

**MINUTES OF THE REORGANIZATIONAL MEETING
HELD JANUARY 4, 2005**

The Reorganizational Meeting of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 8:00 P .M.

Prior to the Roll Call the Oath of Office was administered by to Marianne Van Deursen, Mayor, Heather Oakley, Councilwoman and Andrew Turner, Councilman. All were assisted by their families. Attorney Cushing administered the Oath to Heather Oakley and Mayor Marianne Van Deursen while Freeholder John DiMaio administered the oath to Andrew Turner.

Roll Call: Housel, Van Deursen, Glaser, Turner, Buoye and Oakley - 6 Present.

Vacancy: One (I) Absent: None

Also Present: Richard J. Sheola, Borough Manager
Richard P. Cushing, Esq., Municipal Attorney Robert Miller, C.M.E., Borough Engineer
Linda L. Hendershot, RMC/CMC, Borough Clerk

The Flag Salute was led by the Mayor.

The Mayor read the following Statement into the Record:

"The requirements of the 'Open Public Meetings Law' P.L. 1975, Chapter 231 have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board stating the time, place and purpose of the meeting as required by law.

Mayor's Year End Message

Mayor Van Deursen read her year-end message that recapped the events and accomplishments of the governing body during the year. She extended her sincere thanks and appreciation to the Council and the staff for their assistance during the year.

Election of Deputy Mayor

Mayor Van Deursen entertained nominations from the floor for **Deputy Mayor** . It was moved by Housel, seconded by Oakley that **Susan Wagner-Glaser** be nominated as Deputy Mayor for a two (2) year term.

Hearing no further nominations the Mayor called for the Roll Call.

Roll Call: Housel, Buoye, Van Deursen, Turner, Glaser and Oakley. Ayes: 6, Nays: 0.

Motion carried.

The Oath was administered Deputy Mayor Susan Wagner-Glaser assisted by the Mayor by Attorney Richard P. Cushing.

Council Vacancy

A letter was received from the Washington Borough Republican Chairman, Patrick Boyle and read by the Mayor. The following three candidates were recommended to fill the un-expired council position of two (2) years vacated by .Marianne Van Deursen. The candidates were Victor Cioni, 29 Alvin Sloan Avenue, Jeanine Gleba, 141 Sunrise Terrace and Christina Woykowski, 24 S. Prospect Street.

Mayor Van Deursen elected to call the candidates in the order they were submitted in alphabetical order. Each candidate was interviewed.

Victor Cioni. 29 Alvin Sloan Ave.

The one question asked ,of all three candidates was why they would like to serve on the governing body.

Mr. Cioni stated that the community was going forward in a very positive manner and the town is ready to take off. He would like to be a part of this to guide the Borough. Mr. Cioni gave a brief summary of his background credentials which included his profession working for Horizon Blue-Cross/Blue Shield and his educational background.

Mr. Cioni also commented he would like to become more involved in the community, particularly working with the children.

Councilman Buoye asked Mr. Cioni what his long- term goal was if he was elected? Mr. Cioni stated that he wanted to make the living situation better in the community for the people overall.

Mayor Van Deursen asked Mr. Cioni if he would be interested in serving on other Boards representing the community if he was not the successful candidates chosen this evening to serve on the governing body? He answered in the affirmative.

Jeanine Gleba. 141 Sunrise Terrace

Mrs. Gleba stated she would like to be a member of Council to serve the public and address their needs. Mrs. Gleba presently is a stay-at-home mother raising her children but was very active in the business world and served in various professional capacities in the executive and corporate world. She has great organizational skills she holds a bachelors and masters degree in business. Her goal for the community is downtown revitalization and better communications between the Council and its citizens.

Mayor Van Deursen also asked Mrs. Gleba if she would be willing to serve on any other Boards representing the community if she was not the successful candidate chosen this evening to serve on the governing body? She also answered in the affirmative.

Christina Woykowski. 24 S. Prospect St.

Mrs. Woykowski stated that she would like to be on Council because her main focus and interest was in community service. She was not a politician. She presently has been working very closely with the borough staff assisting in creating a web-site for the Borough. If elected she would follow the lead of the senior council members but felt that she could bring fresh ideas to the governing body. She would rely on the professional advise of the Borough Manager and other key professionals that are appointed to Borough positions. She would listen to the citizens of the community and represent there interests as well.

Her educational background she holds a masters degree in languages and has been a training manager for supervisory positions. Her organizational skills and leadership abilities give her the background to get things done.

If elected her long term goal would be to continue to work on the web-site to continue to improve it. It is a great tool in which to communicate with the community and its citizens.

Mayor Van Deursen also asked her if she would be interested in continuing to -serve on the Board of Adjustment or any other boards if she was not the successful candidate chosen this evening to serve on the governing body? She also answered in the affirmative. Mrs. Woykowski stated that she enjoys serving on the Board of Adjustment.

Mayor Van Deursen stated that all three candidates have presented themselves well and anyone of these candidates would serve the community and this governing body well. They all have a love of the community and a willingness to serve the citizens and to open up the lines of communication.

Mayor Van Deursen entertained nominations from the floor.

It was moved by Oakley, seconded by Housel that **Christina Woykowski** be nominated to fill this two (2) year vacancy left by Mrs. Van Deursen's resignation.

It was moved by Turner, seconded by Buoye that **Victor Cioni** be nominated to fill this two (2) year vacancy left by Mrs. Van Deursen's resignation.

Roll Call Vote on the Nomination of Christine Woykowski:

Oakley, Glaser, Housel, Van Deursen and Buoye -Ayes: 5. Turner-1 Nay.

Motion carried.

The **Oath of Office** was administered to **Christine Woykowski** assisted by Kathy Halpin by Attorney Richard P. Cushing.

Mrs. Woykowski took her seat on Council.

Mayor Van Deursen suggested deviating from the order of business to award the **Holiday Yuletide Award for the Calendar Year of 2004.**

The award was given to **Sensations Beauty Salon & Spa** on Broad Street. Accepting on behalf of the owner of the business, Jo Ann Loveatz was her mother, Joan Winters and one of the operators, Sophie Matlock. Mrs. Loveatz was unable to be in attendance.

Holiday House Decorating! Contest -Sponsored by the Recreation Commission

Mayor Van Deursen read off the recipients of the Holiday House Decorating Contest sponsored by the Recreation Commission. The town is divided up into four separate geographic areas and four citizens homes are chosen for this award. The winners were Walter and Jody Gross, 103 Youmans Avenue, Paul, Betty and Sandra Reed, 6 N. Prospect Street and Terri Trimmer, 127 W. Washington Ave.

Dawn Higgins was present in the audience and explained that one of the families names were inadvertently deleted from the computer and she was waiting for this family to call her back. Their names will be made available for the record at a later date.

Managerial Appointments

The following appointments were made by Manager, Richard J. Sheola:

Interim Borough Engineer- Robert Miller, C.M.E. from the firm of Studer & McEldowney for a six (6) month term.

