

MINUTES OF REGULAR MEETING HELD APRIL 19, 2005

The Regular Meeting of the Borough Council of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 8:00 P.M.

Roll Call: Woykowski, Turner, Housel, Buoye, Glaser and Oakley –
6 Present.

Absent: Van Deursen – 1 Absent.

Also Present: Richard J. Sheola, Borough Manager
Richard P. Cushing, Esq., Borough Attorney
Robert Miller, C.M.E., Borough Engineer
Linda L. Hendershot, RMC/CMC, Borough Clerk

Deputy Mayor Glaser read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231 have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board stating the time, place and purpose of the meeting as required by law.

MINUTES:

Regular Meeting – April 5, 2005

Deputy Mayor Glaser entertained additions or corrections to the minutes of the regular meeting held April 5, 2005.

The following pages, errors were noted:

Page 3 at the bottom of the page, a typo, Thee should read “There”;

Page 11 under the reports, it should be noted that the reports were received and filed;

Page 28 at the bottom of the page the word “the” was removed from Councilman Buoye’s remarks;

Page 29 at the bottom of the page it should be recorded that Councilwoman Woykowski and Councilman Housel were excused from the Executive Session and the vote should read 5 Ayes, instead of 7; and

Page 30 the vote should also be changed to 5 Ayes instead of 7.

Hearing no further corrections it was moved by Housel, seconded by Oakley that the minutes of the regular meeting of April 5, 2005 approved as corrected.

Discussion: Manager Sheola suggested that if minor corrections were found that perhaps Council could contact the Clerk beforehand. She could make note of these corrections. This may save time here at the meeting.

Roll Call: Turner, Oakley, Glaser, Buoye, Housel and Woykowski.

Ayes: 6, Nays: 0.
Motion carried.

COMMUNICATIONS:

The following communications were entered into the Record:

- 1) 2004 Tree City USA & Growth Award recipient to the Borough of Washington;
- 2) Pollution Control Financing Authority – Municipal Scrap Tire Collection Event;
- 3) State of NJ – Dept. of Treasury Re: Property Tax Exemption or Health Enterprise Zones;
- 4) NJ League RE: Seminar on Defeated School Budgets;

- 5) State of NJ Re: Statewide Livable Communities Capital Improvement Program;
- 6) NJ State League RE: Property Tax Reform A-5269 & ACR-25);
- 7) Township of Wantage RE: Highlands Issue;
- 8) NJ State League RE: Stormwater Regulations
- 9) County of Warren Planning Department Re: County Strategic Plan;
- 10) NJ Highlands Council – Meeting Invitation; and
- 11) Office of the State Treasurer – NJ Highlands Council Annual Report – 2004 *

- Added to the agenda this evening.

Deputy Mayor Glaser entertained a motion to acknowledge, receive and file the communications.

It was moved by Housel, seconded by Oakley that the communications numbered #1 thru #11 be acknowledged, received and filed.

Discussion: Councilwoman Woykowski suggested that the Press Release regarding Arbor Day and the designation of Tree City USA be posted on the website.

Councilman Buoye addressed Item #3 dealing with the property tax exemption for Health Enterprises? Deputy Mayor Glaser noted that the State is in the process of compiling the list of facilities. Once the list is compiled she suggested that Council revisit this issue at a later date in time.

Councilman Turner addressed the municipal scrap tire collection event. Manager Sheola noted that this collection is only for county and municipal organizations.

It was noted that the Borough did not receive a grant award from the Statewide Livable Communities Capital Improvement Program.

Vote on Communications:

Ayes: 6, Nays: 0.
Motion carried.

AUDIENCE:

Deputy Mayor Glaser entertained remarks, petitions or statements from the audience on items that were not part of the agenda.

Hearing none, it was moved by Oakley, seconded by Turner that the audience portion of the meeting be closed.

Ayes: 6, Nays: 0.
Motion carried.

ORDINANCES:

Ordinance #10-2005 - Salary Ordinance – Code Enforcement Official (First Reading)

An ordinance providing the salary for the Code Enforcement Official was introduced by Councilwoman Oakley.

It was further moved by Oakley, seconded by Buoye that the Clerk read Ordinance #10-2005 by title only.

Roll Call: Woykowski, Buoye, Glaser, Oakley and Turner – Ayes: 5,
Nays: 0. Abstained: Housel. – Motion carried.

The Clerk read Ordinance #10-2005 entitled, "AN ORDINANCE FIXING THE SALARY AND WAGES OF CERTAIN MUNICIPAL OFFICIALS AND REPEALING PORTIONS OF PRIOR INCONSISTENT SALARY AND WAGE ORDINANCES."

