

MINUTES OF REGULAR MEETING HELD SEPTEMBER 6, 2005

The Regular Meeting of the Borough Council of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 8:00 P.M.

Roll Call: Oakley, Glaser, Turner, Van Deursen, Woykowski, Housel and Buoye - 7 Present.

Also Present: Richard J. Sheola, Borough Manager
Richard P. Cushing, Esq, Municipal Attorney
Robert Miller, C.M.E., Borough Engineer
Linda L. Hendershot, RMC/CMC, Borough Clerk

Mayor Van Deursen led everyone in the flag salute.

Mayor Van Deursen read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231 have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

MINUTES:

Regular Meeting – August 16, 2005

Mayor Van Deursen entertained additions or corrections to the minutes of the regular meeting held August 16, 2005.

The following corrections were noted for the Clerk to revise:

Page 3 – 5 paragraphs down – Miller was spelled wrong;
Page 7 - The word logical was changed to easy in the last sentence; and
Page 16 - Councilman Buoye noted that he had no remarks during the “Council Remarks” portion of the meeting.

COMMUNICATIONS:

The following communications were entered into the record:

- 1) 9/11 Remembrance Day – Warren County Fire Academy;
- 2) Allamuchy Twsp. – Resolutions RE: NJ Green Acres Program Rules (2);
- 3) NJLM – League Conference Resolutions;
- 4) NJLM – Seminar – Preserving the Public Trust;
- 5) NJLM – Support for Citizens Soldiers;
- 6) NJLM – Pension and Benefit Costs;

- 7) A.M.P. Services – Seminar on Ethics;
- 8) NJLM – Medicare Prescription Drug Benefit – Part D;
- 9) NJLM – Long Term Care Insurance (2);
- 10) NJLM - Fuel Cost Cap Relief;
- 11) NJLM - Aid for Victims of Hurricane Katrina;
- 12) NJ Highlands Partnership Report;
- 13) Construction Schedule – Sunrise Terrace/Pickel Avenue;
- 14) Design Build Institute of America – “Water-Wastewater Award”;
- 15) 90th Annual Conference Workshop/Education Session Schedule;
- 16) NJLM – League Delegates Luncheon;
- 17) Memo – Councilwoman C. Woykowski Re: Guidelines – Part 1;
- 18) NJLM – Literacy Initiative;
- 19) NJLM – Washington Watch: Eminent Domain and
- 20) Hurricane Relief

Mayor Van Deursen entertained a motion to acknowledge, receive and file the communications.

It was moved by Glaser, seconded by Housel that the communications numbered #1 thru #20 be acknowledged, received and filed.

Discussion: Councilman Housel noted that Warren County has a literacy group. This information should be added to the web-site for additional information in promoting this very worthwhile initiative to raise the literacy levels of children and adults in New Jersey.

Mayor Van Deursen also noted that there was a very newsworthy item on the agenda that the Borough should promote. The Design and Build Institute of America has selected our Washington Borough, NJ, Wastewater Treatment Plant Design-Build Project as this year’s recipient for the Chapter’s Water-Wastewater Award.

AUDIENCE:

Mayor Van Deursen entertained remarks from the audience on items that were not part of the meeting agenda.

Ed Little, 80 S. Lincoln Avenue addressed the final decision made on S. Lincoln Avenue. He knew how tough of a decision it was. There are forty-four (44) other streets the Council will also be instituting “No Parking”.

Mr. Little pointed out also that the sidewalks on S. Lincoln Avenue are in a state of disrepair and make it difficult for wheel chairs, baby carriages and people in general who walk this street.

Mr. Little suggested that a cross walk still be considered on Willow Street. Stop signs should also still be considered. He also suggested that the police install barriers on the railroad property to discourage people from utilizing this short cut. This may reduce the traffic on S. Lincoln Avenue.

Mr. Little also reported that his address of 80 S. Lincoln Avenue, next to him is 76 S. Lincoln Avenue and across the street is 78 S. Lincoln Avenue. This creates a problem with mail delivery and should be corrected.

Hearing no further remarks from the audience, it was moved by Glaser, seconded by Oakley that the audience portion of the meeting be closed.

Ayes: 7, Nays: 0.
Motion carried.

REPORTS:

It was moved by Glaser, seconded by Oakley that the WWTP A & E O.T. (2), Borough Clerk's (2), Collector-Treasurer's (2), Borough Manager's, Code Enforcement and Personnel reports be accepted as presented and filed.