Borough Treasurer- Kay Stasyshan -1 Year Term

Emergency Management Council (formerly k/a Civil Defense Disaster Control Committee)

Paul Brown	First Aid Squad
Joseph Fox	Fire Department
Kevin Shoudt	Veolia Water
John Burd	Washington Borough Road Department
Charles Housel	Washington Borough Council
George Cortellesi	Washington Borough Police Chief
Marianne Van Deursen	Mayor- Washington Borough
Richard Sheola	Borough Manager -Washington

Oath of Office Administered to Washin2ton Borough Fire Department Officers

The Oath of Office was administered to the following **Fire Department Officers** by Attorney Richard J. Cushing:

Chief Joseph J. Fox, Sr.
Assistant Chief Kurt Klausfelder
Captain of Steamer Co. # 1 -Donald Campbell
Lieutenant of Steamer Co. # 1 -Robert Cammarotta
Captain of Truck Co. #2- Keith Gonzales
Lieutenant of Truck Co. #2 -Charles McDade

On behalf of the governing body Mayor Van Deursen congratulated the officers and noted that the Council is very proud of the job they do for the Borough of Washington. Their hearts and minds are in the job they do and it doesn't go by un- noticed. They put their jobs ahead of their families countless numbers of times.

Mayor Van Deursen called for a short recess.

It was moved by Glaser, seconded by Turner that Council take a short recess at approximately 8:50 PM.

Ayes: 7, Nays: 0.
Motion carried.

The meeting was called back to order with a Roll Call Vote at 9 PM.

Roll Call: Oakley, Glaser, Turner, Van Deursen, Buoye, Housel and Woykowski- Present. 7.

RESOLUTIONS:

Resolution #1-2005- Temporary Current Fund Appropriations

The following Resolution was moved by Housel, seconded by Glaser and adopted:

RESOLUTION #1-2005

**A RESOLUTION PROVIDING FOR TEMPORARY
CURRENT FUND APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made to the final adoption of the 2005 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2005; and

WHEREAS, the total appropriation in the 2004 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvements and public assistance, is the sum of \$ 5,044,781; and

WHEREAS, one fourth of the total appropriations in the 2004 Budget, exclusive of any appropriation made for interest and debt redemption charges, capital improvements and public assistance in said 2004 Budget is the sum of \$ 1,336,867.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations:

TEMPORARY APPROPRIATIONS -2005 BUDGET

General Government

Administrative and Executive	
Salary & Wages	\$ 95,500
Other Expenses	11,200
Mayor & Council	
Salary & Wages	3,625
Other Expenses	1,590
Elections (Municipal Clerk)	
Salary & Wages	12,650
Other Expenses	3,050
Financial Administration	
Other Expenses	4,800
Collection of Taxes	
Salary & Wages	25,500
Other Expenses	2,000
Assessment of Taxes	
Salary & Wages	9,500
Other Expenses	3,700

Legal Services	
Salary & Wages	\$ 11,500
Other Expenses	11,500
Engineering Services	
Other Expenses	8,900
Downtown Redevelopment	
Other Expenses	15,250

Land Use Administration

Planning Board	
Salary & Wages	1,700
Other Expenses	425
Board of Adjustment	
Salary & Wages	1,550
Other Expenses	425

Code Enforcement

Local Code Enforcement	
Salary & Wages	8,000
Other Expenses	1,000

Insurance:

Insurances

Commercial Package	69,325
Excess Liability	8,500
Professional Liability	24,894
Surety Bonds	1,000
Other Insurance	6,000
Workmen's Compensation	14,500
Group Medical	74,750
Unemployment Compensation	3,000

Public Safety:

Police Department	
Salary & Wages	250,000
Other Expenses	20,000
Civil Emergency Preparedness	
Salary & Wages	1,650
Other Expenses	300
Fire Department	
Other Expenses	8,000
First Aid Organization	
Other Expenses	5,550
Uniform Fire Safety Act	
Salary & Wages	3,300
Other Expenses	600

Reorganizational Meeting Minutes -1-4-05
(Cont'd.) Page 7

Municipal Prosecutor
Salary & Wages \$ 5,200

Public Works:

Road Department
Salary & Wages 80,000
Other Expenses 30,000
Garbage Collection
Other Expenses 66,500
Public Buildings & Grounds
Salary & Wages 10,500
Other Expenses 8,400
Shade Tree Commission
Salary & Wages 300
Other Expenses 6,000

Health & Human Services

Animal Regulation
Salary & Wages 2,100
Public Assistance
Salary & Wages 1,300

Parks & Recreation:

Recreation Commission
Other Expenses 26,500

Education:

Library
Salary & Wages 48,750
Other Expenses 14,500

Utilities:

Electricity
Other Expenses 13,000
Street and Traffic Lights
Other Expenses 15,000
Telephone
Other Expenses 9,500
Water
Other Expenses 1,700
Natural Gas
Other Expenses 7,500
Heating Oil
Other Expenses 1,500

Sewage Disposal	
Other Expenses	\$ 2,500
Gasoline & Diesel Fuel	
Other Expenses	8,500
Fire Hydrants	
Other Expenses	12,700

Solid Waste Disposal:

Solid Waste Disposal	
Other Expenses	36,625

Statutory Expenditures:

Public Employees' Retirement	20,650
Social Security 30,000	
Consolidated Police & Firemen's Pension	7,640
Police & Firemen's Retirement	38,850

Municipal Court (XCAP):

Municipal Court	
Salary & Wages	22,000
Other Expenses	1,700
Public Defender	
Other Expenses	250

TOTAL APPROPRIATIONS WITH 25% LIMITATION \$1,261,674

Debt Service:

Bond Interest	91,566
Bond Principal	130,000
Loan Interest	18,550
Loan Principal	12,225

TOTAL ALL TEMPORARY APPROPRIATIONS \$1,514,105

Roll Call: Oakley, Glaser, Turner, Van Deursen, Buoye and Housel.

Ayes: 6, Nays: 0. Abstained: Woykowski.

Ayes: 6, Nays: 0, Abstained: I.

Motion carried.

Resolution #2-2005- Temporary Sewer Utility Appropriations

The following Resolution was moved by Glaser, seconded by Turner and adopted:

RESOLUTION #2-2005

**A RESOLUTION PROVIDING FOR TEMPORARY
SEWER UTILITY APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2005 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2005;
and

WHEREAS, the governing body of the Borough of Washington has established sewer rates based upon a projected budget for the year 2005; and

WHEREAS, the total appropriations for the 2004 Sewer Utility Budget, exclusive of any appropriations made for interest and debt redemption charges, and capital improvements, is the sum of\$ 991,419.00; and

WHEREAS, one fourth of the appropriations for the 2004 Sewer Utility Budget, exclusive of any appropriation made for interest and debt redemption charges, capital improvements is the sum of\$ 264,332.00.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations:

TEMPORARY APPROPRIATIONS -2005 SEWER UTILITY

Operations:

Salary & Wages	\$ 3,000.00
Other Expenses	\$228,800.00

TOTAL APPROPRIATIONS WITH 25% LIMITATION: \$231,800.00

Debt Service

Bond Interest	\$119,820.00
Environmental Trust/Fund Principal & Interest	\$110,140.00

TOTAL ALL TEMPORARY APPROPRIATIONS: \$521,160.00

Roll Call: Housel, Buoye, Van Deursen, Oakley, Glaser and Turner.