Council Discussion:

The Manager noted that in preparing the salary ordinance he inadvertently left out the salary For the Code Enforcement Official. It was an oversight on his part.

It was moved by Oakley, seconded by Turner that Ordinance #10-2005 be approved on first reading.

Roll Call: Woykowski, Buoye, Glaser, Oakley and Turner – Ayes: 5,
Nays: 0. Abstained: Housel.

Motion carried.

It was further moved by Turner, seconded by Oakley that Ordinance #10-2005 be published in the Star Gazette on April 28, 2005 and that the public hearing be scheduled for May 17, 2005.

Roll Call: Turner, Oakley, Glaser, Housel, Buoye and Woykowski.

Ayes: 6, Nays: 0.

Motion carried.

REPORTS:

It was moved by Housel, seconded by Woykowski that the Road Department O.T., A & E O.T., Police, Recreation Commission, Borough Manager's and Engineer's reports be accepted as presented and filed.

Discussion: Councilwoman Woykowski was very pleased and impressed with both the detail and format of both the Manager's report and the Engineer's report.

Ayes: 6, Nays: 0.

Motion carried.

VOUCHERS:

Deputy Mayor Glaser entertained questions or additions to the vouchers and claims for payment.

Councilman Buoye noted that on Page 2 and 5 there appeared to be a duplicate payment of an invoice. The Manager noted he would look into this before any checks were released. Councilwoman Woykowski also noted another duplication on Page 2 which will be verified by the Manager.

Councilman Turner was surprised at the amount of open space tax the Borough paid and he also questioned a voucher on Page 15 which was for the new garage proposed down by the sewage treatment plant.

Hearing no further discussion, it was moved by Buoye, seconded by Oakley that the vouchers and claims be paid in the amount of \$ 988,556.33 as reflected in the debit/credit memorandum on file in the Collector-Treasurer's office.

Roll Call: Oakley, Turner, Buoye, Housel, Woykowski and Glaser.

Ayes: 6, Nays: 0.

Motion carried.

OLD BUSINESS:

Up-date – Pershing Avenue Sanitary Sewer Pump Station & Force Main

Manager Sheola reported that the legal notice was advertised last week and the bids will be accepted and tabulated on May 10, 2004.

Councilman Turner questioned when Council could expect the work to start. Manager Sheola was not in a position to answer this question this evening but would keep the Council apprised of the status of this project.

South Lincoln Avenue Parking Committee Report

A comprehensive report was received from the committee composed of Councilman Buoye, Councilman Housel and Borough Manager Richard Sheola.

The report highlighted the purpose of this committee which was to address the parking situation on S Lincoln Avenue. This was one of many streets listed in a “No Parking Ordinance” that must be enforced. Several homes on this street have no off-street parking.

The history and background of this issue WAS outlined, their findings and the areas they are exploring were noted in the report.

The committee’s planned courses of action were noted prior to posting any new signs prohibiting parking.

The committee is going to pursue the option of parking at St. Peter’s Church for residents who have no off-street parking and the owner of the building the Naked Fish is vacating will also be contacted. The residents themselves will also be invited to give some feedback to the committee and everyone would be sufficiently noticed prior to any signs being posted on the street.

Deputy Mayor Glaser commended the Committee for an excellent report. She noted that she hoped that it would be a case were all the neighbor’s on the street would cooperate and help each other.

Councilman Turner questioned whether the street could be widened? The engineer noted that it would not be possible.

Deputy Mayor Glaser recognized Gina Appleby in the audience and invited her to comment. Mrs. Appleby asked what the Council’s intentions were on this issue and what their plans were?

Councilman Buoye noted that Council is planning on enforcing the ordinance.

Councilman Housel noted that the committee is working on it and moving along as fast as they can. They are trying to be fair to the residents on S. Lincoln Avenue. They would like to find a fair way to deal with the parking issue.

Engineer Miller noted that means of making the street one way would be difficult because the road intersects with the Township.

Mrs. Appleby noted that this issue has been one of long standing and time is important here. People in the neighborhood would like to see some action taken. This is a very dangerous street and there are a lot of children in this vicinity that their safety and welfare should also be taken into consideration.

NEW BUSINESS:

Policy Review Guidelines

Manager Sheola discussed the policy review guidelines with Council and noted that the purchasing policy is of highest priority. He has not had any feedback from Council on any of the policies. He will proceed to work on the purchasing policy and noted he hoped to have it to Council by the beginning of May.