Ayes: 7, Nays: 0.
Motion carried.

Manager Sheola reported that the departmental budget requests for 2006 will be distributed tomorrow. If any member of the Council would like a copy, please let him know.

VOUCHERS:

Mayor Van Deursen entertained questions or additions to the vouchers and claims for payment.

Hearing none, it was moved by Housel, seconded by Glaser that the vouchers and claims be paid in the amount of \$1,399,965.47 and the handwritten checks for July in the amount of \$276,340.80 as reflected in the debit/credit memorandum on file in the Collector-Treasurer's office.

Discussion: Manager Sheola noted that we are now putting salaries on the claims list as well. Manager Sheola also gave the governing body the Year to Date Actual report showing the account balances of all the departments for the year.

There will be some problems and issues with the gasoline and fuel oil lines items as a result of the rising prices.

Manager Sheola suggested that Council review their Year to Date report and that it be placed on the next meeting agenda for any questions or comments.

Councilwoman Glaser questioned how often this report could be generated. Manager Sheola stated that it could be made available each month.

Councilman Buoye did have one question on Page 26 of the September 6th vouchers and claims list with respect to engineering fees for Calton Homes. He questioned whether these fees were being taken out of the Performance Bond? The Manager assured Councilman Buoye that the engineering fees were being charged against the Planning Board escrow account and not the taxpayers. Manager Sheola will be sending them a letter.

Roll Call: Housel, Glaser, Buoye, Woykowski, Turner, Oakley and
Van Deursen.

Ayes: 7, Nays: 0.
Motion carried.

OLD BUSINESS:

Resolution #144-2005 – Refund Overpayment on 2005 Real Estate Taxes due to Property Assessment Change

This resolution was tabled for re-verification of the figures by the Collector.

It was therefore moved by Glaser, seconded by Turner that the following Resolution be moved by Glaser, seconded by Turner and adopted:

RESOLUTION #144-2005

**A RESOLUTION TO REFUND OVERPAYMENT ON
2005 REAL ESTATE TAXES DUE TO PROPERTY ASSESSMENT CHANGE**

WHEREAS, according to the Tax Collector's records, there is an overpayment of \$ 3,104.47 on 2005 Regular Taxes on property, known as Block 500, Lot 005, and in the name of United Telephone Company of NJ, Inc.; and

WHEREAS, the Tax Assessor changed the assessed value from \$ 107,896 in 2004 with a tax amount of \$ 6,971.74 o \$ 10,866 in 2005 with a tax amount of \$ 381.40; and

WHEREAS, the preliminary billings for 2005 calculated from the 2004 tax amount at \$ 3,485.87 and which were paid by United Telephone Company when the quarters were due are overpaid by \$ 3,104.47; and

WHEREAS, the Tax Collector has received a request from United Telephone Company of NJ requesting that the overpayment be refunded.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, to hereby authorize the Tax Collector to refund the overpayments and cancel the overbills and the Treasurer to refund the amount of \$ 3,104.47 payable to:

United Telephone Company of NJ
Property Tax Department
P.O. Box 12913
Shawnee Mission, KS 66282-2913

Roll Call: Woykowski, Housel, Buoye, Van Deursen, Turner, Oakley and Glaser.

Ayes: 6, Nays: 0.
Motion carried.

Pershing Avenue Sewer Project Update

Manager Sheola gave the Council an update on the Pershing Avenue Project. The project will begin in approximately two weeks after the pre-construction meeting has taken place and the project itself will take approximately two weeks. During the construction phase four homes will be affected as a result of the work.

NEW BUSINESS:

Memo – Councilwoman C. Woykowski Re: Complaint Tracking System

Councilwoman Woykowski submitted a memo to Council regarding the implementation of a Complaint Tracking System. She requested Council consideration for placement on the 2006 Goal List to discuss it and implement the system.

Council discussed her suggestion and agreed that all complaints should be handled through one centralized area. The general consensus from Council was to proceed now rather than wait until 2006.

Corrective Action Plan(s) 2003 & 2004

It was moved by Glaser, seconded by Housel that the Council accept the 2003 and 2004 Corrective Action Plans prepared by the Chief Financial Officer.

Discussion: Councilwoman Glaser stated that she expected all of these recommendations to disappear in the 2005 Audit. Manager Sheola noted that there would be no repeat comments.