Ayes: 6, Nays: 0. Abstained: Woykowski.

Motion carried.

Resolution #3-2005 -W .B.B.I.D. -2005 Budget Introduction

The following Resolution was moved by Glaser, seconded by Oakley and adopted: Manager Sheola distributed a narrative outlining their budget for the Council' s information.

RESOLUTION #3-2005

**INTRODUCING AND APPROVING THE Budget OF THE WASHINGTON
BOROUGH SPECIAL IMPROVEMENT DISTRICT**

WHEREAS, the governing body of the Borough of Washington on June 4,2003 adopted Ordinance #7-2004 creating the Washington Borough Special Improvement District;
and

WHEREAS, the governing body of Borough of Washington designated the Washington Borough Business Improvement District Management Corporation as the District Management Corporation for the Special Improvement District.

WHEREAS, the Washington Borough Business Improvement District Management Corporation Board of Directors have approved a 205 Special Improvement District Budget for submittal to Borough Manager for submission to the Mayor and Council of the Borough of Washington for their consideration; and

WHEREAS, pursuant to N.J.S.A. 40:56-80 and N.J.S.A. 40:56-84, the governing body of Borough of Washington is required to approve the budget and fix the time and place for the holding of a public hearing upon the budget;

WHEREAS, the governing body of Washington Borough has determined that at least one (1) week prior to the hearing a complete copy of the proposed budgets shall be (a) posted on the bulletin board in the Borough Municipal Building; (b) made available to each person requesting the same before the during the public hearing; (c) a copy of the budget shall be advertised along with the date, time and place of the haring in a newspaper published in the county and circulating in the municipality at least 10 days prior to the hearing; and (d) the hearing shall be held not less than 28 days after the approval of the budget.

NOW, THEREFORE, BE IT RESOLVED, the governing body of the Borough of Washington that:

(1) The Washington Borough Special Improvement District budget is hereby introduced and approved by the governing body of the Borough of Washington for the period of January 1,2005 -December 31,2005 in the amount of\$ 200,000 to the Washington Borough Business Improvement District Management Corporation

(2) A special assessment will be imposed and will be collected with either the regular tax payment (or payment in lieu of taxes), or otherwise, on properties located within the Borough of Washington as set forth within Ordinance #7-2003 as amended from time to time and the assessment proposed will be as follows:

Schedule A1 shall be assessed at \$134,348; and, Schedule A2 shall be assessed at \$65,652;

(3) Payments received by the Borough of Washington for the District will be transferred to the Washington Borough Business Improvement District Management Corporation to be expended in accordance with the approved budget; and

(4) The Borough Clerk will be authorized to forward a certified copy of the adopting resolution to Washington Borough Business Improvement District Management Corporation, the Warren County Board of Taxation, and the Director of Community Affairs after the public hearing and adoption by a majority of the full membership of the governing body.

(5) The proposed Budget is as follows:
(See Next Page)

Washington Business Improvement District
Management Corporation
Proposed "2005" Budget

Management (\$80.000): this consists of a full time Executive Director (\$55,000) Part-Time staff (\$25,000)

General Administration (\$15.000): To cover the cost of an accountant, legal and professional services, and office supplies, and equipment, office rent and repairs, telephone, janitorial, utilities, conferences and dues, and fees.

Insurance (\$5.000): Liability and corporate insurances, and health insurance for Executive Director .

Promotions and Public Relations (\$23.000): to promote and market the district as a premier destination to shop and conduct business. This includes concert series, newsletters, banners, and advertisements.

Quality of Life (\$48.800): Clean & Safe; Directed towards cleaning services, and common area environmental improvements. Parking & Pedestrian improvement: this is a focus on parking management, pedestrian crossing upgrades, signage, and lighting.

Architecture & Design (\$3.000): Maintaining design standards and review system, **Note:** SID/BIDs are permitted to have enhanced design standards that must be met prior to other meeting Planning Board requirements. This provides upgrades particular to business facades, maintaining cohesiveness, and building effective partnerships with municipal planning efforts. The design standards must be approved by the Planning Board prior to enactment.

Business Recruitment (\$12.000): As a retail district these monies will be used to retain current business, while attempting to attract new businesses to the Washington Borough.

Grantmanship (\$13.200): These funds will be used to retain a grants and fundraising consultant.

Roll Call: Buoye, Housel, Van Deursen. Glaser, Turner and Oakley-

Ayes: 6, Nays: 0. Abstained: Woykowski.

Motion carried.

Resolution #4-2005 – Depositories

It was moved by Glaser, seconded by Housel that the resolution adopting the depositories be adopted as amended at the meeting:

RESOLUTION #4-2005
DEPOSITORIES

BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, Warren County, State of New Jersey, that the following banks be designated as legal depositories for the Year 2005.

BANK OF AMERICA

W ACHOVIA

PNC BANK

COMMERCE CAPITAL BANK

COMMERCE BANK

THE DEPOSITORY TRUST COMPANY

SOVEREIGN BANK

Roll Call: Buoye, Woykowski, Turner, Oakley, Glaser, Housel and
Van Deursen.

Ayes: 7, Nays: 0,
Motion carried.

Resolution #5-2005- Interest Rates

The following Resolution was moved by Glaser, seconded by Oakley and adopted:

RESOLUTION #5-2005

INTEREST RATES

N.J.S.A.54:4-67:19

WHEREAS, taxes are payable in quarterly installments on **February 1st**, **May 1st**, **August 1st** and **November 1st** in each year, and installments become delinquent if not paid on or before those dates.

BE IT THEREFORE RESOLVED, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$ 1,500.00 of the delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00 upon all delinquent installments; and

BE IT ALSO RESOLVED, that Council does hereby authorize a penalty to be charged to a taxpayer with a delinquency in excess of \$ 10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6) percent of the amount of the delinquency.

BE IT FURTHER RESOLVED, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and ending on the ten (10th) day of the month in which taxes are due, shall bear interest at the applicable interest rate from the original due date.

BE IT FURTHER RESOLVED, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent taxes for the Calendar Year of 2004.

Roll Call: Turner, Woykowski, Buoye, Van Deursen, Housel, Oakley and Glaser.

Ayes: 7, Nays: 0.
Motion carried.