He suggested that the other policies that were assigned to each of the Council members; they e-mail their comments to him and he will compile them for further study.

Special ABC Permit – St. Joseph's Church

An application for Special ABC Permit for St. Joseph's was submitted to Council for their approval.

It was moved by Housel, seconded by Turner that the Special ABC Permit for St Joseph's be approved.

Ayes: 5, Nays: 0.
Abstained: Oakley.
Motion carried.

Raffle Application – ARC Foundation of Warren County

An application for a raffle license was submitted for Council approval from the ARC Foundation of Warren County.

The Clerk noted that the application was in order and fees paid.

It was moved by Housel, seconded by Turner that this application for a raffle license be approved for the ARC Foundation of Warren County and that the Clerk be authorized to issue the license.

Ayes: 6, Nays: 0.
Motion carried.

Raffle Applications – St. Joseph's Church (2)

Two applications for raffle applications were submitted from St. Joseph's for raffles. The Clerk noted that the applications are in order and the fees paid.

It was moved by Housel, seconded by Turner that these two applications for raffle licenses be approved for St. Joseph's and that the Clerk be authorized to issue the license.

Ayes: 5, Nays: 0.
Abstained: Oakley.
Motion carried.

To authorize the attorney to prepare an Ordinance Re: Planning Board's recommendation to Rezone Block 2.03, Lot 8

A memo was received from the Planning Board recommending that the Council prepare an ordinance to rezone Block 2.03, Lot 8 from a R-2 Zone to a B-1 based on a presentation by Richard Maguire of the Warren Hills Memorial Home.

Attorney Cushing suggested that the Planning Board Attorney be authorized to prepare this ordinance.

It was therefore moved by Turner, seconded by Housel that the Council authorize the Planning Board attorney to prepare the necessary ordinance to rezone Block 2.03, Lot 8 from a R-2 Zone to a B-1 zone as recommended by the Planning Board.

Ayes: 6, Nays: 0.
Motion carried.

Washington Borough Court – ATS/ACS Modernization Plan

This report was acknowledged, received and filed. The placement of a sign on the outside of the Municipal building identifying our court will enable our Municipal Court to receive updated equipment for their operation and will be of no impact on the Borough's budget. The sign has been ordered.

Proclamations – Arbor Day and Older Americans Month

Deputy Mayor Glaser read two proclamations. Tuesday, April 26, 2005 shall be proclaimed Arbor Day in the Borough of Washington.

She also proclaimed the month of May, 2005 as Older American's Month in the Borough of Washington.

Request - Lost Ladies Café for Outdoor Tables

A request was received from Lost Ladies Café for Outdoor Tables. Council discussed this request and a motion was made by Buoye, seconded by Housel that permission be granted as per the diagram attached to their letter.

Ayes: 5, Nay: 0. Abstained: Turner.
Motion carried.

Resolution #78-2005 – 2004 Tonnage Grant Application

The following Resolution was moved by Housel, seconded by Buoye and adopted:

RESOLUTION #78-2005

**A RESOLUTION AUTHORIZING THE FILING OF THE 2004
TONNAGE GRANT APPLICATION ON BEHALF OF THE
BOROUGH OF WASHINGTON, COUNTY OF WARREN, STATE OF NEW
JERSEY.**

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, Chapter 102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection and Energy has promulgated regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing the Borough of Washington to apply for such tonnage grants will memorialize the commitment of the Borough to recycling and indicate the assent of the Council of the Borough of Washington to the efforts undertaken by the Borough and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure that the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, that the Borough of Washington does hereby endorse the submission of the 2004 Municipal Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection, Office of Recycling and designates Borough Manager Richard Sheola to ensure that the said application is properly filed.

Roll Call: Woykowski, Housel, Buoye, Glaser, Oakley and Turner.

Ayes: 6, Nays: 0.

Motion carried.

COUNCIL COMMENTS:

Deputy Mayor Glaser polled the Council members for their comments.

Councilwoman Oakley expressed her sentiments on the good time she had at the recent Emergency Squad Banquet.

Councilwoman Woykowski noted that both proclamations should be placed on the website.

Councilman Housel had no remarks.

Councilman Buoye had no remarks.

Deputy Mayor Glaser reminded the committee members that will be serving on the Senior Services Advisory Committee that there is a meeting scheduled for Monday, April 25th at 8 PM.

Hearing no further business to come before the Council, it was moved by Housel, seconded by Turner that the meeting be adjourned at 9 PM.

Susan Wagner-Glaser, Deputy Mayor

Linda L. Hendershot, RMC/CMC
Borough Clerk