Councilwoman Glaser questioned when Council would see a General Ledger? Manager Sheola stated that the report that is presently submitted has no value to the Council.

Councilwoman Woykowski felt that Council should still receive it so that they could begin to understand it.

Manager Sheola noted that he would comment in more depth regarding this issue in his Manager's report.

Councilman Buoye also commented on the recommendations regarding the Sewer Utility Accounting system.

Manager Sheola indicated that their system is not compatible with our accounting System. The Borough has initiated steps to acquire a license to purchase the accounting system that they have.

Roll Call: Woykowski, Housel, Buoye, Van Deursen, Turner, Oakley and Glaser.

Ayes: 7, Nays: 0.
Motion carried.

To consider a request for Refund of Interest – Sewer Bills – Michael DeMonti

A request was received from Mr. Michael DeMonti for a refund of interest charges in which he feels he overpaid. Mr. DeMonti owns the condos on East Washington Avenue and all the units were combined so that the interest charged was based on 18% instead of the 8% he feels the Borough is only entitled to.

Council discussion followed at which time this request was tabled for additional information.

Domestic Abuse & Rape Crisis Center Re: Dorothy Blake House – Donation ?

An invitation was extended to the Council to attend an Open House Tour with a small reception on Wednesday, October 5th from 12 Noon until 7 PM at their home

located at 29 Broad St. This house will be used for a shelter for victims of domestic abuse. They are also requesting donations.

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Mayor Van Deursen planned on attending this reception. Donations made will be on an individual basis from Council.

Preliminary Street List – 2006 Road Improvement Program

The Committee met to decide what projects they would like to consider during the budget process as Capital Projects for 2006. The projects are estimated to cost 2.1 million dollars.

The preliminary list of streets that the committee decided to have the engineer work up preliminary plans and cost estimates were: School Street, S. Lincoln Avenue, North Lincoln Avenue from Rt. 57 to Stewart St., Cornish Street, Grand Avenue, Broad Street to Youmans Avenue and McKinley Avenue drainage.

The general consensus of Council was to have the engineer prepare preliminary plans and cost estimate for budget consideration.

Councilman Housel questioned whether any consideration was going to be given to Harding and Flower Avenue?

Bob Miller, Engineer noted that the Road Department may be able to do this work with the assistance of his office.

It was therefore moved by Turner, seconded by Housel that if funds allow in the 2005 budget they direct the Road Department to do this project with the assistance of the Borough Engineer's office and that further a report be presented for the next meeting on this request.

Roll Call: Woykowski, Housel, Buoye, Van Deursen, Turner, Glaser and Oakley.

Ayes: 7, Nays: 0.

Motion carried.

Manager's Evaluation

The evaluation forms that were utilized to evaluate the previous Manager were distributed to Council for their review. Manager Sheola indicated that there is still one other format that he would like Council look at before making their selection.

The evaluation of Manager Sheola will be sometime during the month of November.

Notice of Award – Municipal Partnership Pilot Program (MP3)

Notification was received from the NJ Highlands Council for Planning Assistance Grant – Municipal Partnership Pilot Project (MP3) Grants.

Manager Sheola noted that he has a meeting scheduled for the 14th of September with the NJ Highlands Council that he will get additional information. The question arose as to who was going to do all the work? Attorney Cushing stated that most of the work was going to be done by the Borough's Planner, Carl Hintz. He suggested that this document be sent down to Mr. Hintz. It is common practice that all MP3 Grants are done by the planner.

Resolution #146-2005 – Resolution to Void a Check

The following Resolution was moved by Glaser, seconded by Turner and adopted:

RESOLUTION #147-2005

**A RESOLUTION TO ADJUST SEWER BILLINGS IN
ACCORDANCE WITH CHAPTER 70, SECTION 28B OF
THE CODE OF THE BOROUGH OF WASHINGTON.**

WHEREAS, the Borough of Washington commenced operations of a municipal sewer utility in January of 1999; and

WHEREAS, certain facts have come to the attention of the Borough to justify modification of sewer service charges which have been reviewed by the Borough Manager; and

WHEREAS, notice has been provided to the owner(s) of the property or properties listed below of the action proposed to be taken with the date, time and place where the Mayor and Council will meet to consider change(s) in the E.D.U.'s assigned to the property or properties listed below; and