Resolution #6-2005 -Deputy Borough Clerk

The following Resolution was moved by Housel, seconded by Glaser appointing Richard J. Sheola as Deputy Clerk:

RESOLUTION #6-2005
DEPUTY BOROUGH CLERK

WHEREAS, the Borough of Washington, Warren County, New Jersey is governed by Plan "E" of Municipal Charter Law; and

WHEREAS, under this plan the Council of the Borough is directed and authorized to appoint the Deputy Borough Clerk for the Borough of Washington, New Jersey.

BE IT RESOLVED, that **Richard J. Sheola** is hereby appointed for a term ending **December 31, 2005.**

Roll Call: Van Deursen, Buoye, Housel, Woykowski, Glaser,
Oakley and Turner.

Ayes: 7, Nays: 0.

Motion carried.

Resolution #7-2005- Municipal Attorney

The following Resolution moved by Housel, seconded by Buoye reappointing Richard P. Cushing, Esq. as Municipal Attorney:

RESOLUTION #7-2005

MUNICIPAL ATTORNEY

WHEREAS, there exists a need for legal services to be rendered to the Borough of Washington, Warren County, New Jersey; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. eq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

1. That the Mayor and Common Council are hereby authorized to execute the appointment of **Richard P. Cushing** of the firm of **Gebhardt & Kiefer**, Municipal Attorney, as outlined in Article VI, Department of Law S3-40 of the Borough Code adopted by the Borough of Washington January 8, 1974.

2. This appointment is made without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because:

"The service to be rendered by the Municipal Attorney can only be rendered by a person that meets the qualification standards of the New Jersey State Bar Association and is further subject to the rules and procedures of the courts of the State of New Jersey; and further, the services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids."

3. A copy of this Resolution shall be published in the Star Gazette as required by Law within ten (10) days of its passage

Roll Call: Turner, Glaser, Oakley, Housel, Buoye, Woykowski and Van Deursen.

Ayes:7, Nays: 0.

Motion carried

Resolution #8-2005 -Municipal Prosecutor

The following Resolution was moved by Housel, seconded by Glaser reappointing Roger J. Skoog, Esq. as Municipal Prosecutor for the Borough of Washington Municipal Court:

RESOLUTION #8-2005
MUNICIPAL PROSECUTOR

WHEREAS, there exists a need for legal services to be rendered to the Borough of Washington, Warren County, New Jersey; and
WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:II-I et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

1. That the Mayor and Common Council are hereby authorized to execute the appointment of **Roger J. Skoog, Municipal Prosecutor**, whose duties shall be outlined in Article VI, Department of Law, S3-40 of the Borough Code adopted by the Borough of Washington on January 8, 1974 and P.L. 1996, C. 95, Section 14, together with such additional legal sources as may be authorized by the Mayor and Council.

2. This appointment is made without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because:

"This service to be rendered by the **Municipal Prosecutor** can only be rendered by a person that meets the qualification standards of the New Jersey State Bar Association and is further subject to the rules and procedures of the courts of the State of New Jersey; and further, the services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

3. A copy of this Resolution shall be published in the Star Gazette as required by law within ten (10) day of its passage.

Roll Call: Housel, Buoye, Van Deursen, Woykowski, Turner, Housel and Oakley.

Ayes: 7, Nays: 0.

Motion carried.

Resolution #10-2005- Municipal Public Defender

The following Resolution was moved by Glaser, seconded by Housel and adopted:

RESOLUTION #9-2005
MUNICIPAL PUBLIC DEFENDER

WHEREAS, there exists a need for legal services to be rendered to the Borough of Washington, Warren County, New Jersey; and

WHEREAS, P .L. 1997, Chapter 256 requires the governing body of the municipality which has a Municipal Court to appoint a **Municipal Public Defender** for a one (1) year term from the date of his or her appointment; and **WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:1-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised. **NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

1. That the Mayor and Common Council hereby appoint **Scott Wilhelm**, Municipal Public Defender, as provided for in P .L. 1997, Chapter 256 and in accordance with Chapter 3, Article VI, S3-41.1 of the Code of the Borough of Washington.
2. This appointment is made without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because:
"The service to be rendered by the **Municipal Public Defender** can only be rendered by a person that meets the qualification standards of the New Jersey State Bar Association and is further subject to the rules and procedures of the courts of the State of New Jersey; and further, the services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.
3. A copy of this Resolution shall be published in the Star Gazette as required by law within ten (10) days of its passage.
Roll Call: Woykowski, Housel, Buoye, Van Deursen, Turner, Glaser and Oakley.
Ayes: 7, Nays: 0.
Motion carried.

Resolution #10-2005- Municipal Auditor

The following Resolution was moved by Glaser, seconded by Housel reappointing the firm of Suplee, Clooney & Company as the Borough's auditor:

RESOLUTION #10-2005 **MUNICIPAL AUDITOR**

WHEREAS, there exists a need for financial consultant services to be rendered to the Borough of Washington, Warren County, New Jersey; and **WHEREAS**, funds for these services are included in the 2005 Budget; and **WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:1-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised. **NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:
I. That the Mayor and Common Council are hereby authorized to execute the appointment of the firm of Suplee. Clooney & Company as Municipal Auditor, as outlined in Chapter 7, Section 5:6 of the Administrative Code adopted by the Borough of Washington on January 2, 1969.

2. This appointment is made without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because:
"The services to be rendered by the Municipal Auditors are of such a qualitative nature and will not reasonably permit the drawing of specifications or the receipt of competitive bids."

Roll Call: Housel, Van Deursen, Turner, Oakley, Glaser, Buoye and
Woykowski.
Ayes: 7, Nays: 0.
Motion carried.

Resolution #11-2005 -Planning Board -Employee Member -Class II Member

The following Resolution was moved by Glaser, seconded by Turner appointing
Richard J. Sheola as Planning Board -Employee Member -Class II:

RESOLUTION #11-2005
PLANNING BOARD -EMPLOYEE MEMBER
CLASS II MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan "E" of Municipal Charter Law; and

WHEREAS, under this law the Council is to appoint an employee member as a Class II Member of the Planning Board.

THEREFORE, BE IT RESOLVED, that Richard J. Sheola be hereby appointed to said position for a term ending January 1,2006.

Roll Call: Turner, Van Deursen, Oakley, Glaser, Buoye,
Woykowski and Housel.
Ayes: 7, Nays: 0.
Motion carried.

Resolution #12-2005- Planning Board -Council Member -Class III Member

The following Resolution was moved by Housel, seconded by Glaser appointing Councilman Andrew Turner to the Planning Board as a Class III Member representing the Council:

RESOLUTION #12-2005
PLANNING BOARD -COUNCIL MEMBER
CLASS III MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan "E" of Municipal Charter Law; and

WHEREAS, under this law the Council is to appoint one (I) of their members as a Class III Member of the Planning Board. =

THEREFORE, BE IT RESOLVED, that Andrew Turner be hereby appointed to said position for a term ending January I, 2006. -

Roll Call: Turner, Woykowski, Buoye, Van Deursen, Housel, Glaser and
Oakley.
Ayes: 7, Nays: 0. Motion carried.

