOLUTION #18-2006

**BOARD OF ADJUSTMENT APPOINTMENT REPLACING THE
RESIGNATION OF RONALD SCHLADER.**

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Borough Council is directed and authorized to appoint members of the Board of Adjustment; and

WHEREAS, a vacancy was created by the resignation of **Ronald Schlader** for a term that will expire December 31, 2006.

THEREFORE, BE IT RESOLVED, that **Victor Cioni** is hereby appointed to the Board of Adjustment replacing the resignation of **Ronald Schlader**, this term to expire on **December 31, 2006**.

Roll Call: Oakley, Glaser, Turner, Van Deursen, Buoye and Woykowski.

Ayes: 6, Nays: 0.
Motion carried.

Resolution #19-2006 – Board of Adjustment – Alternate #1

It was moved by Glaser, seconded by Oakley that **Anthony Kramer** be appointed as Alternate #1 filling the opening left by moving **Victor Cioni** up as a regular member replacing the vacancy left by **Ronald Schlader**:

RESOLUTION #19-2006

BOARD OF ADJUSTMENT
ALTERNATE #1

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Borough Council is directed and authorized to appoint the **Alternate** members of the Board of Adjustment.

BE IT HEREBY RESOLVED, that **Anthony Kramer** be hereby appointed to the **Board of Adjustment** as **Alternate #1** to expire on **December 31, 2006**.

Roll Call: Van Deursen, Glaser, Woykowski, Buoye, Turner and Oakley.

Ayes: 6, Nays: 0.
Motion carried.

Resolution #20-2006- Board of Adjustment – Alternate #2

This Resolution was tabled to look for a replacement for Anthony Kramer who moved up to Alternate #1. There is a vacancy for an alternate, term to expire December 31, 2006.

Resolution #21-2006 – Recreation Commission Member

The following Resolution was moved by Glaser, seconded by Turner reappointing Dawn Higgins to the Recreation Commission:

RESOLUTION #21-2006

RECREATION COMMISSION

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E”: of Municipal Charter Law; and

WHEREAS, under this plan the Mayor of the Borough is to appoint the members of the Board of Recreation with the consent of the Borough Council; and

WHEREAS, the Mayor has designated the following person as his appointee;

WHEREAS, the Council does approve of this appointment.

BE IT THEREFORE RESOLVED, that the following named person is appointed to the **Board of Recreation** for a term ending **January 1, 2011**.

Dawn Higgins
Name

Roll Call: Turner, Woykowski, Glaser, Oakley, Buoye and Van Deursen.

Ayes: 6, Nays: 0.
Motion carried.

Resolution #22-2006 – Municipal Judge

The following Resolution was moved by Glaser, seconded by Oakley reappointing J. Edward Palmer Judge for Washington Borough Court:

RESOLUTION #22-2006

MUNICIPAL JUDGE

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

WHEREAS, under this plan the Council of the Borough is directed and authorized to appoint the **Municipal Judge** for a term of three (3) years for the Borough of Washington, Warren County, New Jersey; and

NOW, THEREFORE, BE IT RESOLVED, that **J. Edward Palmer** is hereby appointed for a three (3) year term beginning, **January, 2006** to expire on **December, 2008.**

Roll Call: Turner, Oakley, Woykowski, Glaser, Van Deursen and Buoye.

Ayes: 6, Nays: 0.

Motion carried.

Resolution #23-2006 – Authorizing a Contract for Professional Services for Wastewater Collection and Treatment

The following Resolution was adopted on a motion made by Glaser, seconded by Oakley and adopted:

RESOLUTION #23-2006

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER
INTO A CONTRACT FOR PROFESSIONAL SERVICES
WITHOUT SEEKING COMPETITIVE BIDS.**

WHEREAS, there exists a need for professional engineering services in the area of wastewater collection and treatment; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, the firm of Hatch Mott MacDonald of Millburn, New Jersey has agreed to perform professional engineering services, as outlined in the proposed Agreement for Professional Engineering Services attached hereto; and

WHEREAS, the services to be provided by, Hatch Mott MacDonald of Millburn, New Jersey constitutes professional services need not be bid pursuant to the Public Contract Law (N.J.S.A. 40A:11-1 et. seq.).