WHEREAS, all parties affected by this resolution will be notified of the action taken, in writing, and notified of an opportunity to appear, in person, at a formal hearing of the governing body, if dissatisfied with the decisions made herein.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the following changes in sewer service charge(s) are approved:

BLOCK	LOT	NAME/ADDRESS	REASON/ADJUSTMENT
20	2	Anthony & Cynthia Maiella 15095 Thompson Parkway Scottsdale, AZ Property Location: 80-82 North Lincoln Avenue	Change in Use

BE IT FURTHER RESOLVED, that the Borough Clerk be directed to send a certified copy of this resolution to all parties affected by this resolution and advise them of their right to protest the decision and request a formal hearing before the governing body, as provided in Chapter 70, Section 13. If no protest is filed, the decisions contained herein shall be considered final.

Roll Call: Woykowski, Turner, Buoye, Housel, Glaser, Van Deursen and Oakley.

Ayes: 7, Nays: 0.
Motion carried.

Resolution #149-2005 – Requesting Approval of a Special Item of Revenue in the Budget

The following Resolution was moved by Glaser, seconded by Housel and adopted:

RESOLUTION #148-2005

**A RESOLUTION OF THE BOROUGH OF WASHINGTON
REQUESTING APPROVAL OF AN ITEM OF REVENUE
AND APPROPRIATION UNDER N.J.S.A. 40:4-87**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the Adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, hereby request

the Director of Local Government Services with the Department of Community Affairs to approve the insertion of an item of revenue in the budget of the year 2005 in the sum of Council Minutes – 9-6-05
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\$ 1,000.00 which item is now available as a revenue from the United Way of Warren County for the Warren Hills Middle School Parent Volunteer Summer Recreation Program – Municipal Alliance.

BE IT FURTHER RESOLVED, that the like sum of \$ 1,000.00 is hereby appropriated under the cap “Municipal Alliance – Summer Recreation Program” Other Expenses outside the CAP.

Roll Call: Van Deursen, Woykowski, Housel, Buoye, Glaser, Turner and Oakley.

Ayes: 7, Nays: 0.
Motion carried.

Resolution Approving the Public Sale of Personal Property

The following Resolution was moved by Glaser, seconded by Housel and adopted:

RESOLUTION #149-2005

RESOLUTION PURSUANT TO N.J.S.A. 12-13.1 APPROVING PUBLIC SALE OF PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE, BY THE BOROUGH COUNCIL OF THE BOROUGH OF WASHINGTON, COUNTY OF WARREN, STATE OF NEW JERSEY.

WHEREAS, the Borough of Washington is in possession of certain personal property which is no longer needed for public use; and

WHEREAS, the Borough of Washington is desirous of selling such property by holding an internet based public auction on e-Bay to the highest bidder, pursuant to N.J.S.A. 40A:12-13 (a); and

WHEREAS, such sale must be authorized by Resolution, pursuant to N.J.S.A. 40A:12-13.1:

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Washington, County of Warren, State of New Jersey, that they do hereby authorize the sale of all property set forth in the annexed Exhibit A, which is hereby incorporated by reference herein, by open Internet sale at auction via e-Bay to the highest bidder; and

BE IT FURTHER RESOLVED, that the Borough Clerk shall cause advertisement thereof to be published in the newspaper circulating in the Borough of Washington, by one insertion thereof at least once during two consecutive weeks, the last publication of which shall not be earlier than seven days prior to such sale, which advertisement shall include the conditions of sale set forth hereafter; and

BE IT FURTHER RESOLVED, that such shall be held under the following conditions:

- a) As to each item, the Borough of Washington will comply with the terms of sale as set forth by e-Bay;
- b) Each item may have a minimum price, as set forth in Exhibit A;
- c) Each item listed is sold “as-is/where-is” with no warranties or guaranties, whether expressed or implied given.

EXHIBIT “A”

Internet Auction

September 32005

<u>Item</u>	<u>Vehicle Identification Number</u>	<u>Mileage</u>	<u>Min Price</u>
1986 Dodge Caravan	2B7FK13C9GR799972		\$500
1989 Ford F-350 Mason Dump	1FDKF38M8KNA56382		\$2,000

Roll Call: Turner, Glaser, Oakley, Van Deursen, Buoye, Housel and Woykowski.