Resolution 313-2005- Plannin! Board -Citizen Member- Class IV Member

The following Resolution was moved by Turner, seconded by Glaser and adopted:

RESOLUTION #13-2005
PLANNING BOARD -CITIZEN MEMBER
CLASS IV MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan "E" of Municipal Charter Law; and

WHEREAS, under this plan the Mayor is directed and authorized to appoint certain members of the **Planning Board**.

I do hereby appoint the following named person as a **Class IV Member** to the **Planning Board**, term to expire **January 1,2009**.

Patrick Boyle
Name

Roll Call: Turner, Oakley, Glaser, Van Deursen, Buoye, Housel and Woykowski.

Ayes: 7, Nays: 0. Motion carried.

Resolution #14-2005- Library Board

The following Resolution was moved for adoption by Housel, seconded by Buoye reappointing **Rita Milson** as recommended by Mayor Van Deursen:

RESOLUTION #14-2005
LIRARY BOARD

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan "E" of Municipal Charter Law; and

WHEREAS, under this plan the Mayor of the Borough is to appoint the members of the **Library Board** for Washington Borough with the consent of the Borough Council; and

WHEREAS, the Mayor has designated the following person as her appointee; and

NOW, THEREFORE BE IT RESOLVED, that the following named person is appointed to the **Library Board** of Trustees for a term ending **January 1,2010**.

Rita Milson
Name

Roll Call: Van Deursen, Housel, Woykowski, Turner, Oakley, Glaser and Buoye.

Ayes: 7, Nays: 0.

Motion carried.

Resolution #15-2005 -Shade Tree Commission

The following Resolution was moved by Housel, seconded Buoye appointing Peter Glaser to the Shade Tree Commission:

RESOLUTION #15-2005
SHADE TREE COMMISSION

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan "E" of Municipal Charter Law; and

WHEREAS, the Borough of Washington, Warren County, New Jersey under this plan is directed and authorized to appoint a **Shade Tree Commission** for a term to expire **December 31.2009.**

Peter Glaser
Name

Roll Call: Woykowski, Housel, Buoye, Van Deursen, Oakley and
Turner- Ayes: 6, Nays: 0. Abstained: Glaser.
Motion carried.

Resolution #168-2005 -Board of Adjustment

The following Resolution was moved by Glaser, seconded by Turner reappointing **Frank Mangiacotti** to the Board of Adjustment:

RESOLUTION #16-2005
BOARD OF ADJUSTMENT

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan "E" of Municipal Charter Law; and

WHEREAS, under this plan the Borough Council is directed and authorized to appoint members of the Board of Adjustment.

BE IT HEREBY RESOLVED, that **Frank Mangiacotti** is hereby appointed to the Board of Adjustment, term to expire **on December 31. 2008.**

Roll Call: Turner, Oakley, Van Deursen, Buoye, Housel,
Woykowski and Glaser.
Ayes: 7, Nays: 0.
Motion carried.

Resolution #17-2005- Board of Adjustment -Alternate #1

Mayor Van Deursen recommended to the governing body that Victor Cioni be appointed to the Board of Adjustment.

It was therefore moved by Turner, seconded by Oakley that the following resolution be adopted appointing **Victor Cioni** to the Board of Adjustment:

RESOLUTION #17-2005
BOARD OF ADJUSTMENT
AL TERNA TE #1

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan "E" of Municipal Charter Law; and

WHEREAS, under this plan the Borough Council is directed and authorized to appoint the Alternate Members of the Board of Adjustment.

BE IT HEREBY RESOLVED, that **Victor Cioni** be hereby appointed to the Board of Adjustment as Alternate #1 to expire on December 31,2006.

Roll Call: Turner, Oakley, Van Deursen, Glaser, Housel, Woykowski and Buoye.

Ayes: 7, Nays: 0.

Motion carried.

Resolution #18-2005- Board of Adjustment -Alternate #2

Mayor Van Deursen tabled this appointment to the next meeting.

Resolution #19-2005- Recreation Commission

The following Resolution was moved by Glaser, seconded by Oakley reappointing **Terence Finnegan** to the Recreation Commission as recommended by Mayor Van Deursen:

RESOLUTION #19-2005
RECREATION COMMISSION

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan "E" of Municipal Charter Law; and

WHEREAS, under this plan the Mayor of the Borough is to appoint the members of the Board of Recreation with the consent of the Borough Council; and

WHEREAS, the Mayor has designated the following person as his appointee:

BE IT THEREFORE RESOLVED, that the following named person is appointed to the **Board of Recreation for a term** ending January 1,2010.

Terence Finnegan
Name

Roll Call: Woykowski, Van Deursen, Housel, Buoye, Glaser and Oakley -Ayes: 6, Nays: 1 (Turner).

Motion carried.

Resolution #20-2005- Local Assistance Board- Council Member

The following Resolution was moved by Housel, seconded by Buoye - reappointing **Councilwoman Susan Wagner-Glaser** to the **Local Assistance Board:**

RESOLUTION #20-2005

LOCAL ASSISTANCE BOARD -COUNCIL MEMBER

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan "E" of Municipal Charter Law; and

WHEREAS, under this law the Council is to appoint one of its members as a member of the Local Assistance Board.

NOW, THEREFORE, BE IT RESOLVED, that **Susan Wagner-Glaser** is appointed to serve as a member of the **Local Assistance Board**, term ending **January 1, 2006**.

Roll Call: Woykowski, Buoye, Housel, Van Deursen, Oakley, Glaser and Turner.

Ayes: 7, Nays: 0. Motion carried.

Resolution #21-2005

Local Assistance Board- Citizen

The following Resolution was moved by Oakley, seconded by Glaser appointing Jeanine Gleba to the Local Assistance Board as recommended by Mayor Van Deursen:

RESOLUTION #21-2005

LOCAL ASSISTANCE BOARD -CITIZEN

WHEREAS, the Borough of Washington, Warren County, New Jersey is now governed by Plan "E" of Municipal Charter Law; and

WHEREAS, under this plan the Mayor of the Borough is to appoint (1) citizen member to serve on the **Local Assistance Board**.

WHEREAS, the Council does approve of this appointment.

BE IT THEREFORE RESOLVED, that the following named person be appointed to the Local Assistance Board, term to expire **January 1, 2007**.

Jeanine Gleba

Name

Roll Call: Oakley, Glaser, Turner, Van Deursen, Woykowski, Housel and Buoye.

Ayes 7, Nays: 0. Motion carried.

Resolution #22-2005 -Local Assistance Board

Mayor Van Deursen tabled this appointment until the next meeting.

Resolution #23-2005- Open Public Meetings Act

The following Resolution was moved by Glaser, seconded by Housel setting forth the schedule of meetings for the calendar year of 2005.