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey as follows:

1. The Mayor and Clerk are hereby authorized and directed to enter into the attached Agreement with Hatch Mott MacDonald of Millburn, New Jersey;
2. The contract is awarded without competitive bidding as professional services in accordance with N.J.S.A. 40A:11-5; and
3. The necessary funds are available in the 2006 Municipal Budget and 2006 Sewer Utility Budget.
4. Notification of the contract award shall be printed in the Star Gazette.
5. That an executed copy of the contract between the parties be on file with the Office of the Clerk and be available for public inspection in accordance with the law.

Discussion: Councilman Turner questioned why Council was not going out to bid on this service? He would have preferred that Council consider other options.

Roll Call: Woykowski, Buoye, Van Deursen, Turner, Glaser and Oakley.

Ayes: 6, Nays: 0.
Motion carried.

Resolution #24-2006 – Designating the Borough Manager as the Statewide Insurance Fund Commissioner for the Year 2006

The following Resolution was moved by Glaser, seconded by Oakley and adopted:

RESOLUTION #24-2006

**A RESOLUTION DESIGNATING THE BOROUGH
MANAGER AS THE STATEWIDE INSURANCE FUND
COMMISSIONER FOR THE YEAR 2006.**

WHEREAS, pursuant to the By-laws of the Statewide Insurance Fund, each local unit member is required to appoint a Commissioner to represent them in the Fund; and

WHEREAS, the Fund Administrator is required annually to submit the full name and title of each appointed Fund Commissioner to the State of New Jersey, Department of Insurance; and

WHEREAS, the Borough Manager is the Chief Executive Officer of the Borough of Washington and authorized to represent the Borough's interest in matters of intergovernmental affairs and to negotiate contracts on behalf of the municipality; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that Borough Manager Richard Sheola is hereby appointed to represent the Borough as the Fund Commissioner to the Statewide Insurance Fund for the year 2006.

BE IT FURTHER RESOLVED, that notice of this appointment be forwarded to the Fund Administrator of the Statewide Insurance Fund.

Roll Call: Oakley, Glaser, Turner, Van Deursen, Buoye and Woykowski.

Ayes: 6, Nays: 0.
Motion carried.

Resolution #24-2006 – Authorizing the Tax Assessor & Legal Counsel to prosecute tax appeals before the Warren County Board of Taxation

The following Resolution was moved by Oakley, seconded by Glaser and adopted:

RESOLUTION #25-2006

RESOLUTION AUTHORIZING THE TAX ASSESSOR AND LEGAL COUNSEL OF THE BOROUGH OF WASHINGTON TO FILE AND PROSECUTE ANY AND ALL TAX APPEALS BEFORE THE WARREN COUNTY BOARD OF TAXATION AND THE TAX COURT OF NEW JERSEY.

WHEREAS, the County Tax Board has issued a ruling requiring a Resolution by the Mayor and Council of each and every municipality in Warren County through their Administrator, Melissa Pritchett, CTA; and

WHEREAS, said Administrator requires that the Mayor and Council of each municipality in the County of Warren adopt a Resolution to authorize the Assessor of the municipal and their legal counsel to file and prosecute any and all tax appeals before the Warren County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED, that Athan Efstathious, CTA, Assessor of the Borough of Washington, County of Warren and State of New Jersey, and Richard M. Conley, Esq., special counsel for the Borough of Washington, County of Warren and State of New Jersey are hereby authorized to file, prosecute, stipulate, modify, agree upon and otherwise perform the duties which are required of said Assessor and Attorney, in the process of prosecution and/or filing of said Tax Appeals, within the jurisdiction of the Warren County Board of Taxation of the Tax Court of New Jersey.

Roll Call: Turner, Van Deursen, Buoye, Woykowski, Oakley and Glaser.

Ayes: 6, Nays: 0.
Motion carried.

Resolution #26-2006 – Establishing Meetings for the Year of 2006

It was moved by Glaser, seconded by Turner that the following Resolution be adopted scheduling the meeting for the calendar year of 2006:

RESOLUTION #26-2006

OPEN PUBLIC MEETINGS ACT

WHEREAS, pursuant to the **Open Public Meetings Act, P.L. 1975, C. 231**, the Borough of Washington is required to file and post certain notices of public meetings of the Common Council of the Borough of Washington; and

WHEREAS, among the obligations imposed upon the Borough of Washington is the obligation to file the said notices with the newspaper of general circulation circulating in the Borough of Washington; and

WHEREAS, a **Schedule of Regular Meetings** must be prepared, posted and filed within seven (7) days of the annual re-organizational meeting of the Common Council.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, in the County of Warren, State of New Jersey, that the **Star Gazette**, a newspaper published in the Town of Hackettstown, and circulating in the Borough of Washington and the **Express Times**, a newspaper published in the Town of Easton, be designated as the newspapers to which all notices of regular and special meetings of the Common Council shall be transmitted, pursuant to the provisions of the Open Public Meetings Act, P.L. 1975, C. 231.