Ayes: 7, Nays: 0.
Motion carried

Resolutions #150-2005 & #151-2005 – Approving Change Orders #5 & 6 – Extraneous Flow Reduction Project

The following Resolutions was moved by Housel, seconded by Woykowski and adopted:

RESOLUTION #150-2005

A RESOLUTION APPROVING CHANGE ORDER #5

**RELATED TO THE EXTRANEEOUS FLOW REDUCTION
PROJECT**

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WHEREAS, the Borough of Washington is repairing/replacing various sanitary sewers as part of an extensive rehabilitation program; and

WHEREAS, from time to time during the construction process, various field changes and adjustments are necessary; and

WHEREAS, the project engineers, Schoor DePalma have recommended the following Change Order:

Removal/disposal of concrete	\$ 3,410.48
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WHEREAS, the Mayor and Council of the Borough of Washington wishes to accept the change order for this work as it is in the best interest of the Borough of Washington. A Certification of Available Funds is attached and made part of this document.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey approve Change Order #5 and authorize the Borough Manager and Project Engineer to prepare the necessary documents as soon as possible for the Borough Manager to execute the change order on behalf of Washington Borough.

Discussion: Councilwoman Glaser asked how many more change orders can the Borough expect with respect to this project? Shouldn't someone have been aware of this?

Manager Sheola explained that some allowances are written into the contract for these types of changes. In this instance some of the curbs and gutters were thicker than what was spelled out in the specifications.

Roll Call: Housel, Woykowski, Buoye, Van Deursen, Turner, Oakley and Glaser.

Ayes: 7, Nays: 0.
Motion carried.

RESOLUTION #151-2005

**A RESOLUTION APPROVING CHANGE ORDER #6
RELATED TO THE EXTRANEEOUS FLOW REDUCTION PROJECT**

WHEREAS, the Borough of Washington is repairing/replacing various sanitary sewers as part of an extensive rehabilitation program; and

WHEREAS, from time to time during the construction process, various field changes and adjustments are necessary; and

WHEREAS, the project engineers, Schoor DePalma have recommended the following Change Order:

Removal/disposal of concrete \$ 1,384.23

WHEREAS, the Mayor and Council of the Borough of Washington wishes to accept the change order for this work as it is in the best interest of the Borough of Washington. A Certification of Available Funds is attached and made part of this document.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey approve Change Order #6 and authorize the Borough Manager and Project Engineer to prepare the necessary documents as soon as possible and for the Borough Manager to execute the change order on behalf of Washington Borough.

Roll Call: Turner, Glaser, Oakley, Woykowski, Housel, Buoye and
 Van Deursen.

Ayes: 7, Nays: 0.
Motion carried.

Resolution #152-2005 – Refund Overpayment on 2005 Real Estate Taxes

The following Resolution was moved by Glaser, seconded by Turner and adopted:

RESOLUTION #152-2005

**A RESOLUTION TO REFUND OVERPAYMENT ON
2005 REAL ESATE TAXES DUE TO EXEMPT DISABLED
VETERAN STATUS.**

WHEREAS, according to the Tax Collector's records, there is an overpayment of \$ 1,565.32 on 2005 Regular Taxes paid on property located at 200 W. Warren Street, also known as Block 007, Lot 006, and in the name of Hoffman, John V & Betty L; and

WHEREAS, Block 007, Lot 6 has been granted Exempt status for a Disabled Veteran as of April 26, 2005; and

WHEREAS, First American Real Estate Service has sent in a payment for the 3rd quarter 2005 taxes as of August 26th which were cancelled per Resolution #138-2005 at the Council meeting of August 16th; thus creating the overpayment.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, to hereby authorize the Tax Collector and Treasurer to refund the amount of \$ 1,565.32 payable to:

First American Real Estate Tax Service
Renaissance Tower
1201 Elm Street, Suite 400
Dallas, TX 75270

Roll Call: Woykowski, Housel, Buoye, Van Deursen, Glaser, Turner and Oakley.

Ayes: 7, Nays: 0.
Motion carried.