RESOLUTION #23-2005

OPEN PUBLIC MEETINGS ACT

WHEREAS, pursuant to the Open Public Meetings Act, P .L. 1975, C. 231, the Borough of Washington is required to file and post certain notices of public meetings of the Common Council of the Borough of Washington; and

WHEREAS, among the obligations imposed upon the Borough of Washington is the obligation to file the said notices with the newspaper of general circulation circulating in the Borough of Washington; and

WHEREAS, a Schedule of Regular Meetings must be prepared, posted and filed within seven (7) days of the date of the annual re-organizational meeting of the Common Council.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, in the County of Warren, State of New Jersey, that the Star Gazette, a newspaper published in the Town of Hackettstown, and circulating in the Borough of Washington and the Express Times, a newspaper published in the Town of Easton, be designated as the newspapers to which all notices of regular and special meetings of the Common Council shall be transmitted, pursuant to the provisions of the Open Public Meetings Act, P.L. 1975, C. 231.

BE IT FURTHER RESOLVED, by the Authority aforesaid, that a copy of the attached **Schedule of Regular Meetings** be furnished to any member of the public requesting the same, upon the payment by such person of the sum of \$ 1.00 to the Borough of Washington, said charge to cover the cost of duplicating the same and the administrative expense of compliance with the request, all as required by the Open Public Meetings Act.

**WASHINGTON BOROUGH COUNCIL MEETINGS
SCHEDULE OF 2005 REGULAR MEETINGS
BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY.
REGULAR MEETINGS:**

January 4,2005	July 5, 2005
January 18,2005	July 19,2005
February 1,2005	August 2,2005
February 15,2005	August 16,2005
March I, 2005	September 6, 2005
March 15,2005	September 20,2005
April 5, 2005	October 4, 2005
April 19,2005	October 18,2005
May 3, 2005	November I, 2005
May 17, 2005	November 22, 2005 *
June 7,2005	December 13,2005 **
June 21, 2005	December 27,2005**
2nd Mtg. in November -4 th Tuesday *	
December Meetings -2 nd & 4 th Tuesday's **	

ORGANIZATIONAL MEETING: January 3, 2006

Roll Call: Buoye, Housel, Woykowski, Turner, Glaser, Oakley and Van Deursen.

Ayes: 7, Nays: 0.

Motion carried.

COUNCIL BUSINESS -REGULAR MEETING

MINUTES:

Regular Meeting! -December 21.2005

Mayor Van Deursen entertained additions or corrections to the minutes of the regular meeting held December 21, 2004.

Councilman Buoye pointed out two corrections on Page 1 and 3. Page 1, the word "or" should read "of" at the bottom of the page and Page 3 under the South Lincoln Avenue Parking topic, the last paragraph should read "Engineer and Manager" instead of the "Mayor"

Hearing no further corrections, it was moved by Glaser, seconded by Turner that the minutes of the regular meeting held December 21, 2004 be approved as corrected.

Roll Call: Glaser, Van Deursen, Buoye and Housel

Ayes: 4, Nays: 0. Abstained: Woykowski, Oakley & Turner- 3.

Motion carried.

COMMUNICATIONS:

The following communications were entered into the record:

- 1) Township of Washington RE: Fees and Deposits -Development Regulations;
- 2) NJ State League -Advisory Service, Interlocal Service Cooperation &*
Management Advisory Service;
- 3) Administrative Office of the Courts Re: Municipal and County jurisdiction on certain streets
- 4) Borough of Sayreville RE: Senate Bill S-I 023 and Assembly Bill A-1835;
- 5) Comcast Updates;
- 6) State of NJ RE: NJDOT RE: Land Use and Transportation Issues along Rt. 57; and
- 7) NJ State League RE: Tsunami Relief Effort

Mayor Van Deursen entertained a motion to acknowledge, receive and file the communications.

It was moved by Glaser, seconded by Housel that the communications #1 thru #7 be acknowledged, received and filed.

Discussion: Councilman Turner had some questions in regard to the State DOT Traffic Study for the Rt. 57 corridor. He suggested that the State study the issue of parking from Lincoln Avenue to Prospect Street to allow for more organized parking. He had offered a suggestion for the implementation of white stripes identifying residents who had driveways on Rt. 57 to allow them better ingress and egress from their properties out onto Rt. 57. He suggested that perhaps this issue could be part of this study of the Rt. 57 corridor.

A motion was moved by Turner, seconded by Oakley that the Manager be authorized to prepare a resolution to be forwarded to the State Department of Transportation to include in their study the examination of parking spaces on Rt. 57 beginning at North Lincoln Avenue down to N. Prospect Street on both sides of the street by painting stripes identifying the driveways.

Roll Call: Woykowski, Housel, Buoye, Van Deursen, Oakley, Glaser and Turner.

Ayes: 7, Nays:0. Motion carried.

Vote on Acknowledging Communications: All in Favor:

Ayes: 7, Nay: 0. Motion carried.

AUDIENCE:

Mayor Van Deursen entertained remarks from the audience that were not on the meeting agenda.

Ed Little, 80 S. Lincoln Avenue wanted to bring some comments to the attention of the governing body when addressing the "No Parking" issue they are considering on N. Lincoln Avenue.

He brought up several points that should be considered. A family of six (6) walking a half mile to their house, a mother with a sick child, working mothers living on their own, company that comes to visit, that eighty-four (84) year old stepmother that lives with her family that would have to walk a 1/2 mile to the car, camping equipment or any other type of equipment; carrying it over a 1/2 mile, vandalism in the parking lots to their vehicles and sidewalks and driveways that are in very poor condition hampering the pedestrian walking. The real problem is the truck traffic speeding, particularly during the week. More stop signs and speed tables need to be considered. The Council's primary responsibility is to the residents and taxpayers of this community. More and more "no parking" is being imposed and people have no where to park?

Mayor Van Deursen suggested that Mr. Little give the Clerk his telephone number for his input when the committee meets to discuss the S. Lincoln Avenue "no parking" issue. Mr. Little indicated he had business in the Clerk's office the next day and would give her his telephone number.

Scott McDonald, 342 N. Prospect Street reminded the Mayor that an appointment to the B.I.D. from the Council membership needs to be done. Mayor Van Deursen thanked Mr. McDonald for reminding her. She had this on her list of appointments to make this evening.

John DiMaio, Freeholder congratulated all the Council members who were sworn in this evening. On behalf of the County he offered their assistance in any areas the Borough required help. It was good to be here tonight. Lots of exciting things are happening in the Borough. He extended a Very Happy New Year to everyone and ;; wished everyone the best of luck with their downtown revitalization program. He admired the work that the being done to improve the image of the community.

Mayor Van Deursen noted that Dave Demski, the newly elected Mayor of the Township had been present in the audience but apparently had to leave. Mayor Dempski indicated to the Mayor that he would like to meet with the Borough and the Manager to explore shared services.

Hearing no further audience remarks, it was moved by Glaser, seconded by Housel that the audience portion of the meeting be closed.