BE IT FURTHER RESOLVED, by the Authority aforesaid, that a copy of the **Schedule of Regular Meetings** be furnished to any member of the public requesting the same, upon the payment by such person of the sum of \$ 1.00 to the Borough of Washington, said charge to cover the cost of duplicating the same and the administrative expense of compliance with the request, all as required by the **Open Public Meetings Act**.

**WASHINGTON BOROUGH COUNCIL MEETINGS
SCHEDULE OF 2006 REGULAR MEETINGS
BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY**

REGULAR MEETINGS:

January 3, 2006	July 5, 2006 **
January 17, 2006	July 18, 2006
February 7, 2006	August 1, 2006
February 21, 2006	August 15, 2006
March 7, 2006	September 5, 2006
March 21, 2006	September 19, 2006
April 4, 2006	October 3, 2006
April 18, 2006	October 17, 2006
May 2, 2006	November 6, 2006 *
May 16, 2006	November 21, 2006
June 6, 2006	December 5, 2006
June 20, 2006	December 19, 2006

* Monday Meeting

* Wednesday Meeting

ORGANIZATIONAL MEETING: January 2, 2007

Resolution #27-2006 – Authorizing Membership in the Statewide Insurance Fund

The following Resolution was moved by Glaser, seconded by Oakley and adopted:

RESOLUTION #27-2006

**A RESOLUTION AUTHORIZING THE JOINING OF
STATEWIDE INSURANCE FUND FOR THREE YEARS BY
THE BOROUGH OF WASHINGTON**

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund (“FUND”), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, et. seq.; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, BOROUGH OF WASHINGTON (“LOCAL UNIT”) has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

WHEREAS, the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from **January 1, 2006** terminating on **January 1, 2009** at 12:01 A.M. standard time; and

WHEREAS, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED, that the LOCAL UNIT does hereby agree to join the Statewide Insurance Fund; and

BE IT FURHTER RESOLVED, that the LOCAL UNIT will be afforded the following coverages:

Worker’s Compensation and Employers’ Liability

Package Program (Property, Crime-Faithful Performance and Fidelity, Inland Marine, Boiler and Machinery, Comprehensive General Liability, Auto Liability, Auto Physical Damages and Professional Liability.)

Pollution Liability

Excess Liability

NOW, THEREFORE, BE IT RESOLVED, that the **LOCAL UNIT'S** Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and other documents signifying the membership in the **FUND** as required by the **FUND'S** Bylaws and to deliver same to the Administrator to the **FUND** with express reservation that said documents shall become effective only upon the **LOCAL UNIT'S** admissions to the **FUND** following approval of the **FUND** by the New Jersey Department of Banking and Insurance.

To consider appointment(s) replacing Councilwoman Woykowski on the Senior Services Advisory Committee & Web-site Committee

Councilwoman Heather Oakley volunteered to serve on the Senior Services Advisory Committee and Councilman Alexander Buoye volunteered to serve on the Web-site Committee. Mayor Van Deursen thanked them for their support on both of these very important committees.

Regular Meeting – December 27, 2005

The minutes of this meeting will be available at the January 17th meeting for consideration and approval.

COMMUNICATIONS:

The following communications were entered into the Record:

- 1) R. Cushing, Esq. RE: WWTP – NJPDES Permit No. NJ 0021113 (2);
- 2) Mr. & Mrs. Keith Hoffman – Sewer Lateral Issue;
- 3) Highlands Water Protection & Planning Council Meeting Notice; an
- 4) Assemblyman Louis Manzo – Forum – SMART Bill

Mayor Van Deursen entertained a motion to acknowledge, receive and file the communications.

It was moved by Glaser, seconded by Buoye that the communications numbered #1 thru #4 be acknowledged, received and filed.

Discussion: Deputy Mayor Glaser expressed the desire to attend the meeting on January 11th to discuss the SMART Bill hosted by Assemblyman Louis Manzo. She will provide information from this meeting back to Council. Her reservation will be confirmed with Trenton.

Mr. & Mrs. Keith Hoffman's letter was discussed requesting the removal of a tree for completion of their new sewer line. This letter was referred to the Shade Tree Commission for follow-up. Council would like to be apprised of their findings.