Resolution #153-2005 – To Award the Carlton Avenue Reconstruction Project

The following Resolution was moved by Glaser, seconded by Buoye and adopted:

RESOLUTION #153-2005

**A RESOLUTION AWARDING CONTRACT FOR
RECONSTRUCTION OF CARLTON AVENUE**

WHEREAS, the Borough publicly bid the construction of said project and on September 1, 2005 opened the bids for the project; and

WHEREAS, one bid was received for the project as follows:

Inter County Paving Associates	
Hackettstown, NJ 07840	\$ 766,869.00

WHEREAS, the Mayor and Council of the Borough of Washington wish to award the contract for this work as it is in the best interest of the Borough of Washington.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey to award a construction contract to Inter County Paving, Hackettstown, NJ funded by Ordinance #8-

2005, Account 02-00-0490-2-3033-3355 with a Sufficiency of Available Funds Statement made part of this Resolution; and

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BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Inter County Paving, Inc., Robert Miller, Borough Engineer and Kay Stasyshan, Borough Treasurer.

Discussion: Councilwoman Glaser questioned how this bid compared to our budgeted estimate? The estimate was \$ 805,000.00.

Manager Sheola commented on the bid. A temporary road will be constructed on school property for an estimated cost of \$ 20 - \$25,000.00. The engineer sequenced the work so that the whole project will not be torn up at the same time. The temporary road will be done first before any work begins. The top-soiling and seeding will be done when each section of the project is completed. Stone will be place between the sidewalk and curbing. Ten (10%) has been added to the contract for these items that was not part of the original estimate. All this has been done for the safety of the children who go to the Warren Hills Middle School on Carlton Avenue.

Roll Call: Woykowski, Housel, Buoye, Van Deursen, Turner, Glaser and Oakley.

Ayes: 7, Nays: 0.
Motion carried.

Special ABC Permit – St. Joseph’s Church (Octoberfest)

An application was received from St Joseph’s for a Special ABC Permit for their Octoberfest to be held October 29, 2005. The application was in order and fees paid.

It was therefore moved by Housel, seconded by Glaser that this Special ABC Permit be approved for filing with the State for St. Joseph’s Church.

Roll Call: Glaser, Turner, Buoye, Housel and Woykowski – Ayes: 5,
Nays: 0 – Abstained: Oakley and Van Deursen.

Motion carried.

St. Joseph Church – Bingo Applications (3) and Raffle Applications (3)

Applications for three bingo applications and three raffle applications was submitted from St. Joseph Church for various occasions.

The applications are in order and fees paid.

It was therefore moved by Housel seconded by Glaser that the bingo applications and raffle applications be approved for the Clerk to issue said licenses to St. Joseph Church.

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Roll Call: Woykowski, Housel, Buoye, Turner and Glaser – Ayes: 5,
Nays: 0 – Abstained: Van Deursen and Oakley.

Motion carried.

COUNCIL REMARKS:

Mayor Van Deursen polled Council for their remarks.

Councilman Turner had no remarks.

Councilwoman Glaser had no remarks.

Councilwoman Oakley had no remarks.

Councilwoman Woykowski had no remarks.

Councilman Housel requested BPU be called about Verizon in conjunction with the South Prospect Avenue project.

Councilman Housel also voiced his disappointment that the Borough Christmas Party was going to be held outside of Washington.

Councilman Housel also wanted the Manager to contact the B.I.D. office. He was of the understanding that the B.I.D. investment were not being handled through our local financial institutions and were being done outside of the Borough.

Councilman Buoye requested that the draft of the resident parking ordinance for S. Lincoln Avenue be on the agenda for the next meeting.

Mayor Van Deursen wanted everyone to keep the victims of Hurricane Katrina in our thoughts and prayers. She felt confident that if we ever had a disaster in the Borough of Washington that our professionals would have the foresight to help our citizens.

Councilman Housel reported that we do have a family that has relocated to Warren County and that First Call for Help is assisting them.

Councilwoman Woykowski noted that a lot of our local organizations in the area are assisting in any way they can.

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Executive Session

A motion was made by Oakley, seconded by Glaser that the Council go into Executive Session for the purpose of personnel, litigation and contracts after a short recess at 9:15 PM.

Ayes: 7, Nays: 0.
Motion carried.

Council reconvened with everyone present at 9:30 PM and went into Executive Session.

It was moved by Glaser, seconded by Oakley that the Council go back into open session at 11:20 PM.

Ayes: 7, Nays: 0.
Motion carried.

Hearing no further business to come before Council, it was moved by Glaser, seconded by Oakley that the meeting be adjourned at 11:25 PM.

Ayes: 7, Nays: 0.
Motion carried.

Marianne Van Deursen, Mayor

Linda L. Hendershot, RMC/CMC
Borough Clerk