Ayes: 7, Nays: 0.
Motion carried.

REPORTS:

It was moved by Glaser, seconded by Housel that the Trial Balance, Borough Clerk's and Borough Manager's reports be accepted as presented and filed.

Ayes: 7, Nays: 0.
Motion carried.

VOUCHERS:

Mayor Van Deursen entertained additions or questions regarding the payment of the vouchers and claims.

Councilman Housel questioned a voucher from the power company for the location of Jonestown Road? The Manager did not have an answer this evening but would look into it and advise. If it is not the Borough's obligation it will be removed from the vouchers and claims list.

It was therefore moved by Housel, seconded by Oakley that the vouchers and claims be paid in the amount of \$ 648,366.64 and the handwritten vouchers for December in the amount of \$ 5,382,397.32 as reflected in The debit/credit memorandum on file in the Collector- Treasurer's office.

Roll Call: Housel, Glaser, Oakley, Buoye, Van Deursen and
Woykowski
Ayes: 5, Nays: 0. Abstained: Turner. Motion carried.

OLD BUSINESS:

Web-Site Enhancement

Mayor Van Deursen requested Council consider an additional cost to the web-site company of \$ 550.00 for citizens to sign up for what is known as a "Resident Notification System". This would automatically give them information on such things as school closings, emergency management problems, traffic and street closings, etc.

It was moved by Glaser, seconded by Turner that Council authorize this additional expenditure of \$ 550.00 to be paid to City Connections who is responsible for the Borough's web page.

Roll Call: Woykowski, Housel, Buoye, Van Deursen,
Turner, Glaser and Oakley.
Ayes: 7, Nays: 0. Motion carried.

Council Appointment to the B.I.D. Committee

Mayor Van Deursen appointed Alexander Buoye to serve on the B.I.D. Committee. ;0. It was therefore moved by Glaser, seconded by Housel that Council approve the appointment of Alexander Buoye to the B.I.D. Committee as recommended by the Mayor.

Ayes: 7, Nays: 0.
Motion carried.

NEW BUSINESS:

Board of Chosen freeholders Re: Highlands Water Protection and Planning Act

Discussion ensued regarding the Highlands Water Protection and Planning Act. Councilman Turner noted that he would like more information. The information supplied was limited. He needed more information to make an informed decision. He also wanted more clarification on what it was going to entail and what the cost would be to the Borough.

John DiMaio, Freeholder noted that before the County would take any action they are asking for the Borough , s opinion.

Manager Sheola explained that before he could offer any guidance or recommendation to the governing body he had to research the matter further before Council could move forward.

Councilwoman Glaser agreed that Council needed input from their professionals on the impact that this legislation will have on the Borough.

Action deferred on this issue until the first meeting in February.

Resolution #24-2005-Designating the Borough Manager as the Statewide Insurance Fund Commissioner for the Year of 2005

The following Resolution was moved by Housel, seconded by Glaser appointing Richard J. Sheola as the Borough's Statewide Insurance Fund Commissioner for 2005:

RESOLUTION #24-2005

**A RESOLUTION DESIGNATING THE BOROUGH MANAGER
AS THE STATEWIDE INSURANCE FUND COMMISSIONER
FOR THE YEAR 2005.**

WHEREAS, pursuant to the Bylaws of the Statewide Insurance Fund, each local unit member is required to appoint a Commissioner to represent them in the Fund; and

WHEREAS, the Fund Administrator is required annually to submit the full name and title of each appointed Fund Commissioner to the State of New Jersey, Department of Insurance; and

WHEREAS, the Borough Manager is the Chief Executive Officer of the Borough of Washington and authorized to represent the Borough's interest in matters of

intergovernmental affairs and to negotiate contracts on behalf of the municipality; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that Borough Manager Richard Sheola is hereby appointed to represent the Borough as the Fund Commissioner to the Statewide Insurance Fund for the year 2005.

BE IT FURTHER RESOLVED, that notice of this appointment be forwarded to the Fund Administrator of the Statewide Insurance Fund.

Roll Call: Woykowski, Van Deursen, Turner, Glaser, Oakley, Housel and Buoye.

Ayes: 7, Nays: 0.

Motion carried.

Resolution #25-2005 -Authorizing the Tax Assessor & Legal Counsel to prosecute tax appeals before the Warren County Board of Taxation

RESOLUTION #25-2005

RESOLUTION AUTHORIZING THE TAX ASSESSOR AND LEGAL COUNSEL OF THE BOROUGH OF WASHINGTON TO FILE AND PROSECUTE ANY AND ALL TAX APPEALS BEFORE THE WARREN COUNTY BOARD OF TAXATION AND THE TAX COURT OF NEW JERSEY.

WHEREAS, the County Tax Board has issued a ruling requiring a Resolution by the Mayor and Council of each and every municipality in Warren County through their Administrator, Melissa Pritchett, CTA; and

WHEREAS, said Administrator requires that the Mayor and Council of each municipality in the County of Warren adopt a Resolution to authorize the Assessor of the municipality and their legal counsel to file and prosecute any and all tax appeals before the Warren County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED, that Athan Efstathiou, CTA, Assessor of the Borough of Washington, County of Warren and State of New Jersey, and Richard M. Conley, Esq., special counsel for the Borough of Washington, County of Warren and State of New Jersey are hereby authorized to file, prosecute, stipulate, modify, agree upon and otherwise perform the duties which are required of said Assessor and Attorney, in the process of prosecution and/or filing of said Tax Appeals within the jurisdiction of the Warren County Board of Taxation of the Tax Court of New Jersey.

Roll Call: Turner, Van Deursen, Buoye, Housel, Woykowski, Oakley and Glaser.

Ayes: 7, Nays: 0.

Motion carried.

Resolution #26-2005- Readopting Policies of the Borough

The following Resolution was moved by Glaser, seconded by Housel and adopted:

RESOLUTION #26-2005

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF WASHINGTON READOPTING AND AFFIRMING VARIOUS POLICIES OF THE GOVERNING BODY OF THE BOROUGH OF WASHINGTON. COUNTY OF WARREN. STATE OF NEW JERSEY.

WHEREAS, the Mayor and Council of the Borough of Washington have, from time to time, adopted certain policies by resolution pertaining to the efficient operation of the municipal government; and

WHEREAS, the Municipal Attorney and Municipal Auditor have investigated the status of these policies and have concluded that these policies should be readopted and reaffirmed each and every year unless they are adopted by way of an ordinance; and

WHEREAS, it is the desire of the Mayor and Council to retain the flexibility of dealing with policy matters through the format of resolution of the governing body as - opposed to the ordinance procedures; and

WHEREAS, the governing body desires to readopt and affirm its existing policies kept on file with the Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, County of Warren, in the State of New Jersey that the following named policies on file with the Municipal Clerk shall be readopted and affirmed as legal policies of the Borough of Washington and shall remain in full force and effect until either repealed or amended:

Personnel Policy -as adopted on November 9, 1982 and amended on September 16,1986, December 19,1989, November 6,1992, December 30,1993, August 2,1994, April 16, 1996, December 3,1996, October 5,1999, December 17,2002 and May 6, 2003.