AUDIENCE:

Mayor Van Deursen entertained remarks, petitions, evidence and testimony from the audience on items that are not part of the meeting agenda.

Hearing none, it was moved by Turner, seconded by Glaser that the audience portion of the meeting be closed.

Ayes: 6, Nays: 0.
Motion carried.

ORDINANCES:

Ordinance #1-2006 – Amending Housing Officer Ordinance

An ordinance amending the Housing Officer Ordinance was introduced by Glaser.

It was further moved by Glaser, seconded by Oakley that the Clerk read Ordinance #1-2006 by title only

Roll Call: Oakley, Glaser, Turner, Van Deursen, Buoye and Woykowski.

Ayes: 6, Nays: 0.
Motion carried.

The Clerk read Ordinance #1-2006 entitled, AN ORDINANCE TO AMEND AN ORDINANCE CREATING THE POSITION OF HOUSING OFFICER”.

Council Discussion: None.

It was moved by Glaser, seconded by Oakley that Ordinance #1-2006 be approved on first reading.

Roll Call: Woykowski, Buoye, Van Deursen, Turner, Glaser and Oakley.

Ayes: 6, Nays: 0. – Motion carried.

It was further moved by Glaser, seconded by Oakley that Ordinance #1-2006 be published in the Star Gazette on January 12, 2006 and that the public hearing be scheduled for February 7, 2006.

Roll Call: Woykowsi, Buoye, Van Derusen, Turner, Glaser and Oakley.

Ayes: 6, Nays: 0.
Motion carried.

REPORTS:

It was moved by Turner, seconded by Buoye that the Zoning/Code Enforcement and Borough Clerk's reports be approved and filed.

Ayes: 6, Nays: 0.
Motion carried.

VOUCHERS:

There was no vouchers and claims list for consideration.

OLD BUSINESS:

NEW BUSINESS: None.

To Establish Goals for 2006

Mayor Van Deursen requested Council to review the goals list between now and the next meeting and identify those items they would like to prioritize and add any new goals that they would like to see on the list for this year.

Application for Raffle – St. Joseph's Church

An application for Raffle License was submitted for approval from St. Joseph's Church. The application was in order and fees paid.

It was moved by Turner, seconded by Glaser that the Clerk be authorized to issue a Raffle License to St. Joseph's Church.

Roll Call: Woykowski, Buoye, Turner, and Glaser – Ayes: 4, Nays: 0.
Abstained: Oakley and Van Deursen – Motion carried.

Application for Special ABC Permit – St. Joseph’s Church

An application was submitted from St. Joseph’s Church for a Special ABC Permit for a social affair to be held February 11, 2006. The application was in order.

It was therefore moved by Glaser, seconded by Turner that this Special ABC Permit be approved.

Roll Call: Glaser, Turner, Buoye and Woykowski – Ayes: 4 Nays: 0.
Abstained: Oakley and Van Deursen.

Motion carried.

Resolution #28-2006 – Notifying COAH of Intent to Bond

The following Resolution was moved by Glaser, seconded by Oakley and adopted:

RESOLUTION #28-2006

**A RESOLUTION OF THE BOROUGH OF WASHINGTON
NOTIFYING THE COUNCIL ON AFFORDABLE HOUSING
OF ITS INTENT TO BOND FOR SHORTFALL.**

WHEREAS, Washington Borough, Warren County, has petitioned the New Jersey Council on Affordable Housing (COAH) for substantive certification of its adopted Third Round housing element and fair share plan; and

WHEREAS, COAH has determined that Washington Borough must allocate funds for the rehabilitation program; and

WHEREAS, Washington Borough anticipates that funding will come from the following sources to satisfy said obligation: sources including but not limited to, the Borough’s Affordable Housing Trust Fund – Development fees and In-Lieu payments; and

WHEREAS, in the event that the above funding sources prove inadequate to meet Washington Borough’s funding obligation, Washington Borough shall provide sufficient funding to address any shortfalls.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of Washington Borough, Warren County, State of New Jersey, that the governing body does hereby agree to fund any shortfalls in its affordable housing program that may arise whether due to inadequate funding from other sources or for any other reason; and

BE IT FURTHER RESOLVED, that said shortfalls shall be funded by bonding if there are no other resources.

Discussion: Councilman Turner thought that the governing body was ok with their COAH obligations?

Manager Sheola noted that this is a required resolution for continued compliance.

Roll Call: Woykowski, Buoye, Van Deursen, Turner, Glaser and Oakley.

Ayes: 6, Nays: 0.