Cash Management Plan -as adopted on August 20, 1991.

Policy Regarding Complaints Against Borough Employees Lodged by Citizens - As adopted on April 18, 1989.

Policy on Drug-Free Workplace -as adopted on November 16,1992.

Policy on Equal Employment Opportunity and Affirmative Action -as adopted on November 16,1992.

Policy on Claims Against the Borough Alleging Discrimination on the Basis of Handicap -as adopted on September 25, 1984.

Policy on Solicitation of Price Quotes for Insurance Coverage -as adopted on June 22, 1982.

Policy on Leaf Collection -as adopted on June 25, 1985.

Policy Regarding Outside Employment of Off-Duty Municipal Police Officers - as adopted on March 20, 1990.

Policy of the Borough of Washington for Extensions of Sewer Mains in Public Rights-of-way- as adopted on May 1, 1990.

Borough Policy on Sexual Harassment -as adopted on November 16, 1992. Snow Removal Policy -as adopted on November 18, 1991.

Council Policy Regarding Citizen Requests to Vacate Municipal Streets -as adopted on November 21, 1989.

Drug/Alcohol Testing Policy Mandated for Employees with Commercial Driver's Licenses (CDL) -as adopted on January 23, 1996.

Washington Borough Department of Police Manual- as adopted on March 5 1996.

Council Policy for the Accountability of Checks -as adopted on April 7, 1998.

BE IT FURTHER RESOLVED, that these policies may be inspected during normal working hours at the Borough Clerk's Office and copies of any or all policies may be requested and will be supplied upon payment of the required copy fee established by Borough Ordinance.

BE IT FURTHER RESOLVED, that nothing shall effect the validity of any administrative policy or regulation of the Borough of any By-Law or Policy or Regulation of any other Board, Commission, Agency or Department of the Borough of Washington due to the fact that it is not mentioned, noted, named or included above in this Resolution.

Roll Call: Turner, Oakley, Buoye, Glaser, Van Deursen, Glaser and Housel.

Ayes: 7, Nays: 0.

Motion carried.

To Establish Council Goals for 2005

Council discussion took place regarding their goals for the next two calendar years, 2005 and 2006.

Goals discussed were Downtown Revitalization & B .I.D ., Re-construction of the parking lot in the center of downtown, comprehensive street program and the implementation of a five year plan for street improvements, budgetary updates such as the Uniform Chart of Accounts, the implementation of GASP (Infrastructure of the municipality), Brownfield sites, the Railroad Avenue Park Project, Public Works Garage, Borough Park Pool Project, Municipal Parking Lot expansion, 3rd Round of COAH obligations, Sewer fees, Grants for re-development, length of service award for volunteers, Municipal projects such as a Senior Service Committee or Board, Snow Emergency Routes and Parking, Council Liaison Committees, Resolve "No Parking" situation on Borough streets, Review of Borough Codes, Contract negotiations, budget preparation, Emergency Response Reimbursement ordinance, collection system, McKinley A venue, Baker Residential, fuel storage facilities, Washington Meadows Punch List, Millpond Dam, North Prospect Street sidewalks and curbing, the Pavilion at the Borough Park and Wastewater Treatment Permit

This list will be finalized with the Manager and Mayor and will be distributed to the Council for their prioritization. The Manager will compute their tabulations and possibly distribute them for the next Council meeting.

To consider the appointment of a Committee or Volunteer Board to provide Services and Assistance to the Senior Citizens of the Community

Discussion took place with regard to the formulation of a committee to discuss the needs of the senior citizens of our community.

Mayor Van Deursen appointed Councilman Housel and Councilwoman Glaser to serve on this committee with her.

Dawn Higgins has given a list of volunteers to the Code Enforcement Officer who might be able to assist some of seniors, particularly when we get heavy snow storms or for helping them with their garbage and clean-up that they want to place out curb side and don't have anyone to assist them. Mrs. Higgins brought up the idea of reaching out to our senior citizens during a Council meeting last year. Pat Post, a resident of the community, who was in the audience also offered her assistance and support of this program.

Manager Sheola noted that the mechanics of this project would have to be worked out and one of the concerns would be liability issues. Attorney Cushing noted that he did not see any harm in giving a list of volunteers out.

COUNCIL REMARKS: - Mayor Van Deursen solicited comments and remarks from the Council.

Councilwoman Glaser congratulated all the new members of Council and .extended her support and congratulations to Mayor Van Deursen. It was an honor to work with her in the past and now in the future as the first elected Mayor of the municipality. She was glad to be a part of this event. Thanks and appreciation to all the citizens who were appointed and reappointed to our various boards. Their input will be very much appreciated.

Councilman Housel also extended his congratulations to Councilwoman Woykowski, Councilwoman Oakley and Councilman Turner. He looked forward to working with everyone this year. Also, congratulations to Mayor Van Deursen. May we take this opportunity to get a lot done for the betterment of the community by working together. Everyone should be working for the betterment of the Borough.

Councilman Turner thanked the citizens of the Borough for giving him the opportunity to serve on Council. He thanked everyone on Council for their patience with him. Councilman Buoye wished everyone a Happy New Year. He extended his congratulations to all the council-elect and the Mayor and was looking forward to the new year and getting a lot done.

Councilwoman Oakley wished everyone a Happy New Year and thanked everyone for their confidence in allowing her to serve on Council. She looked forward to everyone working in the right direction. She was particularly happy to see that the unsuccessful candidates for the Council vacancy were appointed to serve on other Boards and will be serving the community. She looked forward to working with everyone the next four years.

Councilwoman Woykowski congratulated all of the council-elect and the Mayor. She thanked the Council for their vote of support in choosing her for the Council seat. She extended congratulations to the unsuccessful candidates and wished them well on the volunteer boards they accepted appointments for. Serving on these boards can be very rewarding.

Mayor Van Deursen congratulated all the council-elect and wished them the very best. She looked forward to working with them and extended an invitation to call her at any time. Her best piece of advice she always has given past Council people is to "vote from your heart" and what is best for the community.

She extended congratulations to Jeanine and Victor for accepting appointments on the Board of Adjustment and Local Assistance Board. All three candidates presented themselves very well in their interviews and it was a tough choice. All three were excellent candidates.

She welcomed Manager Sheola on board and Engineer, Bob Miller and was looking forward to working with everyone this upcoming. She thanked Clerk for her service to the governing body and extended to everyone a Happy and Healthy New Year

Hearing no further business to come before Council, it was moved by Glaser, seconded by Buoye that the meeting be adjourned at 10:30 PM.

Ayes: 7, Nays: 0.

Motion carried.

Marianne Van Deursen, Mayor

Linda L. Hendershot, RMC/CMC
Borough Clerk