Motion carried.

Resolution #29-2006 – Transfer of 2005 Appropriations

There was no transfer resolution for consideration at this meeting.

Resolution #30-2006 – Authorizing Manager to Enter into Contract with AETNA Insurance for Dental Insurance Plan

The following Resolution was moved by Glaser, seconded by Oakley and adopted:

RESOLUTION #30-2006

**RESOLUTION AUTHORIZING MANAGER TO SIGN
CONTRACT WITH AETNA INSURANCE FOR DENTAL
BENEFITS AND THE BOROUGH OF WASHINGTON, WARREN COUNTY, NJ**

WHEREAS, the Borough of Washington has determined that employees need dental insurance; and

WHEREAS, PBA Local 280 has agreed to accept a dental insurance program in lieu of a reimbursement program; and

WHEREAS, the Borough Council has agreed to provide the dental insurance program to the non-union employees; and

WHEREAS, the AETNA Insurance provides such services; and

WHEREAS, the proposal submitted by Banc of America Corporate Insurance Agency, LLC is acceptable to the Borough of Washington; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, Warren County, New Jersey, that the Borough Manager is authorized to sign and complete the requirements of an agreement with AETNA Insurance for dental insurance services at the rate quoted from January 1, 2006 to December 31, 2006.

Roll Call: Turner, Oakley, Glaser, Van Deursen, Buoye and Woykowski.

Ayes: 6, Nays: 0.
Motion carried.

COUNCIL REMARKS:

Mayor Van Deursen welcomed Township Mayor, Dave Dempski to the Borough's meeting. Mayor Van Deursen noted that Mayor Dempski is still interested in pursuing other avenues of shared services with the Borough and Township. It was suggested that a meeting be scheduled early this year to discuss future shared services. She welcomed the opportunity to work with the Township.

Councilman Turner stated for the record that all his decisions made were prefaced on how it would benefit the Borough.

Deputy Mayor Glaser wished everyone on Council a Very Happy New Year and was looking forward to working with everyone this year. She also expressed her desire to continue dialogue with the Township. It will be nice to have a working relationship with the Township again.

Councilwoman Oakley also wished everyone a Happy New Year. She commended the Manager for surviving his first year. Council accomplished a lot this year. She also would like to continue working together with the Township towards more shared services.

Councilwoman Woykowski wished everyone a Happy New Year. It has been a year full of experiences and events and she hoped everyone benefited from it. She looked forward to working with Council again this year in having a good and productive year ahead.

Councilman Buoye also wished everyone a Happy New Year. Councilman Buoye was very happy with what Council was able to accomplish last year. He stressed that Council should be thinking of how they can do even better this year.

Councilwoman Oakley expressed an interest in trying to have an 11 PM curfew on meetings.

Semi-Annual Meeting – Borough and Township

A motion was made by Glaser, seconded by Oakley that the Borough agrees to meet semi-annually with the Township to discuss items that are of mutual benefit and concerns to the residents of both municipalities.

Roll Call: Woykowski, Buoye, Van Deursen, Turner, Glaser and Oakley.

Ayes: 6, Nays: 0.
Motion carried.

Mayor Van Deursen stated that she was very proud of all of the governing body members. This group has been a pleasure to work with and the governing body has accomplished a lot. We are here to represent the concerns of the community. All of our decisions must be in the best interest of the community overall.

Executive Session

It was moved by Glaser seconded by Turner that Council go into Executive Session to discuss personnel and contract negotiation matters after a short recess at 9:10 PM.

Ayes: 6, Nays: 0.
Motion carried.

Council went into Executive Session with everyone present at 9:20 PM with everyone present.

It was moved by Glaser, seconded by Turner that Council go out of Executive Session and back into open session at 9:30 PM.

Ayes: 6, Nays: 0.
Motion carried.

Councilwoman Woykowski reported to Council that the trees adjacent to Fran Wadnik's property on Hillcrest Avenue did some damage to the roof on her property. It was noted that the appropriate Tort Claim notices will be forwarded to her and will be turned over to the insurance company for follow-up.

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Councilwoman Woykowski suggested that Council look into turning over this property to all of the adjoining property owners where these trees are located on Borough property off Hillcrest Avenue.

Hearing no further business to come before Council, it was moved by Glaser, seconded by Oakley that the meeting be adjourned at 9:30 PM.

Ayes: 6, Nays: 0.
Motion carried.

Marianne Van Deursen, Mayor

Linda L. Hendershot, RMC/CMC
Borough Clerk